

Regular Meeting Agenda

Board of Commissioners

Tuesday, Nov 7, 2023 3 PM

310 Four Corners Rd

Port Townsend, WA 98368

and online via Zoom



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use *6 to mute or unmute. *9 to raise a hand to request to begin speaking.

Page

1. Call to Order

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Agenda Review

Recommended Action: Approve a Motion to adopt agenda as presented

3. Public Comment

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

4. Executive Sessions

Per RCW 42.30.110 (1) (g) to review the performance of an employee.

Per RCW 42.30.110 (1) (i) to discuss with legal Counsel potential litigation to which the PUD is likely to become a party.







5. Manager and Staff Reports

For information only, not requiring a vote.

6. Commissioner Reports





7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- | | | |
|-----|---|---------|
| 7.1 | Prior Minutes
PUD BOC Spec. Meeting 10-16-2023 Minutes Draft.pdf 
PUD BOC Regular Meeting Minutes 10-17-23 Draft.pdf  | 4 - 10 |
| 7.2 | Vouchers
Voucher Approval Form for the Commissioners.pdf 
Voucher Certification with Supporting Warrant Register & Payroll for meeting.pdf  | 11 - 33 |
| 7.3 | Financial Report
September 2023 Financials.pdf  | 34 - 47 |
| 7.4 | Calendar
BOC Calendar November 7, 2023.docx  | 48 |
| 7.5 | Correspondence Log
No log available for this meeting | |

8. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .

- | | | |
|-----|--|---------|
| 8.1 | Broadband and BEAD Update | |
| 8.2 | Broadband Rates
BB Rate revision 20231107.pdf 
Draft rates notes redline Nov 24.pdf 
BB Rates changes highlighted.pdf 
Draft rates notes clean Nov 24.pdf  | 49 - 64 |

9. New Business

- | | | |
|-----|---|---------|
| 9.1 | Don McDaniel Contract Renewal
Don McDaniel Professional Services Agreement 2023.docx  | 65 - 73 |
|-----|---|---------|

Recommended Action: Motion to approve Contract Renewal for Don McDaniel

9.2 Non-rep salary update

74 - 78

[Agenda report Non-rep Salary update.docx](#) 

[Proposed Non-rep Salary Table Nov 2023 BOC.pdf](#) 

Motion to approve the updated Non-rep salary table.

10. Adjourn



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

October 16, 2023

**Board of Commissioners
Special Meeting**

Draft Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on October 16, 2023, via Zoom and in person meeting. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Joel Paisner, General Counsel
Melanie Des Marais, Human Resources Director
Don McDaniel, Consultant
Cammy Brown, Recording Secretary (absent)

1. CALL TO ORDER.

Commissioner Kenneth Collins called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for October 16, 2023, to order at 10:00 a.m. Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Kenneth Collins read the guidelines for virtual on-line and in-person participation.

2. AGENDA REVIEW.

MOTION: Commissioner Dan Toepper made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

Page 1 of 2

Jefferson County PUD
Board of Commissioners
Special Meeting
October 16, 2023
Draft Minutes

3. EXECUTIVE SESSION.

Per RCW 42.30.110(1)(g) to review the performance of a public employee. Thirty minutes was requested. Executive Session started at 10:02 a.m.. At 10:32 a.m. Commissioner Kenneth Collins requested an additional 10 minutes. Executive Session ended at 10:45 a.m. No action was taken.

The Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 10:45 a.m.

4. ENERGY NORTHWEST RESOLUTION. General Manager Kevin Streett gave a recommendation on the Energy Northwest Resolution. There was considerable discussion. There was public comment to table the proposal.

MOTION: Commissioner Dan Toepper made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners authorize the amount of \$20,000.00 be given to Energy Northwest and authorize the participation in funding a feasibility study. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

5. ADJOURN. Commissioner Kenneth Collins declared the October 16, 2023, Special Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 11:05 a.m.

Minutes prepared by
Recording Secretary Cammy Brown

Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

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Jefferson County PUD
Board of Commissioners
Special Meeting
October 16, 2023
Draft Minutes



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

October 17, 2023

Board of Commissioners

Regular Meeting, Annual Meeting and Budget Hearing

Draft Minutes

Present:

Commissioner Kenneth Collins, President

Commissioner Jeff Randall, Vice President

Commissioner Dan Toepper, Secretary

Kevin Streett, General Manager

Joel Paisner, General Counsel

Will O'Donnell, Communications Director

Jean Hall, Customer Service Director

Melanie Des Marais, HR Director

Jameson Hawn, Digital Communications Specialist

Annette Johnson, Executive Assistant/Records Officer

Don McDaniel, Consultant

Cammy Brown, Recording Secretary

1. CALL TO ORDER. Commissioner Kenneth Collins called the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for October 17, 2023, to order at 3:00 p.m. Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Kenneth Collins read the guidelines for virtual on-line and in-person participation.

2. AGENDA REVIEW.

MOTION: Commissioner Dan Toepper made a motion to accept the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting
October 17, 2023
Draft Minutes

3. **PUBLIC COMMENT.** Commissioner Kenneth Collins read the guidelines for submitting public comment. There was one public comment on affordable housing.

4. **FIRST EXECUTIVE SESSION.**

Per RCW 42.30.110(1)(i) to discuss with legal counsel potential litigation to which the PUD is likely to become a party. Twenty minutes was requested. Executive Session started at 3:15 p.m.. and ended at 3:40 p.m. No action was taken.

The Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 3:40 p.m.

5. **MANAGER AND STAFF REPORTS.** General Manager Kevin Streett gave a report on the following:

- Quilcene Water tank – contractor on site.
- PUD crews continue to work with fiber. Starting underground work.
- Continue to work with Finlay.
- Budget updates will be a part of the agenda at the Regular Meetings from now on.
- PUD Business Plan will be reviewed.
- Looking for places to put RV Park or site.
- PUD General Manager reviewed his schedule.
- Manager's meeting in Richland for WPUDA.

6. **COMMISSIONERS' REPORTS.**

Commissioner Dan Toepper.

10/4 Attended PPC Members' Forum in Portland. Report.
10/5 Attended PPC Executive Committee meeting. Report.
10/5 Attended EDC Team Jefferson Meeting. Report.
10/9 Attended PUD BOC Special Meeting.
10/11 Attended NoaNet meeting in Spokane.
10/16 Attended PUD BOC Special Meeting.
10/19 Will attend WPUDA Budget Committee Meeting in Olympia.
11/04 Will listen in on PPC Forum for Utility Elected Leaders (FUEL).
11/01 and
11/02 Will attend PPC Annual Meeting in Portland.
11/03 Will meet with General Manager Kevin Streett.
11/05 thru
11/12 Will attend conference with General Manager Kevin Streett in Washington D.C.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting
October 17, 2023
Draft Minutes

Commissioner Jeff Randall.

- 10/4 Listened in on PPC Members' Forum meeting.
- 10/4 Met with PUD General Counsel Joel Paisner.
- 10/5 Listened in on the PPC Executive Board meeting.
- 10/6 Listened in to the PNUCC meeting.
- 10/6 Met with General Manager Kevin Streett.
- 10/9 Attended PUD BOC Special Meeting.
- 10/9 Met with Don McDaniel.
- 10/10 Listened in on Climate Action Committee meeting.
- 10/11 Listened in on NoaNet Board meeting. Report.
- 10/11 Attended Climate Action Committee EV workgroup meeting. Report.
- 10/12 Listened in on NW Power and Conservation Council meeting. Report.
- 10/13 Met with Don McDaniel.
- 10/16 Attended PUD BOC Special Meeting.
- 10/18 to
- 10/23 Will be traveling.
- 10/24 Will attend Energy NW Board meetings.
- 10/24 Will attend PPC FUEL meeting.
- 10/30 Will speak before High School class on future of electric infrastructure and where our power is coming from.
- 11/1 and
- 11/2 Will attend PPC meeting in Portland.
- 11/3 Will attend PNUCC meeting in person in Portland, Oregon.

Commissioner Kenneth Collins.

- 10/6 Met with General Manager Kevin Streett.
- 10/9 Met with General Manager Kevin Streett.
- 10/9 Attended PUD BOC Special Meeting.
- 10/10 Participated in Asst. General Manager interviews 3 candidates.
- 10/11 Participated in a discussion with selection committee (Asst. GM position).
- 10/13 Met with General Manager Kevin Streett.
- 10/16 Attended PUD BOC Special Meeting.
- 10/20 Will meet with General Manager Kevin Streett.
- 10/27 Will meet with General Manager Kevin Streett.
- 11/1 Will attend PURMS Executive Committee meeting.
- 11/2 Will attend Semi-Annual PURMS Board meeting.
- 11/3 Will meet with General Manager Kevin Streett.

7. CONSENT AGENDA.

MOTION: Commissioner Dan Toepper made a motion to approve the Consent Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting
October 17, 2023
Draft Minutes

- 7.1 Prior Minutes
PUD BOC Regular Meeting 10-02-2023 Draft.
PUD BOC Special Meeting Minutes -10-09-2023 Draft.

- 7.2 Vouchers
Vouchers Certification with Supporting Warrant Register & Payroll.

PAYMENTS TO BE APPROVED

	AMOUNT	DATE
WARRANTS		
Accounts Payable: #132650 to #132704	\$ 576,000.38	09/28/2023
Accounts Payable: #132705 to #132764	\$ 728,032.12	10/05/2023
Payroll Checks: # 71103 to # 71104	\$ 5,580.38	09/29/2023
Payroll Direct Deposit	\$ 199,697.25	09/29/2023
TOTAL INVOICES PAID:	\$ 1,509,310.13	
WIRE TRANSFERS PAID		
USDA – RUS loan payment for Q3 2023	\$ 1,521,322.49	09/29/2023
Peterson Lake – loan payment for October 2023	14,328.62	10/02/2023
GRAND TOTAL	\$ 3,044,961.24	

VOIDED WARRANTS

131141 \$ 203.50
131410 \$ 219.50

- 7.3 Financial Report
- 7.4 Calendar
BOC Calendar October 17, 2023.
- 7.5 Correspondence Log
CL20231012.

END OF CONSENT AGENDA

8. **OLD BUSINESS.** None.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting
October 17, 2023
Draft Minutes

9. **NEW BUSINESS.** None.

10. **ADJOURN.** Commissioner Kenneth Collins adjourned the October 17, 2023, Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners, at 4:26 p.m.

Minutes prepared by Cammy Brown, Recording Secretary

Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

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VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$2,997,064.98** on this **7th** day of **November** **2023** ;

Kenneth Collins
President

Jeff Randall
Vice President

Dan Toepper
Secretary

PAYMENTS TO BE APPROVED:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 132765 to # 132822	\$ 842,749.52	10/12/2023
Accounts Payable:	# 132823 to # 132858	\$ 250,803.03	10/19/2023
Accounts Payable:	# 132859 to # 132898	\$ 728,016.15	10/26/2023
Payroll Checks:	# 71105 to # 71106	\$ 6,219.17	10/13/2023
Payroll Checks:	# 71107 to # 71108	\$ 5,178.09	10/27/2023
Payroll Direct Deposit:		\$ 194,874.25	10/13/2023
Payroll Direct Deposit:		\$ 199,456.48	10/27/2023
TOTAL INVOICES PAID		\$2,227,296.69	

WIRE TRANSFERS PAID

	AMOUNT	DATE
BPA - purchase power for August 2023	\$ 687,011.00	10/13/2023
DOR - unclaimed property annual payment 2023	\$ 376.29	10/20/2023
USDA RD DCFO - Tri Area bond payment for 2nd half 2023	\$ 82,381.00	10/23/2023

PAYMENT TOTAL

\$2,997,064.98

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Melissa Blair 11/01/2023
Melissa Blair, Finance Service Manager / District Auditor Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable: # 132765	to # 132822	\$ 842,749.52	10/12/2023
Accounts Payable: # 132823	to # 132858	\$ 250,803.03	10/19/2023
Accounts Payable: # 132859	to # 132898	\$ 728,016.15	10/26/2023
Payroll Checks: # 71105	to # 71106	\$ 6,219.17	10/13/2023
Payroll Checks: # 71107	to # 71108	\$ 5,178.09	10/27/2023
Payroll Direct Deposit:		\$ 194,874.25	10/13/2023
Payroll Direct Deposit:		\$ 199,456.48	10/27/2023

TOTAL INVOICES PAID \$2,227,296.69

WIRE TRANSFERS PAID	AMOUNT	DATE
BPA - purchase power for August 2023	\$ 687,011.00	10/13/2023
DOR - unclaimed property annual payment 2023	\$ 376.29	10/20/2023
USDA RD DCFO - Tri Area bond payment for 2nd half 21	\$ 82,381.00	10/23/2023

GRAND TOTAL \$2,997,064.98

11/01/2023 11:10:03 AM

Accounts Payable Check Register

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10/11/2023 To 10/30/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
132765 10/12/23	CHK	10808	A & J FLEET SERVICES, INC	VEH# 415 - OIL CHANGE	896.50
132766 10/12/23	CHK	10957	KAREN M ABBOTT	PHONE ALLOWANCE - MONTHLY	45.00
132767 10/12/23	CHK	10012	ALTEC INDUSTRIES, INC	VEH# 130 - DOT/DIELECTRIC INSPECTION	1,813.80
132768 10/12/23	CHK	10447	ANIXTER INC.	TRAN 1P POLE 25KVA 120/240 CONDUIT FLEX 3" NID,PEDESTAL,CASE & CABINET-BB GRANT#1	40,191.35 1,298.84 111,250.92
Total for Check/Tran - 132768:					152,741.11
132769 10/12/23	CHK	11042	ARCHBRIGHT	SILVER MEMBER DUES 1YR AUG2023-JUL2024 SILVER MEMBER DUES 1YR AUG2023-JUL2024	1,710.00 190.00
Total for Check/Tran - 132769:					1,900.00
132770 10/12/23	CHK	10451	ASCENT LAW PARTNERS LLP	GENERAL UTILITY - MONTHLY GENERAL UTILITY - EXPENSES GENERAL UTILITY - EXPENSES GENERAL UTILITY - MONTHLY FLAT FEE BOC MEETINGS - MONTHLY FLAT FEE BOC MEETINGS - MONTHLY PROF SERV: Broadband	4,977.00 38.52 4.28 553.00 7,650.00 850.00 2,330.50
Total for Check/Tran - 132770:					16,403.30
132771 10/12/23	CHK	10688	MIKE BAILEY	PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY	40.50 4.50
Total for Check/Tran - 132771:					45.00
132772 10/12/23	CHK	10339	BORDER STATES ELECTRIC	MULTI-TAP 6-350MCM WIRE 4/0 AL URD TPX 600V WIRE 4/0 AL URD TPX 600V WIRE 4/0 AL URD TPX 600V1-163.10-0-46	62.54 20,060.40 490.95 645.87
Total for Check/Tran - 132772:					21,259.76
132773 10/12/23	CHK	10045	CENTURY LINK-S	PHONE SERVICE - MONTHLY 2023 PHONE SERVICE - MONTHLY 2023	130.45 14.49

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Accounts Payable Check Register

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10/11/2023 To 10/30/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				PHONE SERVICE - MONTHLY	38.96
				Total for Check/Tran - 132773:	183.90
132774 10/12/23	CHK	10046	CENTURYLINK	LOW SPD DATA & 2WIRE - MONTHLY	91.87
				LOW SPD DATA & 2WIRE - MONTHLY	10.21
				LOW SPD DATA & 2WIRE - MONTHLY	35.06
				LOW SPD DATA & 2WIRE - MONTHLY	3.90
				Total for Check/Tran - 132774:	141.04
132775 10/12/23	CHK	10050	CHS	SKYWATER - SALT BAG RUST PELLETS	435.96
132776 10/12/23	CHK	10052	CITY OF PORT TOWNSEND	3RD QTR 2023 - 6% CITY TAX AUG 23	41,635.64
				3RD QTR 2023 - 6% CITY TAX JUL 23	45,088.41
				3RD QTR 2023- 6% CITY TAX SEP 23	44,916.99
				Total for Check/Tran - 132776:	131,641.04
132777 10/12/23	CHK	10053	COMPUNET, INC	CISCO PHONE LIC A-FLEX 1Y THRU 7/21/2024	308.32
132778 10/12/23	CHK	10621	CRAIG LABENZ	WEBSITE MAINTENANCE MONTHLY	2,340.00
				WEBSITE MAINTENANCE MONTHLY	260.00
				BB WEBSITE MAINTENANCE MONTHLY	2,820.00
				Total for Check/Tran - 132778:	5,420.00
132779 10/12/23	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	FLAGGING - VARIOUS LOCATIONS 9/11-9/14	3,941.97
				FLAGGING - VARIOUS LOCATIONS 9/11-9/14	2,627.99
				Total for Check/Tran - 132779:	6,569.96
132780 10/12/23	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - MONTHLY	1,034.05
132781 10/12/23	CHK	10404	FARWEST LINE SPECIALTIES LLC	BUCKINGHAM EZ SQUEEZE,BUCKFIT X STYLE	-1,436.32
				BUCKINGHAM 5 POCKET TOOL HOLDER	-105.82
				GME SUPPLY RED SLING PACK	463.66
				GME SUPPLY GREEN SLING PACK	232.39
				THIRD CREW TOOLS	15,832.97
				Total for Check/Tran - 132781:	14,986.88

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Accounts Payable Check Register

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10/11/2023 To 10/30/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
132782 10/12/23	CHK	10085	FASTENAL	WIPES, BOLTS, WASHERS	123.71
132783 10/12/23	CHK	10094	GENERAL PACIFIC, INC	INSULATOR PIN TYPE-VISE-TOP POL 1"	2,440.70
132784 10/12/23	CHK	10454	GLOBAL RENTAL COMPANY INC	SPLICER VAN RNTL VEH#421 9/11-10/8/23	2,727.50
				AT40-G RNTL VEH#417 9/12-10/9/23	3,054.80
				AT40-G BUCKETRNTL VEH#416 9/13-10/10-23	2,945.70
				AA55 DBLMN BUCKET VEH#414 9/13-10/10/23	3,709.40
Total for Check/Tran - 132784:					12,437.40
132785 10/12/23	CHK	10396	JEAN M HALL	PHONE ALLOWANCE - MONTHLY	40.50
				PHONE ALLOWANCE - MONTHLY	4.50
Total for Check/Tran - 132785:					45.00
132786 10/12/23	CHK	10695	HANSON SIGN COMPANY, INC	NEW PUD MONUMENT SIGNS	7,822.68
				NEW PUD MONUMENT SIGNS	869.19
Total for Check/Tran - 132786:					8,691.87
132787 10/12/23	CHK	10939	JAMESON J HAWN	PHONE ALLOWANCE - MONTHLY	40.50
				PHONE ALLOWANCE - MONTHLY	4.50
Total for Check/Tran - 132787:					45.00
132788 10/12/23	CHK	10110	HENERY HARDWARE	RODENT REPELLANT VEH# 137,138,206,410	40.33
132789 10/12/23	CHK	11037	HENERY HARDWARE & BUILDING SUP	RAINER ST APARTMENTS MATERIALS	45.57
				RAINER ST APARTMENTS MATERIALS	11.39
				VEH# 214 - ANGLE METAL	37.07
				CAULK TUBE & GENERAL SALE	13.21
				CREDIT MEMO - GENERAL SALE	-2.44
				GENERAL SALE HARDWARE	5.02
Total for Check/Tran - 132789:					109.82
132790 10/12/23	CHK	10839	IRBY ELECTRICAL UTILITES	INSULATED CAP W/ GROUND 15KV	1,145.55
132791 10/12/23	CHK	10782	AMANDA D ISAAK	PHONE ALLOWANCE - MONTHLY	40.50
				PHONE ALLOWANCE - MONTHLY	4.50

11/01/2023 11:10:03 AM

Accounts Payable Check Register

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10/11/2023 To 10/30/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 132791:					45.00
132792 10/12/23	CHK	10518	J HARLEN COMPANY	MILWAUKEE 12PT SOCKET# 49-66-5121	97.10
				HASTINGS COMPACT 14" OUTSIDE BUCKET TRAY	694.22
Total for Check/Tran - 132792:					791.32
132793 10/12/23	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	4,419.29
				EMPLOYER'S MEDICARE TAX	4,350.21
				EMPLOYEES' FICA TAX	16,043.15
				EMPLOYER'S FICA TAX	16,043.15
				EMPLOYEES' FEDERAL WITHHOLDING	17,641.54
				EMPLOYEES' FEDERAL WITHHOLDING TAX	13,589.13
Total for Check/Tran - 132793:					72,086.47
132794 10/12/23	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR DIRECT DEPOSIT 10.13.23		194,874.25
			PR MANUAL CHECKS 10.13.23		6,219.17
Total for Check/Tran - 132794:					201,093.42
132795 10/12/23	CHK	10265	JEFFERSON COUNTY TREASURER	SEPTEMBER 2023 PERS 2	85,708.92
				SEPTEMBER 2023 PERS 3	16,403.48
Total for Check/Tran - 132795:					102,112.40
132796 10/12/23	CHK	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - MONTHLY	40.50
				PHONE ALLOWANCE - MONTHLY	4.50
Total for Check/Tran - 132796:					45.00
132797 10/12/23	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 4CRNR MONTHLY	68.40
				SHRED 4CRNR MONTHLY	7.60
				SHRED OTTO ST MONTHLY	65.70
				SHRED OTTO ST MONTHLY	7.30
Total for Check/Tran - 132797:					149.00
132798 10/12/23	CHK	10356	KRISTOFFER M LOTT	PHONE ALLOWANCE - MONTHLY	40.50
				PHONE ALLOWANCE - MONTHLY	4.50
Total for Check/Tran - 132798:					45.00

11/01/2023 11:10:03 AM

Accounts Payable Check Register

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10/11/2023 To 10/30/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
132799 10/12/23	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	10G DIA HANDOFF @ 310-SEP 2023	300.00
132800 10/12/23	CHK	10631	WILLIAM P O'DONNELL	NWPPA CONFERENCE 9/17-9-21/2023	1,843.01
				NWPPA CONFERENCE 9/17-9-21/2023	204.78
				PHONE ALLOWANCE - MONTHLY	22.50
				PHONE ALLOWANCE - MONTHLY	2.25
				PHONE ALLOWANCE - MONTHLY	20.25
Total for Check/Tran - 132800:					2,092.79
132801 10/12/23	CHK	10167	OFFICE DEPOT	OFFICE SUPPLIES- OPERATIONS	102.09
				OFFICE SUPPLIES- OPERATIONS	11.35
Total for Check/Tran - 132801:					113.44
132802 10/12/23	CHK	10169	OLYCAP	PWRBST/OLYCAP SEP 2023	1,188.27
132803 10/12/23	CHK	10171	ON LINE INFORMATION SERVICES	ONLINE UTILITY EXG REPORT-MONTHLY	185.85
132804 10/12/23	CHK	10181	PENINSULA PEST CONTROL	C#12806 -CRPNTRANT SVC BIM-OLYRIDG DR	65.46
132805 10/12/23	CHK	10188	PLATT ELECTRIC SUPPLY	PVC CONDUIT 3" SCH 80-W BELLEND-GREY	91.25
				PVC CONDUIT 3" SCH 80-W BELLEND-GREY	8,583.27
				CONDUIT FLEX 3/4"	182.49
				MILWAUKEE RECIPROCATING SAW# 2621-20	140.74
				MILWAUKEE FUEL 1/2 RATCHET# 2558-20	217.11
				MILWAUKEE WET/DRY VACUUM #0880-20	140.74
				MILWAUKEE 1/4" HEX IMPACT# 2953-20	162.56
				KLEIN SIDE CUT PLIERS 9 3/8"	206.19
				MILWAUKEE OSCILLATION TOOL	116.61
Total for Check/Tran - 132805:					9,840.96
132806 10/12/23	CHK	10216	SECURITY SERVICES NW, INC.	SUBSTATION PATROL MONTHLY	6,188.00
				NIGHT PAYMENT PICKUP - MONTHLY	710.20
				NIGHTLY YARD CHECK - MONTHLY	500.50
				NIGHT PAYMENT PICKUP - MONTHLY	200.00
				TREE TRIMMING PROJECT LETTERS	151.90

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Total for Check/Tran - 132806:					7,750.60
132807 10/12/23	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: TCOLIFORM/E QUIMPER MO 09/12/23	26.00
				TESTING: TCOLIFORM/E QUIMPER MO 09/12/23	26.00
				TESTING: TCOLIFORM/E QUIMPER MO 09/12/23	26.00
				TESTING: TCOLIFORM/E QUIMPER MO 09/12/23	26.00
				TESTING: MANGANESE,IRON&ARSENIC 8/09	26.50
				TESTING: MANGANESE,IRON&ARSENIC 8/09	26.00
				TESTING: MANGANESE,IRON&ARSENIC 8/09	26.00
				TESTING: TCOLIFORM/E MISC LCTNS MO 09/13	26.00
				TESTING: TCOLIFORM/E MISC LCTNS MO 09/13	26.00
				TESTING: TCOLIFORM/E MISC LCTNS MO 09/13	26.00
				TESTING: TCOLIFORM/E MISC LCTNS MO 09/13	26.00
				TESTING: TCOLIFORM/E MISC LCTNS MO 09/13	26.00
				TESTING: TCOLIFORM/E Van De Car 9/14	26.00
Total for Check/Tran - 132807:					338.50
132808 10/12/23	CHK	10331	ST VINCENT DE PAUL	PWRBST/ST VINCENT DE PAUL SEP 2023	1,188.27
132809 10/12/23	CHK	10400	DONALD K STREETT	PHONE ALLOWANCE - MONTHLY	40.50
				PHONE ALLOWANCE - MONTHLY	4.50
Total for Check/Tran - 132809:					45.00
132810 10/12/23	CHK	10450	TECHNOLOGY CONSERVATION GROUP	DESTRUCTION OF METERS-2023	1,553.75
132811 10/12/23	CHK	11038	TEXAS STATE DISBURSEMENT UNIT	PL CHILD SUPPORT EE	311.54
132812 10/12/23	CHK	11026	THE CAR WASH PORT TOWNSEND	VEH# 211, 215, 141 AUG FLEET SERVICE	30.55
				VEH# 211, 215, 141 AUG FLEET SERVICE	15.28
				VEH# 211, 215, 141 AUG FLEET SERVICE	15.27
Total for Check/Tran - 132812:					61.10
132813 10/12/23	CHK	10250	TYNDALE COMPANY, INC	PUD CLOTHING	128.69
132814 10/12/23	CHK	10433	UNITED RENTALS (NORTH AMERICA), I	VEH#423-FORKLFT VARCH RNTL 9/20-10/18/23	1,718.19

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132815 10/12/23	CHK	10947	VAN NESS FELDMAN, LLP	PROF SVC: WTR RIGHTS & RGLTN AUG 2023	11,147.00
132816 10/12/23	CHK	10260	WA STATE DEFERRED COMPENSATIONPL DEFERRED COMP EE PL DEFERRED COMP ER		15,604.25 7,025.57
Total for Check/Tran - 132816:					22,629.82
132817 10/12/23	CHK	10890	WATTS REGULATOR COMPANY	BACKFLOW MGMT SW 1YR 7/23/2023-7/22/2024	4,909.50
132818 10/12/23	CHK	10496	WELLS FARGO VENDOR FIN SERV	4CRNRS COPYRNT MONTHLY 4CRNRS COPYRNT MONTHLY	354.47 39.39
Total for Check/Tran - 132818:					393.86
132819 10/12/23	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH# 211 - WIPER BLADES VEH# 130 - DIGITAL BRAKE CONTROL	55.05 104.51
Total for Check/Tran - 132819:					159.56
132820 10/12/23	CHK	10278	WPUDA	FALL MANAGERS DINNER - GM FALL MANAGERS DINNER - GM	40.50 4.50
Total for Check/Tran - 132820:					45.00
132821 10/12/23	CHK	10984	WRIGHT TREE SERVICE	TREE TRIMMING WK END 9/16/2023 TREE TRIMMING WK END 9/16/2023	11,280.13 7,520.08
Total for Check/Tran - 132821:					18,800.21
132822 10/12/23	CHK	10858	ZOOM VIDEO COMMUNICATIONS, INC.	VIDEO CONFERENCE SVC-MONTHLY VIDEO CONFERENCE SVC-MONTHLY	458.60 50.95
Total for Check/Tran - 132822:					509.55
132823 10/19/23	CHK	10146	A. MILLICAN CRANE SERVICE INC	REPLACE REGS - IRONDALE SUBSTATION 9/7	1,221.92
132824 10/19/23	CHK	10516	AIR SYSTEMS ENGINEERING INC	REPLACED CONDENSTATE PUMP - OTTO ST REPLACED CONDENSTATE PUMP - OTTO ST	1,042.30 115.81
Total for Check/Tran - 132824:					1,158.11
132825 10/19/23	CHK	10012	ALTEC INDUSTRIES, INC	BUCKINGHAM H STYLE HARNESS# 637G8C600K1 VEH# 101 - HYDRAULIC LEAK FIX BUSHING ADAPTER HUBBELL# T4030857	340.81 3,254.81 500.41

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Total for Check/Tran - 132825:					4,096.03
132826 10/19/23	CHK	10481	AMAZON	KEURIG K SUPREME PLUS COFFEE MAKER	151.21
				KEURIG K SUPREME PLUS COFFEE MAKER	16.80
				WIRE DISPENSER/SETS/CRIMPER-BRIDGES	479.64
Total for Check/Tran - 132826:					647.65
132827 10/19/23	CHK	10447	ANIXTER INC.	BOLT EYE 5/8 X 16	1,464.12
				SPLICE, AUTO 397 (BLUE)	2,477.66
				WASP/ANT SPRAY	67.42
Total for Check/Tran - 132827:					4,009.20
132828 10/19/23	CHK	10870	BIG BLUE PRESSURE WASHING AND L	LANDSCAPING -FOUR CRNRS &OTTO ST 10/02/2	612.88
				LANDSCAPING -FOUR CRNRS &OTTO ST 10/02/2	29.18
Total for Check/Tran - 132828:					642.06
132829 10/19/23	CHK	9998	ALICIA CARUSO	Credit Balance Refund	680.88
132830 10/19/23	CHK	10041	CDW GOVERNMENT	SONICWALL NSA 5700	25,202.09
132831 10/19/23	CHK	10053	COMPUNET, INC	PROF SVC: CONSULTING JUN 2023	506.25
				PROF SVC: CONSULTING JUN 2023	56.25
				PROF SVC: CONSULTING JUL 2023	1,215.00
				PROF SVC: CONSULTING JUL 2023	135.00
				PROF SVC: CONSULTING AUG 2023	961.88
				PROF SVC: CONSULTING AUG 2023	106.87
Total for Check/Tran - 132831:					2,981.25
132832 10/19/23	CHK	10920	COOPERATIVE RESPONSE CENTER, INC	ANSWER SVC MONTHLY	1,643.35
				ANSWER SVC MONTHLY	2,099.34
				ANSWER SVC MONTHLY	415.85
Total for Check/Tran - 132832:					4,158.54
132833 10/19/23	CHK	10056	CORE TELECOM SYSTEMS	NORTHSTAR NSB 170FT HT RED 12 VOLT	4,839.68
132834 10/19/23	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	FLAGGING - FLAGER RD & ROBBINS RD 9/19	1,166.76

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132835 10/19/23	CHK	10898	EDC TEAM JEFFERSON	EDC SUPPORT FUNDING Q4 2023	9,000.00
				EDC SUPPORT FUNDING Q4 2023	1,000.00
Total for Check/Tran - 132835:					10,000.00
132836 10/19/23	CHK	10292	DAVID E ELIAS	SURVALENT USER CONF 9/24-9/29 TRVL EXP	5,304.17
132837 10/19/23	CHK	9998	JORGE ESPINOZA	Credit Balance Refund	169.98
132838 10/19/23	CHK	10085	FASTENAL	VENDING MACHINE RESTOCK	340.48
				VENDING MACHINE RESTOCK	1.81
				VENDING MACHINE RESTOCK	46.42
				VENDING MACHINE RESTOCK	0.20
				WIPES, BOLTS, WASHER	26.07
				VENDING - QWIK STIK, CTRIS DRINK, GRAPE	227.54
Total for Check/Tran - 132838:					642.52
132839 10/19/23	CHK	10094	GENERAL PACIFIC, INC	HEAD ASSEMBLY 2"TURBO WATER METER	848.80
132840 10/19/23	CHK	10454	GLOBAL RENTAL COMPANY INC	A77-T TRNMSN TRUCK#424 9/20-9/21/23	-553.29
				2023 FREIGHTLINER VEH#418 9/27-10/24/23	4,582.20
Total for Check/Tran - 132840:					4,028.91
132841 10/19/23	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT SEPTEMBER 2023	3,550.00
				VEBA DEDUCTION SEPTEMBER 2023	2,362.50
Total for Check/Tran - 132841:					5,912.50
132842 10/19/23	CHK	10718	INSTRUMENT TECHNOLOGY CORPORA	VIVAX VX200 TRANSMITTER BAG	86.69
132843 10/19/23	CHK	10839	IRBY ELECTRICAL UTILITES	COTTER KEY-TRAVELERS	316.39
132844 10/19/23	CHK	10128	JEFFERSON COUNTY TREASURER	SEPTEMBER 2023 B&O TAX	130,377.27
132845 10/19/23	CHK	9998	KALA POINT CONDOMINIUM ASSOC	Credit Balance Refund	113.58
132846 10/19/23	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: MONTHLY 2023	779.90
				PROFESSIONAL SVC: MONTHLY 2023	658.60
Total for Check/Tran - 132846:					1,438.50

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132847 10/19/23	CHK	10972	KATIES CLEANING SERVICE	JANITORIAL SRV 09/28-10/12/2023	2,229.75
				JANITORIAL SRV 09/28-10/12/2023	247.75
				JANITORIAL SRV 09/13-09/27/2023	2,229.75
				JANITORIAL SRV 09/13-09/27/2023	247.75
Total for Check/Tran - 132847:					4,955.00
132848 10/19/23	CHK	10142	MASON COUNTY PUD #1	ELEC-DOSEWALLIPS RD-PUMP MONTHLY 2023	303.07
				ELECTRIC-1012 DUCKABUSH RD - FC MONTHLY	60.14
				ELECTRIC - BPA RD - PUMP MONTHLY 2023	150.12
Total for Check/Tran - 132848:					513.33
132849 10/19/23	CHK	10771	MOUNTAIN STATES PIPE & SUPPLY CO	ITRON MOBILE RADIO #IMR-0902-003	2,874.79
				WATER NETER ERT ERW-1300-402	2,543.15
Total for Check/Tran - 132849:					5,417.94
132850 10/19/23	CHK	10982	NATIONAL RURAL TELECOMMUNICAT	CROWD FIBER SURVEY SERVICES MONTHLY 2023	500.00
132851 10/19/23	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	INTERNET SUBSCRIPTION MONTHLY	1,611.67
				NOC MGMT - MONTHLY	2,098.25
Total for Check/Tran - 132851:					3,709.92
132852 10/19/23	CHK	10175	PACIFIC UNDERWRITERS CORP	LIFE - NOV 2023	723.40
				LIFE - OCT 2023	1.30
				LTD - NOV 2023	2,534.53
				LTD - OCT 2023	37.36
Total for Check/Tran - 132852:					3,296.59
132853 10/19/23	CHK	10188	PLATT ELECTRIC SUPPLY	KLEIN SIDE CUT PLIERS 9 3/8"	43.63
				APPLETON LIQUIDTIGHT CONNECTOR 1" STEEL	56.01
				LIQUIDTIGHT TYPE UA 1"	130.18
Total for Check/Tran - 132853:					229.82
132854 10/19/23	CHK	10540	JEFFREY W RANDALL	NRECA CONF, PUD BOARD MTG, QUIL DAYS	921.83
				NRECA CONF, PUD BOARD MTG, QUIL DAYS	102.42
Total for Check/Tran - 132854:					1,024.25

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132855 10/19/23	CHK	10400	DONALD K STREETT	TRAVEL - AIRFARE	304.02
				TRAVEL - LODGING	817.17
				TRAVEL - MEALS PER DIEM	230.40
				TRAVEL - PARKING FEE	75.48
				TRAVEL - TOLL FEE	4.95
				TRAVEL - AIRFARE	33.78
				TRAVEL - LODGING	90.80
				TRAVEL - MEALS PER DIEM	25.60
				TRAVEL - PARKING FEE	8.39
				TRAVEL - TOLL FEE	0.55
Total for Check/Tran - 132855:					1,591.14
132856 10/19/23	CHK	10247	TOYOTA LIFT NORTHWEST	VEH# 110	275.43
				VEH# 127 - TROUBLE SHOOT & OIL CHANGE	266.77
Total for Check/Tran - 132856:					542.20
132857 10/19/23	CHK	10680	WELLSPRING FAMILY SERVICES	EAP SVC - MONTHLY 2023	39.27
				EAP SVC - MONTHLY 2023	39.27
Total for Check/Tran - 132857:					78.54
132858 10/19/23	CHK	10984	WRIGHT TREE SERVICE	TREE TRIMMING WK END 9/23/2023	11,340.49
				TREE TRIMMING WK END 9/23/2023	7,560.33
Total for Check/Tran - 132858:					18,900.82
132859 10/26/23	CHK	10808	A & J FLEET SERVICES, INC	VEH# 130 - OIL CHANGE	495.29
132860 10/26/23	CHK	10006	AFLAC	AFLAC BILL MONTHLY 2023	60.48
				AFLAC BILL MONTHLY 2023	138.36
Total for Check/Tran - 132860:					198.84
132861 10/26/23	CHK	10923	ALPHA POWER SYSTEMS, INC	SHOOT ON CARTRIDGE BLUE-AMPACT	209.19
132862 10/26/23	CHK	10339	BORDER STATES ELECTRIC	WIRE 350 AL URD TPX 600V	8,509.81
				WIRE 350 AL URD TPX 600V	4,762.99
Total for Check/Tran - 132862:					13,272.80

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132863 10/26/23	CHK	10940	CALIX, INC.	OPERATIONS CLOUD SERVICE 10/1/23-9/30/24	13,200.77
				OPERATION SUPPORT CLOUD 10/1/23-9/30/24	13,561.13
				SUBSCRIBER EXPERIENCE 10/1/23-10/31/23	1,363.75
				SUBSCRIBER EXPERIENCE 8/1/23-8/30/23	1,363.75
Total for Check/Tran - 132863:					29,489.40
132864 10/26/23	CHK	10979	CAPCON NETWORKS LLC	DEDICATED INTERENT ACCESS - MONTHLY	5,714.50
132865 10/26/23	CHK	9998	ANDREW J CARDEN	Credit Balance Refund	12.58
132866 10/26/23	CHK	10041	CDW GOVERNMENT	GOV MS MPSA PROJECT PLAN 3 USER 1YR	1,638.79
				GOV MS MPSA PROJECT PLAN 3 USER 1YR	182.09
				NCE EXCH OL P2 A 1YR 9/29/23-9/28/24	447.75
				NCE EXCH OL P2 A 1YR 9/29/23-9/28/24	49.75
				NCE PROJECT P3 A 1YR 9/26/23-9/25/24	1,679.05
				NCE PROJECT P3 A 1YR 9/26/23-9/25/24	186.56
Total for Check/Tran - 132866:					4,183.99
132867 10/26/23	CHK	10621	CRAIG LABENZ	WPMU DEV & MONTHLY HOSTING	155.23
				WPMU DEV & MONTHLY HOSTING	17.25
Total for Check/Tran - 132867:					172.48
132868 10/26/23	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	FLAGGING - GOSS RD & EGG AND I RD	1,970.97
				FLAGGING - GOSS RD & EGG AND I RD	1,313.99
				FLAGGING - 7TH & GRANT ST 9/28	1,890.05
				FLAGGING - 881 NESS CORNER RD 9/29/23	1,478.91
				EMERGENCY CALL OUT- 13691 CENTER RD 9/23	3,453.02
				FLAGGING - VARIOUS LOCATIONS 9/18-9/21	3,941.95
				FLAGGING - VARIOUS LOCATIONS 9/18-9/21	2,627.98
Total for Check/Tran - 132868:					16,676.87
132869 10/26/23	CHK	10551	DAY WIRELESS SYSTEMS	ADDITIONAL RADIOS PRO DISPATCH	26,832.52
				RADIOS-MOBILE UNITS/TRUCK#142	1,384.02
				RADIOS-MOBILE UNITS/TRUCK# 141-143	3,229.39

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Total for Check/Tran - 132869:					31,445.93
132870 10/26/23	CHK	10067	DING DOCTOR GLASS SERVICES	VEH# 142- ROCK CHIP REPAIR	65.41
132871 10/26/23	CHK	9998	ABRAM DORNY	Credit Balance Refund	31.92
132872 10/26/23	CHK	10074	EMPLOYMENT SECURITY	SUTA - 3RD QTR 2023	5,428.75
132873 10/26/23	CHK	10086	FERGUSON ENTERPRISES, INC NW	STRAW WATTLE, 9" X 25'	202.93
132874 10/26/23	CHK	10942	FINLEY ENGINEERING CO, INC	PROF SVC:PT BUS DISTRICT PWB 9/1-9/30/23	18,388.28
				PROF SVC: OLYMPIC FIBER CORR 9/1-9/30/23	160,440.25
				PROF SVC: EAST DISCOBAY FTTP 9/1-9/30/23	154.00
Total for Check/Tran - 132874:					178,982.53
132875 10/26/23	CHK	10094	GENERAL PACIFIC, INC	STANDOFF BRACKET 15"	1,326.87
				INSULATOR POLYMER DEAD END-15KV	349.56
				INSULATOR POLYMER DEAD END-15KV	28.91
Total for Check/Tran - 132875:					1,705.34
132876 10/26/23	CHK	10802	THERESA L GIESE	WELLNESS PROGRAM REIMBURSEMENT 2023	42.95
				WELLNESS PROGRAM REIMBURSEMENT 2023	4.77
Total for Check/Tran - 132876:					47.72
132877 10/26/23	CHK	10454	GLOBAL RENTAL COMPANY INC	AA55 RNTL VEH#419 9/29-10/26/23	4,473.10
				A77-T TRNMSN TRUCK#424 PICK UP FEE	1,363.75
				VEH# 415-AT40G BKT RENTAL 10/4-10/31/23	2,945.70
Total for Check/Tran - 132877:					8,782.55
132878 10/26/23	CHK	10910	GOVERNMENTJOBS.COM	EFORMS SUBSCRIPTION 1YR 9/06/23-9/05/24	2,946.50
				EFORMS SETUP FEE	2,700.00
				EFORMS SETUP FEE	300.00
Total for Check/Tran - 132878:					5,946.50
132879 10/26/23	CHK	10098	GRAINGER	ALTERNATING RELAY #6MPN9	74.43
132880 10/26/23	CHK	10839	IRBY ELECTRICAL UTILITES	ELBOW 1/0 WITH TEST POINT	5,018.60

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132881 10/26/23	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	4,563.61
				EMPLOYER'S MEDICARE TAX	4,424.10
				EMPLOYEES' FICA TAX	16,124.35
				EMPLOYER'S FICA TAX	16,124.35
				EMPLOYEES' FEDERAL WITHHOLDING	19,319.62
				EMPLOYEES' FEDERAL WITHHOLDING TAX	12,997.53
Total for Check/Tran - 132881:					73,553.56
132882 10/26/23	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR DIRECT DEPOSIT 10.27.2023		199,456.48
			PR MANUAL CHECKS 10.27.2023		5,178.09
Total for Check/Tran - 132882:					204,634.57
132883 10/26/23	CHK	10042	LANDIS & GYR TECHNOLOGY INC	METER READS MONTHLY 2023	16,081.53
132884 10/26/23	CHK	10927	MARSH MUNDORF PRATT SULLIVAN + WPAG MONTHLY 2023		1,147.45
			WPAG MONTHLY 2023		127.49
Total for Check/Tran - 132884:					1,274.94
132885 10/26/23	CHK	10989	NETELASTIC SYSTEMS, INC	DELL XR11, 16C, 32GIG PLUS SUPPORT	4,962.92
				DELL XR11, 16C, 32GIG PLUS SUPPORT	-413.96
Total for Check/Tran - 132885:					4,548.96
132886 10/26/23	CHK	10181	PENINSULA PEST CONTROL	RODENT SVC MO 210 FOUR CRNRS MONTHLY	81.83
				C#13068- MONTHLY RODENT SVC 310 4 CRNR	39.28
				C#13068- MONTHLY RODENT SVC 310 4 CRNR	4.36
Total for Check/Tran - 132886:					125.47
132887 10/26/23	CHK	10203	PURMS JOINT SELF INSURANCE FUND	LIABILITY GENERAL ASSESSMENT 10/20/2023	21,264.11
				LIABILITY GENERAL ASSESSMENT 10/20/2023	2,362.68
				PROPERTY GENERAL ASSESSMENT 10/20/2023	10,003.23
				PROPERTY GENERAL ASSESSMENT 10/20/2023	1,329.37
Total for Check/Tran - 132887:					34,959.39
132888 10/26/23	CHK	10210	RICOH USA, INC	310 FOUR CRNRS (7427) IMAGES MONTHLY 202	11.21
				310 FOUR CRNRS (7427) IMAGES MONTHLY 202	1.24

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Accounts Payable Check Register

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10/11/2023 To 10/30/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				310 4CRNRS (0626) IMAGES MONTHLY	594.32
				310 4CRNRS (0626) IMAGES MONTHLY	66.03
				OTTO ST (3983)&(3982) IMAGES MONTHLY 23	46.17
				OTTO ST (3983)&(3982) IMAGES MONTHLY 23	5.13
				310 CSR (8200) IMAGES MONTHLY	19.53
				310 CSR (8200) IMAGES MONTHLY	2.17
				Total for Check/Tran - 132888:	745.80
132889 10/26/23	CHK	10706	SBA STRUCTURES, LLC	TOWER SITE RNTL MAYNARD HILL - MONTHLY	1,776.29
132890 10/26/23	CHK	11038	TEXAS STATE DISBURSEMENT UNIT	PL CHILD SUPPORT EE	311.54
132891 10/26/23	CHK	10252	ULINE	ADDITIONAL BEAMS FOR PALLET RACKS-96"	1,764.29
132892 10/26/23	CHK	11040	VERIZON CONNECT FLEET USA LLC	ALL VEH GPS SERVICE-MONTHLY	573.24
				ALL VEH GPS SERVICE-MONTHLY	118.02
				ALL VEH GPS SERVICE-MONTHLY	16.98
				Total for Check/Tran - 132892:	708.24
132893 10/26/23	CHK	10800	VISION METERING, LLC	VM-ENDSIGHT-CLOUD LOCAL SERVICE	10,910.00
				VENDSIGHT-CLOUD LOCAL SERVICE AMI	-910.00
				Total for Check/Tran - 132893:	10,000.00
132894 10/26/23	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP EE	16,172.08
				PL DEFERRED COMP ER	7,363.22
				Total for Check/Tran - 132894:	23,535.30
132895 10/26/23	CHK	10496	WELLS FARGO VENDOR FIN SERV	310 4CRNRS WKRM COPIER RNTL - MONTHLY	255.29
				310 4CRNRS WKRM COPIER RNTL - MONTHLY	28.37
				Total for Check/Tran - 132895:	283.66
132896 10/26/23	CHK	10990	BRYCE L WILSON	CONSULTING SERVICE 8/1/23-8/31/23	19,094.91
				CONSULTING SERVICE 8/1/23-8/31/23	2,121.66
				Total for Check/Tran - 132896:	21,216.57
132897 10/26/23	CHK	10278	WPUDA	WPUDA FULL WATER WORKSHOP - HAWN	225.00

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Accounts Payable Check Register

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10/11/2023 To 10/30/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				MONTHLY DUES - MONTHLY	5,365.80
				MONTHLY DUES - MONTHLY	596.20
				Total for Check/Tran - 132897:	6,187.00
132898 10/26/23	CHK	10984	WRIGHT TREE SERVICE	TREE TRIMMING WEEK END 9/30/2023	10,890.30
				TREE TRIMMING WEEK END 9/30/2023	7,260.19
				Total for Check/Tran - 132898:	18,150.49

Total Payments for Bank Account - 1 : (134) 1,821,568.70

Total Voids for Bank Account - 1 : (0) 0.00

Total for Bank Account - 1 : (134) 1,821,568.70

Grand Total for Payments : (134) 1,821,568.70

Grand Total for Voids : (0) 0.00

Grand Total : (134) 1,821,568.70

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Accounts Payable Wire Register

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10/11/2023 To 10/30/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
229 10/13/23	WIRE	10279	BPA-WIRE TRANSFER	PURCHASE POWER - MONTHLY	687,011.00
230 10/23/23	WIRE	10936	USDA RD DCFO	TRI AREA BOND PAYMENT	33,868.30
				TRI AREA BOND PAYMENT	48,512.70
Total for Check/Tran - 230:					82,381.00
231 10/20/23	WIRE	11046	DEPARTMENT OF REVENUE UCLAIMED	DOR-UNCLAIMED PROPERTY DIVISION	90.00
				DOR-UNCLAIMED PROPERTY DIVISION	37.89
				DOR-UNCLAIMED PROPERTY DIVISION	248.40
Total for Check/Tran - 231:					376.29

Total Payments for Bank Account - 1 :	(3)	769,768.29
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(3)	769,768.29
Grand Total for Payments :	(3)	769,768.29
Grand Total for Voids :	(0)	0.00
Grand Total :	(3)	769,768.29

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 10/13/2023

Empl	Position	Check #	Check Date	Amount
2003	WATER TREATMENT PLANT OPERATOR III	71105	10/13/2023	2,676.32
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71106	10/13/2023	3,542.85
				\$ 6,219.17

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 10/27/2023

Empl	Position	Check #	Check Date	Amount
2003	WATER TREATMENT PLANT OPERATOR III	71107	10/27/2023	2,484.99
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71108	10/27/2023	2,693.10
				\$ 5,178.09

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL PAY DATE: 10/13/2023
--

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING ASSOCIATE	10/13/2023	\$ 1,932.79
3062	ACCOUNTING ASSOCIATE	10/13/2023	\$ 1,816.97
3070	ACCOUNTING ASSOCIATE	10/13/2023	\$ 1,914.02
3039	ACCOUNTING SPECIALIST	10/13/2023	\$ 2,215.41
3065	ADMINISTRATIVE ASSISTANT	10/13/2023	\$ 2,454.48
3052	ADMINISTRATIVE ASSISTANT	10/13/2023	\$ 2,618.61
4006	COMMISSIONER DIST 1	10/13/2023	\$ 2,369.06
4004	COMMISSIONER DIST 2	10/13/2023	\$ 2,082.85
4008	COMMISSIONER DIST 3	10/13/2023	\$ 2,422.81
3034	COMMUNICATIONS DIRECTOR	10/13/2023	\$ 3,700.60
3002	CUSTOMER SERVICE COORDINATOR	10/13/2023	\$ 1,629.23
3022	CUSTOMER SERVICE REP	10/13/2023	\$ 1,675.10
3032	CUSTOMER SERVICE REP	10/13/2023	\$ 1,628.43
3048	CUSTOMER SERVICE REP	10/13/2023	\$ 1,758.01
3056	CUSTOMER SERVICE REP	10/13/2023	\$ 1,478.20
3066	CUSTOMER SERVICE REP	10/13/2023	\$ 1,344.83
3068	CUSTOMER SERVICE REP	10/13/2023	\$ 1,344.94
3075	CUSTOMER SERVICE REP	10/13/2023	\$ 1,553.32
3060	DIGITAL COMMUNICATIONS SPECIALIST	10/13/2023	\$ 2,402.13
1027	ELECTRICAL ENGINEERING MANAGER	10/13/2023	\$ 3,409.68
1041	ELECTRICAL SUPERINTENDENT	10/13/2023	\$ 4,717.21
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	10/13/2023	\$ 2,331.96
3033	FINANCE DIRECTOR	10/13/2023	\$ 4,952.17
3029	FINANCE SERVICES MANAGER	10/13/2023	\$ 3,038.78
1046	FLEET/WAREHOUSE HELPER	10/13/2023	\$ 2,752.39
1012	FOREMAN LINEMAN	10/13/2023	\$ 4,830.90
1011	GENERAL MANAGER	10/13/2023	\$ 5,824.23
1042	GIS SPECIALIST	10/13/2023	\$ 2,635.62
1017	HEAD STOREKEEPER	10/13/2023	\$ 2,516.23
3063	HUMAN RESOURCES COORDINATOR	10/13/2023	\$ 2,938.46
3047	HUMAN RESOURCES DIRECTOR	10/13/2023	\$ 4,027.84
3008	INFORMATION TECHNOLOGY MANAGER	10/13/2023	\$ 3,682.87
3074	IT TECH SUPPORT	10/13/2023	\$ 1,887.70
2001	JOINT UTILITY SPECIALIST	10/13/2023	\$ 3,260.75
1000	LINEMAN	10/13/2023	\$ 7,197.41
1034	LINEMAN	10/13/2023	\$ 5,329.28
1055	LINEMAN	10/13/2023	\$ 3,505.06
1063	LINEMAN	10/13/2023	\$ 3,703.55
1067	LINEMAN	10/13/2023	\$ 3,942.83
1060	LINEMAN	10/13/2023	\$ 3,270.99
1061	LINEMAN	10/13/2023	\$ 4,390.43
1062	LINEMAN	10/13/2023	\$ 4,724.74
1065	LINEMAN	10/13/2023	\$ 3,448.71
1066	LINEMAN	10/13/2023	\$ 3,267.56
1059	LINEMAN APPRENTICE	10/13/2023	\$ 2,061.25
1043	METER READER	10/13/2023	\$ 2,079.19
1047	METER READER	10/13/2023	\$ 2,526.82
1056	METER READER	10/13/2023	\$ 2,577.53
1057	METER READER	10/13/2023	\$ 1,804.00
1064	METER READER	10/13/2023	\$ 2,412.91
2008	METER READER	10/13/2023	\$ 1,648.10
3067	NETWORK/BROADBAND ENGINEER	10/13/2023	\$ 3,624.51
1050	PRE-APPRENTICE	10/13/2023	\$ 2,471.46
3004	RESOURCE MANAGER	10/13/2023	\$ 2,813.92
1010	SCADA ENGINEER II	10/13/2023	\$ 2,661.88
1003	SCADA TECH APPRENTICE	10/13/2023	\$ 4,304.76
3020	SERVICES DIRECTOR	10/13/2023	\$ -
1026	STAKING ENGINEER	10/13/2023	\$ 2,376.78
1031	STAKING ENGINEER	10/13/2023	\$ 2,817.98
1014	STOREKEEPER	10/13/2023	\$ 2,819.12
1015	SUBSTATION/METER FOREMAN	10/13/2023	\$ 495.67
1033	SUBSTATION/METERING TECH	10/13/2023	\$ 4,955.27
3003	UTILITY BILLING CLERK	10/13/2023	\$ 1,739.32
3027	UTILITY BILLING CLERK	10/13/2023	\$ 1,705.50
3000	UTILITY BILLING COORDINATOR	10/13/2023	\$ 2,725.45
1037	VEGETATION & PERMITTING SPECAILIST	10/13/2023	\$ 3,595.86
2000	WATER DISTRIBUTION MANAGER II	10/13/2023	\$ 1,906.59
2002	WATER DISTRIBUTION MANAGER II	10/13/2023	\$ 2,438.71
2005	WATER DISTRIBUTION MANAGER II	10/13/2023	\$ 2,382.53
			\$ 194,874.25

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL PAY DATE: 10/27/2023
--

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING ASSOCIATE	10/27/2023	\$ 1,943.16
3062	ACCOUNTING ASSOCIATE	10/27/2023	\$ 1,818.95
3070	ACCOUNTING ASSOCIATE	10/27/2023	\$ 1,924.07
3039	ACCOUNTING SPECIALIST	10/27/2023	\$ 2,218.12
3065	ADMINISTRATIVE ASSISTANT	10/27/2023	\$ 2,457.02
3052	ADMINISTRATIVE ASSISTANT	10/27/2023	\$ 2,619.81
4006	COMMISSIONER DIST 1	10/27/2023	\$ 950.88
4004	COMMISSIONER DIST 2	10/27/2023	\$ 1,014.80
4008	COMMISSIONER DIST 3	10/27/2023	\$ 900.49
3034	COMMUNICATIONS DIRECTOR	10/27/2023	\$ 3,704.57
3002	CUSTOMER SERVICE COORDINATOR	10/27/2023	\$ 1,619.91
3022	CUSTOMER SERVICE REP	10/27/2023	\$ 1,661.60
3032	CUSTOMER SERVICE REP	10/27/2023	\$ 1,630.91
3048	CUSTOMER SERVICE REP	10/27/2023	\$ 1,722.54
3056	CUSTOMER SERVICE REP	10/27/2023	\$ 1,035.98
3066	CUSTOMER SERVICE REP	10/27/2023	\$ 1,336.29
3068	CUSTOMER SERVICE REP	10/27/2023	\$ 1,346.34
3075	CUSTOMER SERVICE REP	10/27/2023	\$ 1,540.03
3060	DIGITAL COMMUNICATIONS SPECIALIST	10/27/2023	\$ 2,404.44
1027	ELECTRICAL ENGINEERING MANAGER	10/27/2023	\$ 3,421.29
1041	ELECTRICAL SUPERINTENDENT	10/27/2023	\$ 4,722.83
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	10/27/2023	\$ 2,343.17
3033	FINANCE DIRECTOR	10/27/2023	\$ 4,956.07
3029	FINANCE SERVICES MANAGER	10/27/2023	\$ 3,043.79
1046	FLEET/WAREHOUSE HELPER	10/27/2023	\$ 2,995.12
1012	FOREMAN LINEMAN	10/27/2023	\$ 4,411.15
1011	GENERAL MANAGER	10/27/2023	\$ 5,809.68
1042	GIS SPECIALIST	10/27/2023	\$ 2,643.03
1017	HEAD STOREKEEPER	10/27/2023	\$ 2,516.22
3063	HUMAN RESOURCES COORDINATOR	10/27/2023	\$ 2,928.70
3047	HUMAN RESOURCES DIRECTOR	10/27/2023	\$ 4,032.63
3008	INFORMATION TECHNOLOGY MANAGER	10/27/2023	\$ 3,691.96
3074	IT TECH SUPPORT	10/27/2023	\$ 1,878.36
2001	JOINT UTILITY SPECIALIST	10/27/2023	\$ 3,263.68
1000	LINEMAN	10/27/2023	\$ 4,149.82
1034	LINEMAN	10/27/2023	\$ 5,635.12
1055	LINEMAN	10/27/2023	\$ 3,651.93
1063	LINEMAN	10/27/2023	\$ 3,599.11
1067	LINEMAN	10/27/2023	\$ 5,137.21
1060	LINEMAN	10/27/2023	\$ 2,124.47
1061	LINEMAN	10/27/2023	\$ 2,864.67
1062	LINEMAN	10/27/2023	\$ 6,286.29
1065	LINEMAN	10/27/2023	\$ 6,155.75
1066	LINEMAN	10/27/2023	\$ 3,957.11
1059	LINEMAN APPRENTICE	10/27/2023	\$ 1,814.57
1043	METER READER	10/27/2023	\$ 1,866.66
1047	METER READER	10/27/2023	\$ 2,554.48
1056	METER READER	10/27/2023	\$ 1,877.26
1057	METER READER	10/27/2023	\$ 2,264.96
1064	METER READER	10/27/2023	\$ 2,540.59
2008	METER READER	10/27/2023	\$ 1,652.18
3067	NETWORK/BROADBAND ENGINEER	10/27/2023	\$ 3,629.44
1050	PRE-APPRENTICE	10/27/2023	\$ 3,667.12
3004	RESOURCE MANAGER	10/27/2023	\$ 2,820.03
1010	SCADA ENGINEER II	10/27/2023	\$ 2,668.81
1003	SCADA TECH APPRENTICE	10/27/2023	\$ 3,405.65
3020	SERVICES DIRECTOR	10/27/2023	\$ 3,717.58
1026	STAKING ENGINEER	10/27/2023	\$ 2,384.77
1031	STAKING ENGINEER	10/27/2023	\$ 2,820.68
1014	STOREKEEPER	10/27/2023	\$ 2,113.63
1015	SUBSTATION/METER FOREMAN	10/27/2023	\$ 6,405.92
1033	SUBSTATION/METERING TECH	10/27/2023	\$ 5,154.24
3003	UTILITY BILLING CLERK	10/27/2023	\$ 1,875.10
3027	UTILITY BILLING CLERK	10/27/2023	\$ 1,707.77
3000	UTILITY BILLING COORDINATOR	10/27/2023	\$ 2,206.11
1037	VEGETATION & PERMITTING SPECAILIST	10/27/2023	\$ 3,113.18
2000	WATER DISTRIBUTION MANAGER II	10/27/2023	\$ 2,233.89
2002	WATER DISTRIBUTION MANAGER II	10/27/2023	\$ 2,238.98
2005	WATER DISTRIBUTION MANAGER II	10/27/2023	\$ 2,653.81
			\$ 199,456.48

Electric revenues in September were approximately \$384 Thousand under budget. Year-to-date electric revenues are approximately \$2.5 Million under budget. The total cost of service for the year is approximately \$7.9 Million under budget. Year to date depreciation for electric is approximately \$4.4 Million with September depreciation expense approximately \$509 Thousand. The September year-to-date TIER is 7.94 and the DSC is 4.19.

Water revenues in September were approximately \$49 Thousand under budget. Year-to-date water revenues are approximately \$412 Thousand under budget. The total cost of service for the year is approximately \$345 Thousand under budget. Year to date depreciation for water is approximately \$751 Thousand with September depreciation expense approximately \$86 Thousand.

As a combined utility year-to-date through September revenues were approximately \$2.9 Million under budgeted revenues. Jefferson County PUD has invested \$6.9 Million in construction work in progress year to date as well as purchased approximately \$3.9 Million in materials. During September, PUD's cash reserves were increased by \$3.3 Million.

Jefferson County PUD No. 1
Electric Division
Statement of Operations
As of September 30, 2023

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR (a)	THIS YEAR (b)	BUDGET (c)	
1. Operating Revenue and Patronage Capital	30,700,938	31,722,182	34,303,835	2,672,704
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	10,947,350	8,929,405	12,425,663	826,467
4. Transmission Expense	1,443,959	1,033,285	1,776,671	6,698
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	1,441,724	1,744,111	2,591,698	226,418
7. Distribution Expense - Maintenance	2,121,926	2,728,445	4,347,303	323,260
8. Consumer Accounts Expense	1,112,645	1,258,135	1,649,542	130,089
9. Customer Service and Informational Expense	16,044	42,681	13,772	3,592
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	2,846,878	3,680,522	4,292,510	389,988
12. Total Operation & Maintenance Expense (2 thru 11)	19,930,526	19,416,584	27,097,159	1,906,512
13. Depreciation & Amortization Expense	4,267,000	4,479,614	4,192,300	509,165
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	1,762,089	1,642,201	1,916,813	155,177
16. Interest on Long-Term Debt	1,862,937	1,796,989	2,069,860	205,619
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
20. Total Cost of Electric Service (12 thru 19)	27,822,552	27,335,388	35,276,132	2,776,473
21. Patronage Capital & Operating Margins (1 minus 20)	2,878,386	4,386,794	(972,297)	(103,769)
22. Non Operating Margins - Interest	2,583	37,830	1,651	5,401
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	1,467,921	8,041,637	1,875,655	2,834
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	15,576	5,462	15,732	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	4,364,466	12,471,723	920,741	(95,534)

Times Interest Earned Ratio (TIER) (Year to Date)	3.34	7.94	1.44
Operating Times Interest Earned Ratio (OTIER) (Year to Date)	2.55	3.44	0.53
Debt Service Coverage Ratio (DSC) (Year to Date)	2.34	4.19	1.60
Operating Debt Service Coverage Ratio (ODSC) (Year to Date)	2.01	2.38	1.18
Rolling 12 Month TIER	3.70	4.87	

Jefferson County PUD No. 1
Electric Division
Balance Sheet
September 30, 2023

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	201,745,005	29. Memberships	0
2. Construction Work in Progress	7,583,193	30. Patronage Capital	0
3. Total Utility Plant (1+2)	209,328,198	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	79,446,161	32. Operating Margins - Current Year	4,386,792
5. Net Utility Plant (3-4)	129,882,037	33. Non-Operating Margins	8,084,930
6. Nonutility Property - Net	83,409	34. Other Margins & Equities	44,869,697
7. Investment in Subsidiary Companies	0	35. Total Margins & Equities (29 thru 34)	57,341,419
8. Invest. in Assoc. Org. - Patronage Capital	83,403	36. Long-Term Debt RUS (Net)	91,056,735
9. Invest. in Assoc. Org. - Other - General Funds	1,010	37. Long-Term Debt - Other (Net)	476,978
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	38. Total Long-Term Debt (36 + 37)	91,533,713
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	(744,228)
13. Special Funds	9,231,824	41. Total Other Noncurrent Liabilities (39+40)	(744,228)
14. Total Other Property & Investments (6 thru 13)	9,399,646	42. Notes Payable	0
15. Cash-General Funds	2,024,754	43. Accounts Payable	7,878,907
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	62,675
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	3,292,493	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	1,837,104	48. Other Current & Accrued Liabilities	2,195,899
21. Accounts Receivable - Net Other	798,409	49. Total Current & Accrued Liabilities (42 thru 48)	10,137,481
22. Renewable Energy Credits	0	50. Deferred Credits	1,764,861
23. Materials & Supplies - Electric and Other	7,452,730	51. Total Liabilities & Other Credits (35+38+41+49+50)	160,033,246
24. Prepayments	308,184		
25. Other Current & Accrued Assets	3,119,399	ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION	
26. Total Current & Accrued Assets (15 thru 25)	18,833,073	Balance Beginning of Year	0
27. Deferred Debits	1,918,490	Amounts Received This Year (Net)	7,794,588
28. Total Assets & Other Debits (5+14+26+27)	160,033,246	TOTAL Contributions-In-Aid-Of-Construction	7,794,588

Equity Ratio **35.83%**
 (Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **43.73%**
 (Long Term Debt/Total Utility Plant) x 100

Jefferson County PUD #1
Power Requirements
As of September 30, 2023

PART C. POWER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	SEPTEMBER CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly KWH SALES AND REVENUE (d)
1. Residential Sales (excluding seasonal)	a. No. Consumers Served	18,146	18,100	
	b. KWH Sold			10,852,530
	c. Revenue			1,503,400
2. Residential Sales - Seasonal	a. No. Consumers Served	1	1	
	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	2	1	
	b. KWH Sold			4,291
	c. Revenue			403
4. Comm. and Ind. 1000 KVA or Less	a. No. Consumers Served	2,553	2,509	
	b. KWH Sold			4,686,984
	c. Revenue			598,010
5. Comm. and Ind. Over 1000 KVA	a. No. Consumers Served	21	21	
	b. KWH Sold			7,945,226
	c. Revenue			533,291
6. Public Street & Highway Lighting	a. No. Consumers Served	210	210	
	b. KWH Sold			22,447
	c. Revenue			15,689
7. Non Metered Device Authority	a. No. Consumers Served	8	8	
	b. KWH Sold			0
	c. Revenue			1,953
8. Sales for Resales-RUS Borrowers	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
9. Sales for Resales-Other	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		20,941	20,850	
11. TOTAL KWH Sold (lines 1b thru 9b)				23,511,478
12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)				2,652,746
13. Transmission Revenue				
14. Other Electric Revenue				19,958
15. KWH - Own Use				0
16. TOTAL KWH Purchased				24,711,346
17. TOTAL KWH Generated				
18. Cost of Purchases and Generation				826,467
19. Interchange - KWH - Net				
20. Peak - Sum All KW Input (Metered)				52,972

Electric Division
Comparison 2023 Budget to 2023 Actuals Year to Date Through SEPTEMBER

	2023 Budget SEPTEMBER YTD	2023 Actuals SEPTEMBER YTD	Variance
1. Operating Revenue and Patronage Capital	34,303,835	31,722,182	(2,581,653)
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	12,425,663	8,929,405	(3,496,258)
4. Transmission Expense	1,776,671	1,033,285	(743,386)
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	2,591,698	1,744,111	(847,587)
7. Distribution Expense - Maintenance	4,347,303	2,728,445	(1,618,858)
8. Consumer Accounts Expense	1,649,542	1,258,135	(391,407)
9. Customer Service and Informational Expense	13,772	42,681	28,909
10. Sales Expense	0	0	0
11. Administrative and General Expense	4,292,510	3,680,522	(611,988)
12. Total Operation & Maintenance Expense (2 thru 11)	27,097,159	19,416,584	(7,680,575)
13. Depreciation & Amortization Expense	4,192,300	4,479,614	287,314
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	1,916,813	1,642,201	(274,612)
16. Interest on Long-Term Debt	2,069,860	1,796,989	(272,871)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
20. Total Cost of Electric Service (12 thru 19)	35,276,132	27,335,388	(7,940,744)
21. Patronage Capital & Operating Margins (1 minus 20)	(972,297)	4,386,794	5,359,091
22. Non Operating Margins - Interest	1,651	37,830	36,179
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	1,875,655	8,041,637	6,165,982
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	15,732	5,462	(10,270)
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	920,741	12,471,723	11,550,982

Jefferson County PUD No. 1
Water Division
Statement of Operations
As of September 30, 2023

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	2,752,476	3,362,579	3,775,193	452,438
2. Power Production Expense	0	518	1,319	0
3. Cost of Purchased Power	105,254	111,575	116,495	15,524
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	602,393	560,292	1,061,126	57,496
7. Distribution Expense - Maintenance	456,572	601,622	469,636	76,402
8. Consumer Accounts Expense	105,026	116,059	192,866	12,321
9. Customer Service and Informational Expense	0	0	0	0
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	534,139	538,965	979,480	54,727
12. Total Operation & Maintenance Expense (2 thru 11)	1,803,384	1,929,031	2,820,922	216,470
13. Depreciation & Amortization Expense	584,153	751,068	289,791	86,534
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	124,904	199,521	144,690	21,188
16. Interest on Long-Term Debt	224,432	137,419	137,018	14,201
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	29,876	0	0
20. Total Cost of Water Service (12 thru 19)	2,736,873	3,046,915	3,392,421	338,393
21. Patronage Capital & Operating Margins (1 minus 20)	15,603	315,664	382,772	114,045
22. Non Operating Margins - Interest	41,744	79,971	22,202	6,705
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	335,148	305,822	695,614	47,764
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	1,731	607	1,748	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	394,226	702,064	1,102,336	168,514

Jefferson County PUD No. 1
Water Division
Balance Sheet
September 30, 2023

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	32,398,390	29. Memberships	0
2. Construction Work in Progress	2,221,879	30. Patronage Capital	0
3. Total Utility Plant (1+2)	34,620,269	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	14,509,271	32. Operating Margins - Current Year	315,665
5. Net Utility Plant (3-4)	20,110,998	33. Non-Operating Margins	386,399
6. Nonutility Property - Net	2,141,301	34. Other Margins & Equities	23,582,620
7. Investment in Subsidiary Companies	0	35. Total Margins & Equities (29 thru 34)	24,284,684
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	5,577,717
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	38. Total Long-Term Debt (36 + 37)	5,577,717
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	92,213	41. Total Other Noncurrent Liabilities (39+40)	0
14. Total Other Property & Investments (6 thru 13)	2,233,514	42. Notes Payable	398,250
15. Cash-General Funds	181,555	43. Accounts Payable	(4,721,895)
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	1,300
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	2,159,559	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	357,094	48. Other Current & Accrued Liabilities	59,468
21. Accounts Receivable - Net Other	164,081	49. Total Current & Accrued Liabilities (42 thru 48)	(4,262,877)
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	28,395	51. Total Liabilities & Other Credits (35+38+41+49+50)	25,599,524
24. Prepayments	0		
25. Other Current & Accrued Assets	201,811	ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION	
26. Total Current & Accrued Assets (15 thru 25)	3,092,495	Balance Beginning of Year	0
27. Deferred Debits	162,517	Amounts Received This Year (Net)	135,480
28. Total Assets & Other Debits (5+14+26+27)	25,599,524	TOTAL Contributions-In-Aid-Of-Construction	135,480

Equity Ratio **94.86%**
 (Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **16.11%**
 (Long Term Debt/Total Utility Plant) x 100

Jefferson County PUD #1
Water Requirements
As of September 30, 2023

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	SEPTEMBER CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly Gallons SALES AND REVENUE (d)
1. Unmetered Water Sales	a. No. Consumers Served	14	14	
	b. Gallons Sold			39,300
	c. Revenue			1,831
2. Metered Residential Sales -	a. No. Consumers Served	4,675	4,647	
	b. Gallons Sold			29,792,694
	c. Revenue			351,821
3. Metered Commercial Sales	a. No. Consumers Served	310	310	
	b. Gallons Sold			8,219,594
	c. Revenue			69,235
4. Residential Multi-Family	a. No. Consumers Served	47	47	
	b. Gallons Sold			329,080
	c. Revenue			4,949
5. Metered Bulk Loadings	a. No. Consumers Served	0	0	
	b. Gallons Sold			0
	c. Revenue			0
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Master Meters	a. No. Consumers Served	22	22	
	b. Gallons Sold			10,558,683
	c. Revenue			0
8. Sewer/Drain Field--Residential	a. No. Consumers Served	379	378	
	b. Gallons Sold			0
	c. Revenue			21,378
9. Sales for Resales-Other	a. No. Consumers Served			
	b. Gallons Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		5,452	5,423	
11. TOTAL Gallons Sold (lines 1b thru 9b)				48,939,351
12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c)				449,214
13. Bulk Water Gallons Sold Revenue				
14. Other Water Revenue				3,224
15. Gallons - Own Use				0
16. TOTAL Gallons Purchased				
17. TOTAL Gallons Produced				27,574,623
18. Cost of Purchases and Generation				15,524

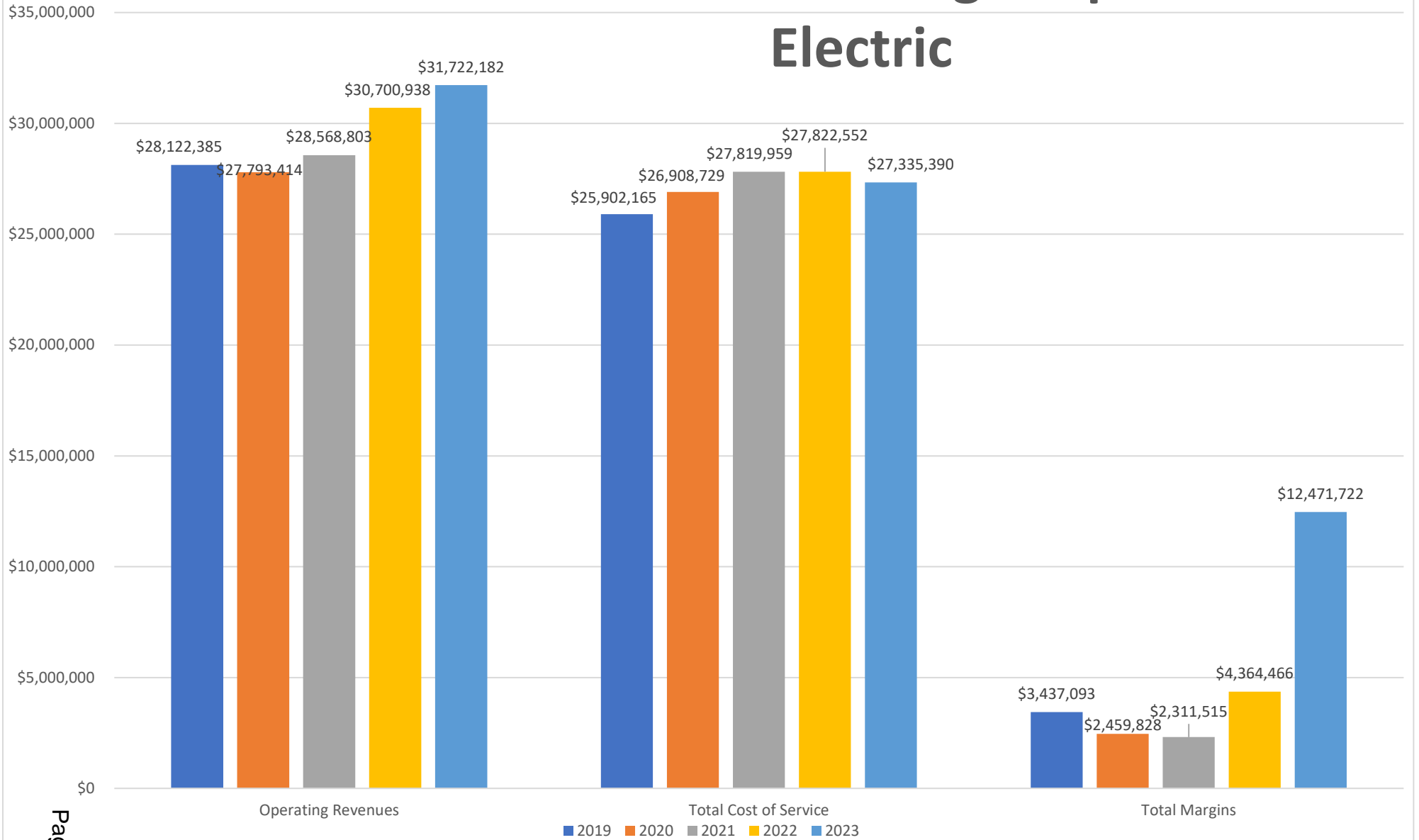
Water Division
Comparison 2023 Budget to 2023 Actuals Year to Date Through SEPTEMBER

	2023 Budget SEPTEMBER YTD	2023 Actuals SEPTEMBER YTD	Variance
1. Operating Revenue and Patronage Capital	3,775,193	3,362,579	(412,614)
2. Power Production Expense	1,319	518	(801)
3. Cost of Purchased Power	116,495	111,575	(4,920)
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	1,061,126	560,292	(500,834)
7. Distribution Expense - Maintenance	469,636	601,622	131,986
8. Consumer Accounts Expense	192,866	116,059	(76,807)
9. Customer Service and Informational Expense	0	0	0
10. Sales Expense	0	0	0
11. Administrative and General Expense	979,480	538,965	(440,515)
12. Total Operation & Maintenance Expense (2 thru 11)	2,820,922	1,929,031	(891,891)
13. Depreciation & Amortization Expense	289,791	751,068	461,277
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	144,690	199,521	54,831
16. Interest on Long-Term Debt	137,018	137,419	401
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	29,876	29,876
20. Total Cost of Water Service (12 thru 19)	3,392,421	3,046,915	(345,506)
21. Patronage Capital & Operating Margins (1 minus 20)	382,772	315,664	(67,108)
22. Non Operating Margins - Interest	22,202	79,971	57,769
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	695,614	305,822	(389,792)
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	1,748	607	(1,141)
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	1,102,336	702,064	(400,272)

Jefferson County PUD No. 1
Cash and Cash Equivalents
September 30, 2023

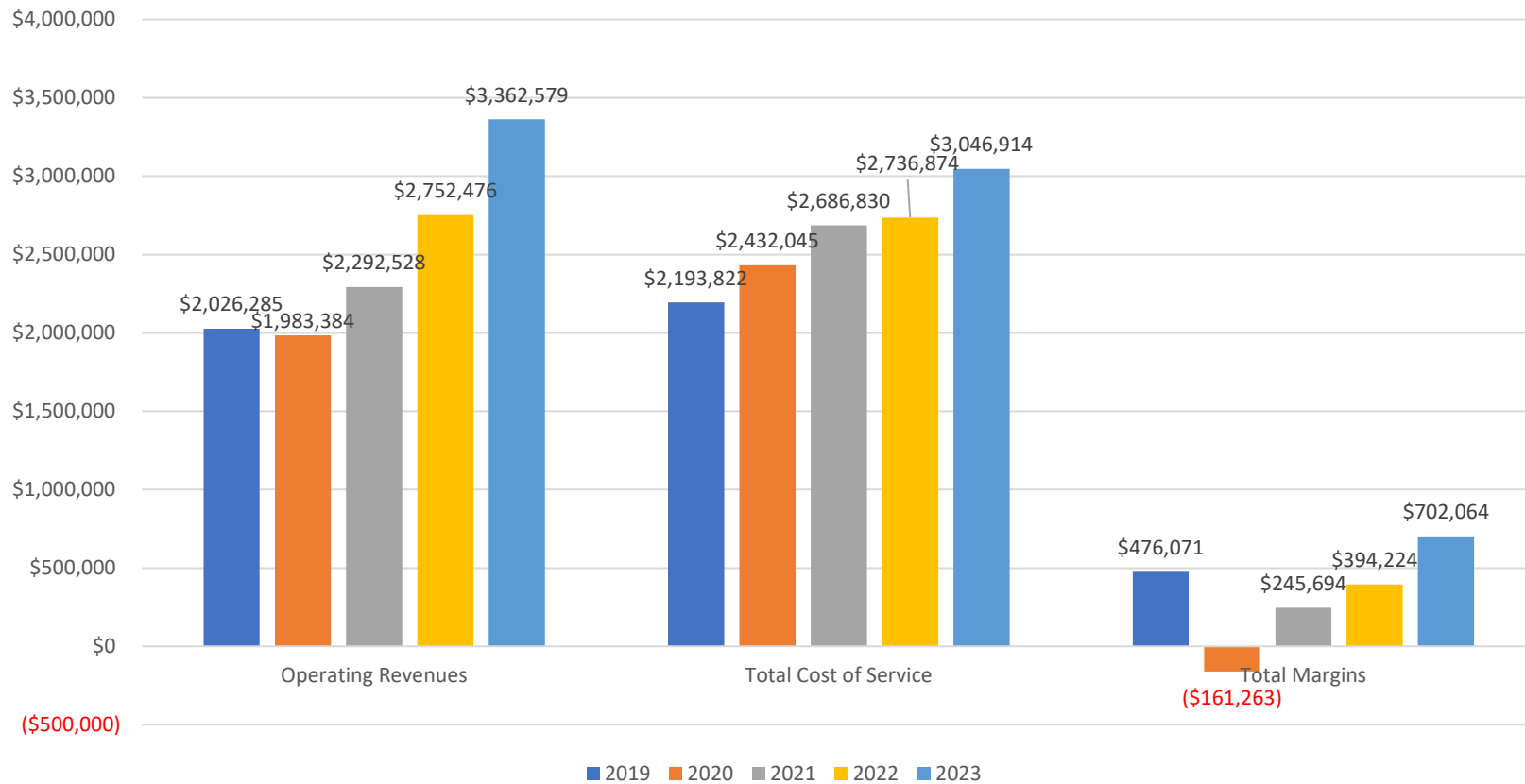
<u>G/L #</u>	<u>Account Description</u>	<u>Balance</u>
1 131.11	Operating Depository Account - Bank of America	\$1,034,363
1 131.12	Operating Account - Jefferson Co. Treasurer	988,897
2 131.01	Cash-Jeff Co Treasurer General Account	127,433
2 131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	35,114
2 131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	9,973
2 131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	3,929 Restricted
2 131.12	1999 Bond LUD #11 - Jefferson Co. Treasurer	3,032 Restricted
2 131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	1,924 Restricted
1 135.21	Working Funds - Petty Cash and CSR Drawers	1,250
1 131.13	Cash - 1st Security Bank ACH Account	235
2 135.21	Cash Held in Trust by Property Manager	150
1 131.16	Payroll Clearing Account - 1st Security Bank	9
TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS		\$2,206,309
1 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	\$1,942,396
1 136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,186,794
2 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	863,125
2 136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	850,530 Restricted
2 136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	445,905 Restricted
1 136.10	Operating Account Related Investment - Jefferson Co. Treasurer	163,303
TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS		\$5,452,053
1 125.10	RUS Bond Fund	\$9,137,574 Restricted
1 126.10	Capital Reserves	\$94,000 Restricted
2 126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	82,436 Restricted
2 126.10	Capital Reserves	6,000 Restricted
2 126.21	Tri Area Bond Reserve Fund - Jefferson Co. Treasurer	3,777 Restricted
1 128.00	Other Special Funds	250 Restricted
TOTAL LINE 13. BALANCE SHEET-SPECIAL FUNDS		\$9,324,037
RESTRICTED CASH BALANCE--SEPTEMBER 2023		\$10,626,678
NON-RESTRICTED CASH BALANCE--SEPTEMBER 2023		\$6,355,721
TOTAL CASH AND CASH EQUIVALENTS IN BANK--SEPTEMBER 2023		\$16,982,399
RESTRICTED CASH BALANCE--AUGUST 2023		\$6,086,699
NON-RESTRICTED CASH BALANCE--AUGUST 2023		\$7,570,098
TOTAL CASH AND CASH EQUIVALENTS IN BANK--AUGUST 2023		\$13,656,797
Change in Restricted Cash Balance		\$4,539,979
Change in Unrestricted Cash Balance		(\$1,214,377)
Total Change in Cash and Cash Equivalents		\$3,325,602

5 Year Look Back through September-- Electric



	2019	2020	2021	2022	2023
Operating Revenues	\$28,122,385	\$27,793,414	\$28,568,803	\$30,700,938	\$31,722,182
Total Cost of Service	\$25,902,165	\$26,908,729	\$27,819,959	\$27,822,552	\$27,335,390
Operating Margins	\$2,220,220	\$884,685	\$748,844	\$2,878,386	\$4,386,792
Non-Operating Margins	\$1,216,873	\$1,575,143	\$1,562,671	\$1,486,080	\$8,084,930
Total Margins	\$3,437,093	\$2,459,828	\$2,311,515	\$4,364,466	\$12,471,722

5 Year Look Back through September--Water



	2019	2020	2021	2022	2023
Operating Revenues	\$2,026,285	\$1,983,384	\$2,292,528	\$2,752,476	\$3,362,579
Total Cost of Service	\$2,193,822	\$2,432,045	\$2,686,830	\$2,736,874	\$3,046,914
Operating Margins	(\$167,537)	(\$448,661)	(\$394,302)	\$15,602	\$315,665
Non-Operating Margins	\$643,608	\$287,398	\$639,996	\$378,622	\$386,399
Total Margins	\$476,071	(\$161,263)	\$245,694	\$394,224	\$702,064

PUD Calendar

November 7, 2023

November 7, 2023, BOC Regular Meeting, 3:00 PM, 310 Four Corners Rd and per ZOOM

November 10, 2023, Veterans Day observed (PUD Offices closed)

November 15-17, WPUDA Association meetings, Olympia, WA

November 21, 2023, BOC Regular Meeting, 3:00 PM, 310 Four Corners Rd and per ZOOM

November 23, 2023, Thanksgiving (PUD offices closed)

November 24, 2023, Indigenous People's Day (PUD offices closed)

December 12, 2023, BOC Regular Meeting, 3:00 PM, Four Corners Rd and per ZOOM

(Last Regular BOC meeting of the year)

Reasons for Rate Changes

Charge only for necessary services

Open Access trials showed no need for additional core ports

Wholesale PON rates too low w/o addtnl Core Ports or Collocate revenue

No need to combine Core port with DIA.

Component price for rates vs package products

Rate Changes Since Last Meeting

Simplified Retail and Wholesale PON products

Raised Wholesale PON prices

Revised Network Transport Rules

Reduced Transport NRCs

Reduced Retail Transport Rate

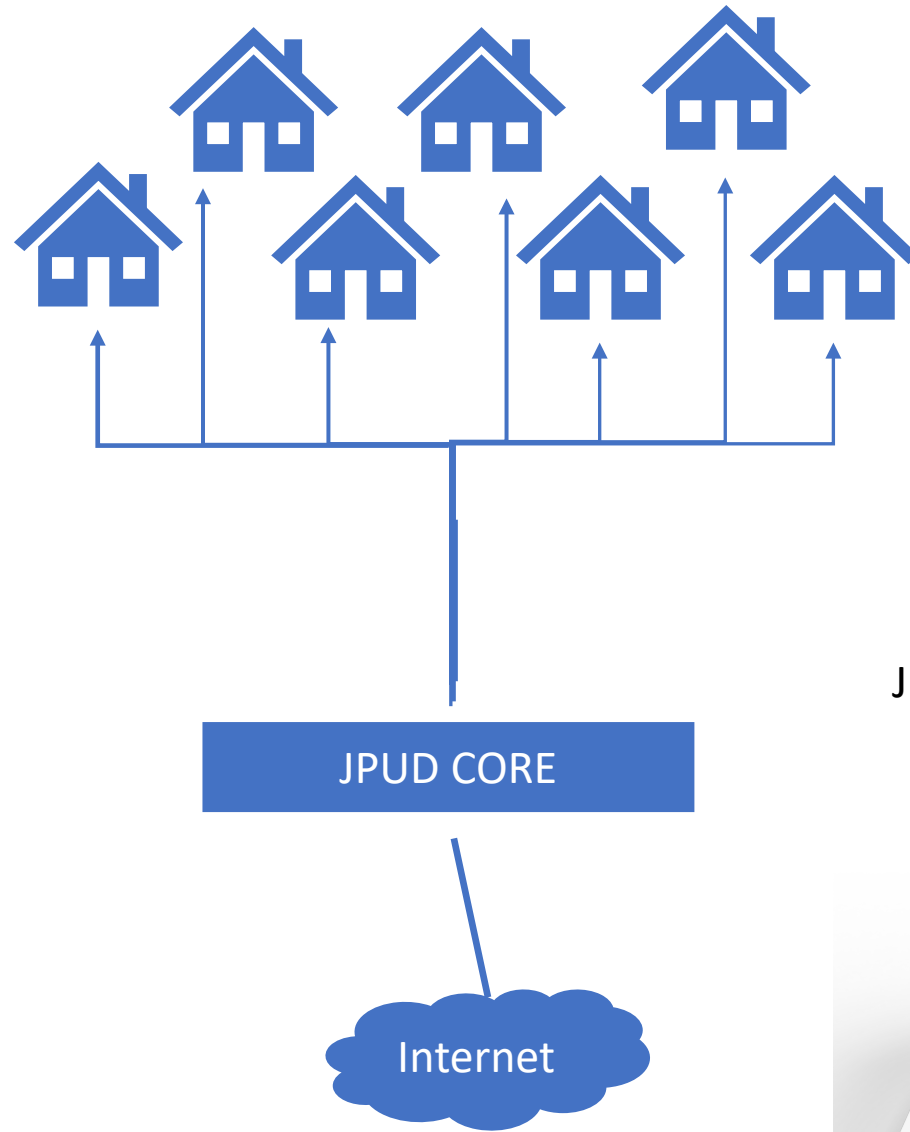
Added Dedicated IP product

Revised higher tier WiFi Mesh Product

Added SmartBiz network control product

Limit 150/150 to residential

Retail PON Service Network Diagram



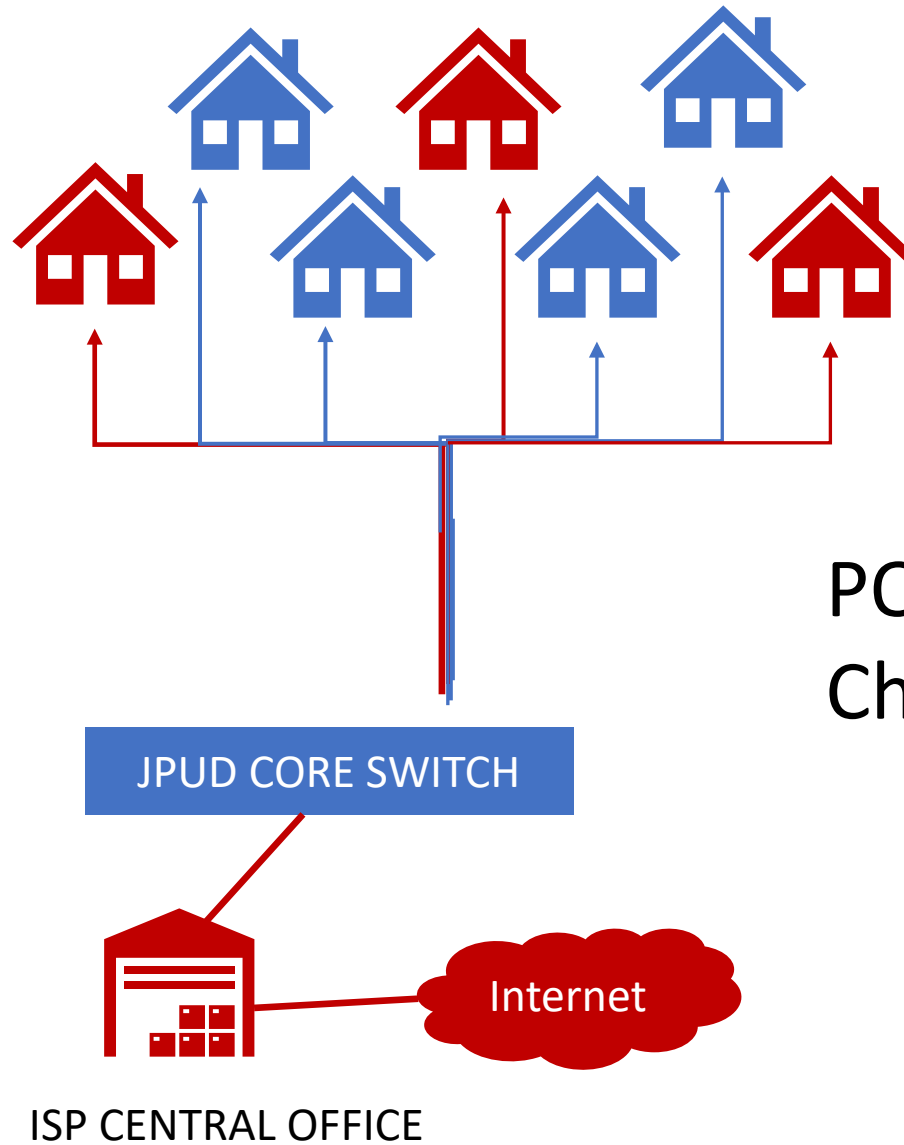
End User Port on Premise
Device



JPUD supplied WiFi Router



Wholesale PON Connection No internet Requires Network Transport

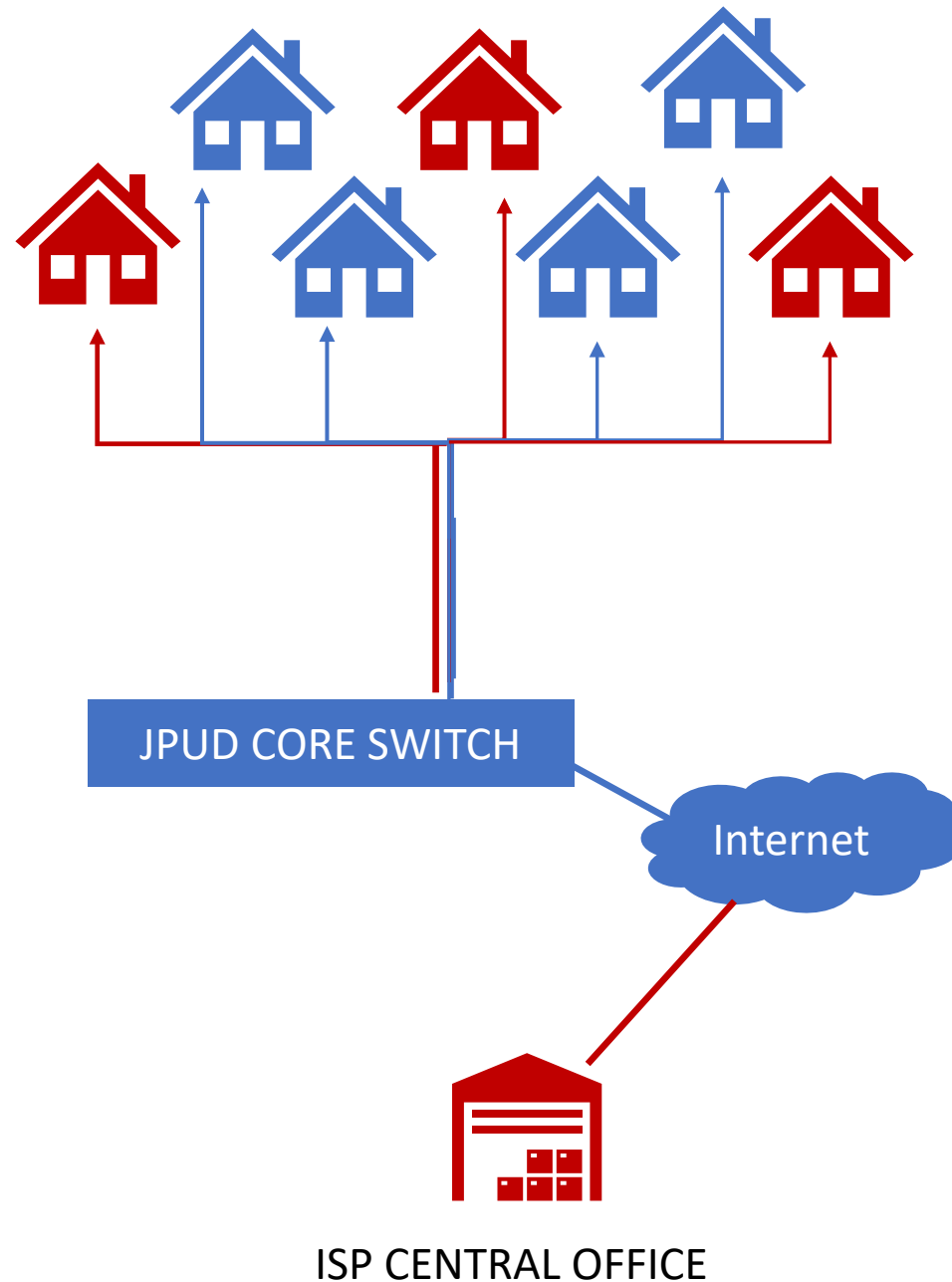


End User Port on Premise
Device



$$\begin{aligned} &\text{PON Connection} \\ &\text{Charges} \quad + \quad \\ &\text{Network} \\ &\text{Transport Charges} \\ &= \\ &\text{TOTAL MRC} \end{aligned}$$

Wholesale PON Connection w/ JPUD Internet



End User Port on Premise
Device



End User Port
Charge w/
Internet.
IP routing
optional

COMMUNICATION TRANSPORT SERVICES

RETAIL PON CONNECTION

		150/150 Mbps	1/1 Gbps	3/3 Gbps	5/5 Gbps	NRC MTU Charge
Internet + WiFi	MRC	\$65	\$75	\$150	n/a	n/a
Internet + WiFi Low income Program Enrolled (LIPE)	MRC	\$45	\$55	n/a	n/a	n/a
Internet + WiFi + Dedicated IP	MRC	n/a	\$100	\$200	\$350	\$500

WHOLESALE PON CONNECTION

		150/150 Mbps	1/1 Gbps	3/3 Gbps	5/5 Gbps
PON PORT (w/ JPUD internet and IP. No WiFi)	MRC	\$52	\$60	\$120	n/a
PON PORT (w/ JPUD internet and IP. No WiFi) LIPE	MRC	\$42	\$50	n/a	n/a
PON PORT (w/ JPUD internet and Dedicated IP. No WiFi)	MRC	n/a	\$80	\$160	\$280
PON PORT (no internet, no IP, no WiFi)*	MRC	\$39	\$45	\$90	\$180
PON PORT (no internet, no IP, no WiFi)* LIPE	MRC	\$29	\$35	n/a	n/a

*Requires additional transport and/or collocation.

NETWORK TRANSPORT

Does not include internet.

	Core Connection		End Points (per point)	
	MRC	NRC	MRC	NRC
WHOLESALE NETWORK TRANSPORT	\$200	\$350	\$150	\$50
GOV NETWORK TRANSPORT	\$250	\$400	\$165	\$75
RETAIL NETWORK TRANSPORT	\$300	\$500	\$180	\$100

INTERNET ACCESS

Requires transport.

DEDICATED PRODUCT (delivered at 95th Percentile)

	MRC	NRC
	Price/Mbps	
WHOLESALE DEDICATED INTERNET	\$0.45	\$350
GOV DEDICATED INTERNET	\$0.55	\$400
RETAIL DEDICATED INTERNET	\$0.65	\$500

METERED PRODUCT (Billed at 95th Percentile)

	MRC	NRC
	Price/Mbps	
WHOLESALE METERED INTERNET	\$0.55	\$350
GOV METERED INTERNET	\$0.65	\$400
RETAIL METERED INTERENT	\$0.75	\$500

LEGACY NETWORK CHARGES To be discontinued

ALL CURRENT BILLED RATES APPLY THROUGH 12/31/24

NEW CONNECTIONS AVAILABLE

COLOCATION

charged per item per facility		MRC
Full Rack		\$400
Half Rack		\$250
One Quarter Rack		\$150
DC Power		\$18
Additional 20-amp AC circuits		per each 5 amps of total installed breaker capacity. By request. Cost to be determined if available.

FIBER LINE EXTENSION CHARGES

See Broadband tab of JPUD website for published maps of project areas.

AREA	W/n Take Rate	Past Take Rate	Past Footage Limit
UNFUNDED SERVICE ZONE	All construction charges billed to customer.	All construction charges billed to customer.	All construction charges billed to customer.
GRANT FUNDED PROJECT AREAS	No charge to eligible customers for fiber construction and equipment installation. Limited to ~1000 ft.	\$750 to eligible customers for fiber construction and equipment installation. Limited to ~1000 ft.	A portion of construction charges beyond 1100 ft billed to customer.
DESIGNATED AREAS ADJACENT TO GRANT PROJECTS	\$750 to eligible customers for fiber construction and equipment installation. Limited to ~500 ft.	n/a	A portion of construction charges beyond 550 ft billed to customer.
BUSINESS DISTRICT LOAN PROJECT AREAS (Requires UBI#)	\$1,200 to eligible customers for fiber construction and equipment installation. Limited to ~500 ft.	n/a	A portion of construction charges beyond 550 ft billed to customer.

OTHER BROADBAND PRODUCTS

RETAIL WIFI & MESH ROUTER RENTAL

Speeds	2.5/2.5 GbpsOutdoor	1/1 Gbps
MRC	\$25	\$10

RETAIL HOME CONTROL APP SUITE

MRC	\$10
-----	------

RETAIL VOICE OVER INTERNET PROTOCOL (VOIP) TELEPHONE SERVICE

Local, long distance, and limited international telephone line with numerous features.

Basic Package
Premium Package
PUD Verified Low-Income Discount
Full Business Solution

RETAIL MRC

\$15
\$25
-\$5
Request Quote

LABOR CHARGES

Applies to any requested work not included in installation, or for work on non PUD facilities

DURING OFFICE HOURS	\$150 per hour	30 minutes minimum
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8am to 4:30pm, Monday through Friday, excluding holidays.

AFTER HOURS	\$200 per hour	1hr. minimum
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4pm to 8am, Monday through Friday and anytime weekends and holidays.

JPUD BROADBAND NETWORK SCHEDULE OF RATES AND CHARGES

Note 1. RETAIL PON CONNECTION: These rates are available for a shared best-effort connection on the PON network. These rates are only available for direct service to ~~residential, business, and government~~ retail customers. There are three sets of rates:

- Internet + WiFi. This product includes a fiber modem equivalent and WiFi router. The end-user may not resell this product. The 150/150 Mbps product is limited to residential customers.
- Internet + WiFi Low Income Program Eligible (LIPE). These rates include a discount and are available only to households who have applied for and been approved to receive JPUD Low Income Program Rates. This product includes a fiber modem equivalent and WiFi router. The end-user may not resell this product.
- ~~Internet + WiFi + Dedicated IP. The PUD will provide a permanent fixed IP address for this customer. The end-user may not resell this product, with the exception being the 5/5 Gbps package which may be used to resell internet only, within Multi-Tenant Units (MTUs). An additional non-recurring engineering charge applies to MTUs utilizing the 5/5 Gbps product. This product includes a fiber modem equivalent and WiFi router.~~

Note 2. WHOLESALE PON CONNECTION: These are the wholesale rates available to any approved ISP on the PUD network who wishes to purchase PON connections and resell them to end users.

- ~~Wholesale PON. PON Connection via ethernet port at the End User Premise. No WiFi, internet, or IP address included. Additional JPUD Network Transport or Internet Access required.~~
- ~~Wholesale PON LIPE~~
- ~~PON PORT (w/JPUD Internet and IP. No WiFi). PON connection via ethernet port at the End User Premises that includes routing to and from the Internet. Includes optical modem equivalent but no WiFi router.~~
- ~~PON PORT (w/JPUD Internet and Dedicated IP. No WiFi). PON connection via ethernet port at the End User Premises that includes routing to and from the Internet. JPUD will provide a permanent fixed IP address for end users over this connection. Includes optical modem equivalent but no WiFi router.~~
- ~~PON PORT (no internet, no IP, no WiFi). PON connection via ethernet port at the End User Premises that does not include an Internet connection, nor assignment of PUD-owned IP addresses, nor a WiFi router. If the ISP chooses this product, it must also buy Network Transport and possibly Colocation, and/or Internet Access. Includes optical modem equivalent.~~
- Low Income Program Eligible Rates (LIPE): Wholesale PON Connections serving End Users qualified by JPUD as eligible for Low Income Program rates. JPUD must provide verification before rate is applied. JPUD strongly encourages ISPs to match the discount provided in the Low Income Program Eligible rates.

Note 3. Network Transport. This is a lit Layer 2 fiber connection to a port on a JPUD Core Device. Network Transport requires an MRC and NRC charge per each End Point and per each Core ~~Device~~ Port utilized. End points require direct fiber connections and are not available over PON connections.

Core Ports may be utilized to aggregate services from multiple End Points or PON Connections. Network Transport connections are available ~~toas~~ retail ~~customer directly to businesses, as retail directly to government locations,~~ or on a wholesale basis to approved ISPs.

Originally Adopted Aug 15, 2023. Revisions Adopted September 5, 2023. New Revisions November 7, 2023

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JPUD BROADBAND NETWORK SCHEDULE OF RATES AND CHARGES

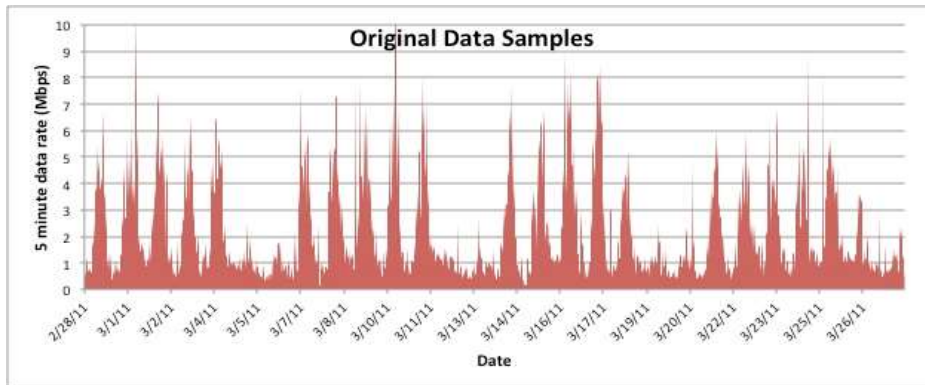
Note 4. Internet Access. This product can be purchased as a retail or wholesale product. ~~For all uses, the customer must also buy at least one Network Transport Connection.~~ There are separate rates for retail and, wholesale and government connections. Corresponding non-recurring engineering charge applies to each internet access connection.

There are two options for purchasing this product – dedicated or metered.

- **Dedicated.** With the dedicated product the customer or the ISP presubscribes to a specific broadband speed of their choosing (must be rounded to the nearest 100Mbps). The monthly recurring charge is determined by multiplying the subscribed speed (e.g., 500 Mbps) by the per megabit per second rate assigned to their customer class (i.e., retail, gov, wholesale). Service is delivered at or above the 95th percentile. A non-recurring engineering charge applies to each Internet Access connection.
- **Metered.** With the metered product the customer or the ISP subscribers will pay for actual peak internet usage for the month measured at the 95th percentile. Usage on the connection will be measured and billed at the 95th percentile of usage, as described below. A non-recurring engineering charge applies to each Internet Access connection.

Billing at the 95th Percentile

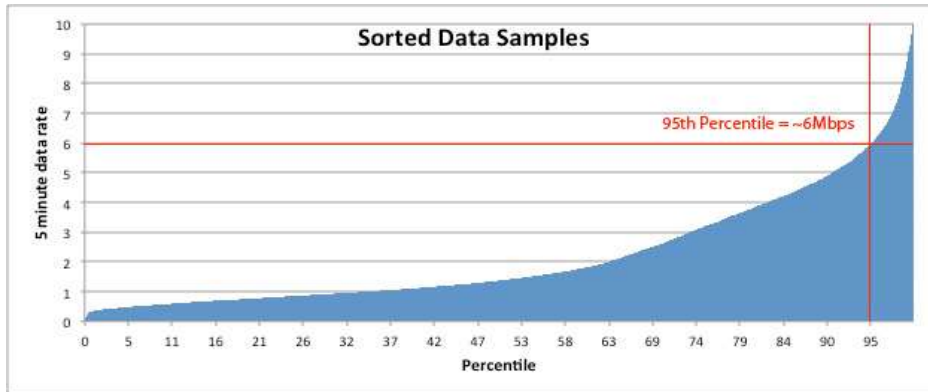
Over the course of the billing period, ISP data usage, measured in Mbps, is recorded in 5-minute intervals. At the end of the month these bandwidth recordings are sorted highest to lowest and the highest 5% of the recorded samples are removed. The ISP is then billed at the value on the published rate table that falls at the 95th percentile of bandwidth used.



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Originally Adopted Aug 15, 2023. Revisions Adopted September 5, 2023. New Revisions November 7, 2023

JPUD BROADBAND NETWORK SCHEDULE OF RATES AND CHARGES



Note 5. Legacy Rates. Legacy rates apply to any broadband connection utilizing network equipment tied to JPUD's Juniper core router. The District plans to eventually retire this network and doesn't plan on adding any new connections.

Any ISP using the legacy network will continue to be billed at the then current rates in place prior to the adoption of these rates, until such time as connections are cancelled or moved to the new JPUD Network being constructed in 2023 that will provide both PON and Active services.

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Originally Adopted Aug 15, 2023. Revisions Adopted September 5, 2023. [New Revisions November 7, 2023](#)

COMMUNICATION TRANSPORT SERVICES

RETAIL PON INTERNET

Internet + WiFi

Internet + WiFi Low income Program Enrolled (LIPE)

residential only				
	150/150 Mbps	1/1 Gbps	3/3 Gbps	5/5 Gbps
MRC	\$65	\$75	\$150	\$350
MRC	\$45	\$55	n/a	n/a

WHOLESALE PON CONNECTION

(requires internet access, network transport, or both)

Wholesale PON

Wholesale PON LIPE

residential only				
	150/150 Mbps	1/1 Gbps	3/3 Gbps	5/5 Gbps
MRC	\$54	\$62	\$128	\$306
MRC	\$44	\$52	n/a	n/a

NETWORK TRANSPORT

Does not include internet.

WHOLESALE NETWORK TRANSPORT

RETAIL NETWORK TRANSPORT

Core Port		End Point	
MRC	NRC	MRC	NRC
\$200	\$150	\$150	\$50
\$220	\$150	\$165	\$50

INTERNET ACCESS

DEDICATED PRODUCT (delivered at 95th Percentile)

WHOLESALE DEDICATED INTERNET

RETAIL DEDICATED INTERNET

MRC	NRC
Price/Mbps	
\$0.45	\$100
\$0.55	\$100

example MRCs:

mbps	dedicated	metered
1000	\$450.00	\$500.00
500	\$225.00	\$250.00
100	\$45.00	\$50.00
20	\$9.00	\$10.00
10	\$4.50	\$5.00
5	\$2.25	\$2.50

METERED PRODUCT (Billed at 95th Percentile)

WHOLESALE METERED INTERNET

RETAIL METERED INTERNET

MRC	NRC
Price/Mbps	
\$0.50	\$100
\$0.55	\$100

OTHER BROADBAND PRODUCTS

RETAIL MESH WIFI ROUTER RENTAL

TYPE	>1 Gig	1 Gig
MRC	\$20	\$10
RETAIL WIFI CONTROL APP	SmartBiz	Home
MRC	\$20	10
Dedicated IP (each)		
MRC	\$10	

RETAIL VOICE OVER INTERNET PROTOCOL (VOIP) TELEPHONE SERVICE

Local, long distance, and limited international telephone line with numerous features.

	RETAIL MRC
Basic Package	\$15
Premium Package	\$25
PUD Verified Low-Income Discount	-\$5
Full Business Solution	Request Quote

ADDITIONAL NETWORK CHARGES

To be discontinued

ALL CURRENT BILLED RATES APPLY THROUGH 12/31/24

NO NEW CONNECTIONS AVAILABLE

COLOCATION

charged per item per facility	MRC
Full Rack	\$400
Half Rack	\$250
One Quarter Rack	\$150
DC Power	\$18
Additional 20-amp AC circuits By request. Cost to be determined if available.	

FIBER LINE EXTENSION CHARGES

See Broadband tab of JPUD website for published maps of project areas.

AREA	W/n Take Rate	Past Take Rate	Past Footage Limit
UNFUNDED SERVICE ZONE	All construction charges billed to customer.	All construction charges billed to customer.	All construction charges billed to customer.
GRANT FUNDED PROJECT AREAS	No charge to eligible customers for fiber construction and equipment installation. Limited to ~1000 ft.	\$750 to eligible customers for fiber construction and equipment installation. Limited to ~1000 ft.	A portion of construction charges beyond 1100 ft billed to customer.
DESIGNATED AREAS ADJACENT TO GRANT PROJECTS	\$750 to eligible customers for fiber construction and equipment installation. Limited to ~500 ft.	n/a	A portion of construction charges beyond 550 ft billed to customer.
BUSINESS DISTRICT LOAN PROJECT AREAS (Requires UBI#)	\$1,200 to eligible customers for fiber construction and equipment installation. Limited to ~500 ft.	n/a	A portion of construction charges beyond 550 ft billed to customer.

LABOR CHARGES

Applies to any requested work not included in installation, or for work on non PUD facilities

DURING OFFICE HOURS	\$150 per hour	30 minutes minimum
<i>8am to 4:30pm, Monday through Friday, excluding holidays.</i>		
AFTER HOURS	\$200 per hour	1hr. minimum
<i>4:30pm to 8am, Monday through Friday and anytime weekends and holidays.</i>		

COMMUNICATION TRANSPORT SERVICES

RETAIL PON INTERNET

Internet + WiFi

Internet + WiFi Low income Program Enrolled (LIPE)

residential only				
	150/150 Mbps	1/1 Gbps	3/3 Gbps	5/5 Gbps
MRC	\$65	\$75	\$150	\$350
MRC	\$45	\$55	n/a	n/a

WHOLESALE PON CONNECTION

(requires internet access, network transport, or both)

Wholesale PON

Wholesale PON LIPE

residential only				
	150/150 Mbps	1/1 Gbps	3/3 Gbps	5/5 Gbps
MRC	\$54	\$62	\$128	\$306
MRC	\$44	\$52	n/a	n/a

NETWORK TRANSPORT

Does not include internet.

WHOLESALE NETWORK TRANSPORT

RETAIL NETWORK TRANSPORT

Core Port		End Point	
MRC	NRC	MRC	NRC
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INTERNET ACCESS

DEDICATED PRODUCT (delivered at 95th Percentile)

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RETAIL DEDICATED INTERNET

MRC	NRC
Price/Mbps	
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\$0.55	\$100

METERED PRODUCT (Billed at 95th Percentile)

WHOLESALE METERED INTERNET

RETAIL METERED INTERNET

MRC	NRC
Price/Mbps	
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\$0.55	\$100

OTHER BROADBAND PRODUCTS

RETAIL MESH WIFI ROUTER RENTAL

TYPE	>1 Gig	1 Gig
MRC	\$20	\$10
RETAIL WIFI CONTROL APP	SmartBiz	Home
MRC	\$20	10

Dedicated IP (each)

MRC	\$10
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Basic Package	\$15
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Full Business Solution	Request Quote

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To be discontinued

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NO NEW CONNECTIONS AVAILABLE

COLOCATION

charged per item per facility		MRC
Full Rack		\$400
Half Rack		\$250
One Quarter Rack		\$150
DC Power		\$18
Additional 20-amp AC circuits		By request. Cost to be determined if available.

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See Broadband tab of JPUD website for published maps of project areas.

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DESIGNATED AREAS ADJACENT TO GRANT PROJECTS	\$750 to eligible customers for fiber construction and equipment installation. Limited to ~500 ft.	n/a	A portion of construction charges beyond 550 ft billed to customer.
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LABOR CHARGES

Applies to any requested work not included in installation, or for work on non PUD facilities

DURING OFFICE HOURS	\$150 per hour	30 minutes minimum
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8am to 4:30pm, Monday through Friday, excluding holidays.

AFTER HOURS	\$200 per hour	1hr. minimum
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4:30pm to 8am, Monday through Friday and anytime weekends and holidays.

Note 1. RETAIL PON CONNECTION: These rates are available for a shared best-effort connection on the PON network. These rates are only available for direct service to retail customers. There are three sets of rates:

- Internet + WiFi. This product includes a fiber modem equivalent and WiFi router. The end-user may not resell this product. The 150/150 Mbps product is limited to residential customers.
- Internet + WiFi Low Income Program Eligible (LIPE). These rates include a discount and are available only to households who have applied for and been approved to receive JPUD Low Income Program Rates. This product includes a fiber modem equivalent and WiFi router. The end-user may not resell this product.

Note 2. WHOLESALE PON CONNECTION: These are the wholesale rates available to any approved ISP on the PUD network who wishes to purchase PON connections and resell them to end users.

- Wholesale PON. PON Connection via ethernet port at the End User Premise. No WiFi, internet, or IP address included. Additional JPUD Network Transport or Internet Access required.
- Wholesale PON LIPE. Wholesale PON Connections serving End Users qualified by JPUD as eligible for Low Income Program rates. JPUD must provide verification before rate is applied. JPUD strongly encourages ISPs to match the discount provided in the Low Income Program Eligible rates.

Note 3. Network Transport. This is a lit Layer 2 fiber connection to a port on a JPUD Core Device. Network Transport requires an MRC and NRC charge per each End Point and per each Core Port utilized. End points require direct fiber connections and are not available over PON connections.

Core Ports may be utilized to aggregate services from multiple End Points or PON Connections. Network Transport connections are available to retail customer or on a wholesale basis to approved ISPs.

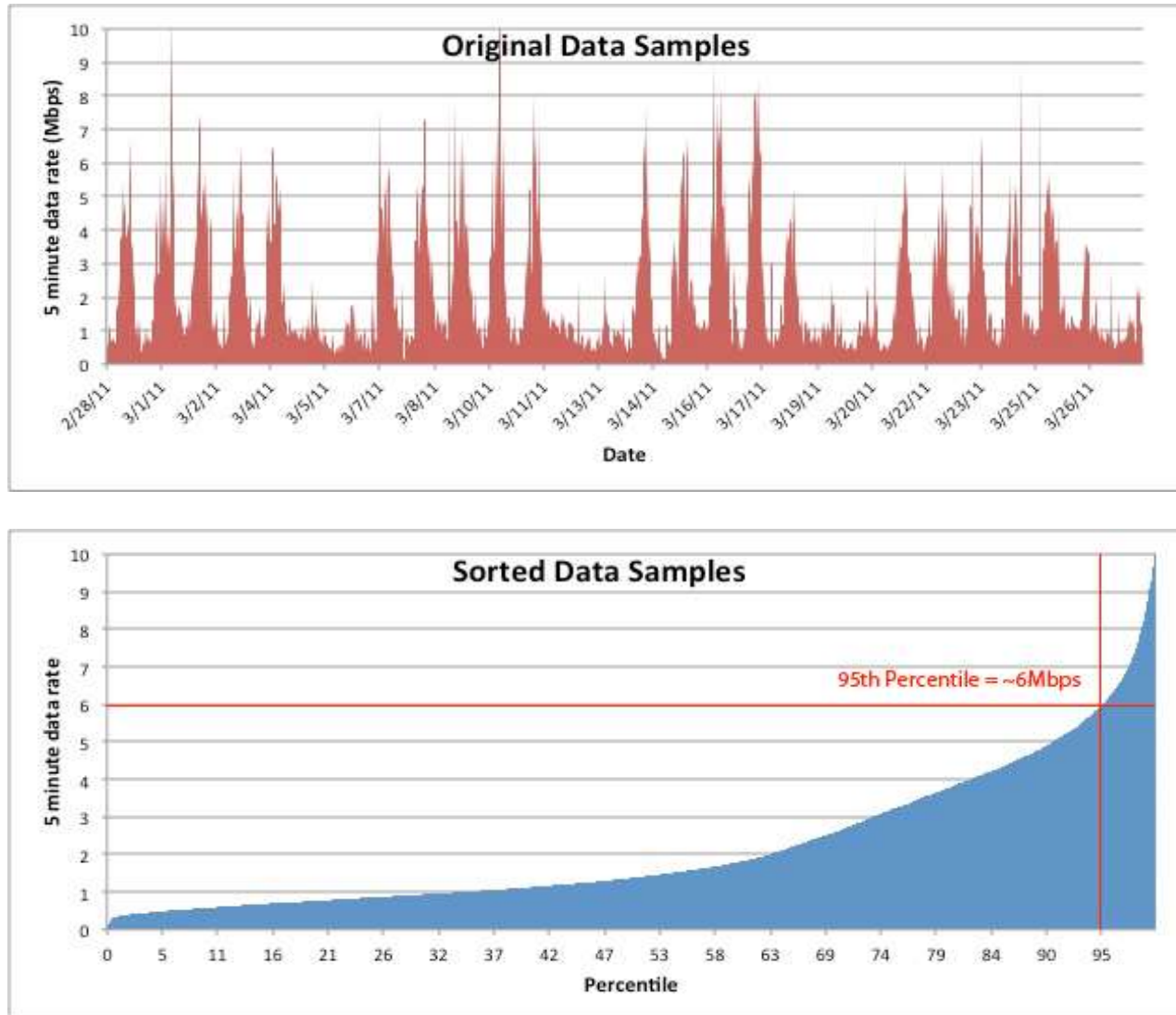
Note 4. Internet Access. This product can be purchased as a retail or wholesale product. There are separate rates for retail and wholesale connections. Corresponding non-recurring engineering charge applies to each internet access connection.

There are two options for purchasing this product – dedicated or metered.

- Dedicated. With the dedicated product the customer or the ISP presubscribes to a specific broadband speed of their choosing (must be rounded to the nearest 100Mbps). The monthly recurring charge is determined by multiplying the subscribed speed (e.g., 500 Mbps) by the per megabit per second rate assigned to their customer class (i.e., retail, wholesale). Service is delivered at or above the 95th percentile. A non-recurring engineering charge applies to each Internet Access connection.
- Metered. With the metered product the customer or the ISP subscribers will pay for actual peak internet usage for the month measured at the 95th percentile. Usage on the connection will be measured and billed at the 95th percentile of usage, as described below. A non-recurring engineering charge applies to each Internet Access connection.

Billing at the 95th Percentile

Over the course of the billing period, ISP data usage, measured in Mbps, is recorded in 5-minute intervals. At the end of the month these bandwidth recordings are sorted highest to lowest and the highest 5% of the recorded samples are removed. The ISP is then billed at the value on the published rate table that falls at the 95th percentile of bandwidth used.



Note 5. Legacy Rates. Legacy rates apply to any broadband connection utilizing network equipment tied to JPUD's Juniper core router. The District plans to eventually retire this network and doesn't plan on adding any new connections.

Any ISP using the legacy network will continue to be billed at the then current rates in place prior to the adoption of these rates, until such time as connections are cancelled or moved to the new JPUD Network being constructed in 2023 that will provide both PON and Active services.

PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT for Consultant services is between Jefferson Public Utility District ("District") and Discovery Bay Group LLC ("Consultant"),

Whereas, Consultant has successfully provided organizational design, management development, emergency management, and related services to the District under a contract dated November 7, 2023 and;

Whereas, prior to said contract, Consultant successfully provided similar service to Puget Sound Energy for approximately 45 years, and;

Whereas, the District's procurement manual provides that the District may enter into a contract with a Consultant, without first obtaining statements of qualifications, for human resource advisory services, or with a consultant that has successfully provided a service for other utilities who specialize in a specific need of the District, or who has a history of successfully providing service to the District, and;

Whereas, the District desires Consultant to provide work in the areas of local storm management and preparation, human resources and management development, communications, facilitation and support of the Citizens Advisory Board, organizational design, electrical operations and budget planning, and other similar work, intra agency planning, represent the PUD with the EOC and Multi Agency Planning Group, and other areas within Consultant's area of expertise, and;

Whereas Consultant desires to provide such services as described herein,

THEREFORE, BE IT RESOLVED THAT THE DISTRICT GENERAL MANAGER IS AUTHORIZED TO ENTER INTO THIS AGREEMENT ON BEHALF OF THE DISTRICT UNDER THE FOLLOWING TERMS AND CONDITIONS:

1. Scope of Consultant Services. Consultant shall perform the services described in the scope of work attached as Attachment A. If specified in Attachment A, the services shall be performed pursuant to task orders issued by District.
2. Compensation and Payment.
 - a. District shall pay Consultant for the services as indicated below (check one):

X Fixed fee, including all services, costs, and taxes, in the amount of \$5500.00 per month; or

Time and materials based on the rates described in Attachment B, not to exceed \$ _____ or

Other, an amount not to exceed \$ _____. See Attachment B.
 - b. Consultant shall submit a monthly billing for all services in a format reasonably satisfactory to District, which will include activities and work performed by Consultant for the billing period in which payment is requested. District shall pay the invoices within thirty (30) days of receipt, except as to any disputed amounts.
3. Schedule of Work. Consultant shall commence services upon receipt of written notice from District to do so keep the District apprised of progress at intervals of not less than every 30 days, or more frequently as requested by the District.
4. Subcontractors. Consultant shall not subcontract or assign any portion of the services covered by this contract without prior written approval of District.

5. Changes. District may, from time to time, authorize in writing changes or modifications in the scope of services to be performed under this contract. The compensation for the changes or modifications, whether a decrease or increase, shall be on the same terms and conditions as stated previously in this contract, or pursuant to terms and conditions mutually agreed to by the parties. District shall compensate Consultant only for services performed or costs incurred that are within the scope of services authorized by this contract, or any modifications to the contract in accordance with this section.

6. Indemnification. The Consultant shall protect, defend, indemnify and save harmless the District, its officers, employees and agents from any and all costs, claims, injuries, damages, suits, losses or liabilities of any nature, including attorney's fees, arising out of or in connection with the negligent acts or omissions of the Consultant, its officers, employees and agents in performing this contract, except for injuries and damages caused by the sole negligence of the District.

The District shall protect, defend, indemnify and save harmless the Consultant, its officers, employees and agents from any and all costs, claims, injuries, damages, suits, losses or liabilities of any nature, including attorney's fees, arising out of or in connection with the negligent acts or omissions of the District, its officers, employees and agents in performing this contract, except for injuries and damages caused by the sole negligence of the Consultant.

7. Ownership and Use of Documents. All records, files, drawings, specifications, data, information, materials, reports, memoranda and other documents produced or prepared by consultant in connection with the services rendered under this contract ("Documents"), whether finished or not, shall be the property of District. Upon request, Consultant shall forward Documents to District in hard copy and in digital format that is compatible with District's computer software programs. If District uses the Documents for purposes other than those intended in this contract, without written permission of Consultant, District shall do so at its sole risk. Consultant understands all documents prepared for, or in connection with, Consultant's work may be subject to disclosure under the Washington Public Records Act.

8. Termination. This contract may be terminated by either party upon thirty (30) days written notice.

9. Dispute Resolution.

- a. Mediation. If any dispute, controversy, or claim arises out of or relates to this contract, the parties agree first to try to settle the dispute by non-binding mediation with the assistance of a recognized professional mediation service. The parties shall bear equally all expenses, exclusive of attorneys' fees, associated with the mediation.

Exhibit A—Scope of Work

- ? Provide ongoing consulting support and recommendations for completion of PUD organizational and operational annual goals and work plans. Support areas include organizational structure, departmental goals, recommendations and active support for work related projects as assigned.
- ? Provide ongoing consulting support and recommendations on activities, meetings, and projects the PUD Commissioners are working on.
- ? Provide consulting support and recommendations for all staff and BOC related activities including meetings, assigned projects, and the development of reports when requested.
- ? Provide ongoing liaison and coordination support for all external agencies conducting business with the PUD to also include activities with electricians, builders, and dirt contractors.
- ? Provide project management for the design and construction of new facilities at the Operations Center. Includes communications, reports, and recommendations during the project.
- ? Provide lead for national search for the hiring of a new PUD General Manager. Includes working with the search agency, communications and recommendations to the BOC and GM. Includes providing active support for the new GM on departmental goals and objectives moving forward.
- ? Provide lead activities for the development and implementation of a plan to surplus and get sold properties owned by the PUD under the direction of the GM and Board of Commissioners. Includes working with external agencies to assist in development of marketing, sale, and close of properties.
- ? Represent the PUD as a qualified member of Jefferson Emergency Operation Center. Includes active support for EOC planning, training, and incident management. Provide coordination between EOC, 911 call center, and the PUD during incident openings.
- ? Represent the PUD with activities of Jefferson Department of Emergency Management. Includes assistance for training the general public and working with associated agencies. Includes development of joint PUD and Emergency Management operational plans and updates. Also involved providing ongoing support to PUD employees involved in joint plans.
- ? Act as the Board of Commissioners representative to the Jefferson County Citizens Advisory Board. Includes but not limited to logistical support for the CAB, agendas, facilitation, consul, and administrative support for both the CAB and sub committees.
- ? Active as a representative of the Jefferson Fire Chiefs Association. Includes active support of ongoing work for the development of better coordination and communications during normal work and incidents that require PUD involvement.

- ❑ Provide ongoing support and recommendation on PUD organization and employee development activities as assigned.

b. Litigation. Thereafter, any dispute, controversy, or claim not resolved by mediation shall be resolved by litigation with venue in Jefferson County. The laws of the State of Washington shall govern this contract.

10. Effective Date. The effective date of this contract shall be the date that the contract is signed by an authorized representative of District.

11. Independent Contractor. Consultant is and shall be always during the term of this contract an independent contractor.

12. Compliance with Laws. Consultant shall comply with all federal, state and local laws, ordinances, regulations, and rules applicable to the services to be performed under this contract.

13. Term of Agreement; renewal. This Agreement shall be for a term of twelve (12) months.

JEFFERSON COUNTY PUD

DISCOVERY BAY GROUP, LLC

By:

Kevin Streett _____
Assistant Manager

By: _____

Don McDaniel _____
Owner/Member

Professional Services Agreement

THIS AGREEMENT is entered into between the **Discovery Bay Group L.L.C.**, hereinafter referred to as the "Contractor" and Public Utility District #1 of Jefferson County, a Washington State PLLC, hereinafter referred to as "JPUD" in consideration of the mutual benefits, terms, and conditions hereinafter specified.

1. **Project Designation.** **Discovery Bay Group L.L.C.** is retained by **JPUD** to provide facilitation, planning, and communications consulting services to the **JPUD**.
2. **Consultant Qualification.** **Discovery Bay Group L.L.C.** warrants that it has the required skills to perform the work specified in this agreement. Discovery Bay Group is uniquely qualified to provide these services for the next year as a result of their history with both the **PUD** and **PSE** and the electrical utility's in Eastern Jefferson County for the past 20 years.
3. **Scope of Services.** **Discovery Bay Group L.L.C.** shall provide the services delineated within the Scope of Services, attached, which shall expressly include the requirement that the consultant shall submit to the **JPUD** reports on a monthly basis regarding fulfillment of the specified tasks.
4. **Time and Duration of Agreement.** This contract shall be for the period 1 February, 2014 through 31 January 2015, unless otherwise terminated (see provision 12 below.)
5. **Compensation.** **Discovery Bay Group L.L.C.** shall be compensated at a rate of \$ 60 dollars an hour not to exceed \$1500 dollars in any one month for services to be provided under this agreement, as follows:
 - a. Facilitation of the **PUD** Citizen Advisory Board as needed by the Board.
 - b. Assistance in the development of the **PUD's** storm management plan.
 - c. Assistance in the development of the **PUD's** strategic plan
 - d. Development of **PUD** communications practices and procedures.
6. **Compliance with laws.** **Discovery Bay Group L.L.C.**, in performing the services contemplated by this agreement, faithfully observe and comply with all federal,

ATTACHMENT A

Consultant Requirements

- 1. Facilitation for the Citizen Advisory Board. As long as required provide facilitation services for the Citizen Advisory Board. This generally entails development of a an agenda, ensuring notice to the local press, lining up minute taker, and physically facilitation of the meeting. Currently once a month.**
- 2. Communications and outreach. Working with PUD staff to develop communications for PUD customers, whether written, or electronic.**
- 3. Strategic plan. Facilitation of PUD's development of its strategic goals and plans to obtain those goals. Development of a series of meetings and work sections to develop PUD strategic goals**
- 4. Development of PUD storm management procedures, particularly communications with local press and other organizations during major events.**

state, and local laws, ordinances and regulations applicable to the services to be rendered under this agreement.

7. Hold Harmless and Indemnification. **Discovery Bay Group L.L.C.,** shall indemnify, defend and hold harmless the **JPUD**, its officers, agents, elected officials and employees, from and against any and all claims, losses or liability, or any portion thereof, including attorneys' fees and costs, arising from any acts, omissions or in any way related to the performance of this contract by **Discovery Bay Group L.L.C..**
8. Independent Contractor. **Discovery Bay Group L.L.C.** and the **JPUD** agree that is an independent contractor with respect to the services provided pursuant to this agreement. Nothing in this agreement shall be considered to create the relationship of employer and employee between the parties hereto. **Discovery Bay Group L.L.C.** shall not be entitled to any benefits accorded **JPUD** employees by virtue of the services provided under this agreement. The **JPUD** shall not be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the State Industrial Insurance program, otherwise assuming the duties of an employer with respect to **Discovery Bay Group L.L.C..**
9. Assignment. **Discovery Bay Group L.L.C.** shall not sublet or assign any of the services covered by this agreement without the expressed written consent of the **JPUD**.
10. Drug-Free Workplace Policy. **JPUD** has adopted a Drug-Free Workplace Policy that the workplace will be a drug free environment conducive to conducting the **JPUD**'s business free from unlawful manufacture, distribution, dispensing, possession or use of controlled substances. This policy applies to **JPUD** Commissioners, **JPUD** employees, and contractors conducting business on **JPUD** property.
11. Equal Opportunity Policy. All persons or entities performing work for the **JPUD** shall provide equal opportunity to all of its employees and applicants for employment and assure that there is no discrimination on the basis of race, color, region, national origin, sex, sexual orientation, age, marital status, or physical disability unless based upon a bona fide occupational qualification. All persons or entities performing services for the **JPUD** must insure that the foregoing extend to all areas of employment and to all relations with employees including recruitment, selection, placement, compensation, promotion and transfer, training, daily working conditions, awards and benefits, and all other terms and conditions of employment as provided for in state and national laws. **Discovery Bay Group L.L.C.** hereby agrees to abide by applicable regulations during the course of this agreement.

- 12. Termination.** It is agreed that the JPUD has the right to terminate this agreement at any time by giving ten (10) days written notice.
- 13. Integrated Agreement.** This agreement together with attachments or addenda represents the entire and integrated agreement between the **Discovery Bay Group L.L.C.** and JPUD and supersedes all prior negotiations, representations, or agreements written or oral. This agreement may be amended only by written instrument signed by both **Discovery Bay Group L.L.C.** and JPUD.

DATED this 7th day of **November, 2023**

Discovery Bay Group L.L.C.

PUD#1 of Jefferson County

Don McDaniel, President

Kevin Streett, Assistant Manager

Approved as to Form:

_____Attorney



AGENDA REPORT

DATE: November 7, 2023
TO: Board of Commissioners
FROM: Melanie Des Maris
RE: Non-Rep Salary Update

Review of the revised Non-Rep Salary Update.

Motion to approve the updated information.

Exhibit "A"

Updated as of 11/7/2023

Titles and Bi-weekly Salary Ranges for Non-Represented Employees as of June, 2019

Title	% from	Low	Mid	High
Executive Assistant/Records	40%			
Bi-weekly		\$2,357	\$3,300	\$4,620
Hourly		\$29.46	\$41.25	\$57.75
Annual		\$61,286	\$85,800	\$120,120
Human Resources Manager	30%			
Bi-weekly		\$2,300	\$4,000	\$4,300
Hourly		\$28.75	\$49.61	\$53.75
Annual		\$80,000	\$104,000	\$135,200
Human Resources Coordinator	40%			
Bi-weekly		\$2,357	\$3,300	\$4,620
Hourly		\$29.46	\$41.25	\$57.75
Annual		\$61,286	\$85,800	\$120,120
Communications Coordinator	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Records Management Coordinator	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Financial Services Coordinator	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Financial Services Manager I	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Financial Services Manager II	40%			
Bi-weekly		\$2,887	\$4,042	\$5,658
Hourly		\$36.09	\$50.52	\$70.73
Annual		\$75,060	\$105,084	\$147,117
Financial Services Manager III	40%			
Bi-weekly		\$3,631	\$5,083	\$7,117
Hourly		\$45.39	\$63.54	\$88.96
Annual		\$94,405	\$132,167	\$185,033
Finance Director	40%			
Bi-weekly		\$5,083	\$6,100	\$7,320
Hourly		\$63.54	\$76.25	\$76.25
Annual		\$132,167	\$158,600	\$190,320
Controller/Accountant	40%			
Bi-weekly		\$2,500	\$3,500	\$4,900
Hourly		\$31.25	\$43.75	\$61.25

	Annual		\$65,000	\$91,000	\$127,400
Accounting Specialist	40%				
	Bi-weekly		\$2,143	\$3,000	\$4,200
	Hourly		\$26.79	\$37.50	\$52.50
	Annual		\$55,714	\$78,000	\$109,200
Customer Service Manager	30%				
	Bi-weekly		\$2,300	\$3,500	\$4,300
	Hourly		\$28.75	\$43.75	\$53.75
	Annual		\$70,000	\$91,000	\$118,300
Information Technology Manager	30%				
	Bi-weekly		\$2,300	\$3,500	\$4,300
	Hourly		\$28.75	\$43.75	\$53.75
	Annual		\$70,000	\$91,000	\$118,300
Info Technology Support Technician	40%				
	Bi-weekly		\$1,714	\$2,400	\$3,360
	Hourly		\$21.43	\$30.00	\$42.00
	Annual		\$44,571	\$62,400	\$87,360
Water Resource Manager	30%				
	Bi-weekly		\$2,769	\$3,600	\$4,680
	Hourly		\$34.62	\$45.00	\$58.50
	Annual		\$72,000	\$93,600	\$121,680
Energy Efficiency Specialist	40%				
	Bi-weekly		\$1,786	\$2,500	\$3,500
	Hourly		\$22.32	\$31.25	\$43.75
	Annual		\$46,429	\$65,000	\$91,000
Staking Engineer	40%				
	Bi-weekly		\$2,286	\$3,200	\$4,480
	Hourly		\$28.57	\$40.00	\$56.00
	Annual		\$59,429	\$83,200	\$116,480
Senior Electrical Engineer	30%				
	Bi-weekly		\$3,846	\$5,000	\$6,500
	Hourly		\$48.08	\$62.50	\$81.25
	Annual		\$100,000	\$130,000	\$169,000
Electrical Operations Superintendent	30%				
	Bi-weekly		\$3,846	\$5,000	\$6,500
	Hourly		\$48.08	\$62.50	\$81.25
	Annual		\$100,000	\$130,000	\$169,000
Operations Manager	30%				
	Bi-weekly		\$3,846	\$5,000	\$6,500
	Hourly		\$48.08	\$62.50	\$81.25
	Annual		\$100,000	\$130,000	\$169,000
Water Operations Director	20%				
	Bi-weekly		\$4,583	\$5,500	\$6,600
	Hourly		\$57.29	\$68.75	\$82.50
	Annual		\$119,167	\$143,000	\$171,600
GIS Dispatching	40%				
	Bi-weekly		\$2,143	\$3,000	\$4,200

	Hourly	\$26.79	\$37.50	\$52.50
	Annual	\$55,714	\$78,000	\$109,200
Operations Assistant	40%			
	Bi-weekly	\$2,357	\$3,300	\$4,620
	Hourly	\$29.46	\$41.25	\$57.75
	Annual	\$61,286	\$85,800	\$120,120
Special Projects	40%			
	Bi-weekly	\$2,214	\$3,100	\$4,340
	Hourly	\$27.68	\$38.75	\$54.25
	Annual	\$57,571	\$80,600	\$112,840
Service Director	20%			
	Bi-weekly	\$5,000	\$6,000	\$7,200
	Hourly	\$62.50	\$75.00	\$90.00
	Annual	\$130,000	\$156,000	\$187,200
Power Director	20%			
	Bi-weekly	\$5,000	\$6,000	\$7,200
	Hourly	\$62.50	\$75.00	\$90.00
	Annual	\$130,000	\$156,000	\$187,200
Broadband Manager	30%			
	Bi-weekly	\$2,300	\$3,500	\$4,300
	Hourly	\$28.75	\$43.75	\$53.75
	Annual	\$70,000	\$91,000	\$118,300
Projects Manager	20%			
	Bi-weekly	\$2,300	\$3,500	\$4,300
	Hourly	\$28.75	\$43.75	\$53.75
	Annual	\$70,000	\$91,000	\$118,300
Contracts Specialist	30%			
	Bi-weekly	\$2,357	\$3,300	\$4,620
	Hourly	\$29.46	\$41.25	\$57.75
	Annual	\$61,286	\$85,800	\$120,120
Administrative Assistant				
	Bi-weekly	\$2,357	\$3,300	\$4,620
	Hourly	\$29.46	\$41.25	\$57.75
	Annual	\$61,286	\$85,800	\$120,120
Network Engineer				
	Bi-weekly	\$3,461.53	\$4,423.07	\$5,384.61
	Hourly	\$43.26	\$55.28	\$67.30
	Annual	\$90,000	\$115,000	\$140,000
Digital Communications Specialist				
	Bi-weekly	\$2,028	\$2,360	\$2,692
	Hourly	\$25.35	\$29.50	\$33.65
	Annual	\$52,744	\$61,372	\$70,000
SCADA/Engineer II				
	Bi-weekly	\$3,462	\$4,423	\$5,384.61
	Hourly	\$43.26	\$55.28	\$67.30
	Annual	\$90,000	\$115,000	\$140,000
Water Superintendent				

	Bi-weekly	\$3,846	\$4,615	\$5,576.92
	Hourly	\$48.08	\$57.69	\$69.71
	Annual	\$100,000	\$120,000	\$145,000
Engineering & Water Director				
	Bi-weekly	\$4,615	\$5,769	\$6,730.77
	Hourly	\$57.69	\$72.11	\$84.13
	Annual	\$120,000	\$150,000	\$175,000
Joint Utility Specialist				
	Bi-weekly	\$3,269.23	\$3,846.15	\$4,423.00
	Hourly	\$40.86	\$48.07	\$55.28
	Annual	\$85,000	\$100,000	\$115,000
Assistant General Manager				
	Bi-weekly	\$5,674.46	\$7,100.53	\$8,526.65
	Hourly	\$70.93	\$88.75	\$106.58
	Annual	\$147,536	\$184,614	\$221,693
Vegetation and Permitting Specialist				
	Bi-weekly	\$3,269	\$4,134.61	\$5,000
	Hourly	\$40.86	\$51.68	\$62.50
	Annual	\$85,000	\$107,500	\$130,000
Fiber Engineer				
	Bi-weekly	\$5,674.46	\$7,100.53	\$8,526.65
	Hourly	\$70.93	\$88.75	\$106.58
	Annual	\$147,536	\$184,614	\$221,693
Safety Manager				
	Bi-weekly	\$3,990.30	\$5,148.00	\$6,305.00
	Hourly	\$49.87	\$64.35	\$78.82
	Annual	103,748	133,848	163,948