

## **Agenda Packet**

### **Regular Meeting**

Tuesday, August 5, 2025 4:00 PM

310 Four Corners Road, Port Townsend, WA 98368  
and online via Zoom



**To join online go to:** <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. Toll free call in #: 833-548-0282 | Meeting ID#: 4359992575# | Use \*6 to mute or unmute and \*9 to raise a hand to request to begin speaking.

#### **1. Call to Order**

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use \*6 to mute and unmute and \*9 to raise a hand to request to speak.

#### **2. Roll Call**

Establishment of Quorum by confirming attendance of commissioners present.

#### **3. Agenda Review**

Recommended Action: Approve a Motion to adopt agenda as presented

#### **4. Public Comment**

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

#### **5. Manager and Staff Reports**

For information only, not requiring a vote.

#### **6. Commissioner Reports**

## 7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

### 7.1 Prior Minutes

[PUD BOC Regular Meeting 07-15-2025 Minutes Draft.pdf](#) 

### 7.2 Vouchers

[Voucher Cert with Supporting Warrant Reg & PR 8 5 25.pdf](#) 

[Voucher Apprvl From for BOC 8 5 25.pdf](#) 

### 7.3 Financial Report

[June 2025 Financials.pdf](#) 

### 7.4 Correspondence Log

[CL20250802.pdf](#) 

## 8. Old Business

For the old and new business section discussions: please hold public comment until each presentation is done but before the vote.

### 8.1 Resolution Appointing Joe Wilson as General Manager

[RESOLUTION No. 2025- XXX GM Appointment \(2025 07 31\).pdf](#) 

[Joseph Wilson - Executed Employment Contract\\_Redacted.pdf](#) 

Recommended Action: Approve Resolution 2025-XXX for the appointment of a General Manager for the PUD.

### 8.2 Jefferson North & Discovery Bay East Aerial Fiber Project Bid Award

[25BB0803\\_Agenda Report JNDBE Aerial Award.pdf](#) 


[25BB0803\\_Bid Award Recommendation Finley Certification.pdf](#) 

[August 5 Fiber Bids Update.pdf](#) 

Recommended Action: Approve a motion authorizing the General Manager to enter into a contract with Olympic Electric for the Jefferson North & Discovery Bay East Aerial Fiber Construction Project.

8.3 Jefferson North & Discovery Bay East Buried Fiber Project Bid Award

[25BB0804 Agenda Report JNDBE Buried Award.pdf](#) 

[25BB0804 Bid Award Recommendation Finley Certification 07312025.pdf](#) 

Recommended Action: Approve a motion authorizing the General Manager to enter into a contract with Mastec North America for the Jefferson North & Discovery Bay East Buried Fiber Construction Project.

8.4 Dana Roberts Substation Bay 2 Construction

[AGENDA REPORT - Dana Roberts Bay 2.pdf](#) 

[DANA ROBERTS BID DOCUMENTS -- VOLUME I -- FINAL.pdf](#) 

[DANA ROBERTS BID DOCUMENTS --VOLUME II -- FINAL.pdf](#) 

[DANA ROBERTS BID DOCUMENTS -- Volume III - FINAL.pdf](#) 

[Dana Roberts Substation Expansion Contractor Bid Estimate \(7-2025\).pdf](#) 

## 9. New Business

9.1 Public Works Board Grant Application Resolution

[PWB LOAN AND GRANT APP 2025 v2.pdf](#) 

[Resolution 2025-XXX PWB Water Projects.pdf](#) 


Recommended Action: Approve Resolution 2025-XXX authorizing the submission of applications to the Washington State Public Works Board for loan and grant funding for water system projects.

9.2 Electrical Contractor Addition

[Agenda Report Prequal List August 2025 Aecon.pdf](#) 

Recommended Action: Approve a motion to add Aecon Utilites Ltd to the District's 2025 list of prequalified contractors for electrical facility construction or improvement per RCW 54.04.080 and RCW 54.04.085.


9.3 Resolution updating Public Records Officer Designation

[Resolution Updating Public Records Officer Designation 2025 07 31.pdf](#) 

Recommended Action: Approve Resolution 2025-XXX appointing a new alternate Public Records Officer for the PUD, and revising Resolution No. 2025-006.

9.4 NoaNet Discussion

[Ex. C Amendment to NoaNet ILA.pdf](#) 

[Ex. B Article of Amendment 2025.pdf](#) 

[Ex. A redlined Bylaws.pdf](#) 

**10. Adjourn**

Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer.