

**PUBLIC UTILITY DISTRICT NO.1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2025-020**

A Resolution of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington (“the PUD”), updating the water shortage response plan to reflect chain of authority for mandatory water use restrictions

**WHEREAS**, Public Utility District No. 1 of Jefferson County is responsible for providing safe and reliable water service to its customers and managing its water resources effectively; and

**WHEREAS**, the PUD has developed a Water Shortage Response Plan to guide decision-making during periods of drought, system emergencies, or other water supply shortages; and

**WHEREAS**, the current Water Shortage Response Plan states that PUD personnel would request the Board of Commissioners to institute mandatory water use restrictions during a water shortage emergency; and

**WHEREAS**, the PUD seeks to streamline and expedite the implementation of mandatory water use restrictions by authorizing PUD personnel to request the General Manager, rather than the Board of Commissioners, to institute such restrictions; and

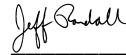
**WHEREAS**, this change aligns with best practices for efficient operational decision-making and ensures a timely response to emergency conditions that could threaten public health and system reliability;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, that:

1. The Water Shortage Response Plan is hereby amended to state that Jefferson County PUD personnel will request the General Manager to institute mandatory water use restrictions when necessary.
2. The General Manager is authorized to act on such requests to implement mandatory water use restrictions in a timely manner, in accordance with established PUD policies and procedures. The General Manager shall provide a written finding within two weeks of the emergency declaration.
3. PUD staff are directed to update all relevant documents, policies, and procedures to reflect this change in authority.
4. To the extent the declaration of emergency requires a waiver of competitive bidding, the General Manager shall report to the Board of Commissioners within a reasonable time period

after the emergency declaration and seek any necessary review and approval from Board of Commissioners.

**ADOPTED** by the Commission of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 6<sup>th</sup> day of October 2025.



\_\_\_\_\_  
Jeff Randall, President



Dan Toepper (Oct 7, 2025 10:47:32 PDT)

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Dan Toepper, Vice President

ATTEST:



Kenneth Collins (Oct 7, 2025 08:49:54 PDT)

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Kenneth Collins, Secretary











# 2025-020 - Resolution - Water Shortage Response Plan Chain of Authority

Final Audit Report

2025-10-08

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