

District Use Only

Approved: _____
Mike Bailey

Date: _____



PREQUALIFICATION OF ELECTRICAL CONTRACTORS APPLICATION

Contractors wishing to make application to the Public Utility District No. 1 of Jefferson County, (the "District") for designation as a pre-qualified bidder for the construction or improvement of any electrical facility as defined by RCW 54.04.080 and required by RCW 54.04.085, shall complete the following questionnaire and submit all the information requested.

1. Name of Company: _____

2. Contact person: _____

3. Applicant Information:

a. Mailing: _____

b. Business (if different than mailing): _____

c. Email address: _____

d. Telephone No.: _____

e. Fax No.: _____

f. Applicant's Washington State Contractor License No.: _____

g. Applicant's Washington State UBI No.: _____

h. Applicant's Federal Tax EIN: _____

4. If applicant is a corporation or a limited liability company, indicate the following:

a. State of incorporation or certification: _____

b. Name and address of registered agent: _____

c. Names, titles and addresses of officers and their length of time with corporation. Indicate by an * those authorized to sign contracts. (Use additional sheet if necessary).

d. Length of time corporation or limited liability company has been in business: _____

5. If applicant is a partnership, indicate the following:

a. Names and addresses of all partners:

b. Length of time partnership has been in business: _____

5. If Applicant is a sole proprietorship, how long have you been in business? _____

6. Number of years Applicant has performed the type of work for which Applicant is bidding: _____

7. Has the Applicant paid all current license fees to the State of Washington: _____

License type: **Electrical** _____ **Construction** _____ **Both** _____

8. Attach a **general résumé** setting forth applicant's experience, technical qualifications, and organization's ability to perform the proposed construction.

9. Attach a **list of your supervisory personnel, their qualifications, and years of experience**. Also list the number and type of craftsmen available, and list equipment available for work.

10. Attach a **list of clients served over the last three (3) years** including their names, addresses, location of the jobs performed, and contract amounts of the larger contracts. Be sure to include all work done with other Washington public utility districts.

11. Attach a **copy of your Washington State contractor's license** that verifies you are a registered contractor (RCW 18.27) in the State of Washington and a copy of the **Washington State UBI certificate**.

12. What is the maximum amount of work, expressed in dollars, which you consider you are capable of undertaking? \$_____

13. Set forth the name and address of Applicant's bank, including the branch and name of the individual in said bank to be contacted for financial reference.

14. Set forth the names and addresses of three (3) clients whom you have performed this type of work for who will act as references. Include names, addresses, location of the job performed and contract amount.

15. Attach your last fiscal year's complete financial statement (**Balance Sheet and Income Statement**) including the independent auditor's report. If financial statements are not available, please contact Mike Bailey, Finance Director, at 360-385-8367.

Note: Application for Pre-qualification will not be considered without last fiscal year's complete financial statement.

16. Affirm that Applicant will pay wages and benefits for craftsmen employed on work that prevail in the locality of the work, as determined by the Department of Labor and Industries.

_____ (Please write "affirm" if you agree)

17. Affirm that Applicant will comply with government regulations regarding non-discrimination of employment and employment practices on the basis of sex, race, color, or national origin.

_____ (Please write "affirm" if you agree)

18. APPLICANT RECOGNIZES AND AGREES THAT UNDER THE PROVISIONS OF RCW 54.04.085, THAT THE DISTRICT HAS THE RIGHT TO RECONSIDER OR REDETERMINE THE PREQUALIFICATION STATUS OF APPLICANT AT ANY TIME OR FOR ANY REASON AT THE SOLE JUDGMENT OF THE DISTRICT COMMISSION.

_____ (Please write "affirm" if you agree)

19. Applicant affirms they are not on any State or Federal Suspended/Debarment lists. If for any reason applicant is placed on any State or Federal Suspended/Debarment lists, applicant must inform the District immediately and is banned from bidding on any project until the Suspension/Debarment is lifted and at the discretion of the District.

_____ (Please write "affirm" if you agree)

20. Industrial Safety Questions:

a. Do you have a written safety program? (If awarded a contract, you may be required to submit a copy to the District). Yes _____ No _____

b. What is your experience modification factor for the last three years?

20(_ _) _____
20(_ _) _____
20(_ _) _____

c. What is your OSHA recordable rate for the last three years (if applicable).

20(_ _) _____
20(_ _) _____
20(_ _) _____

d. If your experience modification factor is 1.5 or above and/or your OSHA recordable rate is 5 or above, please attach the steps your company is taking to reduce injury frequency and severity.

For which of the following classes of work are you seeking prequalification? *Indicate by use of "X" in proper square.*

- A. DISTRIBUTION (5Kv to 35 Kv)
- 1. Overhead & Underground Construction & Maintenance Including Hot Work
 - 2. Underground Cable & Conduit Plowing
 - 3. Duct & Vault Installation (could include trenching)
 - 4. Boring/Trenchless Cable or Conduit Install
- B. TRANSMISSION (35Kv to 115 Kv)
- 1. Overhead Construction & Maintenance (Including Wood, Steel & Concrete Poles Steel Towers & all other forms of Construction)
- C. SUBSTATION (All Voltages)
- 1. Complete Construction & Installation Including Open-Air-Bus & Metal Enclosed Constructions
 - 2. Equipment Testing & Calibration including Relays, Breakers, Battery Systems and other Electronic Equipment
- D. AREA AND STREET LIGHTING
- 1. Installation
 - 2. Maintenance
- E. TREE TRIMMING, REMOVAL AND BRUSHING
- 1. Involving "Hot" Lines
 - 2. Not involving "Hot" Lines
- F. POLE AND WOOD PRODUCT INSPECTION
- 1. Inspection and Treatment of Poles in Place
 - 2. Inspection of New Crossarms and Poles

- G. FIBER OPTIC CABLE
 - 1. Installation – Overhead & Underground
Within high voltage areas

- H. EXPLOSIVES
 - 1. Blasting, Transporting Explosives & Drilling

- I. CRANE SERVICES

- J. CABLE INJECTION & OTHER UNDERGROUND
CABLE SERVICES

- K. EXCAVATION AND CONCRETE WORK
 - 1. Footings for Transmission and Distribution
Support Structures

 - 2. Substation Pads, Oil Containment and
Footings for Support Structures

 - 3. Other Concrete Work (Including
Required Excavation)

I certify that information herein and/or attached is correct, true, and complete.

SUBMITTED this _____ day of _____, 20____.

Signature of Applicant

Name and Title (Typed or Printed)

