

Agenda Packet: Regular Meeting

Tuesday, November 18, 2025 4:00 PM

310 Four Corners Road, Port Townsend, WA 98368

and online via Zoom



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login | Meetings will open 10 minutes before they begin | Toll free call in #: 833-548-0282 | Meeting ID#: 4359992575#. Use *6 to mute or unmute and *9 to raise a hand to request to begin speaking.

1. Call to Order

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Roll Call

Establishment of Quorum by confirming attendance of commissioners present.

3. Agenda Review

Recommended Action: Make a motion to approve the agenda as presented.

4. Public Comment

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

5. General Manager and Leadership Reports

For information only, not requiring a vote.

6. Commissioner Reports

For information only, not requiring a vote.

7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.



Recommended Action: Make a motion to approve the Consent Agenda as presented.

7.1 [Resolution: Rural Utilities Service \(RUS\) Loan Program Certifier](#) 

7.2 [Draft Minutes: November 4, 2025](#) 

7.3 Vouchers

- [VOUCHER APPRVL FORM TO BE SIGNED BY COMMISSIONERS 11 18 25.pdf](#) 
- [VOUCHER CERT FORM SIGNED BY M.BLAIR 11 18 25.pdf](#) 

7.4 [Financial Report](#) 
[Write Offs](#) 

7.5 Correspondence Log - No Report

8. Unfinished Business


For the unfinished business section discussions: please hold public comment until each presentation is done but before the vote.

8.1 [Clean Energy Implementation Plan \(CEIP\): Proposed Measures](#) 

Presenter: Jean Pepper, Services Director


9. New Business


For the new business section discussions: please hold public comment until each presentation is done but before the vote.


9.1 [Interlocal Agreement \(ILA\): Jefferson County EV Charging Stations](#) 


Presenter: Joe Wilson, General Manager



Recommended Action: Make a motion to authorize the Board of Commissioners to sign the Interlocal Agreement with Jefferson County as presented.

- 9.2 [Interlocal Cooperation Agreement \(ILA\): Northwest Open Access Network \(NoaNet\)](#) 
Presenter: Curtis Fryer, Technology Infrastructure Manager

Recommended Action: Make a motion to authorize the General Manager to sign the Interlocal Cooperative Agreement with Northwest Open Access Network (NoaNet) as presented.
- 9.3 [License Agreement: Pole Attachment](#) 
Presenter: Joe Wilson, General Manager

Recommended Action: Make a motion to authorize the General Manager to sign the Pole Attachment License Agreement with Qwest Corporation as presented.
- 9.4 [Wheeling Agreement: Port Townsend Paper Corporation](#) 
Presenter: Joe Wilson, General Manager

Recommended Action: Make a motion to authorize the General Manager to sign the Wheeling Agreement with the Port Townsend Paper Corporation as presented.
- 9.5 [Bid Authorization: Port Townsend Business](#) 
Presenter: Will O'Donnell, Broadband & Communications Director

Recommended Action: Make a motion to authorize the General Manager to issue bid documents for the construction of the Port Townsend Business Fiber Project construction as presented.
- 9.6 Broadband Rates, Projects & Policies
• [2025 Broadband Rates/Packages and 2026 Draft Broadband Rates/Packages](#) 
• [Draft: Broadband Services Policy](#) 
Presenter: Will O'Donnell, Broadband & Communications Director

10. Adjourn

Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer.