

Regular Meeting Agenda

Board of Commissioners

Tuesday, January 2, 2024 3:00 PM

310 Four Corners Rd./and Per ZOOM

Port Townsend, WA 98368



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use *6 to mute or unmute. *9 to raise a hand to request to begin speaking.

Page

1. Call to Order

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Agenda Review

Recommended Action: Approve a Motion to adopt agenda as presented

**3. Presentation: Dick Rodruck- PURMS
Wildfire Insurance**

4. Public Comment

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

**5. Executive Sessions
None this meeting**






6. Manager and Staff Reports

For information only, not requiring a vote.

7. Commissioner Reports

8. Consent Agenda




All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- | | | |
|-----|--|---------|
| 8.1 | Prior Minutes
PUD BOC Spec. Meeting 12-6-2023 Minutes Draft.pdf 
PUD BOC Regular Meeting 12-12-2023 Minutes Draft.pdf 
PUD BOC Spec. Meeting 12-19-2023 Minutes Draft.pdf  | 4 - 11 |
| 8.2 | Vouchers
Voucher Approval Form for the Commissioner.pdf 
Voucher Certification signed by Melissa Blair.pdf  | 12 - 13 |
| 8.3 | Financial Report
None for this meeting. Will be brought at the Jan 16, 2024 meeting. | |
| 8.4 | Calendar
BOC Calendar January 2, 2024.docx  | 14 |
| 8.5 | Correspondence Log
No Correspondence Log | |

9. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .

10. New Business

- | | | |
|------|---|---------|
| 10.1 | Disclosure of Conflict of Interest
1 Agenda Report form Conflict of Interest for BOC.docx .docx  | 15 - 16 |
| 10.2 | Regular Business Meeting Start times/Executive Session/Special Meetings
PUD BOC Proposed Meeting Changes 2024.pdf  | 17 - 18 |
| 10.3 | PUD Memberships, Councils and Committees
Jefferson County PUD Memberships 2024 (2).docx  | 19 - 20 |

10.4 Prequal Electrical Contractors

21 - 22

[Agenda Report Prequal List 2024.pdf](#) 

Recommended Action: Approve a motion to add the aforementioned contractors to the District's 2024 list of prequalified contractors for electrical facility construction or improvement per RCW 54.04.080 and RCW 54.04.085.

11. Adjourn

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**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

December 6, 2023

**Board of Commissioners
Special Meeting**

Draft Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 1:00 p.m. on December 6, 2023, via Zoom and in person meeting. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Joel Paisner, General Counsel
Jean Hall, Customer Service Director
Finance Director Mike Bailey
Josh Garlock, Electric Superintendent
Amanda Isaak, Accounting Specialist
Annette Johnson, Ex. Assistant/Records Management
Will O'Donnell, Communications Director
Don McDaniel, Consultant
Cammy Brown, Recording Secretary

1. CALL TO ORDER.

Commissioner Kenneth Collins called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for December 6, 2023, to order at 1:00 p.m. Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Kenneth Collins read the guidelines for virtual on-line and in-person participation.

Page 1 of 2

Jefferson County PUD
Board of Commissioners
Special Meeting
December 6, 2023
Draft Minutes

2. **AGENDA REVIEW.** There no changes to the agenda.

MOTION: Commissioner Dan Toepper made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

PUBLIC COMMENT: There were no public comments.

3. **PROCUREMENT MANUAL RESOLUTION AND REVISIONS APPROVAL.**

Communications Director Will O'Donnell presented a new Procurement Manual Resolution and Revisions to the commissioners to approve. Commissioners tabled this agenda item and requested that another meeting be scheduled to approve the manual. There was some discussion.

4. **MANAGER'S REPORT.** General Manager Kevin Streett gave a report on fiber and water.

5. **ADJOURN.** Commissioner Kenneth Collins declared the December 6, 2023, Special Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 1:45 p.m.

Minutes prepared by
Recording Secretary Cammy Brown

Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

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**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

December 12, 2023

**Board of Commissioners
Regular Meeting**

Draft Minutes

Present:

Commissioner Kenneth Collins, President
 Commissioner Jeff Randall, Vice President
 Commissioner Dan Toepper, Secretary
 Kevin Streett, General Manager
 Joel Paisner, General Counsel
 Will O'Donnell, Communications Director
 Mike Bailey, Finance Director
 Jean Hall, Customer Service Director
 Melanie Des Marais, HR Director
 Josh Garlock, Electric Superintendent
 Jameson Hawn, Digital Communications Specialist
 Annette Johnson, Executive Assistant/Records Officer
 Don McDaniel, Consultant
 Nhia Thao, Moss Adams, Senior
 Chelsea Ritchie, Moss Adams, Senior Manager
 Cammy Brown, Recording Secretary

1. CALL TO ORDER. Commissioner Kenneth Collins called the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for December 12, 2023, to order at 3:00 p.m. Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Kenneth Collins read the guidelines for virtual on-line and in-person participation.

2. AGENDA REVIEW. General Manager Kevin Streett requested the Procurement Manual Resolution agenda item be removed from the agenda.

Page 1 of 4

Jefferson County PUD
 Board of Commissioners
 Regular Board Meeting
 December 12, 2023
 Draft Minutes

MOTION: Commissioner Jeff Randall made a motion to accept the agenda as modified. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. **PUBLIC COMMENT.** Commissioner Kenneth Collins read the guidelines for submitting public comment. There were no public comments.

4. **MOSS ADAMS POLICIES PRESENTATION. PUD PROCUREMENT MANUAL REVISIONS AND RESOLUTION.** Chelsea Ritchie, Senior Manager, Moss Adams gave a presentation.

5. **CLOSED SESSION.** Per RCW 42.30.140(4)(b) Union Negotiations. Thirty minutes were requested. Closed Session started at 3:29 p.m. Closed Session ended at 4:00 p.m.. No action was taken.

The Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 4:03 p.m.

6. **MANAGER AND STAFF REPORTS.**

- Finance Director Mike Bailey made the announcement that an audit would be happening soon.
- ESEM will be at the PUD at the end of January 2024.
- Will O'Donnell gave a cost update for grant areas and a broadband update.
- EV charging stations update was reported.

7. **COMMISSIONERS' REPORTS.**

Commissioner Dan Toepper

11/22 Met with General Manager Kevin Streett.
11/28 Attended the Jefferson County Public Infrastructure Board meeting.
12/01 Met with General Manager Kevin Streett.
12/06 Attended PPC Forum for Utility Elected Leaders.
12./06 Attended the Jefferson Transit ribbon cutting ceremony in Port Townsend.
12/06 Attended PUD BOC Special Meeting.
12/07 Attended EDC Board meeting. Report.
12/13 Will attend NoaNet Annual Meeting.
12/13 Will attend PIF board meeting.
12/13 Will meet with General Manager Kevin Streett.

Commissioner Jeff Randall

11/29 Met with General Manager Kevin Streett.
12/06 Attended PUD BOC Special Meeting.
12/06 and
12/07 Attended Energy NW Executive Board meeting. Report. Zoom meeting.
12/07 Attended North Olympic Development Council final Board meeting. Report
12/13 Will attend NoaNet meeting via Zoom.
12/13 Will attend Climate Action Committee meeting.

Commissioner Kenneth Collins.

- 11/29 Met with General Manager Kevin Streett.
- 11/30 Met with Cape George community residents on water system.
- 12/01 Met with General Manager Kevin Streett.
- 12/06 Attended PUD BOC Special Meeting.
- 12/11 Participated in a report from State Auditor’s Office - accountability audit on PURMS. No deficiencies. Next audit is 2024. Report.
- 12/12 Met with General Manager Kevin Streett.
- 12/18 Will meet with Cape George community residents.
- 12/19 Will meet with General Manager Kevin Streett.
- 12/29 Will meet with General Manager Kevin Streett.

8. CONSENT AGENDA.

MOTION: Commissioner Jeff Randall made a motion to approve the Consent Agenda as presented. Commissioner Dan Toepfer seconded the motion. Motion carried unanimously.

- 8.1 Prior Minutes
PUD BOC Regular Meeting 11-21-2023 Draft 2.

- 8.2 Vouchers
Voucher Approval Form for the Commissioners.
Vouchers Certification with Supporting Warrant Register & Payroll for meeting.

PAYMENTS TO BE APPROVED

WARRANTS	AMOUNT	DATE
Accounts Payable: #135058 to #135060	\$ 128,217.45	11/13/2023
Accounts Payable: #135061 to #135122	\$ 384,973.47	11/16/2023
Accounts Payable: #135123 to #135195	\$ 274,379.98	11/22/2023
Accounts Payable: #135196 to #135244	\$ 329,997.03	11/30/2023
Payroll Checks: #71113 to # 71114	\$ 6,024.98	11/22/2023
Payroll Direct Deposit:	\$ 209,815.26	11/22/2023
TOTAL INVOICES PAID:	\$1,333,408.17	

WIRE TRANSFERS PAID	AMOUNT	DATE
BPA – Annual five lease 12/9/2023 – 12/9/2023	\$ 78,327.00	11/13/2023
BPA Purchase Power for September 2023	\$ 819,085.00	11/13/2023
IRS – EFTPS payment for payroll taxes 11/22/2023	\$ 81,352.13	11/27/2023
DOR – B&O tax payment for October 2023	\$ 122,885.03	11/28/2023
USDA – D45 loan payment for November 2023	\$ 16,304.03	11/30/2023
Peterson Lake – loan payment for December 2023	\$ 14,328.62	12/04/2023

PAYMENT TOTAL

\$ 2,465,689.98

- 8.3 Financial Report
Agenda Report-Written Off Accounts 12-12-23.
Written Off Accounts Motion 12-12-23.
October 2023 Financials pdf.
- 8.4 Calendar.
BOC Calendar December 12, 2023.
- 8.5 Correspondence Log
CL20231207

END OF CONSENT AGENDA

9. OLD BUSINESS. None.

10. NEW BUSINESS. General Manager Kevin Streett announced a Special Board meeting was scheduled for 12/19/2023 at 10:00 a.m. on the Olympic Fiber Corridor bid package.

11. ADJOURN. Commissioner Kenneth Collins adjourned the December 12, 2023, Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners, at 4:38 p.m..

Minutes prepared by Cammy Brown, Recording Secretary

Approved:

_____	_____
Commissioner Dan Toepper, Secretary	Date

Attest:

_____	_____
Commissioner Kenneth Collins, President	Date

_____	_____
Commissioner Jeff Randall, Vice President	Date

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**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

December 19, 2023

**Board of Commissioners
Special Meeting**

Draft Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on December 19, 2023, via Zoom and in person meeting. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Joy Liechty, Assistant General Manager
Joel Paisner, General Counsel
Jean Hall, Customer Service Director
Mike Bailey, Finance Director
Melanie Des Marais, HR Director
Jameson Hawn, Digital Communications Specialist
Annette Johnson, Ex. Assistant/Records Management
Will O'Donnell, Communications Director
Don McDaniel, Consultant
Cammy Brown, Recording Secretary

1. CALL TO ORDER.

Commissioner Kenneth Collins called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for December 19, 2023, to order at 10:00 a.m. Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Kenneth Collins read the guidelines for virtual on-line and in-person participation.

2. AGENDA REVIEW. Commissioner Jeff Randall requested an addition to the Agenda – introduction of the new Assistant General Manager. Information only.

Page 1 of 2

Jefferson County PUD
Board of Commissioners
Special Meeting
December 19, 2023
Draft Minutes

MOTION: Commissioner Dan Toepper made a motion to approve the agenda as amended. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

INTRODUCTION OF NEW ASSISTANT MANAGER: General Manager Kevin Streett introduced the PUD's new Assistant General Manager, Joy Liechty.

SUMMARY OF MEETING WITH JEFFERSON COUNTY COMMISSIONERS. General Manager Kevin Streett gave a report on his meeting with the Jefferson County Commissioners. Jefferson County Commissioners were looking for support to help fund a restoration project.

PUBLIC COMMENT: There were no public comments.

3. FIBER PROJECT INVITATION TO BID REVIEW. General Manager Kevin Streett gave an introduction on the project.

MOTION: Commissioner Jeff Randall made a motion authorizing the General Manager to publish an invitation to bid for the Olympic Corridor and In-Betweens Fiber Construction Project (Bid No. 23BB0803). Commission Dan Toepper seconded the motion. Motion carried unanimously.

5. ADJOURN. Commissioner Kenneth Collins declared the December 19, 2023, Special Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 10:37 a.m.

Minutes prepared by Recording Secretary Cammy Brown

Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

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Jefferson County PUD
Board of Commissioners
Special Meeting
December 19, 2023
Draft Minutes

VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$4,671,471.39** on this **2nd** day of **January** **2024** ;

Jeff Randall President	Dan Toepper Vice President	Kenneth Collins Secretary
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PAYMENTS TO BE APPROVED:

WARRANTS	AMOUNT	DATE
Accounts Payable: # 135245 to # 135400	\$ 405,683.17	12/7/2023
Accounts Payable: # 135401 to # 135464	\$ 1,575,897.94	12/14/2023
Accounts Payable: # 135465 to # 135465	\$ 2,475.00	12/15/2023
Accounts Payable: # 135466 to # 135466	\$ 1,836.74	12/20/2023
Accounts Payable: # 135467 to # 135527	\$ 502,017.46	12/21/2023
Payroll Checks: # 71115 to # 71116	\$ 5,637.95	12/8/2023
Payroll Checks: # 71117 to # 71118	\$ 589.75	12/18/2023
Payroll Checks: # 71119 to # 71120	\$ 5,607.27	12/22/2023
Payroll Direct Deposit:	\$ 197,277.18	12/8/2023
Payroll Direct Deposit:	\$ 203,561.81	12/22/2023
TOTAL INVOICES PAID	\$2,900,584.27	

ACH/WIRE TRANSFERS PAID	AMOUNT	DATE
ACH/Wire Transfer # 306 to # 313	\$ 1,770,887.12	12/11 - 12/22/23

PAYMENT TOTAL	\$4,671,471.39
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VOIDED WARRANTS

129854	\$	45.00
130853	\$	45.00
131893	\$	336.80
132139	\$	2,929.09
132500	\$	1,671.50
310	\$	26,518.77

PUD Calendar

January 2, 2024

January 2, 2024, BOC Regular Meeting, 3:00 PM, 310 Four Corners Rd and per ZOOM

January 9, 2024, BOC Special Meeting 10:00-12:00, 310 Four Corners Rd and per ZOOM Pole attachments/Cost of Service

January 10-12, 2024, WPUA Association meetings

January 15, 2024, Martin Luther King Day, PUD offices Closed

January 16, 2024, BOC Regular Meeting, 3:00 PM, 310 Four Corners Rd and per ZOOM



AGENDA REPORT

DATE: January 2, 2024

TO: **Board of Commissioners**

FROM: Kevin Streett

RE: Disclosure of Conflict of Interest

SUMMARY:

Annually, the PUD's Governance Policy No. 6 requires the Board of Commissioners to publicly disclose any conflicts of interest as defined in **RCW.42.23.010**.

RCW 42.23 prohibits Commissioners from using their positions to secure special privileges or special exemptions for themselves or others, and from entering into certain defined contracts or having other personal financial interests with the District. It provides as follows:

“It is the purpose and intent of this chapter to revise and make uniform the laws of this state concerning the transaction of business by municipal officers, as defined in chapter 268, Laws of 1961, in conflict with the proper performance of their duties in the public interest; and to promote the efficiency of local government by prohibiting certain instances and areas of conflict while at the same time sanctioning, under sufficient controls, certain other instances and areas of conflict wherein the private interest of the municipal officer is deemed to be only remote,..”

The following outlines the four main areas for prohibited conflicts of interest for Commissioners:

1. A Commissioner may not use their position to secure special privileges or exemptions for themselves or others;

2. A Commissioner may not give, receive, or agree to receive, directly or indirectly, any compensation, gift, reward, or gratuity from a source except the employing municipality, for a matter connected with or related to the officer's services as such an officer;
3. A Commissioner may not accept employment or engage in business or professional activity that they might reasonably expect would require or induce them by reason of their official position to disclose confidential information acquired by reason of their official position; or
4. A Commissioner may not disclose confidential information gained by reason of their position, nor may they otherwise use such information for their personal gain or benefit.

For any further questions please consult with Joel Paisner, who will be at the regular meeting.



Board of Commissioners:

Jeff Randall, District 1
Kenneth Collins, District 2
Dan Toepper, District 3

Kevin Streett, General Manager

DATE: Tuesday, January 2, 2024

TO: Board of Commissioners

FROM: Jeff Randall, Board President

RE: Regular Business Meeting Start Times and Executive Session Start Time/Special Meeting

For the past year the Board has structured our business meetings to start at 3 pm beginning with public comment then going into an executive session if one is needed. I would like us to consider setting the executive session, when needed, as a separate special meeting which would occur prior to the regular business meeting. The goal would be to have the regular business meeting and the public comment period start at a consistent time which should encourage more public participation in the regular business meetings.

Option 1

If needed, an executive session would be scheduled as a separate special meeting with a start time of **3 pm** prior to the regular business meeting. Once completed, the special meeting would be adjourned. The regular business meeting would start at **4 pm** with public comment for items not on the agenda set to occur after agenda approval.

Option 2

If needed, an executive session would be scheduled as a special meeting with a start time of **4 pm** prior to the regular business meeting. Once completed, the special meeting would be adjourned. The regular business meeting would start at **5 pm** with public comment for items not on the agenda set to occur after agenda approval.

Option 3

Keep the meeting formats the same with all regular business meetings starting at 3 pm with public comment for items not on the agenda, an executive session if needed, followed by a continuation of the regular meeting.

Conclusion

I believe our meetings are more effective and efficient with the format of having the executive session at the beginning of the meeting, rather than at the end as occurred in past years.

However, I feel the inconsistent and early start time of the regular meeting (3 pm) with a lengthy break for an executive session has discouraged public participation, especially in-person participation. I would prefer Options 1 or 2 for our meetings in 2024. And of course, if we try something and it doesn't work as intended, we can always change it.



AGENDA REPORT

DATE: January 2, 2024
TO: Board of Commissioners
FROM: Kevin Streett
RE: Memberships, Councils and Committees - Data from Year 2024

BACKGROUND: Listed below are the memberships, Councils and Committees the BOC belong to.

Membership Association	BOC Participation	Annual Dues Amount
Washington PUD Association (WPUDA)	Jeff Randall Ken Collins (Board) Dan Toepper	\$ 71,544.00
Northwest Public Power Association (NWPPA)	Jeff Randall Ken Collins Dan Toepper	\$ 19,751.93
Northwest Open Access Network (NOANET)	Dan Toepper	\$ 30,600.00
Public Power Council (PPC)	(Rotate) Jeff Randall Dan Toepper Ken Collins	\$ 20,602.00
Energy Northwest	Jeff Randall	\$ 0
NRECA	Dan Toepper Jeff Randall Ken Collins	\$ 35,085.00
Jefferson County Infrastructure Advisory Committee	Dan Toepper	\$ 0
Public Utility Risk Management Services (PURMS)	Ken Collins	\$ 0
North Olympic Peninsula Resource Conservation & Development Council (NODC)	Jeff Randall	\$ 880.00
American Public Power Association (APPA)	Dan Toepper Jeff Randall Ken Collins	\$ 3,944.88
Western Public Agencies Group (WPAG)	Dan Toepper Jeff Randall	\$ 13,600.00

	Ken Collins	
Public Infrastructure Fund (PIF)	Dan Toepper	\$ 0
North Olympic Legislative Alliance (NOLA)	Jeff Randall Kevin Street	\$ 0
Pacific NW Utility Coordination Council (PNUCC)	Jeff Randall	\$ 0
Workforce Development Council	Jeff Randall	\$ 0
Economic Development Council	Dan Toepper	\$ 0
Intergovernmental Collaborative Group	Dan Toepper Jeff Randall Ken Collins	\$ 0
American Water Works Association	Dan Toepper Jeff Randall Ken Collins	\$ 400.00
NRECA Broadband	Dan Toepper Jeff Randall Ken Collins	\$ 10,016.66
Jefferson County Chamber of Commerce	Dan Toepper Jeff Randall Ken Collins	\$ 750.00
Jefferson County Home Builder Association	Dan Toepper Jeff Randall Ken Collins	\$ 437.50
Washington Water Utility Council (PNWS-AWWA)	Dan Toepper Jeff Randall Ken Collins	\$ 250.00
Jefferson County Utility Coordinating Council	Dan Toepper Jeff Randall Ken Collins	\$ 150.00

Board of Commissioners:
 Jeff Randall, District 1
 Kenneth Collins, District 2
 Dan Toepper, District 3
 Kevin Streett, General Manager



AGENDA REPORT

DATE: January 2, 2024
TO: Board of Commissioners
FROM: Kevin Streett
RE: 2024 Electrical Contractor Prequalification

BACKGROUND: Washington State Law (RCW 54.04.080 and RCW 54.04.085) and the JPUD Procurement Manual requires that the District maintain a list of prequalified bidders for electrical facility construction or improvement and that this list be updated on an annual basis and at such other times as the district commission may require. The JPUD Procurement Manual also states that after approval by staff, the General Manager will present the prequalification request to the Commission at the next scheduled public meeting.

ACTION NEEDED: The District received eight prequalification of electrical contractors’ applications for 2024. They have all been reviewed and approved by the District’s Finance Director, Mike Bailey. The eight applications received are from:

NAME	CITY	STATE	YRS IN BUSINESS	TYPE OF WORK
Henkels & McCoy	Portland	Oregon	1 year as LLC 100 years prior	Distribution, Transmission Substation, Fiber Area & Street lighting
Michels Pacific Energy	Tumwater	Washington	64	Distribution, Transmission, Substation, Area & Street lighting, Fiber, Cable, Excavation/Concrete
Olympic Electric	Port Angeles	Washington	75	Distribution, Transmission, Substation, Area & Street lighting, Fiber, Crane, Excavation/Concrete
Potelco, Inc.	Sumner	Washington	58	Distribution, Transmission Substation, Fiber Area & Street lighting, Excavation/Concrete
RiverLine Power, LLC	Ridgefield	Washington	8	Distribution, Transmission Substation, Fiber Area & Street lighting, Excavation/Concrete
Sturgeon Electric	Troutdale	Oregon	111	Distribution, Transmission Substation, Pole & Wood Inspection, Fiber, Cable, Excavation/Concrete
Wolf Line Construction	N. Charleston	S. Carolina	7	Distribution, Transmission, Fiber
NW Utility Services	Pacific	Washington	22	Distribution, Transmission, Lighting, Fiber

FISCAL IMPACT: No fiscal impact to the District

RECOMMENDATION: Approve a motion to add the aforementioned contractors to the District's 2024 list of prequalified contractors for electrical facility construction or improvement per RCW 54.04.080 and RCW 54.04.085.

Motion approved ____/denied ____ by Board of Commissioners at meeting of: January 2, 2024.

Kenneth Collins, Secretary of the Board

Date: _____