

Agenda Packet: Regular Meeting

Tuesday, August 19, 2025 4:00 PM

310 Four Corners Road, Port Townsend, WA 98368

and online via Zoom



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions below to login (meetings will open 10 minutes before they begin). Toll free call in #: 833-548-0282 | Meeting ID#: 4359992575# | Use *6 to mute or unmute and *9 to raise a hand to request to begin speaking.

1. Call to Order

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Roll Call

Establishment of Quorum by confirming attendance of commissioners present.

3. Agenda Review

Recommended Action: Make a motion to adopt the agenda as presented.

4. Public Comment

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

5. Manager and Staff Reports

For information only, not requiring a vote.

6. Commissioner Reports

For information only, not requiring a vote.

7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion

and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Recommended Action: Make a motion to approve the Consent Agenda as presented.

7.1 Prior Minutes

[Draft: July 10, 2025](#) 

7.2 Vouchers

[Voucher Cert with Supporting Warrant Reg & PR 8 19 25.pdf](#) 

[Voucher Apprvl From for BOC 8 19 25.pdf](#) 

7.3 Financial Report

7.4 Correspondence Log

[CL20250819.pdf](#) 

8. Old Business

For the old and new business section discussions: please hold public comment until each presentation is done but before the vote.

8.1 Fiber Tree Trimming Bid Award

Presenter: Joe Wilson, General Manager

[AR20250819 JN DBE Fiber Project Tree Trimming Bid Award.pdf](#) 

Recommended Action: Make a motion to authorize the General Manager to enter into a contract with Xylem I, LLC for the Jefferson North & Discovery Bay East Fiber Tree Trimming Project (Bid No. 25BB0805).

9. New Business

9.1 Checking Account Signers

Presenter: Mike Bailey, Finance Director

[Resolution 2025-XXX - Checking Account Signers](#) 

Recommended Action: Make a motion to approve Resolution 2025-XXX designating signers for all checking accounts for the PUD.

9.2 Honoring a Career of Service: Kevin Streett

[RESOLUTION 2025-XXX Kevin Streett.pdf](#) 

Recommended Action: Make a motion to approve Resolution 2025-XXX honoring the contributions of its former General Manager, Kevin Streett.

10. Adjourn

Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer.