

ATTACHMENT A
RF METER OPT-OUT POLICY



1. PURPOSE

- A. To enable PUD customer-owners to have existing RF Transmitting Meters changed to a Non-RF Transmitting Meter
- B. All residential customer-owners have or will receive a RF-Transmitting Meter, also known as an Automatic Meter Reading (AMR) meter, unless they elect to opt-out. Customer-owners electing to opt-out will be provided either a Non-RF Transmitting Digital or a Non-RF Transmitting Analog Meter.

2. DEFINITIONS

- A. AMR: Automatic Meter Reading. AMR meters collect and transmit power usage data through a one-way transmitter to the PUD's data collection system.
- B. Non-RF Transmitting Solar Net Metering Digital Meter: A solid state digital meter that collects electrical usage information, is programmable and bi-directional and has no RF transmitting module.
- C. Non-RF Transmitting Digital Meter: A solid state digital meter that collects electrical usage information and has no RF transmitting module.
- D. Non-RF Transmitting Analog Meter: An electromechanical meter that collects electrical usage information and has no RF Transmitting module.
- E. RF: Radio Frequency.
- F. PUD: Jefferson County Public Utility District No. 1.
- G. Customer: Any person, firm, corporation, government agency, or other legal entity who uses, has used, or has contracted for electrical service from the PUD. The PUD is a locally owned public power agency, and customers are referred to as "customer-owners."
- H. Property Owner: Individual or entity, jointly or severally in possession of title for land or a building in whom all or any part of legal title is owned, in any form allowed by state law.

I. Non-Property Owner Customer-Owner (i.e., tenant): Customer-owner who does not own title or have legal ownership interest in the property receiving service.

3. **RF TRANSMITTING METER OPT-OUT POLICY**

A. Evaluation

i. The PUD reserves the right to evaluate and revise this Policy and Procedure, its fees and rates, and procedural changes, at any time.

B. Eligibility

i. Residential customer-owners receiving single-phase electric service, per Rate Schedule 7, are eligible to opt-out of having an RF Transmitting Meter unless otherwise noted below.

ii. Commercial, industrial, and municipal Customers are not eligible to opt-out. Commercial, industrial, and municipal customers have electricity service including equipment ratings and meter locations that do not lend themselves to manual read, non-RF transmitting meters and efficient manual meter reading process.

iii. If a customer-owner is disconnected for non-payment they are not eligible to opt-out for a period of one (1) year. After paying on-time for one year, such customer-owners will qualify for the Opt-Out program.

iv. If a customer owner is found to have committed illegal modifications to their meter including but not limited to unauthorized current diversion, they are ineligible to opt-out.

v. Single-phase residential solar net metering customer-owners are eligible to opt out. Because programmable bi-directional solar digital meters are more expensive than Non-RF Transmitting Digital and Analog Meters, an additional fee will apply.

vi. Non-Property Owner Customer-Owners who wish to opt-out must receive permission from the Property Owner of their residence to

participate in the Opt-Out program. The Property Owner's signature on the Opt-Out application will satisfy this requirement.

vii. Customer-owners who choose to participate in this Opt-Out program, because their meters will not transmit usage data to the PUD, will not be able to utilize the PUD's customer portal information showing the customer's power usage data.

viii. The meter base must be on the outside of the customer-owner's building and accessible to the PUD for manual meter reading to be eligible to opt-out. If the meter-base must be relocated to the outside of the building, the customer-owner will agree to cooperate with the PUD to provide a reasonable location for the meter base. Such meter base relocation costs will be the customer-owner's responsibility.

C. Cost Recovery – Monthly Fee

i. An Opt-Out fee of \$5 per month shall be collected, through the customer-owner's monthly bill, to offset the associated costs to the PUD for installation, operation, reads and maintenance of Non-RF Transmitting Meters.

ii. The \$5 per month fee will be waived if the customer-owner has registered and qualified for the PUD's low-income program(s).

iii. Customer-owners requiring Non-RF Transmitting Solar Net Metering Digital Meters shall be charged a one-time \$75 fee for its installation.

4. **RESPONSIBILITIES**

A. The PUD will be responsible for conducting and recording meter reads.

B. Customer-owners who opt-out shall maintain the PUD's access to the property's meter(s) to enable manual reads by the PUD. A customer-owner's failure to maintain access may result in non-compliance actions, up to and including disconnection of service.

C. The Property Owner owns the meter base (where the meter connects to the building) and is responsible for maintenance of the meter base.

D. The PUD owns the meter (all types) and is responsible for providing and maintaining a functioning meter.

E. Eligible customer-owners will select between a Non-RF Transmitting Digital Meter or a Non-RF Transmitting Analog Meter. Solar net metering customer-owners are required to utilize a Non-RF Transmitting Solar Net Metering Digital Meter that is programmable and bi-directional, due to the multiple data reads necessary for each billing cycle (including power purchased, power sold back, net power utilized). The manufacturer, make, and model of the Non-RF Transmitting Meters utilized by the PUD is at the sole discretion of the PUD.

5. **PROCEDURE**

A. Eligible customer-owners who wish to opt-out shall do so by submitting a completed opt-out application

B. Non-Property Owner Customer-Owners applying to opt-out must provide consent from the Property Owner with their completed Opt-Out application. The Property Owner's signature on the Opt-Out application will satisfy this requirement.

C. If a Property Owner and their Non-Property Owner Customer tenant disagree about whether to opt-out, the Property Owner's decision is final.

D. Customer-owners who opt-out will not be charged an installation fee for the first meter changeout.

E. If a customer-owner who has previously opted out moves from their current location to a new location that has a RF-Transmitting Meter, the customer-owner will be required to submit a new Opt-Out application and will pay a one-time fee of \$60 to install a manually read meter.

6. **APPLICATION COMPLETION**

A. Incomplete applications will not be processed.

7. **APPENDIX**

A. Opt-Out Application Form



RF Transmitting Meter Opt-Out Application

Customer Information

Name on Bill:	Phone:
Mailing Address:	Account #:
Service Address:	

PUD staff must have unrestricted access to the meter, i.e. no meters inside enclosures and no animal concerns.

The following fee applies for this option:

- An Opt-Out Fee of \$5 will be added to your monthly bill
- There is no Meter and Installation Fee for the first exchange on residential meters.
- Solar Net Meter installation Fees for the meter exchange is \$75.

By signing below, I agree that I am a named, authorized member on the account listed above. Further I am indicating that I want to Opt-Out of having the PUD's current RF Transmitting Meter (also known as an Automatic Meter Reading or AMR Meter) and agree to the Opt-Out Fee of \$5 per month which is necessary for non-transmitting meters. I understand that if the fees are unpaid, an AMR Meter will be re-installed at my location, and all disconnection policies will apply. I have read, understand and agree to the PUD's RF Transmitting Meter Opt-Out Policy.

Non-Property Owners who wish to opt-out of the Metering Program must have this form signed by the legal Property Owner.

X _____
Customer Signature **Date**

X _____
Property Owner Signature **Date**

Meter selection, check one:

Non-RF Transmitting Analog Meter

Non-RF Transmitting Digital Meter

Programmable Bidirectional Solar Net Metering Digital Meter _____

For Official Use Only:	
Date Received:	Date Meter Changed:
Manual Read Charge Added in CIS:	

Hand deliver completed apps to the PUD's Customer Service Office at 310 Four Corners Rd. Please bring proper ID. If you wish to mail (to Jefferson County PUD, 310 Four Corners Rd, Port Townsend WA 98368) or email the app (to customerservice@jeffpud.org), please include copies of two forms of ID in order for staff to process the application.