

**Regular Meeting Agenda**  
**Board of Commissioners**  
Tues, Nov 1, 2022 3:00 PM  
310 Four Corners Rd.  
Port Townsend, WA 98368  
and online via Zoom



**To join online go to:** <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use \*6 to mute or unmute. \*9 to raise a hand to request to begin speaking.

Page

**1. Call to Order**

With the adoption by the Washington State Legislature of ESHB 1329, providing for both virtual and in-person meetings to be held, JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. In person attendance will be limited to provide sufficient space and masking is encouraged. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use \*6 to mute and unmute and \*9 to raise a hand to request to speak.

**2. Agenda Review**

**3. WPUDA Presentation/Discussion**

5 - 20

[Reunited presentation for Jefferson County PUD.pdf](#) 

**4. Manager and Staff Reports**

For information only, not requiring a vote.

**5. Commissioner Reports**









**6. Public Comment**

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

## 7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

*Consent Action: Approve a motion to accept the Consent Agenda as presented*

- |      |   |         |
|------|---|---------|
| 7.1. | Prior Minutes   | 21 - 27 |
|      | <a href="#">PUD BOC Regular Meeting Minutes 6-21-2022 Draft.pdf</a>                                  |         |
| 7.2. | Vouchers  | 28 - 47 |
|      | <a href="#">Voucher Approval Form for the Commissioners.pdf</a>                                      |         |
|      | <a href="#">Voucher Certification with Supporting Warrant Register &amp; Payroll....pdf</a>            |         |
| 7.3. | Financial Report  | 48 - 56 |
|      | <a href="#">September 2022 Financials.pdf</a>    |         |
| 7.4. | Calendar  | 57      |
|      | <a href="#">PUD Calendar November 1, 2022.docx</a>   |         |
| 7.5. | Correspondence Log  | 58      |
|      | <a href="#">Corresp Log 20221101.pdf</a>   |         |
| 7.6. | Non-Represented Positions to add  | 59 - 63 |
|      | <a href="#">Agenda BOC 10.18.22.pdf</a>    |         |
|      | <a href="#">Non-rep Salary Table - 10.12.22.pdf</a>    |         |
|      | <i>Approve a motion accepting presented adjustments, and including Water Superintendent and Engineering &amp; Water Director as new positions, to the Non-Represented Salary Table.</i> |         |

## 8. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .

8.1. ReConnect Application Authorization Resolution 64 - 67

[AR ReConnect 20221101.pdf](#) 

[Resolution 2022-XXXX Resolution Authorizing ReConnect 20221101.pdf](#) 

*RECOMMENDED ACTION: Approve Resolution 2022-XXX authorizing the General Manager to take all necessary steps to apply for Loan-Grant Combination funding from the ReConnect Program, United States Department of Agriculture (USDA), and to adjust the loan grant amount and execute related grant and loan agreements.*

8.2. Authorization of 2022 Drinking Water State Revolving Fund Consolidation Feasibility Study Grant 68 - 86

[Agenda Report](#)

[Approval of and signature for the Brinnon Consolidation Grant Contract.pdf](#) 

[GVL27657-0 SOW Jefferson PUD agreement encrypted .pdf](#) 

[Resolution 2022-0XX](#)


[Approval of and signature for Brinnon Consolidation Grant Contract.pdf](#) 

*RECOMMENDED ACTION: Approve Resolution 2022-XXX Acceptance of the 2022 Drinking Water State Revolving Fund Consolidation Feasibility Study Grant – Lazy C and Downtown Brinnon Consolidation and authorize the General Manager to sign the grant contract.*


**9. New Business**

9.1. Contract authorization for PGG to perform a Pump test and groundwater model for our Quilcene Water System 87 - 88

[Agenda Report](#)

[GMsignQuilcenePumpTestandGroundwaterModelConsultantContract.pdf](#) 

[Resolution 2022-0XX](#)

[GMsignQuilcenePumpTestandGroundwaterModelConsultantContract.pdf](#) 

*RECOMMENDED ACTION: Approve Resolution 2022-XXX Authorize the General Manager to sign the service contract for PGG to conduct a pump test and develop a groundwater flow model under Ecology Preliminary Permit GR-29120.*

## 10. Adjourn

# Reuniting public utility districts

Working cooperatively to preserve and enhance the ability of PUDs to meet the needs of their communities.

# Contact information for speakers

Liz Anderson, Deputy Executive Director

[landerson@wpuda.org](mailto:landerson@wpuda.org)

(360) 590-2800 cell

Nicolas Garcia, Policy Director

[Ngarcia@wpuda.org](mailto:Ngarcia@wpuda.org)

(360) 741-2683 office (360) 951-0981 cell

Stefany Zelepuza, Senior Policy Specialist

[szelepuza@wpuda.org](mailto:szelepuza@wpuda.org)

(360) 741-2679 office (360) 350-2511

# Our History

- Formed in 1936 originally as the Washington PUD Commissioners Association.
- Original purpose was to support the activation of public utility districts during a time of legal and political battles waged by private power in opposition to the PUD movement.
- The name changed in 1952 to the Washington Public Utility Districts Association to reflect its expanded role in supporting the interest of the PUD customer-owners.

# Our Mission

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“Advocating for our members who provide not-for-profit, locally-controlled utility services for the people of Washington.”



# WPUDA today

- **Advocacy**-Facilitating a cooperative effort in support of policies that preserve, protect and enhance the value of PUDs to the communities they serve.
- **Training and education**-Providing instruction and education to support PUD operations and leadership excellence.
- **Collaboration and Information sharing**-Provide forum to share best practices, expertise and knowledge.
- **Policy research and analysis**- Providing information to make informed decisions.

# The WPUA Team



Jamie Hanny  
Business and Financial  
Manager



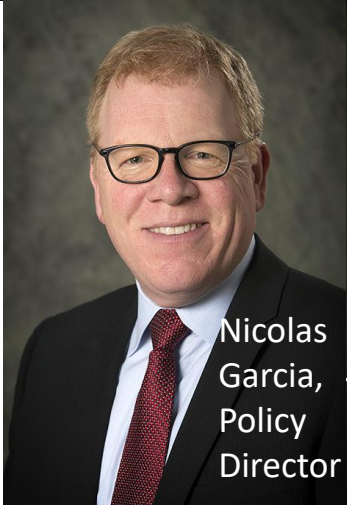
Carol West,  
Government Relations  
Manager



Lena Mendiola,  
Director of Member  
Services



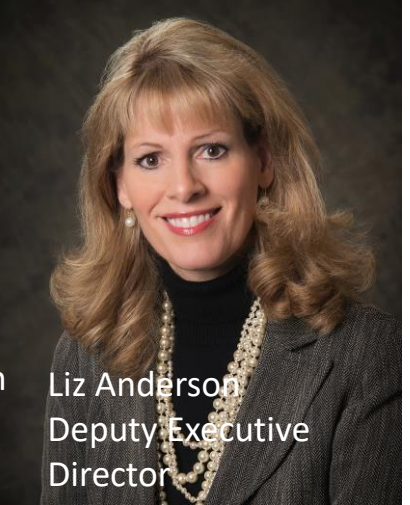
Stefany Zelepuz,  
Senior Policy  
Specialist



Nicolas  
Garcia,  
Policy  
Director



George Caan  
Executive  
Director



Liz Anderson  
Deputy Executive  
Director



# Structure

- Board of Directors – Sets the strategic direction of the Association.
- Executive Committee – Elected officers plus three Managers appointed by the Managers Committee. They provide oversight of WPUDA operations as well as recommendations.
- Policy committees – Energy, Telecommunications, Water, Government Relations, Communications.
- Other committees – Commissioner Education, Strategic Planning, General Managers, Budget, Finance and Audit, Awards
- Professional Roundtables-meet twice a year for training, education and information sharing.

# Meetings

- WPUDA holds meetings every month except for May, June and August. Meetings are held Wednesday, Thursday and Friday.
- Committees are made up of one voting delegate per member PUD. PUDs may only have a voting delegate on policy committees for services they provide.
- Chairs and Vice-Chairs for each committee are selected by a vote of committee delegates every April.
- All members are welcome to attend meetings.



# Advocacy



WASHINGTON PUBLIC UTILITY DISTRICTS ASSOCIATION

**WPUDA**  
**YOUR connection**

# Advocacy

- Policy direction is set by the members.
- The Association lends strength to a single PUD, several PUDs or the entire family of PUDs in our advocacy work.
- WPUDA's lobbying team advocates year-round in support of members' interests.
- The Association engages in legislative and regulatory processes and provides frequent reports on activities to members and coordinates member engagement on issue.

# Advocacy services

- Legislative tracking
- Policy analysis and coordinated engagement in rulemaking and other regulatory processes.
- Legislative action alerts.
- Reports on legislative activities – update calls and lobbyist coordination meetings.
- Communication tools including testimony, issue papers, reports, comments, and briefings.
- Legislative outreach events including legislative reception, PUD Day on the Hill, Public Power Rally, and workshops.
- Serve as resource and point of contact on PUD issues for lawmakers, agency and legislative staff and stakeholder groups
- Provide data, modeling and expert analysis for policy development.
- Provide informed input into state and federal rulemaking processes.
- PUD Caucus
- WPUDA Power Lunches
- Legislative policy briefings.
- New legislator “Introduction to PUDs” briefing.



# Training and education





# Training and education

- New Commissioner training and mentoring program
- Commissioner roundtables, education and training at monthly meetings
- Biannual roundtables for utility professional staff
  - Managers
  - Finance Officers
  - Records Managers
  - Communicators
  - Administrative Assistants
  - Human Resource Managers
  - Customer Service professionals
- Industry news and information
- Utility briefings on industry trends, issues and opportunities
- Individual utility consultation and education

# Collaboration and information sharing



# Collaboration and information sharing

- Association meetings
- Annual Conference
- Water Workshop
- Telecom Workshop
- Surveys
- Complementary efforts with other state and regional organizations.

Thank you for being part of WPUDA!



**PUBLIC UTILITY DISTRICT NO. 1  
OF  
JEFFERSON COUNTY  
June 21, 2022  
Board of Commissioners' Regular Meeting  
Draft Minutes**

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1. **CALL TO ORDER.** Commissioner Jeff Randall called the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for June 21, 2022, to order at 3:00 p.m. and read the Governor's Amended Proclamations 20-05 and 21-14.5 in continued response to the COVID-19 pandemic, Jefferson County PUD does not provide an in-person room for meetings of the Board of Commissioners. All meetings are being held remotely via Zoom. Present:

Commissioner Kenneth Collins, President  
Commissioner Jeff Randall, Vice President  
Commissioner Dan Toepper, Secretary  
Kevin Streett, General Manager  
Will O'Donnell, Communications Director  
Joel Paisner, General Counsel  
Annette Johnson, Executive Assistant and Records Admin.  
Jean Hall, Customer Service Director  
Mike Bailey, Finance Director  
Melanie Des Marais, Human Resources Director  
Melissa Blair, Financial Services Manager  
Samantha Harper, Engineering Director  
Don McDaniel, PUD Consultant  
Cammy Brown, PUD Recording Secretary

Roll call was taken. All three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW:**

**MOTION:** Commissioner Kenneth Collins made a motion to accept the agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

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Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting 3:00 p.m.  
June 21, 2022 - Draft Minutes



3. **EXECUTIVE SESSION:** Per RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. An Executive Session of the Board of Commissioners of the Jefferson County Public Utility District No. 1 was announced per RCW 42.30.110(1)(b). Approximately 20 minutes was requested. The Executive Session convened at 3:02 p.m. Commissioner Jeff Randall came out of the Executive Session at 3:24 p.m. and requested an additional time of 10 minutes. The Executive Session ended at 3:34 p.m. No action was taken.

The Regular Session of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 3:34 p.m.

4. **PUBLIC COMMENT.** Commissioner Jeff Randall read the guidelines into the record.  
No public comment.

5. **CAB REPORT.** PUD Consultant Don McDaniel gave a brief report.

6. **MANAGER AND STAFF REPORTS.** General Manager Kevin Streett gave a report.

- Substation moving crew is moving forward with AMI placement at Gateway.
- Staff may be building upon the network that is being built right now for metering and will be able to use it for more than just bringing back electrical and water reading.
- Staff working at bringing back the water reads. Some challenges.
- On the electric side, the crews are mainly working on pole changeouts and projects like that.
- The staff have pulled back on many projects.
- Staff is doing projects that need to be done and cannot be done until Fall.
- Spending the capital reserves on transformers and long lead items to try to bring the equipment in.
- Delaying and postponing projects until Spring/Fall and Winter of 2023.
- There are issues with Gateway and meters. There is a time frame that works.
- There is not an extended contract from Landis+Gyr.

7. **COMMISSIONERS' REPORT.**

**Commissioner Kenneth Collins.**

6/09 Attended meeting with Beckett Point representatives. Ongoing discussion on sewer rates.  
6/10 Had a conversation with Kevin Camfield from Beckett Point. Report.  
6/13 Conversation with PUD 's General Counsel Joel Paisner.  
6/15 Met with General Manager Kevin Streett.

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- 6/17 Participated in a call from a contractor in the community who expressed concern about contracting work that was not being allocated on an even basis. Discussed this with General Manager Kevin Streett.
- 6/27 Will attend PUD BOC Special meeting .
- 6/29 Will attend Public Power Council meeting.
- 6/29 Will meet with General Manager Kevin Streett.
- 7/01 Will attend JBAT meeting.

### **Commissioner Dan Toepper.**

Commissioner Dan Toepper has been hearing questions from multiple entities on fairness on distributing work and broadband. Interest on what the policy is on how emergency phone calls for emergency work or how the PUD's Email Works Roster is functioning. Some concern is that it may be retribution of the vaccine requirement.

- 6/08 Attended NoaNet meeting. Report.
- 6/13 Attended CAB meeting. Report.

### **Jessica Dillon, Chair of CAB came in at 3:53 p.m. to finish the CAB report.**

Jessica Dillon will send a copy of the report to the commissioners and to Cammy Brown, PUD Recording Secretary. The report is attached as Attachment 1.

- 6/15 Attended Public Power Council meeting in Portland, Oregon. Report.
- 6/16 Met with General Manager Kevin Streett.
- 6/17 Attended PPC Fuel meeting. This is forum for elected leaders. Report.
- 6/17 Attended the last day of school community picnic out at Herb Beck Marina in Quilcene at the invitation of the Count Me in for Quilcene group.
- 6/22 Will attend WPUDA Planning Committee meeting.
- 6/23 Will attend quarterly Water Committee meeting.
- 6/27 Will attend PUD BOC Special meeting.
- 6/29 Will attend Public Power Council meeting.

### **Commissioner Jeff Randall.**

Received a call from an excavating contractor and passed the concerns and questions on to General Manager Kevin Streett.

- 6/08 Participated in an online meeting that the Washington State Department of Transportation sponsored about electric vehicle charging station funding and grants. Report.
- 6/09 Attended EDC Subcommittee on bylaws meeting.
- 6/10 Participated in Advisory Committee meeting call to Drive Electric Washington, a supportive committee of Energy Northwest. Report.
- 6/14 Attended Climate Action Committee meeting. Report.
- 6/15 Attended Sims Way Coordinating Committee. Report. Open House August 6, 2022 at the Community Center 10:00 a.m. to 1:00 p.m.  
Met Carrie Height – New Parks and Recreation Strategy Director.
- 6/17 Met with General Manager Kevin Streett.
- 6/22 Will be participating in Energy Northwest Executive Board meeting.
- 6/23 Will attend EDC Bylaws Committee meeting.
- 6/23 Will attend North Olympic Development Council meeting.
- 6/27 Will attend PUD BOC Special meeting on broadband.
- 6/28 to 7/01 Out of town.
- 7/10 to 7/14 Out of town.

There was a discussion on when the next representative of the BOC should change.  
At 4:17 p.m. Commissioner Kenneth Collins had to sign off.  
Commissioner Jeff Randall presided over the meeting in Commissioner Kenneth Collins' absence.

**Public Comment.** A reporter from King 5 TV interviewed only one person from the Popular Alliance and that person said that the alliance was filing suit.

## 8. CONSENT AGENDA.

**MOTION:** Commissioner Dan Toepper made a motion to approve the Consent Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**8.1 Prior Minutes.** None submitted.

**8.2 Vouchers.**

Voucher Approval Form for the Commissioners.

Voucher Certification with Supporting Warrant Register & Payroll.

### PAYMENTS TO BE APPROVED

| WARRANTS                             | AMOUNT        | DATE       |
|--------------------------------------|---------------|------------|
| Accounts Payable: #129117 to #129158 | \$ 591,287.15 | 06/02/2022 |
| Accounts Payable: #129159 to #129225 | \$ 632,975.15 | 06/09/2022 |

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Board of Commissioners  
Regular Board Meeting 3:00 p.m.  
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|                                    |               |            |
|------------------------------------|---------------|------------|
| Payroll Checks: # 71016 to # 71018 | \$ 6,598.06   | 06/10/2022 |
| Payroll Direct Deposit:            | \$ 148,455.99 | 06/10/2022 |

|                             |                       |  |
|-----------------------------|-----------------------|--|
| <b>TOTAL INVOICES PAID:</b> | <b>\$1,379,316.35</b> |  |
|-----------------------------|-----------------------|--|

|                                     |                      |                    |
|-------------------------------------|----------------------|--------------------|
| <b>WIRE TRANSFERS PAID</b>          | <b><u>AMOUNT</u></b> | <b><u>DATE</u></b> |
| Peterson Lake                       | \$ 14,328.62         | 06/01/2022         |
| BPA – purchase power for April 2022 | \$1,566.037.00       | 06/10/2022         |

|                    |                       |  |
|--------------------|-----------------------|--|
| <b>GRAND TOTAL</b> | <b>\$2,959,681.97</b> |  |
|--------------------|-----------------------|--|

### 8.3 Financial Report

Agenda Report-Written Off Accounts 6-21-2022.  
Written Off Accounts Motion 6-21-2022.

### 8.4 Calendar

PUD Calendar June 21, 2022.

### 8.5 Correspondence Log.

Correspondence Log.

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## END OF CONSENT AGENDA

## 9. OLD BUSINESS.

**9.1 Budget Review.** General Manager Kevin Streett gave a report. The staff is changing its budget presentations to the BOC. There will be some smaller fifteen-minute briefings to the BOC briefings to the BOC. When the first budget is presented, it will be less of a wish and more of a final budget to be approved. Finance Director Mike Bailey gave a report.

**No public comment.**

**9.2 RESP Loan Documentation.** Finance Director Mike Bailey gave a report on the Rural Energy Savings program business plan.

**Public Comment.** Poverty rate in the county needed to be counted.

**MOTION:** Commissioner Dan Toepper made a motion accepting the additional documents for the RUS RESP Loan application and approving General Manager Kevin Streett to sign the loan

application letter and other necessary documents. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**9.3 Pleasant Harbor Agreement.** Engineering Director Samantha Harper gave a report.

**Public Comment:** Will other expenses be covered as well – administration and general?

**MOTION:** Commissioner Dan Toepper made a motion to approve the resolution authorizing the General Manager to sign the Agreement for Assumption of Operations and Maintenance of Wastewater Treatment and Collection Facilities. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**9.4 Electrical Rates Increase.** General Manager Kevin Streett and Finance Director Mike Bailey gave reports. BOC has approved the rates. The public was informed that the PUD staff would review the increase. Rate increase will go into effect July 5, 2022. Discussion only. No action was taken.

**Public Comment:** Not a big fan of increases in rates. Rate study is out of date.

**9.5 Pole Attachment Rates.** Finance Director Mike Bailey gave a presentation. Recommendation from staff was to continue the rates as set. General Manager Kevin Streett will bring more information to the Board of Commissioners to see what direction to take. This topic will be revisited at a later date. Information only.

**No public comment.**

**9.6 Business Flags on Light Poles.** General Manager Kevin Streett and General Counsel Joel Paisner gave a report on the business flags on light poles and the posting of any flyers, etc. on the light poles. General Manager Kevin Streett will advise the city that this is under review.

**10. NEW BUSINESS.** No new business.

**11. ADJOURN.**

Commissioner Kenneth Collins declared the June 21, 2022, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 5:49 p.m.

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Minutes prepared by  
Cammy Brown, PUD Recording Secretary

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Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting 3:00 p.m.  
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**Approved:**

\_\_\_\_\_  
Commissioner Dan Toepper, Secretary

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Commissioner Kenneth Collins, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Jeff Randall, Vice President

\_\_\_\_\_  
Date

*Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*

## VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$2,428,916.40** on this **1ST** day of **NOVEMBER 2022** ;

---

Kenneth Collins  
President

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Jeff Randall  
Vice President

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Dan Toepper  
Secretary

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### PAYMENTS TO BE APPROVED:

|                         | WARRANTS             | AMOUNT        | DATE       |
|-------------------------|----------------------|---------------|------------|
| Accounts Payable:       | # 130076 to # 130143 | \$ 638,088.44 | 10/13/2022 |
| Accounts Payable:       | # 130144 to # 130191 | \$ 729,764.30 | 10/20/2022 |
| Payroll Checks:         | # 71041 to # 71042   | \$ 5,002.01   | 10/14/2022 |
| Payroll Direct Deposit: |                      | \$ 150,170.65 | 10/14/2022 |

**TOTAL INVOICES PAID** **\$1,523,025.40**

| WIRE TRANSFERS PAID                  | AMOUNT        | DATE       |
|--------------------------------------|---------------|------------|
| BPA - purchase power for August 2022 | \$ 905,891.00 | 10/12/2022 |

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**PAYMENT TOTAL** **\$2,428,916.40**

### VOIDED WARRANTS

129542 \$ 562.28  
130092 \$ 82,635.59

## VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey

Mike Bailey, Financial Director / District Auditor

10/27/2022

Date

### VOUCHER CLAIM FORMS FOR INVOICES PAID:

|                            | WARRANTS    | AMOUNT                | DATE       |
|----------------------------|-------------|-----------------------|------------|
| Accounts Payable: # 130076 | to # 130143 | \$ 638,088.44         | 10/13/2022 |
| Accounts Payable: # 130144 | to # 130191 | \$ 729,764.30         | 10/20/2022 |
| Payroll Checks: # 71041    | to # 71042  | \$ 5,002.01           | 10/14/2022 |
| Payroll Direct Deposit:    |             | \$ 150,170.65         | 10/14/2022 |
| <b>TOTAL INVOICES PAID</b> |             | <b>\$1,523,025.40</b> |            |

### WIRE TRANSFERS PAID

|                                      | AMOUNT        | DATE       |
|--------------------------------------|---------------|------------|
| BPA - purchase power for August 2022 | \$ 905,891.00 | 10/12/2022 |

### GRAND TOTAL

**\$2,428,916.40**

### VOIDED WARRANTS

|        |              |
|--------|--------------|
| 129542 | \$ 562.28    |
| 130092 | \$ 82,635.59 |

10/27/2022 5:21:31 AM

# Accounts Payable Check Register

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10/11/2022 To 10/20/2022

Bank Account: 1 - 1ST SECURITY - AP

| Check /<br>Tran Date           | Pmt<br>Type | Vendor | Vendor Name                    | Reference                                | Amount     |
|--------------------------------|-------------|--------|--------------------------------|--|------------|
| 129542 7/21/22                 | CHK         | 10122  | JEFFERSON COUNTY DEPT OF COMMU | HUNT AVE PRE APPLICATION                 | 562.28VOID |
| 130076 10/13/22                | CHK         | 10588  | 4IMPRINT INC                   | PROMO ITEMS                              | 6,056.75   |
|                                |             |        |                                | PROMO ITEMS                              | 672.98     |
| Total for Check/Tran - 130076: |             |        |                                |  | 6,729.73   |
| 130077 10/13/22                | CHK         | 10002  | A WORKSAFE SERVICE, INC        | DRUG TEST (1)                            | 67.00      |
| 130078 10/13/22                | CHK         | 10516  | AIR SYSTEMS ENGINEERING INC    | HVAC MAINT OTTO ST Q4 2022               | 992.46     |
|                                |             |        |                                | HVAC MAINT OTTO ST Q4 2022               | 110.27     |
|                                |             |        |                                | A/C UNIT INSPECT & REPAIR - 310 4 CRNRS  | 721.70     |
|                                |             |        |                                | A/C UNIT INSPECT & REPAIR - 310 4 CRNRS  | 80.19      |
| Total for Check/Tran - 130078: |             |        |                                |  | 1,904.62   |
| 130079 10/13/22                | CHK         | 10481  | AMAZON                         | WINDOW SIGNS                             | 74.98      |
|                                |             |        |                                | WINDOW SIGNS                             | 8.33       |
| Total for Check/Tran - 130079: |             |        |                                |  | 83.31      |
| 130080 10/13/22                | CHK         | 10937  | ARROW LUMBER & HARDWARE LLC    | VALIANI - PLYWOOD,WIRE,EDGE FLASH,STAPLE | 282.77     |
|                                |             |        |                                | VALIANI WTR SYS - LUMBER                 | 36.61      |
| Total for Check/Tran - 130080: |             |        |                                |  | 319.38     |
| 130081 10/13/22                | CHK         | 10451  | ASCENT LAW PARTNERS LLP        | FLAT FEE BOC MEETINGS (225-104) SEP 2022 | 6,300.00   |
|                                |             |        |                                | FLAT FEE BOC MEETINGS (225-104) SEP 2022 | 700.00     |
|                                |             |        |                                | GENERAL UTILITY (225-102) SEP 2022       | 8,754.75   |
|                                |             |        |                                | GENERAL UTILITY (225-102) SEP 2022       | 972.75     |
| Total for Check/Tran - 130081: |             |        |                                |  | 16,727.50  |
| 130082 10/13/22                | CHK         | 10933  | AT&T MOBILITY II LLC           | CRADLEPOINT SVC FOR AMI 7/20-8/19/2022   | -204.68    |
|                                |             |        |                                | CRADLEPOINT SVC FOR AMI 8/20-9/19/2022   | 402.40     |
| Total for Check/Tran - 130082: |             |        |                                |  | 197.72     |
| 130083 10/13/22                | CHK         | 10688  | MIKE BAILEY                    | PHONE ALLOWANCE - SEPTEMBER 2022         | 40.50      |
|                                |             |        |                                | PHONE ALLOWANCE - SEPTEMBER 2022         | 4.50       |
| Total for Check/Tran - 130083: |             |        |                                |  | 45.00      |

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|--------------------------------|-------------|--------|---------------------------------|---|---|
| 130084 10/13/22                | CHK         | 10870  | BIG BLUE PRESSURE WASHING AND L | SUBSTATION GROUNDS MAINTENANCE  | 614.42  |
| 130085 10/13/22                | CHK         | 10339  | BORDER STATES ELECTRIC          | SECONDARY HAND HOLE<br>SECONDARY PEDESTAL CONNECTOR COVER   | 2,018.89<br>245.60  |
| Total for Check/Tran - 130085: |             |        |                                 |   | 2,264.49  |
| 130086 10/13/22                | CHK         | 10940  | CALIX, INC.                     | E7-2 XG801 XGS-PON ITEM#100-05529 QTY1<br>E7-2 XG801 XGS-PON ITEM#100-05529 QTY1  | 13,386.58<br>13,386.62                                    |
| Total for Check/Tran - 130086: |             |        |                                 |   | 26,773.20   |
| 130087 10/13/22                | CHK         | 10045  | CENTURY LINK-S                  | PHONE SERVICE - OCT 2022<br>PHONE SERVICE - OCT 2022<br>PHONE SERVICE - SEP 2022<br>PHONE SERVICE - SEP 2022  | 130.94<br>14.55<br>35.06<br>3.90                          |
| Total for Check/Tran - 130087: |             |        |                                 |   | 184.45  |
| 130088 10/13/22                | CHK         | 10046  | CENTURYLINK                     | LOW SPD DATA & 2WIRE OCT 2022<br>LOW SPD DATA & 2WIRE OCT 2022<br>LOW SPD DATA & 2WIRE OCT 2022<br>LOW SPD DATA & 2WIRE OCT 2022  | 78.91<br>19.73<br>31.16<br>7.80                           |
| Total for Check/Tran - 130088: |             |        |                                 |   | 137.60  |
| 130089 10/13/22                | CHK         | 10051  | CITY OF PORT TOWNSEND-UTILITY   | KEARNEY SUBST- SEP 2022<br>191 OTTO ST - SEP 2022<br>191 OTTO ST - SEP 2022   | 201.45<br>107.10<br>11.90                                 |
| Total for Check/Tran - 130089: |             |        |                                 |   | 320.45  |
| 130090 10/13/22                | CHK         | 10501  | D & L POLES                     | WTR ASPHALT PATCH - 51 NESS CORNER RD<br>EMERGNY WTR LINE REPAIR - 10 MOOSE COYLE<br>FIBER PLOW AT POINT HUDSON<br>RELOCATE WTR MTR TAP - 51 NESS CORNER RD<br>GOURND CLEARING - BEAVER VALLEY RD | 2,066.35<br>3,135.83<br>18,947.92<br>4,062.11<br>2,482.46 |
| Total for Check/Tran - 130090: |             |        |                                 |   | 30,694.67   |
| 130091 10/13/22                | CHK         | 10059  | DAILY JOURNAL OF COMMERCE       | AD FOR QUILCENE PUMP TEST   | 616.40  |

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|----------------------|-------------|--------|---------------------------------|--|----------------|
|                      |             |        |                                 | AD FOR CULTURAL RESOURCE FIRM            | 529.00         |
|                      |             |        |                                 | <b>Total for Check/Tran - 130091:</b>    | 1,145.40       |
| 130092 10/13/22      | CHK         | 10265  | DEPT OF RETIREMENT SERVICES     | SEPTEMBER 2022 PERS 2                    | 71,164.75 VOID |
|                      |             |        |                                 | SEPTEMBER 2022 PERS 3                    | 11,470.84 VOID |
|                      |             |        |                                 | <b>Total for Check/Tran - 130092:</b>    | 82,635.59 VOID |
| 130093 10/13/22      | CHK         | 10898  | EDC TEAM JEFFERSON              | EDC SUPPORT FUNDING Q4 2022              | 6,750.00       |
|                      |             |        |                                 | EDC SUPPORT FUNDING Q4 2022              | 750.00         |
|                      |             |        |                                 | <b>Total for Check/Tran - 130093:</b>    | 7,500.00       |
| 130094 10/13/22      | CHK         | 10078  | ESCI                            | ESCI SAFETY TRAINING - OCT 2022          | 3,600.00       |
| 130095 10/13/22      | CHK         | 10085  | FASTENAL                        | RAGS AND BOLTS                           | 236.88         |
|                      |             |        |                                 | CABLE TIES; TAPE; WD-40; TAPE            | 288.72         |
|                      |             |        |                                 | BATTERIES                                | 2.73           |
|                      |             |        |                                 | EYE PROTECTION & FLEX GLOVES             | 55.06          |
|                      |             |        |                                 | BATTERIES                                | 0.30           |
|                      |             |        |                                 | ELECTRIC TAPE & VINYL TAPE               | 511.09         |
|                      |             |        |                                 | <b>Total for Check/Tran - 130095:</b>    | 1,094.78       |
| 130096 10/13/22      | CHK         | 10821  | FCS GROUP                       | RATE STUDY SRVC - SEP 2022               | 677.50         |
| 130097 10/13/22      | CHK         | 10942  | FINLEY ENGINEERING CO, INC      | NTIA GRANT ASSIST PROF SVC 8/01-8/31/22  | 308.00         |
|                      |             |        |                                 | REF PRJT 07-18325 - RECONNECT 4 PROF SVC | 2,338.93       |
|                      |             |        |                                 | <b>Total for Check/Tran - 130097:</b>    | 2,646.93       |
| 130098 10/13/22      | CHK         | 10954  | FLYING FADOODLE PROPERTIES, LLC | RENT RV SPACE JUL-SEP 2022               | 2,700.00       |
|                      |             |        |                                 | RENT RV SPACE JUL-SEP 2022               | 300.00         |
|                      |             |        |                                 | <b>Total for Check/Tran - 130098:</b>    | 3,000.00       |
| 130099 10/13/22      | CHK         | 10094  | GENERAL PACIFIC, INC            | METER BASE ADAPTER QTY6                  | 843.45         |
| 130100 10/13/22      | CHK         | 10095  | GOOD MAN SANITATION, INC        | 310 4CRNRS-RESTROOM UNIT 09/13-10/09/22  | 142.53         |
|                      |             |        |                                 | 310 4CRNRS-RESTROOM UNIT 09/13-10/09/22  | 15.83          |
|                      |             |        |                                 | <b>Total for Check/Tran - 130100:</b>    | 158.36         |



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|--------------------------------|-------------|--------|-------------------------------|--|-----------|
| 130101 10/13/22                | CHK         | 10098  | GRAINGER                      | NO TRESPASSING SIGNS-FIBER YARD          | 91.21     |
|                                |             |        |                               | SLINGS                                   | 186.33    |
|                                |             |        |                               | SIGNS-FIBER YARD                         | 90.13     |
| Total for Check/Tran - 130101: |             |        |                               |  | 367.67    |
| 130102 10/13/22                | CHK         | 10732  | GRAYBAR ELECTRIC COMPANY INC. | 002EB4-14101A20 - DROP FIBER QTY 8000    | 910.33    |
| 130103 10/13/22                | CHK         | 10103  | H D FOWLER                    | PIPE,REPAIR CLAMP,COUPLING,STRAPS,SADDLE | 1,689.85  |
| 130104 10/13/22                | CHK         | 10104  | HADLOCK BUILDING SUPPLY, INC. | TRUCK #210 - BYPASS PRUNER               | 18.54     |
|                                |             |        |                               | 310 SINK RPR & PETER LK NO TRES PASS SIG | 95.99     |
|                                |             |        |                               | 310 SINK RPR & PETER LK NO TRES PASS SIG | 144.09    |
|                                |             |        |                               | 310 SINK RPR & PETER LK NO TRES PASS SIG | 16.80     |
| Total for Check/Tran - 130104: |             |        |                               |  | 275.42    |
| 130105 10/13/22                | CHK         | 10396  | JEAN M HALL                   | PHONE ALLOWANCE - SEPTEMBER 2022         | 40.50     |
|                                |             |        |                               | PHONE ALLOWANCE - SEPTEMBER 2022         | 4.50      |
| Total for Check/Tran - 130105: |             |        |                               |  | 45.00     |
| 130106 10/13/22                | CHK         | 10939  | JAMESON HAWN                  | PHONE ALLOWANCE - SEPTEMBER 2022         | 40.50     |
|                                |             |        |                               | PHONE ALLOWANCE - SEPTEMBER 2022         | 4.50      |
| Total for Check/Tran - 130106: |             |        |                               |  | 45.00     |
| 130107 10/13/22                | CHK         | 10113  | HRA VEBA TRUST CONTRIBUTIONS  | VEBA BENEFIT SEPTMEBER 22                | 2,950.00  |
|                                |             |        |                               | VEBA DEDUCTION SEPTEMBER 22              | 1,975.00  |
| Total for Check/Tran - 130107: |             |        |                               |  | 4,925.00  |
| 130108 10/13/22                | CHK         | 10114  | IBEW LOCAL UNION NO 77        | UNION DUES IBEW                          | 2,102.84  |
| 130109 10/13/22                | CHK         | 10281  | JEFFCO EFTPS                  | EMPLOYEES' MEDICARE TAX                  | 3,314.78  |
|                                |             |        |                               | EMPLOYER'S MEDICARE TAX                  | 3,314.78  |
|                                |             |        |                               | EMPLOYEES' FICA TAX                      | 11,564.33 |
|                                |             |        |                               | EMPLOYER'S FICA TAX                      | 11,564.33 |
|                                |             |        |                               | EMPLOYEES' FEDERAL WITHHOLDING           | 13,267.80 |
|                                |             |        |                               | EMPLOYEES' FEDERAL WITHHOLDING TAX       | 9,565.60  |
| Total for Check/Tran - 130109: |             |        |                               |  | 52,591.62 |

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|---------------------------------------|-------------|--------|--------------------------------|--|------------|
| 130110 10/13/22                       | CHK         | 10532  | JEFFERSON COUNTY PUD PAYROLL   | ACPR CHECKS 10.14.2022                   | 5,002.01   |
|                                       |             |        |                                | PR DIRECT DEPOSIT 10.14.2022             | 150,170.65 |
| <b>Total for Check/Tran - 130110:</b> |             |        |                                |  | 155,172.66 |
| 130111 10/13/22                       | CHK         | 10129  | JIFFY LUBE                     | VEH#211 - OIL CHANGE                     | 138.13     |
| 130112 10/13/22                       | CHK         | 10320  | ANNETTE JOHNSON                | PHONE ALLOWANCE - SEPTEMBER 2022         | 40.50      |
|                                       |             |        |                                | PHONE ALLOWANCE - SEPTEMBER 2022         | 4.50       |
| <b>Total for Check/Tran - 130112:</b> |             |        |                                |  | 45.00      |
| 130113 10/13/22                       | CHK         | 9998   | DONALD J LEE                   | Credit Balance Refund                    | 332.48     |
| 130114 10/13/22                       | CHK         | 10356  | KRISTOFFER M LOTT              | PHONE ALLOWANCE - SEPTEMBER 2022         | 40.50      |
|                                       |             |        |                                | PHONE ALLOWANCE - SEPTEMBER 2022         | 4.50       |
| <b>Total for Check/Tran - 130114:</b> |             |        |                                |  | 45.00      |
| 130115 10/13/22                       | CHK         | 10927  | MARSH MUNDORF PRATT SULLIVAN + | WPAG SEP 2022                            | 816.49     |
|                                       |             |        |                                | WPAG SEP 2022                            | 90.73      |
| <b>Total for Check/Tran - 130115:</b> |             |        |                                |  | 907.22     |
| 130116 10/13/22                       | CHK         | 10143  | MCDOWELL RACKNER & GIBSON PC   | PROFESSIONAL SERVICES SEP 2022           | 135.00     |
|                                       |             |        |                                | PROFESSIONAL SERVICES SEP 2022           | 15.00      |
| <b>Total for Check/Tran - 130116:</b> |             |        |                                |  | 150.00     |
| 130117 10/13/22                       | CHK         | 10667  | NORTHWEST OPEN ACCESS NETWORK  | SERVICE BILLING SEP 2022 i BK B AUG 2022 | 2,098.25   |
| 130118 10/13/22                       | CHK         | 10667  | NORTHWEST OPEN ACCESS NETWORK  | REIMBURSEMENT FOR CHECK 39285 NOANET     | 10,031.50  |
| 130119 10/13/22                       | CHK         | 10520  | NRECA-NATIONAL RURAL ELEC COOP | NRECA MEMBERSHIP DUES 1YR: 2023          | 32,342.00  |
| 130120 10/13/22                       | CHK         | 10164  | NW LABORERS 252 (DUES)         | UNION DUES LABORERS                      | 760.00     |
| 130121 10/13/22                       | CHK         | 10631  | WILLIAM P O'DONNELL            | PHONE ALLOWANCE - SEPTEMBER 2022         | 40.50      |
|                                       |             |        |                                | PHONE ALLOWANCE - SEPTEMBER 2022         | 4.50       |
| <b>Total for Check/Tran - 130121:</b> |             |        |                                |  | 45.00      |
| 130122 10/13/22                       | CHK         | 10170  | OLYMPIC EQUIPMENT RENTALS      | VALIANI - SIDING NAIL & REEL CHALK       | 33.81      |

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|----------------------|-------------|--------|---------------------------------|--|-----------|
|                      |             |        |                                 | VEH#215 - KEY HEX SET                    | 14.50     |
|                      |             |        |                                 | EXCAVATOR RNTL - 5614 CAPE GEORGE RD     | 418.69    |
|                      |             |        |                                 | DIESEL PUMP - BRAKLEEN CLEANER, JET SPR  | 36.71     |
|                      |             |        |                                 | <b>Total for Check/Tran - 130122:</b>    | 503.71    |
| 130123 10/13/22      | CHK         | 10171  | ON LINE INFORMATION SERVICES    | ONLINE UTILITY EXCHANGE REPORT - SEP 202 | 300.63    |
| 130124 10/13/22      | CHK         | 10907  | PALOUSE POWER LLC               | DOCK CREW - 09/11/2022-09/22/2022        | 36,879.80 |
|                      |             |        |                                 | DOCK CREW - 09/11/2022-09/22/2022        | 5,744.49  |
|                      |             |        |                                 | DOCK CREW - 09/11/2022-09/22/2022        | 10,015.18 |
|                      |             |        |                                 | <b>Total for Check/Tran - 130124:</b>    | 52,639.47 |
| 130125 10/13/22      | CHK         | 10188  | PLATT ELECTRIC SUPPLY           | PVC CONDUIT                              | 8,678.74  |
|                      |             |        |                                 | CONDUIT BELLEND                          | 1,587.15  |
|                      |             |        |                                 | CONDUIT COUPLING                         | 1,483.97  |
|                      |             |        |                                 | <b>Total for Check/Tran - 130125:</b>    | 11,749.86 |
| 130126 10/13/22      | CHK         | 10207  | RAIN NETWORKS                   | ESET MAIL SECURITY 3Y 10/10/22-10/10/25  | 767.60    |
|                      |             |        |                                 | ESET MAIL SECURITY 3Y 10/10/22-10/10/25  | 85.28     |
|                      |             |        |                                 | <b>Total for Check/Tran - 130126:</b>    | 852.88    |
| 130127 10/13/22      | CHK         | 10212  | ROHLINGER ENTERPRISES INC       | BLANKETS/TUBES                           | 2,693.42  |
|                      |             |        |                                 | RUBBER GLOVES                            | 550.73    |
|                      |             |        |                                 | <b>Total for Check/Tran - 130127:</b>    | 3,244.15  |
| 130128 10/13/22      | CHK         | 10706  | SBA STRUCTURES, LLC             | TOWER SITE RNTL MAYNARD HILL - OCT 2022  | 1,707.97  |
| 130129 10/13/22      | CHK         | 10869  | SLATE ROCK SAFETY               | CLOTHING                                 | 47.84     |
|                      |             |        |                                 | FR CLOTHING                              | 89.18     |
|                      |             |        |                                 | FR CLOTHING                              | 651.10    |
|                      |             |        |                                 | CLOTHING                                 | 170.22    |
|                      |             |        |                                 | FR CLOTHING                              | 427.47    |
|                      |             |        |                                 | <b>Total for Check/Tran - 130129:</b>    | 1,385.81  |
| 130130 10/13/22      | CHK         | 10249  | SPECTRA LABORATORIES-KITSAP LLC | TESTING: TOTAL COLIFORM/ E.COLI P/A      | 23.00     |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A      | 23.00     |

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|----------------------|-------------|--------|----------------------|---------------------------------------|-----------|
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00     |
|                      |             |        |                      | <b>Total for Check/Tran - 130130:</b> | 253.00    |
| 130131 10/13/22      | CHK         | 10400  | DONALD K STREETT     | PHONE ALLOWANCE - SEPTEMBER 2022      | 40.50     |
|                      |             |        |                      | PHONE ALLOWANCE - SEPTEMBER 2022      | 4.50      |
|                      |             |        |                      | <b>Total for Check/Tran - 130131:</b> | 45.00     |
| 130132 10/13/22      | CHK         | 10421  | THE CARWASH INC      | VEH#211,300 FLEET SERVICE MAY/JUNE 22 | 12.26     |
|                      |             |        |                      | VEH#211,300 FLEET SERVICE MAY/JUNE 22 | 49.05     |
|                      |             |        |                      | <b>Total for Check/Tran - 130132:</b> | 61.31     |
| 130133 10/13/22      | CHK         | 10727  | TITAN ELECTRIC, INC  | STORM WORK 9/17-9/19/2021             | 8,273.35  |
|                      |             |        |                      | FIBER POLE INSTL - IRONDALE           | 3,500.00  |
|                      |             |        |                      | <b>Total for Check/Tran - 130133:</b> | 11,773.35 |
| 130134 10/13/22      | CHK         | 10250  | TYNDALE COMPANY, INC | CLOTHING                              | 50.91     |
|                      |             |        |                      | CLOTHING RETURN                       | 57.70     |
|                      |             |        |                      | PUD CLOTHING                          | 191.12    |
|                      |             |        |                      | <b>Total for Check/Tran - 130134:</b> | 299.73    |
| 130135 10/13/22      | CHK         | 10252  | ULINE                | STORAGE BINS-LINECREW                 | 106.05    |
|                      |             |        |                      | LABEL HOLDERS                         | 43.00     |
|                      |             |        |                      | ICE MELT                              | 313.85    |
|                      |             |        |                      | ICE MELT OPENER                       | 41.01     |
|                      |             |        |                      | ICE MELT SCOOP                        | 30.95     |
|                      |             |        |                      | ICE MELT                              | 68.79     |

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|----------------------|-------------|--------|--------------------------------|---|-----------|
|                      |             |        |                                | ICE MELT SCOOP                          | 3.44      |
|                      |             |        |                                | ICE MELT                                | 27.23     |
|                      |             |        |                                | ICE MELT OPENER                         | 4.56      |
|                      |             |        |                                | CANTILEVER RACK                         | 2,314.55  |
|                      |             |        |                                | <b>Total for Check/Tran - 130135:</b>   | 2,953.43  |
| 130136 10/13/22      | CHK         | 10258  | VERIZON WIRELESS, BELLEVUE     | SCADA CRADLEPNT DEVICE QB 8/20-09/19/22 | 946.25    |
|                      |             |        |                                | WIFI IN TRUCKS QB 8/20-9/19/2022        | 555.80    |
|                      |             |        |                                | WIFI RANDOM QB 8/20-09/19/22            | 607.29    |
|                      |             |        |                                | WIFI IN TRUCKS QB 8/20-9/19/2022        | 880.64    |
|                      |             |        |                                | WIFI RANDOM QB 8/20-09/19/22            | 34.90     |
|                      |             |        |                                | SCADA CRDLEPNT DEVICE QB 08/23-09/22/22 | 75.07     |
|                      |             |        |                                | <b>Total for Check/Tran - 130136:</b>   | 3,099.95  |
| 130137 10/13/22      | CHK         | 10800  | VISION METERING, LLC           | REFUND DIGITAL MTRS - INVOICE#210025    | -160.00   |
|                      |             |        |                                | DIGITAL METERS 2S                       | 77,591.92 |
|                      |             |        |                                | DIGITAL METERS 2S                       | -6,471.92 |
|                      |             |        |                                | <b>Total for Check/Tran - 130137:</b>   | 70,960.00 |
| 130138 10/13/22      | CHK         | 10260  | WA STATE DEFERRED COMPENSATION | PL DEFERRED COMP EE                     | 13,395.62 |
|                      |             |        |                                | PL DEFERRED COMP ER                     | 5,553.74  |
|                      |             |        |                                | <b>Total for Check/Tran - 130138:</b>   | 18,949.36 |
| 130139 10/13/22      | CHK         | 10680  | WELLSPRING FAMILY SERVICES     | COACHING/CONSULTATION 7/20/2022         | 252.00    |
|                      |             |        |                                | COACHING/CONSULTATION 7/20/2022         | 28.00     |
|                      |             |        |                                | <b>Total for Check/Tran - 130139:</b>   | 280.00    |
| 130140 10/13/22      | CHK         | 10018  | WORLD KINECT ENERGY SERVICES   | TANK WAGON LOAD FEE                     | 350.00    |
| 130141 10/13/22      | CHK         | 10265  | JEFFERSON COUNTY TREASURER     | SEPTEMBER 2022 PERS 2                   | 71,164.75 |
|                      |             |        |                                | SEPTEMBER 2022 PERS 3                   | 11,470.84 |
|                      |             |        |                                | <b>Total for Check/Tran - 130141:</b>   | 82,635.59 |
| 130142 10/13/22      | CHK         | 10281  | JEFFCO EFTPS                   | EMPLOYEES' MEDICARE TAX                 | 18.64     |
|                      |             |        |                                | EMPLOYER'S MEDICARE TAX                 | 18.64     |

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|----------------------|-------------|--------|--|--|-----------|
|                      |             |        |  | EMPLOYEES' FICA TAX                      | 79.72     |
|                      |             |        |  | EMPLOYER'S FICA TAX                      | 79.72     |
|                      |             |        |  | EMPLOYEES' FEDERAL WITHHOLDING TAX       | 86.62     |
|                      |             |        |  | <b>Total for Check/Tran - 130142:</b>    | 283.34    |
| 130143 10/13/22      | CHK         | 10532  | JEFFERSON COUNTY PUD PAYROLL ACDL PR CHECKS 10.13.2022 |  | 1,009.97  |
| 130144 10/20/22      | CHK         | 10516  | AIR SYSTEMS ENGINEERING INC                            | HVAC MAINT OTTO ST Q3 2022               | 992.46    |
|                      |             |        |  | HVAC MAINT OTTO ST Q3 2022               | 110.27    |
|                      |             |        |  | HVAC MAINT 310 FOUR CRNRS Q3 2022        | 3,256.65  |
|                      |             |        |  | HVAC MAINT 310 FOUR CRNRS Q3 2022        | 691.13    |
|                      |             |        |  | <b>Total for Check/Tran - 130144:</b>    | 5,050.51  |
| 130145 10/20/22      | CHK         | 10923  | ALPHA POWER SYSTEMS, INC                               | SECONDARY HAND HOLE QTY 20               | 5,319.06  |
| 130146 10/20/22      | CHK         | 10481  | AMAZON   | GENERATOR COVER                          | 261.83    |
|                      |             |        |  | TRANSFER SWITCH KEY                      | 8.83      |
|                      |             |        |  | TRANSFER SWITCH KEY                      | 0.98      |
|                      |             |        |  | OPT OUT METER LABELS                     | 15.91     |
|                      |             |        |  | <b>Total for Check/Tran - 130146:</b>    | 287.55    |
| 130147 10/20/22      | CHK         | 10447  | ANIXTER INC.   | WIRE FIBER 96F QTY22998                  | 21,628.29 |
|                      |             |        |  | WIRE FIBER 48F QTY34400                  | 23,606.62 |
|                      |             |        |  | WIRE FIBER 12F/144F QTY23042&QTY68997    | 92,987.34 |
|                      |             |        |  | WASHER,ANCHOR ROD,BOLT,FUSE,GUY STRANDLI | 1,355.02  |
|                      |             |        |  | BOLT                                     | 559.14    |
|                      |             |        |  | GUY STRANDLINK                           | 827.94    |
|                      |             |        |  | WASHER                                   | 2,127.45  |
|                      |             |        |  | CROSSARM PIN                             | 709.15    |
|                      |             |        |  | FUSE                                     | 304.66    |
|                      |             |        |  | POLE GAIN,CLEVIS,COLD SHRINK,SPOOL INSUL | 32.73     |
|                      |             |        |  | CLEVIS                                   | 654.60    |
|                      |             |        |  | COLD SHRINK                              | 1,369.21  |
|                      |             |        |  | POLE GAIN,CLEVIS,COLD SHRINK             | 77.46     |

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Bank Account: 1 - 1ST SECURITY - AP

| Check /<br>Tran Date                  | Pmt<br>Type | Vendor | Vendor Name                   | Reference                                | Amount     |
|---------------------------------------|-------------|--------|-------------------------------|--|------------|
| <b>Total for Check/Tran - 130147:</b> |             |        |                               |  | 146,239.61 |
| 130148 10/20/22                       | CHK         | 10339  | BORDER STATES ELECTRIC        | WIRE,MULTI-TAP,INSULINK,SPRING WASHER    | 47,302.26  |
|                                       |             |        |                               | INSULINK                                 | 60.00      |
|                                       |             |        |                               | SPRING WASHER                            | 120.02     |
| <b>Total for Check/Tran - 130148:</b> |             |        |                               |  | 47,482.28  |
| 130149 10/20/22                       | CHK         | 10295  | DYLAN C BRACKNEY              | WELLNESS PROGRAM REIMBURSEMENT 2022      | 275.00     |
| 130150 10/20/22                       | CHK         | 10052  | CITY OF PORT TOWNSEND         | 3RD QTR 2022 - 6% CITY TAX AUG 22        | 43,147.58  |
|                                       |             |        |                               | 3RD QTR 2022 - 6% CITY TAX JULY 22       | 42,248.91  |
|                                       |             |        |                               | 3RD QTR 2022 - 6% CITY TAX SEPT 22       | 42,198.09  |
| <b>Total for Check/Tran - 130150:</b> |             |        |                               |  | 127,594.58 |
| 130151 10/20/22                       | CHK         | 10501  | D & L POLES                   | EMERNGY POWER OUTAGE - 210 GARDINER BEAC | 251.20     |
| 130152 10/20/22                       | CHK         | 10059  | DAILY JOURNAL OF COMMERCE     | 10/05 RUN OF AD-ON CALL CULTURAL         | 299.45     |
|                                       |             |        |                               | 10/5 AD RUN DATE FOR QUILCENE PUMP       | 363.05     |
| <b>Total for Check/Tran - 130152:</b> |             |        |                               |  | 662.50     |
| 130153 10/20/22                       | CHK         | 10815  | DANIEL ANDERSON TRUCKING&EXCA | ELEC VEHICLES -TRCK WASHING 9/18&9/19/22 | 398.22     |
|                                       |             |        |                               | ELEC VEHICLES -TRCK WASHING 9/24&9/25/22 | 152.74     |
|                                       |             |        |                               | ELEC VEHICLES -TRCK WASHING 10/02/2022   | 185.47     |
|                                       |             |        |                               | ELEC VEHICLES -TRCK WASHING 8/28&9/11/22 | 638.24     |
| <b>Total for Check/Tran - 130153:</b> |             |        |                               |  | 1,374.67   |
| 130154 10/20/22                       | CHK         | 10065  | DEPT OF LABOR & INDUSTRIES    | WORKERS COMP - 3RD QTR 2022              | 23,372.14  |
| 130155 10/20/22                       | CHK         | 10074  | EMPLOYMENT SECURITY           | SUTA - 3RD QTR 2022                      | 4,084.39   |
| 130156 10/20/22                       | CHK         | 10767  | EMPLOYMENT SECURITY DEPARTMEN | 3rd QTR 2022 PD FLA                      | 8,765.10   |
| 130157 10/20/22                       | CHK         | 10085  | FASTENAL                      | WAREHOUSE - GAP FILLER                   | 69.74      |
|                                       |             |        |                               | WHT/RED ELECTRICAL TAPE                  | 21.44      |
|                                       |             |        |                               | BATTERIES                                | 2.38       |
|                                       |             |        |                               | LIME ZIP VEST                            | 27.31      |
|                                       |             |        |                               | BATTERIES                                | 0.27       |

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Bank Account: 1 - 1ST SECURITY - AP

| Check /<br>Tran Date           | Pmt<br>Type | Vendor | Vendor Name                     | Reference                                | Amount     |
|--------------------------------|-------------|--------|---------------------------------|--|------------|
| Total for Check/Tran - 130157: |             |        |                                 |  | 121.14     |
| 130158 10/20/22                | CHK         | 10749  | FIBER INSTRUMENT SALES INC.     | FIBER JUMPERS                            | -9.17      |
|                                |             |        |                                 | FIBER JUMPERS                            | 109.92     |
| Total for Check/Tran - 130158: |             |        |                                 |  | 100.75     |
| 130159 10/20/22                | CHK         | 10954  | FLYING FADOODLE PROPERTIES, LLC | RENT RV SPACE (3) OCT 2022               | 900.00     |
|                                |             |        |                                 | RENT RV SPACE (3) OCT 2022               | 100.00     |
| Total for Check/Tran - 130159: |             |        |                                 |  | 1,000.00   |
| 130160 10/20/22                | CHK         | 10774  | ALEX L GERRISH                  | ESRI NW USERS GROUP 9/7/2022 TRVL EXP    | 165.75     |
| 130161 10/20/22                | CHK         | 10454  | GLOBAL RENTAL COMPANY INC       | SINGLEMAN BUCKET TRUCK# 410 RENTAL       | 2,735.00   |
|                                |             |        |                                 | SPLICER VAN RNTL VEH#421 10/10-11/06/22  | 2,735.00   |
|                                |             |        |                                 | AT40-G RNTL VEH#417 10/11-11/07/22       | 3,052.00   |
|                                |             |        |                                 | AT40-G BUCKETRNTL VEH#416 10/12-11/08/22 | 2,953.80   |
|                                |             |        |                                 | AA55 DBLMN BUCKET VEH#414 10/12-11/08/22 | 3,719.60   |
|                                |             |        |                                 | RENTAL TRUCK# 419                        | 4,485.40   |
|                                |             |        |                                 | VEH# 415-AT40G BKT RENTAL 10/05-11/01/22 | 2,943.00   |
| Total for Check/Tran - 130161: |             |        |                                 |  | 22,623.80  |
| 130162 10/20/22                | CHK         | 10103  | H D FOWLER                      | SUBMERSIBLE EFFLUENT PUMP                | 4,420.12   |
|                                |             |        |                                 | SUBMERSIBLE EFFLUENT PUMP                | 2,210.06   |
| Total for Check/Tran - 130162: |             |        |                                 |  | 6,630.18   |
| 130163 10/20/22                | CHK         | 10104  | HADLOCK BUILDING SUPPLY, INC.   | STAND-N-SPRAY; BATTERIES; MOTOR TREATMNT | 102.51     |
|                                |             |        |                                 | VALIANNI DOWNSPOUTS,JOINTS,ELBOWS,ENDCAP | 204.38     |
| Total for Check/Tran - 130163: |             |        |                                 |  | 306.89     |
| 130164 10/20/22                | CHK         | 10839  | IRBY ELECTRICAL UTILITES        | SECONDARY HH,TRAFFIC 24X36X36-POLY-FIBER | 73,315.90  |
|                                |             |        |                                 | REFUND - WIRE                            | -578.23    |
|                                |             |        |                                 | SECONDARY HH,TRAFFIC 24X36X36-POLY-FIBER | 73,315.90  |
| Total for Check/Tran - 130164: |             |        |                                 |  | 146,053.57 |
| 130165 10/20/22                | CHK         | 10117  | ITRON, INC.                     | HW&SW MAINTENANCE 11/1/22-1/31/2023      | 1,279.17   |
|                                |             |        |                                 | HW&SW MAINTENANCE 11/1/22-1/31/2023      | 142.12     |



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| Check /<br>Tran Date           | Pmt<br>Type | Vendor | Vendor Name  | Reference                               | Amount     |
|--------------------------------|-------------|--------|--|---|------------|
| Total for Check/Tran - 130165: |             |        |  |   | 1,421.29   |
| 130166 10/20/22                | CHK         | 10128  | JEFFERSON COUNTY TREASURER   | SEPTEMBER 2022 B&O TAX                  | 125,059.93 |
| 130167 10/20/22                | CHK         | 10129  | JIFFY LUBE   | VEH#215 - OIL CHANGE                    | 92.89      |
|                                |             |        |  | VEH#416 - OIL CHANGE                    | 208.85     |
| Total for Check/Tran - 130167: |             |        |  |   | 301.74     |
| 130168 10/20/22                | CHK         | 10330  | KARR TUTTLE CAMPBELL   | PROFESSIONAL SVC:GEN EMPLOY SVC SEP 22  | 11,974.95  |
|                                |             |        |  | PROFESSIONAL SVC:GEN EMPLOY SVC SEP 22  | 1,330.55   |
| Total for Check/Tran - 130168: |             |        |  |   | 13,305.50  |
| 130169 10/20/22                | CHK         | 10348  | KEMP WEST, INC   | PWRLNE CLEAR TT-DABOB/THRNDYKE 5/10/22  | 12,830.00  |
| 130170 10/20/22                | CHK         | 10136  | LES SCHWAB TIRES   | VEH#416 - TIRES                         | 3,478.06   |
|                                |             |        |  | VEH#416 - TIRE REPAIR                   | 49.08      |
|                                |             |        |  | INV 37900517766 CREDIT MEMO             | -49.08     |
| Total for Check/Tran - 130170: |             |        |  |   | 3,478.06   |
| 130171 10/20/22                | CHK         | 10956  | MARINE SURVEYS & ASSESSMENTS COWETLANDS CHECK PUD PARCEL#901114007 |   | 2,097.50   |
| 130172 10/20/22                | CHK         | 10771  | MOUNTAIN STATES PIPE & SUPPLY CO WATER METER ERT QTY 24            |   | 2,403.85   |
| 130173 10/20/22                | CHK         | 9999   | DAVID NICEWONGER   | REFUND - SCOPE OF WORK CHANGE WO#122279 | 1,210.00   |
| 130174 10/20/22                | CHK         | 10667  | NORTHWEST OPEN ACCESS NETWORK SERVICE BILLING OCT 2022             |   | 125.00     |
| 130175 10/20/22                | CHK         | 10167  | OFFICE DEPOT   | OPERATIONS - OFFICE SUPPLIES            | 6.55       |
|                                |             |        |  | OPERATIONS - OFFICE SUPPLIES            | 0.73       |
|                                |             |        |  | WHITE BOARD                             | 113.92     |
|                                |             |        |  | WHITE BOARD                             | 12.66      |
| Total for Check/Tran - 130175: |             |        |  |   | 133.86     |
| 130176 10/20/22                | CHK         | 10170  | OLYMPIC EQUIPMENT RENTALS  | PRESTONE PRE-M; THRUST                  | 23.00      |
| 130177 10/20/22                | CHK         | 10188  | PLATT ELECTRIC SUPPLY  | WIRE                                    | 1,042.90   |
| 130178 10/20/22                | CHK         | 10540  | JEFFREY W RANDALL  | PUD BOARD MTG, NRECA REGIONAL MTG       | 429.43     |

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| Check /<br>Tran Date | Pmt<br>Type | Vendor | Vendor Name                     | Reference                             | Amount   |
|----------------------|-------------|--------|---------------------------------|---------------------------------------|----------|
|                      |             |        |                                 | PUD BOARD MTG, NRECA REGIONAL MTG     | 47.72    |
|                      |             |        |                                 | <b>Total for Check/Tran - 130178:</b> | 477.15   |
| 130179 10/20/22      | CHK         | 10212  | ROHLINGER ENTERPRISES INC       | ANNUAL GROUNDS TESTING                | 235.80   |
|                      |             |        |                                 | ANNUAL HOTSAW TESTING                 | 669.09   |
|                      |             |        |                                 | <b>Total for Check/Tran - 130179:</b> | 904.89   |
| 130180 10/20/22      | CHK         | 10216  | SECURITY SERVICES NW, INC.      | NIGHT PAYMENT PICKUP - OCT 2022       | 887.44   |
|                      |             |        |                                 | NIGHTLY YARD CHECK - OCT 2022         | 450.45   |
|                      |             |        |                                 | NIGHT PAYMENT PICKUP - OCT 2022       | 98.61    |
|                      |             |        |                                 | NIGHTLY YARD CHECK - OCT 2022         | 50.05    |
|                      |             |        |                                 | <b>Total for Check/Tran - 130180:</b> | 1,486.55 |
| 130181 10/20/22      | CHK         | 9998   | DAVID SHEEHAN                   | Credit Balance Refund                 | 123.97   |
| 130182 10/20/22      | CHK         | 10465  | SHERMAN & REILLY, INC           | WIRE PULLER & SHERMAN REILLY PMTA     | 1,926.93 |
|                      |             |        |                                 | WIRE PULLER                           | 4,288.26 |
|                      |             |        |                                 | <b>Total for Check/Tran - 130182:</b> | 6,215.19 |
| 130183 10/20/22      | CHK         | 10227  | SOUND PUBLISHING INC            | HOME AND DESIGN SPECIAL 9/14/2022     | 580.50   |
|                      |             |        |                                 | HOME AND DESIGN SPECIAL 9/14/2022     | 64.50    |
|                      |             |        |                                 | <b>Total for Check/Tran - 130183:</b> | 645.00   |
| 130184 10/20/22      | CHK         | 10249  | SPECTRA LABORATORIES-KITSAP LLC | LAZY-C TEST: CONDUCTIVITY & CHLORIDE  | 43.00    |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00    |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00    |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00    |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00    |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00    |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00    |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00    |
|                      |             |        |                                 | TESTING: TOTAL COLIFORM/ E.COLI P/A   | 23.00    |
|                      |             |        |                                 | <b>Total for Check/Tran - 130184:</b> | 250.00   |

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| Check /<br>Tran Date           | Pmt<br>Type | Vendor | Vendor Name                 | Reference                                | Amount   |
|--------------------------------|-------------|--------|-----------------------------|--|----------|
| 130185 10/20/22                | CHK         | 10733  | DANIEL S TOEPPER            | WPUDA,MTG W/GM, BOC MTG,JOINT CITY/CO MT | 842.29   |
|                                |             |        |                             | WPUDA,MTG W/GM, BOC MTG,JOINT CITY/CO MT | 93.59    |
| Total for Check/Tran - 130185: |             |        |                             |  | 935.88   |
| 130186 10/20/22                | CHK         | 10328  | VERIZON CONNECT NWF INC.    | VEH GPS ELEC - SEP 2022                  | 362.75   |
|                                |             |        |                             | VEH GPS ELEC - SEP 2022                  | 125.07   |
|                                |             |        |                             | USM OBD HARNESS KIT FOR 5500             | -34.37   |
|                                |             |        |                             |  | -3.82    |
| Total for Check/Tran - 130186: |             |        |                             |  | 449.63   |
| 130187 10/20/22                | CHK         | 10800  | VISION METERING, LLC        | DIGITAL METERS                           | 174.40   |
|                                |             |        |                             | DIGITAL METERS                           | -14.40   |
| Total for Check/Tran - 130187: |             |        |                             |  | 160.00   |
| 130188 10/20/22                | CHK         | 10263  | WA STATE DEPT OF HEALTH     | SURVEY FEE - COYLE PWS ID 36711          | 510.00   |
| 130189 10/20/22                | CHK         | 10496  | WELLS FARGO VENDOR FIN SERV | 310 4CRNRS WKRM COPIER RNTL OCT 2022     | 255.29   |
|                                |             |        |                             | 310 4CRNRS WKRM COPIER RNTL OCT 2022     | 28.37    |
| Total for Check/Tran - 130189: |             |        |                             |  | 283.66   |
| 130190 10/20/22                | CHK         | 10274  | WESTBAY AUTO PARTS, INC.    | VEH#414 - BATTERY                        | 288.13   |
|                                |             |        |                             | GLASS CLEANER, SHOP TOWELS, INTERIOR DTL | 27.95    |
| Total for Check/Tran - 130190: |             |        |                             |  | 316.08   |
| 130191 10/20/22                | CHK         | 10278  | WPUDA                       | MONTHLY DUES - OCT 2022                  | 5,231.70 |
|                                |             |        |                             | MONTHLY DUES - OCT 2022                  | 581.30   |
| Total for Check/Tran - 130191: |             |        |                             |  | 5,813.00 |

Total Payments for Bank Account - 1 : (115) 1,367,852.74

Total Voids for Bank Account - 1 : (2) 83,197.87

Total for Bank Account - 1 : (117) 1,451,050.61

Grand Total for Payments : (115) 1,367,852.74

Grand Total for Voids : (2) 83,197.87

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Grand Total : (117) 1,451,050.61

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| Check /<br>Tran Date        | Pmt<br>Type | Vendor | Vendor Name       | Reference                    | Amount     |
|-----------------------------|-------------|--------|-------------------|------------------------------|------------|
| 189 10/12/22                | WIRE        | 10279  | BPA-WIRE TRANSFER | PURCHASED POWER AUG 2022     | 799,234.00 |
|                             |             |        |                   | TRANSMISSION AUG 2022        | 104,799.00 |
|                             |             |        |                   | REGIONAL COMP ENFOR AUG 2022 | 929.00     |
|                             |             |        |                   | REGIONAL COORD SVC AUG 2022  | 929.00     |
| Total for Check/Tran - 189: |             |        |                   |                              | 905,891.00 |

Total Payments for Bank Account - 1 : (1) 905,891.00

Total Voids for Bank Account - 1 : (0) 0.00

Total for Bank Account - 1 : (1) 905,891.00

Grand Total for Payments : (1) 905,891.00

Grand Total for Voids : (0) 0.00

Grand Total : (1) 905,891.00

## JEFFERSON COUNTY PUD NO 1

**ISSUED PAYROLL CHECKS**  
**PAY DATE: 10/14/2022**

| Empl | Position                                  | Check # | Check Date | Amount             |
|------|---|---------|------------|--------------------|
| 2003 | WATER TREATMENT PLANT OPERATOR III        | 71041   | 10/14/2022 | 2,343.39           |
| 2004 | WATER TREATMENT PLANT OPERATOR III - LEAD | 71042   | 10/14/2022 | 2,658.62           |
|      |   |         |            | <b>\$ 5,002.01</b> |

## JEFFERSON COUNTY PUD NO 1

|  |
|--|
| <b>DIRECT DEPOSIT PAYROLL</b><br><b>PAY DATE: 10/14/2022</b> |
|--|

| Empl | Position                                   | Pay Date   | Net Pay           |
|------|--|------------|-------------------|
| 3046 | ACCOUNTING TECH 1                          | 10/14/2022 | 2,941.55          |
| 3052 | ADMINISTRATIVE ASSISTANT                   | 10/14/2022 | 2,433.70          |
| 4006 | COMMISSIONER DIST 1                        | 10/14/2022 | 951.64            |
| 4004 | COMMISSIONER DIST 2                        | 10/14/2022 | 2,478.79          |
| 4008 | COMMISSIONER DIST 3                        | 10/14/2022 | 2,286.96          |
| 3034 | COMMUNICATIONS DIRECTOR                    | 10/14/2022 | 3,167.00          |
| 3002 | CUSTOMER SERVICE COORDINATOR               | 10/14/2022 | 1,507.36          |
| 3022 | CUSTOMER SERVICE REP                       | 10/14/2022 | 1,686.77          |
| 3032 | CUSTOMER SERVICE REP                       | 10/14/2022 | 1,328.66          |
| 3048 | CUSTOMER SERVICE REP                       | 10/14/2022 | 1,444.27          |
| 3056 | CUSTOMER SERVICE REP                       | 10/14/2022 | 1,263.73          |
| 3062 | CUSTOMER SERVICE REP                       | 10/14/2022 | 1,100.23          |
| 3060 | DIGITAL COMMUNICATIONS SPECIALIST          | 10/14/2022 | 2,368.90          |
| 1027 | ELECTRICAL ENGINEERING MANAGER             | 10/14/2022 | 3,160.13          |
| 1041 | ELECTRICAL SUPERINTENDENT                  | 10/14/2022 | 4,405.10          |
| 2007 | ENGINEERING DIRECTOR                       | 10/14/2022 | 3,552.31          |
| 3005 | EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER | 10/14/2022 | 2,130.28          |
| 3033 | FINANCE DIRECTOR                           | 10/14/2022 | 4,642.90          |
| 3029 | FINANCE SERVICES MANAGER                   | 10/14/2022 | 2,400.87          |
| 1046 | FLEET/WAREHOUSE HELPER                     | 10/14/2022 | 2,544.71          |
| 1012 | FOREMAN LINEMAN                            | 10/14/2022 | 6,688.95          |
| 1011 | GENERAL MANAGER                            | 10/14/2022 | 5,552.41          |
| 1042 | GIS SPECIALIST                             | 10/14/2022 | 2,443.83          |
| 1017 | HEAD STOREKEEPER                           | 10/14/2022 | 2,462.59          |
| 3063 | HUMAN RESOURCES COORDINATOR                | 10/14/2022 | 2,688.84          |
| 3047 | HUMAN RESOURCES DIRECTOR                   | 10/14/2022 | 2,411.12          |
| 3008 | INFORMATION TECHNOLOGY MANAGER             | 10/14/2022 | 3,328.86          |
| 3028 | IT SUPPORT TECHNICIAN                      | 10/14/2022 | 1,773.97          |
| 1000 | LINEMAN                                    | 10/14/2022 | 3,319.36          |
| 1034 | LINEMAN                                    | 10/14/2022 | 8,111.39          |
| 1055 | LINEMAN                                    | 10/14/2022 | 3,735.61          |
| 1059 | LINEMAN APPRENTICE                         | 10/14/2022 | 2,291.41          |
| 1043 | METER READER                               | 10/14/2022 | 1,648.97          |
| 1047 | METER READER                               | 10/14/2022 | 1,734.81          |
| 1056 | METER READER                               | 10/14/2022 | 1,554.17          |
| 1057 | METER READER                               | 10/14/2022 | 1,490.35          |
| 1037 | OPERATIONS DIRECTOR                        | 10/14/2022 | 3,435.31          |
| 1050 | PRE-APPRENTICE                             | 10/14/2022 | 2,290.73          |
| 3004 | RESOURCE MANAGER                           | 10/14/2022 | 2,608.81          |
| 1010 | SCADA ENGINEER II                          | 10/14/2022 | 2,498.22          |
| 1003 | SCADA TECH APPRENTICE                      | 10/14/2022 | 3,846.29          |
| 3020 | SERVICES DIRECTOR                          | 10/14/2022 | 2,927.72          |
| 1026 | STAKING ENGINEER                           | 10/14/2022 | 2,201.38          |
| 1031 | STAKING ENGINEER                           | 10/14/2022 | 2,645.63          |
| 1014 | STOREKEEPER                                | 10/14/2022 | 2,089.07          |
| 1015 | SUBSTATION/METER FOREMAN                   | 10/14/2022 | 5,465.07          |
| 1033 | SUBSTATION/METERING TECH                   | 10/14/2022 | 3,195.51          |
| 3013 | UTILITY ACCOUNTANT II                      | 10/14/2022 | 1,691.03          |
| 3039 | UTILITY ACCOUNTANT II                      | 10/14/2022 | 1,901.77          |
| 3003 | UTILITY BILLING CLERK                      | 10/14/2022 | 1,627.61          |
| 3027 | UTILITY BILLING CLERK                      | 10/14/2022 | 1,907.74          |
| 3000 | UTILITY BILLING COORDINATOR                | 10/14/2022 | 1,822.27          |
| 2000 | WATER DISTRIBUTION MANAGER II              | 10/14/2022 | 2,154.77          |
| 2001 | WATER DISTRIBUTION MANAGER II              | 10/14/2022 | 2,515.61          |
| 2002 | WATER DISTRIBUTION MANAGER II              | 10/14/2022 | 2,113.72          |
| 2005 | WATER DISTRIBUTION MANAGER II              | 10/14/2022 | 2,199.89          |
|      |  |            | <b>150,170.65</b> |



**Jefferson County PUD No. 1**  
**Electric Division**  
**Statement of Operations**  
**As of September 30, 2022**

| <b>PART A. STATEMENT OF OPERATIONS</b>                            |                     |                   |                    |                   |
|---|---------------------|-------------------|--------------------|-------------------|
| <b>ITEM</b>   | <b>YEAR-TO-DATE</b> |                   |                    | <b>THIS MONTH</b> |
|   | <b>LAST YEAR</b>    | <b>THIS YEAR</b>  | <b>BUDGET</b>      |                   |
|   | (a)                 | (b)               | (c)                |                   |
| 1. Operating Revenue and Patronage Capital                        | 28,568,803          | 30,700,938        | 29,557,334         | 2,699,520         |
| 2. Power Production Expense                                       | 0                   | 0                 | 0                  | 0                 |
| 3. Cost of Purchased Power  | 10,907,678          | 10,947,350        | 11,146,811         | 925,534           |
| 4. Transmission Expense   | 1,392,012           | 1,443,959         | 1,394,533          | 116,640           |
| 5. Regional Market Operations Expense                             | 0                   | 0                 | 0                  | 0                 |
| 6. Distribution Expense - Operation                               | 1,449,009           | 1,441,724         | 1,889,880          | 140,407           |
| 7. Distribution Expense - Maintenance                             | 2,506,681           | 2,121,926         | 3,647,478          | 207,433           |
| 8. Consumer Accounts Expense                                      | 1,187,944           | 1,112,645         | 1,571,960          | 121,588           |
| 9. Customer Service and Informational Expense                     | 23,576              | 16,044            | 16,829             | 3,358             |
| 10. Sales Expense   | 0                   | 0                 | 0                  | 0                 |
| 11. Administrative and General Expense                            | 2,607,882           | 2,846,878         | 3,887,877          | 346,181           |
| <b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>  | <b>20,074,782</b>   | <b>19,930,526</b> | <b>23,555,368</b>  | <b>1,861,141</b>  |
| 13. Depreciation & Amortization Expense                           | 4,150,515           | 4,267,000         | 4,150,467          | 486,918           |
| 14. Tax Expense - Property & Gross Receipts                       | 0                   | 0                 | 0                  | 0                 |
| 15. Tax Expense - Other   | 1,654,011           | 1,762,089         | 1,673,820          | 155,133           |
| 16. Interest on Long-Term Debt                                    | 1,940,649           | 1,862,937         | 2,034,938          | 208,995           |
| 17. Interest Charged to Construction (Credit)                     | 0                   | 0                 | 0                  | 0                 |
| 18. Interest Expense - Other                                      | 0                   | 0                 | 0                  | 0                 |
| 19. Other Deductions  | 0                   | 0                 | 0                  | 0                 |
| <b>20. Total Cost of Electric Service (12 thru 19)</b>            | <b>27,819,957</b>   | <b>27,822,552</b> | <b>31,414,593</b>  | <b>2,712,187</b>  |
| <b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b> | <b>748,846</b>      | <b>2,878,386</b>  | <b>(1,857,259)</b> | <b>(12,667)</b>   |
| 22. Non Operating Margins - Interest                              | 1,704               | 2,583             | 11,009             | 344               |
| 23. Allowance for Funds Used During Construction                  | 0                   | 0                 | 0                  | 0                 |
| 24. Income (Loss) from Equity Investments                         | 0                   | 0                 | 0                  | 0                 |
| 25. Non Operating Margins - Other                                 | 1,560,967           | 1,467,921         | 1,424,542          | 110,182           |
| 26. Generation & Transmission Capital Credits                     | 0                   | 0                 | 0                  | 0                 |
| 27. Other Capital Credits & Patronage Dividends                   | 0                   | 15,576            | 0                  | 0                 |
| 28. Extraordinary Items   | 0                   | 0                 | 0                  | 0                 |
| <b>29. Patronage Capital or Margins (21 thru 28)</b>              | <b>2,311,517</b>    | <b>4,364,466</b>  | <b>(421,708)</b>   | <b>97,859</b>     |

|   |             |             |             |
|---|-------------|-------------|-------------|
| <b>Times Interest Earned Ratio (TIER) (Year to Date)</b>            | <b>2.19</b> | <b>3.34</b> | <b>0.79</b> |
| <b>Operating Times Interest Earned Ratio (OTIER) (Year to Date)</b> | <b>1.39</b> | <b>2.55</b> | <b>0.09</b> |
| <b>Debt Service Coverage Ratio (DSC) (Year to Date)</b>             | <b>1.89</b> | <b>2.34</b> | <b>1.29</b> |
| <b>Operating Debt Service Coverage Ratio (ODSC) (Year to Date)</b>  | <b>1.54</b> | <b>2.01</b> | <b>0.97</b> |
| <b>Rolling 12 Month TIER</b>  | <b>2.69</b> | <b>3.70</b> |             |

**Jefferson County PUD No. 1**  
**Electric Division**  
**Balance Sheet**  
**September 30, 2022**

| <b>PART B. BALANCE SHEET</b>                                  |                    |   |                    |
|---|--------------------|---|--------------------|
| <b>ASSETS AND OTHER DEBITS</b>                                |                    | <b>LIABILITIES AND OTHER CREDITS</b>                              |                    |
| 1. Total Utility Plant in Service                             | 190,132,746        | 29. Memberships   | 0                  |
| 2. Construction Work in Progress                              | 9,445,823          | 30. Patronage Capital   | 0                  |
| <b>3. Total Utility Plant (1+2)</b>                           | <b>199,578,569</b> | 31. Operating Margins - Prior Years                               | 0                  |
| 4. Accum. Provision for Depreciation and Amort                | 75,699,866         | 32. Operating Margins - Current Year                              | 2,878,386          |
| <b>5. Net Utility Plant (3-4)</b>                             | <b>123,878,703</b> | 33. Non-Operating Margins   | 1,486,080          |
| 6. Nonutility Property - Net                                  | 86,009             | 34. Other Margins & Equities                                      | 35,457,538         |
| 7. Investment in Subsidiary Companies                         | 0                  | <b>35. Total Margins &amp; Equities (29 thru 34)</b>              | <b>39,822,004</b>  |
| 8. Invest. in Assoc. Org. - Patronage Capital                 | 79,154             | 36. Long-Term Debt RUS (Net)                                      | 90,164,523         |
| 9. Invest. in Assoc. Org. - Other - General Funds             | 1,010              | 37. Long-Term Debt - Other (Net)                                  | 0                  |
| 10. Invest in Assoc. Org. - Other - Nongeneral Funds          | 0                  | <b>38. Total Long-Term Debt (36 + 37)</b>                         | <b>90,164,523</b>  |
| 11. Investments in Economic Development Projects              | 0                  | 39. Obligations Under Capital Leases - Non current                | 0                  |
| 12. Other Investments   | 0                  | 40. Accumulated Operating Provisions                              | (3,958,650)        |
| 13. Special Funds   | 94,250             | <b>41. Total Other Noncurrent Liabilities (39+40)</b>             | <b>(3,958,650)</b> |
| <b>14. Total Other Property &amp; Investments (6 thru 13)</b> | <b>260,423</b>     | 42. Notes Payable   | 0                  |
| 15. Cash-General Funds  | (552,483)          | 43. Accounts Payable  | 1,051,636          |
| 16. Cash-Construction Funds-Trustee                           | 0                  | 44. Consumers Deposits  | 40,200             |
| 17. Special Deposits  | 0                  | 45. Current Maturities Long-Term Debt                             | 0                  |
| 18. Temporary Investments                                     | 4,650,069          | 46. Current Maturities Long-Term Debt-Economic Dev.               | 0                  |
| 19. Notes Receivable - Net                                    | 0                  | 47. Current Maturities Capital Leases                             | 0                  |
| 20. Accounts Receivable - Net Sales of Energy                 | 1,862,274          | 48. Other Current & Accrued Liabilities                           | 1,911,916          |
| 21. Accounts Receivable - Net Other                           | (5,733,164)        | <b>49. Total Current &amp; Accrued Liabilities (42 thru 48)</b>   | <b>3,003,752</b>   |
| 22. Renewable Energy Credits                                  | 0                  | 50. Deferred Credits  | 4,484,509          |
| 23. Materials & Supplies - Electric and Other                 | 5,913,147          | <b>51. Total Liabilities &amp; Other Credits (35+38+41+49+50)</b> | <b>133,516,138</b> |
| 24. Prepayments   | 241,611            |   |                    |
| 25. Other Current & Accrued Assets                            | 2,496,525          | <b>ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION</b>              |                    |
| <b>26. Total Current &amp; Accrued Assets (15 thru 25)</b>    | <b>8,877,979</b>   | Balance Beginning of Year   | 0                  |
| 27. Deferred Debits   | 499,033            | Amounts Received This Year (Net)                                  | 1,404,695          |
| <b>28. Total Assets &amp; Other Debits (5+14+26+27)</b>       | <b>133,516,138</b> | <b>TOTAL Contributions-In-Aid-Of-Construction</b>                 | <b>1,404,695</b>   |

**Equity Ratio** **29.83%**  
 (Total Margins & Equities/Total Assets & Other Debits) x 100

**Long-Term Debt to Total Plant Ratio** **45.18%**  
 (Long Term Debt/Total Utility Plant) x 100

**Jefferson County PUD #1**  
**Power Requirements**  
**As of September 30, 2022**

| PART C. POWER REQUIREMENTS DATABASE  |                                      |                               |                             |  |
|--|--------------------------------------|-------------------------------|-----------------------------|--|
| CLASSIFICATION   | CONSUMER, SALES,<br>AND REVENUE DATA | SEPTEMBER<br>CONSUMERS<br>(b) | AVERAGE<br>CONSUMERS<br>(c) | Monthly KWH<br>SALES AND<br>REVENUE<br>(d) |
| 1. Residential Sales<br>(excluding seasonal)                               | a. No. Consumers Served              | 18,000                        | 17,940                      |  |
|  | b. KWH Sold                          |                               |                             | 10,749,779                                 |
|  | c. Revenue                           |                               |                             | 1,420,270                                  |
| 2. Residential Sales -<br>Seasonal   | a. No. Consumers Served              | 3                             | 5                           |  |
|  | b. KWH Sold                          |                               |                             | 23   |
|  | c. Revenue                           |                               |                             | 16   |
| 3. Irrigation Sales  | a. No. Consumers Served              | 2                             | 2                           |  |
|  | b. KWH Sold                          |                               |                             | 3,350                                      |
|  | c. Revenue                           |                               |                             | 318  |
| 4. Comm. and Ind.<br>1000 KVA or Less                                      | a. No. Consumers Served              | 2,474                         | 2,443                       |  |
|  | b. KWH Sold                          |                               |                             | 4,755,547                                  |
|  | c. Revenue                           |                               |                             | 581,701                                    |
| 5. Comm. and Ind.<br>Over 1000 KVA   | a. No. Consumers Served              | 21                            | 21                          |  |
|  | b. KWH Sold                          |                               |                             | 7,354,329                                  |
|  | c. Revenue                           |                               |                             | 669,476                                    |
| 6. Public Street & Highway<br>Lighting                                     | a. No. Consumers Served              | 206                           | 208                         |  |
|  | b. KWH Sold                          |                               |                             | 23,090                                     |
|  | c. Revenue                           |                               |                             | 16,366                                     |
| 7. Non Metered Device<br>Authority   | a. No. Consumers Served              | 8                             | 8                           |  |
|  | b. KWH Sold                          |                               |                             | 0  |
|  | c. Revenue                           |                               |                             | 1,892                                      |
| 8. Sales for Resales-RUS<br>Borrowers                                      | a. No. Consumers Served              |                               |                             |  |
|  | b. KWH Sold                          |                               |                             |  |
|  | c. Revenue                           |                               |                             |  |
| 9. Sales for Resales-Other   | a. No. Consumers Served              |                               |                             |  |
|  | b. KWH Sold                          |                               |                             |  |
|  | c. Revenue                           |                               |                             |  |
| 10. TOTAL No. of Consumers (lines 1a thru 9a)                              |                                      | 20,714                        | 20,627                      |  |
| 11. TOTAL KWH Sold (lines 1b thru 9b)                                      |                                      |                               |                             | 22,886,118                                 |
| 12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c) |                                      |                               |                             | 2,690,038                                  |
| 13. Transmission Revenue   |                                      |                               |                             |  |
| 14. Other Electric Revenue   |                                      |                               |                             | 9,482                                      |
| 15. KWH - Own Use  |                                      |                               |                             | 0  |
| 16. TOTAL KWH Purchased  |                                      |                               |                             | 24,120,441                                 |
| 17. TOTAL KWH Generated  |                                      |                               |                             |  |
| 18. Cost of Purchases and Generation                                       |                                      |                               |                             | 925,534                                    |
| 19. Interchange - KWH - Net  |                                      |                               |                             |  |
| 20. Peak - Sum All KW Input (Metered)                                      |                                      |                               |                             | 48,092                                     |

**Electric Division**  
**Comparison 2022 Budget to 2022 Actuals Year to Date Through SEPTEMBER**

|   | 2022 Budget<br>SEPTEMBER<br>YTD | 2022 Actuals<br>SEPTEMBER<br>YTD | Variance           |
|---|---------------------------------|----------------------------------|--------------------|
| 1. Operating Revenue and Patronage Capital                        | 29,557,334                      | 30,700,938                       | 1,143,604          |
| 2. Power Production Expense                                       | 0                               | 0                                | 0                  |
| 3. Cost of Purchased Power  | 11,146,811                      | 10,947,350                       | (199,461)          |
| 4. Transmission Expense   | 1,394,533                       | 1,443,959                        | 49,426             |
| 5. Regional Market Operations Expense                             | 0                               | 0                                | 0                  |
| 6. Distribution Expense - Operation                               | 1,889,880                       | 1,441,724                        | (448,156)          |
| 7. Distribution Expense - Maintenance                             | 3,647,478                       | 2,121,926                        | (1,525,552)        |
| 8. Consumer Accounts Expense                                      | 1,571,960                       | 1,112,645                        | (459,315)          |
| 9. Customer Service and Informational Expense                     | 16,829                          | 16,044                           | (785)              |
| 10. Sales Expense   | 0                               | 0                                | 0                  |
| 11. Administrative and General Expense                            | 3,887,877                       | 2,846,878                        | (1,040,999)        |
| <b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>  | <b>23,555,368</b>               | <b>19,930,526</b>                | <b>(3,624,842)</b> |
| 13. Depreciation & Amortization Expense                           | 4,150,467                       | 4,267,000                        | 116,533            |
| 14. Tax Expense - Property & Gross Receipts                       | 0                               | 0                                | 0                  |
| 15. Tax Expense - Other   | 1,673,820                       | 1,762,089                        | 88,269             |
| 16. Interest on Long-Term Debt                                    | 2,034,938                       | 1,862,937                        | (172,001)          |
| 17. Interest Charged to Construction (Credit)                     | 0                               | 0                                | 0                  |
| 18. Interest Expense - Other                                      | 0                               | 0                                | 0                  |
| 19. Other Deductions  | 0                               | 0                                | 0                  |
| <b>20. Total Cost of Electric Service (12 thru 19)</b>            | <b>31,414,593</b>               | <b>27,822,552</b>                | <b>(3,592,041)</b> |
| <b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b> | <b>(1,857,259)</b>              | <b>2,878,386</b>                 | <b>4,735,645</b>   |
| 22. Non Operating Margins - Interest                              | 11,009                          | 2,583                            | (8,426)            |
| 23. Allowance for Funds Used During Construction                  | 0                               | 0                                | 0                  |
| 24. Income (Loss) from Equity Investments                         | 0                               | 0                                | 0                  |
| 25. Non Operating Margins - Other                                 | 1,424,542                       | 1,467,921                        | 43,379             |
| 26. Generation & Transmission Capital Credits                     | 0                               | 0                                | 0                  |
| 27. Other Capital Credits & Patronage Dividends                   | 0                               | 15,576                           | 15,576             |
| 28. Extraordinary Items   | 0                               | 0                                | 0                  |
| <b>29. Patronage Capital or Margins (21 thru 28)</b>              | <b>(421,708)</b>                | <b>4,364,466</b>                 | <b>4,786,174</b>   |

**Jefferson County PUD No. 1**  
**Water Division**  
**Statement of Operations**  
**As of September 30, 2022**

| <b>PART A. STATEMENT OF OPERATIONS</b>                            |                     |                  |                  |                   |
|---|---------------------|------------------|------------------|-------------------|
| <b>ITEM</b>   | <b>YEAR-TO-DATE</b> |                  |                  | <b>THIS MONTH</b> |
|   | <b>LAST YEAR</b>    | <b>THIS YEAR</b> | <b>BUDGET</b>    |                   |
|   | (a)                 | (b)              | (c)              |                   |
| 1. Operating Revenue and Patronage Capital                        | 2,292,528           | 2,752,476        | 2,102,634        | 405,052           |
| 2. Power Production Expense                                       | 1,221               | 0                | 0                | 0                 |
| 3. Cost of Purchased Power  | 103,328             | 105,254          | 104,945          | 14,562            |
| 4. Transmission Expense   | 0                   | 0                | 0                | 0                 |
| 5. Regional Market Operations Expense                             | 0                   | 0                | 0                | 0                 |
| 6. Distribution Expense - Operation                               | 476,716             | 602,393          | 758,506          | 71,511            |
| 7. Distribution Expense - Maintenance                             | 283,784             | 456,572          | 460,724          | 66,065            |
| 8. Consumer Accounts Expense                                      | 188,621             | 105,026          | 227,566          | 12,400            |
| 9. Customer Service and Informational Expense                     | 0                   | 0                | 0                | 0                 |
| 10. Sales Expense   | 0                   | 0                | 0                | 0                 |
| 11. Administrative and General Expense                            | 767,919             | 534,139          | 943,399          | 63,507            |
| <b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>  | <b>1,821,589</b>    | <b>1,803,384</b> | <b>2,495,140</b> | <b>228,045</b>    |
| 13. Depreciation & Amortization Expense                           | 580,120             | 584,153          | 320,610          | 64,944            |
| 14. Tax Expense - Property & Gross Receipts                       | 0                   | 0                | 0                | 0                 |
| 15. Tax Expense - Other   | 120,147             | 124,904          | 102,021          | 18,726            |
| 16. Interest on Long-Term Debt                                    | 164,975             | 224,432          | 175,997          | 24,848            |
| 17. Interest Charged to Construction (Credit)                     | 0                   | 0                | 0                | 0                 |
| 18. Interest Expense - Other                                      | 0                   | 0                | 0                | 0                 |
| 19. Other Deductions  | 0                   | 0                | 0                | 0                 |
| <b>20. Total Cost of Water Service (12 thru 19)</b>               | <b>2,686,831</b>    | <b>2,736,873</b> | <b>3,093,768</b> | <b>336,563</b>    |
| <b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b> | <b>(394,303)</b>    | <b>15,603</b>    | <b>(991,134)</b> | <b>68,489</b>     |
| 22. Non Operating Margins - Interest                              | 24,823              | 41,744           | 31,873           | 7,398             |
| 23. Allowance for Funds Used During Construction                  | 0                   | 0                | 0                | 0                 |
| 24. Income (Loss) from Equity Investments                         | 0                   | 0                | 0                | 0                 |
| 25. Non Operating Margins - Other                                 | 615,173             | 335,148          | 80,847           | 14,439            |
| 26. Generation & Transmission Capital Credits                     | 0                   | 0                | 0                | 0                 |
| 27. Other Capital Credits & Patronage Dividends                   | 0                   | 1,731            | 0                | 0                 |
| 28. Extraordinary Items   | 0                   | 0                | 0                | 0                 |
| <b>29. Patronage Capital or Margins (21 thru 28)</b>              | <b>245,693</b>      | <b>394,226</b>   | <b>(878,414)</b> | <b>90,326</b>     |

**Jefferson County PUD No. 1**  
**Water Division**  
**Balance Sheet**  
**September 30, 2022**

| <b>PART B. BALANCE SHEET</b>                                  |                   |   |                    |
|---|-------------------|---|--------------------|
| <b>ASSETS AND OTHER DEBITS</b>                                |                   | <b>LIABILITIES AND OTHER CREDITS</b>                              |                    |
| 1. Total Utility Plant in Service                             | 31,164,151        | 29. Memberships   | 0                  |
| 2. Construction Work in Progress                              | 1,778,853         | 30. Patronage Capital   | 0                  |
| <b>3. Total Utility Plant (1+2)</b>                           | <b>32,943,004</b> | 31. Operating Margins - Prior Years                               | 0                  |
| 4. Accum. Provision for Depreciation and Amort                | 13,796,753        | 32. Operating Margins - Current Year                              | 15,602             |
| <b>5. Net Utility Plant (3-4)</b>                             | <b>19,146,251</b> | 33. Non-Operating Margins   | 378,622            |
| 6. Nonutility Property - Net                                  | 2,153,701         | 34. Other Margins & Equities                                      | 23,005,418         |
| 7. Investment in Subsidiary Companies                         | 0                 | <b>35. Total Margins &amp; Equities (29 thru 34)</b>              | <b>23,399,642</b>  |
| 8. Invest. in Assoc. Org. - Patronage Capital                 | 0                 | 36. Long-Term Debt RUS (Net)                                      | 0                  |
| 9. Invest. in Assoc. Org. - Other - General Funds             | 0                 | 37. Long-Term Debt - Other (Net)                                  | 4,826,912          |
| 10. Invest in Assoc. Org. - Other - Nongeneral Funds          | 0                 | <b>38. Total Long-Term Debt (36 + 37)</b>                         | <b>4,826,912</b>   |
| 11. Investments in Economic Development Projects              | 0                 | 39. Obligations Under Capital Leases - Non current                | 0                  |
| 12. Other Investments   | 0                 | 40. Accumulated Operating Provisions                              | 0                  |
| 13. Special Funds   | 170,817           | <b>41. Total Other Noncurrent Liabilities (39+40)</b>             | <b>0</b>           |
| <b>14. Total Other Property &amp; Investments (6 thru 13)</b> | <b>2,324,518</b>  | 42. Notes Payable   | 674,458            |
| 15. Cash-General Funds  | 175,185           | 43. Accounts Payable  | (4,358,240)        |
| 16. Cash-Construction Funds-Trustee                           | 0                 | 44. Consumers Deposits  | 200                |
| 17. Special Deposits  | 0                 | 45. Current Maturities Long-Term Debt                             | 0                  |
| 18. Temporary Investments                                     | 2,152,247         | 46. Current Maturities Long-Term Debt-Economic Dev.               | 0                  |
| 19. Notes Receivable - Net                                    | 0                 | 47. Current Maturities Capital Leases                             | 0                  |
| 20. Accounts Receivable - Net Sales of Energy                 | 304,813           | 48. Other Current & Accrued Liabilities                           | 63,034             |
| 21. Accounts Receivable - Net Other                           | 299,116           | <b>49. Total Current &amp; Accrued Liabilities (42 thru 48)</b>   | <b>(3,620,548)</b> |
| 22. Renewable Energy Credits                                  | 0                 | 50. Deferred Credits  | 0                  |
| 23. Materials & Supplies - Electric and Other                 | 38,940            | <b>51. Total Liabilities &amp; Other Credits (35+38+41+49+50)</b> | <b>24,606,006</b>  |
| 24. Prepayments   | 0                 |   |                    |
| 25. Other Current & Accrued Assets                            | 164,936           | <b>ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION</b>              |                    |
| <b>26. Total Current &amp; Accrued Assets (15 thru 25)</b>    | <b>3,135,237</b>  | Balance Beginning of Year   | 0                  |
| 27. Deferred Debits   | 0                 | Amounts Received This Year (Net)                                  | 133,247            |
| <b>28. Total Assets &amp; Other Debits (5+14+26+27)</b>       | <b>24,606,006</b> | <b>TOTAL Contributions-In-Aid-Of-Construction</b>                 | <b>133,247</b>     |

**Equity Ratio** **95.10%**  
 (Total Margins & Equities/Total Assets & Other Debits) x 100

**Long-Term Debt to Total Plant Ratio** **14.65%**  
 (Long Term Debt/Total Utility Plant) x 100

**Jefferson County PUD #1**  
**Water Requirements**  
**As of September 30, 2022**

| PART C. WATER REQUIREMENTS DATABASE                                      |                                      |                               |                             |  |
|--|--------------------------------------|-------------------------------|-----------------------------|--|
| CLASSIFICATION   | CONSUMER, SALES,<br>AND REVENUE DATA | SEPTEMBER<br>CONSUMERS<br>(b) | AVERAGE<br>CONSUMERS<br>(c) | Monthly Gallons<br>SALES AND<br>REVENUE<br>(d) |
| 1. Unmetered Water Sales   | a. No. Consumers Served              | 14                            | 13                          |  |
|  | b. Gallons Sold                      |                               |                             | 19,400   |
|  | c. Revenue                           |                               |                             | 1,214  |
| 2. Metered Residential Sales -   | a. No. Consumers Served              | 4,623                         | 4,606                       |  |
|  | b. Gallons Sold                      |                               |                             | 32,273,944                                     |
|  | c. Revenue                           |                               |                             | 316,413  |
| 3. Metered Commercial Sales  | a. No. Consumers Served              | 318                           | 317                         |  |
|  | b. Gallons Sold                      |                               |                             | 8,951,687                                      |
|  | c. Revenue                           |                               |                             | 63,432   |
| 4. Residential Multi-Family  | a. No. Consumers Served              | 47                            | 47                          |  |
|  | b. Gallons Sold                      |                               |                             | 330,440  |
|  | c. Revenue                           |                               |                             | 4,815  |
| 5. Metered Bulk Loadings   | a. No. Consumers Served              | 0                             | 0                           |  |
|  | b. Gallons Sold                      |                               |                             | 0  |
|  | c. Revenue                           |                               |                             | 0  |
| 6. Public Authority  | a. No. Consumers Served              | 5                             | 5                           |  |
|  | b. Gallons Sold                      |                               |                             | 0  |
|  | c. Revenue                           |                               |                             | 0  |
| 7. Master Meters   | a. No. Consumers Served              | 22                            | 22                          |  |
|  | b. Gallons Sold                      |                               |                             | 8,759,231                                      |
|  | c. Revenue                           |                               |                             | 0  |
| 8. Sewer/Drain Field--Residential  | a. No. Consumers Served              | 376                           | 376                         |  |
|  | b. Gallons Sold                      |                               |                             | 0  |
|  | c. Revenue                           |                               |                             | 18,702   |
| 9. Sales for Resales-Other   | a. No. Consumers Served              |                               |                             |  |
|  | b. Gallons Sold                      |                               |                             |  |
|  | c. Revenue                           |                               |                             |  |
| 10. TOTAL No. of Consumers (lines 1a thru 9a)                            |                                      | 5,405                         | 5,386                       |  |
| 11. TOTAL Gallons Sold (lines 1b thru 9b)                                |                                      |                               |                             | 50,334,702                                     |
| 12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c) |                                      |                               |                             | 404,577  |
| 13. Bulk Water Gallons Sold Revenue                                      |                                      |                               |                             |  |
| 14. Other Water Revenue  |                                      |                               |                             | 475  |
| 15. Gallons - Own Use  |                                      |                               |                             | 0  |
| 16. TOTAL Gallons Purchased  |                                      |                               |                             |  |
| 17. TOTAL Gallons Produced   |                                      |                               |                             | 29,065,079                                     |
| 18. Cost of Purchases and Generation                                     |                                      |                               |                             | 14,562   |



**Water Division**  
**Comparison 2022 Budget to 2022 Actuals Year to Date Through SEPTEMBER**

|   | 2022 Budget<br>SEPTEMBER<br>YTD | 2022 Actuals<br>SEPTEMBER<br>YTD | Variance         |
|---|---------------------------------|----------------------------------|------------------|
| 1. Operating Revenue and Patronage Capital                        | 2,102,364                       | 2,752,476                        | 650,112          |
| 2. Power Production Expense                                       | 0                               | 0                                | 0                |
| 3. Cost of Purchased Power  | 104,945                         | 105,254                          | 309              |
| 4. Transmission Expense   | 0                               | 0                                | 0                |
| 5. Regional Market Operations Expense                             | 0                               | 0                                | 0                |
| 6. Distribution Expense - Operation                               | 758,506                         | 602,393                          | (156,113)        |
| 7. Distribution Expense - Maintenance                             | 460,724                         | 456,572                          | (4,152)          |
| 8. Consumer Accounts Expense                                      | 227,566                         | 105,026                          | (122,540)        |
| 9. Customer Service and Informational Expense                     | 0                               | 0                                | 0                |
| 10. Sales Expense   | 0                               | 0                                | 0                |
| 11. Administrative and General Expense                            | 943,399                         | 534,139                          | (409,260)        |
| <b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>  | <b>2,495,140</b>                | <b>1,803,384</b>                 | <b>(691,756)</b> |
| 13. Depreciation & Amortization Expense                           | 320,610                         | 584,153                          | 263,543          |
| 14. Tax Expense - Property & Gross Receipts                       | 0                               | 0                                | 0                |
| 15. Tax Expense - Other   | 102,021                         | 124,904                          | 22,883           |
| 16. Interest on Long-Term Debt                                    | 175,997                         | 224,432                          | 48,435           |
| 17. Interest Charged to Construction (Credit)                     | 0                               | 0                                | 0                |
| 18. Interest Expense - Other                                      | 0                               | 0                                | 0                |
| 19. Other Deductions  | 0                               | 0                                | 0                |
| <b>20. Total Cost of Water Service (12 thru 19)</b>               | <b>3,093,768</b>                | <b>2,736,873</b>                 | <b>(356,895)</b> |
| <b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b> | <b>(991,404)</b>                | <b>15,603</b>                    | 1,007,007        |
| 22. Non Operating Margins - Interest                              | 31,873                          | 41,744                           | 9,871            |
| 23. Allowance for Funds Used During Construction                  | 0                               | 0                                | 0                |
| 24. Income (Loss) from Equity Investments                         | 0                               | 0                                | 0                |
| 25. Non Operating Margins - Other                                 | 80,847                          | 335,148                          | 254,301          |
| 26. Generation & Transmission Capital Credits                     | 0                               | 0                                | 0                |
| 27. Other Capital Credits & Patronage Dividends                   | 0                               | 1,731                            | 1,731            |
| 28. Extraordinary Items   | 0                               | 0                                | 0                |
| <b>29. Patronage Capital or Margins (21 thru 28)</b>              | <b>(878,684)</b>                | <b>394,226</b>                   | 1,272,910        |

**Jefferson County PUD No. 1**  
**Cash and Cash Equivalents**  
**September 30, 2022**

| <u>G/L #</u>   | <u>Account Description</u>                                      | <u>Balance</u>       |
|--|---|----------------------|
| 1 131.11   | Operating Depository Account - Bank of America                  | \$604,892            |
| 2 131.01   | Cash-Jeff Co Treasurer General Account                          | 127,433              |
| 2 131.11   | 1996 Bond LUD #8 - Jefferson Co. Treasurer                      | 32,227               |
| 2 131.10   | 1996 Bond LUD #6 - Jefferson Co. Treasurer                      | 9,511                |
| 2 131.12   | 1999 Bond LUD #11 - Jefferson Co. Treasurer                     | 3,032 Restricted     |
| 2 131.14   | 2009 Bond LUD #14 - Jefferson Co. Treasurer                     | 2,089 Restricted     |
| 1 135.21   | Working Funds - Petty Cash and CSR Drawers                      | 1,850                |
| 2 131.15   | 2008 Bond LUD #15 - Jefferson Co. Treasurer                     | 744 Restricted       |
| 2 135.21   | Cash Held in Trust by Property Manager                          | 150                  |
| 1 131.16   | Payroll Clearing Account - 1st Security Bank                    | 12                   |
| 1 131.12   | Operating Account - Jefferson Co. Treasurer                     | -1,159,237           |
| <b>TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS</b>         |   | <b>(\$377,297)</b>   |
| 1 136.16   | Tax Revenue Fund - Jefferson Co. Treasurer                      | \$2,561,766          |
| 1 136.17   | Tax Revenue Investment Fund - Jefferson Co. Treasurer           | 1,925,000            |
| 2 136.14   | LUD #14 Bond Investment - Jefferson Co. Treasurer               | 1,016,467 Restricted |
| 2 136.16   | Tax Revenue Fund - Jefferson Co. Treasurer                      | 763,691              |
| 2 136.15   | LUD #15 Bond Investment - Jefferson Co. Treasurer               | 372,090 Restricted   |
| 1 136.10   | Operating Account Related Investment - Jefferson Co. Treasurer  | 163,303              |
| <b>TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS</b>      |   | <b>\$6,802,317</b>   |
| 2 126.31   | Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer | \$164,817 Restricted |
| 1 126.10   | Capital Reserves  | 94,000 Restricted    |
| 2 126.10   | Capital Reserves  | 6,000 Restricted     |
| 1 128.00   | Other Special Funds   | 250 Restricted       |
| <b>TOTAL LINE 13. BALANCE SHEET-SPECIAL FUNDS</b>              |   | <b>\$265,067</b>     |
| <b>RESTRICTED CASH BALANCE--SEPTEMBER 2022</b>                 |   | <b>\$1,659,489</b>   |
| <b>NON-RESTRICTED CASH BALANCE--SEPTEMBER 2022</b>             |   | <b>\$5,030,598</b>   |
| <b>TOTAL CASH AND CASH EQUIVALENTS IN BANK--SEPTEMBER 2022</b> |   | <b>\$6,690,087</b>   |
| <b>TOTAL CASH AND CASH EQUIVALENTS IN BANK--AUGUST 2022</b>    |   | <b>\$8,647,036</b>   |
| <b>Change in Bank Balance</b>                                  |   | <b>(\$1,956,949)</b> |

## **PUD Calendar**

**November 1, 2022**

**November 1, 2022, Regular BOC Meeting, 3:00pm in person and per ZOOM 310 Four Corners Rd Port Townsend**







**November 8, 2022, Special Meeting, 10:00-12:00 TBD**

**November 11, 2022 Veteran's Day Holiday, PUD Office Closed**

**November 15, 2022, Regular BOC Meeting, 3:00 in person and per ZOOM 310 Four Corners Rd Port Townsend**

**November 16-18, WPUDA Association Meetings per ZOOM**

**November 24 – Thanksgiving Holiday and November 25<sup>th</sup> Native American Heritage Day – PUD office Closed**

|     <b>Received</b>  |  | <b>From</b> | <b>Subject</b>  | <b>Size</b> |
|---|--|-------------|---|-------------|
| <b>Last Week</b>  |  |             |   |             |
|  Tue 10/18   |  | Rod Roduin  | In response to discussions in the October 13th JPUD budget meeting... | 146 KB      |
|   |  |             |   |             |



## **AGENDA REPORT**

**DATE:** October 18, 2022  
**TO:** Board of Commissioners  
**FROM:** Kevin Streett, Stephanie Witheridge  
**RE:** New Non-Represented Position

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**BACKGROUND:** Staff would like to add a new Non-Represented position of Water Superintendent and also include Engineering & Water Director that wasn't formally added before. Staff would also like to adjust the Financial Service Manager position and remove the I/II/III and keep the middle range for the position.

**ANALYSIS/FINDINGS:**

**FISCAL IMPACT:** N/A

**RECOMMENDATION:** Staff recommends that the BOC pass a motion to approve the above listed position and adjustments to the other positions.

Exhibit "A"

Updated with Additional 10/13/2022

Titles and Bi-weekly Salary Ranges for Non-Represented Employees as of June, 2019

| Title                                     | % from         | Low                 | Mid                  | High                 |
|---|----------------|---------------------|----------------------|----------------------|
| Executive Assistant/Records               | 40%            |                     |                      |                      |
| Bi-weekly                                 |                | \$2,357             | \$3,300              | \$4,620              |
| Hourly                                    |                | \$29.46             | \$41.25              | \$57.75              |
| Annual                                    |                | \$61,286            | \$85,800             | \$120,120            |
| Human Resources Manager                   | 30%            |                     |                      |                      |
| Bi-weekly                                 |                | \$2,300             | \$4,000              | \$4,300              |
| Hourly                                    |                | \$28.75             | \$49.61              | \$53.75              |
| Annual                                    |                | \$80,000            | \$104,000            | \$135,200            |
| Human Resources Coordinator               | 40%            |                     |                      |                      |
| Bi-weekly                                 |                | \$2,357             | \$3,300              | \$4,620              |
| Hourly                                    |                | \$29.46             | \$41.25              | \$57.75              |
| Annual                                    |                | \$61,286            | \$85,800             | \$120,120            |
| Communications Coordinator                | 40%            |                     |                      |                      |
| Bi-weekly                                 |                | \$2,143             | \$3,000              | \$4,200              |
| Hourly                                    |                | \$26.79             | \$37.50              | \$52.50              |
| Annual                                    |                | \$55,714            | \$78,000             | \$109,200            |
| Records Management Coordinator            | 40%            |                     |                      |                      |
| Bi-weekly                                 |                | \$2,143             | \$3,000              | \$4,200              |
| Hourly                                    |                | \$26.79             | \$37.50              | \$52.50              |
| Annual                                    |                | \$55,714            | \$78,000             | \$109,200            |
| Financial Services Coordinator            | 40%            |                     |                      |                      |
| Bi-weekly                                 |                | \$2,143             | \$3,000              | \$4,200              |
| Hourly                                    |                | \$26.79             | \$37.50              | \$52.50              |
| Annual                                    |                | \$55,714            | \$78,000             | \$109,200            |
| <del>Financial Services Manager I</del>   | <del>40%</del> | <del></del>         | <del></del>          | <del></del>          |
| <del>Bi-weekly</del>                      | <del></del>    | <del>\$2,143</del>  | <del>\$3,000</del>   | <del>\$4,200</del>   |
| <del>Hourly</del>                         | <del></del>    | <del>\$26.79</del>  | <del>\$37.50</del>   | <del>\$52.50</del>   |
| <del>Annual</del>                         | <del></del>    | <del>\$55,714</del> | <del>\$78,000</del>  | <del>\$109,200</del> |
| Financial Services Manager II             | 40%            |                     |                      |                      |
| Bi-weekly                                 |                | \$2,887             | \$4,042              | \$5,658              |
| Hourly                                    |                | \$36.09             | \$50.52              | \$70.73              |
| Annual                                    |                | \$75,060            | \$105,084            | \$147,117            |
| <del>Financial Services Manager III</del> | <del>40%</del> | <del></del>         | <del></del>          | <del></del>          |
| <del>Bi-weekly</del>                      | <del></del>    | <del>\$3,631</del>  | <del>\$5,083</del>   | <del>\$7,117</del>   |
| <del>Hourly</del>                         | <del></del>    | <del>\$45.39</del>  | <del>\$63.54</del>   | <del>\$88.96</del>   |
| <del>Annual</del>                         | <del></del>    | <del>\$94,405</del> | <del>\$132,167</del> | <del>\$185,033</del> |
| Finance Director                          | 40%            |                     |                      |                      |
| Bi-weekly                                 |                | \$5,083             | \$6,100              | \$7,320              |
| Hourly                                    |                | \$63.54             | \$76.25              | \$76.25              |
| Annual                                    |                | \$132,167           | \$158,600            | \$190,320            |
| Controller/Accountant                     | 40%            |                     |                      |                      |
| Bi-weekly                                 |                | \$2,500             | \$3,500              | \$4,900              |
| Hourly                                    |                | \$31.25             | \$43.75              | \$61.25              |

|                                      |           |  |           |           |           |
|--------------------------------------|-----------|--|-----------|-----------|-----------|
|                                      | Annual    |  | \$65,000  | \$91,000  | \$127,400 |
| Accounting Specialist                | 40%       |  |           |           |           |
|                                      | Bi-weekly |  | \$2,143   | \$3,000   | \$4,200   |
|                                      | Hourly    |  | \$26.79   | \$37.50   | \$52.50   |
|                                      | Annual    |  | \$55,714  | \$78,000  | \$109,200 |
| Customer Service Manager             | 30%       |  |           |           |           |
|                                      | Bi-weekly |  | \$2,300   | \$3,500   | \$4,300   |
|                                      | Hourly    |  | \$28.75   | \$43.75   | \$53.75   |
|                                      | Annual    |  | \$70,000  | \$91,000  | \$118,300 |
| Information Technology Manager       | 30%       |  |           |           |           |
|                                      | Bi-weekly |  | \$2,300   | \$3,500   | \$4,300   |
|                                      | Hourly    |  | \$28.75   | \$43.75   | \$53.75   |
|                                      | Annual    |  | \$70,000  | \$91,000  | \$118,300 |
| Info Technology Support Technician   | 40%       |  |           |           |           |
|                                      | Bi-weekly |  | \$1,714   | \$2,400   | \$3,360   |
|                                      | Hourly    |  | \$21.43   | \$30.00   | \$42.00   |
|                                      | Annual    |  | \$44,571  | \$62,400  | \$87,360  |
| Water Resource Manager               | 30%       |  |           |           |           |
|                                      | Bi-weekly |  | \$2,769   | \$3,600   | \$4,680   |
|                                      | Hourly    |  | \$34.62   | \$45.00   | \$58.50   |
|                                      | Annual    |  | \$72,000  | \$93,600  | \$121,680 |
| Energy Efficiency Specialist         | 40%       |  |           |           |           |
|                                      | Bi-weekly |  | \$1,786   | \$2,500   | \$3,500   |
|                                      | Hourly    |  | \$22.32   | \$31.25   | \$43.75   |
|                                      | Annual    |  | \$46,429  | \$65,000  | \$91,000  |
| Staking Engineer                     | 40%       |  |           |           |           |
|                                      | Bi-weekly |  | \$2,286   | \$3,200   | \$4,480   |
|                                      | Hourly    |  | \$28.57   | \$40.00   | \$56.00   |
|                                      | Annual    |  | \$59,429  | \$83,200  | \$116,480 |
| Senior Electrical Engineer           | 30%       |  |           |           |           |
|                                      | Bi-weekly |  | \$3,846   | \$5,000   | \$6,500   |
|                                      | Hourly    |  | \$48.08   | \$62.50   | \$81.25   |
|                                      | Annual    |  | \$100,000 | \$130,000 | \$169,000 |
| Electrical Operations Superintendent | 30%       |  |           |           |           |
|                                      | Bi-weekly |  | \$3,846   | \$5,000   | \$6,500   |
|                                      | Hourly    |  | \$48.08   | \$62.50   | \$81.25   |
|                                      | Annual    |  | \$100,000 | \$130,000 | \$169,000 |
| Operations Manager                   | 30%       |  |           |           |           |
|                                      | Bi-weekly |  | \$3,846   | \$5,000   | \$6,500   |
|                                      | Hourly    |  | \$48.08   | \$62.50   | \$81.25   |
|                                      | Annual    |  | \$100,000 | \$130,000 | \$169,000 |
| Water Operations Director            | 20%       |  |           |           |           |
|                                      | Bi-weekly |  | \$4,583   | \$5,500   | \$6,600   |
|                                      | Hourly    |  | \$57.29   | \$68.75   | \$82.50   |
|                                      | Annual    |  | \$119,167 | \$143,000 | \$171,600 |
| GIS Dispatching                      | 40%       |  |           |           |           |
|                                      | Bi-weekly |  | \$2,143   | \$3,000   | \$4,200   |



|                                   |           |            |            |            |
|-----------------------------------|-----------|------------|------------|------------|
|                                   | Hourly    | \$26.79    | \$37.50    | \$52.50    |
|                                   | Annual    | \$55,714   | \$78,000   | \$109,200  |
| Operations Assistant              | 40%       |            |            |            |
|                                   | Bi-weekly | \$2,357    | \$3,300    | \$4,620    |
|                                   | Hourly    | \$29.46    | \$41.25    | \$57.75    |
|                                   | Annual    | \$61,286   | \$85,800   | \$120,120  |
| Special Projects                  | 40%       |            |            |            |
|                                   | Bi-weekly | \$2,214    | \$3,100    | \$4,340    |
|                                   | Hourly    | \$27.68    | \$38.75    | \$54.25    |
|                                   | Annual    | \$57,571   | \$80,600   | \$112,840  |
| Service Director                  | 20%       |            |            |            |
|                                   | Bi-weekly | \$5,000    | \$6,000    | \$7,200    |
|                                   | Hourly    | \$62.50    | \$75.00    | \$90.00    |
|                                   | Annual    | \$130,000  | \$156,000  | \$187,200  |
| Power Director                    | 20%       |            |            |            |
|                                   | Bi-weekly | \$5,000    | \$6,000    | \$7,200    |
|                                   | Hourly    | \$62.50    | \$75.00    | \$90.00    |
|                                   | Annual    | \$130,000  | \$156,000  | \$187,200  |
| Broadband Manager                 | 30%       |            |            |            |
|                                   | Bi-weekly | \$2,300    | \$3,500    | \$4,300    |
|                                   | Hourly    | \$28.75    | \$43.75    | \$53.75    |
|                                   | Annual    | \$70,000   | \$91,000   | \$118,300  |
| Projects Manager                  | 20%       |            |            |            |
|                                   | Bi-weekly | \$2,300    | \$3,500    | \$4,300    |
|                                   | Hourly    | \$28.75    | \$43.75    | \$53.75    |
|                                   | Annual    | \$70,000   | \$91,000   | \$118,300  |
| Contracts Specialist              | 30%       |            |            |            |
|                                   | Bi-weekly | \$2,357    | \$3,300    | \$4,620    |
|                                   | Hourly    | \$29.46    | \$41.25    | \$57.75    |
|                                   | Annual    | \$61,286   | \$85,800   | \$120,120  |
| Administrative Assistant          |           |            |            |            |
|                                   | Bi-weekly | \$2,357    | \$3,300    | \$4,620    |
|                                   | Hourly    | \$29.46    | \$41.25    | \$57.75    |
|                                   | Annual    | \$61,286   | \$85,800   | \$120,120  |
| Network/Broadband Engineer        |           |            |            |            |
|                                   | Bi-weekly | \$4,615.00 | \$5,576.92 | \$6,730.77 |
|                                   | Hourly    | \$57.69    | \$69.71    | \$84.13    |
|                                   | Annual    | \$120,000  | \$145,000  | \$175,000  |
| Network Engineer                  |           |            |            |            |
|                                   | Bi-weekly | \$3,461.53 | \$4,423.07 | \$5,384.61 |
|                                   | Hourly    | \$43.26    | \$55.28    | \$67.30    |
|                                   | Annual    | \$90,000   | \$115,000  | \$140,000  |
| Digital Communications Specialist |           |            |            |            |
|                                   | Bi-weekly | \$2,028    | \$2,360    | \$2,692    |
|                                   | Hourly    | \$25.35    | \$29.50    | \$33.65    |
|                                   | Annual    | \$52,744   | \$61,372   | \$70,000   |
| SCADA/Engineer II                 |           |            |            |            |

|                              |           |           |           |            |
|------------------------------|-----------|-----------|-----------|------------|
|                              | Bi-weekly | \$3,462   | \$4,423   | \$5,384.61 |
|                              | Hourly    | \$43.26   | \$55.28   | \$67.30    |
|                              | Annual    | \$90,000  | \$115,000 | \$140,000  |
| Water Superintendent         |           |           |           |            |
|                              | Bi-weekly | \$3,846   | \$4,615   | \$5,576.92 |
|                              | Hourly    | \$48.08   | \$57.69   | \$69.71    |
|                              | Annual    | \$100,000 | \$120,000 | \$145,000  |
| Engineering & Water Director |           |           |           |            |
|                              | Bi-weekly | \$4,808   | \$5,923   | \$6,730.77 |
|                              | Hourly    | \$60.10   | \$74.04   | \$84.13    |
|                              | Annual    | \$125,000 | \$154,000 | \$175,000  |

## **AGENDA REPORT**

**DATE:** November 1, 2022  
**TO:** Board of Commissioners  
**FROM:** Will O'Donnell  
**RE:** Revised Resolution for ReConnect Application Authorization

---

### **BACKGROUND:**

On Oct 18<sup>th</sup>, the BOC approved Resolution 2022-036 authorizing the GM to submit an application for grant and loan funding up to \$17.5M. Since that time our engineering consultant has added additional costs for completing the project that staff would like to incorporate into the final request. Costs include additional funds for fiber construction, make ready work to replace poles, and the purchase of a bucket truck for broadband technician, bringing the total request to \$18.4M. The revised amount was submitted to the State Broadband Office, and they approved additional matching funds. Staff is now asking the BOC to pass a new resolution with a revised maximum request of \$18.5M. The application must be submitted on Nov 2<sup>nd</sup>, 2022. If approved, staff would need the resolution signed the on November 1<sup>st</sup>.

### **UPDATED AND FINAL PROJECT BUDGET**

|                           |            |
|---------------------------|------------|
| Residential Passings      | 994        |
| Penetration Rate          | 65%        |
| Customers (EO Year 4)     | 646        |
| <b>Funding Summary</b>    |            |
| From RUS Grant            | 9,202,232  |
| From RUS Loan             | 4,601,116  |
| From State Matching Grant | 4,601,116  |
| From PUD Equity           |            |
| Total                     | 18,404,464 |
| Percent Grant Funded      | 75%        |

### **ESTIMATED LOAN RATE, TERMS, PAYMENTS**

|                       |             |
|-----------------------|-------------|
| Requested Loan Amount | \$4,601,116 |
| Est Interest Rate     | 4.00%       |
| Est Term              | 25          |
| Est Payment Yr 1      | 44,888      |
| Est Payment Yr 1      | 184,045     |
| Est Payment Yr 3-25   | 309,697     |

## ESTIMATED CUSTOMER ACQUISITION SCHEDULE

| Customer Acquisition  | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 |
|-----------------------|------|------|------|------|------|------|------|------|------|------|
| Residential Customers | 0    | 102  | 350  | 582  | 573  | 594  | 600  | 605  | 611  | 616  |
| Open Access Customers | 0    | 10   | 38   | 64   | 63   | 65   | 66   | 67   | 68   | 69   |
| VOIP Customers        | 0    | 14   | 51   | 84   | 81   | 83   | 83   | 83   | 83   | 83   |

## CASH FLOW BUDGET FOR RECONNECT GRANT PROJECT

| ReConnect Cash Flow Budget     | 2023      | 2024       | 2025       | 2026      | 2027      | 2028      | 2029      | 2030        | 2031        | 2032        |
|--------------------------------|-----------|------------|------------|-----------|-----------|-----------|-----------|-------------|-------------|-------------|
| Total Revenues (Gross Margins) | \$0       | \$30,317   | \$225,612  | \$479,476 | \$585,006 | \$591,321 | \$604,225 | \$639,067   | \$644,477   | \$650,687   |
| Total Operating Expenses       | \$75,000  | \$84,762   | \$244,918  | \$319,878 | \$285,834 | \$323,762 | \$326,881 | \$336,899   | \$344,013   | \$354,089   |
| EBITDA                         | -\$75,000 | -\$54,445  | -\$19,306  | \$159,598 | \$299,172 | \$267,559 | \$277,344 | \$302,168   | \$300,464   | \$296,597   |
| Cumulative EBITDA              | -\$75,000 | -\$129,445 | -\$148,751 | \$10,847  | \$310,019 | \$577,578 | \$854,922 | \$1,157,091 | \$1,457,554 | \$1,754,152 |

## FISCAL IMPACT:

**\$13,803,348 in Grant Funds, \$4,601,116 in Federal Loans**

## RECOMMENDATION:

Approve Resolution 2022-XXX authorizing the General Manager to take all necessary steps to apply for Loan-Grant Combination funding from the ReConnect Program, United States Department of Agriculture (USDA), and execute related grant and loan agreements.

**PUBLIC UTILITY DISTRICT NO.1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2022-XXXX-**

A Resolution of the Board of Commissioners of Public Utility District (PUD) No. 1 of Jefferson County, Washington, authorizing the General Manager to take all necessary steps to apply for Loan-Grant Combination funding from the ReConnect Program, United States Department of Agriculture (USDA), and to adjust the loan grant amount and execute related grant and loan agreements.

**WHEREAS**, the PUD has been developing a Broadband fiber optic network to provide retail and wholesale Internet Services to serve the residents of Jefferson County, Washington over the past several years; and

**WHEREAS**, the Board of Commissioners adopted Resolution No. 2022-001 that assigned Representative-Signature-Certifier security role on behalf of the PUD, to be responsible for providing signatures, authorizing certifications, entering and updating applications, submitting applications for consideration, and assigning access to new users in USDA's online application system for the ReConnect Program and Community Connect Grant Program, consistent with ReConnect Program; and

**WHEREAS**, ReConnect offers, as one of its funding categories, Loan-Grant Combinations, the maximum award amount for this funding category is \$50 million dollars. The maximum amount of a ReConnect Grant under this funding category is \$25 million dollars or 50 percent of total eligible costs, whichever is less. The remaining eligible costs may be covered by a loan from the ReConnect Program (up to \$25 million), cash substitution, or a combination thereof. If cash substitution is proposed, it must be available at the time of closing. The interest rate for the 50 Percent Loan component will be set at the Treasury rate of securities of comparable maturity for the remaining amortization period at the time of each advance of funds; and

**WHEREAS**, the Board of Commissioners previously adopted Resolution No. 2022-036 authorizing the General Manager to take all necessary steps to apply for Loan-Grant Combination funding from the ReConnect Program, United States Department of Agriculture (USDA), and execute related grant and loan agreements; and

**WHEREAS**, Resolution No. 2022-036 stated the PUD is preparing an application requesting up to \$17.5 million dollars in Loan-Grant Combination funding from the ReConnect Program to build fiber internet connections to unserved rural residents in the southeast Jefferson County project area - stretching from Chimacum through Port Ludlow and down to the Coyle area; and

**WHEREAS**, PUD staff have revised said application to include additional construction

costs and capital items that have increased the maximum submitted request for a Loan Grant Combination from \$17.5 million to \$18.5 million dollars; and

**WHEREAS**, consistent with Engrossed Substitute House Bill 1336 and Senate Bill 5383, the PUD has been consulting with the Washington State Broadband Office and provided formal notice regarding its intent to provide Broadband Services in Resolution No. 2021-037.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, that the foregoing recitals are incorporated herein including Resolution No. 2022-036, and that the General Manager is authorized to take all necessary steps to apply for Loan-Grant Combination funding from the ReConnect Program, United States Department of Agriculture (USDA), and execute related grant and loan agreements up to the amount of \$18.5 million dollars.

ADOPTED at a Special meeting of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, this 1<sup>st</sup> day of November, 2022.

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Kenneth Collins, President

ATTEST:

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Jeff Randall, Vice President

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Dan Toepper, Secretary



## **AGENDA REPORT**

**DATE:** November 1, 2022  
**TO:** Board of Commissioners  
**FROM:** Samantha Harper, P.E.  
**RE:** 2022 Drinking Water State Revolving Fund Consolidation Feasibility Study Grant  
– Lazy C and Downtown Brinnon Consolidation

---

**BACKGROUND:** The PUD applied for the 2022 Drinking Water State Revolving Fund Consolidation Feasibility Study Grant through the Department of Health (DOH) for the core downtown Brinnon area. The surrounding area in Brinnon has numerous small water systems, not all of which are in good condition. Several systems in downtown Brinnon have been identified for potential consolidation based on their status and histories of bacterial contamination over the last decade, including one system with E. coli in 2022. Numerous Group A systems in this area are under a blue status – indicating that the systems are adequate for existing uses but not for new service connections. One of the Brinnon water systems, Brinnon Church, has expressed interest in a new source and PUD consolidation.

In early 2022, the PUD held a meeting inviting the Brinnon area water systems. The feasibility study scope will include continual outreach to water systems in the Brinnon area, primarily those under blue status and/or have a history of total coliform contamination.

The study will also investigate future Lazy C source water right options, including, but not limited to:

- 1) a change in point of withdrawal of existing PUD rights associated with Lazy C to a pre-existing well;
- 2) determine whether rights can be used from other Brinnon systems agreeing to consolidation and their wells decommissioned; or
- 3) other options or combinations of 1 and 2 are possible.

In summary the feasibility study will address infrastructure improvement needs (possibility of two options) with conceptual cost estimates; resolving location of source; water rights; and community outreach.

**ANALYSIS/FINDINGS:** The Department of Health grant terms are:

Grant Amount: \$50,000  
Project End Date: December 31, 2024



The tasks within the grant are:

Task 1: Feasibility Study;

Task 2: Evaluation of existing systems; and

Task 3: Public Outreach.

HDR, an engineering consultant, was selected through an On-Call Engineering Service selection process and one of the tasks assigned was the feasibility study for the Lazy C and Downtown Brinnon Consolidation. The fee for the services will be approximately \$50,000.

**FISCAL IMPACT:** None

**RECOMMENDATION:** Approval of the 2022 Drinking Water State Revolving Fund Consolidation Feasibility Study Grant – Lazy C and Downtown Brinnon Consolidation and authorize the General Manager to sign the grant contract.

Attachment: 1. Resolution 2022-0XX  
2. DOH Contract: GVL27657\_unsigned

DOH Contract: GVL27657

## Grant Agreement

Between  
Department of Health  
and  
PUD #1 of Jefferson County

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Contract Number: GVL27657

**FACE SHEET**  
**Washington State Department of Health**  
**Water System Consolidation Feasibility Study Grant**

**Financial Services Division**  
**Office of Drinking Water**  
**Drinking Water System Consolidation Feasibility Study**

|   |  |  |                                  |
|---|--|--|----------------------------------|
| <b>1. CONTRACTOR</b><br><b>PUD No. 1 of Jefferson County</b><br>310 Four Corners Road<br>Port Townsend, WA 98368  |  | <b>2. CONTRACTOR Doing Business As (optional)</b><br><br>N/A   |                                  |
| <b>3. CONTRACTOR Representative</b><br><br>Samantha Harper<br>Water Superintendent<br>360.385.5800<br>sharper@jeffpud.org   |  | <b>4. DOH Representative</b><br><br>Eloise Rudolph<br>Contract Manager<br>360.236.3124<br>Eloise.rudolph@doh.wa.gov  |                                  |
| <b>5. Contract Amount</b><br>\$50,000.00  | <b>6. Funding Source</b><br>Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/> | <b>7. Start Date</b><br>(Date of last signature)   | <b>8. End Date</b><br>12/31/2024 |
| <b>9. Federal Funds (as applicable)</b><br>n/a  | <b>10. Federal Agency</b><br>n/a   |  |                                  |
| <b>CFDA Number:</b><br>n/a  |  |  |                                  |
| <b>10. Tax ID #</b><br>91-6001044   | <b>11. SWV #</b><br>0074555-00   | <b>12. UBI #</b><br>60114351   | <b>13. UEI #</b><br>HQNGRB7DLGE4 |
| <b>14. Contract Purpose</b><br><br>The purpose of this grant is for a consolidation feasibility study report that may include assessment of existing infrastructure, identification of improvements, and cost estimate of improvements for PUD No. 1 of Jefferson County.   |  |  |                                  |
| DOH and CONTRACTOR acknowledge and accept the terms of this Contract and have executed this Contract on the date below to start as of the date and year referenced above. The rights and obligations of the parties are governed by the Contract Special Terms and Conditions, General Terms and Conditions, Attachment "A" -- Scope of Work, and Attachment "B" -- Budget. |  |  |                                  |
| <b>FOR CONTRACTOR</b><br><br>_____<br>Name and Title<br><br>_____<br>Date Signed:   |  | <b>FOR DOH</b><br><br>_____<br>Name and Title<br><br>_____<br>Date Signed:<br><br><b>APPROVED AS TO FORM ONLY</b><br><b>BY ASSISTANT ATTORNEY GENERAL</b><br><b>APPROVAL ON FILE</b> |                                  |

**SPECIAL TERMS AND CONDITIONS  
CAPITAL  
STATE FUNDS**

**1. CONTRACT MANAGEMENT AND COMMUNICATIONS**

Communication regarding Contract performance is delegated by each party to its Contract Representative. Either party may change its Representative by giving prior express notice to the other party. Either party may identify on an as-needed basis an alternate Representative to serve during the stated temporary absence of its primary Representative.

Notices between the parties regarding Contract performance must be by written communication between the Representatives. Written communication includes email but not voice mail. Notices are presumed received by the other party's Representative upon evidence of delivery between the hours of 8:00 am to 5:00 pm except for state holidays and weekends.

**2. COMPENSATION**

DOH shall pay an amount not to exceed \$50,000.00 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work and Budget. CONTRACTOR's compensation for services rendered shall be based on the following rates or in accordance with the following terms:

**EXPENSES**

CONTRACTOR may receive reimbursement for travel and other expenses if provided for under the Scope of Work or Budget. Any expense reimbursements are included in the Contract not to exceed amount.

Such expenses may include airfare (economy or coach class only), other transportation expenses, and lodging and subsistence necessary during periods of required travel. Compensation for travel expenses will be made at current state travel reimbursement rates.

**3. BILLING PROCEDURES AND PAYMENT**

DOH will pay CONTRACTOR upon acceptance of properly completed invoice voucher (Form A-19) submitted to the DOH Representative. Invoices may not be submitted more frequently than monthly.

The invoices must describe and document, to DOH's satisfaction, a description of the work performed, and the progress of the project under the Scope of Work. Each invoice must include the Contract Number GVL27657. If expenses are invoiced, CONTRACTOR must provide a detailed breakdown of each type. A receipt must accompany any single expense in the amount of \$50.00 or more to qualify for reimbursement.

Payments are timely if made by DOH within thirty (30) calendar days after receipt of properly completed invoices. Payment will be sent to the address designated by the CONTRACTOR if other than to the CONTRACTOR Representative.

No payments in advance or in anticipation of performance to be provided under the Scope of Work will be made by DOH.

**Duplication of Billed Costs**

The CONTRACTOR may not bill DOH for services performed under this Agreement, and DOH shall not pay the CONTRACTOR, if the CONTRACTOR is entitled to payment or has been or will be paid by any other source, including grants, for that service.

**Disallowed Costs**

The CONTRACTOR is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its SUBCONTRACTORS.

#### **4. SUBCONTRACTOR DATA COLLECTION**

CONTRACTOR will submit reports, in a form and format to be provided by DOH and at intervals as agreed by the parties, regarding work under this Grant performed by SUBCONTRACTORS and the portion of Grant funds expended for work performed by SUBCONTRACTORS, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business SUBCONTRACTORS. "SUBCONTRACTORS" shall mean SUBCONTRACTORS of any tier.

#### **5. HISTORICAL OR CULTURAL ARTIFACTS**

Certain capital construction projects may be subject to the requirements of Washington State Executive Order 05-05 "Archaeological and Cultural Resources". CONTRACTOR will cooperate with DOH as may be required, to fulfill the requirements of EO-05-05. In the event that historical or cultural artifacts are discovered at the Project site during construction or rehabilitation, the CONTRACTOR or SUBCONTRACTOR shall immediately stop work and notify the local historical preservation officer and the state historic preservation officer at the Department of Archaeology and Historic Preservation at (360) 586-3065. If human remains are discovered, the CONTRACTOR shall immediately stop work and report the presence and location of the remains to the coroner and local enforcement, then contact DAHP and any concerned tribe's cultural staff or committee.

#### **6. INSURANCE**

The Grantee shall provide insurance coverage as set out in this section. The intent of the required insurance is to protect the state of Washington should there be any claims, suits, actions, costs, damages or expenses arising from any loss, or negligent or intentional act or omission of the Grantee, or Subgrantee, or agents of either, while performing under the terms of this Grant.

The insurance required shall be issued by an insurance company authorized to do business within the state of Washington. The insurance shall name the state of Washington, its agents, officers, and employees as additional insureds under the insurance policy. All policies shall be primary to any other valid and collectable insurance. The Grantee shall instruct the insurers to give DOH thirty (30) calendar days advance notice of any insurance cancellation or modification.

The Grantee shall submit to DOH within fifteen (15) calendar days of the Grant start date, a certificate of insurance which outlines the coverage and limits defined in this insurance section. During the term of the Grant, the Grantee shall submit renewal certificates not less than thirty (30) calendar days prior to expiration of each policy required under this section.

#### **7. ORDER OF PRECEDENCE**

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order: The order of precedence for terms and conditions under categories B through E is subject to the proviso that when a Contract term or condition appears in more than one Contract section, the more specific Contract term or condition shall control if the different provisions cannot be harmonized.

- A. Applicable federal and state of Washington statutes and regulations
- B. Special Terms and Conditions
- C. General Terms and Conditions
- D. Attachment A – Scope of Work
- E. Attachment B – Budget

**GENERAL TERMS AND CONDITIONS  
CAPITAL  
STATE FUNDS**

**1. DEFINITIONS**

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "DOH Representative" shall mean the identified designee authorized to act on behalf of DOH in the management of the Contract.
- B. "DOH" shall mean the Department of DOH.
- C. "Contract" or "Agreement" means the entire written agreement between DOH and the CONTRACTOR, including Attachments, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "CONTRACTOR" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the CONTRACTOR.
- E. "CONTRACTOR Representative" shall mean the identified designee authorize to act on behalf of CONTRACTOR in the management of the Contract.
- F. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, DOH, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- G. "State" shall mean the state of Washington.
- H. "SUBCONTRACTOR" shall mean one not in the employment of the CONTRACTOR, who is performing all or part of those services under this Contract under a separate contract with the CONTRACTOR. The terms "SUBCONTRACTOR" and "SUBCONTRACTORS" mean SUBCONTRACTOR(S) in any tier.

**2. ALLOWABLE COSTS**

Costs allowable under this Contract are actual expenditures according to the Contract Budget up to the maximum amount stated on the Contract Face Sheet. Staff time reimbursement direct labor cost limited to 3.0% of contract amount.

**3. ALL WRITINGS CONTAINED HEREIN**

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

**4. AMENDMENTS**

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

**5. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35**

The CONTRACTOR must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.



**6. ASSIGNMENT**

Neither this Contract, nor any claim affecting the Contract terms and conditions may be transferred or assigned by the CONTRACTOR without prior written consent of DOH.

**7. ATTORNEYS' FEES**

Unless expressly permitted by statute or under another provision of the Contract, in the event of litigation or other action brought to enforce Contract terms, each party agrees to bear its own attorney's fees and costs.

**8. CODE REQUIREMENTS**

All construction and rehabilitation projects must satisfy the requirements of applicable local, state, and federal building, mechanical, plumbing, fire, energy and barrier-free codes. Compliance with the Americans with Disabilities Act of 1990 28 C.F.R. Part 35 will be required, as specified by the local building Department.

**9. CONFORMANCE**

If any provision of this contract violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

**10. CONFLICT OF INTEREST**

Notwithstanding any determination by the Executive Ethics Board or other tribunal, DOH may, in its sole discretion, by written notice to the CONTRACTOR, terminate this Contract if it is found after due notice and examination by DOH that there is a violation of the Ethics in Public Service Act, Chapters 42.52 RCW, 42.23 RCW; or any similar statute involving the CONTRACTOR in the procurement of, or performance under this contract.

**11. DISALLOWED COSTS**

The CONTRACTOR is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its SUBCONTRACTORS.

**12. DISPUTES**

Except as otherwise provided in this Contract, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the DOH Director of the Office of Drinking Water (Director), who may designate a neutral person to decide the dispute. The parties will be equally responsible for any reasonable costs incurred by the neutral.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the requesting party's name, address, and Contract number; and
- be mailed to the other party's (respondent's) Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Director or the Director's designee and the requestor within five (5) working days.

The Director or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Director or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Contract is intended to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method as an alternative to or in addition to the dispute hearing procedure outlined above.

### **13. DUPLICATE PAYMENT**

The CONTRACTOR certifies that work to be performed under this Contract does not duplicate any work to be charged against any other contract, subcontract, or other source.

### **14. GOVERNING LAW AND VENUE**

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

### **15. INDEMNIFICATION**

CONTRACTOR agrees to defend, indemnify, and hold harmless DOH and the state of Washington for claims arising out of or incident to CONTRACTOR'S or CONTRACTOR'S SUBCONTRACTOR'S acts or omissions in the performance of the Contract. CONTRACTOR'S obligation to defend, indemnify, and hold harmless DOH and the state of Washington shall not be eliminated or reduced by any actual or alleged concurrent negligence of the state of Washington and DOH, including their agents, agencies, employees and officials. CONTRACTOR'S obligation to defend, indemnify, and hold harmless DOH and the state of Washington includes any claim by CONTRACTOR'S agents, employees, officers, SUBCONTRACTORS, or SUBCONTRACTORS' employees.

The CONTRACTOR waives its immunity under Title 51 RCW to the extent it is required to defend, indemnify, and hold harmless the state and its agencies, officers, agents or employees.

### **16. INDEPENDENT CAPACITY OF THE CONTRACTOR**

The parties intend that an independent CONTRACTOR relationship will be created by this Contract. The CONTRACTOR and its employees, agents, or SUBCONTRACTORS performing under this Contract are not employees or agents of the state of Washington or DOH. The CONTRACTOR may not hold itself out as or claim to be an officer or employee of DOH or of the state of Washington by reason hereof, nor may the CONTRACTOR make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the CONTRACTOR.

### **17. INDUSTRIAL INSURANCE COVERAGE**

The CONTRACTOR must comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the CONTRACTOR fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, DOH may collect from the CONTRACTOR the full amount payable to the Industrial Insurance Accident Fund. DOH may deduct the amount owed by the CONTRACTOR to the accident fund from the amount payable to the CONTRACTOR by DOH under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the CONTRACTOR.

### **18. LAWS**

The CONTRACTOR shall comply with all applicable laws, ordinances, codes, regulations and policies of local, state, and federal governments, as now or hereafter amended. All construction projects must be bid and awarded per RCW 39.04.

### **19. LICENSING, ACCREDITATION AND REGISTRATION**

The CONTRACTOR shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

### **20. LIMITATION OF AUTHORITY**

Only a party's Representative or the Representative's designee (designation to be made in writing prior to action) shall have the express, implied, or apparent authority to communicate with the other

party regarding performance of the Contract. Changes to the Contract must be done by written amendment.

## **21. NONCOMPLIANCE WITH NONDISCRIMINATION LAWS**

During the performance of this Contract, the CONTRACTOR shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the CONTRACTOR's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this contract may be rescinded, canceled or terminated in whole or in part, and the CONTRACTOR may be declared ineligible for further contracts with DOH. The CONTRACTOR shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

## **22. PREVAILING WAGE LAW**

The CONTRACTOR certifies that all CONTRACTORS and SUBCONTRACTORS performing work on the Project shall comply with state Prevailing Wages on Public Works, Chapter 39.12 RCW, as applicable to the Project funded by this contract, including but not limited to the filing of the "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid" as required by RCW 39.12.040. The CONTRACTOR shall maintain records sufficient to evidence compliance with Chapter 39.12 RCW, and shall make such records available for DOH's review upon request.

## **23. PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION**

The funds provided under this Contract shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such funds or any other approval or concurrence under this Contract provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not prohibited if otherwise eligible as project costs.

## **24. PUBLICITY**

The CONTRACTOR agrees not to publish or use any advertising or publicity materials in which the state of Washington or DOH's name is mentioned, or language used from which the connection with the state of Washington's or DOH's name may reasonably be inferred or implied, without the prior written consent of DOH.

## **25. RECAPTURE**

In the event that the CONTRACTOR fails to perform this contract in accordance with state laws, federal laws, and/or the provisions of this contract, DOH reserves the right to recapture funds in an amount to compensate DOH for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the CONTRACTOR of funds under this recapture provision shall occur within the time period specified by DOH. In the alternative, DOH may recapture such funds from payments due under this Contract.

## **26. RECORDS MAINTENANCE**

The CONTRACTOR must maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract.

CONTRACTOR will retain such records for a period of six (6) years following the date of final payment. At no additional cost, these records, including the work performed under the Contract, shall be subject at all reasonable times to inspection, review or audit by DOH, personnel duly authorized by DOH, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

**27. REGISTRATION WITH DEPARTMENT OF REVENUE**

If required by law, the CONTRACTOR will complete registration with the Washington State Department of Revenue.

**28. RIGHT OF INSPECTION**

At no additional cost, all records works relating to the CONTRACTOR's performance under this Contract shall be subject at all reasonable times to inspection, review, and audit by DOH, the Office of the State Auditor, and federal and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Contract. The CONTRACTOR shall provide access to its facilities for this purpose.

**29. SAVINGS**

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, DOH may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten (10) business day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

**30. SEVERABILITY**

The provisions of this contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the contract.

**31. SUBCONTRACTING**

The CONTRACTOR shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, DOH in writing may: (a) require the CONTRACTOR to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the CONTRACTOR from subcontracting with a particular person or entity; or (c) require the CONTRACTOR to rescind or amend a subcontract.

Every subcontract shall bind the SUBCONTRACTOR to follow all applicable terms of this Contract. The CONTRACTOR is responsible to DOH if the SUBCONTRACTOR fails to comply with any applicable term or condition of this Contract. The CONTRACTOR shall appropriately monitor the activities of the SUBCONTRACTOR to assure conformity with the Scope of Work and Budget. In no event shall the existence of a subcontract operate to release or reduce the liability of the CONTRACTOR to DOH for any breach in the performance of the CONTRACTOR's duties.

Every subcontract entered into by CONTRACTOR must include a term that the state of Washington and DOH are not liable for claims or damages arising from CONTRACTOR'S or SUBCONTRACTOR'S performance or omissions.

**32. SURVIVAL**

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

**33. TAXES**

All payments accrued on account of payroll taxes, unemployment contributions, the CONTRACTOR's income or gross receipts, any other taxes, insurance or expenses for the CONTRACTOR or its staff shall be the sole responsibility of the CONTRACTOR.

**34. TERMINATION FOR CAUSE**

In the event DOH determines the CONTRACTOR has failed to comply with any material term or condition of this Contract in a timely manner, DOH may suspend or terminate this Contract. Before suspending or terminating the Contract, DOH shall notify the CONTRACTOR in writing of the need to take corrective action. If corrective action is not taken within the time period stated in the DOH notice,

which shall be no less than twenty (20) calendar days in the absence of good cause for a lesser period, the Contract may be terminated or suspended.

### **35. TERMINATION PROCEDURES**

DOH reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the CONTRACTOR from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the CONTRACTOR or a decision by DOH to terminate the contract.

The rights and remedies of DOH provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the DOH Representative, the CONTRACTOR shall:

1. Stop work under the contract on the date, and to the extent specified, in the notice;
2. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;
3. Assign to DOH, in the manner, at the times, and to the extent directed by the DOH Representative, all of the rights, title, and interest of the CONTRACTOR under the orders and subcontracts so terminated, in which case DOH has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
4. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the DOH Representative to the extent the DOH Representative may require, which approval or ratification shall be final for all the purposes of this clause;
5. Transfer title to DOH and deliver in the manner, at the times, and to the extent directed by the DOH Representative any property which, if the contract had been completed, would have been required to be furnished to DOH;
6. Complete performance of such part of the work as shall not have been terminated by the DOH Representative; and
7. Take such action as may be necessary, or as the DOH Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the CONTRACTOR and in which DOH has or may acquire an interest.

### **36. WAIVER**

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of DOH.

## Attachment A, Scope of Work

### 2022 Consolidation Feasibility Grant

**Project Title:** PUD #1 of Jefferson County, Lazy C and Downtown Brinnon Consolidation 2022-4043

#### **PURPOSE:**

The purpose of this grant is to fund a feasibility study to consolidate Group A water systems in Brinnon including the Brinnon Church (AD100) and Brinnon Water Co (24029) as well as others into the PUD owned Lazy C (02676).

#### **Background/General Information:**

The surrounding area in Brinnon has numerous small water systems, many in poor condition. Several systems in “downtown” Brinnon – the corridor surrounding US101 - have been identified for potential consolidation based on their status and histories of bacterial contamination over the last decade, including one system with E coli in 2022. Numerous Group A systems in this area are under a blue status. One of the Brinnon water systems, Brinnon Church, has expressed interest in a new source and PUD consolidation. Brinnon Church is tentatively slated to be the first to consolidate into a new satellite “downtown” Lazy C system, the core of which is the Brinnon Water Co system, the system the PUD is in negotiations to acquire.

The study will also investigate future Lazy C source water right options: 1) a change in point of withdrawal of existing PUD rights associated with Lazy C to a pre-existing well; 2) determine whether rights can be used from other Brinnon systems agreeing to consolidation and their wells decommissioned; or 3) or other options or combinations of 1 and 2 are possible. If the source must use rights approved for Lazy C, Ecology may require additional work, such as a pump test to approve the change in point of withdrawal. Legal council may also be required. Resolving the source options to Ecology and the Department of Health’s satisfaction is necessary to interconnect Brinnon Church or any other systems.

The first system and the focus of this project will be connecting the Brinnon Church (AD100G) to an alternative safe and reliable source managed by the PUD. The feasibility study will include infrastructure improvement needs (possibly providing two options) and conceptual cost estimates to achieve the project consolidation goals. In addition to the infrastructure needs, resolving which source – and with what rights – will provide the water for the community’s future.

**Funding for this project shall not be used for any construction or ground disturbing activities.**

**Contract Administration:**

The project's scope of work is comprised of the following activities:

| <b>TASK/ACTIVITY:</b>  | <b>DELIVERABLES:</b>   | <b>ESTIMATED DUE DATE/COST:</b>        |
|--|--|--|
| <b>Task 1: Feasibility Study:</b> This project will evaluate several options for the Brinnon area, and include evaluation of water rights, necessary infrastructure to serve the downtown area and potential configuration of a system to serve the downtown area. All engineering elements will be prepared by a licensed engineer. Evaluation includes each system's water rights, well consolidation options and the applicability of moving the PUD's Lazy C rights point of withdrawal will be assessed in consultation with the Department of Ecology and legal counsel. Depending on Ecology's advisement, a pump test may be required. | Report of findings to Southwest Regional Office for review and approval.   | Within 12 month of contract execution  |
| <b>Task 2: Evaluation of existing systems:</b> Assess Brinnon Church and Brinnon Water Co. water systems continuing to operate with current assets including: asset inventory showing the most conservative life of an asset, cost to replace each asset, capital, O&M, managerial costs, and volunteer board time for 20 years. This evaluation should include additional staff/volunteer time needed to manage infrastructure projects anticipated in the next 20 years. All engineering elements will be prepared by a licensed engineer.   | Submit draft to the Southwest Regional Office for review and approval.   | Within 12 months of contract execution |
| <b>Task 3: Public Outreach.</b> Hold a community public meeting to seek input on the proposed consolidation from members of each of the water systems, specifically seeking comments on the proposed improvements needed and anticipated costs/water rate structure for each water system to achieve consolidation.  | Provide a meeting summary and a copy of approved public meeting minutes for any public outreach event must be provided to the DOH contract manager for review. | Within 18 months of contract execution |

|   |  |  |
|---|--|--|
| <b>Administration</b><br>The quarterly progress reports should document project accomplishments, existing and potential problem areas, suggestions for improvements, and any desired outcomes achieved. Reports should be a few paragraphs long with sufficient detail for DOH to understand the relative progress of the project since the last reporting period. The last quarterly report serves as the final report and should include summary information about the project. | Submit quarterly reports to contract manager   | Quarterly reports are due the last working day of each quarter |
| <b>PAYMENT:</b>   | DOH will provide reimbursement to PUD #1 of Jefferson County based on approval of quarterly reports and required deliverables. The PUD will provide an hourly accounting of time spent for each task in support of invoice.<br>The contractor is responsible for tracking all project expenditures as related to this contract, and for maintaining these records. DOH will withhold 10 percent of the total funding amount (\$5,000) until the project is successfully completed and all deliverables are received and approved by DOH. |  |
| <b>Total Consideration for this contract not to exceed:</b>   |  | <b>\$50,000</b>  |

The project will be considered complete when all the activities identified in the above scope of work are complete.

Project Performance Measures:

- Draft reports for task 1 & 2 submitted to Regional Office of Drinking Water for review & approval.
- Meeting minutes for any public outreach event
- Submit final report

Project End Date: December 31, 2024. All deliverables need to be submitted prior to the end date of the contract for review and approval. Work performed after contract expires is not eligible for reimbursement.



**Attachment B, Budget**

***Total Consideration for this contract not to exceed:   \$50,000***

**PUBLIC UTILITY DISTRICT NO. 1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2022-0\_\_**

A RESOLUTION of the Board of Commissioners of the Public Utility District No. 1 of Jefferson County, Washington (the "PUD"), Acceptance of the 2022 Drinking Water State Revolving Fund Consolidation Feasibility Study Grant – Lazy C and Downtown Brinnon Consolidation and authorize the General Manager to sign the grant contract.

**WHEREAS**, on June 30, 2022, PUD staff submitted a grant application for the Department of Health's ("DOH") 2022 Drinking Water State Revolving Fund Consolidation Feasibility Study Grant – Lazy C and Downtown Brinnon Consolidation; and

**WHEREAS**, the DOH awarded the PUD a consolidation feasibility grant in the amount of \$50,000; and

**WHEREAS**, the grant terms and conditions are attached in Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington as follows:

Section 1. The foregoing recitals are hereby incorporated into this Resolution.

Section 2. The PUD accepts the grant and the conditions as identified in Exhibit A and authorizes the General Manager to sign the grant contract.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 1st day of November 2022.

\_\_\_\_\_  
Kenneth Collins, President

\_\_\_\_\_  
Jeff Randell, Vice President

ATTEST:

\_\_\_\_\_  
Dan Toepper, Secretary



## **AGENDA REPORT**

**DATE:** November 1, 2022  
**TO:** Board of Commissioners  
**FROM:** Samantha Harper, P.E.  
**RE:** Authorize General Manager to sign contract for Quilcene Pump Test and Groundwater Flow Model

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**BACKGROUND:** The PUD received a preliminary permit (G2-29120) from the Department of Ecology. The initial application was to add the United States Forest Service (USFS) well (ABR-399) to the Community Well as a second point of withdrawal. With the two wells, the PUD is proposing a combined instantaneous withdrawal rate of 140 gpm (90 gpm, Community well) and 50 gpm, USFS well). Before the application can be processed, the Department of Ecology is requiring the PUD to conduct a pumping test on the USFS well and develop a groundwater flow model.

The PUD solicited, through a Request for Proposal process, hydrogeologist services to perform a predictive groundwater flow model and a pump test in Quilcene. The PUD received two submittals and through the selection process Pacific Ground Group (PGG) was selected.

**ANALYSIS/FINDINGS:** The estimated fee will be between \$75,000 - \$85,000. PGG provided a scope and fee and PUD staff needs to review to solidify the contract amount.

**FISCAL IMPACT:** The second source development is within the Water Capital Improvement Plan (Water CIP) for years 2020 and 2021. The amount allocated in the Water CIP are below the estimate stated in the analysis section. The fee will be split between years 2022 and 2023 in the water capital budget.

**RECOMMENDATION:** Authorize the General Manager to sign the service contract for PGG to conduct a pump test and develop a groundwater flow model under Ecology Preliminary Permit GR-29120.

Attachment: 1. Resolution 2022-0XX

**PUBLIC UTILITY DISTRICT NO. 1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2022-0\_\_\_**

A RESOLUTION of the Board of Commissioners of the Public Utility District No. 1 of Jefferson County, Washington (the "PUD"), Authorize the General Manager to sign the service contract for PGG to conduct a pump test and develop a groundwater flow model under Ecology Preliminary Permit GR-29120.

**WHEREAS**, the PUD received a preliminary permit (G2-29120) from the Department of Ecology to add the United States Forest Service (USFS) well (ABR-399) to the Community Well as a second point of withdrawal; and

**WHEREAS**, before the application can be processed, the Department of Ecology is requiring the PUD to conduct a pumping test on the USFS well and development of a groundwater flow model; and

**WHEREAS**, the PUD solicited, through a Request for Proposal process, hydrogeologist services to perform a predictive groundwater flow model and a pump test in Quilcene; and

**WHEREAS**, through a selection process Pacific Groundwater Group (PGG) was selected.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington as follows:

Section 1. The foregoing recitals are hereby incorporated into this Resolution.

Section 2. The PUD authorizes the General Manager to sign the service contract with PGG.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 1st day of November 2022.

\_\_\_\_\_  
Kenneth Collins, President

\_\_\_\_\_  
Jeff Randell, Vice President

ATTEST:

\_\_\_\_\_  
Dan Toepper, Secretary