

Regular Meeting Agenda

Board of Commissioners

Tuesday, May 2, 2023 3:00 PM

310 Four Corners Rd.

Port Townsend, WA 98368

and online via Zoom



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use *6 to mute or unmute. *9 to raise a hand to request to begin speaking.

Page

1. Call to Order

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. In person attendance will be limited to provide sufficient space and masking is encouraged. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Agenda Review

Recommended Action: Approve a Motion to adopt agenda as presented

3. Executive Session

Per RCW 42.30.110 (1) (a) (i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency may likely become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

4. Manager and Staff Reports

For information only, not requiring a vote.

4.1 Extended Priorities Review

5. Commissioner Reports

6. Public Comment








The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair

progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Consent Action: Approve a Motion to approve the consent agenda as presented

7.1	Prior Minutes	4 - 17
	PUD BOC Regular Meeting Minutes 1-3-23 Draft.pdf 	
	PUD BOC Special Meeting 01-09-2023 Draft.pdf 	
	PUD BOC Regular Meeting Minutes 1-17-23 Draft.pdf 	
7.2	Vouchers	18 - 40
	Voucher Approval Form for the Commissioners .pdf 	
	Voucher Certification with Supporting Warrant Register & Payroll for meeting .pdf 	
7.3	Financial Report	41 - 50
	March 2023 Financials.pdf 	
7.4	Calendar	
7.5	Correspondence Log	51
	C LOG 20230502.pdf 	

8. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .

8.1	Decorative or Commemorative Pole Attachments Requests	52
	Flag attachment on light poles Agenda Report April 2023.pdf 	

9. New Business

10. Adjourn



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

**January 3, 2023
Board of Commissioners
Regular Meeting**

Draft Minutes

Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Joel Paisner, General Counsel
Will O'Donnell, Communications Director
Mike Bailey, Financial Services Director
Scott Bancroft, Operations Director
Jameson Hawn, Digital Comm. Specialist
Annette Johnson, Executive Assistant/Records Officer
Don McDaniel, Consultant
Cammy Brown, Recording Secretary

1. **CALL TO ORDER.** Commissioner Kenneth Collins called the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for January 3, 2023, to order at 3:02 p.m. Commissioner Kenneth Collins read the ESHB 1329 proclamation. Roll call was taken and all three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW:** General Manager Kevin Streett requested an addition to the agenda which was a resolution to have a different auditing firm this year. Added under Old Business. Agenda Item No. 9.5 was removed.

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Jefferson County PUD
Board of Commissioners
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MOTION: Commissioner Dan Toepper made a motion to accept the agenda as amended. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

3. EXECUTIVE SESSIONS.

FIRST EXECUTIVE SESSION. RCW 42.30.110(1)(g) to review the performance of a PUD Employee. Twenty minutes was requested. Executive session convened at 3:05 p.m. Executive session ended at 3:25 p.m. No action was taken.

The regular meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 3:26 p.m.

SECOND EXECUTIVE SESSION. RCW 42.30.110(1)(i) to discuss with legal counsel potential litigation to which the PUD is likely to become a party. Twenty minutes was requested. Executive session convened at 3:30 p.m. Executive session ended at 3:50 p.m. No action was taken.

The regular meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 3:51 p.m.

4. MANAGER AND STAFF REPORTS. General Manager Kevin Streett gave a report.

- Discussed waterline extension on Highway 20.
- Condemnation of property of one landowner. PUD did not recommend condemnation. Considerable discussion on this topic.
- Contract from Landis+Gyr.
- Request from a customer on information regarding low-income. Customer Service Director Jean Hall will present options at a future meeting.
- Appreciation to Jefferson County to provide funding for broadband for over \$750,000.

6. PUBLIC COMMENTS (out or sequence). Topics.

- Appreciation to PUD staff for moving forward on low-income program.
- Succession plan – where is the PUD at on this?
- When is the PUD going to resume getting people hooked to fiber? The PUD is still taking sign-ups for service but wholesale providers have been excluded from getting quotes.

5. COMMISSIONERS' REPORTS.

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Jefferson County PUD
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Commissioner Jeff Randall

12/14 and
12/15 Participated in Energy NW Executive Board Meeting – traveled to Tri-Cities. Report.
12/20 Attended PUD BOC Special meeting.
12/29 Telephone conversation with General Manager Kevin Streett.
01/17 Will attend PUD BOC Regular meeting.
01/24 Will attend PUD BOC Special meeting.
01/26 and
01/27 Will attend Energy NW Board meetings in Olympia.

Commissioner Dan Toepper

12/14 Attended NoaNet meeting virtually. Report.
12/15 Attended State Auditor's meeting with staff. Report.
12/20 Attended PUD BOC Special meeting. Report.
12/22 Met with President of EDC.
12/23 Met with General Manager Kevin Streett. Report.
01/05 Will attend EDC meeting.
01/06 Will meet with General Manager Kevin Streett.
01/11 to
01/13 Will attend WPUDA meetings in Olympia during legislative session.

Commissioner Kenneth Collins

12/16 Met with General Manager Kevin Streett.
12/20 Attended PUD BOC Special meeting.
12/20 Met with General Manager Kevin Streett.
12/23 Met with General Manager Kevin Streett.
12/30 Met with General Manager Kevin Streett.
01/06 Will meet with General Manager Kevin Streett.
01/11 and
01/12 Will attend PPC meeting virtually.
01/13 Will meet with General Manager Kevin Streett.
01/11 to
01/13 Will attend WPUDA meetings in Olympia during legislative session remotely.

7. CONSENT AGENDA.

MOTION: Commissioner Dan Toepper made a motion to approve the Consent Agenda as presented. Commissioner Jeff Randall seconded the motion., Motion carried unanimously.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting 3:00 p.m.
January 3, 2023
Draft Minutes

7.1 Prior Minutes. No minutes for this meeting.

7.2 Vouchers

Voucher Approval Form for the Commissioners to be signed.

Voucher Certification with Supporting Warrant Register and Payroll.

7.3 Financial Report.

November 2022 Financials.

Agenda Report-Written Off Accounts 1-3-2023.

Written Off Accounts Motion 1-3-2023.

PAYMENTS TO BE APPROVED

WARRANTS	AMOUNT	DATE
Accounts Payable: #130557 to #130622	\$ 771,781.03	12/08/2022
Accounts Payable: #130623 to #130626	\$ 114,312.13	12/13/2022
Accounts Payable: #130627 to #130692	\$ 757,984.84	12/16/2022
Accounts Payable: #130693 to #130725	\$ 652,490.38	12/22/2022
Payroll Checks: # 71051 to # 71052	\$ 5,760.45	12/09/2022
Payroll Checks: # 71053 to # 71054	\$ 5,716.66	12/23/2022
Payroll Direct Deposit:	\$ 176,486.16	12/09/2022
Payroll Direct Deposit:	\$ 176,094.18	12/23/2022
TOTAL INVOICES PAID:	\$2,660,625.83	
WIRE TRANSFERS PAID	AMOUNT	DATE
BPA – purchase power for October 2022	\$1,198,761.00	12/16/2022
Brander Group for purchase of IP addresses	25,907.00	12/19/2022

GRAND TOTAL	\$3,885,293.83
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VOIDED WARRANTS:

127264	\$ 240.00
127651	\$ 1,350.51
127715	\$ 973.60
127724	\$ 2,069.48
127728	\$ 1,193.94
127888	\$ 150.00

7.4 Calendar.

PUD Calendar January 2, 2023.

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7.5 Correspondence Log.
Correspondence log 20221226.

END OF CONSENT AGENDA

8. OLD BUSINESS.

8.1 Disclosure of Conflict of Interest. Commissioner Kenneth Collins read four main areas for prohibited conflicts of interest for commissioners into the record. All three commissioners declared that they do not have any conflicts of interest. All three commissioners reviewed the list and were not aware of any potential conflicts of interest that they might be involved with. Each commissioner acknowledged the obligation they have to disclosure in the future of any conflicts of interests that Commissioner Collins outlined. Commissioner Dan Toepper, Commissioner Jeff Randall and Commissioner Kenneth Collins stated they would advise the commission of any potential conflicts should they arise.

8.2 Memberships for Commissioners 2023. Each commissioner reviewed the Membership Associations list. Some changes were noted.

8.3 Selection of Auditor. Finance Director Mike Bailey gave a report.

MOTION: Commissioner Jeff Randall made a motion to approve a Resolution of the Board of Commissioners of Public Utility District (PUD) No. 1 of Jefferson County, Washington, selecting an Auditor to assist the PUD with necessary annual audit services. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

9. NEW BUSINESS.

9.1 Declaration of Emergency regarding transformer procurement and repair. General Manager Kevin Streett gave a report. Resolution will be reviewed by counsel and approval of the resolution will be placed on the Consent Agenda at the next regular meeting of the Board of Commissioners.

9.2 Approval of PUD 2023 Dock Crew. Operations Director Scott Bancroft gave a report.

MOTION: Commissioner Dan Toepper made a motion to accept the bid of Palouse Power for the Jefferson County Public Utility District's electrical dock crew work contract. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

9.3 Void Outstanding Warrants. Finance Director Mike Bailey gave a report.

MOTION: Commissioner Dan Toepper made a motion to approve a resolution of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington (the PUD),

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authorizing the Jefferson County Treasurer to cancel outstanding warrants. Commissioner Jeff Randall seconded the motion. Motion unanimously carried.

9.4 PUD Logo Revision. Communications Director Will O'Donnell gave a report on the PUD logo revision. The change would be a simple refresh. The new logo would be debuted at a meeting in April, 2023.

Public Comments:

- Suggestion – add the word Washington.
- At the end of the PUD meeting, is it possible to ask for final public comments?
- On the PUD website for broadband, other PUDs on their website list their service providers. On our website, the only option to click on is the PUD. There are no other options. It would be good to have more appropriate and more open access so people can have a choice.

9.5 Selection of Auditor. Removed from agenda.

10. ADJOURN. Commissioner Kenneth Collins adjourned the January 3, 2023, Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners at 4:28 p.m.

Minutes prepared by
Cammy Brown, Recording Secretary

Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting 3:00 p.m.
January 3, 2023
Draft Minutes



**PUBLIC UTILITY DISTRICT NO. 1 of
Jefferson County**

January 9, 2023

**Board of Commissioners
Special Meeting
Meter Reading and
Meter Replacement Planning**

Draft Minutes

Present

Commissioner Kenneth Collins, President
 Commissioner Jeff Randall, Vice President
 Commissioner Dan Toepper, Secretary
 Kevin Streett, General Manager
 Joel Paisner, General Counsel
 Will O'Donnell, Communications Director
 Mike Bailey, Finance Director
 Jean Hall, Customer Service Director
 Stephanie Witheridge, HR Coordinator
 Samantha Harper, Engineering Director
 Scott Bancroft, Operations Director
 Josh Garlock, Electric Superintendent
 Annette Johnson, Executive Assistant/Records Officer
 Don McDaniel, PUD Consultant
 Cammy Brown, Recording Secretary

1. CALL TO ORDER. Commissioner Kenneth Collins called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for January 9, 2023, to order at

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Jefferson County PUD
 Board of Commissioners
 Special Meeting – Meter Reading and
 Meter Replacement Planning
 January 9, 2023
 Draft Minutes

3:00 p.m. Commissioner Kenneth Collins read proclamation ESHB 1329. Roll call was taken. All three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW.** Commissioner Dan Toepper added an item to the agenda: South County Broadband on emails he has been receiving. Information only. Inserted just before adjournment.

MOTION: Commissioner Jeff Randall made a motion to approve the agenda as modified. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. **Meter Reading and Meter Replacement Planning.** General Manager Kevin Streett gave a report.

Commissioner Dan Toepper reported that he had received about a dozen comments from the Brinnon/Hood Canal area.

4. **ADJOURN.** Commissioner Kenneth Collins declared the January 9, 2023, Special Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 3:50 p.m.

Minutes prepared by Recording
Secretary Cammy Brown

Approved:

_____ Commissioner Dan Toepper, Secretary	_____ Date
_____ Commissioner Kenneth Collins, President	_____ Date
_____ Commissioner Jeff Randall, Vice President	_____ Date

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Jefferson County PUD
Board of Commissioners
Special Meeting – Meter Reading and
Meter Replacement Planning
January 9, 2023
Draft Minutes



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

**January 17, 2023
Board of Commissioners
Regular Meeting**

**Draft Minutes
Present:**

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Joel Paisner, General Counsel
Will O'Donnell, Communications Director
Mike Bailey, Financial Services Director
Jean Hall, Customer Service Director
Scott Bancroft, Operations Director
Stephanie Witheridge, HR Coordinator
Josh Garlock, Electric Superintendent
Jameson Hawn, Digital Comm. Specialist
Annette Johnson, Executive Assistant/Records Officer
Don McDaniel, Consultant
Cammy Brown, Recording Secretary

1. CALL TO ORDER. Commissioner Kenneth Collins called the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for January 17, 2023, to order at 3:00 p.m. Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Kenneth Collins read the ESHB 1329 proclamation.

2. AGENDA REVIEW: General Manager Kevin Streett requested an addition to the agenda which was a resolution for a grant application approval. This was added to Old Business, Item 9.6. Commissioner Dan Toepper requested an item be added to the agenda under New Business for discussion – South County broadband. This was added to the agenda as 9.7 South County broadband.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting 3:00 p.m.
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MOTION: Commissioner Dan Toepper made a motion to accept the agenda as amended. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

3. EXECUTIVE SESSIONS.

FIRST EXECUTIVE SESSION. RCW 42.30.110(1)(g) to review the performance of a PUD Employee. Forty minutes was requested. Executive session convened at 3:05 p.m. Executive session ended at 3:47 p.m. No action was taken.

The regular meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 3:48 p.m.

SECOND EXECUTIVE SESSION. RCW 42.30.110(1)(i) to discuss with legal counsel potential litigation to which the PUD is likely to become a party. Fifteen minutes were requested. Executive session convened at 3:48 p.m. Executive session ended at 4:03 p.m. No action was taken.

The regular meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 4:03 p.m.

6. PUBLIC COMMENTS (out or sequence). No public comments.

4. MANAGER AND STAFF REPORTS. General Manager Kevin Streett gave a report.

- Finance Director Mike Bailey gave a report. The State Auditor's exit interview is Tuesday, January 24, 2023 at 9:00 a.m.
- General Manager Kevin Streett gave a report on pole attachments.
- General Manager Kevin Streett gave a report on inventory items.

5. COMMISSIONERS' REPORTS.

Commissioner Dan Toepper.

1/04 Communicated with NoaNet personnel.
1/05 Attended EDC meeting. Report.
1/05 Attended Port Ludlow Village Council meeting.
1/06 Met with General Manager Kevin Streett.
1/09 Attended East Jefferson Fire Chief's meeting.
1/09 Attended PUD BOC Special meeting.
1/11 to
1/13 Attended WPUDA meetings. Report.
1/20 Will meet with General Manager Kevin Streett.
1/24 Will attend PUD BOC Special meeting.
1/26 Will attend WPAG meeting virtually.
2/01 and
2/02 Will go to Portland and appear in person at PPC meeting.

Commissioner Jeff Randall

1/09 Attended PUD BOC Special meeting.
1/10 Telephone conversation with PUD General Counsel Joel Paisner.
1/11 Spoke with General Manager Kevin Streett.
1/11 Listened to PPC discussion about WPAG position on the BPA contract. Report.
1/14 Spoke with a customer who lives on Morgan Hill in Port Townsend. Report.
1/24 Will attend PUD BOC Special meeting.
1/25 and
1/26 Will attend Energy NW meetings in Olympia.

Commissioner Kenneth Collins

1/04 Met with General Manager Kevin Streett.
1/09 Attended PUD BOC Special meeting.
1/11 Met with PUD Legal Counsel Joel Paisner.
1/13 Met with General Manager Kevin Streett.
1/16 Spoke with a customer on broadband.
1/20 Will meet with General Manager Kevin Streett.
1/24 Will attend PUD BOC Special meeting.
1/27 Will meet with General Manager Kevin Streett.
2/03 Will meet with General Manager Kevin Street.

7. **CONSENT AGENDA.** Commissioner Jeff Randall requested that the calendar be pulled off the Consent Agenda to be discussed. This item was placed under Old Business.

MOTION: Commissioner Jeff Randall made a motion to approve the Consent Agenda as modified. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

7.1 Prior Minutes.

PUD BOC Regular Meeting Minutes 8-2-2022.
PUD BOC Special Meeting Minutes 08-09-2022.
PUD BOC Regular Meeting Minutes 8-16-2022.

7.2 Vouchers

Voucher Approval Form for the Commissioners.
Voucher Certification with Supporting Warrant Register and Payroll for Meeting on 1-17-2023.

7.3 Financial Report.

Agenda Report-Written Off Accounts 1-17-2023.
Written Off Accounts Motion 1-17-2023.

PAYMENTS TO BE APPROVED

WARRANTS	AMOUNT	DATE
Accounts Payable: #130726 to #130759	\$ 221,902.38	12/29/2022
Accounts Payable: #130760 to #130791	\$ 798,349.54	01/05/2023

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Payroll Checks: # 71055 to # 71056	\$ 5,050.93	01/06//2023
Payroll Direct Deposit:	\$ 204,179.64	01/06/2023

TOTAL INVOICES PAID: \$1,229,482.49

WIRE TRANSFERS PAID	AMOUNT	DATE
USDA – RUS Loan payment for Q4 2022	\$1,522,512.75	12/30/2022
Peterson Lake – loan payment for January 2023	14,328.62	01/03/2023

GRAND TOTAL \$2,766,323.86

7.4 Calendar.
PUD Calendar January 17, 2023.

7.5 Correspondence Log.
CLOG20230112.

7.6 Emergency Transformer Resolution.
Redline – Resolution Declaring Emergency for Repairs of Substation Transformers.
Resolution Declaring Emergency for Substation Transformer Repair.
Transformershorteage.pdf.

END OF CONSENT AGENDA

8. OLD BUSINESS.

Calendar Discussion and Revisions.

- January 24, 2023, Special Meeting starts at 9:00 a.m. – not 10:00 a.m. This time has been revised on the website.
- February 14, 2023, Special Meeting, need to change time to 10:00 a.m.

MOTION: Commissioner Jeff Randall made a motion to adopt the PUD calendar with the revisions on January 24, 2023 and February 14, 2023. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

8.1 Low Income Assistance – for discussion. Customer Service Director Jean Hall gave a report. There was no public comment.

8.2 Contract & AMI Deployment – for discussion only. General Manager Kevin Streett gave a report.

Public comment: The state has leasing program for vehicles.

9. NEW BUSINESS.

9.1 COLA Increase for Non-Represented Employees – for discussion only. General Manager Kevin Streett gave a report. A resolution will be presented at the next regular meeting.

9.2 2023 Electrical Contractor Prequalification List. Operations Director Scott Bancroft gave a report.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting 3:00 p.m.
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MOTION: Commissioner Dan Toepper made a motion to approve the 2023 Electrical Prequalification List. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

9.3 Timber Sale Port Ludlow Substation. Operations Director Scott Bancroft gave a report.

MOTION: Commissioner Dan Toepper made a motion to approve the logging activity to move forward for applying for a forest practice application to the Washington State Department of Natural Resources and begin the competitive bid process for the contractor to conduct work at this point. PUD staff will reach out to Jefferson County Permit Department to make sure there are no other additional permits required. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

9.4 ACH Bank Account. Finance Director Mike Bailey gave a report.

MOTION: Commissioner Dan Toepper made a motion to approve a resolution of the Board of Commissioners of Public Utility District No. 1 of Jefferson County (the “PUD”), Washington authorizing the use of ACH payments from its current bank account. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

9.5 Website Privacy Policy. Communications Director Will O’Donnell gave a report.
For discussion only.

Public Comments:

- No public privacy policy link on website. Command IQ application description on Google Play Store, and it includes personal information and it says that they share information with others. What is the PUD going to do to stop that?
- If this is going to be a tailored customized version of the app, is it only available from PUD? How is that going to work? The PUD’s application has to go through some serious screening. Objection of using software. More details are needed. .

9.6 Application for Grant Funding. Communications Director Will O’Donnell gave a report.

MOTION: Commissioner Kenneth Collins made a motion to approve the resolution that authorizes The Jefferson County Public Utility District No. 1 application for grant funding from the Washington Start Broadband office for the purposes of extending the Public Utility District’s fiber network for additional customers between Quilcene and Gardiner. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

9.7 South County Broadband. Communications Director Will O’Donnell gave a presentation. This topic will be discussed at the regular meeting of the Board of Commissioners on January 18, 2023. This item was tabled with consent of all three commissioners.

10. **ADJOURN.** Commissioner Kenneth Collins adjourned the January 17, 2023, Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners at 6:09 p.m.

Minutes prepared by
Cammy Brown, Recording Secretary

Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

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VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$2,406,184.33** on this **2ND** day of **MAY** **2023** ;

Kenneth Collins
President

Jeff Randall
Vice President

Dan Toepper
Secretary

PAYMENTS TO BE APPROVED:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 131338 to # 131375	\$ 763,133.09	4/13/2023
Accounts Payable:	# 131376 to # 131376	\$ 5,182.25	4/14/2023
Accounts Payable:	# 131377 to # 131439	\$ 1,443,002.45	4/20/2023
Accounts Payable:	# 131440 to # 131440	\$ 132.75	4/21/2023
Payroll Checks:	# 71069 to # 71070	\$ 6,138.20	4/14/2023
Payroll Direct Deposit:		\$ 188,595.59	4/14/2023

TOTAL INVOICES PAID

\$2,406,184.33

WIRE TRANSFERS PAID

AMOUNT

DATE

PAYMENT TOTAL

\$2,406,184.33

VOIDED WARRANTS

131180 \$ 1,100.00

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey 4/28/2023
Mike Bailey, Financial Director / District Auditor Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable: # 131338	to # 131375	\$ 763,133.09	4/13/2023
Accounts Payable: # 131376	to # 131376	\$ 5,182.25	4/14/2023
Accounts Payable: # 131377	to # 131439	\$ 1,443,002.45	4/20/2023
Accounts Payable: # 131440	to # 131440	\$ 132.75	4/21/2023
Payroll Checks: # 71069	to # 71070	\$ 6,138.20	4/14/2023
Payroll Direct Deposit:		\$ 188,595.59	4/14/2023
TOTAL INVOICES PAID		\$2,406,184.33	

WIRE TRANSFERS PAID	AMOUNT	DATE
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GRAND TOTAL	\$2,406,184.33
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VOIDED WARRANTS

131180 \$ 1,100.00

04/27/2023 7:30:09 PM

Accounts Payable Check Register

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04/11/2023 To 04/23/2023

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
131180 3/16/23	CHK	9999	JOHN HEIDECKER	REFUND AID TO CONTRUC-PROJECT CANCELED	1,100.00VOID
131338 4/13/23	CHK	10957	KAREN M ABBOTT	PHONE ALLOWANCE - JANUARY 2023	45.00
131339 4/13/23	CHK	10447	ANIXTER INC.	SPLICE, AUTO 336 (GREEN)	1,800.15
				WIRE FIBER 12F BURIED FIBER	9,175.94
				SPLICE, AUTO #2-#4 (RED/ORANGE)	1,653.96
				FUSE TRIP-O 6 AMP	327.30
				FUSE TYPE T FITALL 40A	145.38
				COPPER C 4/0-4/0	534.59
				FUSE TYPE T FITALL 65A	214.38
Total for Check/Tran - 131339:					13,851.70
131340 4/13/23	CHK	10688	MIKE BAILEY	PHONE ALLOWANCE - JANUARY 2023	40.50
				PHONE ALLOWANCE - JANUARY 2023	4.50
Total for Check/Tran - 131340:					45.00
131341 4/13/23	CHK	10823	BHC CONSULTANTS LLC	QUILCENE W TANK PROF SVC 01/01-02/24/23	19,404.48
131342 4/13/23	CHK	9999	MICHAEL S BOLING	REFUND - SCOPE OF WORK CHANGE WO#123007	734.00
131343 4/13/23	CHK	9999	MICHAEL S BOLING	REFUND - SCOPE OF WORK CHANGE WO#123008	1,664.00
131344 4/13/23	CHK	10940	CALIX, INC.	HARDWARE-AM POWER ADAPTER QTY 100	10,917.65
131345 4/13/23	CHK	10979	CAPCON NETWORKS LLC	DEDICATED INTERENT ACCESS APR-23	5,714.50
131346 4/13/23	CHK	10050	CHS	VEH#215 - FUEL	50.00
131347 4/13/23	CHK	10052	CITY OF PORT TOWNSEND	1ST QTR 2023 - 6% CITY TAX FEB 23	81,945.18
				1ST QTR 2023 - 6% CITY TAX JAN 23	91,441.85
				1ST QTR 2023- 6% CITY TAX MAR 23	83,169.29
Total for Check/Tran - 131347:					256,556.32
131348 4/13/23	CHK	10051	CITY OF PORT TOWNSEND-UTILITY	KEARNEY SUBST- MAR 2023	208.24
				191 OTTO ST - MAR 2023	108.24
				191 OTTO ST - MAR 2023	12.03

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Total for Check/Tran - 131348:					328.51
131349 4/13/23	CHK	10621	CRAIG LABENZ	WEBSITE MAINTENANCE - MAR 2023	1,692.00
				WEBSITE MAINTENANCE - MAR 2023	188.00
				WPMU DEV & MONTHLY HOSTING - 3/02-3/31	167.73
				WPMU DEV & MONTHLY HOSTING - 3/02-3/31	18.64
Total for Check/Tran - 131349:					2,066.37
131350 4/13/23	CHK	9999	EMPIRE ELECTRIC	REFUND - SCOPE OF WORK CHANGE WO#122494	264.00
131351 4/13/23	CHK	10372	EVERGREEN COLLISION CENTER-SEQUITOW	VEH#130 DURING STORM	1,448.37
131352 4/13/23	CHK	10454	GLOBAL RENTAL COMPANY INC	AT40-G RNTL VEH#417 2/28-3/27/23	3,054.80
				AT40-G BUCKETRNTL VEH#416 3/1-3/28/23	2,945.70
				AA55 DBLMN BUCKET VEH#414 3/1-3/2/23	3,709.40
Total for Check/Tran - 131352:					9,709.90
131353 4/13/23	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	BOLT MACH 1/2 X 6	122.19
				PARALLEL GROVE 1 BOLT 4/0 ACSR-#2	135.61
				TWINEYE NUT-1" PARALLEL GROVE BOLT	826.76
				UNISTRUT CONDUIT CLAMPS 3"	586.18
Total for Check/Tran - 131353:					1,670.74
131354 4/13/23	CHK	10103	H D FOWLER	WATER METER RESETTER #VBH42-7W-NL	912.95
131355 4/13/23	CHK	10396	JEAN M HALL	PHONE ALLOWANCE - JANUARY 2023	40.50
				PHONE ALLOWANCE - JANUARY 2023	4.50
Total for Check/Tran - 131355:					45.00
131356 4/13/23	CHK	10939	JAMESON J HAWN	PHONE ALLOWANCE - JANUARY 2023	40.50
				PHONE ALLOWANCE - JANUARY 2023	4.50
Total for Check/Tran - 131356:					45.00
131357 4/13/23	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT MARCH 2023	3,250.00
				VEBA DEDUCTION MARCH 2023	2,275.00
Total for Check/Tran - 131357:					5,525.00

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131358 4/13/23	CHK	10817	IDGAF, INC	STORM WORK 11/04/2022 - MULTIPLE LOCATIO	6,898.10
131359 4/13/23	CHK	10782	AMANDA D ISAAK	PHONE ALLOWANCE - JANUARY 2023	40.50
				PHONE ALLOWANCE - JANUARY 2023	4.50
Total for Check/Tran - 131359:					45.00
131360 4/13/23	CHK	10518	J HARLEN COMPANY	LEATHER/RUBBER GLOVE PROTECTORS	198.52
131361 4/13/23	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	4,390.13
				EMPLOYER'S MEDICARE TAX	4,390.13
				EMPLOYEES' FICA TAX	18,771.60
				EMPLOYER'S FICA TAX	18,771.60
				EMPLOYEES' FEDERAL WITHHOLDING	17,282.82
				EMPLOYEES' FEDERAL WITHHOLDING TAX	17,879.01
Total for Check/Tran - 131361:					81,485.29
131362 4/13/23	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR DIRECT DEPOSIT 04.14.2023		188,595.59
			PR MANUAL CHECKS 04.14.2023		6,138.20
Total for Check/Tran - 131362:					194,733.79
131363 4/13/23	CHK	10128	JEFFERSON COUNTY TREASURER	ID#275967 PROP TAXES 2023-NOXIOUS WEED	521.29
				ID#11105 PROP TAXES 2023 - ONSITE SEPTIC	36.90
				ID#11105 PROP TAXES 2023 - ONSITE SEPTIC	4.10
				ID#11682 PROP TAXES 2023 - ONSITE SEPTIC	47.00
				ID#11683 PROP TAXES 2023 - ONSITE SEPTIC	47.00
				ID#11688 PROP TAXES 2023 - ONSITE SEPTIC	47.00
				ID#11695 PROP TAXES 2023 - ONSITE SEPTIC	58.05
				ID#11695 PROP TAXES 2023 - ONSITE SEPTIC	6.45
				ID#11696 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#11696 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#12035 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#12035 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#12233 PROP TAXES 2023 - ONSITE SEPTIC	47.00
				ID#12259 PROP TAXES 2023-DNR CONT ASSMT	5.40

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				ID#12259 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#15996 PROP TAXES 2023-DNR CONT ASSMT	6.00
				ID#18446 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#18446 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#19419 PROP TAXES 2023 - ONSITE SEPTIC	172.50
				ID#20362 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#20362 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#21089 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#21089 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#21290 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#21290 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#30517 PROP TAXES 2023 - ONSITE SEPTIC	41.00
				ID#30523 PROP TAXES 2023 - ONSITE SEPTIC	41.00
				ID#30524 PROP TAXES 2023 - ONSITE SEPTIC	41.00
				ID#32571 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#32571 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#32842 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#32842 PROP TAXES 2023-DNR CONT ASSMT	0.60
				ID#21089 PROP TAXES 2023-DNR CONT ASSMT	6.00
				ID#35289 PROP TAXES 2023-DNR CONT ASSMT	5.40
				ID#35289 PROP TAXES 2023-DNR CONT ASSMT	0.60
Total for Check/Tran - 131363:					1,182.29
131364 4/13/23	CHK	10265	JEFFERSON COUNTY TREASURER	MARCH 2023 PERS 2	88,617.57
				MARCH 2023 PERS 3	13,966.45
Total for Check/Tran - 131364:					102,584.02
131365 4/13/23	CHK	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - JANUARY 2023	40.50
				PHONE ALLOWANCE - JANUARY 2023	4.50
Total for Check/Tran - 131365:					45.00
131366 4/13/23	CHK	10972	KATIES CLEANING SERVICE	JANITORIAL SRV 03/18-03/26/2023	579.15
				JANITORIAL SRV 03/18-03/26/2023	64.35

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				JANITORIAL SRV 02/17-03/17/2023	3,118.50
				JANITORIAL SRV 02/17-03/17/2023	346.50
				JANITORIAL SRV 03/27-04/02/2023	579.15
				JANITORIAL SRV 03/27-04/02/2023	64.35
				Total for Check/Tran - 131366:	4,752.00
131367 4/13/23	CHK	10356	KRISTOFFER M LOTT	PHONE ALLOWANCE - JANUARY 2023	40.50
				PHONE ALLOWANCE - JANUARY 2023	4.50
				Total for Check/Tran - 131367:	45.00
131368 4/13/23	CHK	10435	MAGNETIC PRODUCTS AND SERVICES,	BACKUP TAPES-HP LTO7 TAPE WITH CASE	658.35
				BACKUP TAPES-HP LTO7 TAPE WITH CASE	73.15
				Total for Check/Tran - 131368:	731.50
131369 4/13/23	CHK	10631	WILLIAM P O'DONNELL	PHONE ALLOWANCE - JANUARY 2023	22.50
				PHONE ALLOWANCE - JANUARY 2023	2.25
				PHONE ALLOWANCE - JANUARY 2023	20.25
				Total for Check/Tran - 131369:	45.00
131370 4/13/23	CHK	10565	JIMMY R SCARBOROUGH	NWPPA E&O CONF 4/03-4/07 TRVL EXP	1,052.61
131371 4/13/23	CHK	10400	DONALD K STREETT	PHONE ALLOWANCE - JANUARY 2023	40.50
				PHONE ALLOWANCE - JANUARY 2023	4.50
				TRAVEL - AIRFARE	322.02
				TRAVEL - LODGING	1,020.08
				TRAVEL - MEALS PER DIEM	426.60
				TRAVEL - PARKING FEE	140.90
				TRAVEL - TOLL FEE	4.95
				TRAVEL - TRANSIT/ TAXI	48.73
				TRAVEL - AIRFARE	35.78
				TRAVEL - LODGING	113.34
				TRAVEL - MEALS PER DIEM	47.40
				TRAVEL - PARKING FEE	15.66
				TRAVEL - TOLL FEE	0.55

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				TRAVEL - TRANSIT/ TAXI	5.40
				Total for Check/Tran - 131371:	2,226.41
131372 4/13/23	CHK	10733	DANIEL S TOEPPER	WA DC MTG,WPUDA,MTG W/GM,NOANET,BOC,EDC	1,864.58
				WA DC MTG,WPUDA,MTG W/GM,NOANET,BOC,EDC	207.18
				Total for Check/Tran - 131372:	2,071.76
131373 4/13/23	CHK	10737	VAN ALLER SURVEYING	SURVEY WORK TO STAKE WATER SYSTEM-SHINE	3,472.50
131374 4/13/23	CHK	10258	VERIZON WIRELESS, BELLEVUE	CELL PHONE SERVICE QB02/16-03/15/2023	136.80
				CELL PHONE SERVICE QB02/16-03/15/2023	262.31
				CELL PHONE SERVICE QB02/16-03/15/2023	26.02
				CELL PHONE SERVICE QB02/16-03/15/2023	188.59
				CELL PHONE SERVICE QB02/16-03/15/2023	134.45
				CELL PHONE SERVICE QB02/16-03/15/2023	65.48
				CELL PHONE SERVICE QB02/16-03/15/2023	144.91
				CELL PHONE SERVICE QB02/16-03/15/2023	65.48
				CELL PHONE SERVICE QB02/16-03/15/2023	75.43
				CELL PHONE SERVICE QB02/16-03/15/2023	58.66
				CELL PHONE SERVICE QB02/16-03/15/2023	63.91
				CELL PHONE SERVICE QB02/16-03/15/2023	104.06
				CELL PHONE SERVICE QB02/16-03/15/2023	26.02
				CELL PHONE SERVICE QB02/16-03/15/2023	42.47
				CELL PHONE SERVICE QB02/16-03/15/2023	23.01
				CELL PHONE SERVICE QB02/16-03/15/2023	97.77
				CELL PHONE SERVICE QB02/16-03/15/2023	106.56
				CELL PHONE SERVICE QB02/16-03/15/2023	97.77
				CELL PHONE SERVICE QB02/16-03/15/2023	106.56
				CELL PHONE SERVICE QB02/16-03/15/2023	79.43
				CELL PHONE SERVICE QB02/16-03/15/2023	171.29
				CELL PHONE SERVICE QB02/16-03/15/2023	46.83
				CELL PHONE SERVICE QB02/16-03/15/2023	46.83

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				CELL PHONE SERVICE QB02/16-03/15/2023	46.83
				CELL PHONE SERVICE QB02/16-03/15/2023	158.49
				CELL PHONE SERVICE QB02/16-03/15/2023	306.95
				CELL PHONE SERVICE QB02/16-03/15/2023	76.84
				CELL PHONE SERVICE QB02/16-03/15/2023	5.20
				CELL PHONE SERVICE QB02/16-03/15/2023	5.20
				CELL PHONE SERVICE QB02/16-03/15/2023	5.20
				CELL PHONE SERVICE QB02/16-03/15/2023	54.43
				CELL PHONE SERVICE QB02/16-03/15/2023	17.60
				CELL PHONE SERVICE QB02/16-03/15/2023	114.52
				CELL PHONE SERVICE QB02/16-03/15/2023	52.03
				CELL PHONE SERVICE QB02/16-03/15/2023	104.06
Total for Check/Tran - 131374:					3,117.99
131375 4/13/23	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP EE	19,192.14
				PL DEFERRED COMP ER	8,255.68
Total for Check/Tran - 131375:					27,447.82
131376 4/14/23	CHK	9999	MO-CHILLI BBQ INC	10 yr Anniversery Celebration	4,664.03
				10 yr Anniversery Celebration	518.22
Total for Check/Tran - 131376:					5,182.25
131377 4/20/23	CHK	10002	A WORKSAFE SERVICE, INC	POST ACCIDENT DRUG TEST (1)	67.00
131378 4/20/23	CHK	9999	MELISSA ANDERSEN	EASEMENT #901112006 - PORT HADLOCK SEWER	2,500.00
131379 4/20/23	CHK	10447	ANIXTER INC.	SECONDARY CONNECTOR BLOCK 4 HOLE-500MCM	1,202.24
				WIRE FIBER 48F BURIED FIBER	19,230.70
Total for Check/Tran - 131379:					20,432.94
131380 4/20/23	CHK	10937	ARROW LUMBER & HARDWARE LLC	TOOLS-CIRCULAR SAW & CORDLESS TRIM	221.45
				LUMBER	49.24
				DEWALT CHARGER	101.45
				WILLIAMS CT- LUMBER,SHEER HANGER, HURRIC	195.61

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				DEWALT BATTERY CAR CHARGER	91.63
				WILLIAMS WELL-LUMBER,PLYWOOD,SHEATHING C	293.80
				BRT BOX QTY 175 & HEAVY DUTY TARP	52.12
				Total for Check/Tran - 131380:	1,005.30
131381 4/20/23	CHK	10451	ASCENT LAW PARTNERS LLP	FLAT FEE BOC MEETINGS (225-104) FEB 2023	7,650.00
				FLAT FEE BOC MEETINGS (225-104) FEB 2023	850.00
				GENERAL UTILITY (225-103) FEB 2023	9,278.55
				GENERAL UTILITY (225-103) FEB 2023	1,030.95
				FLAT FEE BOC MEETINGS (225-104) MAR 2023	7,650.00
				FLAT FEE BOC MEETINGS (225-104) MAR 2023	850.00
				GENERAL UTILITY (225-103) MAR 2023	10,309.50
				GENERAL UTILITY (225-103) MAR 2023	1,145.50
				Total for Check/Tran - 131381:	38,764.50
131382 4/20/23	CHK	10641	MELISSA J BLAIR	TRAVEL/REMOTE - REGISTRATION FEE	1,158.35
				TRAVEL/REMOTE - REGISTRATION FEE	128.70
				Total for Check/Tran - 131382:	1,287.05
131383 4/20/23	CHK	10339	BORDER STATES ELECTRIC	WIRE 4/0 BARE 7 STRANDED HD CU	2,773.99
				TWINEYE NUT- 5/8"& BUSHING COVER	1,359.38
				CONDUCTOR PHASE SPACER-24"	406.72
				SHACKLE ANCHOR	498.59
				COLD SHRINK SPLICE KIT 350	3,551.08
				Total for Check/Tran - 131383:	8,589.76
131384 4/20/23	CHK	10843	CCG CONSULTING	FIBER GRANTS,POLICY PROCEDURES-FEB-23	192.40
131385 4/20/23	CHK	10685	CINTAS CORPORATION	FIRST AID KIT QTY18	3,154.45
				FIRST AID RESTOCK - 191 OTTO STREET	14.04
				FIRST AID RESTOCK - 191 OTTO STREET	1.56
				FIRST AID KIT QTY4	700.99
				DISINFECTANTS - 191 OTTO STREET	14.04
				DISINFECTANTS - 191 OTTO STREET	1.56

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Total for Check/Tran - 131385:					3,886.64
131386 4/20/23	CHK	10752	COHO PRINTING	SWPP & STORMWATER CALCULATIONS	244.62
131387 4/20/23	CHK	10053	COMPUNET, INC	T&E CONSULTING SERVICES FEB 2023	112.50
131388 4/20/23	CHK	10804	CONSUMERS POWER INC.	NW USERS GROUP MTG 3/13-3/14/2023	225.00
				NW USERS GROUP MTG 3/13-3/14/2023	225.00
				NW USERS GROUP MTG 3/13-3/14/2023	25.00
				NW USERS GROUP MTG 3/13-3/14/2023	25.00
Total for Check/Tran - 131388:					500.00
131389 4/20/23	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - APR 2023	1,034.05
131390 4/20/23	CHK	10365	ALYSON J DEAN	NWPPA E&O CONF 4/03-4/07 TRVL EXP	1,553.00
131391 4/20/23	CHK	10060	DELL MARKETING LP	24 INCH MONITOR	370.74
				LATITUDE 5530	1,294.12
				OPTIPLEX 5000 MICRO	785.48
				WIRELESS KEYBOARD & MOUSE	34.16
				24 INCH MONITOR	41.20
				LATITUDE 5530	143.79
				OPTIPLEX 5000 MICRO	87.28
				WIRELESS KEYBOARD & MOUSE	3.80
Total for Check/Tran - 131391:					2,760.57
131392 4/20/23	CHK	10078	ESCI	ESCI SAFETY TRAINING - MAR 2023	3,600.00
131393 4/20/23	CHK	10085	FASTENAL	SPRAY WAY 20OZ	2.62
				EYEWEAR, THERM GUARD GLOVES	29.02
				SPRAY WAY 20OZ	0.29
				EYEWEAR,WARMING PACKS,THERM GLOVE,LED LI	219.66
				EYEWEAR,WARMING PACKS,THERM GLOVE,LED LI	8.73
				EYEWEAR,WARMING PACKS,THERM GLOVE,LED LI	173.56
				EYEWEAR,WARMING PACKS,THERM GLOVE,LED LI	0.97

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Total for Check/Tran - 131393:					434.85
131394 4/20/23	CHK	10821	FCS GROUP	CAPACITY CHARGE STUDY THRU 3/17/2023	3,733.88
				CAPACITY CHARGE STUDY THRU 3/17/2023	414.87
Total for Check/Tran - 131394:					4,148.75
131395 4/20/23	CHK	10942	FINLEY ENGINEERING CO, INC	PROF SVC: OLYMPIC FIBER CORR 2/1-2/28/23	69,045.01
				PROF SVC: EAST DISCOBAY FTTP 2/1-2/28/23	116.00
				PROF SVC:N. JEFFCO FTTP WSBO 2/1-2/28/23	489.00
Total for Check/Tran - 131395:					69,650.01
131396 4/20/23	CHK	10811	GDS ASSOCIATES INC.	WPAG FEB 2023 ALLOCATION	1,419.88
				WPAG FEB 2023 ALLOCATION	157.77
Total for Check/Tran - 131396:					1,577.65
131397 4/20/23	CHK	10094	GENERAL PACIFIC, INC	METER RING-SLIPLOCK TYPE RING-SS	2,515.76
				METER RING-SLIPLOCK TYPE RING-SS	3,430.10
				SPLICE, COPPER #6	801.89
Total for Check/Tran - 131397:					6,747.75
131398 4/20/23	CHK	10454	GLOBAL RENTAL COMPANY INC	2023 FREIGHTLINER VEH#418 3/15-4/11/23	4,582.20
				AA55 RNTL VEH#419 3/1-4/13/23	4,473.10
Total for Check/Tran - 131398:					9,055.30
131399 4/20/23	CHK	10095	GOOD MAN SANITATION, INC	310 4CRNRS-RESTROOM UNIT 02/28-03/26/23	142.53
				310 4CRNRS-RESTROOM UNIT 02/28-03/26/23	15.83
Total for Check/Tran - 131399:					158.36
131400 4/20/23	CHK	10098	GRAINGER	DEWALT CORDLESS POWER TOOL KIT #54DD03	761.90
131401 4/20/23	CHK	10845	GRAYS HARBOR COLLEGE	LINEMAN APRENTICESHP TUITION WINTER 2023	315.86
				LINEMAN APRENTICESHP TUITION WINTER 2023	315.86
Total for Check/Tran - 131401:					631.72
131402 4/20/23	CHK	9999	JOSH GUTHRIE	EASEMENT #901112006 - PORT HADLOCK SEWER	2,500.00
131403 4/20/23	CHK	9999	NATHAN GUTHRIE	EASEMENT #901112006 - PORT HADLOCK SEWER	2,500.00

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
131404 4/20/23	CHK	10103	H D FOWLER	WATER METER,SETTER BOX LID,SADDLE	3,163.11
				6"MIDDLE RING XR501 COUPLING	962.18
Total for Check/Tran - 131404:					4,125.29
131405 4/20/23	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	CIRCULAR SAW	173.46
				CIRCULAR SAW - RETURN	-173.46
				310 -TISSUE HOLDER&240 MOUSE TRAPS	19.79
				310 -TISSUE HOLDER&240 MOUSE TRAPS	2.20
				WILLIAMS CT - MEND PLATE	4.32
				BOW RAKE QTY 2	109.08
				BRASS SQUARE PLUG & BRASS PLUG	22.10
				MOSS OUT FOR ROOFS	68.71
				140 LAURA - PEA GRAVEL & BARK	18.85
				FIBER YARD - TARP	52.36
				HARDWARE CLOTH & STAPLES	17.52
				HARDWARE CLOTH & STAPLES	1.95
				LOADING DOC - OUTLET COVERS	16.55
				21 WHITE FIR - COUPLING & PVC PIPE	101.82
Total for Check/Tran - 131405:					435.25
131406 4/20/23	CHK	9999	JOHN HEIDECKER	REFUND AID TO CONTRUC-PROJECT CANCELED	1,100.00
131407 4/20/23	CHK	10110	HENERY HARDWARE	DRILL/EXTRACTOR SET	39.27
				310 LOBBY DRY WALL FOR MURAL	29.46
				310 LOBBY DRY WALL FOR MURAL	-0.05
Total for Check/Tran - 131407:					68.68
131408 4/20/23	CHK	10991	JAYME HENSLEY	MAIL RUN FOR FEB 2023 MILEAGE	28.92
				MAIL RUN FOR FEB 2023 MILEAGE	3.21
				MAIL RUN FOR MARCH 2023 MILEAGE	37.18
				MAIL RUN FOR MARCH 2023 MILEAGE	4.13
Total for Check/Tran - 131408:					73.44
131409 4/20/23	CHK	10518	J HARLEN COMPANY	HANDLING BAG,BUCKET W/SWIVEL,FOLD RULER	339.78

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
131410 4/20/23	CHK	10120	JEFFERSON CO AUDITOR	REGISTER EASEMENT 50-104461 - PETERSON L	219.50
131411 4/20/23	CHK	10128	JEFFERSON COUNTY TREASURER	MARCH 2023 B&O TAX	209,916.45
131412 4/20/23	CHK	10265	JEFFERSON COUNTY TREASURER	OASI ADMIN TAX YR2022 1YR	27.06
				OASI ADMIN TAX YR2022 1YR	3.01
				Total for Check/Tran - 131412:	30.07
131413 4/20/23	CHK	10129	JIFFY LUBE	VEH#120 - OIL CHANGE	96.41
				VEH#215 - OIL CHANGE	92.89
				Total for Check/Tran - 131413:	189.30
131414 4/20/23	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: MAR 2023	8,179.20
				PROFESSIONAL SVC: MAR 2023	908.80
				Total for Check/Tran - 131414:	9,088.00
131415 4/20/23	CHK	10927	MARSH MUNDORF PRATT SULLIVAN +	WPAG MAR 2023	1,162.28
				WPAG MAR 2023	129.15
				Total for Check/Tran - 131415:	1,291.43
131416 4/20/23	CHK	9999	MOLLY MAST	EASEMENT #901112006 - PORT HADLOCK SEWER	2,500.00
131417 4/20/23	CHK	10792	MATERIALS TESTING & CONSULTING, I	PROF SVC:INSPECTION QUILCENE WATER TANK	4,347.50
131418 4/20/23	CHK	10167	OFFICE DEPOT	OFFICE SUPPLIES - OPERATIONS STOCK	341.05
				OFFICE SUPPLIES - OPERATIONS STOCK	37.89
				OFFICE SUPPLIES - OPERATIONS STOCK	23.74
				OFFICE SUPPLIES - OPERATIONS STOCK	2.64
				OFFICE SUPPLIES - OPERATIONS STOCK	160.53
				OFFICE SUPPLIES - OPERATIONS STOCK	17.84
				OFFICE SUPPLIES - CUSTOMER SERVICE	441.84
				OFFICE SUPPLIES - CUSTOMER SERVICE	49.09
				Total for Check/Tran - 131418:	1,074.62
131419 4/20/23	CHK	10175	PACIFIC UNDERWRITERS CORP	LIFE - APR 2023	772.40
				LTD - APR 2023	2,269.58

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				LTD - MAR 2023	40.71
				LIFE - MAY 2023	772.40
				LTD - APR 2023	-29.21
				LTD - MAR 2023	-29.21
				LTD - MAY 2023	2,240.37
				Total for Check/Tran - 131419:	6,037.04
131420 4/20/23	CHK	10907	PALOUSE POWER LLC	DOCK WORK - 02/27/23-03/09/2023	47,219.51
				DOCK WORK - 02/27/23-03/09/2023	12,383.99
				DOCK WORK - 02/27/23-03/09/2023	2,382.76
				DOCK WORK-03/13/23-03/23/23	63,399.12
				DOCK WORK-03/13/23-03/23/23	8,436.68
				DOCK WORK - 3/27/23-4/6/23	70,979.41
				DOCK WORK - 3/27/23-4/6/23	4,001.75
				Total for Check/Tran - 131420:	208,803.22
131421 4/20/23	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTION SVC 4/04-4/16/2023	608.00
				TRANSCRIPTION SVC 4/04-4/16/2023	152.00
				Total for Check/Tran - 131421:	760.00
131422 4/20/23	CHK	10183	PETRICKS LOCK & SAFE	METERING LOCKBOXES QTY20	1,331.02
				B PADLOCKS QTY30	2,201.75
				FIX DEADBOLT LOCK - 210 FOUR CORNERS	116.50
				Total for Check/Tran - 131422:	3,649.27
131423 4/20/23	CHK	10186	PITNEY BOWES INC	ENV STUF - MAIN FEE 1YR 4/16/22-4/15/23	909.63
				ENV STUF - MAIN FEE 1YR 4/16/22-4/15/23	101.07
				Total for Check/Tran - 131423:	1,010.70
131424 4/20/23	CHK	10188	PLATT ELECTRIC SUPPLY	MILWAUKEE 1/4" HEX IMPACT# 2857-20	217.11
				MILWAUKKE 4 1/2" GRINDER# & TAPE MEASURE	249.81
				UNITSTRUT NUT-1/2 SPRING NUT W CONE	-418.67
				Total for Check/Tran - 131424:	48.25

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
131425 4/20/23	CHK	10193	PORT TOWNSEND LEADER	DISPLAY-ANNIVERSARY SALUTE 2022	43.20
				DISPLAY-KNOW YOUR WEATHER	427.50
				DISPLAY-ANNIVERSARY SALUTE 2022	4.80
				DISPLAY-KNOW YOUR WEATHER	47.50
Total for Check/Tran - 131425:					523.00
131426 4/20/23	CHK	10203	PURMS JOINT SELF INSURANCE FUND	DEDUCTIBLE CLAIM #22-44-L	250.00
				PROPERTY POLICIES&EXCESS 1Y 3/31-3/31/24	86,960.81
Total for Check/Tran - 131426:					87,210.81
131427 4/20/23	CHK	10216	SECURITY SERVICES NW, INC.	SUBSTATION PATROL MAR 2023	6,188.00
				NIGHT PAYMENT PICKUP - MAR 2023	788.84
				NIGHTLY YARD CHECK - MAR 2023	400.40
				NIGHT PAYMENT PICKUP - MAR 2023	197.21
				NIGHTLY YARD CHECK - MAR 2023	100.10
				ALARM MONITORING KENNEDY RD - Q2 2023	108.01
Total for Check/Tran - 131427:					7,782.56
131428 4/20/23	CHK	10217	SETON CONSTRUCTION INC	SHINE PLAT CONSOLIDATION/BYWATER APP 2	88,095.18
				SHINE PLAT CONSOLIDATION/BYWATER APP 2	185,540.93
				SHINE PLAT CONSOLIDATION/BYWATER APP 2	11,002.89
				SHINE PLAT CONSOLIDATION/BYWATER APP 2	58,620.35
Total for Check/Tran - 131428:					343,259.35
131429 4/20/23	CHK	10869	SLATE ROCK SAFETY	PUD CLOTHING	144.74
				PUD CLOTHING	163.10
				PUD CLOTHING	312.57
				PUD CLOTHING	83.60
				PUD CLOTHING	124.65
				PUD CLOTHING	174.12
				PUD CLOTHING	109.96
				PUD CLOTHING	-311.02
				PUD CLOTHING	-108.40

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				PUD CLOTHING	170.68
				PUD CLOTHING	67.00
				PUD CLOTHING	134.01
				PUD CLOTHING	31.13
				PUD CLOTHING	91.82
				PUD CLOTHING	299.19
				PUD CLOTHING	520.95
				PUD CLOTHING	174.36
				PUD CLOTHING	145.00
				PUD CLOTHING	88.18
				PUD CLOTHING	101.14
				PUD CLOTHING	200.47
				PUD CLOTHING	243.76
				PUD CLOTHING	110.26
				PUD CLOTHING	304.61
				PUD CLOTHING	213.81
				PUD CLOTHING	70.64
				PUD CLOTHING	174.12
				PUD CLOTHING	208.85
				PUD CLOTHING	4.90
				PUD CLOTHING	43.02
				PUD CLOTHING	219.92
				PUD CLOTHING	49.49
				PUD CLOTHING	273.30
Total for Check/Tran - 131429:					4,633.93
131430 4/20/23	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING:VOLATILE ORGANICS TRITON COVE	160.00
				TESTING:TOTAL COLIFORM/E.COLI P/A - 3/15	23.00
				TESTING:TOTAL COLIFORM/E.COLI P/A - 3/15	23.00
				TESTING:TOTAL COLIFORM/E.COLI P/A - 3/15	23.00
Total for Check/Tran - 131430:					229.00

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
131431 4/20/23	CHK	10406	STATE OF WASHINGTON - DNR	EASEMENT 50-104461: ACCESS EAST SIDE	6,462.00
131432 4/20/23	CHK	10389	ERIC R STOREY	WELLNESS PROGRAM REIMBURSEMENT 2023	265.95
131433 4/20/23	CHK	10250	TYNDALE COMPANY, INC	PUD CLOTHING	99.78
				PUD CLOTHING	80.14
				PUD CLOTHING	51.22
				PUD CLOTHING	142.56
				PUD CLOTHING	120.74
				PUD CLOTHING	44.92
				PUD CLOTHING	95.65
				PUD CLOTHING	55.83
				PUD CLOTHING	36.73
				PUD CLOTHING	41.10
				PUD CLOTHING	71.99
				PUD CLOTHING	70.90
				PUD CLOTHING	97.63
				PUD CLOTHING & RETURN FOR INV#2947635	272.64
				PUD CLOTHING & RETURN FOR INV#2947635	98.13
				PUD CLOTHING & RETURN FOR INV#2947635	-414.58
				PUD CLOTHING	76.33
				PUD CLOTHING	75.24
				PUD CLOTHING	145.62
				PUD CLOTHING	93.24
				PUD CLOTHING	22.74
				PUD CLOTHING	31.56
				PUD CLOTHING	21.74
				PUD CLOTHING	64.94
				PUD CLOTHING	40.40
				PUD CLOTHING	159.69
				PUD CLOTHING	2.52
				PUD CLOTHING	3.51

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				PUD CLOTHING	2.42
				PUD CLOTHING	7.22
				PUD CLOTHING	4.49
				PUD CLOTHING	17.73
				PUD CLOTHING	57.39
				PUD CLOTHING	40.70
				PUD CLOTHING	6.38
				PUD CLOTHING	4.52
				PUD CLOTHING	58.31
				PUD CLOTHING	86.64
				PUD CLOTHING	86.69
				PUD CLOTHING	77.19
				PUD CLOTHING	76.10
				PUD CLOTHING	70.10
				PUD CLOTHING	46.11
				PUD CLOTHING	26.46
				PUD CLOTHING	104.69
				PUD CLOTHING	123.23
				PUD CLOTHING	53.40
				PUD CLOTHING	55.04
				PUD CLOTHING & RETURN FOR INV#2989948	179.96
				PUD CLOTHING & RETURN FOR INV#2989948	-414.60
Total for Check/Tran - 131433:					2,473.08
131434 4/20/23	CHK	10947	VAN NESS FELDMAN, LLP	PROF SVC: WTR RIGHTS & RGLTN DEC 2022	10,094.00
131435 4/20/23	CHK	10800	VISION METERING, LLC	METER 2S-CL320,2S,4S CL200 DIGITAL	354,302.25
				METER 2S-CL320,2S,4S CL200 DIGITAL	-29,552.25
Total for Check/Tran - 131435:					324,750.00
131436 4/20/23	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH# 215 - GM FORD PUSHTYPE	3.44
131437 4/20/23	CHK	10018	WORLD KINECT ENERGY SERVICES	FUEL-UNL-87REG 10% ETHNL DIESEL ULSD #2	14,820.08

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
131438 4/20/23	CHK	10278	WPUDA	COMMISSIONER EDUCATION CATERED LUNCH&DIN	162.00
				COMMISSIONER EDUCATION CATERED LUNCH&DIN	18.00
Total for Check/Tran - 131438:					180.00
131439 4/20/23	CHK	10858	ZOOM VIDEO COMMUNICATIONS, INC.	VIDEO CONF SVC 02/22-03/21	459.76
				VIDEO CONF SVC 02/22-03/21	51.08
Total for Check/Tran - 131439:					510.84
131440 4/21/23	CHK	10993	CENEX FLEET FUELING	VEH#131 - FUEL	51.93
				VEH#205 - FUEL	80.82
Total for Check/Tran - 131440:					132.75

Total Payments for Bank Account - 1 : (103) 2,211,450.54

Total Voids for Bank Account - 1 : (1) 1,100.00

Total for Bank Account - 1 : (104) 2,212,550.54

Grand Total for Payments : (103) 2,211,450.54

Grand Total for Voids : (1) 1,100.00

Grand Total : (104) 2,212,550.54

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Bank Account: -

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
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NO RECORDS FOUND

Total for Check/Tran - :

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 4/14/2023

Empl	Position	Check #	Check Date	Amount
2003	WATER TREATMENT PLANT OPERATOR III	71069	4/14/2023	2,550.28
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71070	4/14/2023	3,587.92
				<u>\$ 6,138.20</u>

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL
PAY DATE: 4/14/2023

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING ASSOCIATE	4/14/2023	1,980.91
3062	ACCOUNTING ASSOCIATE	4/14/2023	1,834.23
3039	ACCOUNTING SPECIALIST	4/14/2023	2,255.93
3065	ADMINISTRATIVE ASSISTANT	4/14/2023	2,474.22
4006	COMMISSIONER DIST 1	4/14/2023	956.87
4004	COMMISSIONER DIST 2	4/14/2023	2,483.77
4008	COMMISSIONER DIST 3	4/14/2023	2,061.78
3034	COMMUNICATIONS DIRECTOR	4/14/2023	3,731.73
3002	CUSTOMER SERVICE COORDINATOR	4/14/2023	1,604.87
3022	CUSTOMER SERVICE REP	4/14/2023	1,689.67
3032	CUSTOMER SERVICE REP	4/14/2023	1,643.43
3048	CUSTOMER SERVICE REP	4/14/2023	1,735.14
3056	CUSTOMER SERVICE REP	4/14/2023	1,528.53
3066	CUSTOMER SERVICE REP	4/14/2023	1,381.63
3068	CUSTOMER SERVICE REP	4/14/2023	1,227.04
3069	CUSTOMER SERVICE REP	4/14/2023	1,059.38
3060	DIGITAL COMMUNICATIONS SPECIALIST	4/14/2023	2,420.17
1027	ELECTRICAL ENGINEERING MANAGER	4/14/2023	3,443.09
1041	ELECTRICAL SUPERINTENDENT	4/14/2023	4,717.21
2007	ENGINEERING DIRECTOR	4/14/2023	3,844.26
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	4/14/2023	2,354.95
3033	FINANCE DIRECTOR	4/14/2023	4,991.11
3029	FINANCE SERVICES MANAGER	4/14/2023	2,881.59
1046	FLEET/WAREHOUSE HELPER	4/14/2023	2,948.34
1012	FOREMAN LINEMAN	4/14/2023	8,581.69
1011	GENERAL MANAGER	4/14/2023	5,266.36
1042	GIS SPECIALIST	4/14/2023	2,659.72
1017	HEAD STOREKEEPER	4/14/2023	2,661.72
3063	HUMAN RESOURCES COORDINATOR	4/14/2023	2,946.96
3047	HUMAN RESOURCES DIRECTOR	4/14/2023	4,027.84
3008	INFORMATION TECHNOLOGY MANAGER	4/14/2023	3,580.17
3028	IT SUPPORT TECHNICIAN	4/14/2023	1,912.73
1000	LINEMAN	4/14/2023	6,346.29
1034	LINEMAN	4/14/2023	8,595.80
1055	LINEMAN	4/14/2023	3,230.43
1060	LINEMAN	4/14/2023	7,780.98
1059	LINEMAN APPRENTICE	4/14/2023	3,364.91
1043	METER READER	4/14/2023	1,766.91
1047	METER READER	4/14/2023	2,781.19
1056	METER READER	4/14/2023	1,791.01
1057	METER READER	4/14/2023	2,385.11
2008	METER READER	4/14/2023	1,981.18
3067	NETWORK/BROADBAND ENGINEER	4/14/2023	3,624.52
1037	OPERATIONS DIRECTOR	4/14/2023	3,729.66
1050	PRE-APPRENTICE	4/14/2023	4,245.99
3004	RESOURCE MANAGER	4/14/2023	2,838.62
1010	SCADA ENGINEER II	4/14/2023	2,685.91
1003	SCADA TECH APPRENTICE	4/14/2023	4,015.54
3020	SERVICES DIRECTOR	4/14/2023	3,476.71
1026	STAKING ENGINEER	4/14/2023	2,398.42
1031	STAKING ENGINEER	4/14/2023	2,839.19
1014	STOREKEEPER	4/14/2023	3,126.48
1015	SUBSTATION/METER FOREMAN	4/14/2023	7,155.34
1033	SUBSTATION/METERING TECH	4/14/2023	4,158.66
3003	UTILITY BILLING CLERK	4/14/2023	1,653.59
3027	UTILITY BILLING CLERK	4/14/2023	1,720.18
3000	UTILITY BILLING COORDINATOR	4/14/2023	2,218.05
2000	WATER DISTRIBUTION MANAGER II	4/14/2023	2,077.24
2001	WATER DISTRIBUTION MANAGER II	4/14/2023	3,283.73
2002	WATER DISTRIBUTION MANAGER II	4/14/2023	2,158.05
2005	WATER DISTRIBUTION MANAGER II	4/14/2023	2,278.86
			188,595.59

Electric revenues in March were approximately \$163 Thousand over budget. Year-to-date electric revenues are approximately \$180 Thousand over budget. The total cost of service for the year is approximately \$3.1 million under budget. Year to date depreciation for electric is approximately \$1.4 million with March depreciation expense approximately \$486 Thousand. The March year-to-date TIER is 10.23 and the DSC is 4.95.

Water revenues in March were approximately \$54 Thousand under budget. Year-to-date water revenues are approximately \$174 Thousand under budget. The total cost of service for the year is approximately \$32 Thousand over budget. Year to date depreciation for water is approximately \$241 Thousand with March depreciation expense approximately \$78 Thousand.

As a combined utility year-to-date through March revenues were approximately \$6 Thousand over budgeted revenues. Jefferson County PUD has invested \$2.9 million in construction work in progress year to date as well as purchased approximately \$1.3 Million in materials. During March, PUD's cash reserves were increased by \$623 Thousand.

Jefferson County PUD No. 1
Electric Division
Statement of Operations
As of March 31, 2023

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	(d)
1. Operating Revenue and Patronage Capital	13,869,006	14,108,461	13,927,592	4,724,766
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	5,006,848	4,079,468	5,411,351	1,240,585
4. Transmission Expense	670,365	742,688	748,487	210,873
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	492,385	551,056	805,273	202,622
7. Distribution Expense - Maintenance	832,245	557,606	1,492,629	200,350
8. Consumer Accounts Expense	343,085	381,095	515,644	148,076
9. Customer Service and Informational Expense	1,876	11,761	2,026	4,649
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	905,053	1,123,706	1,444,547	402,587
12. Total Operation & Maintenance Expense (2 thru 11)	8,251,857	7,447,380	10,419,957	2,409,742
13. Depreciation & Amortization Expense	1,388,523	1,458,599	1,388,899	486,993
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	799,185	688,090	867,132	272,380
16. Interest on Long-Term Debt	606,280	579,737	672,754	194,289
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
20. Total Cost of Electric Service (12 thru 19)	11,045,845	10,173,806	13,348,742	3,363,404
21. Patronage Capital & Operating Margins (1 minus 20)	2,823,161	3,934,655	578,850	1,361,362
22. Non Operating Margins - Interest	671	6,031	674	4,903
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	259,038	1,405,000	389,735	1,001,881
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	15,576	5,462	15,732	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	3,098,446	5,351,148	984,991	2,368,146

Times Interest Earned Ratio (TIER) (Year to Date)	6.11	10.23	2.46
Operating Times Interest Earned Ratio (OTIER) (Year to Date)	5.66	7.79	1.86
Debt Service Coverage Ratio (DSC) (Year to Date)	3.41	4.95	2.04
Operating Debt Service Coverage Ratio (ODSC) (Year to Date)	3.23	4.00	1.77
Rolling 12 Month TIER	3.12	4.67	

Jefferson County PUD No. 1
Electric Division
Balance Sheet
March 31, 2023

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	194,174,077	29. Memberships	0
2. Construction Work in Progress	9,170,385	30. Patronage Capital	0
3. Total Utility Plant (1+2)	203,344,462	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	77,090,679	32. Operating Margins - Current Year	3,934,655
5. Net Utility Plant (3-4)	126,253,783	33. Non-Operating Margins	1,416,493
6. Nonutility Property - Net	84,706	34. Other Margins & Equities	44,869,697
7. Investment in Subsidiary Companies	0	35. Total Margins & Equities (29 thru 34)	50,220,845
8. Invest. in Assoc. Org. - Patronage Capital	83,403	36. Long-Term Debt RUS (Net)	88,345,107
9. Invest. in Assoc. Org. - Other - General Funds	1,010	37. Long-Term Debt - Other (Net)	0
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	38. Total Long-Term Debt (36 + 37)	88,345,107
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	(744,228)
13. Special Funds	94,250	41. Total Other Noncurrent Liabilities (39+40)	(744,228)
14. Total Other Property & Investments (6 thru 13)	263,369	42. Notes Payable	0
15. Cash-General Funds	4,361,231	43. Accounts Payable	3,402,978
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	54,100
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	2,971,002	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	3,008,572	48. Other Current & Accrued Liabilities	1,956,174
21. Accounts Receivable - Net Other	(4,155,456)	49. Total Current & Accrued Liabilities (42 thru 48)	5,413,252
22. Renewable Energy Credits	0	50. Deferred Credits	1,765,581
23. Materials & Supplies - Electric and Other	7,073,895	51. Total Liabilities & Other Credits (35+38+41+49+50)	145,000,557
24. Prepayments	347,560		
25. Other Current & Accrued Assets	3,119,399	ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION	
26. Total Current & Accrued Assets (15 thru 25)	16,726,203	Balance Beginning of Year	0
27. Deferred Debits	1,757,202	Amounts Received This Year (Net)	1,318,987
28. Total Assets & Other Debits (5+14+26+27)	145,000,557	TOTAL Contributions-In-Aid-Of-Construction	1,318,987

Equity Ratio **34.63%**
 (Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **43.45%**
 (Long Term Debt/Total Utility Plant) x 100

Jefferson County PUD #1
Power Requirements
As of March 31, 2023

PART C. POWER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	MARCH CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly KWH SALES AND REVENUE (d)
1. Residential Sales (excluding seasonal)	a. No. Consumers Served	18,079	18,072	
	b. KWH Sold			27,343,378
	c. Revenue			3,309,189
2. Residential Sales - Seasonal	a. No. Consumers Served	1	1	
	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	1	1	
	b. KWH Sold			0
	c. Revenue			40
4. Comm. and Ind. 1000 KVA or Less	a. No. Consumers Served	2,481	2,471	
	b. KWH Sold			7,181,302
	c. Revenue			833,355
5. Comm. and Ind. Over 1000 KVA	a. No. Consumers Served	21	21	
	b. KWH Sold			8,956,566
	c. Revenue			534,592
6. Public Street & Highway Lighting	a. No. Consumers Served	208	207	
	b. KWH Sold			25,363
	c. Revenue			17,035
7. Non Metered Device Authority	a. No. Consumers Served	8	8	
	b. KWH Sold			0
	c. Revenue			1,954
8. Sales for Resales-RUS Borrowers	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
9. Sales for Resales-Other	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		20,799	20,781	
11. TOTAL KWH Sold (lines 1b thru 9b)				43,506,609
12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)				4,696,165
13. Transmission Revenue				
14. Other Electric Revenue				28,601
15. KWH - Own Use				0
16. TOTAL KWH Purchased				42,650,606
17. TOTAL KWH Generated				
18. Cost of Purchases and Generation				1,240,585
19. Interchange - KWH - Net				
20. Peak - Sum All KW Input (Metered)				92,099

Electric Division
Comparison 2023 Budget to 2023 Actuals Year to Date Through MARCH

	2023 Budget MARCH YTD	2023 Actuals MARCH YTD	Variance
1. Operating Revenue and Patronage Capital	13,927,592	14,108,461	180,869
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	5,411,351	4,079,468	(1,331,883)
4. Transmission Expense	748,487	742,688	(5,799)
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	805,273	551,056	(254,217)
7. Distribution Expense - Maintenance	1,492,629	557,606	(935,023)
8. Consumer Accounts Expense	515,644	381,095	(134,549)
9. Customer Service and Informational Expense	2,026	11,761	9,735
10. Sales Expense	0	0	0
11. Administrative and General Expense	1,444,547	1,123,706	(320,841)
12. Total Operation & Maintenance Expense (2 thru 11)	10,419,957	7,447,380	(2,972,577)
13. Depreciation & Amortization Expense	1,388,899	1,458,599	69,700
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	867,132	688,090	(179,042)
16. Interest on Long-Term Debt	672,754	579,737	(93,017)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
20. Total Cost of Electric Service (12 thru 19)	13,348,742	10,173,806	(3,174,936)
21. Patronage Capital & Operating Margins (1 minus 20)	578,850	3,934,655	3,355,805
22. Non Operating Margins - Interest	674	6,031	5,357
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	389,735	1,405,000	1,015,265
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	15,732	5,462	(10,270)
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	984,991	5,351,148	4,366,157

Jefferson County PUD No. 1
Water Division
Statement of Operations
As of March 31, 2023

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	799,532	947,036	1,121,616	312,520
2. Power Production Expense	0	518	0	0
3. Cost of Purchased Power	34,474	32,585	37,232	10,689
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	204,297	199,768	355,455	76,375
7. Distribution Expense - Maintenance	74,211	183,348	100,484	46,395
8. Consumer Accounts Expense	36,676	38,471	46,588	15,531
9. Customer Service and Informational Expense	0	0	0	0
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	181,308	190,153	265,165	67,181
12. Total Operation & Maintenance Expense (2 thru 11)	530,966	644,843	804,924	216,171
13. Depreciation & Amortization Expense	194,618	241,434	95,784	78,132
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	35,411	54,176	38,244	25,778
16. Interest on Long-Term Debt	75,950	46,671	45,673	15,498
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	29,876	0	29,876
20. Total Cost of Water Service (12 thru 19)	836,945	1,017,000	984,625	365,455
21. Patronage Capital & Operating Margins (1 minus 20)	(37,413)	(69,964)	136,991	(52,935)
22. Non Operating Margins - Interest	14,429	40,656	14,501	9,641
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	42,074	695,156	45,495	688,757
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	1,731	607	1,748	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	20,821	666,455	198,735	645,463

Jefferson County PUD No. 1
Water Division
Balance Sheet
March 31, 2023

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	31,201,858	29. Memberships	0
2. Construction Work in Progress	3,178,549	30. Patronage Capital	0
3. Total Utility Plant (1+2)	34,380,407	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	14,150,082	32. Operating Margins - Current Year	(69,964)
5. Net Utility Plant (3-4)	20,230,325	33. Non-Operating Margins	736,419
6. Nonutility Property - Net	2,147,501	34. Other Margins & Equities	23,582,620
7. Investment in Subsidiary Companies	0	35. Total Margins & Equities (29 thru 34)	24,249,075
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	4,650,518
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	38. Total Long-Term Debt (36 + 37)	4,650,518
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	90,169	41. Total Other Noncurrent Liabilities (39+40)	0
14. Total Other Property & Investments (6 thru 13)	2,237,670	42. Notes Payable	520,996
15. Cash-General Funds	178,821	43. Accounts Payable	(4,143,268)
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	700
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	2,032,875	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	184,185	48. Other Current & Accrued Liabilities	50,513
21. Accounts Receivable - Net Other	224,808	49. Total Current & Accrued Liabilities (42 thru 48)	(3,571,059)
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	38,039	51. Total Liabilities & Other Credits (35+38+41+49+50)	25,328,534
24. Prepayments	0		
25. Other Current & Accrued Assets	201,811	ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION	
26. Total Current & Accrued Assets (15 thru 25)	2,860,539	Balance Beginning of Year	0
27. Deferred Debits	0	Amounts Received This Year (Net)	694,387
28. Total Assets & Other Debits (5+14+26+27)	25,328,534	TOTAL Contributions-In-Aid-Of-Construction	694,387

Equity Ratio **95.74%**
 (Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **13.53%**
 (Long Term Debt/Total Utility Plant) x 100

Jefferson County PUD #1
Water Requirements
As of March 31, 2023

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	MARCH CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly Gallons SALES AND REVENUE (d)
1. Unmetered Water Sales	a. No. Consumers Served	13	13	
	b. Gallons Sold			0
	c. Revenue			1,354
2. Metered Residential Sales -	a. No. Consumers Served	4,619	4,612	
	b. Gallons Sold			11,020,999
	c. Revenue			236,914
3. Metered Commercial Sales	a. No. Consumers Served	309	310	
	b. Gallons Sold			3,440,660
	c. Revenue			46,168
4. Residential Multi-Family	a. No. Consumers Served	47	47	
	b. Gallons Sold			135,750
	c. Revenue			3,522
5. Metered Bulk Loadings	a. No. Consumers Served	0	0	
	b. Gallons Sold			0
	c. Revenue			0
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Master Meters	a. No. Consumers Served	22	22	
	b. Gallons Sold			3,015,917
	c. Revenue			0
8. Sewer/Drain Field--Residential	a. No. Consumers Served	378	377	
	b. Gallons Sold			0
	c. Revenue			21,252
9. Sales for Resales-Other	a. No. Consumers Served			
	b. Gallons Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		5,393	5,386	
11. TOTAL Gallons Sold (lines 1b thru 9b)				17,613,326
12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c)				309,210
13. Bulk Water Gallons Sold Revenue				
14. Other Water Revenue				3,310
15. Gallons - Own Use				0
16. TOTAL Gallons Purchased				
17. TOTAL Gallons Produced				27,574,623
18. Cost of Purchases and Generation				10,689

Water Division
Comparison 2023 Budget to 2023 Actuals Year to Date Through MARCH

	2023 Budget MARCH YTD	2023 Actuals MARCH YTD	Variance
1. Operating Revenue and Patronage Capital	1,121,616	947,036	(174,580)
2. Power Production Expense	0	518	518
3. Cost of Purchased Power	37,232	32,585	(4,647)
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	355,455	199,768	(155,687)
7. Distribution Expense - Maintenance	100,484	183,348	82,864
8. Consumer Accounts Expense	46,588	38,471	(8,117)
9. Customer Service and Informational Expense	0	0	0
10. Sales Expense	0	0	0
11. Administrative and General Expense	265,165	190,153	(75,012)
12. Total Operation & Maintenance Expense (2 thru 11)	804,924	644,843	(160,081)
13. Depreciation & Amortization Expense	95,784	241,434	145,650
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	38,244	54,176	15,932
16. Interest on Long-Term Debt	45,673	46,671	998
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	29,876	29,876
20. Total Cost of Water Service (12 thru 19)	984,625	1,017,000	32,375
21. Patronage Capital & Operating Margins (1 minus 20)	136,991	(69,964)	(206,955)
22. Non Operating Margins - Interest	14,501	40,656	26,155
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	45,495	695,156	649,661
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	1,748	607	(1,141)
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	198,735	666,455	467,720

Jefferson County PUD No. 1
Cash and Cash Equivalents
February 28, 2023

<u>G/L #</u>	<u>Account Description</u>	<u>Balance</u>
1 131.12	Operating Account - Jefferson Co. Treasurer	\$2,780,983
1 131.11	Operating Depository Account - Bank of America	1,383,638
1 131.16	Payroll Clearing Account - 1st Security Bank	194,761
2 131.01	Cash-Jeff Co Treasurer General Account	127,433
2 131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	33,736
2 131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	9,700
2 131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	3,290 Restricted
2 131.12	1999 Bond LUD #11 - Jefferson Co. Treasurer	3,033 Restricted
1 135.21	Working Funds - Petty Cash and CSR Drawers	1,850
2 131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	1,480 Restricted
2 135.21	Cash Held in Trust by Property Manager	150
TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS		\$4,540,053
1 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	\$1,620,905
1 136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,186,794
2 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	827,412
2 136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	826,714 Restricted
2 136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	378,749 Restricted
1 136.10	Operating Account Related Investment - Jefferson Co. Treasurer	163,303
TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS		\$5,003,878
1 126.10	Capital Reserves	\$94,000 Restricted
2 126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	82,436 Restricted
2 126.10	Capital Reserves	6,000 Restricted
2 126.21	Tri Area Bond Reserve Fund - Jefferson Co. Treasurer	1,733 Restricted
1 128.00	Other Special Funds	250 Restricted
TOTAL LINE 13. BALANCE SHEET-SPECIAL FUNDS		\$184,419
RESTRICTED CASH BALANCE--MARCH 2023		\$1,397,685
NON-RESTRICTED CASH BALANCE--MARCH 2023		\$8,330,664
TOTAL CASH AND CASH EQUIVALENTS IN BANK--MARCH 2023		\$9,728,349
RESTRICTED CASH BALANCE--FEBRUARY 2023		\$1,573,676
NON-RESTRICTED CASH BALANCE--FEBRUARY 2023		\$7,531,345
TOTAL CASH AND CASH EQUIVALENTS IN BANK--FEBRUARY 2023		\$9,105,021
Change in Restricted Cash Balance		(\$175,991)
Change in Unrestricted Cash Balance		\$799,319
Total Change in Cash and Cash Equivalents		\$623,328

Received	From	Subject	Size
Last Week			
Mon 4/17	Julie Jaman	essential background for your future choices	23 KB
"Outstanding leadership" requires a realistic and informed commission. That includes understanding the marketplace and sources			
Sun 4/16	Annette Huenke	further thoughts: How will you discriminate? Will our PUD be erecting ...	19 KB
Two Weeks Ago			
4/15/2023	Annette Huenke	flags and banners attached to decorative light poles	27 KB
Good afternoon, gentlemen. Customer-owners have lately been feeling the fiscal weight of infrastructure and desired improvements			



AGENDA REPORT

DATE: April 18,2023
TO: Board of Commissioners
FROM: Kevin Streett
RE: Flags and Banners on Light Poles

BACKGROUND: This request came from the public to ask the PUD to hang American Flags on decorative light poles 5 times a year.

ANALYSIS/FINDINGS: The PUD would have to rescind a prior Resolution from 2015, and then approve a new Resolution and give permission for this to happen. We will have to add new policies and procedures to for future requests.

FISCAL IMPACT: There would be minimal administrative costs per request.

RECOMMENDATION: The PUD needs to follow legal counsel's recommendations on this issue.

Ph (360) 385-5800 jeffpud.org 310 Four Corners Road, Port Townsend, WA 98368
Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer