

Agenda Packet: Regular Meeting

Tuesday, January 20, 2026 4:00 PM

310 Four Corners Road, Port Townsend, WA 98368

and online via Zoom



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login | Meetings will open 10 minutes before they begin | Toll free call in #: 833-548-0282 | Meeting ID#: 4359992575#. Use *6 to mute or unmute and *9 to raise a hand to request to begin speaking.

1. Call to Order

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Roll Call

Establishment of Quorum by confirming attendance of commissioners present.

3. Agenda Review

Recommended Action: Make a motion to approve the agenda as presented.

4. Public Comment

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

5. General Manager and Leadership Reports

For information only, not requiring a vote.

6. Commissioner Reports

For information only, not requiring a vote.

7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Recommended Action: Make a motion to approve the Consent Agenda as presented.

7.1 Prior Minutes

- [Regular Meeting January 6, 2026 - Minutes.docx](#) 
- [Special Meeting January 9, 2026 - Minutes.docx](#) 

7.2 [Resolution: 2026 Wastewater Rates](#) 

7.3 [Resolution: Updating Security Administrator - RUS Form 674](#) 

7.4 [Prequalification of Electrical Contractor](#) 

7.5 [Correspondence Log](#) 

7.6 Vouchers

- [voucher approval form 1-20-2026 to be signed by commissioners.pdf](#) 
- [VOUCHER CERT FORM SIGNED BY M.BLAIR 1_20_26.pdf](#) 

7.7 [Write Off Accounts](#) 

8. New Business

For the new business section discussions: please hold public comment until each presentation is done but before the vote.

8.1 Beckett Point Wastewater Operations

Presenter: Kevin Camfield, Fisherman's Club

8.2 [2026 Board of Commissioner Membership](#) 

Presenter: Dan Toepper, Board President

8.3 2026 Non-Represented Pay Study

- [Presentation](#) 
- [Agenda Report](#) 
- [Resolution](#) 

Presenters: Lisa Hughes, Milliman Consulting and Melanie Des Marais, Human Resources Director

Recommended Action: Make a motion to approve the 2026 Titles and Biweekly Salary Ranges for Non-Represented Employees resolution as presented.

9. Unfinished Business

For the unfinished business section discussions: please hold public comment until each presentation is done but before the vote.

10. Adjourn

Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer.