

**PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY**

RESOLUTION NO. 2025-015

A RESOLUTION of the Board of Commissioners of the Public Utility District No 1 of Jefferson County, Washington (the “PUD”), appointing a new alternate Public Records Officer for the PUD, and revising Resolution No. 2025-006.

WHEREAS, the PUD adopted Resolution No. 2015-008 that adopted “Model Rules” for Public Records Requests, as recommended by the Washington State Attorney General and promulgated in Chapter 44-14 of the Washington Administrative Code (“WAC”); and

WHEREAS, due to staff changes the PUD needs to appoint a new alternate Public Records Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington as follows:

The Board of Commissioners hereby appoints Shannon Groff as the alternate Public Records Officer and revises Resolution No. 2025-006 by removing Melanie Des Marais. In addition, the central office for the PUD remains 310 Four Corners Rd Port Townsend Washington 98368.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 5th day of August 2025.

DocuSigned by:

Jeff Randall

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Jeff Randall, President

DocuSigned by:

Daniel S. Toepper

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Dan Toepper, Vice President

DocuSigned by:

Kenneth Collins

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Kenneth Collins, Secretary