

## Regular Meeting Agenda

### Regular Meeting

Tues, March 4, 2025 4:00 PM

310 Four Corners Rd.

Port Townsend, WA 98368

and online via Zoom



**To join online go to:** <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use \*6 to mute or unmute. \*9 to raise a hand to request to begin speaking.

Page

#### 1. **Call to Order**

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use \*6 to mute and unmute and \*9 to raise a hand to request to speak.

#### 2. **Roll Call**

Establishment of Quorum by confirming attendance of commissioners present.

#### 3. **Agenda Review**

Recommended Action: Approve a Motion to adopt agenda as presented

#### 4. **Public Comment**

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

#### 5. **Manager and Staff Reports**

For information only, not requiring a vote.

#### 6. **Commissioner Reports**

## 7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- |     |  |         |
|-----|--|---------|
| 7.1 | Prior Minutes  | 4 - 13  |
|     | <a href="#">PUD BOC Special Meeting 01-30-2025 Minutes Draft.pdf</a>                    |         |
|     | <a href="#">PUD BOC Special Meeting 02-4-2025 Minutes Draft.pdf</a>                     |         |
|     | <a href="#">PUD BOC Regular Meeting 02-4-2025 Minutes Draft.pdf</a>                     |         |
| 7.2 | Vouchers   | 14 - 36 |
|     | <a href="#">Voucher Approval Form for the Commissioners 03.04.25.pdf</a>                |         |
|     | <a href="#">Voucher Cert with Supporting Warrant Register &amp; Payroll 03.04.25.pdf</a>  |         |
| 7.3 | Financial Report   | 37 - 53 |
|     | <a href="#">January 2025 Financials.pdf</a>   |         |
| 7.4 | Calendar   | 54      |
|     | <a href="#">BOC Calendar March 4, 2025.docx</a>   |         |
| 7.5 | Correspondence Log   | 55      |
|     | <a href="#">CL20250304.png</a>    |         |

## 8. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote.

- |     |   |         |
|-----|---|---------|
| 8.1 | Broadband Rates and Policies  | 56 - 87 |
|     | <a href="#">Broadband Rate Changes 20250218.pdf</a>                              |         |
|     | <a href="#">Resolution 2025-XXX Adopting Broadband Rates and Policies.pdf</a>  |         |
|     | <a href="#">BB RATES &amp; Packages (4).pdf</a>                                  |         |
|     | <a href="#">JPUD BSP 20250304 Draft.pdf</a>                                      |         |
| 8.2 | Base Fee Exception  |         |

## 9. New Business

9.1	Discovery Bay East Fiber Project Construction Bid	88 - 91
	<a href="#">DBE AR 20250304.pdf</a> 	
	<a href="#">25BB0802_ITB.FINAL.pdf</a> 	
9.2	Pre-qual list Approval	92
	<a href="#">Agenda Report Prequal List March 2025.pdf</a> 	

## **10. Adjourn**

Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**January 30, 2025**

**Board of Commissioners  
Special Meeting 10:00 a.m.**

**Draft Minutes  
Present**

Commissioner Jeff Randall President  
Commissioner Dan Toepper, Vice President  
Commissioner Kenneth Collins, Secretary  
Kevin Streett, General Manager  
Mike Bailey, Finance Director/Treasurer  
Will O'Donnell, Communications/Broadband Director  
Jameson Hawn, Dig. Comm. Specialist  
Jose Escalera, Joint Utility Specialist  
Ryan McCullough, IT Support Technician  
Jennifer Dyrseth, Customer Service Manager  
Jeff Gordon, Customer Service Coordinator  
Don McDaniel, PUD Consultant  
Annette Johnson, Executive Asst./Records Officer

Cammy Brown, Recording Secretary

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- 1. CALL TO ORDER.** Commissioner Dan Toepper (Commissioner Jeff Randall was present but requested Commissioner Dan Toepper preside over the meeting) called the Special Meeting of the Jefferson County Public Utility District No.1 Board of Commissioners for January 30, 2025, to order at 10:00 a.m.
- 2. ROLL CALL** Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Dan Toepper read the guidelines for virtual on-line and in-person participation.

Page 1 of 3

Jefferson County PUD  
Board of Commissioners Special Meeting  
January 30, 2025 10:00 a.m.  
Draft Minutes

3. **AGENDA REVIEW.** There were no changes to the agenda.

**MOTION:** Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

4. **BROADBAND AND CYBERSECURITY PLANS.** General Manager Kevin Streett gave a report. There were public comments as follows: (abbreviated topics).

- Comment: Rate and service.
- Comment: How many services does this provide?

**4.1 Gardiner Aerial Bid.** General Manager Kevin Streett gave a report.

**MOTION:** Commissioner Kenneth Collins made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners authorize the General Manager to publish an invitation to bid for Gardiner Fiber Aerial Construction Project (Bid No. 25BB0801). Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**4.2 BEAD Resolution.** Communications/Broadband Director Will O'Donnell gave a presentation. There were public comments. Topics abbreviated.

- Comment: Cost.
- Comment: When will North Jefferson be completed? Summer of next year.
- Comment: Smaller ISPs taking grants.
- Comment: Area on Flagler Road.

**MOTION:** Commissioner Kenneth Collins made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners approve a resolution approving submission of application for WSBO-Broadband project and attesting to the certifications required under the application. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**4.3 Low-Cost Broadband Rate** Communications/Broadband Director Will O'Donnell gave a presentation. There was public comment:

- Comment: What is the PUD's cost? If \$30 is not sustainable, who is paying for it?

**MOTION:** Commissioner Kenneth Collins made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners adopt a new low-cost rate for retail and wholesale broadband services. Commissioner Jeff Randall seconded the motion, Motion carried unanimously.

**4.4 MOU w/HCC.** Communications/Broadband Director Will O'Donnell gave a presentation. There was public comment.

- Comment: What is the PUD’s cost? If \$30 is not sustainable who is paying for it?

**MOTION:** Commissioner Kenneth Collins made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners approve a motion authorizing the General Manager to enter into a Memorandum of Understanding with Hood Canal Communications regarding the application of BEAD funding. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**4.5 Cybersecurity Plan.** General Manager Kevin Streett and Communications/Broadband Director Will O’Donnell gave a presentation. There was no public comment.

**MOTION:** Commissioner Kenneth Collins made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners approve the Cybersecurity Plan. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**5. ADJOURN.** Commissioner Jeff Randall declared the January 30, 2025 Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 11:34 a.m.

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Minutes prepared by Cammy Brown, Recording Secretary

**Approved:**

	_____
	Date
_____	
Commissioner Kenneth Collins, Secretary	

**Attest:**

	_____
	Date
_____	
Commissioner Jeff Randall, President	
_____	
Commissioner Dan Toepper, Vice President	
	_____
	Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**February 4, 2025**

**Board of Commissioners  
Special Meeting 2:00 p.m.**

**Draft Minutes  
Present**

Commissioner Jeff Randall President  
Commissioner Dan Toepper, Vice President  
Commissioner Kenneth Collins, Secretary  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Mike Bailey, Finance Director/Treasurer  
Will O'Donnell, Communications/Broadband Director  
Melanie Des Marais, HR Director  
Jimmy Scarborough, Elec. Engineering Manager  
Jameson Hawn, Dig. Comm. Specialist  
Annette Johnson, Executive Asst./Records Officer  
Don McDaniel, PUD Consultant  
Paul Quinn FCS  
Sergey Tarasov, Principal, FCS

Cammy Brown, Recording Secretary

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- 1. CALL TO ORDER.** Commissioner Dan Toepper (Commissioner Jeff Randall was present but requested Commissioner Dan Toepper preside over the meeting) called the Special Meeting of the Jefferson County Public Utility District No.1 Board of Commissioners for February 4, 2025, to order at 2:00 p.m.
  - 2. ROLL CALL** Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Dan Toepper read the guidelines for virtual on-line and in-person participation.

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Jefferson County PUD  
Board of Commissioners Special Meeting  
February 4, 2025 2:00 p.m.  
Draft Minutes

3. **AGENDA REVIEW.** There were no changes to the agenda.

**MOTION:** Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

4. **FCS ELECTRIC RATE UPDATE.** Paul Quinn and Sergey Tarasov of FCS gave a presentation.

5. **EXECUTIVE SESSION: Per RCW 42.30.110(a)(i) to consider matters affecting National Security.** Forty minutes were requested. Executive Session convened at 3:06 p.m. and Executive Session ended at 3:50 p.m. No action was taken.

The February 4, 2025 Special Meeting of the Jefferson County PUD District No. 1 Board of Commissioners reconvened at 3:50 p.m.

6. **ADJOURN.** Commissioner Dan Toepper declared the February 4, 2025 Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 3:50 p.m.

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Minutes prepared by Cammy Brown, Recording Secretary

**Approved:**

\_\_\_\_\_  
Date  
  
\_\_\_\_\_  
Commissioner Kenneth Collins, Secretary

**Attest:**

\_\_\_\_\_  
Date  
Commissioner Jeff Randall, President

\_\_\_\_\_  
Date  
Commissioner Dan Toepper, Vice President

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**PUBLIC UTILITY DISTRICT NO. 1**

**of Jefferson County**

**February 4, 2025**

**Board of Commissioners**

**Regular Meeting**

**Draft Minutes**

**Present:**

Commissioner Jeff Randall, President  
Commissioner Dan Toepper, Vice President  
Commissioner Kenneth Collins, Secretary  
Kevin Streett, General Manager  
Joel Paisner, PUD General Counsel  
Mike Bailey, Finance Director/Treasurer  
Will O'Donnell, Broadband and Communications Director  
Melanie Des Marais, HR Director  
Jennifer Dyrseth, Customer Service Manager  
Jimmy Scarborough, Electrical Engineering Manager  
Ryan McCullough, IT Support Technician  
Annette Johnson, Executive Assistant/Records Officer  
Jameson Hawn, Digital Comm. Specialist  
Jose Escalera, Joint Utility Specialist  
Don McDaniel, PUD Consultant  
Cammy Brown, Recording Secretary

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1. **CALL TO ORDER.** Commissioner Dan Toepper (Commissioner Jeff Randall was present but requested Commissioner Dan Toepper preside over the meeting) called the Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners for February 4, 2025 to order at 4:00 p.m.

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Jefferson County PUD  
Board of Commissioners  
Regular Meeting  
February 4, 2025  
Draft Minutes

2. **ROLL CALL.** Roll call was taken and all three commissioners were present. A quorum was established. Commissioner Dan Toepper read the guidelines for virtual on-line and in-person participation.

3. **AGENDA REVIEW.** There were no changes to the agenda.

**MOTION:** Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

4. **PUBLIC COMMENT.** Commissioner Dan Toepper read the guidelines for submitting public comment. Abbreviated topics discussed.

- Comment: Bringing Eagle Ridge up to state standards. PUD – permit. Issue of air in the water lines.
- Comment: Cold weather voltage. Is Hastings’ substation operating within normal bounds or are there any difficulties?

5. **MANAGER AND STAFF REPORTS.** General Manager Kevin Streett presented the manager and staff reports. Topics abbreviated.

- Safety Manager Jeff Dodd gave a report regarding prompt response to pole replacement on Oak Bay Road and there is preparation to conduct a workplace violence training session on active shooters..
- Joint Utility Specialist Jose Escalera gave a report and responded to Eagle Ridge questions. The voltage at the regulator at the substation is going to be increased.
- Finance/Treasurer Director Mike Bailey gave a report. PUD staff received the RUS Loan documents.
- Exit audit conference is scheduled for February 10, 2025, at 9:00 a.m.
- ICG meeting is February 20, 2025.
- General Manager Kevin Streett will attend NoaNet meeting in person.
- General Manager Kevin Streett will attend WPUA Manager’s meeting via Zoom.

6. **COMMISSIONERS’ REPORTS:**

**Commissioner Kenneth Collins:**

- 1/23 Met with PUD Consultant Don McDaniel.
- 1/24 Met with General Manager Kevin Streett.
- 1/30 Attended PUD BOC Special Meeting.

- 1/31 Met with General Manager Kevin Streett.
- 2/04 Met with PUD staff transition team.
- 2/07 Will meet with General Manager Kevin Streett.
- 2/10 Will attend PUD BOC Special Meeting.
- 2/12 to
- 2/14 Will attend WPUDA meetings. (remotely)
- 2/14 Will meet with General Manager Kevin Streett.

**Commissioner Jeff Randall:**

- 1/22 and
- 1/23 Attended ENW meetings. Report.
- 1/30 Attended PUD BOC Special Meeting.
- 2/05 Will have phone meeting with General Manager Kevin Streett.
- 2/06 Will meet with PUD staff transition team.
- 2/10 Will attend PUD BOC Special Meeting.
- 2/11 Will attend NoaNet meeting in person in Spokane.
- 2/12 to
- 2/14 Will attend WPUDA meetings.

**Commissioner Dan Toepper:**

- 1/23 and
- 1/24 Attended ENW meetings. Report.
- 1/28 Attended NW PPA conference on wildfires. Report.
- 1/29 Attended NW PPA conference.
- 1/30 Attended PUD BOC Special Meeting.
- 1/30 Met with Jennifer Gossett of the Washington State Auditor’s Office regarding the audit.
- 1/31 Met with General Manager Kevin Streett.
- 2/02 Attended Jefferson County Fire Chief’s meeting.
- 2/04 Met with the PUD staff transition team.
- 2/05 and
- 2/06 Will attend PPC meetings.
- 2/07 Will meet with General Manager Kevin Streett.
- 2/10 Will attend PUD BOC Special Meeting.
- 2/12 to
- 2/14 Will attend WPUDA meetings.

**Note:** Commissioner Dan Toepper will be unavailable August 18<sup>th</sup> through August 23, 2025.

**7. CONSENT AGENDA.**

**MOTION:** Commissioner Kenneth Collins made a motion to approve the Consent Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

- 7.1 Prior Minutes.  
PUD BOC Regular Meeting 01-21-2025 Minutes Draft.  
PUD BOC Special Meeting 01-21-2025 Minutes Draft.
- 7.2 Vouchers  
Voucher Approval Form for BOC 2-4-2025.  
Voucher Certification with Supporting Warrant & PR Register 2-4-2025.

**PAYMENTS TO BE APPROVED**

<b>WARRANTS</b>	<b>AMOUNT</b>	<b>DATE</b>
Accounts Payable: #138592 to #138613	\$ 324,035.36	01/16/2025
Accounts Payable: #138614 to #138665	\$ 195,298.00	01/23/2025
Payroll Checks: #71179 to # 71180	\$ 6,499.18	01/17/2025
Payroll Direct Deposit:	\$ 237,599.91	01/17/2025
<b>TOTAL INVOICES PAID</b>	<b>\$ 763,432.45</b>	

**ACH/WIRE TRANSFERS PAID**

	<b>AMOUNT</b>	<b>DATE</b>
Direct Deposit: # 196 to # 205	\$1,112,274.32	01/15-01/28/2025
ACH/Wire Transfer # 544 to # 553	\$ 355,685.97	01/16-01/28/2025

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**PAYMENT TOTAL** **\$2,231,392.74**

- 7.3 Financial Report  
No report for this meeting.
- 7.4 Calendar  
BOC Calendar February 4, 2025.
- 7.5 Correspondence Log.  
CL 20250204.

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**END OF CONSENT AGENDA**

- 8. OLD BUSINESS.** Finance/Treasurer Director Mike Bailey gave a report.







02/27/2025 9:47:46 AM

# Accounts Payable Check Register

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02/12/2025 To 02/26/2025

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
138754 2/13/25	CHK	10808	A & J FLEET SERVICES, INC	VEH# 417 - OIL CHANGE	671.39
				VEH# 119 - FIX COOLANT LEAK	261.84
				VEH# 416 - OIL CHANGE	580.48
<b>Total for Check/Tran - 138754:</b>					1,513.71
138755 2/13/25	CHK	10012	ALTEC INDUSTRIES, INC	MILWAUKEE 1/2" DRILL KIT# 2801-21P	152.30
138756 2/13/25	CHK	10447	ANIXTER INC.	GEL SEAL KITS	615.38
138757 2/13/25	CHK	10437	ASPECT CONSULTING	PROF SRC:PROJECT AS2305533 THRU 12/31/24	6,680.50
138758 2/13/25	CHK	10498	BEVINS COMPANY	REPLACEMENT VOLT DETECTOR# 4	835.50
				REPAIR DAMAGED VOLT DETECTOR# 417	-69.69
<b>Total for Check/Tran - 138758:</b>					765.81
138759 2/13/25	CHK	10339	BORDER STATES ELECTRIC	COYOTE TERMINAL DOME MOUNTING KIT	1,239.16
				GUY PREFORM 1/2-BLUE	588.60
				FIBERGLASS BASEMENT 42X38X30-24X21 PG	15,945.44
<b>Total for Check/Tran - 138759:</b>					17,773.20
138760 2/13/25	CHK	10045	CENTURY LINK-S	PHONE SERVICE-MONTHLY	33.51
				PHONE SERVICE-MONTHLY	2.73
				PHONE SERVICE-MONTHLY	2.72
				PHONE SERVICE - MONTHLY	59.99
				PHONE SERVICE - MONTHLY	4.88
				PHONE SERVICE - MONTHLY	4.89
				PHONE SERVICE - MONTHLY	145.74
				PHONE SERVICE - MONTHLY	11.86
				PHONE SERVICE - MONTHLY	11.87
<b>Total for Check/Tran - 138760:</b>					278.19
138761 2/13/25	CHK	10046	CENTURYLINK	LOW SPD DATA & 2WIRE	53.76
				LOW SPD DATA & 2WIRE	53.75
				LOW SPD DATA & 2WIRE - MONTHLY	35.06
				LOW SPD DATA & 2WIRE - MONTHLY	3.90

02/27/2025 9:47:46 AM

# Accounts Payable Check Register

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02/12/2025 To 02/26/2025

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 138761:</b>					146.47
138762 2/13/25	CHK	9998	DAVID G CHRISTENSEN	Credit Balance Refund	195.08
138763 2/13/25	CHK	10051	CITY OF PORT TOWNSEND-UTILITY	KEARNEY SUBSTATION-MONTHLY	399.94
				191 OTTO ST - MONTHLY	116.13
				191 OTTO ST - MONTHLY	9.45
				191 OTTO ST - MONTHLY	9.46
				193 OTTO MONTHLY	70.42
				193 OTTO MONTHLY	5.73
				193 OTTO MONTHLY	5.73
<b>Total for Check/Tran - 138763:</b>					616.86
138764 2/13/25	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	FLAGGING - CENTER RD 01/07/25	1,621.13
				FLAGGING - 4300 FLAGLER RD 01/22/25	1,533.85
				FLAGGING - SNOW CREEK/GIBBS LK 1/30/25	1,445.77
				FLAGGING - WHITNEY/COYLE 1/29/25	1,533.46
				FLAGGING - DABOB RD 2/4/25	1,358.10
				FLAGGING - DABOB 2/5/25	1,577.30
				FLAGGING - SNOW CREEK 02/03/25	1,358.10
				FLAGGING - EGG & I RD 02/05/25	1,621.13
<b>Total for Check/Tran - 138764:</b>					12,048.84
138765 2/13/25	CHK	10067	DING DOCTOR GLASS SERVICES	VEH# 216 - WINDSHEILD REPAIR	1,062.13
				VEH# 214 - WINDSHEILD REPAIR	1,352.77
<b>Total for Check/Tran - 138765:</b>					2,414.90
138766 2/13/25	CHK	10070	DOUBLE D ELECTRICAL, INC	EMERGENCY HEATER REPAIR - SPARLING WELL	1,371.08
138767 2/13/25	CHK	10085	FASTENAL	MISC SUPPLIES	97.78
				MISC SUPPLIES	271.84
				MISC SUPPLIES	15.91
				MISC SUPPLIES	77.98
				MISC SUPPLIES	-64.98

02/27/2025 9:47:46 AM

# Accounts Payable Check Register

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02/12/2025 To 02/26/2025

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 138767:</b>					398.53
138768 2/13/25	CHK	10454	GLOBAL RENTAL COMPANY INC	AA55 RNTL VEH#419 01/17-02/13/25	4,473.10
				AT40-G BUCKT TRK VEH#425 01/21-02/17/25	3,109.35
				AT40-G BUCKETRNTL VEH#432 01/22-02/18/25	3,109.35
				VEH# 415-AT40G BKT RENTAL 01/22-02/18/25	2,945.70
<b>Total for Check/Tran - 138768:</b>					13,637.50
138769 2/13/25	CHK	10098	GRAINGER	UTILITY PUMP ITEM#11G226	471.99
138770 2/13/25	CHK	9998	POLLYANNA E GUTHRIE	Credit Balance Refund	493.93
138771 2/13/25	CHK	10110	HENERY HARDWARE	POLY SNOW SHOVEL - 310 4 CRNRS	25.40
				POLY SNOW SHOVEL - 310 4 CRNRS	2.07
				POLY SNOW SHOVEL - 310 4 CRNRS	2.06
<b>Total for Check/Tran - 138771:</b>					29.53
138772 2/13/25	CHK	11037	HENERY HARDWARE & BUILDING SUP	CLEANER, STENCILS, PAINT - 191 OTT ST	12.10
				CLEANER, STENCILS, PAINT - 191 OTT ST	12.09
				VEH# 211 - TUBE OF SAND	22.22
				DISPLAY SUPPLIES - COMMUNICATIONS	141.96
				DISPLAY SUPPLIES - COMMUNICATIONS	11.55
				DISPLAY SUPPLIES - COMMUNICATIONS	11.56
				DISPLAY SUPPLIES - COMMUNICATIONS	30.68
				DISPLAY SUPPLIES - COMMUNICATIONS	2.50
				DISPLAY SUPPLIES - COMMUNICATIONS	2.50
				ANT BAIT - 191 OTT OST	8.28
				ANT BAIT - 191 OTT OST	8.28
<b>Total for Check/Tran - 138772:</b>					263.72
138773 2/13/25	CHK	10518	J HARLEN COMPANY	BUCKINGHAM TRUEFIT HARNESS W D RINGS	629.03
				BURNDY 6 TON W DIE# WK840	66.24
<b>Total for Check/Tran - 138773:</b>					695.27
138774 2/13/25	CHK	10129	JIFFY LUBE	VEH# 106 - OIL CHANGE	90.85

02/27/2025 9:47:46 AM

# Accounts Payable Check Register

Page 4

02/12/2025 To 02/26/2025

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				VEH# 207 - OIL CHANGE	108.17
				VEH# 133 - OIL CHANGE	163.33
<b>Total for Check/Tran - 138774:</b>					362.35
138775 2/13/25	CHK	10330	KARR TUTTLE CAMPBELL	PROF SVC: EMPLY ADVICE SVC JAN 2024	3,367.76
				PROF SVC: EMPLY ADVICE SVC JAN 2024	274.12
				PROF SVC: EMPLY ADVICE SVC JAN 2024	274.12
<b>Total for Check/Tran - 138775:</b>					3,916.00
138776 2/13/25	CHK	9998	SCOTT H KNOPH	Credit Balance Refund	253.20
138777 2/13/25	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 310 MONTHLY	309.03
				SHRED 310 MONTHLY	25.15
				SHRED 310 MONTHLY	25.16
				SHRED OTTO-MONTHLY	70.39
				SHRED OTTO-MONTHLY	5.73
				SHRED OTTO-MONTHLY	5.73
<b>Total for Check/Tran - 138777:</b>					441.19
138778 2/13/25	CHK	9998	THOMAS C LINTON	Credit Balance Refund	250.27
138779 2/13/25	CHK	9998	ARN MC KENNA	Credit Balance Refund	157.19
138780 2/13/25	CHK	10333	MOSS ADAMS LLP	PROF SVC: ADD CONSULTING SRVC JAN 2025	595.98
				PROF SVC: ADD CONSULTING SRVC JAN 2025	48.51
				PROF SVC: ADD CONSULTING SRVC JAN 2025	48.51
<b>Total for Check/Tran - 138780:</b>					693.00
138781 2/13/25	CHK	10153	MURREY'S DISPOSAL CO., INC.	191 OTTO 2YD-MONTHLY	77.64
				191 OTTO 2YD-MONTHLY	77.64
				274 OTTO ST A&B 2YD-MONTHLY	58.40
				274 OTTO ST A&B 2YD-MONTHLY	175.18
				2YD 274 OTTO-MONTHLY	27.60
				2YD 274 OTTO-MONTHLY	82.82
<b>Total for Check/Tran - 138781:</b>					499.28

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
138782 2/13/25	CHK	10165	NW LABORERS-EMPLOYERS TRUST FU	MEDICAL PREMIUM MARCH 2025	20,140.00
138783 2/13/25	CHK	10166	NWPPA	BASIC ELECTRIC DISTRIBUTION SYSTEMS	630.00
138784 2/13/25	CHK	10169	OLYCAP	PWRBST/OLYCAP JAN 2025	1,065.71
138785 2/13/25	CHK	10170	OLYMPIC EQUIPMENT RENTALS	FUEL MIX FOR LINECREW CHAINSAWS	130.88
138786 2/13/25	CHK	11134	OREGON CHILD SUPPORT PROGRAM	PL CHILD SUPPORT EE	342.00
138787 2/13/25	CHK	9998	JOON PARK	Credit Balance Refund	821.30
138788 2/13/25	CHK	10181	PENINSULA PEST CONTROL	MONTHLY RODENT SVC 310 4 CRNR	37.53
				MONTHLY RODENT SVC 310 4 CRNR	3.05
				MONTHLY RODENT SVC 310 4 CRNR	3.06
<b>Total for Check/Tran - 138788:</b>					43.64
138789 2/13/25	CHK	10188	PLATT ELECTRIC SUPPLY	MILWAUKEE COMPACT BILLET TORPEDO LEVEL	35.97
				MILWAUKEE SOCKET ADAPTER 1/4-1/8	36.71
<b>Total for Check/Tran - 138789:</b>					72.68
138790 2/13/25	CHK	10203	PURMS JOINT SELF INSURANCE FUND	HEALTH & WELFARE JANUARY 2025	124,271.72
				AEGIS CYBER POLICY 1YR 2/1/2025-1/1/2026	12,700.33
				AEGIS CYBER POLICY 1YR 2/1/2025-1/1/2026	1,033.75
				AEGIS CYBER POLICY 1YR 2/1/2025-1/1/2026	1,033.75
<b>Total for Check/Tran - 138790:</b>					139,039.55
138791 2/13/25	CHK	9998	CAMERON RYAN	Credit Balance Refund	63.45
138792 2/13/25	CHK	10216	SECURITY SERVICES NW, INC.	SUBSTATION PATROL MONTHLY	6,188.01
				NIGHT PAYMENT PICKUP - MONTHLY	848.00
				NIGHTLY YARD CHECK - MONTHLY	500.50
				NIGHT PAYMENT PICKUP - MONTHLY	69.02
				NIGHT PAYMENT PICKUP - MONTHLY	69.02
<b>Total for Check/Tran - 138792:</b>					7,674.55
138793 2/13/25	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: COLIFORM/E.COLI 01/15/25	30.00

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				TESTING: COLIFORM/E.COLI 01/15/25	30.00
				TESTING: COLIFORM/E.COLI 01/15/25	30.00
				TESTING: COLIFORM/E.COLI 01/15/25	30.00
				TESTING: COLIFORM/E.COLI 01/15/25	30.00
				TESTING: COLIFORM/E.COLI 01/14/25	30.00
				TESTING: COLIFORM/E.COLI 01/14/25	30.00
				TESTING: COLIFORM/E.COLI 01/14/25	30.00
				TESTING: COLIFORM/E.COLI 01/14/25	30.00
				TESTING: COLIFORM/E.COLI 01/14/25	30.00
				TESTING: COLIFORM/E.COLI 01/14/25	30.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/08/25	31.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/08/25	31.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/08/25	27.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/08/25	27.00
<b>Total for Check/Tran - 138793:</b>					416.00
138794	2/13/25	CHK 10331	ST VINCENT DE PAUL	PWRBST/ST VINCENT DE PAUL JAN 2025	1,065.72
138795	2/13/25	CHK 11026	THE CAR WASH PORT TOWNSEND	FLEET SERVICE - DEC 2024	45.95
138796	2/13/25	CHK 10433	UNITED RENTALS (NORTH AMERICA), I23/24/25 FORKLIFT RENTAL#423-FIBER OTTO		1,544.86
138797	2/13/25	CHK 10737	VAN ALLER SURVEYING	SURVEY FOR RIPLEY CREEK BORE SITE	2,785.00
138798	2/13/25	CHK 10258	VERIZON WIRELESS, BELLEVUE	SCADA CRADLEPNT DEVICES QB-MONTHLY	899.25
				WIFI-MONTHLY CRADLEPOINT	37.53
				WIFI-MONTHLY VEHICLES	250.03
				WIFI-MONTHLY WATER-207	18.77
				WIFI-MONTHLY EXECUTIVE	40.33
				WIFI-MONTHLY FINANCE	40.33
				WIFI-MONTHLY EXECUTIVE	3.28
				WIFI-MONTHLY FINANCE	3.28
				WIFI-MONTHLY EXECUTIVE	3.26
				WIFI-MONTHLY FINANCE	3.28

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 138798:</b>					1,299.34
138799 2/13/25	CHK	9998	DENNIS D WADE	Credit Balance Refund	193.51
138800 2/13/25	CHK	10858	ZOOM COMMUNICATIONS, INC.	VID CONF SVC-MONTHLY	460.98
				VID CONF SVC-MONTHLY	37.52
				VID CONF SVC-MONTHLY	37.52
<b>Total for Check/Tran - 138800:</b>					536.02
138801 2/20/25	CHK	10808	A & J FLEET SERVICES, INC	VEH# 209 - OIL CHANGE	351.31
138802 2/20/25	CHK	10002	A WORKSAFE SERVICE, INC	DRUG TESTS - 11/18 & 12/09/2024	144.00
138803 2/20/25	CHK	10008	ALL CITY AUTOBODY & TOWING	VEH# 410 - LOCK OUT	125.00
138804 2/20/25	CHK	10012	ALTEC INDUSTRIES, INC	CHANCE 15-35KV BUSHING ADAPTER	532.11
				WORKMASTER INDUSTRIAL MAT 24X48	143.25
<b>Total for Check/Tran - 138804:</b>					675.36
138805 2/20/25	CHK	10980	AMELL FAMILY LIMITED PARTNERSHI	FIBER STORAGE RENTAL SPACE MONTHLY	23.75
				FIBER STORAGE RENTAL SPACE MONTHLY	381.25
				FIBER STORAGE RENTAL SPACE MONTHLY	23.75
				FIBER STORAGE RENTAL SPACE MONTHLY	381.25
				FIBER STORAGE RENTAL SPACE MONTHLY	47.50
				FIBER STORAGE RENTAL SPACE MONTHLY	762.50
				FIBER STORAGE RENTAL LAST MONTH 202602	40.00
				FIBER STORAGE RENTAL SPACE MONTHLY	95.60
				FIBER STORAGE RENTAL SPACE MONTHLY	1,494.40
<b>Total for Check/Tran - 138805:</b>					3,250.00
138806 2/20/25	CHK	10447	ANIXTER INC.	YOUNGSTOWN FR GROUND GLOVE# 12-3365-60	1,015.23
138807 2/20/25	CHK	10269	ASTOUND BUISNESS SOLUTIONS,	DEDICATED INTERNET ACCESS - MONTHLY	2,652.00
				ACCT#3401-1392661-01 02/01-02/28/2025	2,652.00
<b>Total for Check/Tran - 138807:</b>					5,304.00

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138808 2/20/25	CHK	10914	BENTLEY SYSTEMS	SPIDACALC FULL HWL PPA 1YR 2/1-1/31/26	7,515.78
138809 2/20/25	CHK	9998	SUE A BISHOP	Credit Balance Refund	419.32
138810 2/20/25	CHK	10973	BOLINGER, SEGARS, GILBERT & MOSS	PROGRESS BILLING - 2024 AUDIT THRU JAN 25	34,400.00
				PROGRESS BILLING - 2024 AUDIT THRU JAN 25	2,800.00
				PROGRESS BILLING - 2024 AUDIT THRU JAN 25	2,800.00
<b>Total for Check/Tran - 138810:</b>					40,000.00
138811 2/20/25	CHK	10041	CDW GOVERNMENT	5 ADDITIONAL ACROBAT PRO LICENSES - 1 YR	875.49
				5 ADDITIONAL ACROBAT PRO LICENSES - 1 YR	71.26
				5 ADDITIONAL ACROBAT PRO LICENSES - 1 YR	71.26
<b>Total for Check/Tran - 138811:</b>					1,018.01
138812 2/20/25	CHK	10346	CLALLAM COUNTY PUD	POLE ATTACHMENT FEE QTY9 1ST HALF YR2025	127.96
138813 2/20/25	CHK	10053	COMPUNET, INC	1000BASE-BX-D	1,626.38
				1000BASE-BX-U	1,626.38
				1000BASE-BX-D	132.38
				1000BASE-BX-U	132.38
				1000BASE-BX-D	132.38
				1000BASE-BX-U	132.38
<b>Total for Check/Tran - 138813:</b>					3,782.28
138814 2/20/25	CHK	10920	COOPERATIVE RESPONSE CENTER, INC	ACCT#0260 ANSWER SVC FOR FEB 2025	2,257.20
				ACCT#0260 ANSWER SVC FOR FEB 2025	2,257.20
				ACCT#0260 ANSWER SVC FOR FEB 2025	367.45
				ACCT#0260 ANSWER SVC FOR FEB 2025	367.45
<b>Total for Check/Tran - 138814:</b>					5,249.30
138815 2/20/25	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	ON CALL FLAGGING SUP-OLY FIBER 8/13-15	27.35
138816 2/20/25	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - MONTHLY	1,034.05
138817 2/20/25	CHK	10067	DING DOCTOR GLASS SERVICES	VEH# 209 - REPLACE WINDSHIELD	575.93

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
138818 2/20/25	CHK	10083	EXCEL UTILITY CONSTRUCTION	WATER METER INSTALLATION - 134 CUB RD	1,632.27
138819 2/20/25	CHK	10085	FASTENAL	MISC SUPPLIES	226.78
138820 2/20/25	CHK	10811	GDS ASSOCIATES INC.	RUS BULLETIN BOOKS-CREW	-28.85
				FULL SIZE SPEC/DRAWINGS	118.44
				THE MINI GREEN BOOK	120.81
				THE MINI WHITE BOOK	106.60
<b>Total for Check/Tran - 138820:</b>					317.00
138821 2/20/25	CHK	10454	GLOBAL RENTAL COMPANY INC	AT40-G BUCKETRNTL VEH#431 01/24-02/20/25	3,654.85
				AT37-G BUCKETRNTL VEH#410 01/25-02/21/25	2,727.50
				SPLICER VAN RNTL VEH#421 01/27-02/23/25	2,727.50
				AT40-G RNTL VEH#417 01/28-02/24/25	3,054.80
				AT40G S BUCKET VEH#430 01/28-02/24/25	3,109.35
				AA55 DBLMN BUCKET VEH#414 01/29-02/25/25	3,709.40
				AT40-G BUCKETRNTL VEH#416 01/29-02/25/25	2,945.70
				D3060H-TR Digger VEH#426 01/30-02/26/25	6,764.20
<b>Total for Check/Tran - 138821:</b>					28,693.30
138822 2/20/25	CHK	10095	GOOD MAN SANITATION, INC	310 4CRNRS-RESTROOM UNIT MONTHLY	162.87
				310 4CRNRS-RESTROOM UNIT MONTHLY	13.26
				310 4CRNRS-RESTROOM UNIT MONTHLY	13.25
<b>Total for Check/Tran - 138822:</b>					189.38
138823 2/20/25	CHK	10098	GRAINGER	AIR COMPRESSOR 6 GAL PANCAKE #1VAN5	269.48
				APOLLO SAFETY RELIEF VALVE ITEM#1CKW7	165.97
				DAYTON PORTABLE ELECTRIC HEATER-1500W	167.86
				DAYTON PORTABLE GAS TANK TOP HEATER	200.68
<b>Total for Check/Tran - 138823:</b>					803.99
138824 2/20/25	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	FIBER OPTIC SPLICE ENCLOSURE 450 C6	309.71
				SPLICE ENCLOSURE,TRAY,TAGS	3,217.49
				FIBER OPTIC SPLICE ENCLOSURE 450 D6	1,309.23

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				OVERPAY INV 9337823551 SALES TAX REVERSA	-138.54
				<b>Total for Check/Tran - 138824:</b>	4,697.89
138825 2/20/25	CHK	11037	HENERY HARDWARE & BUILDING SUP	CORNER BRACE & FASTENRS	12.54
				CORNER BRACE & FASTENRS	1.02
				CORNER BRACE & FASTENRS	1.02
				RAIN-X - FLEET	20.27
				VEH# 131- ELECTRIC GREASE, BLOWGUN, PLUG	24.84
				<b>Total for Check/Tran - 138825:</b>	59.69
138826 2/20/25	CHK	10817	IDGAF, INC	SPREAD & ROLL GRAVEL - 274 OTTO ST	842.80
				VACTRA TRUCK LABOR - 310 4 CRNRS 1/28/25	1,067.28
				VACTRA TRUCK LABOR - 310 4 CRNRS 1/28/25	86.87
				VACTRA TRUCK LABOR - 310 4 CRNRS 1/28/25	86.87
				ASPHALT PAVING-310 FOUR CORNERS	5,203.61
				<b>Total for Check/Tran - 138826:</b>	7,287.43
138827 2/20/25	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	UTILITY PRMT 02/14/2025 - ADELMA BEACH	318.00
138828 2/20/25	CHK	10129	JIFFY LUBE	VEH# 205 - OIL CHANGE	101.98
				VEH# 425 - OIL CHANGE	221.71
				VEH# 216 - OIL CHANGE	104.76
				VEH# 122 - OIL CHANGE	108.17
				VEH# 120 - OIL CHANGE	90.85
				<b>Total for Check/Tran - 138828:</b>	627.47
138829 2/20/25	CHK	10640	KUKER-RANKEN INC	36" LATH STAKES	318.06
138830 2/20/25	CHK	10136	LES SCHWAB TIRES	TIRE REPAIRS ON PRESSURE WASHER	145.81
				VEH# 421 - CHAIN EXCHANGE CREDIT	-3.28
				<b>Total for Check/Tran - 138830:</b>	142.53
138831 2/20/25	CHK	10956	MARINE SURVEYS & ASSESSMENTS	COWETLANDS CK PARCEL#901114007	2,415.00
138832 2/20/25	CHK	10147	MILLIMAN	COMPENSATION STUDY 2024	4,389.23
				COMPENSATION STUDY 2024	357.26

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				COMPENSATION STUDY 2024	357.26
<b>Total for Check/Tran - 138832:</b>					5,103.75
138833 2/20/25	CHK	10982	NATIONAL RURAL TELECOMMUNICAT	CROWD FIBER SURVEY SERVICES JAN 2025	1,150.00
138834 2/20/25	CHK	10309	NISC	PRINT SVCS INVOICE JAN 2025	12,812.42
				PRINT SVCS INVOICE JAN 2025	1,197.42
				PRINT SVCS INVOICE JAN 2025	97.47
				PRINT SVCS INVOICE JAN 2025	97.47
				RECURRING INVOICE JAN 2025	19,534.50
				RECURRING INVOICE JAN 2025	1,309.20
				MISC JAN 2025	643.29
				MISC JAN 2025	52.36
				MISC JAN 2025	52.36
<b>Total for Check/Tran - 138834:</b>					35,796.49
138835 2/20/25	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	INTERNET SUBSCRIPTION 01/1-01/31/2025	2,090.00
138836 2/20/25	CHK	11003	NORTHWEST SAFETY SERVICE LLC	SAFETY TRAINING MONTHLY 2025	1,443.75
138837 2/20/25	CHK	10167	OFFICE DEPOT	OFFICE SUPPLIES - 193 OTTO ST	177.69
				OFFICE SUPPLIES - 193 OTTO ST	14.46
				OFFICE SUPPLIES - 193 OTTO ST	14.47
				OFFICE SUPPLIES - 193 OTTO ST	18.03
				OFFICE SUPPLIES - 193 OTTO ST	1.47
				OFFICE SUPPLIES - 193 OTTO ST	1.46
				OFFICE SUPPLIES - 193 OTTO ST	16.62
				OFFICE SUPPLIES - 193 OTTO ST	1.35
				OFFICE SUPPLIES - 193 OTTO ST	1.36
				OFFICE SUPPLIES - 310 4 CRNRS	93.25
				OFFICE SUPPLIES - 310 4 CRNRS	7.59
				OFFICE SUPPLIES - 310 4 CRNRS	7.59
				OFFICE SUPPLIES - 310 4 CRNRS	5.15

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				OFFICE SUPPLIES - 310 4 CRNRS	0.42
				OFFICE SUPPLIES - 310 4 CRNRS	0.42
<b>Total for Check/Tran - 138837:</b>					361.33
138838 2/20/25	CHK	9998	JANE F PATRICK	Credit Balance Refund	111.80
138839 2/20/25	CHK	10193	PORT TOWNSEND LEADER	PT LEADER ADVERTSING FOR JAN 2025	27.95
				PT LEADER ADVERTSING FOR JAN 2025	2.28
				PT LEADER ADVERTSING FOR JAN 2025	2.27
<b>Total for Check/Tran - 138839:</b>					32.50
138840 2/20/25	CHK	10207	RAIN NETWORKS	VEEAM BCKUP& REPLICATN 1YR 2/7/25-2/7/26	9,793.75
				VEEAM BCKUP& REPLICATN 1YR 2/7/25-2/7/26	797.16
				VEEAM BCKUP& REPLICATN 1YR 2/7/25-2/7/26	797.17
<b>Total for Check/Tran - 138840:</b>					11,388.08
138841 2/20/25	CHK	10210	RICOH USA, INC	310 FOUR CRNRS (7427) IMAGES MONTHLY	6.38
				310 FOUR CRNRS (7427) IMAGES MONTHLY	0.52
				310 FOUR CRNRS (7427) IMAGES MONTHLY	0.52
				193 OTTO ST(8331)&(8332) IMAGES MONTHLY	72.45
				193 OTTO ST(8331)&(8332) IMAGES MONTHLY	5.90
				193 OTTO ST(8331)&(8332) IMAGES MONTHLY	5.89
				310 4CRNRS (0626) IMAGES MONTHLY	617.82
				310 4CRNRS (0626) IMAGES MONTHLY	50.29
				310 4CRNRS (0626) IMAGES MONTHLY	50.28
				WORKROOM (0109) IMAGES MONTHLY	7.20
				WORKROOM (0109) IMAGES MONTHLY	0.59
				WORKROOM (0109) IMAGES MONTHLY	0.58
				OTTO ST (3983)&(3982) IMAGES MONTHLY	57.90
				OTTO ST (3983)&(3982) IMAGES MONTHLY	4.71
				OTTO ST (3983)&(3982) IMAGES MONTHLY	4.72
<b>Total for Check/Tran - 138841:</b>					885.75
138842 2/20/25	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC TESTING: COLIFORM/E.COLI 01/22/25		30.00

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				TESTING: COLIFORM/E.COLI 01/22/25	30.00
				TESTING: COLIFORM/E.COLI 01/22/25	30.00
				TESTING: COLIFORM/E.COLI 01/22/25	30.00
				TESTING: COLIFORM/E.COLI 01/22/25	30.00
				TESTING: COLIFORM/E.COLI 01/22/25	30.00
				TESTING: COLIFORM/E.COLI 01/22/25	30.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/22/25	31.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/22/25	31.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/22/25	31.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/22/25	27.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/22/25	27.00
				TESTING: CONDUCTIVITY/CHLORIDE 01/22/25	27.00
				<b>Total for Check/Tran - 138842:</b>	354.00
138843 2/20/25	CHK	10824	THE PORT OF PORT TOWNSEND	JANITORIAL SRV 01/16,17,24,31/2025	1,503.00
				JANITORIAL SRV 01/16,17,24,31/2025	122.34
				JANITORIAL SRV 01/16,17,24,31/2025	122.34
				<b>Total for Check/Tran - 138843:</b>	1,747.68
138844 2/20/25	CHK	10830	THE PRODUCTION ALLIANCE	SPONSORSHIP - 2025 SEASON	2,580.00
				SPONSORSHIP - 2025 SEASON	210.00
				SPONSORSHIP - 2025 SEASON	210.00
				<b>Total for Check/Tran - 138844:</b>	3,000.00
138845 2/20/25	CHK	10433	UNITED RENTALS (NORTH AMERICA), IFORKLIF WHSE 50000# PNEW GAS TOP OFF		43.64
138846 2/20/25	CHK	10316	GERRIT J VAN OTTEN	RAISE YOUR ENERGY IQ TRAINING 2/11-12/25	258.00
138847 2/20/25	CHK	10263	WA STATE DEPT OF HEALTH	OP PERMIT FEE&CERT 1Y 1/1/2025-12/31/25	6,105.30
138848 2/20/25	CHK	10496	WELLS FARGO VENDOR FIN SERV	4CRNRS WKRM COPYRNT-MONTHLY	244.62
				4CRNRS WKRM COPYRNT-MONTHLY	19.91
				4CRNRS WKRM COPYRNT-MONTHLY	19.91
				<b>Total for Check/Tran - 138848:</b>	284.44
138849 2/20/25	CHK	10274	WESTBAY AUTO PARTS, INC.	FLEET - SUPER CLEAN DEGREASER	9.44

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				FLEET - DEF QTY 2	27.98
				FLEET - DEF QTY 2	27.98
<b>Total for Check/Tran - 138849:</b>					65.40
138850	2/20/25	CHK 9998	TIMOTHY R WILSON	Credit Balance Refund	467.62
138851	2/20/25	CHK 10018	WORLD KINECT ENERGY SERVICES	FUEL-UNL-87 REG 10% ETHNL&DIESEL ULSD #2	19,850.50

<b>Total Payments for Bank Account - 7 :</b>	(98)	453,929.13
<b>Total Voids for Bank Account - 7 :</b>	(0)	0.00
<b>Total for Bank Account - 7 :</b>	(98)	453,929.13
<b>Grand Total for Payments :</b>	(98)	453,929.13
<b>Grand Total for Voids :</b>	(0)	0.00
<b>Grand Total :</b>	(98)	453,929.13

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Accounts Payable  
Direct Deposit  
Register

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02/12/2025 To 02/26/2025

Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
219 2/13/25	DD	10806	MELANIE R DES MARAIS	NRECA TRAINING	71.69
				NRECA TRAINING	880.78
				NRECA TRAINING	71.69
<b>Total for Check/Tran - 219:</b>					1,024.16
220 2/13/25	DD	10631	WILLIAM P O'DONNELL	TRAVEL - TRANSIT/ TAXI	0.18
				TRAVEL - RENTAL CAR	23.40
				TRAVEL - LODGING	33.21
				TRAVEL - AIRFARE	4.20
				TRAVEL - TRANSIT/ TAXI	2.23
				TRAVEL - RENTAL CAR	287.52
				TRAVEL - LODGING	407.99
				TRAVEL - AIRFARE	51.60
				TRAVEL - TRANSIT/ TAXI	0.18
				TRAVEL - RENTAL CAR	23.41
				TRAVEL - LODGING	33.21
				TRAVEL - AIRFARE	4.20
<b>Total for Check/Tran - 220:</b>					871.33
221 2/13/25	DD	10187	PITNEY BOWES-RESERVE ACCT	PRE-PAID POSTAGE	344.00
				PRE-PAID POSTAGE	28.00
				PRE-PAID POSTAGE	28.00
<b>Total for Check/Tran - 221:</b>					400.00
222 2/13/25	DD	10400	DONALD K STREETT	MISC EXPENSES FOR OFFICE	4.95
				TRAVEL - TOLL FEE	0.39
				TRAVEL - PARKING FEE	5.90
				TRAVEL - MEALS PER DIEM	19.32
				TRAVEL - LODGING	7.78
				TRAVEL - AIRFARE	31.58
				MISC EXPENSES FOR OFFICE	60.76
				TRAVEL - TOLL FEE	4.73
				TRAVEL - PARKING FEE	72.49

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Accounts Payable  
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02/12/2025 To 02/26/2025

Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
				TRAVEL - MEALS PER DIEM	237.36	
				TRAVEL - LODGING	95.57	
				TRAVEL - AIRFARE	388.03	
				MISC EXPENSES FOR OFFICE	4.94	
				TRAVEL - TOLL FEE	0.38	
				TRAVEL - PARKING FEE	5.90	
				TRAVEL - MEALS PER DIEM	19.32	
				TRAVEL - LODGING	7.78	
				TRAVEL - AIRFARE	31.59	
<b>Total for Check/Tran - 222:</b>					998.77	
223	2/13/25	DD	10251	UGN - JEFFERSON COUNTY	UNITED GOOD NEIGHBORS EE	45.00
224	2/13/25	DD	10615	US BANK	WILL O'DONNELL	75.40
					OPERATIONS DEPARTMENT	360.00
					MIKE BAILEY	241.53
					MELANIE R DES MARAIS	6,750.00
					KRISTOFFER LOTT	2,124.63
					KENNY YINGLING	1,143.54
					JEFF RANDALL	177.30
					IT DEPARTMENT	920.47
					HR DEPARTMENT	649.51
					EXECUTIVE DEPARTMENT	624.91
					ERIC STOREY	98.00
					BROADBAND DEPARTMENT	156.02
					ALYSON DEAN	2,546.19
<b>Total for Check/Tran - 224:</b>					15,867.50	
225	2/20/25	DD	10451	ASCENT LAW PARTNERS LLP	GENERAL UTILITY-MONTHLY	1,671.95
					GENERAL UTILITY-MONTHLY	20,541.10
					GENERAL UTILITY-MONTHLY	1,671.95
					FLAT FEE BOC MEETINGS (225-104) JAN 2025	669.62

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02/12/2025 To 02/26/2025

Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				FLAT FEE BOC MEETINGS (225-104) JAN 2025	8,226.79
				FLAT FEE BOC MEETINGS (225-104) JAN 2025	669.62
<b>Total for Check/Tran - 225:</b>					<b>33,451.03</b>
226 2/20/25	DD	10889	JESSE E BLAND	TOOLS	10.73
				TOOLS	131.85
				TOOLS	10.73
<b>Total for Check/Tran - 226:</b>					<b>153.31</b>
227 2/20/25	DD	10802	THERESA L GIESE	LTCT OVER ACCRUAL FOR Q3 & Q4 2023	9.16

<b>Total Payments for Bank Account - 8 :</b>	(9)	52,820.26
<b>Total Voids for Bank Account - 8 :</b>	(0)	0.00
<b>Total for Bank Account - 8 :</b>	(9)	52,820.26
<b>Grand Total for Payments :</b>	(9)	52,820.26
<b>Grand Total for Voids :</b>	(0)	0.00
<b>Grand Total :</b>	(9)	52,820.26

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# Accounts Payable Wire Register

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02/12/2025 To 02/26/2025

**Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
562 2/18/25	WIRE	10279	BPA-WIRE TRANSFER	POWER PURCHASE/COMBINED BILL DEC 2024	1,710,563.00
565 2/18/25	WIRE	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP ER PL DEFERRED COMP EE	10,124.88 22,513.61
<b>Total for Check/Tran - 565:</b>					32,638.49
566 2/18/25	WIRE	10281	IRS - EFTPS	EMPLOYER'S MEDICARE TAX EMPLOYEES' MEDICARE TAX EMPLOYER'S FICA TAX EMPLOYEES' FICA TAX EMPLOYEES' FEDERAL WITHHOLDING TAX EMPLOYEES' FEDERAL WITHHOLDING	5,644.75 5,644.75 24,136.02 24,136.02 18,042.72 19,971.69
<b>Total for Check/Tran - 566:</b>					97,575.95
567 2/18/25	WIRE	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE	201.69
570 2/19/25	WIRE	10265	DEPARTMENT OF RETIREMENT SYSTE	JAN 2025 PERS	127,493.42
574 2/18/25	WIRE	10915	WA STATE DEPT OF LICENSING	CDL REQUIREMENT: ANNUAL DMV CHECK	210.00
575 2/18/25	WIRE	10915	WA STATE DEPT OF LICENSING	DOL RECORDS REQUEST FEB 2025	15.00
576 2/25/25	WIRE	10235	STATE OF WASHINGTON - DEPT OF RE	JANUARY 2025 B&O TAX	220,536.05
578 2/25/25	WIRE	10235	STATE OF WASHINGTON - DEPT OF RE	2024 PRIVILEGE TAX 2024 PRIVILEGE TAX	4,107.04 918,418.73
<b>Total for Check/Tran - 578:</b>					922,525.77

<b>Total Payments for Bank Account - 8 :</b>	(9)	3,111,759.37
<b>Total Voids for Bank Account - 8 :</b>	(0)	0.00
<b>Total for Bank Account - 8 :</b>	(9)	3,111,759.37
<b>Grand Total for Payments :</b>	(9)	3,111,759.37
<b>Grand Total for Voids :</b>	(0)	0.00

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# Accounts Payable Wire Register

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**Grand Total :** (9) 3,111,759.37

JEFFERSON COUNTY PUD NO 1

**ISSUED PAYROLL CHECKS**  
**PAY DATE: 02.14.2025**

<u>Empl</u>	<u>Position</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
2003	WATER TREATMENT PLANT OPERATOR III	71183	2/14/2025	\$2,628.46
				<b>\$2,628.46</b>

## JEFFERSON COUNTY PUD NO 1

<b>DIRECT DEPOSIT PAYROLL</b> <b>PAY DATE: 02.14.2025</b>
--

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING ASSOCIATE	2/14/2025	\$ 2,022.73
3062	ACCOUNTING ASSOCIATE	2/14/2025	\$ 2,048.17
3070	ACCOUNTING ASSOCIATE	2/14/2025	\$ 1,959.97
3039	ACCOUNTING SPECIALIST	2/14/2025	\$ 2,757.52
3052	ADMINISTRATIVE ASSISTANT	2/14/2025	\$ 2,556.99
1050	APPRENTICE LINEWORKER	2/14/2025	\$ 5,098.65
3034	BROADBAND & COMMUNICATIONS DIRECTOR	2/14/2025	\$ 4,533.95
1068	BROADBAND MANAGER	2/14/2025	\$ 3,208.34
4006	COMMISSIONER DIST 1	2/14/2025	\$ 2,575.77
4004	COMMISSIONER DIST 2	2/14/2025	\$ 2,717.91
4008	COMMISSIONER DIST 3	2/14/2025	\$ 2,685.99
3065	CONTRACT COMPLIANCE SPECIALIST	2/14/2025	\$ 2,803.18
3002	CUSTOMER SERVICE COORDINATOR	2/14/2025	\$ 2,211.00
3080	CUSTOMER SERVICE MANAGER	2/14/2025	\$ 3,506.52
3032	CUSTOMER SERVICE PROGRAM SPECIALIST	2/14/2025	\$ 1,687.64
3048	CUSTOMER SERVICE REP	2/14/2025	\$ 1,736.09
3056	CUSTOMER SERVICE REP	2/14/2025	\$ 1,353.27
3066	CUSTOMER SERVICE REP	2/14/2025	\$ 1,572.53
3075	CUSTOMER SERVICE REP	2/14/2025	\$ 1,617.22
3081	CUSTOMER SERVICE REP	2/14/2025	\$ 1,497.98
3060	DIGITAL COMMUNICATIONS SPECIALIST	2/14/2025	\$ 2,588.84
1027	ELECTRICAL ENGINEERING MANAGER	2/14/2025	\$ 3,684.02
1055	ELECTRICAL SUPERINTENDENT	2/14/2025	\$ 3,863.19
3083	ENERGY EFFICIENCY SPECIALIST	2/14/2025	\$ 1,388.55
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	2/14/2025	\$ 2,669.93
3033	FINANCE DIRECTOR	2/14/2025	\$ 5,335.38
3029	FINANCE SERVICES MANAGER	2/14/2025	\$ 3,193.76
1056	FLEET AND FACILITIES ASSISTANT	2/14/2025	\$ 3,051.86
1046	FLEET AND FACILITIES LEAD	2/14/2025	\$ 3,755.94
1011	GENERAL MANAGER	2/14/2025	\$ 5,437.29
1042	GIS SPECIALIST	2/14/2025	\$ 2,844.39
1017	HEAD STOREKEEPER	2/14/2025	\$ 2,792.22
3063	HUMAN RESOURCES COORDINATOR	2/14/2025	\$ 3,140.97
3047	HUMAN RESOURCES DIRECTOR	2/14/2025	\$ 4,206.96
3008	INFORMATION TECHNOLOGY MANAGER	2/14/2025	\$ 3,165.34
3077	IT SUPPORT TECHNICIAN: BROADBAND	2/14/2025	\$ 1,971.18
3074	IT TECH SUPPORT	2/14/2025	\$ 2,149.71
2001	JOINT UTILITY SPECIALIST	2/14/2025	\$ 3,264.73
1072	LEAD BROADBAND TECHNICIAN	2/14/2025	\$ 3,035.17
1000	LINE CREW CHIEF	2/14/2025	\$ 5,480.01
1012	LINE CREW CHIEF	2/14/2025	\$ 4,852.48
1034	LINE CREW CHIEF	2/14/2025	\$ 6,616.86
1059	LINE HELPER	2/14/2025	\$ 3,931.59
1070	LINE HELPER	2/14/2025	\$ 3,438.63
1074	LINE HELPER	2/14/2025	\$ 3,200.19
1060	LINWORKER	2/14/2025	\$ 6,426.10
1061	LINWORKER	2/14/2025	\$ 6,922.87
1062	LINWORKER	2/14/2025	\$ 6,187.17
1065	LINWORKER	2/14/2025	\$ 5,688.71
1066	LINWORKER	2/14/2025	\$ 2,659.22
1064	METER READER	2/14/2025	\$ 2,915.65
1069	METER READER	2/14/2025	\$ 2,216.83
1078	METER TECHNICIAN	2/14/2025	\$ 3,892.57
1075	NETWORK TECHNICIAN 1	2/14/2025	\$ 2,563.88
1076	NETWORK TECHNICIAN 1	2/14/2025	\$ 2,449.21
1073	NETWORK TECHNICIAN 2	2/14/2025	\$ 2,777.22
1079	NETWORK TECHNICIAN 2	2/14/2025	\$ 2,628.38
3004	RESOURCE MANAGER	2/14/2025	\$ 3,387.07
3079	SAFETY MANAGER	2/14/2025	\$ 3,709.22
1010	SCADA ENGINEER II	2/14/2025	\$ 2,873.73
1003	SCADA TECH APPRENTICE	2/14/2025	\$ 5,423.61
3020	SERVICES DIRECTOR	2/14/2025	\$ 4,242.94
1026	STAKING ENGINEER	2/14/2025	\$ 2,629.29
1031	STAKING ENGINEER	2/14/2025	\$ 3,032.02
1014	STOREKEEPER	2/14/2025	\$ 2,828.75
1043	STOREKEEPER	2/14/2025	\$ 2,378.21
1047	STOREKEEPER	2/14/2025	\$ 2,645.15
1063	SUBSTATION/METERING TECHNICIAN	2/14/2025	\$ 4,294.53
1077	SUBSTATION/METERING TECHNICIAN	2/14/2025	\$ 5,170.05
3082	TECHNOLOGY INFRASTRUCTURE MANAGER	2/14/2025	\$ 5,027.04
3003	UTILITY BILLING CLERK	2/14/2025	\$ 1,742.94
3027	UTILITY BILLING CLERK	2/14/2025	\$ 1,773.32
3022	UTILITY BILLING CLERK	2/14/2025	\$ 1,829.87
3000	UTILITY BILLING COORDINATOR	2/14/2025	\$ 1,951.94
1037	VEGETATION & PERMITTING SPECIALIST	2/14/2025	\$ 3,251.13
2000	WATER DISTRIBUTION MANAGER II	2/14/2025	\$ 2,389.40
2002	WATER DISTRIBUTION MANAGER II	2/14/2025	\$ 2,327.44
2005	WATER DISTRIBUTION MANAGER II	2/14/2025	\$ 2,547.70
2004	WATER TREATMENT PLANT OP III	2/14/2025	\$ 2,620.39
			<b>\$ 254,614.16</b>

Electric revenues in January were approximately \$444 Thousand under budget. Year-to-date electric revenues are approximately \$444 Thousand under budget. The total cost of service for the year is approximately \$700 Thousand over budget. Year to date the depreciation for electric is approximately \$556 Thousand with January depreciation expense approximately \$556 Thousand. The January year-to-date TIER is 8.41 and the DSC is 4.58.

Water revenues in January were approximately \$34 Thousand under budget. Year-to-date water revenues are approximately \$34 Thousand under budget. The total cost of service for the year is approximately \$115 Thousand under budget. Year to date depreciation for water is approximately \$93 Thousand with January depreciation expense approximately \$93 Thousand.

As a combined utility year-to-date through January revenues were approximately \$478 Thousand under budgeted revenues. Jefferson County PUD has invested \$615 Thousand in construction work in progress to date as well as purchased approximately \$157 Thousand in materials. During January, PUD's cash reserves increased by \$309 Thousand.

**Jefferson County PUD No. 1**  
**Financial Highlights**  
as of JANUARY 2025

	Year-to-Date 2024	Year-to-Date 2025	JANUARY 2025
<b>Operating Revenues</b>	\$5,215,070	\$5,373,532	\$5,373,532
<b>Total Cost of Service</b>	\$4,827,156	\$4,270,694	\$4,270,694
<b>Operating Margins</b>	\$387,914	\$1,102,838	\$1,102,838
<b>Non-Operating Margins</b>	\$220,937	\$506,784	\$506,784
<b>Total Margins</b>	\$608,851	\$1,609,622	\$1,609,622
<b>Cash in the Bank</b>	\$16,606,608	\$15,245,610	
<b>Change in Cash in Bank</b>		(\$1,360,998)	

**Jefferson County PUD No. 1**  
**Electric Division**  
**Statement of Operations**  
**As of January 31, 2025**

<b>PART A. STATEMENT OF OPERATIONS</b>				
<b>ITEM</b>	<b>YEAR-TO-DATE</b>			<b>THIS MONTH</b>
	<b>LAST YEAR</b>	<b>THIS YEAR</b>	<b>BUDGET</b>	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	4,875,379	5,023,632	5,468,217	5,023,632
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	2,087,742	1,948,855	2,150,374	1,948,855
4. Transmission Expense	9,046	17,882	11,777	17,882
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	199,284	244,116	186,808	244,116
7. Distribution Expense - Maintenance	360,069	304,733	372,651	304,733
8. Consumer Accounts Expense	136,377	160,332	165,955	160,332
9. Customer Service and Informational Expense	5,296	(1,992)	12,499	(1,992)
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	541,732	565,778	775,507	565,778
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>3,339,546</b>	<b>3,239,704</b>	<b>3,675,571</b>	<b>3,239,704</b>
13. Depreciation & Amortization Expense	677,816	556,783	524,199	556,783
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	278,041	0	286,383	0
16. Interest on Long-Term Debt	209,763	204,806	216,056	204,806
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
<b>20. Total Cost of Electric Service (12 thru 19)</b>	<b>4,505,166</b>	<b>4,001,293</b>	<b>4,702,209</b>	<b>4,001,293</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>370,213</b>	<b>1,022,339</b>	<b>766,008</b>	<b>1,022,339</b>
22. Non Operating Margins - Interest	0	20	0	20
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	209,121	495,063	255,324	495,063
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	0	0	0	0
28. Extraordinary Items	0	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>579,334</b>	<b>1,517,422</b>	<b>1,021,332</b>	<b>1,517,422</b>

<b>Times Interest Earned Ratio (TIER) (Year to Date)</b>	<b>3.76</b>	<b>8.41</b>	<b>5.73</b>
<b>Operating Times Interest Earned Ratio (OTIER) (Year to Date)</b>	<b>2.76</b>	<b>5.99</b>	<b>4.55</b>
<b>Debt Service Coverage Ratio (DSC) (Year to Date)</b>	<b>2.95</b>	<b>4.58</b>	<b>3.54</b>
<b>Operating Debt Service Coverage Ratio (ODSC) (Year to Date)</b>	<b>2.53</b>	<b>3.58</b>	<b>3.03</b>
<b>Rolling 12 Month TIER</b>	<b>4.26</b>	<b>6.27</b>	

**Jefferson County PUD No. 1  
Electric Division  
Balance Sheet  
January 31, 2025**

<b>PART B. BALANCE SHEET</b>			
<b>ASSETS AND OTHER DEBITS</b>		<b>LIABILITIES AND OTHER CREDITS</b>	
1. Total Utility Plant in Service	208,972,258	29. Memberships	0
2. Construction Work in Progress	27,446,798	30. Patronage Capital	0
<b>3. Total Utility Plant (1+2)</b>	<b>236,419,056</b>	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	89,321,603	32. Operating Margins - Current Year	1,022,340
<b>5. Net Utility Plant (3-4)</b>	<b>147,097,453</b>	33. Non-Operating Margins	495,083
6. Nonutility Property - Net	80,024	34. Other Margins & Equities	66,969,995
7. Investment in Subsidiary Companies	0	<b>35. Total Margins &amp; Equities (29 thru 34)</b>	<b>68,487,418</b>
8. Invest. in Assoc. Org. - Patronage Capital	90,739	36. Long-Term Debt RUS (Net)	87,236,028
9. Invest. in Assoc. Org. - Other - General Funds	1,010	37. Long-Term Debt - Other (Net)	564,473
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	<b>38. Total Long-Term Debt (36 + 37)</b>	<b>87,800,501</b>
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	(1,120,806)
13. Special Funds	4,695,366	<b>41. Total Other Noncurrent Liabilities (39+40)</b>	<b>(1,120,806)</b>
<b>14. Total Other Property &amp; Investments (6 thru 13)</b>	<b>4,867,139</b>	42. Notes Payable	0
15. Cash-General Funds	9,090,738	43. Accounts Payable	3,501,663
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	91,400
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	0	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	2,890,754	48. Other Current & Accrued Liabilities	2,536,664
21. Accounts Receivable - Net Other	(8,550,006)	<b>49. Total Current &amp; Accrued Liabilities (42 thru 48)</b>	<b>6,129,727</b>
22. Renewable Energy Credits	0	50. Deferred Credits	5,642,609
23. Materials & Supplies - Electric and Other	6,691,503	<b>51. Total Liabilities &amp; Other Credits (35+38+41+49+50)</b>	<b>166,939,449</b>
24. Prepayments	546,835		
25. Other Current & Accrued Assets	2,703,908	<b>ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION</b>	
<b>26. Total Current &amp; Accrued Assets (15 thru 25)</b>	<b>13,373,732</b>	Balance Beginning of Year	0
27. Deferred Debits	1,601,125	Amounts Received This Year (Net)	487,385
<b>28. Total Assets &amp; Other Debits (5+14+26+27)</b>	<b>166,939,449</b>	<b>TOTAL Contributions-In-Aid-Of-Construction</b>	<b>487,385</b>

**Equity Ratio** **41.03%**  
 (Total Margins & Equities/Total Assets & Other Debits) x 100

**Long-Term Debt to Total Plant Ratio** **37.14%**  
 (Long Term Debt/Total Utility Plant) x 100

**Jefferson County PUD #1  
Power Requirements  
As of January 31, 2025**

PART C. POWER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	JANUARY CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly KWH SALES AND REVENUE (d)
1. Residential Sales (excluding seasonal)	a. No. Consumers Served	18,669	18,669	
	b. KWH Sold			27,558,630
	c. Revenue			3,600,427
2. Residential Sales - Seasonal	a. No. Consumers Served	1	1	
	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	1	1	
	b. KWH Sold			0
	c. Revenue			50
4. Comm. and Ind. 1000 KVA or Less	a. No. Consumers Served	2,211	2,211	
	b. KWH Sold			6,693,766
	c. Revenue			831,533
5. Comm. and Ind. Over 1000 KVA	a. No. Consumers Served	16	16	
	b. KWH Sold			8,983,696
	c. Revenue			531,043
6. Public Street & Highway Lighting	a. No. Consumers Served	211	211	
	b. KWH Sold			30,610
	c. Revenue			16,102
7. Non Metered Device Authority	a. No. Consumers Served	8	8	
	b. KWH Sold			0
	c. Revenue			2,017
8. Sales for Resales-RUS Borrowers	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
9. Sales for Resales-Other	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
<b>10. TOTAL No. of Consumers (lines 1a thru 9a)</b>		<b>21,117</b>	<b>21,117</b>	
<b>11. TOTAL KWH Sold (lines 1b thru 9b)</b>				<b>43,266,702</b>
<b>12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)</b>				<b>4,981,172</b>
13. Transmission Revenue				
14. Other Electric Revenue				42,460
15. KWH - Own Use				
16. TOTAL KWH Purchased				48,898,963
17. TOTAL KWH Generated				
18. Cost of Purchases and Generation				1,948,855
19. Interchange - KWH - Net				
20. Peak - Sum All KW Input (Metered)				96,121

**Electric Division**  
**Comparison 2025 Budget to 2025 Actuals Year to Date Through JANUARY**

	2025 Budget JANUARY YTD	2025 Actuals JANUARY YTD	Variance
1. Operating Revenue and Patronage Capital	5,468,217	5,023,632	(444,585)
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	2,150,374	1,948,855	(201,519)
4. Transmission Expense	11,777	17,882	6,105
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	186,808	244,116	57,308
7. Distribution Expense - Maintenance	372,651	304,733	(67,918)
8. Consumer Accounts Expense	165,955	160,332	(5,623)
9. Customer Service and Informational Expense	12,499	(1,992)	(14,491)
10. Sales Expense	0	0	0
11. Administrative and General Expense	775,507	565,778	(209,729)
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>3,675,571</b>	<b>3,239,704</b>	<b>(435,867)</b>
13. Depreciation & Amortization Expense	524,199	556,783	32,584
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	286,383	0	(286,383)
16. Interest on Long-Term Debt	216,056	204,806	(11,250)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
<b>20. Total Cost of Electric Service (12 thru 19)</b>	<b>4,702,209</b>	<b>4,001,293</b>	<b>(700,916)</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>766,008</b>	<b>1,022,339</b>	256,331
22. Non Operating Margins - Interest	0	20	20
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	255,324	495,063	239,739
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	0	0
28. Extraordinary Items	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>1,021,332</b>	<b>1,517,422</b>	496,090

# Electric Utility

## Revenues and Expenses Breakdown

### January 2025

	JANUARY 2025	Year-to-Date JANUARY
Unbilled Electric Revenue	\$0	\$0
Residential Sales - Excluding Seasonal	\$3,653,991	\$3,653,991
Residential Low Income Credit - Electric	(\$53,394)	(\$53,394)
Irrigation Sales	\$50	\$50
Commercial & Industrial Sales-Up to 1000kVA	\$831,533	\$831,533
Commercial & Industrial Sales-Greater than 1000kVA	\$531,043	\$531,043
Street Lighting	\$16,102	\$16,102
Late Charges	\$10,421	\$10,421
Miscellaneous Service Revenues	\$7,158	\$7,158
Rent from Electric Property	\$2,017	\$2,017
Residential Broadband Sales	\$7,953	\$7,953
Residential Broadband Sales--Low Income	(\$65)	(\$65)
Commercial Broadband Sales	\$5,663	\$5,663
Broadband Contract Revenue	\$7,274	\$7,274
Revenue from Rent--Broadband	\$3,886	\$3,886
Miscellaneous Service Revenues--Broadband	\$0	\$0
<b>Total Operating Revenues</b>	<b>\$5,023,632</b>	<b>\$5,023,632</b>
Labor and Related Expenses	\$937,208	\$937,208
Fleet Expenses	\$61,372	\$61,372
Professional and Consulting Expenses	\$69,797	\$69,797
Contractors	\$25,931	\$25,931
Purchased Power	\$1,948,855	\$1,948,855
Depreciation	\$556,783	\$556,783
Taxes--Property	\$0	\$0
Taxes--Other	\$0	\$0
Interest on Long-Term Debt	\$204,806	\$204,806
All Other Operating Expenses	\$196,540	\$196,540
<b>Total Cost of Service</b>	<b>\$4,001,292</b>	<b>\$4,001,292</b>
Interest Income	\$20	\$20
Revenues from Taxes and Timber Sales	\$7,889	\$7,889
Loss on Disposition of Property	\$0	\$0
Contribution in Aid of Construction	\$487,385	\$487,385
Miscellaneous Nonoperating Income	(\$212)	(\$212)
Other Capital Credits	\$0	\$0
<b>Total Non-Operating Margins</b>	<b>\$495,082</b>	<b>\$495,082</b>
<b>Total Margins</b>	<b>\$1,517,422</b>	<b>\$1,517,422</b>

**Jefferson County PUD No. 1**  
**Water Division**  
**Statement of Operations**  
**As of January 31, 2025**

<b>PART A. STATEMENT OF OPERATIONS</b>				
<b>ITEM</b>	<b>YEAR-TO-DATE</b>			<b>THIS MONTH</b>
	<b>LAST YEAR</b>	<b>THIS YEAR</b>	<b>BUDGET</b>	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	339,691	349,900	383,922	349,900
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	11,046	14,213	11,377	14,213
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	81,479	62,541	86,194	62,541
7. Distribution Expense - Maintenance	30,854	23,295	51,147	23,295
8. Consumer Accounts Expense	11,698	12,156	12,710	12,156
9. Customer Service and Informational Expense	0	0	0	0
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	71,809	51,753	112,526	51,753
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>206,886</b>	<b>163,958</b>	<b>273,954</b>	<b>163,958</b>
13. Depreciation & Amortization Expense	86,761	93,695	81,747	93,695
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	14,596	0	15,034	0
16. Interest on Long-Term Debt	13,747	11,749	14,159	11,749
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
<b>20. Total Cost of Water Service (12 thru 19)</b>	<b>321,990</b>	<b>269,402</b>	<b>384,894</b>	<b>269,402</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>17,701</b>	<b>80,498</b>	<b>(972)</b>	<b>80,498</b>
22. Non Operating Margins - Interest	1	3	1	3
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	11,815	11,698	22,889	11,698
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	0	0	0	0
28. Extraordinary Items	0	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>29,517</b>	<b>92,199</b>	<b>21,918</b>	<b>92,199</b>

**Jefferson County PUD No. 1  
Water Division  
Balance Sheet  
January 31, 2025**

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	35,045,932	29. Memberships	0
2. Construction Work in Progress	647,664	30. Patronage Capital	0
<b>3. Total Utility Plant (1+2)</b>	<b>35,693,596</b>	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	15,496,716	32. Operating Margins - Current Year	80,499
<b>5. Net Utility Plant (3-4)</b>	<b>20,196,880</b>	33. Non-Operating Margins	11,701
6. Nonutility Property - Net	2,124,768	34. Other Margins & Equities	25,384,100
7. Investment in Subsidiary Companies	0	<b>35. Total Margins &amp; Equities (29 thru 34)</b>	<b>25,476,300</b>
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	6,342,163
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	<b>38. Total Long-Term Debt (36 + 37)</b>	<b>6,342,163</b>
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	93,120	<b>41. Total Other Noncurrent Liabilities (39+40)</b>	<b>0</b>
<b>14. Total Other Property &amp; Investments (6 thru 13)</b>	<b>2,217,888</b>	42. Notes Payable	193,275
15. Cash-General Funds	1,366,385	43. Accounts Payable	(7,707,147)
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	1,600
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	0	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	198,163	48. Other Current & Accrued Liabilities	47,208
21. Accounts Receivable - Net Other	46,436	<b>49. Total Current &amp; Accrued Liabilities (42 thru 48)</b>	<b>(7,465,064)</b>
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	28,395	<b>51. Total Liabilities &amp; Other Credits (35+38+41+49+50)</b>	<b>24,353,399</b>
24. Prepayments	26,462		
25. Other Current & Accrued Assets	272,790	<b>ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION</b>	
<b>26. Total Current &amp; Accrued Assets (15 thru 25)</b>	<b>1,938,631</b>	Balance Beginning of Year	0
27. Deferred Debits	0	Amounts Received This Year (Net)	11,855
<b>28. Total Assets &amp; Other Debits (5+14+26+27)</b>	<b>24,353,399</b>	<b>TOTAL Contributions-In-Aid-Of-Construction</b>	<b>11,855</b>

**Equity Ratio** **104.61%**  
 (Total Margins & Equities/Total Assets & Other Debits) x 100

**Long-Term Debt to Total Plant Ratio** **17.77%**  
 (Long Term Debt/Total Utility Plant) x 100

**Jefferson County PUD #1  
Water Requirements  
As of January 31, 2025**

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	JANUARY CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly Gallons SALES AND REVENUE (d)
1. Unmetered Water Sales	a. No. Consumers Served	17	17	
	b. Gallons Sold			0
	c. Revenue			1,609
2. Metered Residential Sales -	a. No. Consumers Served	4,753	4,753	
	b. Gallons Sold			12,530,089
	c. Revenue			269,735
3. Metered Commercial Sales	a. No. Consumers Served	278	278	
	b. Gallons Sold			3,469,414
	c. Revenue			45,719
4. Residential Multi-Family	a. No. Consumers Served	47	47	
	b. Gallons Sold			104,230
	c. Revenue			3,648
5. Metered Bulk Loadings	a. No. Consumers Served	0	0	
	b. Gallons Sold			0
	c. Revenue			0
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Sewer/Drain Field--Residential	a. No. Consumers Served	380	380	
	b. Gallons Sold			0
	c. Revenue			26,334
8. Sales for Resales-Other	a. No. Consumers Served			
	b. Gallons Sold			
	c. Revenue			
	a. No. Consumers Served			
	b. Gallons Sold			
	c. Revenue			
<b>10. TOTAL No. of Consumers (lines 1a thru 9a)</b>		<b>5,480</b>	<b>5,480</b>	
<b>11. TOTAL Gallons Sold (lines 1b thru 9b)</b>				<b>16,103,733</b>
<b>12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c)</b>				<b>347,045</b>
13. Bulk Water Gallons Sold Revenue				
14. Other Water Revenue				2,855
15. Gallons - Own Use				
16. TOTAL Gallons Purchased				
17. TOTAL Gallons Produced				22,898,913
18. Cost of Purchases and Generation				14,213

**Water Division**  
**Comparison 2025 Budget to 2025 Actuals Year to Date Through JANUARY**

	2025 Budget JANUARY YTD	2025 Actuals JANUARY YTD	Variance
1. Operating Revenue and Patronage Capital	383,922	349,900	(34,022)
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	11,377	14,213	2,836
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	86,194	62,541	(23,653)
7. Distribution Expense - Maintenance	51,147	23,295	(27,852)
8. Consumer Accounts Expense	12,710	12,156	(554)
9. Customer Service and Informational Expense	0	0	0
10. Sales Expense	0	0	0
11. Administrative and General Expense	112,526	51,753	(60,773)
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>273,954</b>	<b>163,958</b>	<b>(109,996)</b>
13. Depreciation & Amortization Expense	81,747	93,695	11,948
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	15,034	0	(15,034)
16. Interest on Long-Term Debt	14,159	11,749	(2,410)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
<b>20. Total Cost of Water Service (12 thru 19)</b>	<b>384,894</b>	<b>269,402</b>	<b>(115,492)</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>(972)</b>	<b>80,498</b>	81,470
22. Non Operating Margins - Interest	1	3	2
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	22,889	11,698	(11,191)
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	0	0
28. Extraordinary Items	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>21,918</b>	<b>92,199</b>	70,281

# Water Utility

## Revenues and Expenses BreakDown

### January 2025

	JANUARY 2024	Year-to-Date JANUARY
Miscellaneous Service Revenues	\$600	\$600
Capital Surcharge Revenue	\$31,537	\$31,537
Unbilled Water Revenue	\$0	\$0
Unmetered Water Revenue	\$1,602	\$1,602
Metered Sales - Residential	\$246,408	\$246,408
Metered Sales - Commercial	\$44,142	\$44,142
Residential Sales - Low Income	\$3,370	\$3,370
Residential Low Income Credit - Water	(\$4,194)	(\$4,194)
Sewer/Drain Field - Residential	\$26,537	\$26,537
Residential Low Income Credit - Sewer	(\$103)	(\$103)
<b>Total Operating Revenues</b>	<b>\$349,899</b>	<b>\$349,899</b>
Labor and Related Expenses	\$112,628	\$112,628
Fleet Expenses	\$8,885	\$8,885
Professional and Consulting Expenses	\$4,242	\$4,242
Contractors	\$2,646	\$2,646
Materials and Chemicals	\$4,814	\$4,814
Depreciation	\$93,695	\$93,695
Taxes--Property	\$0	\$0
Taxes--Other	\$0	\$0
Interest on Long-Term Debt	\$11,749	\$11,749
All Other Operating Expenses	\$30,742	\$30,742
<b>Total Cost of Service</b>	<b>\$269,401</b>	<b>\$269,401</b>
Interest Income	\$3	\$3
Revenues from Taxes and Timber Sales	\$877	\$877
Contribution in Aid of Construction	\$11,855	\$11,855
Miscellaneous Nonoperating Income	(\$1,033)	(\$1,033)
Other Capital Credits	\$0	\$0
<b>Total Non-Operating Margins</b>	<b>\$11,702</b>	<b>\$11,702</b>
<b>Total Margins</b>	<b>\$92,200</b>	<b>\$92,200</b>

**Jefferson County PUD No. 1  
Cash and Cash Equivalents  
January 31, 2025**

<u>G/L #</u>	<u>Account Description</u>	<u>Balance</u>
1 131.11	Operating Depository Account - Bank of America	\$8,560,471
1 131.99	Cash Clearing Account	809,387
2 131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	736,178 Restricted
2 131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	452,883 Restricted
2 131.01	Cash-Jeff Co Treasurer General Account	127,433
2 131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	35,955
2 131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	10,754
2 131.12	1999 Bond LUD #11 - Jefferson Co. Treasurer	3,032 Restricted
1 135.21	Working Funds - Petty Cash and CSR Drawers	1,250
2 135.21	Cash Held in Trust by Property Manager	150
1 131.12	Operating Account - Jefferson Co. Treasurer	0
1 131.16	Payroll Clearing Account - 1st Security Bank	-3,540
1 131.13	Cash - 1st Security Bank ACH Account	-46,951
1 131.17	Cash - 1st Security Bank Warrant Account	-229,878
<b>TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS</b>		<b>\$10,457,124</b>
2 136.16	Tax Revenue Fund	\$0
1 136.16	Tax Revenue Fund	0
4 1160.10	Tax Revenue Fund	0
1 136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	0
2 136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	0 Restricted
2 136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	0 Restricted
1 136.10	Operating Account Related Investment - Jefferson Co. Treasurer	0
<b>TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS</b>		<b>\$0</b>
1 125.10	RUS Bond Fund	\$4,601,116 Restricted
1 126.10	Capital Reserves	\$94,000 Restricted
2 126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	87,120 Restricted
2 126.10	Capital Reserves	6,000 Restricted
1 128.00	Other Special Funds	250 Restricted
2 126.21	Tri Area Bond Reserve Fund - Jefferson Co. Treasurer	0 Restricted
<b>TOTAL LINE 13. BALANCE SHEET-SPECIAL FUNDS</b>		<b>\$4,788,486</b>
<b>RESTRICTED CASH BALANCE--JANUARY 2025</b>		<b>\$5,980,579</b>
<b>NON-RESTRICTED CASH BALANCE--JANUARY 2025</b>		<b>\$9,265,031</b>
<b>TOTAL CASH AND CASH EQUIVALENTS IN BANK--JANUARY 2025</b>		<b>\$15,245,610</b>
<b>RESTRICTED CASH BALANCE--DECEMBER 2024</b>		<b>\$5,980,579</b>
<b>NON-RESTRICTED CASH BALANCE--DECEMBER 2024</b>		<b>\$8,955,982</b>
<b>TOTAL CASH AND CASH EQUIVALENTS IN BANK--DECEMBER 2024</b>		<b>\$14,936,561</b>
<b>Change in Restricted Cash Balance</b>		<b>\$0</b>
<b>Change in Unrestricted Cash Balance</b>		<b>\$309,049</b>
<b>Total Change in Cash and Cash Equivalents</b>		<b>\$309,049</b>

**5-Year Historical Look Back--Current Month**  
**Electric Revenues and Expenses**

	<b>January 2021</b>	<b>January 2022</b>	<b>January 2023</b>	<b>January 2024</b>	<b>January 2025</b>
Operating Revenues	\$4,132,995	\$5,106,854	\$4,846,580	\$4,875,379	\$5,023,632
Total Cost of Service	\$3,487,772	\$3,612,257	\$3,609,640	\$4,505,167	\$4,001,292
Operating Margins	\$645,223	\$1,494,597	\$1,236,940	\$370,212	\$1,022,340
Non-Operating Margins	\$138,322	\$3,886	\$110,005	\$209,121	\$495,083
Total Margins	\$783,545	\$1,498,483	\$1,346,945	\$579,333	\$1,517,423

## 5-Year Historical Look Back--Current Month

### Water Revenues and Expenses

	January 2021	January 2022	January 2023	January 2024	January 2025
Operating Revenues	\$193,181	\$273,072	\$313,988	\$339,691	\$349,900
Total Cost of Service	\$290,651	\$284,845	\$325,565	\$321,990	\$269,401
Operating Margins	(\$97,470)	(\$11,773)	(\$11,577)	\$17,701	\$80,499
Non-Operating Margins	\$27,400	\$15,643	\$11,460	\$11,816	\$11,701
Total Margins	(\$70,070)	\$3,870	(\$117)	\$29,517	\$92,200

**5-Year Historical Look Back--Year to Date**  
**Electric Revenues and Expenses**

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Operating Revenues	\$4,132,995	\$5,106,854	\$4,846,580	\$4,875,379	\$5,023,632
Total Cost of Service	\$3,487,772	\$3,612,257	\$3,609,640	\$4,505,167	\$4,001,292
Operating Margins	\$645,223	\$1,494,597	\$1,236,940	\$370,212	\$1,022,340
Non-Operating Margins	\$138,322	\$3,886	\$110,005	\$209,121	\$495,083
Total Margins	\$783,545	\$1,498,483	\$1,346,945	\$579,333	\$1,517,423

## 5-Year Historical Look Back--Year to Date Water Revenues and Expenses

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Operating Revenues	\$193,181	\$273,072	\$313,988	\$339,691	\$349,900
Total Cost of Service	\$290,651	\$284,845	\$325,565	\$321,990	\$269,401
Operating Margins	(\$97,470)	(\$11,773)	(\$11,577)	\$17,701	\$80,499
Non-Operating Margins	\$27,400	\$15,643	\$11,460	\$11,816	\$11,701
Total Margins	(\$70,070)	\$3,870	(\$117)	\$29,517	\$92,200

PUD Calendar

March 4, 2025

March 4, 2025, BOC Special Meeting, Energy Northwest Update, 3:00, Four Corners Rd and per ZOOM

March 4, 2025, BOC Regular Meeting, 4:00 PM, 310 Four Corners Rd and per ZOOM

March 11, 2025, Tentative Special Meeting Scheduled, TBD 10:00-12:00

March 18, 2025, BOC Regular Meeting, 4:00 PM, 310 Four Corners Rd and per ZOOM

March 19<sup>th</sup>-21<sup>st</sup> WPUA Association Meeting, Olympia, WA

April 1, 2025, BOC Regular Meeting, 4:00 PM, 310 Four Corners Rd and per ZOOM

AND Jefferson PUD's 12<sup>th</sup> Anniversary!

PUBLIC COMMENT

Select Filter By Date

From Subject Received v

Last week

External Leo Boyd II Agenda notices It would be nice if the PUD w... Sun 2/16

This month

LI External Leo Boyd II Re: PCN area Any updates? Thi is really starti... Fri 2/7

LR External Liz Revord Our HSN Community Survey Report is now LIVE! Thu 2/6

PB External Paul Becker Fwd: Eagle Ridge pressure issue It is most re... Wed 2/5

Last month

LI External Leo Boyd II Re: PCN area I'm waiting and so is everyone ... 1/24/2025

LI External Leo Boyd II 1-21-2025 agenda I don't see an agenda pub... 1/17/2025

LI External Leo Boyd II 1-21-2025 agenda I don't see an agenda pub... 1/17/2025

LI External Leo Boyd II Re: PCN area Haven't heard anything. The tra... 1/17/2025

JC External John Capps For Jefferson PUD Board Consideration Hi P... 1/13/2025

2024

# Broadband Rate & Policy Changes

FEB 2025 Proposal

Will O'Donnell

Broadband & Comms Director



# Why Revise Rates Again?

Rates last updated Nov 2023



Some products could use adjustments



Low-income rate changes due to loss of ACP



Transport rates need redesign



Increase Revenues, Simplify Products

# Rate Changes Proposed

---

New Increased Rates for Business  
PON Customers

---

Increased Rates for Commercial  
Transport

---

Increase and Standardization in  
Construction Charge

---

Decreased Rates for Low Income  
Customers

# PHASE IN CHANGE APPROACH

---

New Transport Rates in effect immediately for new connections

---

Remaining Rate & Product Changes in effect June 1<sup>st</sup> 2025 for new customers

---

Current customers can keep current rates & products through Dec 31, 2025

---

All customers transferred to new rates and products Jan 1, 2026.

residential only

RETAIL PON INTERNET		150/150 Mbps	1/1 Gbps	3/3 Gbps	5/5 Gbps	5/5 MTU NRC
Internet + WiFi	MRC	\$65	\$75	\$150	\$350	\$150
Internet + WiFi Low-income Program Enrolled (LIPE)	MRC	\$45	\$55	n/a	n/a	
BEAD Qualifying Low Cost Rate	MRC	\$30				

CURRENT PON Rates

WHOLESALE PON CONNECTION

residential only

(requires internet access, network transport, or both)		150/150 Mbps	1/1 Gbps	3/3 Gbps	5/5 Gbps
Wholesale PON	MRC	\$47	\$54	\$117	\$287
Wholesale PON LIPE	MRC	\$37	\$44	n/a	n/a
BEAD Qualifying Low Cost Rate	MRC	\$25			

Proposed PON Rates

RETAIL PON INTERNET	Mbps	150	1000	3000	10000
Residential	MRC	\$65	\$75	\$100	n/a
Residential LIPE <80% AMI	MRC	\$55	n/a	n/a	n/a
Residential LIPE <200%FPL	MRC	\$30	n/a	n/a	n/a
Business	MRC	n/a	\$95	\$150	\$300

WHOLESALE PON CONNECTION	Mbps	150	1000	3000	10000
Residential	MRC	\$47	\$54	\$75	n/a
Residential LIPE 80% AMI	MRC	\$43	n/a	n/a	n/a
Residential LIPE 200%FPL	MRC	\$25	n/a	n/a	n/a
Business	MRC	n/a	\$71	\$117	\$255

NETWORK TRANSPORT	Core Port		End Point	
	MRC	NRC	MRC	NRC
<i>Does not include internet.</i>				
WHOLESALE NETWORK TRANSPORT	\$200	\$150	\$150	\$100
RETAIL NETWORK TRANSPORT	\$220	\$150	\$165	\$100

INTERNET ACCESS	MRC	NRC
<i>DEDICATED PRODUCT (delivered at 95th Percentile)</i>	Price/Mbps	
WHOLESALE DEDICATED INTERNET	\$0.45	\$100
RETAIL DEDICATED INTERNET	\$0.55	\$100

	MRC	NRC
<i>METERED PRODUCT (Billed at 95th Percentile)</i>	Price/Mbps	
WHOLESALE METERED INTERNET	\$0.60	\$100
RETAIL METERED INTERNET	\$0.65	\$100

**CURRENT  
TRANSPORT  
RATES**

**PROPOSED  
TRANSPORT  
RATES**

NETWORK TRANSPORT	Mbps	100	1000	3000	10000
\$100 NRC per VLAN	MRC	\$150	\$500	\$1,000	\$2,000

INTERNET ACCESS (per Mbps)	MRC	NRC
DEDICATED	\$0.50	\$100
METERED (billed at 95th Percentile)	\$0.60	\$100

# Line Extension Changes

## Current Language

<b>FIBER LINE EXTENSION CHARGES</b>	<i>See Broadband tab of JPUD website for published maps of project areas.</i>		
AREA	W/n Take Rate	Past Take Rate	Past Footage Limit
<b>UNFUNDED SERVICE ZONE</b>	All construction charges billed to customer.	All construction charges billed to customer.	All construction charges billed to customer.
<b>GRANT FUNDED PROJECT AREAS</b>	No charge to eligible customers for fiber construction and equipment installation. Limited to ~1000 ft.	\$750 to eligible customers for fiber construction and equipment installation. Limited to ~1000 ft.	A portion of construction charges beyond 1100 ft billed to customer.
<b>DESIGNATED AREAS ADJACENT TO GRANT PROJECTS</b>	\$750 to eligible customers for fiber construction and equipment installation. Limited to ~500 ft.	n/a	A portion of construction charges beyond 550 ft billed to customer.
<b>BUSINESS DISTRICT LOAN PROJECT AREAS (Requires UBI#)</b>	\$1,200 to eligible customers for fiber construction and equipment installation. Limited to ~500 ft.	n/a	A portion of construction charges beyond 550 ft billed to customer.

## Proposed Language

AREA	w/n Footage Limit	Past Footage Limit
<b>UNFUNDED SERVICE AREA</b>	All construction charges billed to customer.	All construction charges billed to customer.
<b>FUNDED SERVICE AREA</b>	No Charge up to 1000 ft before take rate met. \$750 for residential or \$1200 for businesses after.	A portion of construction charges beyond 1000 ft billed to customer.
<b>DESIGNATED ADJACENT AREAS</b>	\$750 for residential or \$1200 for businesses up to 500 feet.	A portion of construction charges beyond 500 ft billed to customer.

# Additional Changes to BB Products

## Current Rates

### RETAIL MESH WIFI ROUTER RENTAL

TYPE	>1 Gig	1 Gig
MRC	\$20	\$10
<b>RETAIL WIFI CONTROL APP</b>	SmartBiz	Home
MRC	\$40	10

### Dedicated IP (each) (limited availability)

MRC	\$10
-----	------

### Battery Backup (limited availability)

MRC	\$5
-----	-----

### LEGACY NETWORK CHARGES

*To be discontinued*

ALL CURRENT BILLED RATES APPLY THROUGH 12/31/24

NO NEW CONNECTIONS AVAILABLE

## Proposed Rates

Equipment Return Charge	<b>NRC</b>	\$150
Snowbird Equipment Charge	<b>MRC</b>	\$15

<b>RETAIL MESH WIFI ROUTER RENTAL</b>	<b>1st Unit</b>	<b>Addtnl</b>
<b>Indoor MRC</b>	\$10	\$5
<b>Outdoor MRC</b>	\$20	\$15

<b>RETAIL WIFI CONTROL APP</b>	<b>SmartBiz</b>	<b>Connect</b>
<b>MRC</b>	\$40	\$10

# Products Removed

Battery Backup

```
graph TD; A[Battery Backup] --> B[VOIP Phone]; B --> C[5000 Mbps PON Service]; C --> D[BEAD LIPE Rate];
```

VOIP Phone

5000 Mbps PON  
Service

BEAD LIPE Rate

# Other Products Added

80% AMI LIPE

200% FPL LIPE

SNOWBIRD RATE

OUTDOOR MESH

10000 Mbps PON

# Policy Changes Proposed

---

Move “Notes” from Rates  
Schedule to BSP

---

Cleanup of Language.

---

Removal of procedure graphics

---

Additions and revisions to  
definitions

# Next Steps



# TRANSPORT RATE COMPARISON BY DOUG DAWSON

100Mbps			
	1 Year MRC	3 Year MRC	5 Year MRC
Pacific PUD	90	90	90
Franklin PUD	125	100	100
Douglas PUD	143	143	143
JPUD	150	150	150
Benton PUD	300	250	250
Mason PUD	300	225	200
Kitsap PUD	350	332	315
Clallam PUD	400	400	400
Okanogan PUD	434	369	305
Grant PUD	500	300	200

Average PUD            294            245            223

1000Mbps			
	1 Year MRC	3 Year MRC	5 Year MRC
Pacific PUD	225	225	225
Douglas PUD	400	400	400
Chelan PUD	499	499	499
JPUD	500	500	500
Mason PUD	700	600	500
Franklin PUD	800	700	700
Benton PUD	800	700	700
Clallam PUD	800	800	800
Kitsap PUD	998	948	900
Grant PUD	1,150	900	650

Average PUD            708            641            597

10G			
	1 Year MRC	3 Year MRC	5 Year MRC
Chelan PUD	699	699	699
Clallam PUD	1,800	1,800	1,800
Douglas PUD	2,000	2,000	2,000
Franklin PUD	2,000	2,000	2,000
JPUD	2,000	2,000	2,000
Kitsap PUD	2,217	2,106	2,000
Benton PUD	2,454	2,250	2,250
Okanogan PUD	2,630	2,315	2,021
Pacific PUD	4,800	4,608	4,080

Average PUD            2,325            2,222            2,106

Fairpoint General	532	455	432
Wave	612	510	493
Noel Communications	595	525	466
Fatbeam	823	580	-
OPALCO	750	750	750
Chelan PUD	999	849	799
Zayo	965	885	705
CenturyLink	1,124	1,046	-

Average Other            800            700            608

Fatbeam	956	-	-
Noel Communications	996	893	750
Wave	1,004	916	733
Fairpoint General	1,008	1,156	-
CenturyLink	1,173	-	-
Zayo	1,233	1,189	1,084
Comcast	1,580	1,359	995

Average Other            1,136            1,103            890

Noel Communications	1,000	-	-
Fairpoint General	1,462	-	-
Fatbeam	1,899	-	-
Wave	2,625	2,250	2,000
Zayo	4,413	3,325	2,150

Average Other            2,280            2,787            2,075

Residential Rates	Mbps	Price	Mbps	Price	Mbps	Price	Mbps	Price
Fairlawn Gig			1000	\$55			5000	\$99
Douglas Fast Net	250	\$50	1000	\$60	2500	\$125		
EPB- Chatanooga	300	\$57	1000	\$67	2500	\$97	10000	\$300
City of Anacortes	100	\$39	1000	\$69				
NextLight Longmont, CO	100	\$40	1000	\$70				
City of Fort Collins			1000	\$70	2000	\$100	10000	\$200
<b>JPUD</b>	<b>150</b>	<b>\$65</b>	<b>1000</b>	<b>\$75</b>	<b>3000</b>	<b>\$100</b>		
Yellowstone Fiber	250	\$65	1000	\$75			10000	\$250
Loveland Power + Water	250	\$60	1000	\$75	2000	\$100		
Jade internet	100	\$55	1000	\$80	2500	\$125		
Beacon Broadband	500	\$55	1000	\$85	2000	\$120		
Tombigbee Fiber	300	\$55	1000	\$85				
SCTC Coop Oregon	100	\$70	1000	\$90	2500	\$130		
Plumas Sierra Coop	500	\$79	1000	\$99				
Hood River EC	100	\$40	1000	\$100				
WhidbeyTel	100	\$80	1000	\$110	2000	\$135	5000	\$250
Rock Island	500	\$130	1000	\$185				
Toledo Tel (Iewis Co)	50	\$75	1000	\$214				
<b>average</b>	<b>228</b>	<b>\$63</b>	<b>1000</b>	<b>\$92</b>	<b>2333</b>	<b>\$117</b>	<b>8000</b>	<b>\$220</b>
Business Rates	Speed	Price	Speed	Price	Speed	Price	Speed	Price
Hood River EC	50	\$55	100	\$75	250	\$125	1000	\$200
Douglas Fast Net			100/50	\$80	250/75	\$160		
Beacon Broadband	500	\$55	1000	\$85	2000	\$120		
<b>JPUD</b>			<b>1000</b>	<b>\$95</b>	<b>3000</b>	<b>\$150</b>		
NextLight Longmont, CO	25	\$60	50	\$120	100	\$200		
Rock Island	75	\$110	125	\$140	500	\$190	1000	\$230
City of Anacortes	100	\$89	1000	\$149				
Tombigbee Coop Fiber	100	\$85	500	\$150	1000	\$300		
Plumas Sierra Coop	500	\$109	1000	\$185				
City of Fort Collins	250	\$100	500	\$200	1000	\$400		
Fairlawn Gig	100	\$150	1000	\$500				

Other  
Retail ISP Rates,  
Mostly Munis and  
Co-ops

**PUBLIC UTILITY DISTRICT NO.1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2025-XXXX**

A Resolution of the Board of Commissioners of Public Utility District (PUD) No. 1 of Jefferson County, Washington rescinding previous rates and agreements and adopting new and revised rates, charges and policies for Retail and Wholesale Broadband Services.

**WHEREAS**, the PUD has been working on the development of a Broadband fiber optic network to provide retail and wholesale Internet Services to serve the residents of Jefferson County, Washington over the past several years; and

**WHEREAS**, at the April 13, 2021 Special meeting of the PUD, staff presented initial drafts of retail and wholesale rates for proposed services to be offered for Retail and Wholesale Broadband Services, and the Board of Commissioners also reviewed these rates and policies on April 20, 2021, May 4, 2021 and May 25, 2021 and September 6, 2022; and

**WHEREAS**, at its June 15, 2021 Regular meeting, the Board of Commissioners, authorized staff to apply for both state and federal broadband grant funding sources, and specifically authorized the PUD to apply for a Community Economic Revitalization Board (CERB) grant in Resolution No. 2021-016; and

**WHEREAS**, at the July 6, 2021 Regular meeting of the Board of Commissioners the staff presented a plan regarding the Quilcene, Discovery Bay and Gardiner communities in Jefferson County, Washington (the “Olympic Fiber Corridor Project”) demonstrating the unserved and underserved nature of Broadband services in these communities; and

**WHEREAS**, at the July 6, 2021 Regular meeting the Board of Commissioners of the PUD adopted Resolution No. 2021-018 authorizing PUD staff to respond to a Request for Information from the Washington State Broadband Office and for the PUD to commit the resources necessary to serve as a provider for retail and wholesale Internet Services for the Olympic Fiber Corridor Project; and

**WHEREAS**, on July 26, 2021, the Washington State Broadband Office notified the PUD that the Olympic Fiber Corridor Project had been selected to be included in the Washington State Broadband Office’s application for funding through a grant from the National Telecommunications Information Administration (“NTIA”). The NTIA grant provides new federal funding for deployment of broadband infrastructure; and

**WHEREAS**, consistent with Engrossed Substitute House Bill 1336 and Senate Bill 5383, the PUD has been consulting with the Washington State Broadband Office and provided formal notice regarding its intent to provide Broadband Services in Resolution No. 2021-037;

**WHEREAS**, the Board of Commissioners last adopted retail and open access rates, and open access policies that are consistent with state law and grant requirements at its regular meetings on November 21, 2023, as well as a additional BEAD-qualifying low-income rate on January 28<sup>th</sup>, 2025; and

**WHEREAS**, it is necessary to update and revise rates and policies on a periodic basis; and

**WHEREAS**, staff has presented revised rates and policies to the Board of Commissioners at regular and special meetings in November and December of 2024, as well January and February 2025;

**WHEREAS**, attached is a revised Schedule of Rates and Charges for Retail and Wholesale Broadband Services, as well as revised and updated Broadband Service Policies;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, that the foregoing recitals are incorporated into this resolution by this reference; and

**BE IT FURTHER RESOLVED** that the revised Schedule of Rates and Charges for Retail and Wholesale Broadband Services, as well as revised and updated Broadband Service Policies, attached as Exhibits to this Resolution, are reasonable and hereby adopted and shall go into effect according to the following schedule:

- March 5<sup>th</sup>, 2025 for new Network Transport connections.
- March 5<sup>th</sup>, for Broadband Service Policies.
- June 1<sup>st</sup> 2025<sup>th</sup>, for the remainder of rates and charges for all new connections.
- As of January 1<sup>st</sup>, 2026, all previous Rates and Charges under previously adopted Schedules of Rates and Charges are rescinded and replaced by the Schedule of Rates and Charges for Retail and Wholesale Broadband Services adopted by this resolution.

**ADOPTED** at a regular meeting of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, this 4<sup>th</sup> day of March 2025.

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Jeff Randall, President

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Dan Toepper, Vice President

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Kenneth Collins, Secretary

## PON NETWORK CONNECTIONS

RETAIL SERVICE	Mbps	150	1000	3000	10,000
Residential	MRC	\$65	\$75	\$100	n/a
Residential IPE <80% AMI	MRC	\$55	n/a	n/a	n/a
Residential IPE <200%FPL	MRC	\$30	n/a	n/a	n/a
Business	MRC	n/a	\$95	\$150	\$300

WHOLESALE SERVICE	Mbps	150	1000	3000	10,000
Residential	MRC	\$47	\$54	\$75	n/a
Residential IPE 80% AMI	MRC	\$44	n/a	n/a	n/a
Residential IPE 200%FPL	MRC	\$25	n/a	n/a	n/a
Business	MRC	n/a	\$71	\$117	\$255

## TRANSPORT AND INTERNET ACCESS

NETWORK TRANSPORT	Mbps	100	1000	3000	10000
\$100 NRC per VLAN	MRC	\$150	\$500	\$1,000	\$2,000

INTERNET ACCESS (per Mbps)	MRC	NRC
DEDICATED	\$0.50	\$100
METERED ( <i>billed at 95th Percentile</i> )	\$0.60	\$100

Dedicated IP ( <i>each, limited</i> )	MRC	\$10
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## EQUIPMENT AND SOFTWARE

Equipment Return Charge	NRC	\$150
Snowbird Equipment Charge	MRC	\$15

RETAIL MESH WIFI ROUTER RENTAL	1st Unit	Addtl
Indoor MRC	\$10	\$5
Outdoor MRC	\$20	\$15

RETAIL WIFI CONTROL APP	SmartBiz	Connect
MRC	\$40	\$10

## COLOCATION

charged per item per facility	MRC	NRC
Full Rack	\$400	\$100
Half Rack	\$250	\$100
One Quarter Rack	\$150	\$100
DC Power	\$18	\$100

Additional 20-amp AC circuits By request. Cost to be determined if available.

**FIBER LINE EXTENSION CHARGES**

*See Broadband tab of JPUD website for published maps of project areas.*

AREA	w/n Footage Limit	Past Footage Limit
<b>UNFUNDED SERVICE AREA</b>	All construction charges billed to customer.	All construction charges billed to customer.
<b>FUNDED SERVICE AREA</b>	No Charge up to 1000 ft before take rate met. \$750 for residential or \$1200 for businesses after.	A portion of construction charges beyond 1000 ft billed to customer.
<b>DESIGNATED ADJACENT AREAS</b>	\$750 for residential or \$1200 for businesses up to 500 feet.	A portion of construction charges beyond 500 ft billed to customer.

**LABOR CHARGES**

Applies to any requested work not included in installation, or for work on non PUD facilities

DURING OFFICE HOURS	\$150 per hour	30 minutes minimum
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*8am to 4:30pm, Monday through Friday, excluding holidays.*

AFTER HOURS	\$200 per hour	1hr. minimum
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*4:30pm to 8am, Monday through Friday and anytime weekends and holidays.*



JEFFERSON COUNTY PUD #1	
Policy Name	Broadband Service Policies
Department	Broadband
Effective Date	August 15, 2023
Resolution	2023-020

## BROADBAND SERVICE POLICIES

### APPLICABILITY OF POLICIES

JPUD provides broadband services and facilities in accordance with the provisions of RCW 54.16.330. JPUD reserves the right to discontinue any service provided at any time due to failure to comply with policies. Service also may be disconnected by JPUD at any time to prevent fraudulent use or to protect its property.

JPUD may provide contracts to individuals or businesses on an individual case basis that may contain different terms and conditions than those set forth in these Broadband Service Policies. Contracts offered on an individual case for amounts exceeding \$5,000 per month will be approved by JPUD’s Board of Commissioners, as well comply with RCW 54.16.330 regarding non-discriminatory or preferential rates, terms, and conditions.

Public Utility District No. 1 of Jefferson County (JPUD)’s Broadband Service Policies are subject to revision by the Commissioners from time to time as determined to be in JPUD’s best interests.

### DEFINITION OF TERMS

**ACTIVE CONNECTION:** Powered connection over a single fiber optic cable between electronics on the premises of an End User and JPUD OLT or core router.

**BROADBAND:** Internet services delivered over a wired connection exceeding 100 Mbps down and 20Mbps up.

**BDC:** Broadband Data Collection

**BUSINESS:** A licensed commercial entity. Not a home or household.

**CARRIER:** Private commercial telecommunications provider operating across county, state, or national boundaries.

**COMMISSION:** The elected Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington.

**CORE NETWORK:** The routers and switches and OLTs are used to aggregate and transmit data between the Data Centers and the Nodes.

**CPE:** Customer Premises Equipment. Typically refers to optical modem equivalent and or WiFi router.

**CTS:** Communications Transport Service. The act of sending digital information across a physical network.

**CUSTOMER:** A person or entity that enters into an agreement with JPUD to purchase services. The term is inclusive of both retail and wholesale customers.

**DATA CENTER:** Buildings or rooms used by JPUD to house core routers and connections to internet.

**DEMARCATION POINT:** The designated location at which JPUD's facilities end and the customer connection begins.

**END USER:** A person or entity using the internet services received over JPUD's Broadband Network.

**END POINT:** Refers to the location and electronics on the outer edge of JPUD's network where the transport user (a customer or End User) receives a connection from or via the network provider (JPUD)

**FACILITIES:** Refers to lines, conduits, ducts, poles, wires, cables, crossarms, receivers, transmitters, instruments, machines, appliances, instrumentalities and all devices, real estate, easements, apparatus, property, and routes used, operated, owned, or controlled by JPUD to facilitate the provision of telecommunications or broadband services.

**GOVERNMENT:** Refers to service intended for public agencies. Public agency by WA State RCW 39.34.030 as "any agency, political subdivision, or unit of local government of this state including, but not limited to, municipal corporations, quasi municipal corporations, special purpose districts, and local service districts; any agency of the state government; any agency of the United States; any Indian tribe recognized as such by the federal government; and any political subdivision of another state.

**INTERNET ACCESS:** Connection to the internet via a port in JPUD's Core Network.

**ISP:** Internet Service Provider

**JPUD:** Jefferson County Public Utility District or "District."

**LINE EXTENSION:** The construction and installation of JPUD owned fiber optic cable connecting JPUD facilities to End User facilities or premises.

**LEGACY NETWORK:** Refers to connections established prior to June 2023 and serviced by JPUD's Juniper Core Router.

**MRC:** Monthly Recurring Charge. Billed every month.

**MTU:** Multiple Tenant Unit refers to a property owned or operated by one party who rents or leases offices or units to additional individuals, businesses, or entities on one parcel of land.

**NETWORK TRANSPORT:** infrastructure that provides connectivity and bandwidth for customer services and is characterized by the ability to support server layer provisioning and engineering.

**NODE:** In JPUD Network, Node refers to outdoor network enclosures containing network electronics and equipment used to connect JPUD Data Centers with End Users in a remote area.

**NRC:** Non-Recurring Charge. One-time fee.

**OLT:** Optical Light Terminal. Refers to network equipment used to connect End User equipment to Core Network.

**ONT:** Optical Network Terminal.

**OPEN ACCESS:** CTS over facilities owned by one party, but open for use by other parties that agree to service terms that do not prohibit competition and instead create multiple service options for the End User.

**PREMISES:** A house or building and the land on which it is built.

**PON:** Passive Optical Network (PON) refers to CTS delivered over fiber optic cable that originates from a single port but can be split up to 64 times before being delivered to the End User.

**RETAIL:** Service provided directly to the End User by JPUD. May be residential or commercial.

**RESIDENTIAL:** Home or household use. Not intended for business purposes.

**SPLICE POINT:** A location where a fiber has been designated as available for physical connection via fiber optic fusion splice. May be located in a splice case, pedestal, or splitter cabinet.

**VLAN:** Virtual Local Area Network.

**WHOLESALE:** Service provided by JPUD to an ISP for resale to an End User.

## **QUALIFIED ISP ELIGIBILITY & APPLICATION PROCESS**

JPUD will provide available Broadband Services over its Open Access Network to any and all Internet Service Providers (ISPs) who meet and abide by JPUD's qualifications and agreements. To be qualified, an ISP must submit a completed Network Access Application or Renewal form along with the associated Network Access Fee, as well as sign and return the Open Access Provider Agreement. The Network Access Application shall be located under the Broadband tab on JPUD's website: [jeffpud.org](http://jeffpud.org). The Open Access Provider Agreement will be issued once the completed form and associated fee have been received and processed.

Incomplete Network Access Applications will not be processed. The following items must be included in the application to be processed:

- A. Proof of insurances (more info in following section)
- B. UBI Number.
- C. 24/7 365 technical customer support ability (provide local access number(s)).
- D. ISP Core Network Diagram & Description.
- E. 3 References (preferably existing customers or other Open Access Network Operators.)

### **Insurance Requirements**

Proof of Insurance must be in place and submitted to JPUD before the ISP can connect to the network. Insurance provides protection against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the ISP, its agents, representatives, employees, or subcontractors. Any payment of deductible or self-insured retention shall be the sole responsibility of the ISP. Insurance coverage must be maintained for as long as the ISP is providing services using JPUD fiber network. The ISP shall provide JPUD with a copy of the endorsement every time a policy is renewed or modified so that JPUD always has the most current policy on file. Failure to provide current insurance coverage will result in termination. ISP shall provide a Certificate of Insurance which shall include the following:

- Automobile Liability insurance with limits no less than \$1,000,000 combined single limit per accident for bodily injury and property damage.
- Worker's Compensation insurance at the limits established by the State of Washington.
- Commercial General Liability insurance written on an occurrence basis with limits of no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate for personal injury, bodily injury, and property damage. JPUD shall be named as an additional insured on the insurance policy, with respect to work performed by or on behalf of the ISP, and a copy of the endorsement naming JPUD as additional insured shall be attached to the Certificate of Insurance. The ISP's insurance shall be primary insurance with respect to JPUD and JPUD shall be given thirty (30) days prior written notice of any cancellation, suspension, or material change in any coverage.

### **Core Network Diagram & Description**

In order to assure that ISPs have ability to provide high quality and reliable service to End Users over JPUD's network, applicants are asked to provide a detailed network diagram depicting the core and distribution layers to include all upstream internet sources. Please identify any hardware, services, and network redundancies.

### **Open Access Provider Agreement**

Upon successful completion of Network Access Application and payment of all related charges, JPUD shall issue the Open Access Provider Agreement to the qualified ISP. Following email confirmation to the ISP that JPUD has received the completed and countersigned OAPA, the ISP may begin submitting Service Requests to JPUD. JPUD has no obligation to process any Service Requests from ISPs who do not have a valid OAPA. The OAPA expires on the 31<sup>st</sup> of January of every calendar year. A new OPAPA will be issued upon receipt and processing of the annual Network Access Application Renewal Form and associated fee. No new service requests will be processed until a valid OAPA is in place.

## Service Standards

To support End Users in having access to high quality broadband services, **all ISPs** providing internet service over JPUD's PON network must meet or exceed the following standards:

- Bandwidth
  - Unless otherwise indicated, service speeds must always be provided at a minimum of 75% of advertised bandwidth. Throttling or extreme saturation that prevents an End User from achieving a bandwidth equal to at least 75% of the advertised speed is not permitted. End User must be given access to internet speed tests, noting that JPUD does NOT accept broad internet speed tests. Network congestion events on the JPUD PON network will not be factored into this measurement
- Uptime
  - Service must be available 99.9% of the time (three nines). A downtime of more than 9 hours over the course of a year is unacceptable. Outages do not include planned maintenance or JPUD outages affecting the connection to an End User. Force majeure occurrences will be dealt with on a case-by-case basis.
- Responsiveness
  - End Users are required to be able to contact their service provider 24 hours per day, 7 days a week, 365 days a year. The end user must have access to expected response times Monday-Friday 9-5 and after hours, weekends and holidays.
- Net Neutrality
  - ISPs must operate a net neutral network; and will treat all data on the Internet the same, and not discriminate or charge differently by user, content, website, platform, application, type of attached equipment, or method of communication.
- Data Caps
  - JPUD prohibits data caps on End Users.
- Privacy
  - ISPs will protect all Customer and or End User data and will not share Customer and or End User data without written consent from the Customer or End User.

## AVAILABLE CTS PRODUCTS AND RELATED CHARGES

Readily available Broadband Services from JPUD are listed on its Schedule of Rates and Charges for Broadband Network Services and are described in detail below. JPUD reserves the right at its sole discretion to discontinue services listed in the Schedule at any time. The Schedule is adopted in public session by JPUD's elected three-member Commission. The Commission may revise the rate schedule from time to time and at any time. Public input is always welcome. Copies of the current rate schedules are available on JPUD's website [jeffpud.org](http://jeffpud.org) and are also available upon request. Billing and Collections practices are governed by JPUD's Customer Service Policy. In all cases, if there is any conflict between the list of products in the Broadband Service Policies and the Commission adopted Schedule of Rates and Charges, the Schedule of Rates and Charges shall govern.

**PON CONNECTIONS:** Advertised internet speeds are the maximum available speeds at the ONT port on the End User's premises, and delivered over a shared connection, generally in a 1 x 32 split. Time of day, network utilization, congestion and other factors may cause reductions in available speeds at the port. JPUD provisions the port at the speed requested in the Service Order. Billed at a

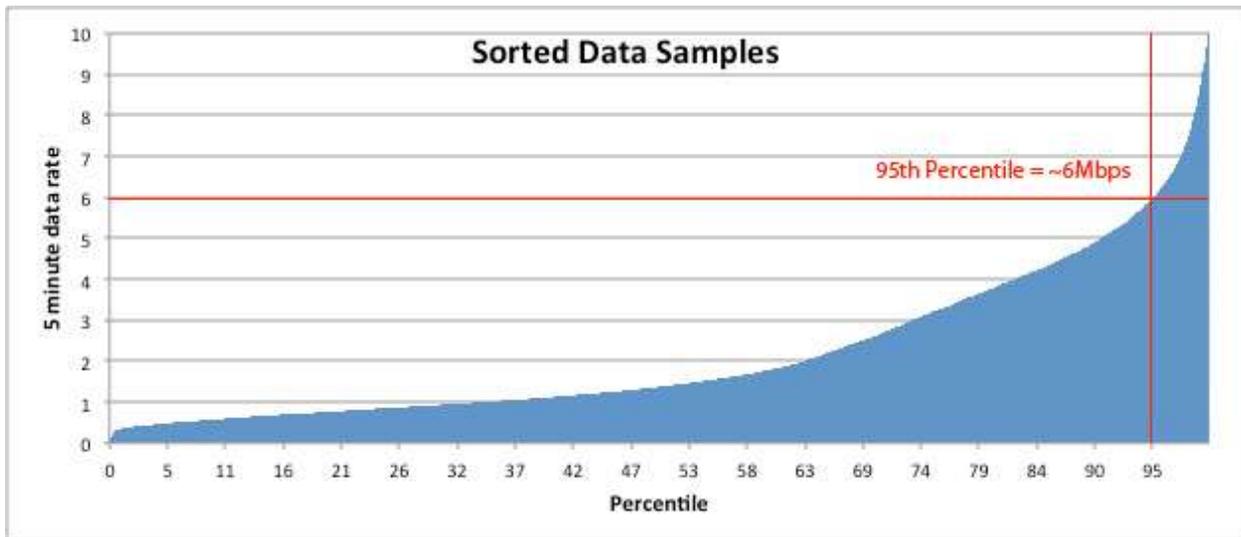
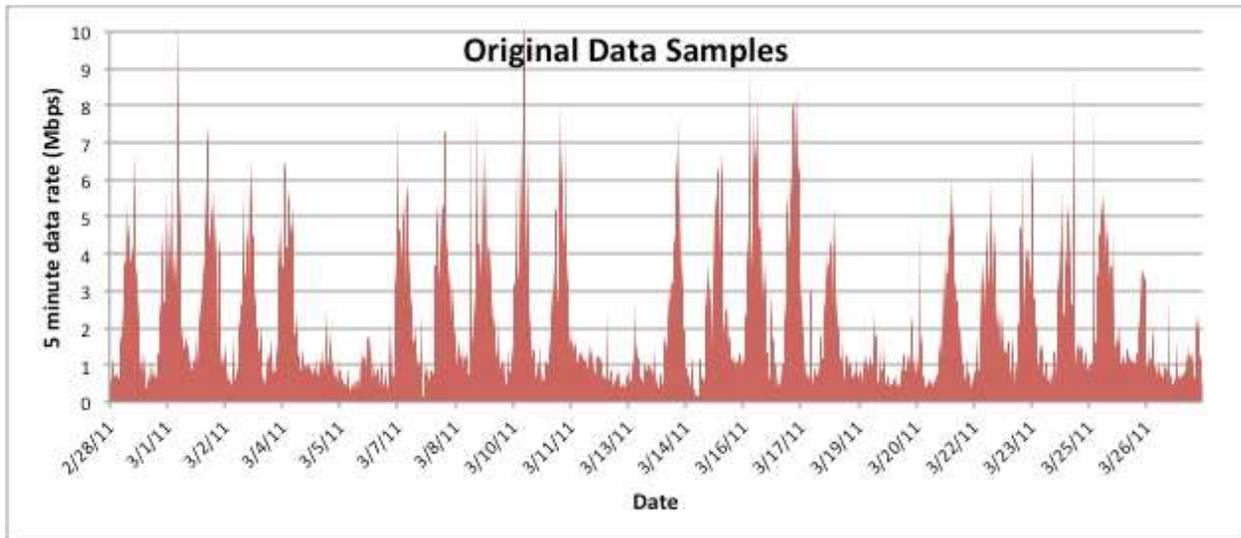
flat rate per the associated speeds listed in the Schedule of Rates and Charges.

- **Retail Service:** shared connection over the PON network. Includes internet access and network equipment. Provided by JPUD directly to the end user. May not be resold or shared with other service addresses.
  - **Residential:** Includes JPUD provided optical modem equivalent and WiFi router. Not available for households wishing to use own router.
  - **Residential LIPE:** Discounted rate available to households who have been approved to receive JPUD Low Income Program Rates for Electric service. Includes optical modem equivalent and WiFi router. Not available for households wishing to use own router.
  - **Business:** Includes JPUD provided optical modem equivalent and WiFi router. Customer may choose to use their own router. Includes dedicated IP. Additional support provided afterhours.
  
- **Wholesale Service:** Shared connection over the PON network available to Qualified ISPs and intended for resale to a single end user. May not be resold by the end user or shared with other service addresses. Does not include internet access or dedicated IP. Qualified ISP must purchase internet access or dedicated IPs from JPUD if they cannot supply their own.
  - **Residential:** Includes optical modem equivalent. Connection delivered over ethernet.
  - **Residential LIPE:** Discounted rate available to households who have applied for and been approved to receive JPUD Low Income Program Rates for Electric service. Qualified ISPs are strongly encouraged to match JPUD's discounted price with their own discount. Periodic recertification is required for program eligibility. The Qualified ISP must notify JPUD when the account changes names. Includes optical modem equivalent. Connection delivered over ethernet.
  - **Business:** Includes optical modem equivalent. Connection delivered over ethernet. Additional support provided afterhours.

**NETWORK TRANSPORT:** Provides a dedicated lit Layer 2 fiber connection between two points on JPUD's fiber network. Internet access and IPs are not included. It is not available over JPUD's PON network. Billed at a flat rate per the associated speeds listed in the Schedule of Rates and Charges. A \$100 NRC is assessed per VLAN requested.

**INTERNET ACCESS:** Provides a pathway off of JPUD's network and out to the internet.

- **Dedicated:** internet access delivered at a set dedicated bandwidth. Service is delivered at or above the 95th percentile. Not available over JPUD's PON network. Billed per megabit per second at the corresponding published rate. Data usage is preset to the nearest 100 Mbps. A \$100 NRC applies to set up the service.
- **Metered:** internet access billed by actual bandwidth used. Measured at the 95th percentile. A \$100 NRC applies to set up the service. Unlike other Broadband Service Rates, Metered Internet Access rates are variable and based on measurement of bandwidth consumed. The method of measurement is known as Burstable Billing. Over the course of the billing period, ISP data usage, measured in Mbps, is recorded in 5-minute intervals. At the end of the month these bandwidth recordings are sorted highest to lowest and the highest 5% of the samples are removed. The ISP is then billed at the value on the published rate table that falls at the 95<sup>th</sup> percentile of bandwidth used. A similar but separate table is used for the Aggregation Port with JPUD Internet product. A \$100 NRC applies to set up the service.



**DEDICATED IP:** One static 1Pv4 address.

**EQUIPMENT RETURN CHARGE:** All JPUD equipment provided to Customer or End User must be returned to JPUD’s office in good working order within 60 days of cancellation of monthly service. Failure to return equipment within 60 days will result in a charge of \$150 per device.

**SNOWBIRD EQUIPMENT CHARGE:** Allows PON network customers to suspend service for up to four consecutive months without returning equipment. Internet service is disabled.

**RETAIL MESH WIFI ROUTER RENTAL:** JPUD provided device available to retail PON customers. Outdoor units are weather and temperature hardened.

**RETAIL WIFI CONTROL APP:** Available to Retail PON Customers. **Connect product provides parental controls and whole network firewall** enhancement to JPUD’s free IOS or Android app. SmartBiz product provides multiple business networks including a customer facing portal, priority bandwidth for payment devices, and default to MIFI backups.

**CUSTOM PRODUCTS AND RATES:** CTS not listed above may be available on a case-by-case basis as determined by Broadband network staff. Contact staff at [broadband@jeffpud.org](mailto:broadband@jeffpud.org) for more information. A supplementary contract not covered by the OAPA may apply.

## **COLLOCATION**

Qualified ISPs can collocate facilities in core JPUD offices, and JPUD will make a fiber connection between JPUD Core and the ISP connection point within the collocation facility. The ISP will be charged the applicable rates per the Schedule of Rates and Charges. ISPs must arrange for fiber transport to meet at JPUD's collocation facility.

Should the ISP elect to collocate in JPUD Core office, the following terms and conditions apply:

- ISP and JPUD will work together to develop a mutually agreeable implementation schedule for placing the ISP equipment, and the parties agree to work together, in good faith, in the future as needed to maintain the arrangement, as appropriate.
- JPUD shall be responsible for maintaining its central office space in good working order to maintain reliable operations.
- ISP is responsible for maintenance of its electronics inside the collocation facility. A contract for JPUD to perform minor tasks such as changing a bad card, for a fee, may be requested by the ISP.
- JPUD shall provide and maintain a twenty-four hour a day, seven day-a-week contact number for ISP to report Services troubles and equipment/Network alarm conditions. JPUD shall furnish ISP with a personnel contact list to be utilized when trouble report resolution needs to be escalated.
- JPUD and ISP shall furnish each other with their respective lists of personnel authorized to receive and issue trouble reports. Each party shall maintain the capability to accept, process and dispatch personnel on trouble reports, without delay after the performance of appropriate tests and attempts to isolate the trouble remotely. If testing and remote trouble isolation procedures are ineffective, each party will assist the other in efforts to isolate the trouble.
- Intrusive Maintenance, which requires service downtime, will normally be performed during off peak hours, defined as midnight to 6:00 AM. JPUD and ISP will mutually agree to a "Maintenance Window", usually in low traffic periods, to perform this work. Each party will notify the other by telephone or email at least five (5) calendar days prior to commencing any such scheduled maintenance work. The ISP will provide a contact name and telephone number to coordinate the end of such activity. JPUD personnel shall notify ISP by telephone upon completion of such scheduled Maintenance work.

### **Floor Space Lease**

ISP shall be responsible for and pay for the installation and arrangement of its electronics at any

JPUD location, and continuing use, and shall enter into a lease agreement with JPUD.

This lease shall include reasonable access to the core office by the ISP for purposes limited to the installation, removal, maintenance, repair, and inspection of the equipment. JPUD will require that any ISP staff be accompanied by a JPUD staff person. After-hours rates will apply per the Schedule of Rates and Charges for any access needed after working hours. ISP shall pay a monthly fee for collocation based upon the Schedule of Rates and Charges.

### **Power, Generator, Battery Reserve**

JPUD shall maintain and make available for the operation of the ISP electronics a standby emergency generator, provided that JPUD's emergency generator may be portable rather than a permanent standby. The collocation space is equipped with an AC power transfer switch and an emergency generator plug. JPUD shall also maintain a minimum battery power reserve of eight hours.

### **Relocation**

Unless the circumstances make such notice impracticable, JPUD shall give ISP at least 90 days prior written notice of any scheduled relocation of JPUD equipment and as much advance notice as possible of any unscheduled relocation.

In the event a JPUD Central Office is relocated or replaced by a new site, ISP shall relocate its applicable electronics. Any such relocation shall be undertaken at no cost to ISP, except in cases where relocation is accompanied by additions or other work to benefit ISP and for which ISP agrees in writing to pay.

## **SERVICE AREAS & REQUESTS**

JPUD Broadband Services are generally limited to its Electric Service territory. Within its electric service territory, JPUD has designated two types of Service Areas, each with their own rules.

### **Funded Project Areas**

Includes all areas where facilities construction is paid for in part or whole by grants or loans from outside agencies. Service will be deemed available by Broadband Department Staff when Facilities construction is completed to the point that only the fiber drops to the Premises and CPEs are left to install. Staff will alert all Qualified ISPs of availability within a given funded service area via email. A map of the funded area with open service availability will be published on JPUD's website. Once the area is deemed open by JPUD, service requests and deposits will be accepted and processed. Construction charges for funded project areas are available on the Open Access Network Broadband Service Schedule of Rates and Charges.

### **Unfunded Project Areas**

Includes any area where grant or loan funding has not been procured and facilities construction will be paid by the Customer. Service will be made available on a case-by-case basis. Priority will be given to projects within 500ft of a JPUD splice point containing available fiber and where broader community benefit can be demonstrated. Service that does not demonstrate community benefit may be rejected, or postponed due to staff or contractor availability, at the discretion of JPUD.

### **Designated Adjacent Areas**

Includes areas where facilities costs have been greatly reduced by proximity to grant or loan funded construction project areas. Designated adjacent area with open service availability are published on the fiber project map available on JPUD's website.

### **Service Requests**

Qualified ISPs must submit a Service Request via the online Service Request form on JPUD's website. Service must be available, and the Service Request must be complete in order for JPUD to process.

## **FACILITIES AND FIBER LINE EXTENSION STANDARDS**

### Location

Permanent line extensions will normally be built in the most direct route from the nearest source of supply. However, availability of easements and maintenance considerations may affect line routing. Placement of line extensions shall be at the discretion of JPUD.

### Undergrounding Preference

To reduce outages caused by overhead construction, JPUD restricts all new overhead construction to a review process where the short-term cost savings for an individual customer do not override the long-term benefit for all PUD customers. The review process will be done by JPUD staff, its determination is final.

### Trenches

In instances where the Customer or End User wishes to install their own underground communications conduit for future use by JPUD, underground service conduit must be installed to JPUD specifications and inspected and approved by a JPUD representative prior to backfill.

### Easements

The Customer or End User shall provide easements as required for the Broadband facilities extension, in the location and the width specified by the JPUD.

### Contracted Service Location

When a broadband facilities extension is initiated by a Customer or End User, the location on the property where service is requested shall become a part of the contractual agreement. Acceptance of service by the Customer or End User shall be deemed evidence of proper identification of that location. The Customer or End User may modify the Contracted Service Location by notifying JPUD in writing prior to service first being connected at the site; and when such notification is acknowledged by the District, the new site shall become the Contracted Service Location.

Facilities installed on Customer or End User property will be in accordance with current JPUD regulations, requirements, and policies that give consideration for present and future access. The Customer shall keep the area around all JPUD facilities on the Customer's property free of health and safety hazards, debris, and obstructions; to ensure clear and safe access at all times.

### Right To Refuse Service

JPUD reserves the right to refuse to connect, or render service to, any applicant or any Customer

where such connection and/or where the Customer or End User has not complied with Federal, State, Municipal, or JPUD policies, regulations, laws or facility access requirements concerning the rendition of service or has an unpaid obligation to JPUD.

#### Right To Enter Upon Premises

JPUD shall have the right, through its agents or employees, to safely enter the property of the Customer or End User at all times for the purpose of: reading, inspecting, repairing, or removing JPUD owned broadband devices, appliances, and wiring; trimming or removing trees and brush that may interfere with the safe and efficient operation of the broadband Facilities; maintenance of utility lines, both overhead and underground; and inspection, replacement, installation and removal of JPUD Facilities.

#### Notice to Customer or End User

Excepting storm-related outage or force majeure situations, JPUD shall use its best efforts to provide a minimum of 24hrs notice to Customers or End Users when attempting to access or maintain JPUD assets on or within the Customer's or End User's property. JPUD employees are required to provide identification on arrival at the property. JPUD agents or employees will not enter Customer or End User premises without guided access from the premises owner or their designated representative.

#### Use Of Electric Outlets

The Customer or End User shall provide to JPUD access to a minimum of one 110V electric outlets per CPE for the purpose of powering JPUD-owned Broadband equipment necessary to deliver service to the Customer or End User.

#### Construction and Ownership of Extension

Unless otherwise stated, the Customer(s) shall bear the cost of the facilities extension in accordance with all specifications of, and subject to inspection and approval by JPUD. Broadband service will not be made available until the Customer or End User meets all requirements. Ownership of any and all facilities constructed by JPUD to provide Broadband services shall remain with JPUD. Ownership of Customer or Contractor installed extensions will begin when approved and energized by JPUD.

#### Termination of Service and Return of End User Equipment

Service may be terminated by JPUD at any time for any reason, with 30 days written notice by JPUD to Customer. In addition, Customer may terminate Service at any time by notifying JPUD Customer Service. If the Customer cancels service, all JPUD equipment provided to Customer or End User must be returned to JPUD's office in good working order within 60 days or the Customer or End User will be charged \$150 per CPE. Note, please refer to JPUD Customer Service Policies regarding JPUD's policies for Customer Rights.

### **RESPONSIBILITY FOR MAINTENANCE AND REPAIRS**

JPUD is responsible for all network obligations on JPUD side of the Demarcation, as well as any JPUD supplied electronics past the Demarcation point. ISP is responsible for all network facilities provided by the ISP past the Demarcation point on the End User side. Both parties will cooperate to reduce unneeded truck rolls. Should JPUD be requested to make a truck roll by ISP but finds that

the problem was on the ISP side of the Demarcation, JPUD will bill time as defined in the Schedule of Rates and Charges. There will be no charges to the ISP for a truck roll where the problem was on JPUD side of the demarcation.

#### Trouble Reporting and Resolution

JPUD will monitor the fiber network 24/7. JPUD will notify the ISP contact about identified network problems that have a material impact on End User performance.

JPUD and ISP will maintain a Trouble Report Log for recording specific information when trouble reports are received by the other party and repairs are accomplished. Trouble Log information will be provided, upon request, to the party reporting the trouble and will include, but not limited to the following information:

1. Control number associated with each trouble report.
2. Date and time of the trouble report
3. Name and telephone number of the entity reporting trouble.
4. Name and telephone number of the entity receiving the trouble report.
5. Repairs required to correct the trouble.
6. Date and time of trouble clearance
7. Name and telephone number of the entity clearing the trouble.
8. Name and telephone number of the entity receiving trouble completion.

#### Alarms

JPUD shall connect its alarm monitoring system to ISP equipment if so requested by ISP. The alarms in the monitoring system may include alarms to signal commercial AC failure; low DC; emergency generator run; door open; high temperature; low temperature; or high water.

Should ISP ask for assistance from JPUD technicians during a network emergency, JPUD will attempt to dispatch trained personnel within two (2) hours of notification by ISP.

In the event of an Equipment failure or out-of-service condition ("Outage"), JPUD shall inform ISP daily of the repair status, the progress of restoration, the estimated time remaining until the restoration of service, and all other significant information concerning the outage restoration. JPUD shall also, within ten (10) calendar days of the restoration of Service following an outage, submit to ISP a final outage report. This report shall be in a form standard to the industry and contain information concerning the cause of the outage and restoration of service.

#### Notice Of Work Affecting Equipment

JPUD agrees it shall provide reasonable notification to ISP prior to the commencement of any work or activity that may affect the ISP electronics such as AC or DC power work, building environmental equipment changes, and other building activities.

#### Escalation

JPUD will report End User service outages within one hour when the outage occurs during normal business hours, or as soon as practical for outages occurring after hours.

JPUD will notify ISPs of minor problems (not causing an outage) by the end of the following

business day after becoming aware of the problem.

ISP must provide JPUD with an escalation list that identifies the contact at ISP who should be notified of network problems or outages. This list shall identify the specific and best ways to reach the ISP contact, including telephone number and email address. ISP should also provide a back-up contact in case the primary contact cannot be reached. ISP may also provide different contacts for different kinds of network problems.

## **SERVICE LIMITATIONS AND TERMINATION**

In order to protect JPUD's Broadband Services and Facilities, all ISPs and End Users shall strictly comply with all terms and conditions of JPUD's Broadband Service Policies, Open Access Program Agreements, Acceptable Use Policies, Internet Service Agreement, Data Privacy Policy, and Customer Service Policy.

JPUD makes no guarantee regarding, and assumes no liability for, the security and integrity of any data or information transmitted by the ISP or an ISP's End Users over JPUD's Broadband Network or Facilities. Any attempt to breach system and network security measures is expressly prohibited and may result in criminal and civil liability.

JPUD's right to discontinue Broadband Service may be exercised whenever:

- ISP is not current on payments. JPUD invoices are due and payable within 30 days of the date of the invoice. ISP will be disconnected if at least 75% of any past due billing has not been paid within 30 days past the date of the invoice. Disconnection of Broadband Services may occur as often as delinquency shall occur and neither delay nor omission on the part of JPUD to enforce this rule at any one or more times shall be deemed as a waiver of its rights to enforce the same at any time, so long as the delinquency continues; or
- ISP or End User violates any governing policy or agreement regarding access to or use of JPUD Broadband Services or Facilities, including but not limited to the Broadband Service Policies, Open Access Provider Agreement, Customer Service Policies, Acceptable Use Policies, Internet Service Agreements, Data Privacy Policies, as may be amended.

In addition, ISPs, and End Users must conform to the Federal Communication Commission (FCC) rules and regulations. In the event JPUD determines that any ISP or End User is acting in violation of this or other JPUD policy, FCC regulations or state and local law, termination of service may follow.

**HISTORY:**

<b>Date Adopted</b>	August 15, 2023	<b>Resolution No.</b>	<b>2023-020</b>
<b>Date Revised</b>	March 4, 2025		

**ATTACHMENTS:**

Resolution xxx – Broadband Network Schedule of Rates and Charges

**ASSOCIATED Policies:**

Internet Service Agreement

Acceptable Use Policy

Customer Service Policy

**SIGNATURE:**

\_\_\_\_\_  
**KEVIN STRETT**, General Manager  
Jefferson County PUD #1

\_\_\_\_\_  
Date Signed

Board of Commissioners:  
Jeff Randall, District 1  
Kenneth Collins, District 2  
Dan Toepper, District 3  
Kevin Streett, General Manager

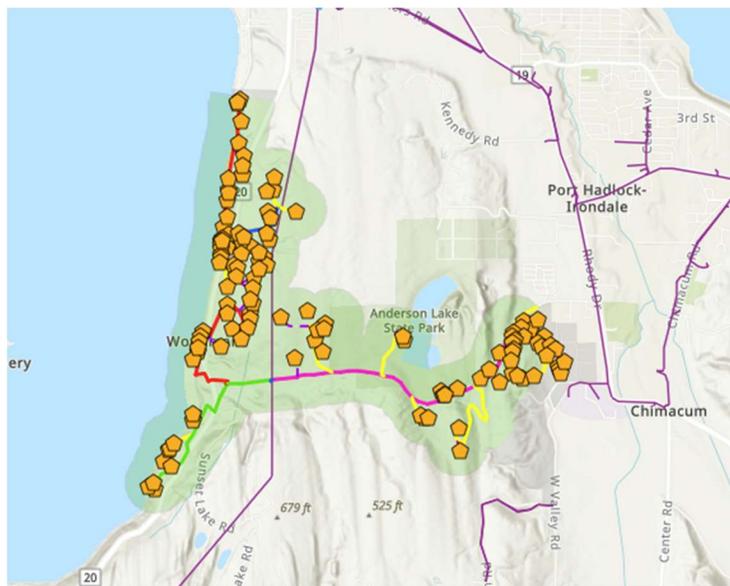


**DATE:** March 04, 2025  
**TO:** Board of Commissioners  
**FROM:** Kevin Streett, GM, and Will O'Donnell, Broadband and Communications Director  
**RE:** Discovery Bay East Construction Bid No. **25BB0802**

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**BACKGROUND:** Jefferson County PUD's Discovery Bay East Fiber Project was awarded funding from the WA State Public Works Board (PWB) in 2022. The Discovery Bay East Fiber Project will pass 74 homes and provide more than 50 connections, constructing more than 8 mile of fiber along Anderson Lake Rd and Hwy 20 (project are map below right). The total project cost is \$1.1M.

Construction on the project has been delayed due to the size and complexity of the combined Olympic Fiber Corridor and Inbetweens Projects While mainline buried fiber construction is anticipated to finish in early February, over 20 miles of mainline aerial construction remain in the Gardiner PONS north of HWY 104.



All fiber construction, both buried and aerial, mainline and drop, as well as splicing, is included in the scope of this bid. Crews completing the aerial mainline work will be operating in JPUD's power space and will require electrical pre-qualification.

The Invitation to Bid for the Discovery Bay East Construction Bid No. **25BB0802** project was previously reviewed and approved to form by representatives of the PWB. Per our procurement manual, JPUD's elected Commission must be petitioned for approval to publish invitations to bid on Public Works Projects over \$250,000.

**FISCAL IMPACT:** The Engineer's Estimate for this project is **\$866,000**. All expenses for this project are reimbursable by funds awarded from the Public Works Board.

**RECOMMENDATION:** Approve a motion authorizing the General Manager to publish an invitation to bid for Discovery Bay East Construction Bid No. **25BB0802**.



**Public Utility District No. 1 of Jefferson County**

**DISCOVERY BAY EAST FIBER CONSTRUCTION**

**Bid No. 25BB0802**

**INVITATION TO BID**

Estimated Cost of Project: \$866,000

Publication: March 12, 2025 and March 19, 2025

**Title: Discovery Bay East Fiber Construction**  
**Project site: SR 20 between Milepost 3 and 6, including Anderson Lake Road**  
**Pre-Bid Meeting: March 24, 2025 at 9:00 a.m.**  
**Questions Due: March 31, 2025**  
**BID DUE DATE/TIME: WEDNESDAY, APRIL 23, 2025 at 3:00 p.m.**  
**Project Window: Completion by August 31, 2025**  
**Prequalified Status: REQUIRED to be on District's Pre-Qualified Electrical Workers Roster**  
**Bid Guaranty: REQUIRED to be submitted**  
**Payment Bond: REQUIRED for awarded contract**  
**Performance Bond: REQUIRED for awarded contract**  
**Retainage: REQUIRED on all payments**

Prequalified contractors are invited to submit a sealed bid for the above-mentioned project. **All bidders must be prequalified in accordance with Washington State Regulations (RCW 54.04.085) prior to submitting a bid proposal.** A preliminary project plan and schedule as well as a resume of the project manager and/or supervisor are required to be submitted with your bid along with various exhibit forms as described in the Notice and Instructions to Bidders. Bids will be received by the Public Utility District No. 1 of Jefferson County (the District), located at 310 Four Corners Rd., Port Townsend, WA 98368, until 3 p.m., Wednesday, April 23, 2025, for the **DISCOVERY BAY EAST FIBER CONSTRUCTION**. The general scope of the work to be accomplished is as shown in the enclosed drawings and/or the attached specifications. Bids may only be mailed, or hand delivered to the address listed above.

This project is funded/partially funded, through the Washington State Public Works Board with federal funds from the Treasury ARPA Coronavirus Capital Project funds. PWB requirements and provisions must be met by general contractors and all subcontractors.

Availability of Bidding Documents: Free-of-charge access to project bid documents (plans, specifications, addenda, and Bidders List) is provided to Prime Bidders, Subcontractors, and Vendors by going to [www.bxwa.com](http://www.bxwa.com) and clicking on "Posted Projects", "Public Works", and "Jefferson County PUD #1". This online plan room provides Bidders with fully usable online documents with the ability to download, view,

print, order full/partial plan sets from numerous reprographic sources, and a free online digitizer/take-off tool. It is recommended that Bidders "Register" to receive automatic e-mail notification of future addenda and to place themselves on the "Self-Registered Bidders List". Bidders that do not register will not be automatically notified of addenda and will need to periodically check the on-line plan room for addenda Issued on this project. Contact Builders Exchange of Washington at (425) 258-1303 should you require assistance with access or registration. The content available through [bxwa.com](http://bxwa.com) is our property or the property of our licensors and is protected by copyright and other Intellectual property laws, Access to project documents Is Intended for use by bidders (general contractors/prime bidders, subcontractors, and suppliers), agency personnel and agency's consultants, as well as for personal, noncommercial, use by the public, You may display or print the content available for these uses only. "Harvesting" (downloading, copying, and transmitting) of any project Information and/or project documents for purposes of reselling and/or redistributing Information by any other party is not allowed by BXWA. BXWA Is not the Public Records Officer for PUD No. 1 of Jefferson County.

Bids must be in a sealed bid envelope with **the name and address of the Bidder, the date and time of the opening and the bid name and number** which must appear on the outside of the sealed envelope in which the Proposal is submitted. Proposals must be filled out in ink or typewritten. No alterations or interlineations will be permitted, unless made before submission, initialed, and dated. The winning bidder will be required to submit an electronic copy of the Proposal Table upon request.

**Pre-Bid Meeting:** There will be a mandatory Pre-Bid Meeting for this project. The Pre-Bid Meeting will be held on Monday, March 24, 2025, beginning at 8:00 a.m, via Teams.

**Microsoft Teams [Need help?](#)**  
**[Join the meeting now](#)**  
**Meeting ID: 221 807 754 762**  
**Passcode: 3ui7ek34**

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**Dial in by phone**  
**[+1 314-499-2756](tel:+13144992756),[801922013#](tel:+1314499801922013) United States, St Louis**  
**[Find a local number](#)**  
**Phone conference ID: 801 922 013#**

Bid Forms: All proposals must be made on the District provided bid proposal form as well as the Bid Form Spreadsheet (Exhibit E) in accordance with the Instructions to Bidders.

District Representative: The District Representative for bid solicitation and contract related matters is Karen Abbott, Contract Compliance Specialist, 360-379-5824 or via email at [kabbott@jeffpud.org](mailto:kabbott@jeffpud.org). The District's Engineering Representative is Finley Engineering Company, Inc.; Chris Konechne, Vice President, 507-777-2255, [c.konechne@finleyusa.com](mailto:c.konechne@finleyusa.com).

Late Proposals: Bids received after the sealed bid time will not be considered. Bidders accept all risks of late delivery, regardless of fault. The District is not responsible for any costs incurred in response to this public works proposal process.

Bid Security: A certified or bank cashier's check for 5 percent (5%) of the bid amount, payable to Public Utility District No. 1 of Jefferson County, or bid bond executed by a licensed bonding company is required with each

bid.

Rejection of Bids: The District shall have the right to waive any informalities and to reject any or all bids not accompanied by bid security or data required by the bidding document or a bid in any way incomplete or irregular.

**Bid Opening:** The bids will be publicly opened at 3 p.m., Wednesday, April 23, 2025, at the District's office, located at 310 Four Corners Rd., Port Townsend, WA 98368. The bid opening is open to the public either in person at the address listed above or via Teams:

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**Microsoft Teams** [Need help?](#)

[Join the meeting now](#)

Meeting ID: 282 821 774 909

Passcode: q4hm94LA

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**Dial in by phone**

[+1 314-499-2756,,586901895#](#) United States, St Louis

[Find a local number](#)

Phone conference ID: 586 901 895#

The District is an equal opportunity and affirmative action employer and an RUS borrower. Disadvantaged Business Enterprises (Small, Minority- and Women-Owned Businesses) are encouraged to submit bids. Contractors are encouraged to commit to local hires for this project.

All work performed on the project will be subject to the higher of the prevailing state or federal wage rates (if applicable due to other federal funds are in the project).

General contractors and all subcontractors shall be licensed to conduct business in Washington State.

Board of Commissioners:  
 Jeff Randall, District 1  
 Kenneth Collins, District 2  
 Dan Toepper, District 3  
 Kevin Streett, General Manager



**AGENDA REPORT**

**DATE:** March 4, 2025  
**TO:** Board of Commissioners  
**FROM:** Mike Bailey  
**RE:** 2025 Electrical Contractor Prequalification

**BACKGROUND:** Washington State Law (RCW 54.04.080 and RCW 54.04.085) and the JPUD Procurement Manual requires that the District maintain a list of prequalified bidders for electrical facility construction or improvement and that this list be updated on an annual basis and at such other times as the district commission may require.

**ACTION NEEDED:** The District has received two (2) additional prequalification of electrical contractors' applications for 2025. They have been reviewed and approved by the District's Safety Manager, Jeff Dodd, the Electrical Operations Superintendent, Mike Smith and the Finance Director, Mike Bailey. The applications received are from:

NAME	CITY	STATE	YRS IN BUSINESS	TYPE OF WORK
Henkels & McCoy West, LLC	Portland	Oregon	2	Distribution, Transmission, Substation, Area/Street Lighting, Fiber
Salish Electric	Tacoma	Washington	37	Distribution, Transmission, Substation, Area and street lighting, Fiber,

**FISCAL IMPACT:** No fiscal impact to the District

**RECOMMENDATION:** Approve a motion to add the aforementioned contractors to the District's 2025 list of prequalified contractors for electrical facility construction or improvement per RCW 54.04.080 and RCW 54.04.085.

Motion approved \_\_\_\_/denied \_\_\_\_ by Board of Commissioners at meeting of: March 4, 2025.

\_\_\_\_\_  
 Kenneth Collins, Secretary of the Board

Date: \_\_\_\_\_