

Regular Meeting Agenda

Board of Commissioners

Tues, Sept 20, 2022 3:00 PM

310 Four Corners Rd. and ZOOM

Port Townsend, WA 98368



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use *6 to mute or unmute. *9 to raise a hand to request to begin speaking.

Page

1. Call to Order

With the adoption by the Washington State Legislature of ESHB 1329, providing for both virtual and in-person meetings to be held, JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. In person attendance will be limited to provide sufficient space and masking is encouraged. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and*9 to raise a hand to request to speak.

2. Agenda Review

3. Closed Session

Per RCW 42.30.140 (b) Union Negotiations

4. Manager and Staff Reports

For information only, not requiring a vote.

5. Commissioner Reports

6. Public Comment

The public comment period allows members of the public to comment, limited to 3minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)


7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

	Consent Action	
7.1.	Prior Minutes PUD BOC Regular Meeting Minutes 5-17-2022 Draft.pdf  PUD BOC Special Meeting 5-19-2022 Minutres Draft.pdf 	4 - 14
7.2.	Vouchers Voucher Approval Form for the Commissioners.pdf  Voucher Certification with Supporting Warrant Register & Payroll....pdf 	15 - 53
7.3.	Financial Report Agenda Report-Written Off Accounts-9-20-2022.docx  Written Off Accounts Motion 9-20-2022.docx  July 2022 Financials.pdf 	54 - 68
7.4.	Calendar PUD Calendar September 20, 2022.docx 	69
7.5.	Correspondence Log Correspondence Log.pdf 	70
7.6.	Customer-Owned Meter Equipment Repair Policy Resolution 2022 XXXX Customer Meter Equipment rev 20220915.pdf  Meter-Replacement Customer-Side-Repair-Policy.pdf 	71 - 76
7.7.	Broadband Rates Revisions Resolution 2022-XXXX Adopting Broadband Rates 2022 09 15.pdf  Retail Rate Schedule 20220916.pdf  Wholesale Rate Schedule 20220916.pdf 	77 - 85

8. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .

- 8.1. 2023 Budget Review 86 - 124
[2023 Budget Presentation for 9.20.2022 Meeting--Updated 9.15.2022.pdf](#) 

9. New Business

- 9.1. Surplus Items Resolution 125 - 131
[Resolution 2202 - 00 Surplus of 2-Wide 022 09 15 JP.docx](#) 
- 9.2. Customer Service Policy 132 - 165
[2022.09.20 Agenda Report CS Policy Updates.docx](#) 
[2022.09.20 CS policy summary of updates.pdf](#) 
[2022.09.20 Updates for BOC review \(003\).pdf](#) 
- 9.3. Commissioner Newsletter Contributions 166
[2022.09.20 Agenda Report BOC newsletter.docx](#) 
- 9.4. NOPRCD/PNNL NOP Energy Summit Nov 2-4 167 - 168
[AGENDA REPORT NOPRCD PNNL Summit Nov 2-4 \(003\).docx](#)


10. Adjourn



**PUBLIC UTILITY DISTRICT NO. 1 of
Jefferson County**

May 17, 2022

**Board of Commissioners Regular Meeting
Draft Minutes**

The Pre-Meeting of the Public Utility District No. 1 of Jefferson County (PUD) Board of Commissioners was called to order by the President of the Board of Commissioners (Board or BOC) at 3:00 p.m. May 17, 2022 via Zoom. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Will O'Donnell, Communications Director
Joel Paisner, General Counsel
Annette Johnson, Executive Assistant and Records Admin.
Jean Hall, Customer Service Director
Mike Bailey, Finance Director
Melanie Des Marais, Human Resources Director
Melissa Blair, Financial Services Manager
Scott Bancroft, Operations Director
Josh Garlock, Lineman Superintendent
Don McDaniel, PUD Consultant
Cammy Brown, PUD Recording Secretary

-
1. **CALL TO ORDER.** Commissioner Kenneth Collins called the Pre-Meeting of the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for May 17, 2022, to order at 3:00 p.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

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Jefferson County PUD
Board of Commissioners
Pre-Meeting 3:00 p.m.
Regular Board Meeting 4:00 p.m.
May 17, 2022 - Draft Minutes

All three commissioners were present. It was determined there was a quorum.

1. **AGENDA REVIEW:** No additions or corrections.

MOTION: Commissioner Dan Toepper made a motion to approve the agenda as approved. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

2. **CLOSED SESSION AND EXECUTIVE SESSION:**

3.1 Closed Session: Per RCW 42.30.140(4)(b) regarding union negotiations. A Closed Session of the Board of Commissioners of the Jefferson County Public Utility District No. 1 was announced per RCW 42.30.140(4)(b) regarding union negotiations. Approximately 10 minutes was requested. The Closed Session reconvened at 3:20 p.m. Commissioner Kenneth Collins requested an additional 10 minutes for the closed session. The Closed Session ended at 3:32 p.m. No action was taken.

3.2 Executive Session: Per RCW 42.30.110(1)(g) to review the performance of a public employee. An Executive Session of the Board of Commissioners of the Jefferson County Public Utility District No. 1 was announced per RCW 42.30.110(1)(g) to review the performance of a public employee. Approximately 10 minutes was requested. The Executive Session convened at 3:32 p.m. The Executive Session ended at 3:42 p.m. No action was taken.

The Pre-Meeting of the Regular Session of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 3:42 p.m.

END OF PRE-MEETING - REGULAR MEETING

The Regular meeting of the Public Utility District No. 1 of Jefferson County (PUD) Board of Commissioners was called to order by the President of the Board of Commissioners (Board or BOC) at 4:00 p.m. May 17, 2022 via Zoom. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Will O'Donnell, Communications Director
Joel Paisner, General Counsel
Annette Johnson, Executive Assistant and Records Admin.
Jean Hall, Customer Service Director
Mike Bailey, Finance Director

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Melanie Des Marais, Human Resources Director
Melissa Blair, Financial Services Manager
Scott Bancroft, Operations Director
Samantha Harper, Engineering Director
Josh Garlock, Lineman Superintendent
Samantha Harper, Engineering Director
Don McDaniel, PUD Consultant
Craig Nelson, President of NoaNet
Cammy Brown, PUD Recording Secretary

Commissioner Kenneth Collins took roll call to establish that a quorum was present. All three commissioners were present. A quorum was established.

4. **MANAGER'S REPORT:** General Manager Kevin Streett, gave a report.

- Secondary outage season for underground fault is here. During the summer there is a spike in underground cable fault that are not wind caused but take longer to repair.
- COVID 19 case count is not going down. It is staying in the high level. Watching it closely. No recommendation yet. Making plans to open up – do some hybrid meetings. There was some discussion on hybrid meetings.

Public Comment.

- **Comment.** Will there be restrictions on people who plan to attend in person? Will they be required to wear masks? Will they be required to have been vaccinated?
Response. The staff will not require somebody to show their vaccination policy. In the PUD staff workplace now, an employee is not required to wear a mask. At the hybrid meetings individuals may or may not wear their mask.
- **Comment.** There is a new part of the Open Public Meetings Act that requires the PUD to provide the option of wearing or not wearing masks at hybrid meetings.to all your attendants, so it is really not an option.

RECESS: Commissioner Kenneth Collins announced a three-minute recess.

The Board of Commissioners of Jefferson County Public Utility District No. 1 meeting of May 17, 2022, reconvened at 4:00 p.m.

5. **NOANET TALK WITH CEO CRAIG NELSON.** CEO Craig Nelson of NoaNet gave a presentation. NoaNet has no intention of conducting retail authority in Jefferson County. They are here to support Jefferson County and are in the process of assisting General Manager Kevin Streett and his team.

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Jefferson County PUD
Board of Commissioners
Pre-Meeting 3:00 p.m.
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May 17, 2022 - Draft Minutes

6. **PUBLIC COMMENT.** Commissioner Kenneth Collins gave the guidelines for submitting public comment.

- **Comment.** Appreciation and recognition were given for a PUD support staff employee.

7.0 **CONSENT AGENDA.** Commissioner Kenneth Collins read the Consent Agenda guidelines.

MOTION: Commissioner Jeff Randall made a motion to approve the Consent Agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

7.1 Prior Minutes.

PUD BOC Regular Meeting 02-01-2022 Minutes Draft.
 PUD Special Meeting 2-10-2022 Minutes Draft.
 PUD BOC Regular Meeting 2-15-2022 Minutes Draft.

7.2 Vouchers.

Voucher Certification with Supporting Warrant Register & Payroll.
 Voucher Approval Form for the Commissioners.

PAYMENTS TO BE APPROVED

WARRANTS	AMOUNT	DATE
Accounts Payable: #128854 to #128855	\$ 75.00	04/27/2022
Accounts Payable: #128856 to #128897	\$ 507,110.51	04/28/2022
Accounts Payable: #128898 to #128899	\$ 1,991.88	04/29/2022
Accounts Payable: #128900 to #128962	\$ 375,586.30	05/05/2022
Payroll Checks: # 71005 to # 71007	\$ 6,351.51	04/29/2022
Payroll Checks: # 71008 to # 71009	\$ 1,452.91	04/29/2022
Payroll Direct Deposit:	\$ 129,647.40	04/29/2022

TOTAL INVOICES PAID: \$ 1,022,215.51

WIRE TRANSFERS PAID	<u>AMOUNT</u>	<u>DATE</u>
USDA RD DCFO	\$ 82,381.00	04/21/2022
Peterson Lake	\$ 14,328.62	05/02/2022

GRAND TOTAL \$ 1,118,925.13

Jefferson County PUD
 Board of Commissioners
 Pre-Meeting 3:00 p.m.
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 May 17, 2022 - Draft Minutes

7.3 Financial Report

Agenda Report-Written Off Accounts 5-17-2022.
Written Off Accounts Motion 5-17-2022.

7.4 Calendar

PUD Calendar May 17, 2022.

7.5 Correspondence Log.

Correspondence Log.

END OF CONSENT AGENDA

8.0 CAB Report: CAB Chair Jessica Dillon gave a report on the CAB meeting of May 9, 2022 at 2:00 p.m. Details can be heard on the audio recording at www.jeffpud.org.

All three commissioners were fully supportive in having the CAB research raising the low-income threshold amount.

9.0 COMMISSIONER REPORTS.

Commissioner Dan Toepper.

- 5/4 Attended PPC member's forum. Report.
- 5/5 Attended PPC Executive Committee meeting. Report.
- 5/5 Attended NoaNet Retail Authority workshop.
- 5/9 Attended East Jefferson Fire and Rescue Chiefs' meeting. Report.
- 5/11 Attended NoaNet monthly Board meeting. Report.
- 5/16 Met with General Manager Kevin Streett.
- 5/16 Met with General Counsel Joel Paisner.
- 5/18 Will attend WPAG (Washington Public Agency Group) meeting in Tacoma.
- 5/19 Will attend PUD BOC Special Meeting (Broadband).
- 5/22 to
- 5/25 Will attend the NWPPA Annual meeting.
- 5/26 Will attend PUD BOC Special Meeting.

Commissioner Jeff Randall.

- 5.4 Met with General Counsel Joel Paisner and General Manager Kevin Streett.
- 5/5 Attended EDC Team Jefferson meeting. Report.
- 5/5 Attended NoaNet Retail Authority workshop.
- 5/6 Attended Jefferson County Chamber of Commerce Climate Change panel meeting.
- 5/9 Participated in CAB meeting. Report.
- 5/10 Met with General Manager Kevin Streett.
- 5/11 Met with Climate Action – Electric Vehicle Subcommittee. Report.
- 5/12 Attended Sims Way Coordinating Group meeting. Report.
- 5/12 Attended presentation on hydration generation efforts that are going on at Douglas PUD and elsewhere.
- 5/17 Met with Port Townsend School District representatives. Report.
- 5/19 Will attend PUD BOC Special Meeting (Broadband).
- 5/19 May attend BPA Concept Paper workshop.
- 5/19 Will attend ICG meeting.
- 5/26 Will attend North Olympic Council Board meeting.
- 6/1 Will attend Sims Way Coordinating Group meeting.

Commissioner Kenneth Collins.

- 5/5 Attended Beckett Point meeting with representatives regarding sewer rates. Report.
- 5/6 Attended JBAT Steering Committee meeting.
- 5/9 Met with General Manager Kevin Streett.
- 5/17 Met with General Manager Kevin Streett.
- 5/19 Will attend PUD BOC Special Meeting (Broadband).
- 5/19 Will attend ICG meeting.
- 5/20 Will attend JBAT meeting.
- 5/25 Will meet with General Manager Kevin Streett.
- 6/1 Will attend PURMS Executive Board meeting.
- 6/2 Will attend PUD BOC Regular meeting.
- 6/3 Will attend JBAT meeting.
- 6/7 Will meet with General Manager Kevin Streett.

9.0 OLD BUSINESS.

9.1 June 7, 2022, PUD BOC Regular meeting. General Manager Kevin Streett gave a report. The intent is to have a hybrid meeting. Retreat in person meeting is scheduled for June 6 and June 9. The PUD BOC Regular meeting will also be in person. The Governor has not

withdrawn his emergency declaration. It is up to the commissioners to determine whatever level of meeting works for them from online or in person. The Board of Commissioners has complete flexibility.

10. NEW BUSINESS.

10.1 GM Authority to Negotiate Insurance Coverage. General manager Kevin Streett gave a report.

MOTION: Commissioner Dan Toepper made a motion for the Board of Commissioners of Public Utility District No. 1 of Jefferson County to adopt a resolution authorizing the General Manager to negotiate certain insurance coverage with the Public Utility Risk Management Services (PURMS). Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

10.2 ICG Infrastructure Projects Discussion. General Manager Kevin Streett gave a report on funding requests on future projects.

11. ADJOURN.

Commissioner Kenneth Collins declared the May 17, 2022, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 5:50 p.m.

Minutes prepared by
Cammy Brown, PUD Recording Secretary

Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations

to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.



**PUBLIC UTILITY DISTRICT NO. 1 of
Jefferson County**

May 19, 2022

**Board of Commissioners
Special Meeting
JPUD Broadband Business Plan
Fiber Bid Review**

Draft Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 9:00 a.m. on May 19, 2022, via Zoom. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Will O'Donnell, Communications Director
Mike Bailey, Financial Services Director
Jean Hall, Customer Service Director
Samantha Harper, Engineering Director
Annette Johnson, Executive Assistant/Records Officer
Don McDaniel, Consultant
Doug Dawson, President, CCG Consulting
Gary Nelson, NoaNet
Cammy Brown, Recording Secretary

1. **CALL TO ORDER.** Commissioner Kenneth Collins called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for May 19, 2022, to order at 9:00 a.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

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Jefferson County PUD
Board of Commissioners
Special Meeting
May 19,2022
Draft Minutes

All three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW.** No additions or corrections to agenda.

MOTION: Commissioner Jeff Randall made a motion to accept the agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. **PRESENTATION. JPUD BROADBAND BUSINESS PLAN.** Communications Director Will O’Donnell and Doug Dawson, President of CCG Consulting gave a presentation. This was a lengthy presentation and details may be heard on the audio recording at www.jeffput.org.

4. **FIBER BID REVIEW.** Communications Director Will O’Donnell gave a presentation of the Fiber Bid Review from Wesco/Anixter (for buried and aerial fiber) and Graybar (for drop fiber and hand holes).

MOTION: Commissioner Jeff Randall made a motion to authorize the staff of the Jefferson County PUD No. 1 to accept the Fiber Optic Material Bid #2022-004 proposal from Wesco/Anixter (for buried and aerial fiber) and Graybar (for drop fiber and hand holes). Commissioner Kenneth Collins seconded the motion. Commissioner Dan Toepper voted nay. Motion carried by majority.

5. **ADJOURN.** Commissioner Kenneth Collins declared the May 19, 2022, Special Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 10:39 a.m.

Minutes prepared by Recording Secretary Cammy Brown

Approved:

_____	_____
Commissioner Dan Toepper, Secretary	Date

Attest:

_____	_____
Commissioner Kenneth Collins, President	Date

_____	_____
Commissioner Jeff Randall, Vice President	Date

Jefferson County PUD
Board of Commissioners
Special Meeting
May 19,2022
Draft Minutes

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VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey 9/14/2022
Mike Bailey, Financial Director / District Auditor Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable: # 129649	to # 129715	\$ 405,047.14	8/11/2022
Accounts Payable: # 129716	to # 129751	\$ 417,973.05	8/18/2022
Accounts Payable: # 129752	to # 129780	\$ 189,210.56	8/25/2022
Accounts Payable: # 129781	to # 129836	\$ 414,962.57	9/1/2022
Accounts Payable: # 129837	to # 129893	\$ 351,944.30	9/8/2022
Payroll Checks: # 71033	to # 71034	\$ 5,735.16	8/19/2022
Payroll Checks: # 71035	to # 71036	\$ 5,407.14	9/2/2022
Payroll Direct Deposit:		\$ 148,159.63	8/19/2022
Payroll Direct Deposit:		\$ 152,946.13	9/2/2022
TOTAL INVOICES PAID		\$2,091,385.68	

	AMOUNT	DATE
BPA - purchase power for June 2022	\$ 1,020,832.00	8/12/2022
Peterson Lake - loan payment for September 2022	\$ 14,328.62	9/1/2022
BPA - purchase power for July 2022	\$ 927,901.00	9/9/2022

GRAND TOTAL **\$4,054,447.30**

VOIDED WARRANTS

09/14/2022 7:52:44 AM

Accounts Payable Check Register

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08/09/2022 To 09/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129649 8/11/22	CHK	10588	4IMPRINT INC	PROMO ITEMS	2,288.50
				PROMO ITEMS	254.28
Total for Check/Tran - 129649:					2,542.78
129650 8/11/22	CHK	10516	AIR SYSTEMS ENGINEERING INC	REPLACEMENT HEAT PUMP - 191 OTTO ST.	7,839.51
129651 8/11/22	CHK	10923	ALPHA POWER SYSTEMS, INC	CLAMP DEADEND	4,079.33
129652 8/11/22	CHK	10012	ALTEC INDUSTRIES, INC	RAIN BIB	422.11
				RAIN JACKET	612.11
Total for Check/Tran - 129652:					1,034.22
129653 8/11/22	CHK	10481	AMAZON	STAPLER	67.96
				STAPLER	11.19
				FAIR SUPPLIES/DECORATIONS	9.82
				FAIR SUPPLIES/DEORATIONS	1.09
Total for Check/Tran - 129653:					90.06
129654 8/11/22	CHK	10447	ANIXTER INC.	WIRE	32,730.00
129655 8/11/22	CHK	10451	ASCENT LAW PARTNERS LLP	FLAT FEE BOC MEETINGS (225-104) JUN 2022	6,300.00
				FLAT FEE BOC MEETINGS (225-104) JUN 2022	700.00
Total for Check/Tran - 129655:					7,000.00
129656 8/11/22	CHK	9999	ALAN J BABBONI	REFUND - SCOPE OF WORK CHANGE WO121388	720.00
129657 8/11/22	CHK	10688	MIKE BAILEY	PHONE ALLOWANCE - JULY 2022	40.50
				PHONE ALLOWANCE - JULY 2022	4.50
Total for Check/Tran - 129657:					45.00
129658 8/11/22	CHK	10870	BIG BLUE PRESSURE WASHING AND L	5 SUBSTATIONS: MOWING 06/10/2022	614.42
				GRND MANTNCE-210&3104CRNRS&191 06/10/22	343.66
				GRND MANTNCE-210&3104CRNRS&191 06/10/22	38.19
				GRND MANTNCE-210&3104CRNRS&191 06/22/22	343.67
				GRND MANTNCE-210&3104CRNRS&191 06/22/22	38.18
Total for Check/Tran - 129658:					1,378.12

09/14/2022 7:52:44 AM

Accounts Payable Check Register

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08/09/2022 To 09/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129659 8/11/22	CHK	10339	BORDER STATES ELECTRIC	CROSS PLATE ANCHOR	801.43
				BOLT	1,050.96
				MACH BOLT	411.74
Total for Check/Tran - 129659:					2,264.13
129660 8/11/22	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	EMRG EXCAVATING - 260 FAIR BREEZE 8/19	253.75
				EMRG WTR BREAK - 65 CLEVELAND 6/21	413.10
				EXCAVATING - CEDAR ST 3/25	250.50
				RELOCATE CONDUIT - 491 JOHNSON RD	241.00
				EXCAVATING - SWANSONVILLE W/ TITAN	780.05
				EMRGNCY WTR REPAIR - 185 ALDRICH	5,477.91
Total for Check/Tran - 129660:					7,416.31
129661 8/11/22	CHK	10044	CENTURY LINK QCC-P	PHONE SERVICE- JUL 2022	11.74
				PHONE SERVICE- JUL 2022	1.30
Total for Check/Tran - 129661:					13.04
129662 8/11/22	CHK	10045	CENTURY LINK-S	PHONE SERVICE - JUL 2022	74.32
				PHONE SERVICE - JUL 2022	8.26
				PHONE SERVICE - JUL 2022	35.06
				PHONE SERVICE - JUL 2022	3.90
				PHONE SERVICE - AUG 2022	133.46
				PHONE SERVICE - AUG 2022	14.80
				ACCT# 360-385-2908 893 - AUG 2022	52.92
				ACCT# 360-385-2908 893 - AUG 2022	5.89
Total for Check/Tran - 129662:					328.61
129663 8/11/22	CHK	10046	CENTURYLINK	LOW SPD DATA & 2WIRE AUG 2022	79.24
				LOW SPD DATA & 2WIRE AUG 2022	19.82
				LOW SPD DATA & 2WIRE AUG 2022	31.17
				LOW SPD DATA & 2WIRE AUG 2022	7.79
Total for Check/Tran - 129663:					138.02
129664 8/11/22	CHK	10051	CITY OF PORT TOWNSEND-UTILITY	KEARNEY SUBST- JUL 2022	201.45

09/14/2022 7:52:44 AM

Accounts Payable Check Register

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08/09/2022 To 09/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				191 OTTO ST - JUL 2022	107.10
				191 OTTO ST - JUL 2022	11.90
Total for Check/Tran - 129664:					320.45
129665	8/11/22	CHK 10346	CLALLAM COUNTY PUD	CROSS PLATE ANCHOR QTY9	1,178.87
129666	8/11/22	CHK 10621	CRAIG LABENZ	WEBSITE DEVELOPMENT - JUL 2022	67.50
				WEBSITE DEVELOPMENT - JUL 2022	7.50
Total for Check/Tran - 129666:					75.00
129667	8/11/22	CHK 10815	DANIEL ANDERSON TRUCKING&EXCA	ELEC VEHICLES - TRCK WASHING 7/3&7/24/22	490.95
129668	8/11/22	CHK 10265	DEPT OF RETIREMENT SERVICES	JULY 2022 PERS	79,569.20
129669	8/11/22	CHK 10094	GENERAL PACIFIC, INC	LED STREETLIGHT BULB 70W	5,711.60
				LOAD BREAK W/BRACKETT,CROSS ARM BRACE,BO	2,822.19
				CROSS ARM BRACE	784.21
				MACH BOLT	332.54
				UNITSTRUT CLAMP	322.94
				BADGER WATER METER	1,928.89
Total for Check/Tran - 129669:					11,902.37
129670	8/11/22	CHK 10098	GRAINGER	NO TRESPASSING SIGNS	146.04
				SURVEILANCE SIGNS	146.04
				NO TRESPASSING SIGNS	18.19
				SURVEILANCE SIGNS	16.22
Total for Check/Tran - 129670:					326.49
129671	8/11/22	CHK 10103	H D FOWLER	COUPLING SET, PIPE, REPAIR CLAMP	2,104.65
				WATER METER BOX/LID,	1,262.29
				GALVANIZED MALE ADAPTER	277.77
Total for Check/Tran - 129671:					3,644.71
129672	8/11/22	CHK 10104	HADLOCK BUILDING SUPPLY, INC.	GALVANIZED ELBOW & NIPPLE	15.36
				PVC TUBING, COUPLING, HOSE BIBB	75.13
				HOSE BIBB, COUPLING, COUPLER, BIBB VALVE	-5.46

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				NAIL GUN,STAPLES	48.51
				CARPET CLEANER	5.84
				NAIL GUN,STAPLES	5.44
				CARPET CLENAER	0.72
Total for Check/Tran - 129672:					145.54
129673 8/11/22	CHK	10396	JEAN M HALL	PHONE ALLOWANCE - JULY 2022	40.50
				PHONE ALLOWANCE - JULY 2022	4.50
Total for Check/Tran - 129673:					45.00
129674 8/11/22	CHK	10939	JAMESON HAWN	PHONE ALLOWANCE - JULY 2022	40.50
				PHONE ALLOWANCE - JULY 2022	4.50
Total for Check/Tran - 129674:					45.00
129675 8/11/22	CHK	10110	HENERY HARDWARE	PVC COUPLING	28.34
				RETURN - PVC COUPLING	-28.34
				COMPRESSION COUPLINGS	21.71
				LAZY C - BRASS TEE,GAS VALVE,BRASS NIPPL	44.24
				LAZY C - BRASS ELBOW	14.17
Total for Check/Tran - 129675:					80.12
129676 8/11/22	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT JULY 22	2,850.00
				VEBA DEDUCTION JULY 22	1,950.00
Total for Check/Tran - 129676:					4,800.00
129677 8/11/22	CHK	10114	IBEW LOCAL UNION NO 77	UNION DUES IBEW	1,969.82
129678 8/11/22	CHK	10817	IDGAF, INC	CONNEX CONTAINER MOVE - 300 FOUR CORNERS	3,716.25
				TEMP FIBER LAYDOWN YARD - 300 4CRNRS RD	7,549.72
				EMRGNCY WTR REPAIR - 61 ANDERSON ST.	5,648.70
Total for Check/Tran - 129678:					16,914.67
129679 8/11/22	CHK	10518	J HARLEN COMPANY	LEATHER GLOVE PROTECTORS	115.39
129680 8/11/22	CHK	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - JULY 2022	40.50
				PHONE ALLOWANCE - JULY 2022	4.50

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Total for Check/Tran - 129680:					45.00
129681 8/11/22	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 4CRNR JUL-22	180.36
				SHRED 4CRNR JUL-22	20.04
				SHRED 191 OTTO JUL-22	60.30
				SHRED 191 OTTO JUL-22	6.70
Total for Check/Tran - 129681:					267.40
129682 8/11/22	CHK	10136	LES SCHWAB TIRES	VEH# 110 - REPAIR FLAT TIRE	190.90
129683 8/11/22	CHK	10356	KRISTOFFER M LOTT	PHONE ALLOWANCE - JULY 2022	40.50
				PHONE ALLOWANCE - JULY 2022	4.50
Total for Check/Tran - 129683:					45.00
129684 8/11/22	CHK	10927	MARSH MUNDORF PRATT SULLIVAN +	WPAG JUL 2022	770.05
				WPAG JUL 2022	85.57
Total for Check/Tran - 129684:					855.62
129685 8/11/22	CHK	10142	MASON COUNTY PUD #1	DOSEWALLIPS RD-PUMP ELEC - JUL 2022	219.40
				1012 DUCKABUSH RD ELEC JUL 22	65.56
				BPA RD-PUMP ELEC - JUL 2022	120.61
Total for Check/Tran - 129685:					405.57
129686 8/11/22	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 21 KENNEDY JUL-22	37.65
				DISPOSAL 21 KENNEDY JUL-22	37.64
Total for Check/Tran - 129686:					75.29
129687 8/11/22	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	SERVICE BILLING JUL 2022	125.00
				SERVICE BILLING AUG 2022	125.00
				SERVICE BILLING AUG 2022	125.00
Total for Check/Tran - 129687:					375.00
129688 8/11/22	CHK	10164	NW LABORERS 252 (DUES)	UNION DUES LABORERS	760.00
129689 8/11/22	CHK	10165	NW LABORERS-EMPLOYERS TRUST FU	DAYLABOR BENEFITS JUL2022-UNION HELPER	673.60
				MEDICAL PREMIUM SEP 2022	18,050.00

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Total for Check/Tran - 129689:					18,723.60
129690 8/11/22	CHK	10166	NWPPA	NW COMM CONF 9/19-9/22/22 REG FEE	729.00
				NW COMM CONF 9/19-9/22/22 REG FEE	81.00
Total for Check/Tran - 129690:					810.00
129691 8/11/22	CHK	10631	WILLIAM P O'DONNELL	PHONE ALLOWANCE - JULY 2022	40.50
				PHONE ALLOWANCE - JULY 2022	4.50
Total for Check/Tran - 129691:					45.00
129692 8/11/22	CHK	10169	OLYCAP	PWRBST/OLYCAP JULY 2022	1,183.77
129693 8/11/22	CHK	10170	OLYMPIC EQUIPMENT RENTALS	GAS CAN	57.81
				KNIFE SHARPNER	8.73
				FUEL PUMP REPAIR- DRAIN PAN & 14 OZ CARB	20.93
Total for Check/Tran - 129693:					87.47
129694 8/11/22	CHK	10171	ON LINE INFORMATION SERVICES	ONLINE UTILITY EXCHANGE REPORT -JUL 2022	300.63
129695 8/11/22	CHK	10175	PACIFIC UNDERWRITERS CORP	LIFE - SEP 2022	704.30
				LTD - SEP 2022	1,807.46
Total for Check/Tran - 129695:					2,511.76
129696 8/11/22	CHK	10907	PALOUSE POWER LLC	DOCK CREW 2022 - 7/5-7/14/22	48,999.03
				DOCK CREW 2022 - 7/5-7/14/22	10,674.96
				DOCK CREW 2022 - 6/21-6/30/22	62,029.26
				DOCK CREW 2022 - 6/21-6/30/22	2,668.73
Total for Check/Tran - 129696:					124,371.98
129697 8/11/22	CHK	10181	PENINSULA PEST CONTROL	PEST SVC QRTLTY-TRITON COVE Q3-2022	60.01
				BI- MONTHLY OHA SVC 310 FOUR CORNERS	78.55
				BI- MONTHLY OHA SVC 310 FOUR CORNERS	8.73
				MONTHLY RODENT SVC 310 4 CRN	73.65
				MONTHLY RODENT SVC 310 4 CRN	8.18
Total for Check/Tran - 129697:					229.12

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129698 8/11/22	CHK	10203	PURMS JOINT SELF INSURANCE FUND	HEALTH & WELFARE JUL 2022	12,911.19
129699 8/11/22	CHK	9999	QUILCENE FAIR AND PARADE	QUILCENE FAIR BOOTH 2022 QUILCENE FAIR BOOTH 2022	27.00 3.00
Total for Check/Tran - 129699:					30.00
129700 8/11/22	CHK	10212	ROHLINGER ENTERPRISES INC	RECNDTN/TSTNG: ANNUAL HOTSTICK TESTING RECNDTN/TSTNG: ANNUAL HOTSTICK TESTING RECNDTN/TSTNG: ANNUAL HOTSTICK TESTING RECNDTN/TSTNG: ANNUAL HOTSTICK TESTING	99.55 71.19 309.03 178.65
Total for Check/Tran - 129700:					658.42
129701 8/11/22	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - CAPE GEORGE RD. FLAGGING - KALA POINT FLAGGING - KALA POINT	2,710.33 2,612.08 1,588.44
Total for Check/Tran - 129701:					6,910.85
129702 8/11/22	CHK	10219	SHOLD EXCAVATING INC	EMRGNCY WTR REPAIR - NESS CORNER CRUSHED GRANITE DELIVERED-DISCO BAY RIDG	595.14 987.36
Total for Check/Tran - 129702:					1,582.50
129703 8/11/22	CHK	10869	SLATE ROCK SAFETY	FR CLOTHING & CLOTHING CLOTHING FR CLOTHING	-36.72 126.04 318.75
Total for Check/Tran - 129703:					408.07
129704 8/11/22	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: TOTAL COLIFORM/ E.COLI P/A TESTING: TOTAL COLIFORM/ E.COLI P/A TESTING: TOTAL COLIFORM/ E.COLI P/A TESTING: TOTAL COLIFORM/ E.COLI P/A TOTAL COLIFORM/E. COLI P/A TOTAL COLIFORM/E. COLI P/A TOTAL COLIFORM/E. COLI P/A TOTAL COLIFORM/E. COLI P/A	23.00 23.00 23.00 23.00 23.00 23.00 23.00 23.00

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				TOTAL COLIFORM/E. COLI P/A	23.00
				TOTAL COLIFORM/E. COLI P/A	23.00
				TOTAL COLIFORM/E. COLI P/A	23.00
Total for Check/Tran - 129704:					253.00
129705 8/11/22	CHK	10331	ST VINCENT DE PAUL	PWRBST/ST VINCENT DE PAUL MAY 2022	1,131.96
129706 8/11/22	CHK	10400	DONALD K STREETT	PHONE ALLOWANCE - JULY 2022	40.50
				PHONE ALLOWANCE - JULY 2022	4.50
Total for Check/Tran - 129706:					45.00
129707 8/11/22	CHK	10250	TYNDALE COMPANY, INC	PUD CLOTHING	231.11
				PUD CLOTHING	25.68
				PUD CLOTHING	666.34
Total for Check/Tran - 129707:					923.13
129708 8/11/22	CHK	10255	USA BLUEBOOK	PUMP,TUBING,MAINTENANCE KIT,HDPE JUG	3,490.10
129709 8/11/22	CHK	10256	UTILITIES UNDERGROUND LOCATION	LOCATES - JUL 2022	74.82
				LOCATES - JUL 2022	73.53
Total for Check/Tran - 129709:					148.35
129710 8/11/22	CHK	10258	VERIZON WIRELESS, BELLEVUE	WIFI IN TRUCKS QB 6/20-07/19/22	455.15
				WIFI RANDOM QB 6/20-07/19/22	706.13
				WIFI IN TRUCKS QB 6/20-07/19/22	347.55
				WIFI RANDOM QB 6/20-07/19/22	78.46
Total for Check/Tran - 129710:					1,587.29
129711 8/11/22	CHK	10496	WELLS FARGO VENDOR FIN SERV	4CRNRS COPYRNT AUG 2022	354.47
				4CRNRS COPYRNT AUG 2022	39.39
Total for Check/Tran - 129711:					393.86
129712 8/11/22	CHK	10680	WELLSPRING FAMILY SERVICES	EAP SVC - JUL 2022	55.69
				EAP SVC - JUL 2022	6.19
Total for Check/Tran - 129712:					61.88

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129713 8/11/22	CHK	10271	WESCO RECEIVABLES CORP	RETURN - WIRE #2 BARE 7 STRANDED SD CU WIRE FIBER	-1,189.19 29,338.39
Total for Check/Tran - 129713:					28,149.20
129714 8/11/22	CHK	10278	WPUDA	MONTHLY DUES - AUG 2022 MONTHLY DUES - AUG 2022	5,231.17 581.83
Total for Check/Tran - 129714:					5,813.00
129715 8/11/22	CHK	9998	CAMA YESBERGER	Credit Balance Refund	23.52
129716 8/18/22	CHK	10004	A+ EQUIPMENT RENTALS	CONCRETE SAW RNTL 7/06 - 10532 RHODY EMR	85.92
129717 8/18/22	CHK	10871	ADVANCED TIMBER RESOURCES	PLANTED DOUG FIRS QTY 4,560-PETRSN LAKE	1,476.84
129718 8/18/22	CHK	10012	ALTEC INDUSTRIES, INC	RAIN BIB RAIN JACKET	422.11 612.11
Total for Check/Tran - 129718:					1,034.22
129719 8/18/22	CHK	10481	AMAZON	BREAKER ENCLOSURE STORAGE CABINET STORAGE CABINET BULLETIN BOARD PUSH PINS BULLETIN BOARD PUSH PINS FAIR SUPPLIES/DECORATIONS FAIR SUPPLIES/DEORATIONS FAIR SUPPLIES/DECORATIONS FAIR SUPPLIES/DEORATIONS TOILET LEAK DETECTION TABS	66.68 362.00 333.83 37.09 63.73 2.89 7.08 0.32 74.57 8.29 25.50 2.84 181.83
Total for Check/Tran - 129719:					1,166.65
129720 8/18/22	CHK	10451	ASCENT LAW PARTNERS LLP	FLAT FEE BOC MEETINGS (225-104) JUL 2022 FLAT FEE BOC MEETINGS (225-104) JUL 2022	6,300.00 700.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				GENERAL UTILITY (225-102) JUL 2022	6,851.25
				GENERAL UTILITY (225-102) JUL 2022	761.25
Total for Check/Tran - 129720:					14,612.50
129721	8/18/22	CHK 10870	BIG BLUE PRESSURE WASHING AND L	5 SUBSTATIONS: MOWING 08/4/22	614.42
				GRND MNTNC-210,310,240 4CRNRS&191 8/4/22	540.05
				GRND MNTNC-210,310,240 4CRNRS&191 8/4/22	60.00
Total for Check/Tran - 129721:					1,214.47
129722	8/18/22	CHK 10339	BORDER STATES ELECTRIC	DEADEND SHOE	807.78
129723	8/18/22	CHK 10623	CARL H. JOHNSON & SON EXCAVATIN	WTR METER INSTALL - 74 S.GARY AVE	1,268.61
				EMRGNCY WTR REPAIR - 51 CANDACE PL	3,310.31
Total for Check/Tran - 129723:					4,578.92
129724	8/18/22	CHK 10042	CELLNET TECHNOLOGY INC	METER READS - JUL 2022	28,257.51
129725	8/18/22	CHK 10815	DANIEL ANDERSON TRUCKING&EXCA	VAULT LID PROJECT - KALA POINT	3,308.40
129726	8/18/22	CHK 10078	ESCI	ESCI SAFETY TRAINING - AUG 2022	3,600.00
129727	8/18/22	CHK 10085	FASTENAL	ELECTRIC TAPE & VINYL TAPE	473.82
				GAP FILL	55.79
Total for Check/Tran - 129727:					529.61
129728	8/18/22	CHK 10095	GOOD MAN SANITATION, INC	310 4CRNRS-RESTROOM UNIT 07/19-08/14/22	142.53
				310 4CRNRS-RESTROOM UNIT 07/19-08/14/22	15.83
Total for Check/Tran - 129728:					158.36
129729	8/18/22	CHK 10098	GRAINGER	PRESSURE TRANSMITTER	356.30
				DIGGING BAR	213.28
Total for Check/Tran - 129729:					569.58
129730	8/18/22	CHK 10104	HADLOCK BUILDING SUPPLY, INC.	KALA POINT - BRASS COUPLE&BRASS NIPPLE	4.89
				KALA POINT - WIRE CONNECTOR	3.81
Total for Check/Tran - 129730:					8.70

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129731 8/18/22	CHK	10111	HIGHWAY SPECIALTIES LLC	SAFETY CONES	360.03
129732 8/18/22	CHK	10817	IDGAF, INC	EMRGNCY WTR REPAIR - 130 ALDER ST(COYLE) CONNEX CONTAINER MOVE - 300 FOUR CORNERS ASPHALT PTCH FROM U/G REPR-HARRINGTON DR	641.00 375.00 264.70
Total for Check/Tran - 129732:					1,280.70
129733 8/18/22	CHK	10839	IRBY ELECTRICAL UTILITES	WIRE,SIDEBY,STANDOFF BRACKET SIDEBY	3,078.34 638.24
Total for Check/Tran - 129733:					3,716.58
129734 8/18/22	CHK	10518	J HARLEN COMPANY	CABLE CUTTERS MAGNETIZER/DEMAGNETIZER TOOL APRON	362.00 21.75 348.91
Total for Check/Tran - 129734:					732.66
129735 8/18/22	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX EMPLOYER'S MEDICARE TAX EMPLOYEES' FICA TAX EMPLOYER'S FICA TAX EMPLOYEES' FEDERAL WITHHOLDING EMPLOYEES' FEDERAL WITHHOLDING TAX	3,333.68 3,333.68 13,341.13 13,341.13 13,215.48 9,315.77
Total for Check/Tran - 129735:					55,880.87
129736 8/18/22	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR CHECKS 08.19.2022	PR DIRECT DEPOSIT 08.19.2022	5,735.16 148,159.63
Total for Check/Tran - 129736:					153,894.79
129737 8/18/22	CHK	10128	JEFFERSON COUNTY TREASURER	JULY 2022 B&O TAX	102,627.45
129738 8/18/22	CHK	10129	JIFFY LUBE	VEH#124 - OIL CHANGE	111.24
129739 8/18/22	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: JUL 2022 PROFESSIONAL SVC: JUL 2022	3,404.25 378.25
Total for Check/Tran - 129739:					3,782.50

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129740 8/18/22	CHK	9998	JACKIE LYNCH	Credit Balance Refund	390.36
129741 8/18/22	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	SERVICE BILLING AUG 2022 SERVICE BILLING AUG 2022	125.00 2,218.61
Total for Check/Tran - 129741:					2,343.61
129742 8/18/22	CHK	10166	NWPPA	NW COMM CONF 9/19-9/22/22 REG FEE NW COMM CONF 9/19-9/22/22 REG FEE 3 C'S CONFERENCE 10/3/22 REG FEE 3 C'S CONFERENCE 10/3/22 REG FEE	729.00 81.00 693.00 77.00
Total for Check/Tran - 129742:					1,580.00
129743 8/18/22	CHK	10167	OFFICE DEPOT	FAIR BOOTH - PAPER FAIR BOOTH - PAPER FAIR BOOTH - PAPER ROLL FAIR BOOTH - PAPER ROLL OPERATINS & WAREHOUSE - OFFICE SUPPLIES OPERATINS & WAREHOUSE - OFFICE SUPPLIES	15.17 1.68 66.47 7.38 185.84 20.65
Total for Check/Tran - 129743:					297.19
129744 8/18/22	CHK	10432	PROXY NETWORKS INC	PROXY PRO RNWL 1YR 9/30/2022-9/29/2023 PROXY PRO RNWL 1YR 9/30/2022-9/29/2023 PROXY PRO RNWL 1YR 9/30/2022-9/29/2023	-74.56 812.77 90.31
Total for Check/Tran - 129744:					828.52
129745 8/18/22	CHK	10216	SECURITY SERVICES NW, INC.	NIGHT PAYMENT PICKUP - AUG 2022 NIGHTLY YARD CHECK - AUG 2022 NIGHT PAYMENT PICKUP - AUG 2022 NIGHTLY YARD CHECK - AUG 2022	887.44 450.45 98.61 50.05
Total for Check/Tran - 129745:					1,486.55
129746 8/18/22	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - PARADISE BAY RD 8/2/22 FLAGGING-HWY 19 BVR VALLEY RD.8/3-8/4/22	2,338.79 2,713.89
Total for Check/Tran - 129746:					5,052.68

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129747 8/18/22	CHK	10869	SLATE ROCK SAFETY	CLOTHING & FR CLOTHING	-74.95
				CLOTHING	163.36
				FR CLOTHING	744.38
Total for Check/Tran - 129747:					832.79
129748 8/18/22	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: LEAD AND COPPER (LCR) QUIMPER	720.00
				TESTING: TOTAL COLIFORM/E/COLI P/A	23.00
				TESTING: TOTAL COLIFORM/E/COLI P/A	23.00
				TESTING: TOTAL COLIFORM/E/COLI P/A	23.00
				TESTING: TOTAL COLIFORM/E/COLI P/A	23.00
Total for Check/Tran - 129748:					812.00
129749 8/18/22	CHK	10260	WA STATE DEFERRED COMPENSATIONPL	DEFERRED COMP EE	14,077.89
				PL DEFERRED COMP ER	5,809.31
Total for Check/Tran - 129749:					19,887.20
129750 8/18/22	CHK	10496	WELLS FARGO VENDOR FIN SERV	310 4CRNRS WKRM COPIER RNTL AUG 2022	255.29
				310 4CRNRS WKRM COPIER RNTL AUG 2022	28.37
Total for Check/Tran - 129750:					283.66
129751 8/18/22	CHK	10647	WEST HILLS FORD MAZDA	VEH# 417 - REPROGRAM BRAKE CONTROLLER	209.96
				VEH# 416 - REPROGRAM BRAKE CONTROLLER	172.25
Total for Check/Tran - 129751:					382.21
129752 8/25/22	CHK	10808	A & J FLEET SERVICES, INC	VEH# 100 - REMOVE & REPAIR AUGER PIN	185.47
129753 8/25/22	CHK	10447	ANIXTER INC.	COPPER SPLICE	1,091.00
				FUSE	272.75
				COPPER C,SIDEBY,GUY WIRE,ANCHOR ROD	2,279.64
				COPPER C	610.96
				SIDEBY	106.37
Total for Check/Tran - 129753:					4,360.72
129754 8/25/22	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	EMRGNCY WTR REPAIR - MAPLE&ELK (COYLE)	6,204.95
				EXCAVATION - 594 EAGLEMOUNT & HWY 20	3,310.31

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				WTR METER INSTALL - 850 FOUR CORNERS RD	3,021.63
				WTR MTR INSTALL - 1355 GRIFFITH PT RD.	2,186.15
				FELL TREE BLOKING TRNSFRMR-407 SADDLE DR	638.24
Total for Check/Tran - 129754:					15,361.28
129755 8/25/22	CHK	10059	DAILY JOURNAL OF COMMERCE	BID: DIVING SVC FOR POTABLE WATER TANKS	344.50
129756 8/25/22	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	ELEC VEHICLES - TRUCK WASHING 7/31/2022	305.48
129757 8/25/22	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - SEP 2022	986.05
129758 8/25/22	CHK	10070	DOUBLE D ELECTRICAL, INC	TRBLSHT&REPAIR GATE - 310 4 CRNRS	289.67
				TRBLSHT&REPAIR GATE - 310 4 CRNRS	32.18
Total for Check/Tran - 129758:					321.85
129759 8/25/22	CHK	10811	GDS ASSOCIATES INC.	WPAG JUL 2022 ALLOCATION	776.16
				WPAG JUL 2022 ALLOCATION	86.25
Total for Check/Tran - 129759:					862.41
129760 8/25/22	CHK	10094	GENERAL PACIFIC, INC	METER DIALS QTY 12	1,217.56
				WIRE	40,044.06
Total for Check/Tran - 129760:					41,261.62
129761 8/25/22	CHK	10454	GLOBAL RENTAL COMPANY INC	VEH# 415-AT40G BKT RENTAL 8/10-9/06/22	2,943.00
				AT37-G BUCKETRNTL VEH#410 8/13-9/09/22	2,725.00
				SPLICER VAN RNTL VEH#421 8/15-9/11/22	2,725.00
				AT40-G RNTL VEH#417 8/16-9/12/22	3,063.20
				AT40-G BUCKETRNTL VEH#416 8/17-9/13/22	2,953.80
				AA55 DBLMN BUCKET VEH#414 8/17-9/13/22	3,719.60
				2023 FREIGHTLINER VEH#418 08/03-08/30/22	4,578.00
Total for Check/Tran - 129761:					22,707.60
129762 8/25/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	LAZY C - GALV PIPE,SPRING NUT,GENERAL HA	90.43
				BYWATER - FAN	57.81
				LAZY C - GALVANIZED ELBOW & GALV NIPPLE	20.26
				WAREHOUSE - WASP SPRAY AND TAPE	60.45

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				SPRINKLER SYSTEM SUPPLIES	72.63
					8.07
				SHOP - ENDSTOP & DISCONNECT CLIP	13.94
				REFUND - SPRINKLER SYSTEM SUPPLIES	-38.70
				REFUND - SPRINKLER SYSTEM SUPPLIES	-4.30
				Total for Check/Tran - 129762:	280.59
129763 8/25/22	CHK	10817	IDGAF, INC	EMRGNCY RPAR ASPHALT PTCH-61 ANDERSON ST	2,180.63
129764 8/25/22	CHK	10118	JCI JONES CHEMICALS, INC.	HYPOCHLORITE SOLUTION	1,662.28
129765 8/25/22	CHK	10129	JIFFY LUBE	VEH#210 - OIL CHANGE	116.81
				VEH# 209 - OIL CHANGE	89.92
				Total for Check/Tran - 129765:	206.73
129766 8/25/22	CHK	10322	NRC ENVIRONMENTAL SERVICES, INC	TRANSFORMER CLEAN UP - 310 FOUR CRNRS	7,135.69
129767 8/25/22	CHK	10170	OLYMPIC EQUIPMENT RENTALS	TOW HITCH	62.18
				DUMP TRAIELR RNTL - 124 NESS CORNER RD	92.74
				DIESEL PUMP - BRAKLEEN CLEANER, JET SPR	36.71
				EXCAVATOR RENTAL - 880 A SCHWARTZ RD	245.57
				Total for Check/Tran - 129767:	437.20
129768 8/25/22	CHK	10907	PALOUSE POWER LLC	DOCK CREW 2022 - 7/18-7/29/22	47,869.00
				DOCK CREW 2022 - 7/18-7/29/22	4,966.60
				DOCK CREW 2022 - 7/18-7/29/22	17,702.56
				DOCK CREW 2022 - 7/18-7/29/22	1,779.15
				Total for Check/Tran - 129768:	72,317.31
129769 8/25/22	CHK	10180	PENINSULA DAILY NEWS	CUST #PD-580316 - 52 WEEK RNW 1YR 2022	159.12
				CUST #PD-580316 - 52 WEEK RNW 1YR 2022	17.68
				Total for Check/Tran - 129769:	176.80
129770 8/25/22	CHK	10181	PENINSULA PEST CONTROL	QRTLY GP SVC 210 FOUR CRNRS AUG 2022	98.19
				PEST SVC QRTLY-PH BISHOP HILL	49.10
				PEST SVC QRTLY-LAZY C PUMP HOUSE Q3-2022	60.01

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Total for Check/Tran - 129770:					207.30
129771 8/25/22	CHK	10708	RCE TRAFFIC CONTROL, INC	FLAGGING - 2381 CAPE GEORGE/HWY 20	1,579.75
129772 8/25/22	CHK	10212	ROHLINGER ENTERPRISES INC	SECONDARY BLANETS	141.83
129773 8/25/22	CHK	10706	SBA STRUCTURES, LLC	TOWER SITE RNTL MAYNARD HILL - SEP 2022	1,707.97
129774 8/25/22	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - KALA POINT	1,356.08
				FLAGGING - 49TH & SHERIDAN ST.	992.84
				FLAGGING - PARADISE BAY RD.	633.92
				FLAGGING - HWY104 & TEAL LAKE RD	1,082.57
Total for Check/Tran - 129774:					4,065.41
129775 8/25/22	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: TOTAL COLIFORM/E.COLI P/A	23.00
				TESTING: TOTAL COLIFORM/E.COLI P/A	23.00
				TESTING: TOTAL COLIFORM/E.COLI P/A	23.00
				TESTING: TOTAL COLIFORM/E.COLI P/A	23.00
				TESTING: TOTAL COLIFORM/E.COLI P/A	23.00
Total for Check/Tran - 129775:					115.00
129776 8/25/22	CHK	9998	MAUREEN STEWART	Credit Balance Refund	495.10
129777 8/25/22	CHK	10237	STRANCO INC	TRANSFORMER DECALS	472.49
				TRANSFORMER DECALS	-39.41
Total for Check/Tran - 129777:					433.08
129778 8/25/22	CHK	10433	UNITED RENTALS (NORTH AMERICA),	IVEH#422-FORKLFT VARRCH RNTL 8/1-8/29/22	2,767.65
129779 8/25/22	CHK	10263	WA STATE DEPT OF HEALTH	LOSS: DSCVRYBAY RIDGE PH#2&3 PRMT JEF004	1,191.20
				LOSS: OCEAN GROVE LUD#5 PRMT JEF006	1,195.25
				LOSS: S PT/TRL5 END HMESITE PRMT JEF010	797.54
				LOSS: BECKETT PT N SYSTEM PRMT JEF020	1,195.22
				LOSS: SOUTH 7 SNR VILLAGE PERMIT #JEF019	753.80
				LOSS: BECKETT PT S SYSTEM PRMT JEF021	1,195.25
Total for Check/Tran - 129779:					6,328.26

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129780 8/25/22	CHK	10949	STEPHANIE WITHERIDGE	WELLNESS PROGRAM REIMBURSEMENT 2022	247.50
				WELLNESS PROGRAM REIMBURSEMENT 2022	27.50
Total for Check/Tran - 129780:					275.00
129781 9/1/22	CHK	10006	AFLAC	AFLAC BILL AUG 2022	60.48
				AFLAC BILL AUG 2022	138.36
Total for Check/Tran - 129781:					198.84
129782 9/1/22	CHK	10012	ALTEC INDUSTRIES, INC	VEH# 130 - REPAIR BOOM	2,114.37
				VEH# 130 - REMOVE & REPLACE WINCH ROPE	374.02
				VEH# 130 - DIELECTRIC/DOT INSPECTION	1,711.34
Total for Check/Tran - 129782:					4,199.73
129783 9/1/22	CHK	10481	AMAZON	COAX CRIMPER	74.69
				SCISSORS	32.78
				CRIMPING TOOL	34.91
				TRUCK COOLERS	133.64
				BULLETIN BOARD SUPPLIES	36.94
				BULLETIN BOARD SUPPLIES	4.10
				FAIR SUPPLIES/DECORATIONS	147.67
				FAIR SUPPLIES/DECORATIONS	16.41
Total for Check/Tran - 129783:					481.14
129784 9/1/22	CHK	10447	ANIXTER INC.	ELBOW 4/0 WITH TEST POINT	2,443.84
				LOADBREAK,BOLT,SCREWS,GUY PREFORM, COPPE	13,249.10
				BOLT	274.93
				COPPER C	545.50
				GUY PREFORM	654.60
				LAG SCREW	523.68
				POLE EYE PLATE GUY	592.41
				WASHER	429.58
Total for Check/Tran - 129784:					18,713.64
129785 9/1/22	CHK	10946	AQUA-TRONICS, INC	URD CABLE FAULT LOCATOR	-1,533.97

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				MODEL EG3000T CABLE LOCATOR/CABLE FAULT	6,032.92
				S.D.A.D. SUPER DRTNL ACOUSTIC DETECTOR	6,115.56
				MODEL EG3000 SERIES CABLE FAULT LOCATOR	3,597.71
				MODEL IC 49 INDUCTIVE COUPLER 3 5/8" ID	765.83
				MODEL IC 49WT WIRELESS INDUCTIVE COUPLER	1,019.26
				MODEL IC 56 INDUCTIVE COUPLER 5 5/8" ID	859.48
				Total for Check/Tran - 129785:	16,856.79
129786 9/1/22	CHK	10027	BERNT ERICSEN EXCAVATING, INC	SDEWLK REPAIR-FBR VLT INSTALL QUINCY&WTR	2,176.55
129787 9/1/22	CHK	10823	BHC CONSULTANTS LLC	QUILCENE W TANK PROF SVC 6/25-7/22/2022	6,299.50
129788 9/1/22	CHK	10870	BIG BLUE PRESSURE WASHING AND L	5 SUBSTATIONS: MOWING 08/19/22	614.42
				GRND MAINTENANCE - OPS BUILDINGS 8/19/22	540.04
				GRND MAINTENANCE - OPS BUILDINGS 8/19/22	60.01
				Total for Check/Tran - 129788:	1,214.47
129789 9/1/22	CHK	10339	BORDER STATES ELECTRIC	CROSS PLATE ANCHOR	815.83
129790 9/1/22	CHK	10940	CALIX, INC.	GIGASPIRE BLAST U4-ITEM#000-01177 QTY20	2,291.03
				GP4200XH ONT 2POTS ITEM#100-05589 QTY2	519.68
				GS2028E/GM1028 SPLIT ITEM#000-01211 QTY2	328.61
				GP1100X GIGAPOINT ITEM#000-01182 QTY20	2,776.34
				10GE SFP TRANSCEIVER ITEM#100-01512 QTY3	1,581.94
				XGS-PON SFP ITEM#100-05642 QTY3	2,248.65
				Total for Check/Tran - 129790:	9,746.25
129791 9/1/22	CHK	10044	CENTURY LINK QCC-P	PHONE SERVICE- AUG 2022	11.74
				PHONE SERVICE- AUG10 2022	1.30
				Total for Check/Tran - 129791:	13.04
129792 9/1/22	CHK	10045	CENTURY LINK-S	PHONE SERVICE - AUG 2022	74.32
				PHONE SERVICE - AUG 2022	8.26
				PHONE SERVICE - AUG 2022	35.06
				PHONE SERVICE - AUG 2022	3.90

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Total for Check/Tran - 129792:					121.54
129793 9/1/22	CHK	10685	CINTAS CORPORATION	FIRST AID KIT RESTOCK - OTTO ST	166.81
				FIRST AID KIT RESTOCK - OTTO ST	18.54
Total for Check/Tran - 129793:					185.35
129794 9/1/22	CHK	10292	DAVID E ELIAS	WELLNESS PROGRAM REIMBURSEMENT 2022	275.00
129795 9/1/22	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	ENERGY CONSERVATION REBATE	1,457.92
				ENERGY CONSERVATION REBATE	609.44
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	500.00
				ENERGY CONSERVATION REBATE	288.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	500.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,600.00
				ENERGY CONSERVATION REBATE	1,600.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	86.10
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,600.00
				ENERGY CONSERVATION REBATE	35.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	2,959.08
Total for Check/Tran - 129795:					18,320.54
129796 9/1/22	CHK	10085	FASTENAL	WIPES	16.10
				BATTERIES	60.88

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				SAFETY GLASSES & FLEX GUARD GLOVES	48.06
				BATTERIES	6.77
				WASHERS	42.07
				SQWINCHERS	77.27
				Total for Check/Tran - 129796:	251.15
129797 9/1/22	CHK	10094	GENERAL PACIFIC, INC	SPLICE KIT, WASHER, GUY WIRE	920.81
				SPLICE KIT	1,109.33
				WASHER	418.94
				Total for Check/Tran - 129797:	2,449.08
129798 9/1/22	CHK	10454	GLOBAL RENTAL COMPANY INC	AA55 RNTL VEH#419 08/05-09/01/22	4,485.40
129799 9/1/22	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	002EB4-14101A20 - DROP FIBER QTY 242000	27,537.49
129800 9/1/22	CHK	10103	H D FOWLER	BRASS BUSHING	43.20
129801 9/1/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	STOCK - BUTTSPLICE UY CONNECTOR	32.69
				SHOP - WHITE FEM ADAPTER	6.09
				Total for Check/Tran - 129801:	38.78
129802 9/1/22	CHK	10384	HDR ENGINEERING INC	TASK10-CHIMACUM CREK WTRLN 1/30-7/30/22	845.01
129803 9/1/22	CHK	10817	IDGAF, INC	EXCAVATING CABLE FAULT - 6892 FLGLR RD.	3,676.61
129804 9/1/22	CHK	10839	IRBY ELECTRICAL UTILITES	POLYWATER	355.12
				EYENUT	177.29
				STRANDWISE	1,963.80
				TRUNNION SUSPENSION CLAMP & GUY WIRE	1,189.19
				TRUNNION SUSPENSION CLAMP & GUY WIRE	1,254.65
				Total for Check/Tran - 129804:	4,940.05
129805 9/1/22	CHK	10782	AMANDA D ISAAK	WELLNESS PROGRAM REIMBURSEMENT 2022	72.00
				WELLNESS PROGRAM REIMBURSEMENT 2022	8.00
				Total for Check/Tran - 129805:	80.00

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129806 9/1/22	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	3,433.56
				EMPLOYER'S MEDICARE TAX	3,433.56
				EMPLOYEES' FICA TAX	13,073.34
				EMPLOYER'S FICA TAX	13,073.34
				EMPLOYEES' FEDERAL WITHHOLDING	13,814.03
				EMPLOYEES' FEDERAL WITHHOLDING TAX	10,515.17
Total for Check/Tran - 129806:					57,343.00
129807 9/1/22	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR CHECKS 09.02.2022		5,407.14
				PR DIRECT DEPOSIT 09.02.2022	152,946.13
Total for Check/Tran - 129807:					158,353.27
129808 9/1/22	CHK	10129	JIFFY LUBE	VEH#210 - OIL CHANGE	132.58
129809 9/1/22	CHK	10493	KPTZ - RADIO PORT TOWNSEND	KPTZ UNDERWRITING 1Y 09/01/22-09/01/2023	1,800.00
				KPTZ UNDERWRITING 1Y 09/01/22-09/01/2023	200.00
Total for Check/Tran - 129809:					2,000.00
129810 9/1/22	CHK	10136	LES SCHWAB TIRES	VEH# 110 - REPLACE REAR TIRES	1,246.79
129811 9/1/22	CHK	10356	KRISTOFFER M LOTT	WELLNESS PROGRAM REIMBURSEMENT 2022	247.50
				WELLNESS PROGRAM REIMBURSEMENT 2022	27.50
Total for Check/Tran - 129811:					275.00
129812 9/1/22	CHK	10593	MASCOTT EQUIPMENT	TRBLESHT DIE PUMP-FUEL ISLAND 310 4 CRNR	806.08
				TRBLESHT DIE PUMP-FUEL ISLAND 310 4 CRNR	89.57
Total for Check/Tran - 129812:					895.65
129813 9/1/22	CHK	10143	MCDOWELL RACKNER & GIBSON PC	PROFESSIONAL SERVICES JUL 2022	810.00
				PROFESSIONAL SERVICES JUL 2022	90.00
Total for Check/Tran - 129813:					900.00
129814 9/1/22	CHK	10771	MOUNTAIN STATES PIPE & SUPPLY CO	WATER METER ERT ERW-1300-402 QTY24	2,185.81
129815 9/1/22	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	FBRSHARE JUL 2022	962.50
129816 9/1/22	CHK	10168	OLDCASTLE INFRASTRUCTURE	CONCRETE VAULT LID&CONCRETE J-BOX ADAPTE	18,792.00

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129817 9/1/22	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTION SVC 7/03-08/27/2022	1,015.87
				TRANSCRIPTION SVC 7/03-08/27/2022	112.88
Total for Check/Tran - 129817:					1,128.75
129818 9/1/22	CHK	10181	PENINSULA PEST CONTROL	PEST SVC QRTLTY-CHIMACUM STORAGE	60.01
129819 9/1/22	CHK	10185	PITNEY BOWES GLOBAL	MAILSYSTEM LEASE Q3 2022	125.61
				MAILSYSTEM LEASE Q3 2022	25.73
Total for Check/Tran - 129819:					151.34
129820 9/1/22	CHK	10188	PLATT ELECTRIC SUPPLY	CONNECTOR	31.33
				REEL SPINDLE	411.67
				CAT6 WIRE	599.85
Total for Check/Tran - 129820:					1,042.85
129821 9/1/22	CHK	10197	PRINTERY COMMUNICATIONS	BUSINESS CARDS FOR 10 EMPLOYEE QTY6000	554.51
				BUSINESS CARDS FOR 10 EMPLOYEE QTY6000	61.62
Total for Check/Tran - 129821:					616.13
129822 9/1/22	CHK	10398	LORALEI S RAE	WELLNESS PROGRAM REIMBURSEMENT 2022	275.00
129823 9/1/22	CHK	10217	SETON CONSTRUCTION INC	EMRGNCY FLAGGING - SR19 & RHODY DR.	3,684.55
129824 9/1/22	CHK	10219	SHOLD EXCAVATING INC	REPAIR&REPLACE BROKRN PIPE-S.BECKETT PT.	732.33
129825 9/1/22	CHK	10869	SLATE ROCK SAFETY	FR CLOTHING	-34.29
				FR CLOTHING	415.34
Total for Check/Tran - 129825:					381.05
129826 9/1/22	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	VEH# 418 - HOOD WRAP & DOOR LOGOS	676.42
129827 9/1/22	CHK	10472	TMG SERVICES	CHEMICAL PUMP REBUILD KIT	3,068.26
129828 9/1/22	CHK	10250	TYNDALE COMPANY, INC	PUD CLOTHING	467.69
				PUD CLOTHING	51.76
				CLOTHING	244.78
				PUD CLOTHING	38.59

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				PUD CLOTHING	620.25
				PUD CLOTHING	68.92
Total for Check/Tran - 129828:					1,491.99
129829 9/1/22	CHK	10620	UPS	SHIPPING FEE - CLOTHING RETURN/SAMPLE RE	48.70
				SHIPPING FEE - CLOTHING RETURN/SAMPLE RE	17.72
Total for Check/Tran - 129829:					66.42
129830 9/1/22	CHK	10947	VAN NESS FELDMAN, LLP	LEGAL SERVICES-WATER RIGHTS & REGULATION	1,830.00
				LEGAL SERVICES-WATER RIGHTS & REGULATION	400.50
				LEGAL SERVICES-WATER RIGHTS & REGULATION	4,084.50
Total for Check/Tran - 129830:					6,315.00
129831 9/1/22	CHK	10316	GERRIT J VAN OTTEN	EMPLOYEE BOOT/TOOL ALLOWANCE 2022	300.00
129832 9/1/22	CHK	10671	WA STATE CONSOLIDATED TECHNOLOIMAGERY MAPPING 1 YEAR 4/1/22-3/1/23		4,000.00
129833 9/1/22	CHK	10260	WA STATE DEFERRED COMPENSATIONPL DEFERRED COMP EE	PL DEFERRED COMP ER	14,295.85
					5,948.01
Total for Check/Tran - 129833:					20,243.86
129834 9/1/22	CHK	10680	WELLSPRING FAMILY SERVICES	PROFESSIONAL RETREAT 04/08/2022	2,616.75
				PROFESSIONAL RETREAT 04/08/2022	290.75
				EAP SVC - AUG 2022	55.69
				EAP SVC - AUG 2022	6.19
Total for Check/Tran - 129834:					2,969.38
129835 9/1/22	CHK	10278	WPUDA	SEPTEMBER POWER LUNCH&MEMBERSHIP DINNER	58.50
				SEPTEMBER POWER LUNCH&MEMBERSHIP DINNER	6.50
Total for Check/Tran - 129835:					65.00
129836 9/1/22	CHK	10858	ZOOM VIDEO COMMUNICATIONS, INC.	ZOOM ONE BUSINESS 08/15-8/21/22	4.42
				ZOOM ONE BUSINESS 08/15-8/21/22	0.50
				ZOOM ONE BUSINESS 08/15-8/21/22	28.46
				ZOOM ONE BUSINESS 08/15-8/21/22	3.17
				CLOUD RECORD08/25-8/21/22	2.22

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				CLOUD RECORD08/25-8/21/22	0.25
				VID CONF SVC 08/22-09/21/22	543.26
				VID CONF SVC 08/22-09/21/22	60.37
				Total for Check/Tran - 129836:	642.65
129837 9/8/22	CHK	10012	ALTEC INDUSTRIES, INC	VEH# 123 - DIELECTRIC/DOT INSPECTION	2,005.65
129838 9/8/22	CHK	10481	AMAZON	RADIO BATTERIES	8.72
129839 9/8/22	CHK	10688	MIKE BAILEY	PHONE ALLOWANCE - AUGUST 2022	40.50
				PHONE ALLOWANCE - AUGUST 2022	4.50
				Total for Check/Tran - 129839:	45.00
129840 9/8/22	CHK	10041	CDW GOVERNMENT	MOBILITY VPN 1YR THRU 9/30/2023	19,638.00
				BLUEBEAM LICENSE-1 SEAT 1YR THRU 8/28/23	2,763.50
				Total for Check/Tran - 129840:	22,401.50
129841 9/8/22	CHK	10053	COMPUNET, INC	CISCO PHONE LIC A-FLEX 1Y THRU 7/21/2023	3,696.40
129842 9/8/22	CHK	10920	COOPERATIVE RESPONSE CENTER, INC	ANSWER SVC FOR SEP 2022	1,789.27
				ANSWER SVC FOR SEP 2022	1,789.27
				ANSWER SVC FOR SEP 2022	397.63
				Total for Check/Tran - 129842:	3,976.17
129843 9/8/22	CHK	10621	CRAIG LABENZ	WEBSITE DEVELOPMENT - AUG 2022	118.12
				WEBSITE DEVELOPMENT - AUG 2022	13.13
				Total for Check/Tran - 129843:	131.25
129844 9/8/22	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	MOVE TRNSMSN POLE-210 4CRNRS TO SR19	3,229.86
129845 9/8/22	CHK	10573	DANO'S SEPTIC SERVICE	SEPTIC PUMPING - 90 FAITH WAY	548.34
				SEPTIC PUMPING - 21 KENNEDY RD	408.03
				Total for Check/Tran - 129845:	956.37
129846 9/8/22	CHK	10950	GLEN C DAWSON	ENERGY NW INTERNSIP MTG 8/25-8/26/22	454.05
				ENERGY NW INTERNSIP MTG 8/25-8/26/22	50.46
				Total for Check/Tran - 129846:	504.51

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129847 9/8/22	CHK	10365	ALYSON J DEAN	BOOT AND TOOL ALLOWANCE	163.32
129848 9/8/22	CHK	10068	DISCOVERY BAY GROUP, LLC	CONSULTING SERVICE AUG 2022	5,500.00
129849 9/8/22	CHK	10085	FASTENAL	TAPE,CABLE TIE, VINYL TAPE	297.81
				BATTERIES	1.65
				EYE GLASSES, LIME ZIP VEST	42.81
				BATTERIES	0.18
Total for Check/Tran - 129849:					342.45
129850 9/8/22	CHK	9998	CANDACE FRYE-TAYLOR	Credit Balance Refund	423.46
129851 9/8/22	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	DROP FIBER	28,902.99
				DROP FIBER	11,606.71
Total for Check/Tran - 129851:					40,509.70
129852 9/8/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	310 ROOF REPAIR - SUPPLIES	177.42
				310 ROOF REPAIR - SUPPLIES	19.72
Total for Check/Tran - 129852:					197.14
129853 9/8/22	CHK	10396	JEAN M HALL	PHONE ALLOWANCE - AUGUST 2022	40.50
				PHONE ALLOWANCE - AUGUST 2022	4.50
Total for Check/Tran - 129853:					45.00
129854 9/8/22	CHK	10939	JAMESON HAWN	PHONE ALLOWANCE - AUGUST 2022	40.50
				PHONE ALLOWANCE - AUGUST 2022	4.50
Total for Check/Tran - 129854:					45.00
129855 9/8/22	CHK	10110	HENERY HARDWARE	SQUARE BIT,PVC STRAP,FASTENERS	27.88
				191 OTTO ST - SUPPLIES FOR DOOR	31.57
				191 OTTO ST - SUPPLIES FOR DOOR	3.51
Total for Check/Tran - 129855:					62.96
129856 9/8/22	CHK	10111	HIGHWAY SPECIALTIES LLC	BEAVER VALLEY - READER BOARDS	654.60
129857 9/8/22	CHK	10111	HIGHWAY SPECIALTIES LLC	ALUMINUM SIGH-BUMP&MOTORCYCLES USE CAUTI	349.12

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Accounts Payable Check Register

08/09/2022 To 09/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129858 9/8/22	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT AUGUST 22	2,900.00
				VEBA DEDUCTION AUGUST 22	1,950.00
Total for Check/Tran - 129858:					4,850.00
129859 9/8/22	CHK	10114	IBEW LOCAL UNION NO 77	UNION DUES IBEW	1,969.82
129860 9/8/22	CHK	10817	IDGAF, INC	EMRG DIG&IN STL-VAN TROJEN RD FNL BILLING	7,378.88
				EMRGNCY RPAR ASPHALT PTCH-61 ANDERSON ST	220.04
				EXCAVATING CABLE FAULT - 6892 FLGLR RD.	371.00
				EXCAVATE,REPAIR,FILL - 82 HIGHLAND DR.	8,126.20
Total for Check/Tran - 129860:					16,096.12
129861 9/8/22	CHK	10117	ITRON, INC.	HW&SW MAINTENANCE 8/1/22-10/31/22	1,279.17
				HW&SW MAINTENANCE 8/1/22-10/31/22	142.12
Total for Check/Tran - 129861:					1,421.29
129862 9/8/22	CHK	10265	JEFFERSON COUNTY TREASURER	AUGUST 2022 PERS	82,067.13
129863 9/8/22	CHK	10129	JIFFY LUBE	VEH#133 - OIL CHANGE	162.41
				VEH#417 - OIL CHANGE	121.68
				VEH#207 - OIL CHANGE	76.56
Total for Check/Tran - 129863:					360.65
129864 9/8/22	CHK	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - AUGUST 2022	40.50
				PHONE ALLOWANCE - AUGUST 2022	4.50
Total for Check/Tran - 129864:					45.00
129865 9/8/22	CHK	10356	KRISTOFFER M LOTT	PHONE ALLOWANCE - AUGUST 2022	40.50
				PHONE ALLOWANCE - AUGUST 2022	4.50
Total for Check/Tran - 129865:					45.00
129866 9/8/22	CHK	10927	MARSH MUNDORF PRATT SULLIVAN +	WPAG AUG 2022	1,091.87
				WPAG AUG 2022	121.32
Total for Check/Tran - 129866:					1,213.19
129867 9/8/22	CHK	10142	MASON COUNTY PUD #1	DOSEWALLIPS RD-PUMP ELEC - AUG 2022	290.03

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				1012 DUCKABUSH RD ELEC AUG 22	67.23
				BPA RD-PUMP ELEC - AUG 2022	148.93
Total for Check/Tran - 129867:					506.19
129868 9/8/22	CHK	10771	MOUNTAIN STATES PIPE & SUPPLY CO	WATER METER ERT ERW-1300-408 QTY72	7,203.67
129869 9/8/22	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 4CRNR 2YD 1XWK AUG-22	187.16
				DISPOSAL 4CRNR 2YD 1XWK AUG-22	20.80
				2YD OCC-4CRNRS AUG-2022	150.56
				2YD OCC-4CRNRS AUG-2022	16.73
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL AUG 22	662.81
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL AUG 22	73.65
				DISPOSAL 21 KENNEDY AUG-22	37.65
				DISPOSAL 21 KENNEDY AUG-22	37.64
				DISPOSAL 210 2YD CONT 1XWK AUG-22	202.94
				DISPOSAL 191OTTO 2YD 1XWK AUG-22	182.65
				DISPOSAL 191OTTO 2YD 1XWK AUG-22	20.29
Total for Check/Tran - 129869:					1,592.88
129870 9/8/22	CHK	10908	NATIONAL UTILITY INDUSTRY TRAINI	3RD YEAR LINEMAN STUDENT KIT ENRL&SESS	1,094.95
				3RD YEAR LINEMAN STUDENT KIT ENRL&SESS	889.66
Total for Check/Tran - 129870:					1,984.61
129871 9/8/22	CHK	10309	NISC	MISC JUL 2022	668.20
				MISC JUL 2022	74.24
				PRINT SVCS INVOICE JUL 2022	2,418.23
				PRINT SVCS INVOICE JUL 2022	7,376.65
				PRINT SVCS INVOICE JUL 2022	1,490.43
				PRINT SVCS INVOICE JUL 2022	268.69
				PRINT SVCS INVOICE JUL 2022	819.63
				PRINT SVCS INVOICE JUL 2022	165.60
				RECURRING INVOICE JUL 2022	1,122.35
				RECURRING INVOICE JUL 2022	254.97

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				RECURRING INVOICE JUL 2022	1,843.18
				RECURRING INVOICE JUL 2022	545.50
				RECURRING INVOICE JUL 2022	500.34
				RECURRING INVOICE JUL 2022	500.34
				RECURRING INVOICE JUL 2022	9,347.85
				RECURRING INVOICE JUL 2022	950.38
				RECURRING INVOICE JUL 2022	114.74
				RECURRING INVOICE JUL 2022	1,601.27
				RECURRING INVOICE JUL 2022	339.32
				RECURRING INVOICE JUL 2022	25.50
Total for Check/Tran - 129871:					30,427.41
129872	9/8/22	CHK 10164	NW LABORERS 252 (DUES)	UNION DUES LABORERS	760.00
129873	9/8/22	CHK 10165	NW LABORERS-EMPLOYERS TRUST FU	MEDICAL PREMIUM OCT 2022	18,050.00
129874	9/8/22	CHK 10631	WILLIAM P O'DONNELL	PHONE ALLOWANCE - AUGUST 2022	40.50
				PHONE ALLOWANCE - AUGUST 2022	4.50
Total for Check/Tran - 129874:					45.00
129875	9/8/22	CHK 10167	OFFICE DEPOT	191 OTTO ST - WOOD TABLE	724.87
				191 OTTO ST - WOOD TABLE	80.54
				WH & OPERATIONS - OFFICE SUPPLIES	378.09
				WH & OPERATIONS - OFFICE SUPPLIES	42.01
Total for Check/Tran - 129875:					1,225.51
129876	9/8/22	CHK 10169	OLYCAP	PWRBST/OLYCAP AUGUST 2022	1,110.98
129877	9/8/22	CHK 10170	OLYMPIC EQUIPMENT RENTALS	CONCRETE WALK & DIAMOND BLADE	76.37
129878	9/8/22	CHK 10171	ON LINE INFORMATION SERVICES	ONLINE UTILITY EXCHANGE REPORT - AUG 202	260.17
129879	9/8/22	CHK 10175	PACIFIC UNDERWRITERS CORP	LIFE - OCT 2022	706.70
				LTD - OCT 2022	1,883.80
Total for Check/Tran - 129879:					2,590.50

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129880 9/8/22	CHK	10203	PURMS JOINT SELF INSURANCE FUND	HEALTH & WELFARE AUG 2022	19,435.31
129881 9/8/22	CHK	10471	RICOH USA , INC.- DALLAS	4CORNERS (MOD DBW) RENT 09/18-10/17/22	78.44
				4CORNERS (MOD DBW) RENT 09/18-10/17/22	8.72
				4CORNERS (MOD TRPLW) RENT 09/19-10/18/22	91.67
				4CORNERS (MOD TRPLW) RENT 09/19-10/18/22	10.19
Total for Check/Tran - 129881:					189.02
129882 9/8/22	CHK	10210	RICOH USA, INC	OTTO ST (3983) IMAGES AUG 22	46.43
				OTTO ST (3983) IMAGES AUG 22	5.16
				310 TRPWID 4CRNRS (7683) IMAGES AUG 22	3.69
				310 TRPWID 4CRNRS (7683) IMAGES AUG 22	0.41
				310 HROFFICE (7427) IMAGES AUG 2022	9.26
				310 HROFFICE (7427) IMAGES AUG 2022	1.03
				210 4CRNRS (0626) IMAGES AUG 2022	583.42
				210 4CRNRS (0626) IMAGES AUG 2022	64.82
				WORKROOM (0109) IMAGES AUG 2022	13.31
				WORKROOM (0109) IMAGES AUG 2022	1.48
Total for Check/Tran - 129882:					729.01
129883 9/8/22	CHK	10331	ST VINCENT DE PAUL	PWRBST/ST VINCENT DE PAUL AUGUST 2022	1,110.98
129884 9/8/22	CHK	10400	DONALD K STREETT	PHONE ALLOWANCE - AUGUST 2022	40.50
				PHONE ALLOWANCE - AUGUST 2022	4.50
				BEACON BROADBAND VISIT 7/9-7/13/22 TRVL	618.75
				TRAVEL - MEALS PER DIEM	212.40
				WEST SIDE MGRS MTG MASON 3 8/11/22 TRVL	95.63
				BEACON BROADBAND VISIT 7/9-7/13/22 TRVL	68.75
				TRAVEL - MEALS PER DIEM	23.60
				WEST SIDE MGRS MTG MASON 3 8/11/22 TRVL	10.62
Total for Check/Tran - 129884:					1,074.75
129885 9/8/22	CHK	10824	THE PORT OF PORT TOWNSEND	CUSTODIAL SVC - 7/21/2022 & 7/28/2022	415.80
				CUSTODIAL SVC - 7/21/2022 & 7/28/2022	46.20

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				CUSTODIAL SVC - 8/04/2022 & 8/11/2022	415.80
				CUSTODIAL SVC - 8/04/2022 & 8/11/2022	46.20
Total for Check/Tran - 129885:					924.00
129886 9/8/22	CHK	10428	ERIC THOMAS	2022 ANNUAL KALA PT WATER SYSTEM PMT	50,000.00
129887 9/8/22	CHK	10733	DANIEL S TOEPPER	BOC MTG,MTG W/GM,WPAG,TRVL TO PPC,NOANET	949.84
				BOC MTG,MTG W/GM,WPAG,TRVL TO PPC,NOANET	105.54
Total for Check/Tran - 129887:					1,055.38
129888 9/8/22	CHK	10615	US BANK	ALYSON DEAN	4,706.42
				DAN TOEPPER	362.97
				ERIC THARALDSEN	164.00
				EXECUTIVE DEPARTMENT	248.02
				FINANCE DEPARTMENT	78.06
				HR DEPARTMENT	336.95
				IT DEPARTMENT	659.01
				KRISTOFFER LOTT	57.42
				MELANIE R DES MARAIS	1,332.22
				MIKE BAILEY	1,336.19
				SAMANTHA HARPER	344.80
				WILL O'DONNELL	1,302.80
Total for Check/Tran - 129888:					10,928.86
129889 9/8/22	CHK	10256	UTILITIES UNDERGROUND LOCATION	LOCATES - AUG 2022	92.88
				LOCATES - AUG 2022	81.27
Total for Check/Tran - 129889:					174.15
129890 9/8/22	CHK	10328	VERIZON CONNECT NWF INC.	ALL VEH GPS JUL 2022	456.00
				ALL VEH GPS JUL 2022	248.79
Total for Check/Tran - 129890:					704.79
129891 9/8/22	CHK	10258	VERIZON WIRELESS, BELLEVUE	CELL PHONE SERVICE QB06/16-07/15/2022	-22.50
				CELL PHONE SERVICE QB06/16-07/15/2022	-22.49

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				CELL PHONE SERVICE QB07/16-08/15/2022	269.49
				CELL PHONE SERVICE QB07/16-08/15/2022	78.11
				CELL PHONE SERVICE QB07/16-08/15/2022	26.04
				CELL PHONE SERVICE QB07/16-08/15/2022	177.30
				CELL PHONE SERVICE QB07/16-08/15/2022	134.51
				CELL PHONE SERVICE QB07/16-08/15/2022	65.51
				CELL PHONE SERVICE QB07/16-08/15/2022	43.63
				CELL PHONE SERVICE QB07/16-08/15/2022	144.40
				CELL PHONE SERVICE QB07/16-08/15/2022	65.51
				CELL PHONE SERVICE QB07/16-08/15/2022	64.07
				CELL PHONE SERVICE QB07/16-08/15/2022	54.53
				CELL PHONE SERVICE QB07/16-08/15/2022	15.62
				CELL PHONE SERVICE QB07/16-08/15/2022	42.49
				CELL PHONE SERVICE QB07/16-08/15/2022	18.22
				CELL PHONE SERVICE QB07/16-08/15/2022	23.02
				CELL PHONE SERVICE QB07/16-08/15/2022	106.81
				CELL PHONE SERVICE QB07/16-08/15/2022	106.81
				CELL PHONE SERVICE QB07/16-08/15/2022	43.63
				CELL PHONE SERVICE QB07/16-08/15/2022	78.89
				CELL PHONE SERVICE QB07/16-08/15/2022	171.39
				CELL PHONE SERVICE QB07/16-08/15/2022	60.82
				CELL PHONE SERVICE QB07/16-08/15/2022	46.86
				CELL PHONE SERVICE QB07/16-08/15/2022	46.86
				CELL PHONE SERVICE QB07/16-08/15/2022	158.58
				CELL PHONE SERVICE QB07/16-08/15/2022	332.66
				CELL PHONE SERVICE QB07/16-08/15/2022	307.15
				CELL PHONE SERVICE QB07/16-08/15/2022	76.90
				CELL PHONE SERVICE QB07/16-08/15/2022	6.76
				CELL PHONE SERVICE QB07/16-08/15/2022	5.21
				CELL PHONE SERVICE QB07/16-08/15/2022	5.21
				CELL PHONE SERVICE QB07/16-08/15/2022	131.96

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Accounts Payable Check Register

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				CELL PHONE SERVICE QB07/16-08/15/2022	54.49
				CELL PHONE SERVICE QB07/16-08/15/2022	17.63
				CELL PHONE SERVICE QB07/16-08/15/2022	52.07
				SCADA CRADLEPNT DEVICE QB 7/20-08/19/22	961.96
				WIFI IN TRUCKS QB 7/20-08/19/22	470.75
				WIFI RANDOM QB 7/20-08/19/22	558.10
				WIFI IN TRUCKS QB 7/20-08/19/22	849.42
				WIFI RANDOM QB 7/20-08/19/22	32.02
				SCADA CRDLEPNT DEVICE QB 07/23-08/22/22	75.07
Total for Check/Tran - 129891:					5,935.47
129892	9/8/22	CHK	10274	WESTBAY AUTO PARTS, INC.	
				VEH#415&STOCK - WINDSHEILD WIPER & LIGHT	25.04
				VEH#121-FILTER & VEH#131 GLOVES	57.87
Total for Check/Tran - 129892:					82.91
129893	9/8/22	CHK	10278	WPUDA	
				FULL WATER WORKSHOP CONFERENCE REG FEE	202.50
				FULL WATER WORKSHOP CONFERENCE REG FEE	22.50
				FULL WATER WORKSHOP CONFERENCE REG FEE	135.00
				FULL WATER WORKSHOP CONFERENCE REG FEE	90.00
Total for Check/Tran - 129893:					450.00

Total Payments for Bank Account - 1 :	(245)	1,779,137.62
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(245)	1,779,137.62
Grand Total for Payments :	(245)	1,779,137.62
Grand Total for Voids :	(0)	0.00
Grand Total :	(245)	1,779,137.62

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Accounts Payable Check Register

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
184 8/12/22	WIRE	10279	BPA-WIRE TRANSFER	PURCHASED POWER JUN 2022	937,376.00
				TRANSMISSION JUN 2022	81,446.00
				REGIONAL COMP ENFOR JUN 2022	1,005.00
				REGIONAL COORD SVC JUN 2022	1,005.00
Total for Check/Tran - 184:					1,020,832.00
185 9/1/22	WIRE	10809	PETERSON LAKE - WIRE PAYMENT	PETERSON LAKE WIRE PMT SEP 2022	2,765.80
				PETERSON LAKE WIRE PMT SEP 2022	11,562.82
Total for Check/Tran - 185:					14,328.62
186 9/9/22	WIRE	10279	BPA-WIRE TRANSFER	PURCHASED POWER JUL 2022	804,380.00
				TRANSMISSION JUL 2022	121,555.00
				REGIONAL COMP ENFOR JUL 2022	983.00
				REGIONAL COORD SVC JUL 2022	983.00
Total for Check/Tran - 186:					927,901.00

Total Payments for Bank Account - 1 :	(3)	1,963,061.62
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(3)	1,963,061.62
Grand Total for Payments :	(3)	1,963,061.62
Grand Total for Voids :	(0)	0.00
Grand Total :	(3)	1,963,061.62

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 08/19/2022

<u>Empl</u>	<u>Position</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
2003	WATER TREATMENT PLANT OPERATOR III	71033	8/19/2022	2,785.36
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71034	8/19/2022	2,949.80
				<u>\$ 5,735.16</u>

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 9/02/2022

<u>Empl</u>	<u>Position</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
2003	WATER TREATMENT PLANT OPERATOR III	71035	9/2/2022	2,617.49
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71036	9/2/2022	2,789.65
				\$ 5,407.14

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL PAY DATE: 08/19/2022
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Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING TECH 1	8/19/2022	1,467.17
3052	ADMINISTRATIVE ASSISTANT	8/19/2022	2,433.68
4006	COMMISSIONER DIST 1	8/19/2022	2,667.43
4004	COMMISSIONER DIST 2	8/19/2022	2,478.77
4008	COMMISSIONER DIST 3	8/19/2022	951.64
3034	COMMUNICATIONS DIRECTOR	8/19/2022	3,167.01
3002	CUSTOMER SERVICE COORDINATOR	8/19/2022	1,507.35
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	8/19/2022	1,413.82
3022	CUSTOMER SERVICE REP	8/19/2022	1,661.09
3032	CUSTOMER SERVICE REP	8/19/2022	1,572.53
3048	CUSTOMER SERVICE REP	8/19/2022	1,608.07
3056	CUSTOMER SERVICE REP	8/19/2022	1,263.73
3062	CUSTOMER SERVICE REP	8/19/2022	1,100.23
3060	DIGITAL COMMUNICATIONS SPECIALIST	8/19/2022	2,368.90
1027	ELECTRICAL ENGINEERING MANAGER	8/19/2022	3,160.15
1041	ELECTRICAL SUPERINTENDENT	8/19/2022	4,405.11
2007	ENGINEERING DIRECTOR	8/19/2022	3,552.31
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	8/19/2022	2,130.28
3033	FINANCE DIRECTOR	8/19/2022	4,642.91
3029	FINANCE SERVICES MANAGER	8/19/2022	2,400.87
1046	FLEET/WAREHOUSE HELPER	8/19/2022	2,544.71
1012	FOREMAN LINEMAN	8/19/2022	5,308.84
1011	GENERAL MANAGER	8/19/2022	5,024.69
1042	GIS SPECIALIST	8/19/2022	2,443.83
1017	HEAD STOREKEEPER	8/19/2022	2,556.22
3063	HUMAN RESOURCES COORDINATOR	8/19/2022	2,688.83
3047	HUMAN RESOURCES DIRECTOR	8/19/2022	3,747.84
3008	INFORMATION TECHNOLOGY MANAGER	8/19/2022	3,328.85
1058	INTERN	8/19/2022	608.85
3028	IT SUPPORT TECHNICIAN	8/19/2022	1,803.87
1000	LINEMAN	8/19/2022	4,933.49
1034	LINEMAN	8/19/2022	6,893.23
1055	LINEMAN	8/19/2022	4,249.83
1043	METER READER	8/19/2022	1,834.89
1047	METER READER	8/19/2022	1,825.07
1056	METER READER	8/19/2022	985.60
1057	METER READER	8/19/2022	1,490.36
1037	OPERATIONS DIRECTOR	8/19/2022	3,435.31
1050	PRE-APPRENTICE	8/19/2022	2,228.30
3004	RESOURCE MANAGER	8/19/2022	2,608.82
1010	SCADA ENGINEER II	8/19/2022	2,498.22
1003	SCADA TECH APPRENTICE	8/19/2022	3,386.06
3020	SERVICES DIRECTOR	8/19/2022	2,927.72
1026	STAKING ENGINEER	8/19/2022	2,201.37
1031	STAKING ENGINEER	8/19/2022	2,645.62
1014	STOREKEEPER	8/19/2022	3,079.38
1015	SUBSTATION/METER FOREMAN	8/19/2022	4,458.46
1033	SUBSTATION/METERING TECH	8/19/2022	4,038.91
3013	UTILITY ACCOUNTANT II	8/19/2022	1,507.33
3039	UTILITY ACCOUNTANT II	8/19/2022	1,713.76
3003	UTILITY BILLING CLERK	8/19/2022	1,556.38
3027	UTILITY BILLING CLERK	8/19/2022	1,591.70
3000	UTILITY BILLING COORDINATOR	8/19/2022	1,781.40
2000	WATER DISTRIBUTION MANAGER II	8/19/2022	1,830.34
2001	WATER DISTRIBUTION MANAGER II	8/19/2022	2,296.23
2002	WATER DISTRIBUTION MANAGER II	8/19/2022	2,276.39
2005	WATER DISTRIBUTION MANAGER II	8/19/2022	1,875.88
			148,159.63

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL PAY DATE: 09/02/2022
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Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING TECH 1	9/2/2022	1,453.63
3052	ADMINISTRATIVE ASSISTANT	9/2/2022	2,433.70
4006	COMMISSIONER DIST 1	9/2/2022	951.66
4004	COMMISSIONER DIST 2	9/2/2022	1,015.76
4008	COMMISSIONER DIST 3	9/2/2022	951.64
3034	COMMUNICATIONS DIRECTOR	9/2/2022	3,167.01
3002	CUSTOMER SERVICE COORDINATOR	9/2/2022	1,507.37
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	9/2/2022	1,413.82
3022	CUSTOMER SERVICE REP	9/2/2022	1,412.94
3032	CUSTOMER SERVICE REP	9/2/2022	1,322.47
3048	CUSTOMER SERVICE REP	9/2/2022	1,444.27
3056	CUSTOMER SERVICE REP	9/2/2022	1,263.74
3062	CUSTOMER SERVICE REP	9/2/2022	1,109.65
3060	DIGITAL COMMUNICATIONS SPECIALIST	9/2/2022	2,368.89
1027	ELECTRICAL ENGINEERING MANAGER	9/2/2022	3,160.14
1041	ELECTRICAL SUPERINTENDENT	9/2/2022	4,405.10
2007	ENGINEERING DIRECTOR	9/2/2022	3,552.31
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	9/2/2022	2,130.28
3033	FINANCE DIRECTOR	9/2/2022	4,642.91
3029	FINANCE SERVICES MANAGER	9/2/2022	2,400.87
1046	FLEET/WAREHOUSE HELPER	9/2/2022	2,544.70
1012	FOREMAN LINEMAN	9/2/2022	7,972.01
1011	GENERAL MANAGER	9/2/2022	5,024.68
1042	GIS SPECIALIST	9/2/2022	2,443.84
1017	HEAD STOREKEEPER	9/2/2022	2,462.59
3063	HUMAN RESOURCES COORDINATOR	9/2/2022	2,688.84
3047	HUMAN RESOURCES DIRECTOR	9/2/2022	3,747.86
3008	INFORMATION TECHNOLOGY MANAGER	9/2/2022	3,328.87
1058	INTERN	9/2/2022	654.91
3028	IT SUPPORT TECHNICIAN	9/2/2022	1,803.87
1000	LINEMAN	9/2/2022	3,866.95
1034	LINEMAN	9/2/2022	5,438.02
1055	LINEMAN	9/2/2022	5,124.19
1059	LINEMAN APPRENTICE	9/2/2022	2,876.57
1043	METER READER	9/2/2022	1,648.96
1047	METER READER	9/2/2022	1,779.92
1056	METER READER	9/2/2022	1,648.93
1057	METER READER	9/2/2022	1,637.65
1037	OPERATIONS DIRECTOR	9/2/2022	3,435.31
1050	PRE-APPRENTICE	9/2/2022	2,916.71
3004	RESOURCE MANAGER	9/2/2022	2,608.81
1010	SCADA ENGINEER II	9/2/2022	2,498.21
1003	SCADA TECH APPRENTICE	9/2/2022	4,181.32
3020	SERVICES DIRECTOR	9/2/2022	2,927.72
1026	STAKING ENGINEER	9/2/2022	2,201.37
1031	STAKING ENGINEER	9/2/2022	2,645.63
1014	STOREKEEPER	9/2/2022	2,932.81
1015	SUBSTATION/METER FOREMAN	9/2/2022	5,716.72
1033	SUBSTATION/METERING TECH	9/2/2022	5,202.08
3013	UTILITY ACCOUNTANT II	9/2/2022	1,507.32
3039	UTILITY ACCOUNTANT II	9/2/2022	1,729.51
3003	UTILITY BILLING CLERK	9/2/2022	1,530.51
3027	UTILITY BILLING CLERK	9/2/2022	1,591.70
3000	UTILITY BILLING COORDINATOR	9/2/2022	1,781.40
2000	WATER DISTRIBUTION MANAGER II	9/2/2022	2,006.30
2001	WATER DISTRIBUTION MANAGER II	9/2/2022	2,296.22
2002	WATER DISTRIBUTION MANAGER II	9/2/2022	2,073.05
2005	WATER DISTRIBUTION MANAGER II	9/2/2022	2,361.91
			152,946.13



AGENDA REPORT

DATE: September 20, 2022
TO: Board of Commissioners
FROM: Mike Bailey, Finance Director/Internal Auditor
RE: Write-off of delinquent accounts from active accounts receivable

SUMMARY: Per Write-Off of Uncollectable Accounts Policy passed September 2017, the Board of Commissioners agreed to review and approve for write off inactive account balances over 90 days in arrears that had been given 30 days' notice that their account will be referred to a collection agency.

BACKGROUND: These inactive accounts are recorded in the Active Accounts Receivable Data Base and need to be transferred to the Uncollectible Data Base in the Customer Information System. The process of writing off does not “erase” the debt unless the debt has been discharged through a bankruptcy court. The PUD’s staff has attempted to collect payment on these accounts. A collection agency is better equipped to pursue collection now that these accounts have disconnected from utility service with the PUD and are over 90 days in arrears.

ANALYSIS/FINDINGS: There are 20 inactive accounts in the Active Accounts Receivable Data Base who owe the PUD \$14,126.71 for utility services and who have received notice over 30 days ago that their account will be referred to a collection agency.

FISCAL IMPACT: Bad Debt Expense has already been charged in anticipation of having accounts who would fail to pay their final bill for utility services. On the PUD’s Balance Sheet, Line 20. Accounts Receivable-Sales of Utility Services has been netted by an estimated Reserve for Uncollectible Accounts. To remedy the debt, these inactive accounts will pay the collection agency for the amount owed to the PUD plus a fee for the agency’s professional services. Any amounts received on the written off amount, will be deposited into the PUD’s Depository Bank Account and the Reserve for Uncollectible Accounts adjusted. No revenue or expense accounts are affected by this write off.

RECOMMENDATION: Transfer the 20 inactive accounts owing \$14,126.71 from the Active Accounts Receivable Data Base to the Uncollectible Accounts Data Base and authorize Evergreen Financial Services to pursue collection efforts allowed by law.

ATTACHMENT: The Summary of Write-offs of Uncollectible Accounts Receivable provides an analysis of the number and amounts owed and signature of approval by the Secretary of the Board of Commissioners.



Board of Commissioners

Jeff Randall, District 1
 Kenneth Collins, District 2
 Dan Toepper, District 3

Kevin Streett, General Manager

Write-Offs of Uncollectible Accounts Receivable

On September 20, 2022, the following summary of inactive customer accounts with a past due balance of greater than \$50.00 and in excess of 90 days were referred to and provided a 30-day written notice by a collection agency. Furthermore, all amounts were deemed uncollectible by the Finance Director/District Auditor regardless of the amount past due. For accounting and financial reporting purposes, write-offs of uncollectible receivables are made against the allowance for bad debt account once approved by the Board. The following accounts are requested to be written off as uncollectible:

Uncollectible Amount Range	Number of Accounts	Write-Off Amount
Up to \$50	2	\$101.27
\$51 - \$100	3	\$243.18
\$101 - \$200	4	\$574.76
\$201 - \$300	2	\$545.85
Over \$300	9	\$12,661.65
TOTAL	20	\$14,126.71

Approval, Board of Commissioners

Dan Toepper
 Secretary

Jefferson County PUD No. 1

July 2022 Cash Flow

Current Month:	JULY		
	Electric	Water	Combined
Total Funds from Operations	\$ 495,655	\$ 68,176	\$ 563,831
(Increase)/Decrease in Operating Assets	\$ 992,588	\$ (39,057)	\$ 953,531
Increase/(Decrease) in Operating Liabilities	\$(355,355)	\$ 13,678	\$(341,678)
Cash from Operating Activities	<u>\$1,132,889</u>	<u>\$ 42,796</u>	<u>\$1,175,685</u>
Cash from Investment Activities	\$ 706,776)	\$ (42,250)	\$ 749,026)
Cash from Financing Activities	<u>\$ 3,150</u>	<u>\$ -</u>	<u>\$ 3,150</u>
Cash from All Activities	<u>\$ 429,262</u>	<u>\$ 546</u>	<u>\$ 429,808</u>
Total Cash Beginning of Period	<u>\$ 250,000</u>	<u>\$ 172,210</u>	<u>\$ 422,210</u>
Total Cash End of Period	<u><u>\$ 679,262</u></u>	<u><u>\$ 172,756</u></u>	<u><u>\$ 852,018</u></u>

Year-To-Date Through:	JULY		
	Electric	Water	Combined
Total Funds from Operations	\$6,935,159	\$ 661,516	\$7,596,675
(Increase)/Decrease in Operating Assets	\$3,477,253	\$ 51,027	\$3,528,280
Increase/(Decrease) in Operating Liabilities	\$(3,585,298)	\$(133,905)	\$(3,719,203)
Cash from Operating Activities	<u>\$ 6,827,114</u>	<u>\$ 578,638</u>	<u>\$ 7,405,752</u>
Cash from Investment Activities	\$(5,568,693)	\$(272,562)	\$(5,841,255)
Cash from Financing Activities	<u>\$(1,786,554)</u>	<u>\$(327,163)</u>	<u>\$(2,113,717)</u>
Cash from All Activities	<u>\$(528,133)</u>	<u>\$(21,088)</u>	<u>\$(549,221)</u>
Total Cash Beginning of Period	<u>\$ 1,207,395</u>	<u>\$ 193,844</u>	<u>\$ 1,401,239</u>
Total Cash End of Period	<u><u>\$ 679,262</u></u>	<u><u>\$ 172,756</u></u>	<u><u>\$ 852,018</u></u>

Electric Utility—During the month of July, cash reserves increased by \$429,262. For the year, \$528,133 has been used from reserves.

Water Utility—During the month of July, cash reserves were increased by \$546. For the year, \$21,088 has been used out of reserves to balance activities.

Combined Utility—During the month of July, cash reserves were increased by \$429,808. For the year, \$549,221 has been used out of reserves to balance activities.

Jefferson County PUD No. 1
Electric Division
Statement of Operations
As of July 31, 2022

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	23,728,422	25,605,013	24,733,916	2,358,763
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	8,850,515	9,222,582	9,148,475	804,380
4. Transmission Expense	1,158,029	1,221,293	1,163,947	124,754
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	1,042,199	1,097,502	1,458,766	100,244
7. Distribution Expense - Maintenance	1,906,344	1,662,092	2,698,376	167,499
8. Consumer Accounts Expense	965,939	861,284	1,257,193	124,926
9. Customer Service and Informational Expense	20,622	9,727	16,171	2,536
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	2,063,164	2,218,484	3,076,423	308,292
12. Total Operation & Maintenance Expense (2 thru 11)	16,006,812	16,292,964	18,819,351	1,632,631
13. Depreciation & Amortization Expense	3,224,836	3,294,281	3,222,635	485,515
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	1,373,209	1,481,686	1,401,858	136,426
16. Interest on Long-Term Debt	1,506,170	1,444,946	1,573,684	208,995
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
20. Total Cost of Electric Service (12 thru 19)	22,111,027	22,513,877	25,017,528	2,463,567
21. Patronage Capital & Operating Margins (1 minus 20)	1,617,395	3,091,136	(283,612)	(104,804)
22. Non Operating Margins - Interest	1,327	1,928	7,579	212
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	1,230,727	1,114,990	1,020,765	140,519
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	0	15,576	0	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	2,849,449	4,223,630	744,732	35,927

Times Interest Earned Ratio (TIER) (Year to Date)	2.89	3.92	1.47
Operating Times Interest Earned Ratio (OTIER) (Year to Date)	2.07	3.14	0.82
Debt Service Coverage Ratio (DSC) (Year to Date)	2.19	2.57	1.59
Operating Debt Service Coverage Ratio (ODSC) (Year to Date)	1.84	2.25	1.30
Rolling 12 Month TIER	2.74	3.41	

**Jefferson County PUD No. 1
Electric Division
Balance Sheet
July 31, 2022**

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	190,075,994	29. Memberships	0
2. Construction Work in Progress	8,615,331	30. Patronage Capital	0
3. Total Utility Plant (1+2)	198,691,325	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	74,732,791	32. Operating Margins - Current Year	3,091,136
5. Net Utility Plant (3-4)	123,958,534	33. Non-Operating Margins	1,132,494
6. Nonutility Property - Net	86,444	34. Other Margins & Equities	35,457,538
7. Investment in Subsidiary Companies	0	35. Total Margins & Equities (29 thru 34)	39,681,168
8. Invest. in Assoc. Org. - Patronage Capital	79,154	36. Long-Term Debt RUS (Net)	91,059,171
9. Invest. in Assoc. Org. - Other - General Funds	1,010	37. Long-Term Debt - Other (Net)	0
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	38. Total Long-Term Debt (36 + 37)	91,059,171
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	(3,958,650)
13. Special Funds	94,250	41. Total Other Noncurrent Liabilities (39+40)	(3,958,650)
14. Total Other Property & Investments (6 thru 13)	260,858	42. Notes Payable	0
15. Cash-General Funds	679,262	43. Accounts Payable	1,460,390
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	33,800
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	4,650,069	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	1,841,207	48. Other Current & Accrued Liabilities	2,041,918
21. Accounts Receivable - Net Other	(5,428,307)	49. Total Current & Accrued Liabilities (42 thru 48)	3,536,108
22. Renewable Energy Credits	0	50. Deferred Credits	4,484,510
23. Materials & Supplies - Electric and Other	5,579,478	51. Total Liabilities & Other Credits (35+38+41+49+50)	134,802,307
24. Prepayments	270,133		
25. Other Current & Accrued Assets	2,496,525	ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION	
26. Total Current & Accrued Assets (15 thru 25)	10,088,367	Balance Beginning of Year	0
27. Deferred Debits	494,548	Amounts Received This Year (Net)	1,073,435
28. Total Assets & Other Debits (5+14+26+27)	134,802,307	TOTAL Contributions-In-Aid-Of-Construction	1,073,435

Equity Ratio **29.44%**
 (Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **45.83%**
 (Long Term Debt/Total Utility Plant) x 100

**Jefferson County PUD #1
Power Requirements
As of July 31, 2022**

PART C. POWER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	JULY CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly KWH SALES AND REVENUE (d)
1. Residential Sales (excluding seasonal)	a. No. Consumers Served	17,966	17,926	
	b. KWH Sold			11,385,054
	c. Revenue			1,485,130
2. Residential Sales - Seasonal	a. No. Consumers Served	5	5	
	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	2	2	
	b. KWH Sold			560
	c. Revenue			120
4. Comm. and Ind. 1000 KVA or Less	a. No. Consumers Served	2,457	2,435	
	b. KWH Sold			4,428,909
	c. Revenue			548,548
5. Comm. and Ind. Over 1000 KVA	a. No. Consumers Served	21	21	
	b. KWH Sold			8,136,445
	c. Revenue			286,827
6. Public Street & Highway Lighting	a. No. Consumers Served	209	209	
	b. KWH Sold			17,874
	c. Revenue			16,555
7. Non Metered Device Authority	a. No. Consumers Served	8	8	
	b. KWH Sold			0
	c. Revenue			1,892
8. Sales for Resales-RUS Borrowers	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
9. Sales for Resales-Other	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		20,668	20,606	
11. TOTAL KWH Sold (lines 1b thru 9b)				23,968,842
12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)				2,339,072
13. Transmission Revenue				0
14. Other Electric Revenue				19,691
15. KWH - Own Use				0
16. TOTAL KWH Purchased				24,576,520
17. TOTAL KWH Generated				
18. Cost of Purchases and Generation				9,222,582
19. Interchange - KWH - Net				
20. Peak - Sum All KW Input (Metered)				43,467

Electric Division
Comparison 2022 Budget to 2022 Actuals Year to Date Through JULY

	2022 Budget JULY YTD	2022 Actuals JULY YTD	Variance
1. Operating Revenue and Patronage Capital	24,733,916	25,605,013	871,097
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	9,148,475	9,222,582	74,107
4. Transmission Expense	1,163,947	1,221,293	57,346
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	1,458,766	1,097,502	(361,264)
7. Distribution Expense - Maintenance	2,698,376	1,662,092	(1,036,284)
8. Consumer Accounts Expense	1,257,193	861,284	(395,909)
9. Customer Service and Informational Expense	16,171	9,727	(6,444)
10. Sales Expense	0	0	0
11. Administrative and General Expense	3,076,423	2,218,484	(857,939)
12. Total Operation & Maintenance Expense (2 thru 11)	18,819,351	16,292,964	(2,526,387)
13. Depreciation & Amortization Expense	3,222,635	3,294,281	71,646
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	1,401,858	1,481,686	79,828
16. Interest on Long-Term Debt	1,573,684	1,444,946	(128,738)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
20. Total Cost of Electric Service (12 thru 19)	25,017,528	22,513,877	(2,503,651)
21. Patronage Capital & Operating Margins (1 minus 20)	(283,612)	3,091,136	3,374,748
22. Non Operating Margins - Interest	7,579	1,928	(5,651)
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	1,020,765	1,114,990	94,225
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	15,576	15,576
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	744,732	4,223,630	3,478,898

Jefferson County PUD No. 1
Water Division
Statement of Operations
As of July 31, 2022

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	1,580,927	1,957,054	1,485,229	320,052
2. Power Production Expense	1,221	0	0	0
3. Cost of Purchased Power	73,380	76,416	72,361	11,467
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	369,504	468,223	585,095	73,265
7. Distribution Expense - Maintenance	127,455	327,629	374,211	79,448
8. Consumer Accounts Expense	150,278	82,036	186,259	10,476
9. Customer Service and Informational Expense	0	0	0	0
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	593,521	417,177	737,812	52,560
12. Total Operation & Maintenance Expense (2 thru 11)	1,315,359	1,371,481	1,955,738	227,216
13. Depreciation & Amortization Expense	450,375	454,266	248,915	64,944
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	83,526	89,958	72,620	14,220
16. Interest on Long-Term Debt	129,111	174,794	136,003	24,733
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
20. Total Cost of Water Service (12 thru 19)	1,978,371	2,090,499	2,413,276	331,113
21. Patronage Capital & Operating Margins (1 minus 20)	(397,444)	(133,445)	(928,047)	(11,061)
22. Non Operating Margins - Interest	22,807	27,650	29,605	4,754
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	460,968	295,443	282,201	7,219
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	0	1,731	0	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	86,331	191,379	(616,241)	912

**Jefferson County PUD No. 1
Water Division
Balance Sheet
July 31, 2022**

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	31,164,151	29. Memberships	0
2. Construction Work in Progress	1,754,123	30. Patronage Capital	0
3. Total Utility Plant (1+2)	32,918,274	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	13,662,230	32. Operating Margins - Current Year	(133,445)
5. Net Utility Plant (3-4)	19,256,044	33. Non-Operating Margins	324,823
6. Nonutility Property - Net	2,155,768	34. Other Margins & Equities	23,005,418
7. Investment in Subsidiary Companies	0	35. Total Margins & Equities (29 thru 34)	23,196,796
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	4,923,192
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	38. Total Long-Term Debt (36 + 37)	4,923,192
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	170,817	41. Total Other Noncurrent Liabilities (39+40)	0
14. Total Other Property & Investments (6 thru 13)	2,326,585	42. Notes Payable	730,048
15. Cash-General Funds	172,756	43. Accounts Payable	(4,269,772)
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	700
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	2,134,047	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	238,661	48. Other Current & Accrued Liabilities	52,361
21. Accounts Receivable - Net Other	301,314	49. Total Current & Accrued Liabilities (42 thru 48)	(3,486,663)
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	38,982	51. Total Liabilities & Other Credits (35+38+41+49+50)	24,633,325
24. Prepayments	0		
25. Other Current & Accrued Assets	164,936	ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION	
26. Total Current & Accrued Assets (15 thru 25)	3,050,696	Balance Beginning of Year	0
27. Deferred Debits	0	Amounts Received This Year (Net)	92,186
28. Total Assets & Other Debits (5+14+26+27)	24,633,325	TOTAL Contributions-In-Aid-Of-Construction	92,186

Equity Ratio **94.17%**
 (Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **14.96%**
 (Long Term Debt/Total Utility Plant) x 100

**Jefferson County PUD #1
Water Requirements
As of July 31, 2022**

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	JULY CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly Gallons SALES AND REVENUE (d)
1. Unmetered Water Sales	a. No. Consumers Served	13	13	
	b. Gallons Sold			32,200
	c. Revenue			1,219
2. Metered Residential Sales -	a. No. Consumers Served	4,624	4,602	
	b. Gallons Sold			20,492,402
	c. Revenue			248,367
3. Metered Commercial Sales	a. No. Consumers Served	318	317	
	b. Gallons Sold			5,082,971
	c. Revenue			46,782
4. Residential Multi-Family	a. No. Consumers Served	47	47	
	b. Gallons Sold			230,250
	c. Revenue			4,066
5. Metered Bulk Loadings	a. No. Consumers Served	0	0	
	b. Gallons Sold			0
	c. Revenue			0
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Master Meters	a. No. Consumers Served	22	22	
	b. Gallons Sold			6,286,242
	c. Revenue			0
8. Sewer/Drain Field--Residential	a. No. Consumers Served	376	376	
	b. Gallons Sold			0
	c. Revenue			18,711
9. Sales for Resales-Other	a. No. Consumers Served			
	b. Gallons Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		5,405	5,382	
11. TOTAL Gallons Sold (lines 1b thru 9b)				32,124,065
12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c)				319,145
13. Bulk Water Gallons Sold Revenue				
14. Other Water Revenue				907
15. Gallons - Own Use				0
16. TOTAL Gallons Purchased				
17. TOTAL Gallons Produced				29,065,079
18. Cost of Purchases and Generation				11,467

Water Division
Comparison 2022 Budget to 2022 Actuals Year to Date Through JULY

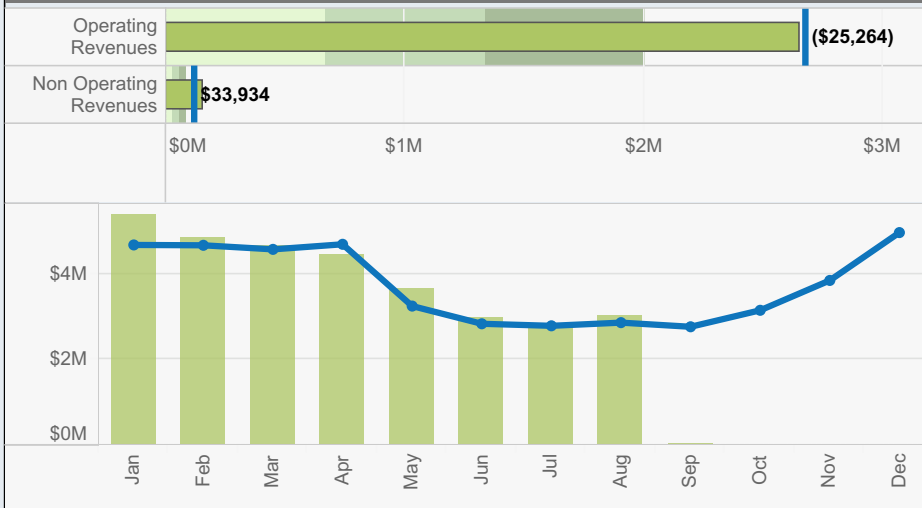
	2022 Budget JULY YTD	2022 Actuals JULY YTD	Variance
1. Operating Revenue and Patronage Capital	1,485,229	1,957,054	471,825
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	72,361	76,416	4,055
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	585,095	468,223	(116,872)
7. Distribution Expense - Maintenance	374,211	327,629	(46,582)
8. Consumer Accounts Expense	186,259	82,036	(104,223)
9. Customer Service and Informational Expense	0	0	0
10. Sales Expense	0	0	0
11. Administrative and General Expense	737,812	417,177	(320,635)
12. Total Operation & Maintenance Expense (2 thru 11)	1,955,738	1,371,481	(584,257)
13. Depreciation & Amortization Expense	248,915	454,266	205,351
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	72,620	89,958	17,338
16. Interest on Long-Term Debt	136,003	174,794	38,791
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
20. Total Cost of Water Service (12 thru 19)	2,413,276	2,090,499	(322,777)
21. Patronage Capital & Operating Margins (1 minus 20)	(928,047)	(133,445)	794,602
22. Non Operating Margins - Interest	29,605	27,650	(1,955)
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	282,201	295,443	13,242
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	1,731	1,731
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	(616,241)	191,379	807,620

**Jefferson County PUD No. 1
Cash and Cash Equivalents
As of July 31, 2022**

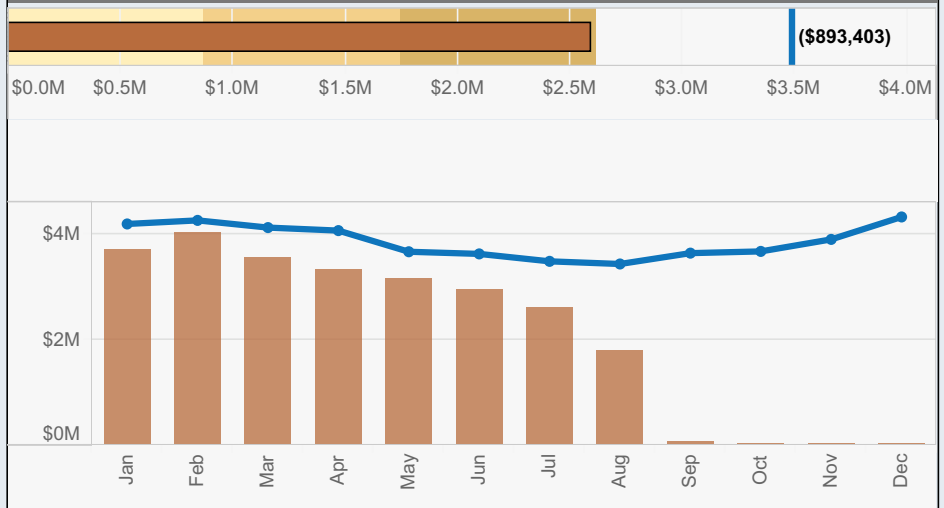
<u>G/L #</u>	<u>Account Description</u>	<u>Balance</u>
1 131.11	Operating Depository Account - Bank of America	\$586,472
2 131.01	Cash-Jeff Co Treasurer General Account	127,433
1 131.12	Operating Account - Jefferson Co. Treasurer	90,924
2 131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	31,644
2 131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	9,209
2 131.12	1999 Bond LUD #11 - Jefferson Co. Treasurer	2,404 Restricted
1 135.21	Working Funds - Petty Cash and CSR Drawers	1,850
2 131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	1,434 Restricted
2 131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	482 Restricted
2 135.21	Cash Held in Trust by Property Manager	150
1 131.16	Payroll Clearing Account - 1st Security Bank	15
TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS		\$852,017
1 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	\$2,561,766
1 136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,925,000
2 136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	1,012,453 Restricted
2 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	750,659
2 136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	370,935 Restricted
1 136.10	Operating Account Related Investment - Jefferson Co. Treasurer	163,303
TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS		\$6,784,116
2 126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	\$164,817 Restricted
1 126.10	Capital Reserves	94,000 Restricted
2 126.10	Capital Reserves	6,000 Restricted
1 128.00	Other Special Funds	250 Restricted
TOTAL LINE 13. BALANCE SHEET-SPECIAL FUNDS		\$265,067
RESTRICTED CASH BALANCE--JULY 2022		\$1,652,775
NON-RESTRICTED CASH BALANCE--JULY 2022		\$6,248,425
TOTAL CASH AND CASH EQUIVALENTS IN BANK--JULY 2022		\$7,901,200
TOTAL CASH AND CASH EQUIVALENTS IN BANK--JUNE 2022		\$8,249,947
Change in Bank Balance		(\$348,747)

YTD and Month Ending July 2022

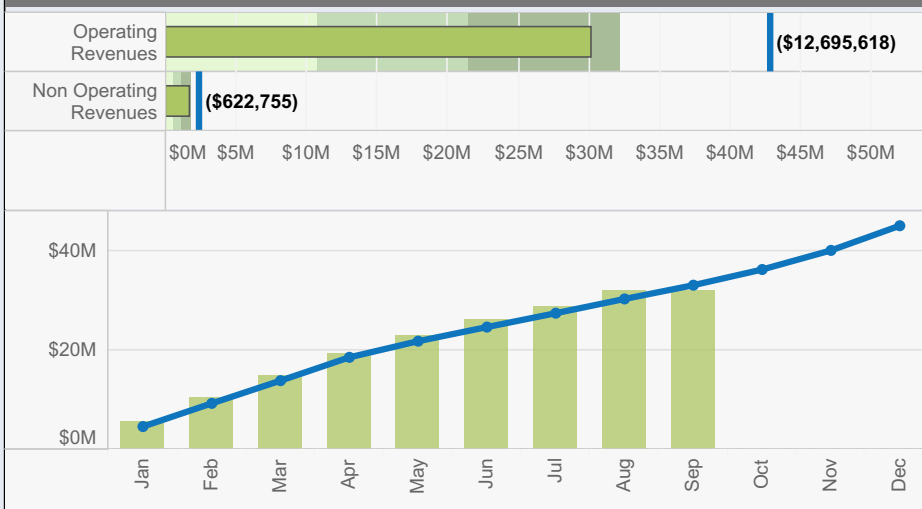
Monthly Revenues - Budget to Actual



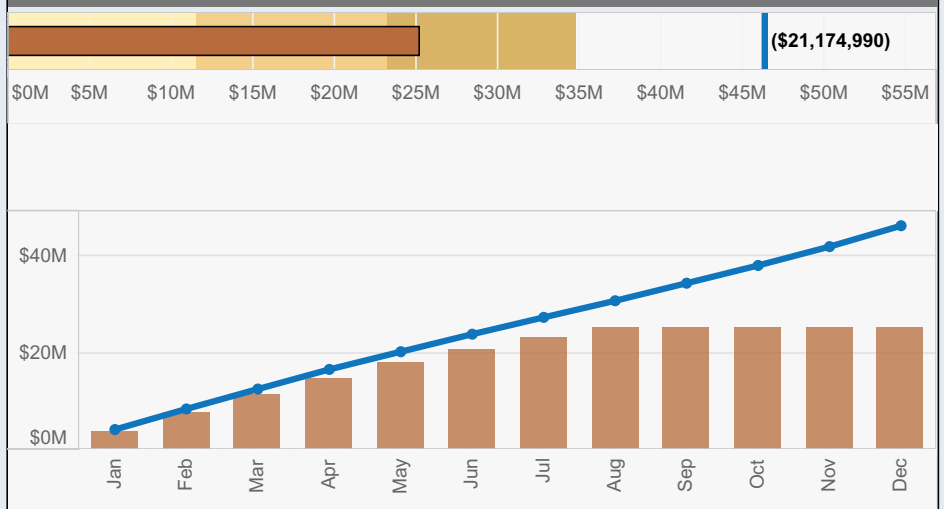
Monthly Cost of Service - Budget to Actual



YTD Revenues - Budget to Actual



YTD Cost of Service - Budget to Actual





Monthly and Year to Date Financial Report

Summary ending 7/31/2022

Utility
All

Department
All

Date End
7/31/2022

YTD and Month Ending July 2022

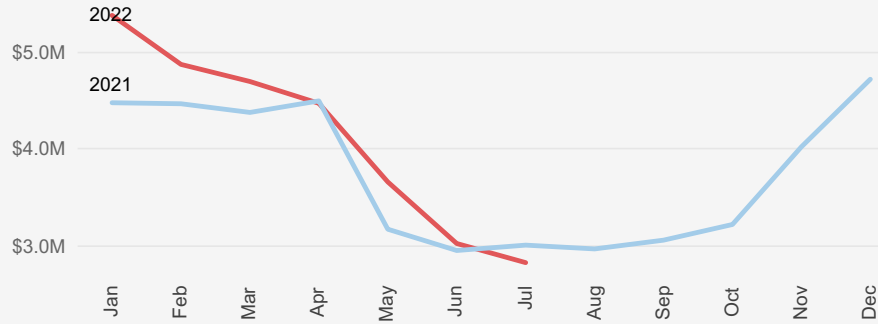
Monthly Revenues

Operating Revenues

\$2,678,816

Non-Operating Revenues

\$152,704

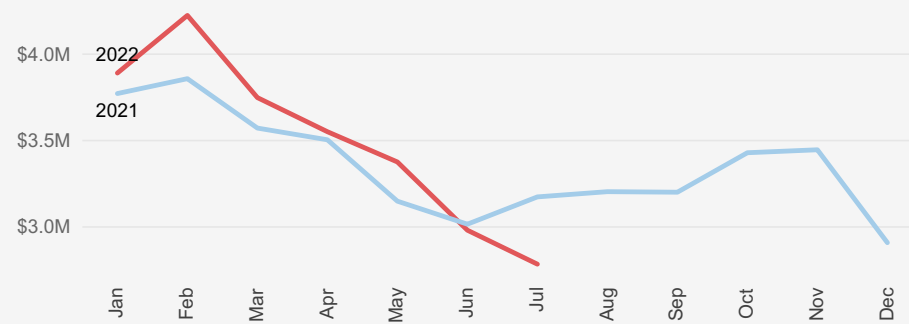


Monthly Cost of Service

\$2,790,553

Margins

\$40,967



YTD Revenues

Operating Revenues

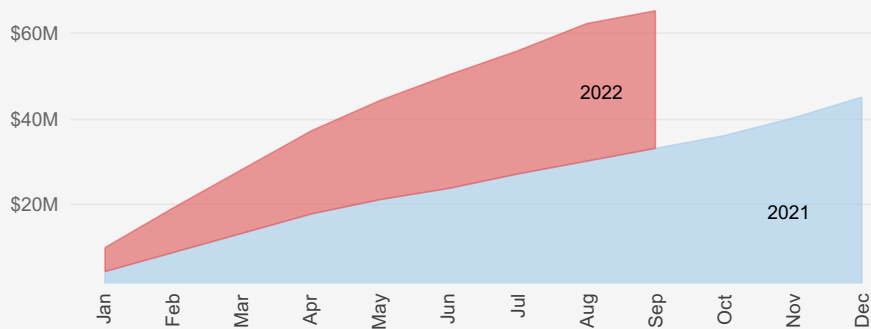
\$27,562,067

Non-Operating Revenues

\$1,440,010

Other Capital Credits and Patr..

\$17,307

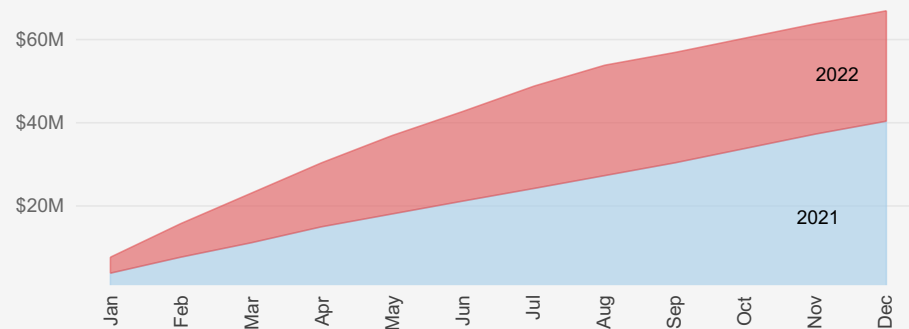


YTD Cost of Service

\$24,600,250

Margins

\$4,419,134



PUD Calendar

September 20, 2022

**September 20, 2022, Regular BOC Meeting, 3:00pm in person and per ZOOM
310 Four Corners Rd Port Townsend**

September 21-23, 2022, WPUDA Water Workshop in person only

**October 3, 2022, Regular Meeting 3:00pm, and at 5:00pm the 2023
Budget Hearing in person and per ZOOM 310 Four Corners Rd Port Townsend**

October 13, 2022, Special Meeting 10:00-12:00, TBD

**October 18, 2022, Regular BOC Meeting, 3:00pm in person and per ZOOM 310
Four Corners Rd Port Townsend**

Received		From	Subject	Size
Last Week				
	Wed 9/7	Thomas, Dawn	Constituent request for Assistance from Representative Steve Tharin...	35 KB
Two Weeks Ago				
	9/3/2022	russmichel234@gmail.com	August 26th Special Meeting Comments from Russ Michel	26 KB
!	9/2/2022	David Brader	Oops, Forgot the Newsletter!	1 MB
	9/2/2022	David Brader	Marrowstone Wireless September Newsletter	36 KB
	8/30/2022	russmichel234@gmail.com	August 23rd Special Meeting (Retreat) comments from Russ Michel	26 KB
	8/29/2022	Annette Huenke	Re: just heard from an alarmed customer/owner	26 KB
	8/29/2022	Annette Huenke	just heard from an alarmed customer/owner	19 KB

**PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY**

RESOLUTION NO. 2022-XXX

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County (“the PUD”) establishing an Advanced Meter Infrastructure (AMI) Meter Replacement Project Customer Side Repair Policy.

WHEREAS, the Jefferson County Public Utility District No. 1 (JPUD), plans to replace electric service meters in its electric service territory with two-way communicating Advanced Meter Infrastructure (AMI), and

WHEREAS, Resolution No. 2019-034 previously established an opt-out policy offering residential rate payers the opportunity to select a non-transmitting electric meter if they so choose, and

WHEREAS, systemwide meter replacement is beneficial to the PUD and AMI will modernize utility operations and be a cornerstone to deliver customers improved services and benefits, and

WHEREAS, to ensure both customer wellbeing and the success of this critical project, JPUD has researched and identified solutions to potential customer impacts that may arise throughout the AMI installation project, and

WHEREAS, to address these impacts, JPUD has developed an Advanced Meter Customer Side Repair Policy presented to the Board of Commissioners at the August 26, 2022 Special Meeting and

WHEREAS, the adoption of this policy will authorize the PUD to provide certain programs specific to customer-owned electric infrastructure repairs and/or replacement, and

WHEREAS, the Board of Commissioners declares that the AMI Meter Replacement Project is designated a Special Project of Limited Duration, and the policy will be in effect through December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Public Utility District Board of Commissioners, incorporates the Recitals above as if fully set forth herein; and

IT IS FURTHER RESOLVED, the Jefferson County Public Utility District Board of Commissioners hereby adopts the Advanced Meter Infrastructure (AMI) Meter Replacement Project Customer Side Repair Policy, attached and incorporated herein by this reference; and

IT IS FURTHER RESOLVED, the Advanced Metering Infrastructure (AMI) Meter Replacement Project is found to be a Special Project of Limited Duration through December 31st, 2024.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 20th day of September, 2022.

Attached: Advanced Meter Infrastructure (AMI) Meter Replacement Project Customer Side Repair Policy

Kenneth Collins, President

Jeff Randall, Vice President

Dan Toepper, Secretary



**Jefferson County PUD
Advanced Metering Infrastructure (AMI)
Meter Replacement Project
Customer Side Repair Policy**

September 2022

Adopted by JPUD BOC on September 20th, 2022 via Resolution 2022-XXX

1. POLICY DURATION:

- 1.1. This policy shall be in effect during the period that the Advanced Metering Infrastructure (AMI) Meter Replacement Project is designated as a Special Project of Limited Duration, which is currently through December 31, 2024.
- 1.2. This policy will benefit JPUD and provide a smooth transition to its Advanced Metering Infrastructure program. For clarity, if the Advanced Metering Infrastructure Special Project of Limited Duration is extended by the Commission, the duration of this policy will be extended automatically to match the new Project resolution end date.
- 1.3. During the policy duration, this Policy shall supersede and be controlling over any other conflicting Jefferson County Public Utility (JPUD) customer service policies, procedures, and practices. Following the Project, customer owned infrastructure repairs will revert to existing JPUD customer service policies, procedures, and practices.

2. BACKGROUND:

- 2.1. JPUD plans to replace electric service meters in its electric service territory with two-way communicating Advanced Meter Infrastructure (AMI). Advanced meters are a foundational element of JPUD's Grid Modernization Strategy and will deliver customers new key benefits over time related to their power and water usage. Advanced metering technology will capture interval data, enable two-way communications, include remote capabilities, and provide advanced outage/issue detection, and verification. For customers who do not wish to have advanced meters, JPUD's Commission has established an opt-out policy offering residential rate payers the opportunity to select a non-transmitting electric meter.
- 2.2. The meter deployment phase of the Advanced Metering Infrastructure Project will exchange nearly 20,000 electric meters over the course of 24-36 months. During this period, there is the potential for a small percentage of "Customer Impacts." Customer Impacts result from (1) disruption or damage to infrastructure or customer equipment during the meter exchange or (2) customer equipment being identified as unsafe or to have preexisting damage by the meter installer. The anticipated number of Customer Impacts is relatively low, estimated to only affect approximately 0.5-1.0% of all customers based on advanced meter deployments at similar utilities. Nevertheless, it is essential that these Customer Impacts be handled promptly so that a customer's service is restored as quickly as possible.
- 2.3. To ensure both JPUD customers' wellbeing and the success of this critical project, JPUD has researched and identified solutions to potential Customer Impacts that may arise throughout the project. To address these impacts, this policy outlines criteria for electric customer owned infrastructure repairs to be completed by JPUD during the Meter Replacement Project.

- 2.4. Lastly, the existing JPUD claims process is available to all customers if damage or claimed Customer Impact is disputed or exceeds the criteria listed.

3. POWER REPAIR CRITERIA:

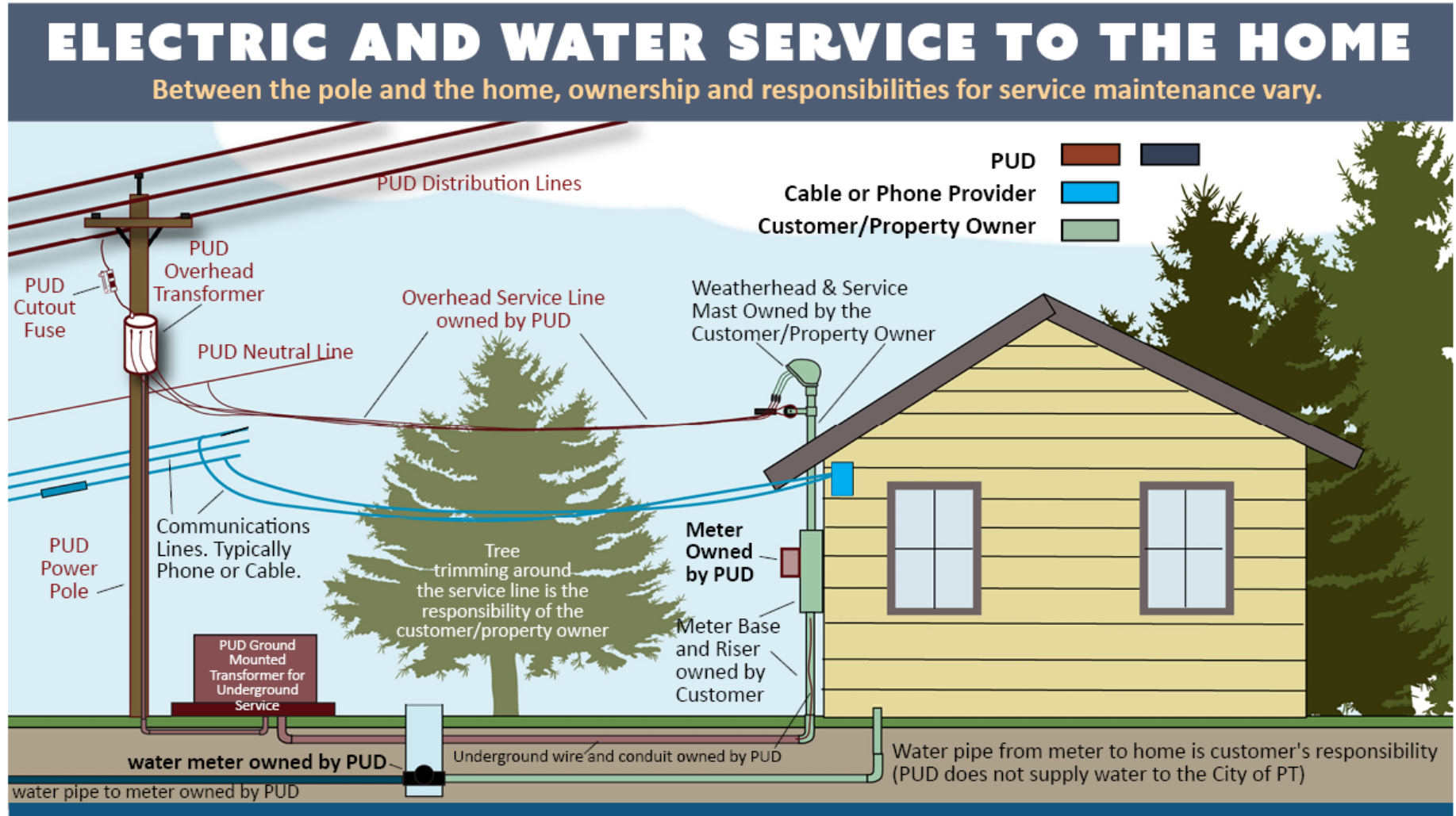
- 3.1. As specified in the JPUD Customer Service Policy, the customer is responsible for maintaining customer owned equipment, compliance with up-to-date electrical codes, and JPUD policies This ensures both customer and utility staff safety when working in and around the meter. If customer owned equipment is impacted by a meter exchange, JPUD staff will make a reasonable attempt to re- establish the service connection.
- 3.2. JPUD expects minimal customer owned equipment impacts during advanced meter deployment.
- 3.3. During the Meter Replacement Project, JPUD may, at its discretion, replace customer owned equipment required to facilitate the meter exchange and safely provide the customer with electrical service. Customer owned equipment related to electrical service is identified in Figure 1. JPUD at its discretion may replace or repair items such as:
 - I. The meter socket, jaws, and/or enclosure (including minor related incidental repairs, as determined in the field)
 - II. Miscellaneous nuts/bolts related to the meter socket, jaws, and/or enclosure
- 3.4. Items that JPUD will not replace or repair include, but are not limited to the following:
 - I. Service panels
 - II. Tampering
 - III. Code violation repairs

4. JPUD DISCRETION AND DISCLAIMER.

- 4.1. Repairs or replacements are strictly at the discretion of JPUD. This policy does not require or obligate JPUD to make or complete any repairs or replacements. In making said repairs, JPUD or its contractors will exercise the degree of skill and care required by good practice and procedure followed in the utility industry. However, JPUD cannot warrant or guarantee that replaced equipment will be without defect, and as such disclaims any such warranty.
- 4.2. By enacting this policy or making any repairs or replacements, JPUD does not assume or offer any ongoing replacement, repair, or maintenance obligation. JPUD may make repairs or replacements to the equipment as specified herein solely at its discretion. However, JPUD will have no other obligation or duty to make other repairs or to maintain the equipment.

5. ATTACHMENTS: Customer Owned Infrastructure Figures, Figures 1

Figure 1. JPUD Owned vs. Customer Owned Equipment:



**PUBLIC UTILITY DISTRICT NO.1
OF
JEFFERSON COUNTY**

RESOLUTION NO. 2022-XXXX

A Resolution of the Board of Commissioners of Public Utility District (PUD) No. 1 of Jefferson County, Washington, authorizing rates for the sale of retail Internet Services; approving revised rates for Retail and Wholesale Broadband Services.

WHEREAS, the PUD has been working on the development of a Broadband fiber optic network to provide retail and wholesale Internet Services to serve the residents of Jefferson County, Washington over the past several years; and

WHEREAS, at the April 13, 2021 Special meeting of the PUD, staff presented initial drafts of retail and wholesale rates for proposed services to be offered for Retail and Wholesale Broadband Services, and the Board of Commissioners also reviewed these rates and polices on April 20, 2021, May 4, 2021, May 25, 2021 and September 6, 2022; and

WHEREAS, at its June 15, 2021 Regular meeting, the Board of Commissioners, authorized staff to apply for both state and federal broadband grant funding sources, and specifically authorized the PUD to apply for a Community Economic Revitalization Board (CERB) grant in Resolution No. 2021-016; and

WHEREAS, at the July 6, 2021 Regular meeting of the Board of Commissioners the staff presented a plan regarding the Quilcene, Discovery Bay and Gardiner communities in Jefferson County, Washington (the “Olympic Fiber Corridor Project”) demonstrating the unserved and underserved nature of Broadband services in these communities; and

WHEREAS, at the July 6, 2021 Regular meeting the Board of Commissioners of the PUD adopted Resolution No. 2021-018 authorizing PUD staff to respond to a Request for Information from the Washington State Broadband Office and for the PUD to commit the resources necessary to serve as a provider for retail and wholesale Internet Services for the Olympic Fiber Corridor Project; and

WHEREAS, on July 26, 2021 the Washington State Broadband Office notified the PUD that the Olympic Fiber Corridor Project had been selected to be included in the Washington State Broadband Office’s application for funding through a grant from the National Telecommunications Information Administration (“NTIA”). The NTIA grant provides new federal funding for deployment of broadband infrastructure; and

WHEREAS, consistent with Engrossed Substitute House Bill 1336 and Senate Bill 5383, the PUD has been consulting with the Washington State Broadband Office and provided formal notice regarding its intent to provide Broadband Services in Resolution No. 2021-037; and

WHEREAS, it is necessary for grant purposes to adopt current rates and charges for Retail and Wholesale Broadband Services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, that the rates and charges for Retail and Wholesale Broadband Services, attached as Exhibit 1 to this Resolution are reasonable and hereby adopted and will be effective as of October 1, 2022.

ADOPTED at a regular meeting of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, this 20th day of September 2022.

Ken Collins, President

ATTEST:

Jeff Randall, Vice President

Dan Toepper, Secretary

Jefferson County PUD
RATE SCHEDULE
Retail Broadband Services
Effective October 1, 2022

- A. The rates listed on this schedule are available to residents and businesses who are within reach to connect to the Jefferson PUD fiber network. The PUD reserves the right, at its sole option to discontinue or modify services and prices listed in this rate schedule at any time.
- B. All retail broadband and related services provided by the PUD are subject to the terms and conditions in the PUD's Retail Telecommunications Policies, as may be amended from time-to-time.
- C. The amount of any tax levied by any governmental entity, in accordance with the laws of the State of Washington, will be added to the charges shown in this rate schedule.
- D. Rates listed in all tables below are monthly recurring charges unless otherwise noted.
- E. The rates for payment-related issues such as late payment fees, charges for bad checks, etc. are the same as applied for residential electric service.
- F. The PUD may enter into contractual arrangements with a customer for any services not included on this rate sheet. The PUD must get Board approval for any contract greater than \$1,000 in monthly recurring fees.
- G. The PUD offers a low-income discount for residential connections where somebody in a household meets the FCC's definition of those eligible for a discount. That definition currently includes anybody that is part of the Supplemental Nutrition Assistance Program (SNAP), Medicaid, Federal Public Housing Assistance, Supplemental Security Income, the Veterans and Survivors Pension Benefit, or certain Tribal Programs. The FCC may periodically change this definition. Residential customers must request the discount and receiving the discount requires that the PUD approve eligibility.
- H. General Service Areas refer to sections within the PUD's service territory where aid-to- construction costs may apply in determining connection fees per new service drop.
- I. Special Project Areas refer to designated zones within the PUD's service territory where grant-or other funding sources allow for the possible waiver of construction fee for new service drops of 1000 feet or less. Special Project Areas will be posted on the PUD's website when designated.

Exhibit 1

Residential Retail Broadband Rates:	
Unlimited usage with no data caps. Does not include taxes or fees.	
150/150 Mbps Broadband Access	\$65/month
1/1 Gbps Broadband Access	\$75/month
3 /3 Gbps Broadband Access	\$150/month
Low-Income Discount	-\$20/month Only one discount per month provided only to qualified households.
ADDITIONAL RESIDENTIAL SERVICES AND PRODUCTS	
Wi-Fi Mesh Modem Rental (1 Gbps ports)	\$15/month per unit
Wi-Fi Mesh Modem Rental (10 Gbps ports)	\$25/month per unit
Home Control App Suite	\$15/month
Voice over IP Telephone Service	
Local Telephone Line with numerous features and unlimited long distance calling to the continental United States and a few other countries.	\$20
Labor Charges	
To be applied per hour to any work requested by customer that is not included in a standard installation. Applies to both residential and business customers. Minimum charge is for ½ hour of time.	
Standard Labor Charge	\$100 per hour
Overtime Labor Charge	\$150 per hour
CONNECTION FEE PER NEW SERVICE DROP	
GENERAL SERVICE AREA	Aid to Construction charges may apply. Aid to Construction costs will be estimated per connection request.
SPECIAL PROJECT AREA	Installation is generally free for any drop of 1,000 feet or less. The PUD reserves the right to apply special construction charges for drops over that length. The PUD also reserves the right to bill extra charges for drops less than 1,000 feet that require construction under a significant amount of concrete, pavement, or other impediments.

Exhibit 1

Business Retail Broadband Rates:	
Unlimited usage with no data caps. Includes Business App Control Suite.	
1/1 Gbps Broadband Access Includes 1 Static IP address	\$100/month
3/3 Gbps Broadband Access Includes 2 fixed IP address	\$200/month
5/5 Gbps Broadband Access Includes dedicated fiber and port Includes up to 5 fixed IP addresses	\$500/month
10/10 Gbps Broadband Access Includes dedicated fiber and port Includes up to 5 fixed IP addresses	\$1,000/month
ADDITIONAL BUSINESS SERVICES AND PRODUCTS	
Wi-Fi Mesh Modem Rental (1Gbps ports)	\$15/month per unit
Wi-Fi Mesh Modem Rental (10 Gbps ports)	\$25/month per unit
Additional IP Addresses	
Additional IP Addresses (block of 5)	\$25/month
Additional IP Addresses (block of 13)	\$50/month
Voice over IP Telephone Service	
Local Telephone Line with numerous features and unlimited long distance calling to the continental United States and a few other countries.	\$30
Labor Charges	
To be applied per hour to any work requested by customer that is not included in a standard installation. Applies to both residential and business customers. Minimum charge is for ½ hour of time.	
Standard Labor Charge	\$100 per hour
Overtime Labor Charge	\$150 per hour
CONNECTION FEE PER NEW SERVICE DROP	
GENERAL SERVICE AREA	Aid to Construction charges may apply. Aid to Construction costs will be estimated per connection request.
SPECIAL PROJECT AREA	Installation is generally free for any drop of 1,000 feet or less. The PUD reserves the right to apply special construction charges for drops over that length. The PUD also reserves the right to bill extra charges for drops less than 1,000 feet that require construction under a significant amount of concrete, pavement, or other impediments.
PORT TOWNSEND BUSINESS DISTRICT LOAN PROJECT Requires proof of business license.	\$1,200 per premises.

Jefferson County PUD
RATE SCHEDULE
Wholesale Broadband Services
Effective 10/01/2022

- A. The rates listed on this schedule are available to qualified Internet Service Providers (ISPs) desiring to use the PUD’s wholesale fiber optic network. The PUD reserves the right, at its sole option to discontinue or modify services listed in this rate schedule at any time.
- B. All wholesale fiber optic and wireless network services provided by the PUD are subject to the terms and conditions in the PUD’s Broadband Policies, as may be amended from time-to-time.
- C. The amount of any tax levied by any governmental entity, in accordance with the laws of the State of Washington, will be added to the charges shown in this rate schedule.
- D. Rates listed in all tables below are monthly recurring charges unless otherwise noted.
- E. The wholesale products delivered using the Passive Optical Network (PON) technology share one fiber to serve up to 64 customers.
- F. The wholesale products delivered using active ethernet technology deliver service using a single fiber and port dedicated to one location.
- G. It is prohibited for end-users of wholesale connections to connect, sell, or resell services to additional customers.
- H. The District’s fiber optic network is able to provide other features such as but not limited to dark fiber, point-to-multipoint VLANs, and other backhaul solutions. The District is willing to sell such services under individual contractual arrangements. Please contact the District at broadband@jeffpud.org to discuss your needs.
- I. The PUD may enter into contractual arrangements with an RSP for any services not included on this rate sheet. The PUD must get Board approval for any contract greater than \$1,000 in monthly recurring fees.
- J. The PUD will offer a low-income discount for residential connections where somebody in a household meets the FCC’s definition of those eligible for a discount. That definition currently includes anybody that is part of the Supplemental Nutrition Assistance Program (SNAP), Medicaid, Federal Public Housing Assistance, Supplemental Security Income, the Veterans and

Survivors Pension Benefit, or certain Tribal Programs. The FCC may periodically change this definition. RSPs are required to pass this discount on to the qualifying household. RSPs are encouraged to match, and double the discount, but are not required to do so.

- K. General Service Areas refer to sections within the PUD’s service territory where aid-to-construction costs may apply in determining connection fees per new service drop
- L. Special Project Areas refer to designated zones within the PUD’s service territory where grant- or other funding sources allow for the possible waiver of construction fee for new service drops of 1000 feet or less. Special Project Areas will be posted on the PUD’s website when designated.

NEW SERVICE PROVIDER SET-UP <i>Non-recurring. This is applied one time for a new ISP.</i>	\$250
Service Provided using Passive Optical Network (PON) Technology. <i>These are wholesale broadband products delivered to customers using the PON network that uses one fiber to share bandwidth with up to 32 customers. Includes Residential PON Services and Business PON Services. Price per unique premises. Tier 1 technical support provided 24/7, higher tiers of support available only during PUD’s normal business hours. Includes data and/or Ethernet voice ports</i>	
RESIDENTIAL PON SERVICES:	
150/150 Mbps Basic Access	\$35
1/1 Gbps Basic Access	\$45
3/3 Gbps Basic Access	\$100
Premium Support (per unique premises) <i>Added to any of the above products. Provides priority restoration following network outages.</i>	\$10
Low Income Internet Service Discount. <i>The PUD will verify that somebody in a household qualifies for the low-income discount using the FCC definition. The discount will not apply if at some future time nobody in the household qualifies. Only one discount per household.</i>	-\$10 monthly discount.
BUSINESS PON SERVICES:	
150/150 Mbps Basic Access	\$40
1/1 Gbps Basic Access	\$66
3/3 Gbps	\$133
5/5 Gbps	\$333
10/10 Gbps	\$667

Premium Support (per unique premises) <i>Added to any of the above products. Provides priority restoration following network outages.</i>	\$15
Service Provided using Active Ethernet (Active-E) Technology <i>These wholesale broadband products are delivered to customers using a single dedicated fiber for each customer. Includes Business Ethernet Services and VLAN Off-Network Services.</i>	
BUSINESS ACTIVE-E SERVICES <i>Tier 1 technical support provided 24/7, higher tiers of support available only during PUD's normal business hours. Includes data and/or Ethernet voice ports. Price per unique premises.</i>	
100/100 Mbps Basic Access	\$100
250/250 Mbps Basic Access	\$150
1/1 Gbps Basic Access	\$300
Premium Support (per unique premise) <i>Added to any of the above products. Provides priority restoration following network outages.</i>	\$15
CUSTOMER VLAN OFF-NETWORK SERVICES Includes Premium Support	
100 Mbps port – Month-to-Month billing	\$500
100 Mbps port – 3-Year Contract	\$300
100 Mbps port – 5-Year Contract	\$200
250 Mbps port – Month-to-Month billing	\$700
250 Mbps port – 3-Year Contract	\$500
250 Mbps port – 5-Year Contract	\$300
1 Gbps port – Month-to-Month billing	\$1,100
1 Gbps port – 3-Year Contract	\$900
1 Gbps port – 5-Year Contract	\$650

COLOCATION:	
<i>The following are monthly recurring charges for collocating equipment in District Facilities. The rates include cabinet or rack space, access to 20-amp AC power, and keyed entry for Customer access.</i>	
Full Rack Space	\$500
Half Rack Space	\$250
One-Third Rack Space	\$170
One-Fourth Rack Space	\$125
DC Power – per each 5 amps of total installed breaker capacity	\$18
LABOR CHARGES	
<i>To be applied per hour to any work requested by Customer that is not included in a standard installation. Minimum charge is for ½ hour of time.</i>	
Standard Labor Charge	\$100 per hour
Overtime Labor Charge	\$150 per hour
CONNECTION FEE PER NEW SERVICE DROP: GENERAL SERVICE AREA	
	Aid to Construction charges may apply. Aid to Construction costs will be estimated per connection request.
CONNECTION FEE PER NEW SERVICE DROP: SPECIAL PROJECT AREA	
	Installation is generally free for any drop of 1,000 feet or less. The PUD reserves the right to apply special construction charges for drops over that length. The PUD also reserves the right to bill extra charges for drops less than 1,000 feet that require construction under a significant amount of concrete, pavement, or other impediments.

Jefferson County PUD No. 1

2023 Preliminary Budget



The proposed budget for 2023 on the following pages shows Staff's best idea on what money will be coming into the PUD and what money will be going out. This is a guide to the financial path that will allow the PUD to operate day to day as well as complete capital projects.

In 2023, we are budgeting for our new broadband utility. Most of the budget numbers for broadband are based on the probability of building out our fiber and adding connections as an Internet Service Provider.

As part of the budget packet, Staff has included supplementary pages showing a look back at the actual operating revenues and expenses since 2017. Also, a 10-year forecast is included in the supplementary pages. An outline of capital purchases and projects that will need to be completed in the next 5 to 10 years is included.

Electric Summary (cash basis)

	2023 Budget
Revenues	
Sales	\$46,009,532
Other	\$31,442
Interest	\$4,902
Customer Contributions	\$1,539,542
Grant/Loan Proceeds	\$5,530,555
	<u>\$53,115,973</u>

Expenses	
Purchased Resources	\$19,499,834
Operations & Maintenance	\$7,895,774
Customer Related	\$2,098,849
Administrative and General	\$5,132,534
Taxes	\$2,554,821
Debt	\$6,877,373
Capital	\$6,779,150
	<u>\$50,838,335</u>

Net Change in Op. Reserves **\$ 2,277,638**

Broadband Summary (cash basis)

	2023 Budget
Revenues	
Sales	\$828,070
Other	\$600,000
Interest	\$0
Customer Contributions	\$205,000
Grant/Loan Proceeds	\$15,879,366
	<u>\$17,512,436</u>

Expenses	
Purchased Resources	\$15,819
Operations & Maintenance	\$1,247,159
Customer Related	\$149,528
Administrative and General	\$550,003
Taxes	\$16,048
Debt	\$387,394
Capital	\$15,172,063
	<u>\$17,538,014</u>

Net Change in Op. Reserves **\$ (25,578)**

Water Summary (cash basis)

	2023 Budget
Revenues	
Sales	\$4,671,610
Other	\$380,815
Interest	\$24,651
Customer Contributions	\$263,519
Grant/Loan Proceeds	\$3,019,982
	<u>\$8,360,577</u>

Expenses	
Purchased Resources	\$142,432
Operations & Maintenance	\$1,634,101
Customer Related	\$260,493
Administrative and General	\$1,257,099
Taxes	\$169,026
Debt	\$793,515
Capital	\$3,532,419
	<u>\$7,789,085</u>

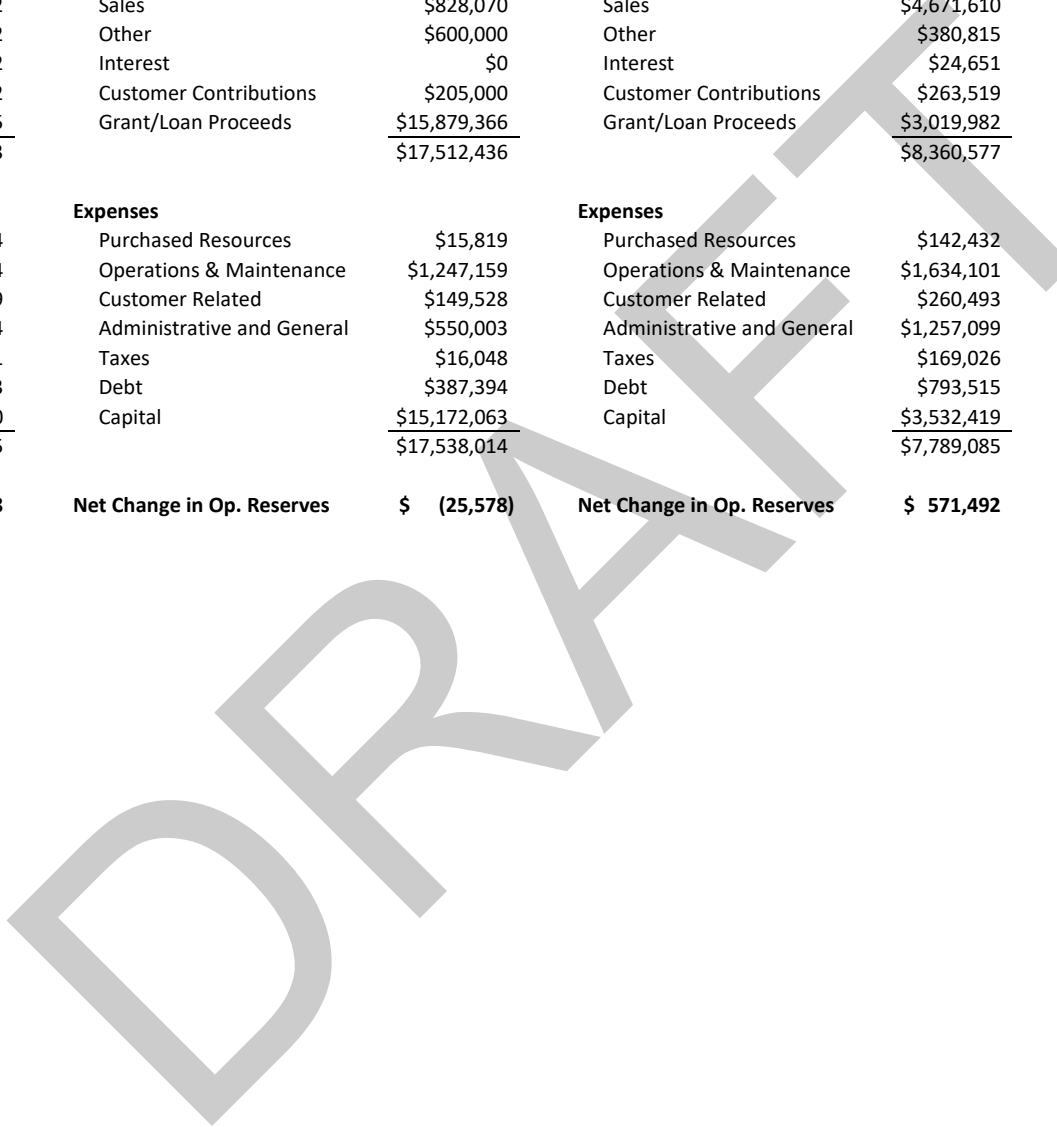
Net Change in Op. Reserves **\$ 571,492**

Sewer Summary (cash basis)

	2023 Budget
Revenues	
Sales	\$243,441
Other	\$28,770
Interest	\$1,862
Customer Contributions	\$19,908
Grant/Loan Proceeds	\$0
	<u>\$293,981</u>

Expenses	
Purchased Resources	\$10,607
Operations & Maintenance	\$387,577
Customer Related	\$19,619
Administrative and General	\$94,971
Taxes	\$12,770
Debt	\$51,538
Capital	\$55,000
	<u>\$632,082</u>

Net Change in Op. Reserves **\$ (338,101)**



2023 Budget Presentation Talking Points

1. Electric and Water Revenues were increased by 4.5% based on 2021 Rate increases.
2. Broadband Revenues are based on projected connections along with current connections.
3. We raised expenses by 8%.
4. We raised our Fleet Expenses by 8% based on new vehicles and personnel.
5. We have budgeted for 11 new positions in 2023. The positions include 1 Broadband Admin, 2 Broadband Tech, 1 SCADA/Substation Apprentice, 1 Network Engineer, 3 Linemen, 1 Summer Intern, 1 Water Meter Reader, and 1 Custodian.
6. We kept our Purchased Power cost about the same but did add some for projected BPA reserves cost adjustment.
7. Electric Transmission Expense is primarily Bonneville Power Administration (BPA) but also includes expenses (labor, materials, fleet) associated with maintaining transmission lines.
8. Included in Electric Distribution Expense—Maintenance is \$800,000 for tree trimming.
9. Included in the Administrative and General expenses is \$150,000 available for raises per RCW 54.16.100.
10. Interest on Long-Term Debt is based on the amortization schedules within our loan documents with RUS, USDA Rural Development, and bonds.
11. Labor, Benefits, Fleet, and Inventory Expenses are based on historical information
12. All expenses are based on actual expenses from June 2021 to May 2022.
13. Training Budgets were reduced based on historical training expenses.
14. We have included a COLA increase for Non-Represented Employees and COLAs for Union Employees per their contracts.
15. Property tax revenues have been kept at the same level as last year and 100% of the funds will go toward Broadband.
16. Electric Construction Projects are based on the previously approved 4-year work plan with Board approved additions.
17. Water Construction Projects are based on current needs and our 10-year work plan.
18. Broadband Construction Projects are based on previously approved Grant Areas and applications.
19. General Plant capital purchases include warehouse improvements, information technology equipment, fleet, electric tools, communications, and engineering costs.
20. Principal payments on long-term debt are based on the amortization schedules within our loan documents with RUS, USDA Rural Development, and bonds.
21. Added depreciation back into the cash flow as our construction costs should be close to our depreciation rate. We are replenishing our assets at the same rate they are depreciating.
22. We still have some LUDs that are paying on assessments which the Treasurer's Office collects and then we pay the bond payments.
23. We incorporated a 10-year Financial Forecast into the 2023 budget along with a 5-year look back.

EXHIBIT A
2023 PUD Electric, Water, and Broadband Utility Budgets

	<u>Electrical</u> <u>Utility</u>	<u>Water</u> <u>Utility</u>	<u>Broadband</u> <u>Utility</u>	<u>Talking</u> <u>Points</u>
Operating Revenues	\$46,009,532	\$4,915,051	\$828,070	1,2
Operating Expenses				3,4,5
Power Production Cost	\$0	\$2,027	\$0	
Cost of Purchased Power	\$17,095,180	\$151,012	\$15,819	6
Transmission Expense	\$2,404,654	\$0	\$0	7
Distribution Expense--Operation	\$3,116,911	\$1,412,908	\$440,469	
Distribution Expense--Maintenance	\$4,778,863	\$608,771	\$806,690	8
Customer Accounts Expense	\$2,075,683	\$280,113	\$149,528	
Customer Service and Informational Expense	\$23,166	\$0	\$0	
Administrative and General Expense	\$5,132,534	\$1,352,069	\$550,003	9
Depreciation & Amortization Expense	\$5,605,637	\$388,013	\$0	
Tax Expense--Other	\$2,554,821	\$181,796	\$16,048	
Interest on Long-Term Debt	\$2,756,315	\$182,692	\$0	10
Interest Expense--Other	\$0	\$0	\$0	
Other Deductions	\$0	\$0	\$0	
Total Operating Expenses	\$45,543,764	\$4,559,401	\$1,978,557	11,12,13,14
Net Operating Margins (Loss)	\$465,768	\$355,650	(\$1,150,487)	
Property Tax Revenue	\$0	\$0	\$600,000	15
Non-Operating Margins (Loss)	\$1,575,886	\$719,525	\$205,000	
Net Margins (Loss)	\$2,041,654	\$1,075,175	(\$345,487)	
Cash Flow Budget				
Construction Projects	\$6,044,500	\$3,477,419	\$0	16,17
General Plant Purchases	\$734,650	\$110,000	\$15,172,062	18,19
Principal on Long Term Debt	\$4,121,058	\$662,361	\$387,394	20
Add Depreciation & Amortization (non-cash)	(\$5,605,637)	(\$388,013)	\$0	21
Principal & Interest Received on LUDs	\$0	(\$442,966)	\$0	22
Grants and Loan Funds	(\$5,530,555)	(\$2,577,016)	(\$15,879,366)	
Total Cash Expenditures/Cash Outflow	(\$235,984)	\$841,785	(\$319,910)	23
Net Cash Inflow/(Outflow)	\$2,277,638	\$233,390	(\$25,577)	
Net TIER (Minimum of 1.25)	1.74			
Net DSC (Minimum of 1.25)	1.51			

**Electric Utility
Expense Changes
2022 Budget to 2023 Budget**

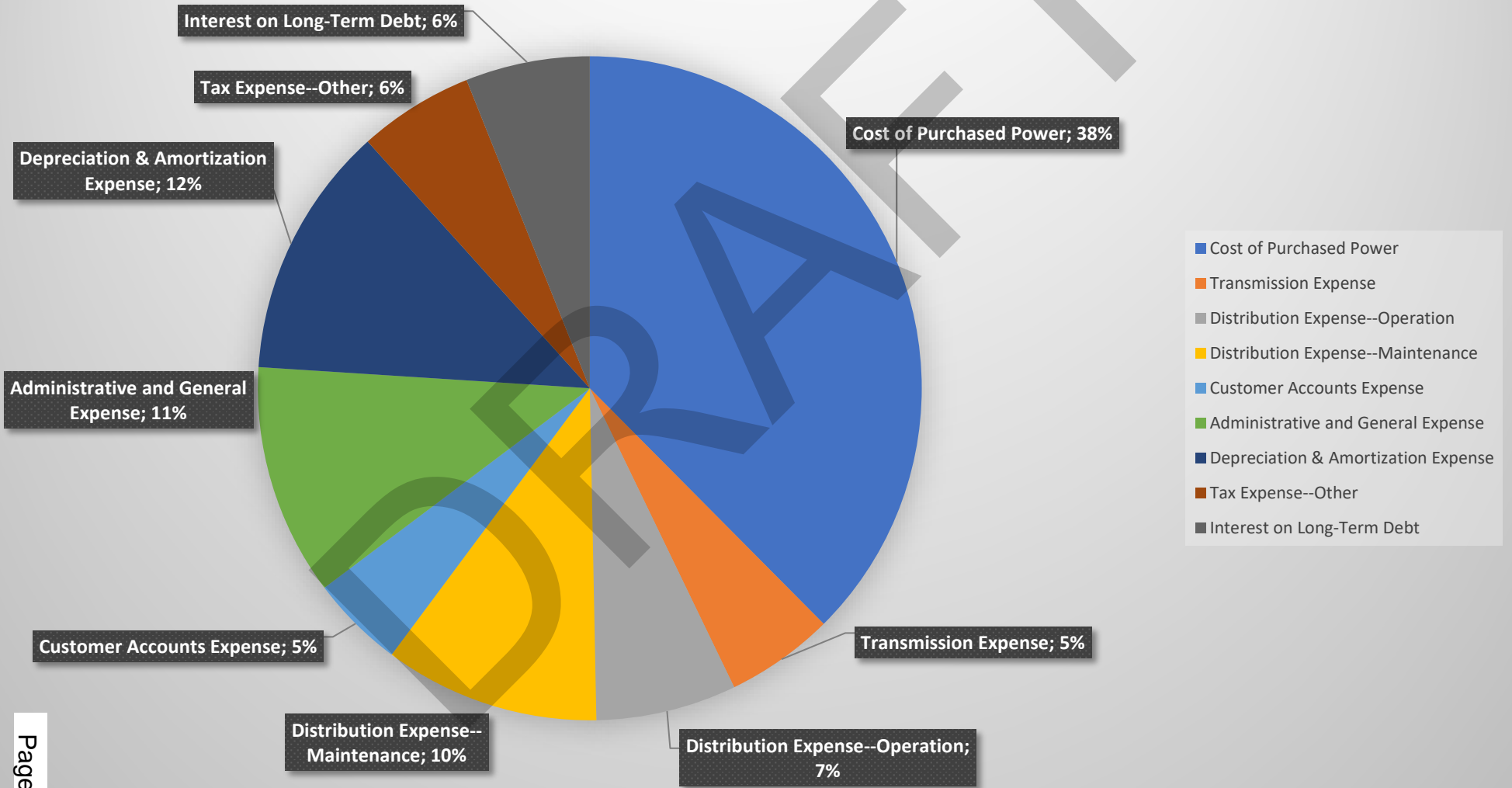
	2022 Budget	2023 Budget	Change
Operating Revenues	\$40,094,599	\$46,009,532	\$5,914,933
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$15,050,647	\$17,095,180	\$2,044,533
Transmission Expense	\$1,988,049	\$2,404,654	\$416,605
Distribution Expense--Operation	\$2,472,245	\$3,116,911	\$644,666
Distribution Expense--Maintenance	\$5,016,304	\$4,778,863	(\$237,441)
Customer Accounts Expense	\$2,202,865	\$2,075,683	(\$127,182)
Customer Service and Informational Expense	\$18,794	\$23,166	\$4,372
Administrative and General Expense	\$5,537,981	\$5,132,534	(\$405,447)
Depreciation & Amortization Expense	\$5,548,199	\$5,605,637	\$57,438
Tax Expense--Other	\$2,262,163	\$2,554,821	\$292,658
Interest on Long-Term Debt	\$2,720,820	\$2,756,315	\$35,495
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$42,818,067	\$45,543,764	\$2,725,697
Net Operating Margins (Loss)	(\$2,723,468)	\$465,768	\$3,189,236
Non-Operating Margins (Loss)	\$2,088,887	\$1,575,886	(\$513,001)
Net Margins (Loss)	(\$634,581)	\$2,041,654	\$2,676,235
Cash Flow Budget			
Construction Projects	\$3,595,500	\$6,044,500	\$2,449,000
General Plant Purchases	\$3,111,550	\$734,650	(\$2,376,900)
Principal on Long Term Debt	\$3,474,557	\$4,121,058	\$646,501
Add Depreciation & Amortization (non-cash)	(\$5,548,199)	(\$5,605,637)	(\$57,438)
Principal & Interest Received on LUDs	\$0	\$0	\$0
Grants and Loan Funds	\$0	(\$5,530,555)	(\$5,530,555)
Total Cash Expenditures/Cash Outflow	\$4,633,408	(\$235,984)	(\$4,869,392)
Net Cash Inflow/(Outflow)	(\$5,267,989)	\$2,277,638	\$7,545,627
Net TIER (Minimum of 1.25)	0.77	1.74	0.97
Net DSC (Minimum of 1.25)	1.23	1.51	0.28

**Water Utility
Expense Changes
2022 Budget to 2023 Budget**

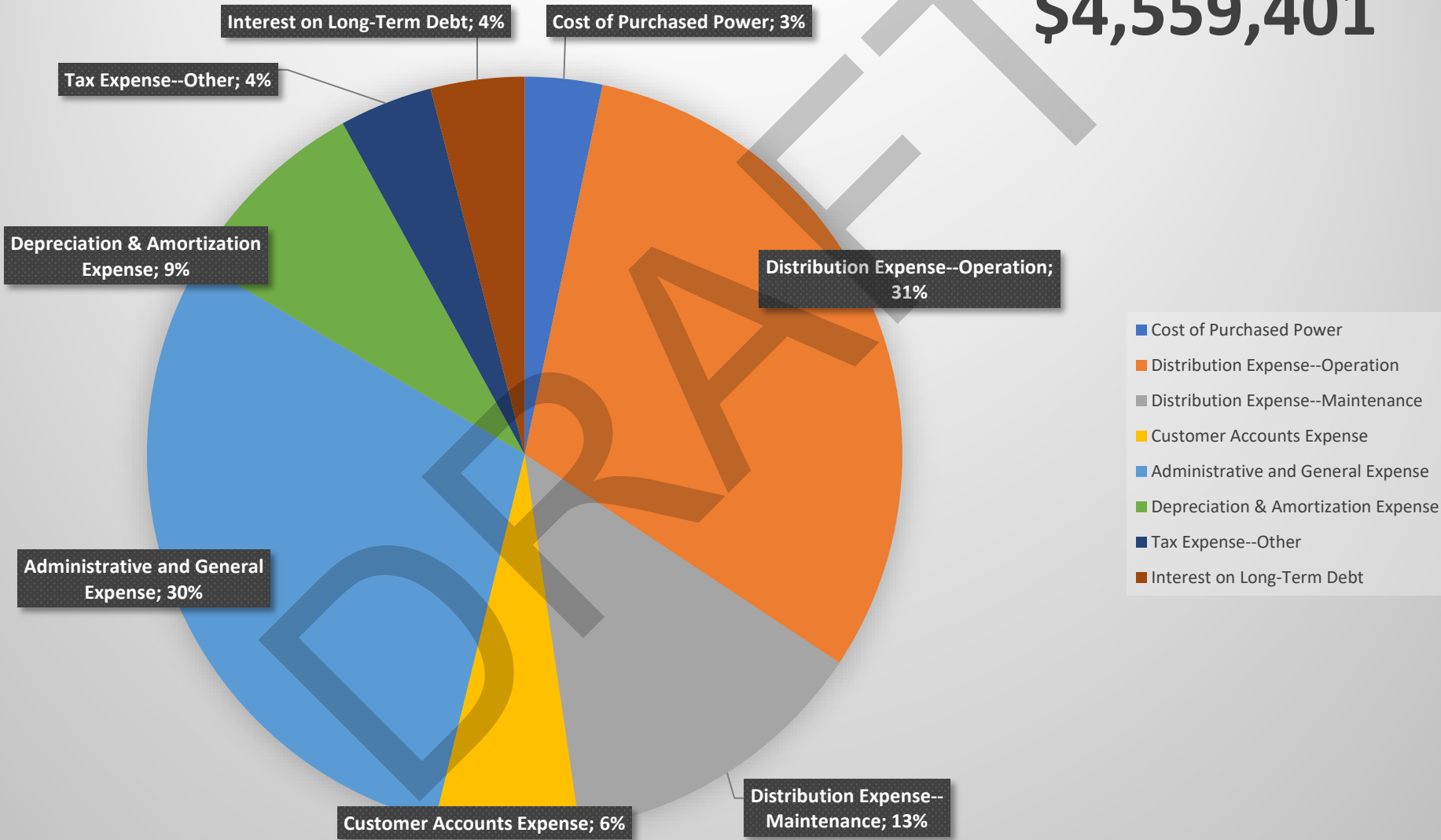
	2022 Budget	2023 Budget	Change
Operating Revenues	\$2,757,235	\$4,915,051	\$2,157,816
Operating Expenses			
Power Production Cost	\$0	\$2,027	\$2,027
Cost of Purchased Power	\$135,041	\$151,012	\$15,971
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$1,024,330	\$1,412,908	\$388,578
Distribution Expense--Maintenance	\$605,218	\$608,771	\$3,553
Customer Accounts Expense	\$207,322	\$280,113	\$72,791
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$1,097,305	\$1,352,069	\$254,764
Depreciation & Amortization Expense	\$428,634	\$388,013	(\$40,621)
Tax Expense--Other	\$133,811	\$181,796	\$47,985
Interest on Long-Term Debt	\$235,079	\$182,692	(\$52,387)
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$3,866,740	\$4,559,401	\$692,661
Net Operating Margins (Loss)	(\$1,109,505)	\$355,650	\$1,465,155
Non-Operating Margins (Loss)	\$247,535	\$719,525	\$471,990
Net Margins (Loss)	(\$861,970)	\$1,075,175	\$1,937,145
Cash Flow Budget			
Construction Projects	\$633,105	\$3,477,419	\$2,844,314
General Plant Purchases	\$55,000	\$110,000	\$55,000
Principal on Long Term Debt	\$633,513	\$662,361	\$28,848
Add Depreciation & Amortization (non-cash)	(\$428,634)	(\$388,013)	\$40,621
Principal & Interest Received on LUDs	(\$442,966)	(\$442,966)	\$0
Grants and Loan Funds	\$0	(\$2,577,016)	(\$2,577,016)
Total Cash Expenditures/Cash Outflow	\$450,018	\$841,785	\$391,767
Net Cash Inflow/(Outflow)	(\$1,311,988)	\$233,390	\$1,545,378

Electric Expenses

\$45,543,764

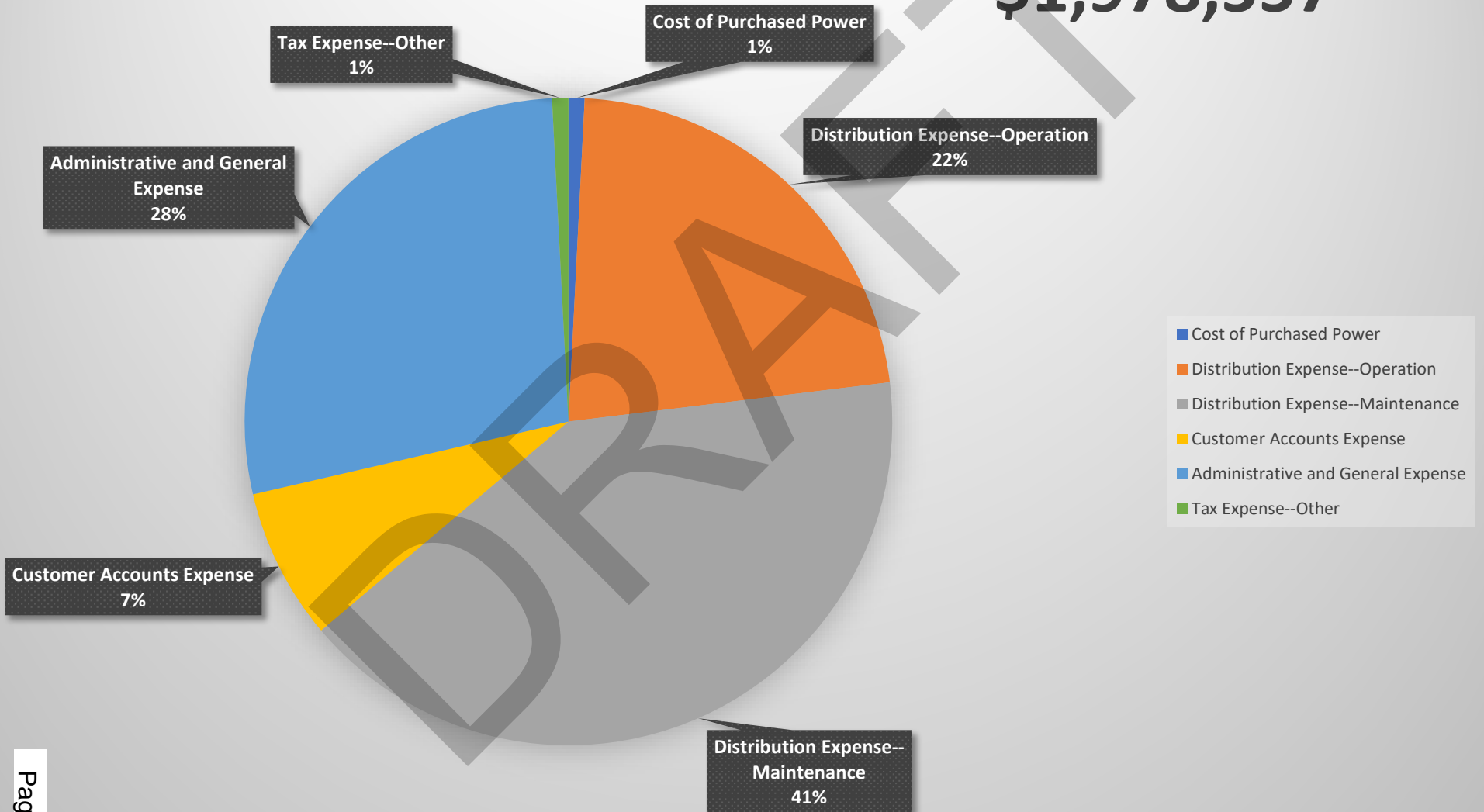


Water Expenses \$4,559,401



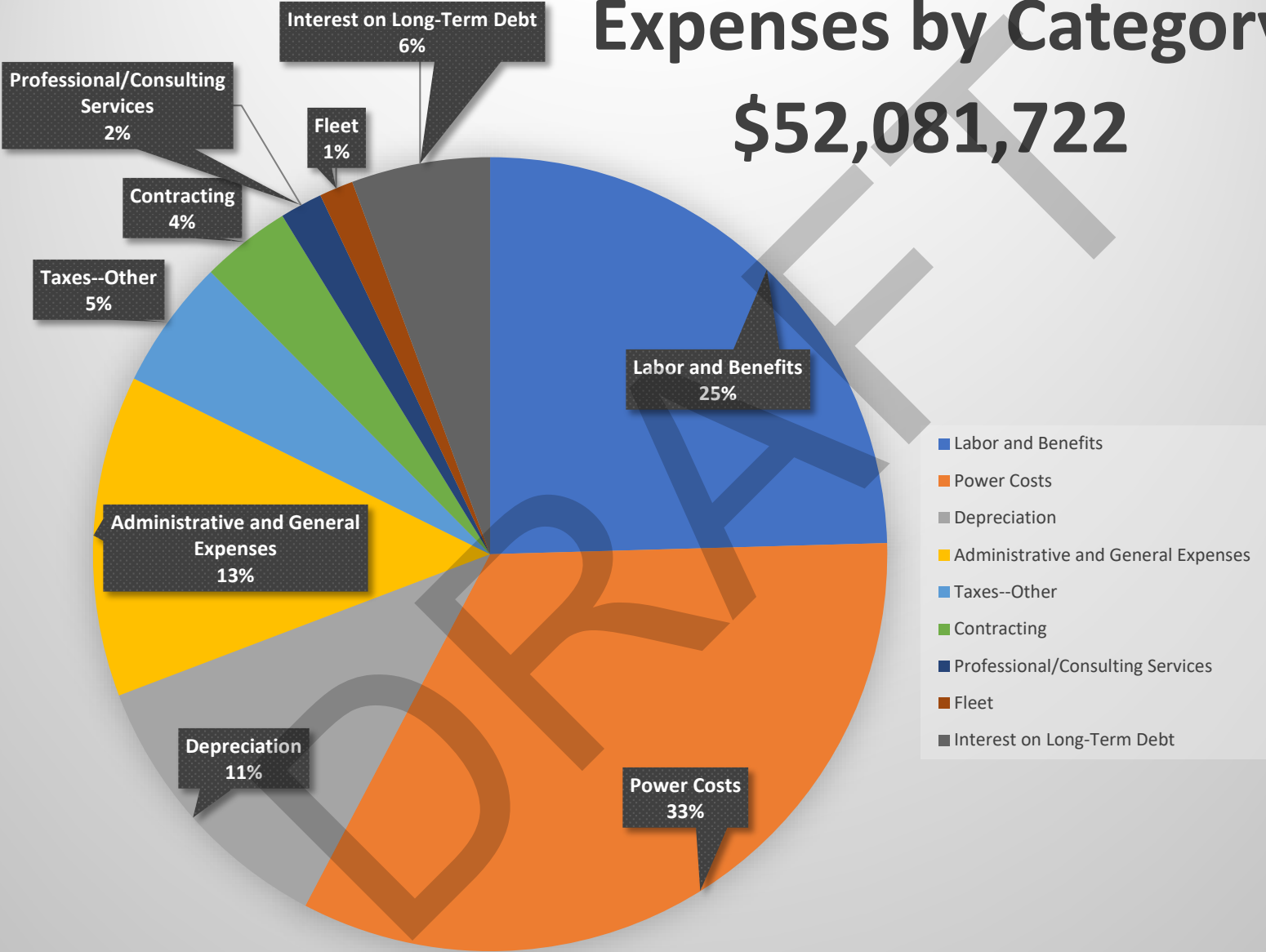
Broadband Expenses

\$1,978,557



Expenses by Category

\$52,081,722



Combined Utility Expenses By Category

Expense Category	Amount	Percentage
Labor and Benefits	\$12,787,059	25%
Power Costs	\$17,264,038	33%
Depreciation	\$5,993,650	12%
Administrative and General Expenses	\$6,816,572	13%
Taxes--Other	\$2,752,665	5%
Contracting	\$1,904,458	4%
Professional/Consulting Services	\$901,447	2%
Fleet	\$722,826	1%
Interest on Long-Term Debt	\$2,939,007	6%
Total	\$52,081,722	100%

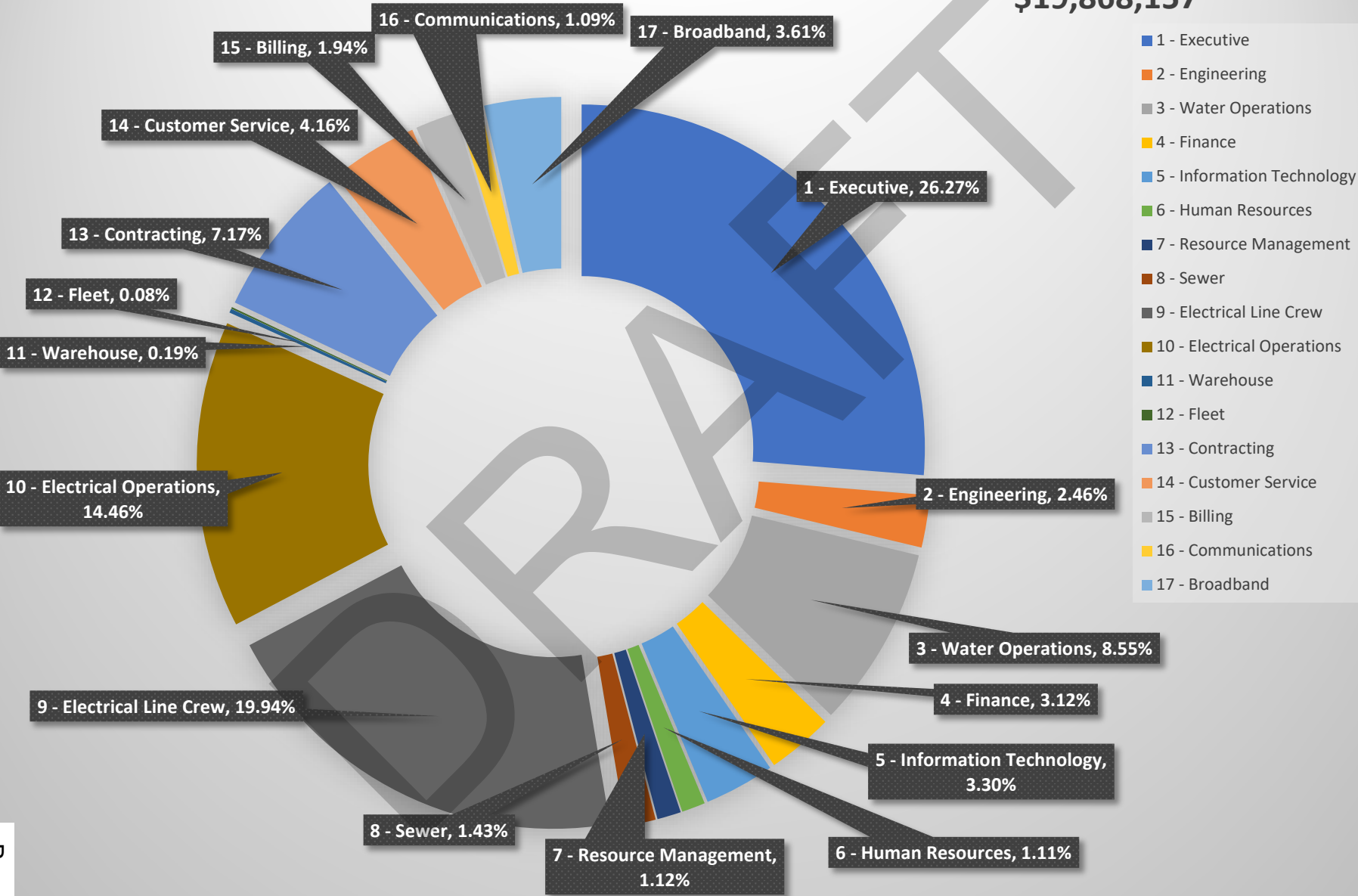
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Expense Allocation By Department

Department	Labor and Benefits	Administrative and		Professional and		Total	Percentage
		General	Contracting	Consulting Services	Fleet		
1 - Executive	\$2,963,073	\$1,443,373	\$39,967	\$707,728	\$66,184	\$5,220,324	26.27%
2 - Engineering	\$438,886	\$44,174	\$2,734	\$0	\$2,842	\$488,635	2.46%
3 - Water Operations	\$1,093,651	\$255,765	\$89,590	\$1,178	\$258,794	\$1,698,979	8.55%
4 - Finance	\$506,108	\$110,755	\$2,407	\$0	\$0	\$619,270	3.12%
5 - Information Technology	\$422,943	\$229,214	\$1,604	\$2,410	\$186	\$656,357	3.30%
6 - Human Resources	\$187,462	\$28,092	\$802	\$3,737	\$0	\$220,093	1.11%
7 - Resource Management	\$211,462	\$9,525	\$802	\$834	\$0	\$222,623	1.12%
8 - Sewer	\$153,867	\$14,119	\$62,574	\$3,459	\$49,768	\$283,786	1.43%
9 - Electrical Line Crew	\$3,146,859	\$480,021	\$149,071	\$26,950	\$158,313	\$3,961,214	19.94%
10 - Electrical Operations	\$1,984,993	\$687,033	\$11,884	\$10,646	\$178,772	\$2,873,328	14.46%
11 - Warehouse	\$18,821	(\$532)	\$14,868	\$0	\$4,313	\$37,469	0.19%
12 - Fleet	\$11,574	\$3,057	\$802	\$0	\$192	\$15,625	0.08%
13 - Contracting	\$0	\$2,707	\$1,416,456	\$4,903	\$0	\$1,424,066	7.17%
14 - Customer Service	\$773,668	\$26,353	\$4,813	\$21,371	\$0	\$826,206	4.16%
15 - Billing	\$372,911	\$9,570	\$2,407	\$0	\$0	\$384,888	1.94%
16 - Communications	\$78,034	\$116,284	\$802	\$22,338	\$0	\$217,459	1.09%
17 - Broadband	\$422,746	\$92,859	\$102,875	\$95,892	\$3,463	\$717,835	3.61%
Totals	\$12,787,059	\$3,552,367	\$1,904,458	\$901,447	\$722,826	\$19,868,157	

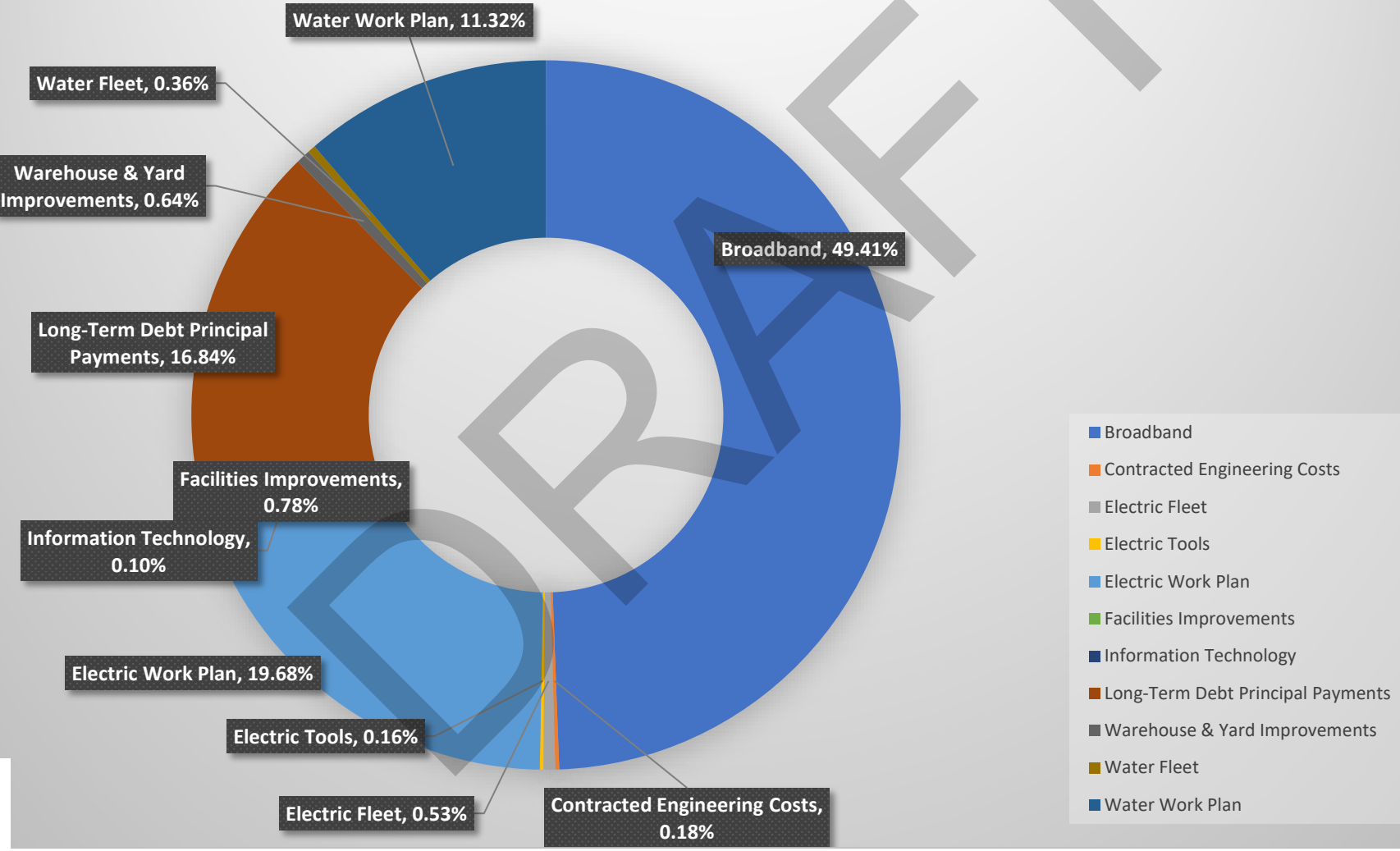
Expense Allocation By Department

\$19,868,157



Capital and Debt Principal Costs

\$30,709,444



Capital and Debt Principal Costs By Category

Cost Group	Amount	Percentage
Broadband	\$15,172,062	49.41%
Contracted Engineering Costs	\$55,000	0.18%
Electric Fleet	\$164,000	0.53%
Electric Tools	\$50,000	0.16%
Electric Work Plan	\$6,044,500	19.68%
Facilities Improvements	\$238,150	0.78%
Information Technology	\$30,000	0.10%
Long-Term Debt Principal Payments	\$5,170,813	16.84%
Warehouse & Yard Improvements	\$197,500	0.64%
Water Fleet	\$110,000	0.36%
Water Work Plan	\$3,477,419	11.32%
Total	\$30,709,444	100%

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2023 Electric Work Plan Capital Costs

Item #	Description	Budget Amount
101	UG Distribution Line Extensions	\$300,000
102	OH Distribution Line Extensions	\$175,000
103	New Subdivision	\$150,000
202	Underground Feeds Out of Irondale Bay 2	\$100,000
301	Convert Single Phase to Three Phase	\$150,000
303	Convert OH to UG 4 Locations	\$380,000
501	Replace Aging Substation Equipment--Hastings	\$235,000
503	Replace/Install New Relays	\$120,000
505	SCADA System Substation Communications and Devices Upgrades	\$100,000
507-2	New Breaker Hastings	\$210,000
601-1	Install new pole-mount Transformers to serve new customers. 10 per year	\$30,000
601-2	Install new pad-mount Transformers to serve new customers. 15 per year	\$40,000
601-3	Transformer replacement of aging units. 60 per year	\$180,000
604-1	Install four new Three-Phase distribution line reclosers	\$0
605-1	Install new line regulators	\$175,000
605-2	Regulator replacement of aging units	\$0
607	Pole Replacements. 20 per year	\$180,000
608	Replace Aging Conductors	\$354,500
608-1	Install Single Phase 15kv 1/0 Distribution Line	\$225,000
610	Wildlife Protection. X sites	\$25,000
701	Security and Street Lighting	\$20,000
703	SCADA System Distribution Line Devices Communications and Control Upgrades	\$90,000
704	SCADA Communications	\$40,000
705-1	Meter Replacement Project	\$2,300,000
1001	Move Transmission Poles for Easements	\$160,000
1002	Install 115kVA Switches	\$125,000
1101	Easements and Right-of-Way	\$80,000
1201	Fiber Line Extensions	\$0
1302	Fencing	\$100,000
	Total Electric Capital Costs	\$6,044,500

2023 Water Work Plan Capital Costs

Description	Budget Amount
Quilcene Water Tank	\$2,577,016
WSDOT Culvert Replacement Chimacum Creek	\$410,403
Brinnon Consolidation Projects--Feasibility Studies	\$180,000
Service Line Replacement	\$60,000
Well Pump and Motor Replacement	\$40,000
Booser Pump Replacements	\$60,000
Water Distribution Replacement	\$140,000
Wastewater system improvements	\$10,000
Total Water Capital Costs	\$3,477,419

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2023 Broadband Capital Costs

Description	Budget Amount
Huts/Buildings	\$163,506
Fiber	\$9,655,334
Engineering	\$1,699,975
Core PON	\$210,134
Drops	\$1,527,980
ONTs	\$771,247
Consulting	\$125,529
Contingency	\$1,018,357
Total Broadband Capital Costs	\$15,172,062

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2023 Facilities Improvements

Description	Budget Amount
Solar Panel Installation at 310 Four Corners	<u>\$238,150</u>
Total Facilities Improvements Capital Costs	\$238,150

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2023 Warehouse and Yard Improvements Capital Costs

Description	Budget Amount
Log, clear area at 310 Four Corners for new fiber lay yard. Costs are from fencing and County requirements.	\$130,000
Install utility pole bunks between the asphalt road and storm water drainage pond.	\$30,000
Install concrete base around PUD oil storage facility in the open shed.	\$30,000
Install fencing around Oil containment with two 8' gates.	\$7,500
Total Warehouse and Yard Capital Costs	\$197,500

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2023 Information Technology Capital Costs

<u>Description</u>	<u>Budget Amount</u>
Network Switches	\$30,000
<hr/>	
Total IT Capital Costs	\$30,000

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2023 Electric Fleet Capital Costs

Description	Budget Amount	
Electric Vehicle	\$50,000	On order
Ford Ranger	\$32,000	On order
Ford Ranger	\$32,000	On order
Administration SUV	\$50,000	
Total Electric Fleet Capital Costs	\$164,000	

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2023 Water Fleet Capital Costs

Description	Budget Amount
Vehicle--Sewer	\$55,000
Vehicle--Water	\$55,000
Total Water Fleet Capital Costs	\$110,000

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2023 Electric Tools

Description	Budget Amount
Tools	<u>\$50,000</u>
Total Electric Tools Capital Costs	\$50,000

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2023 Contracted Engineering Capital Costs

Description	Budget Amount
Contracted Electric Engineering	\$25,000
Contracted Water Engineering	\$30,000
Total Contracted Engineering Capital Costs	\$55,000

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**2023 Cash Summary
Through July 31, 2022**

Cash-Operating Depository	\$ 586,472
Cash-Jefferson County Treasurer General	\$ 127,433
Cash-Payroll Clearing-1st Security Payroll Clearing	\$ 15
Working Funds	\$ 2,000
Cash-1996 Bond LUD #6	\$ 9,209
Cash-1996 Bond LUD #8	\$ 31,644
Temp Invest Jefferson County Treasurer Gen	\$ 163,303
Tax Revenue Fund	\$ 3,312,425
Tax Revenue Fund Investment	\$ 1,925,000
Operating Account - Jefferson County Treasurer	\$ 90,924
2022 Ending Unrestricted Cash	<u>\$ 6,248,425</u>
2023 Net Cash Outflow	<u>\$1,476,601</u>
2023 Ending Unrestricted Cash	<u>\$ 7,725,026</u>

Restricted Cash

Other Special Funds	\$ 250
Tri Area Bond Investment	\$ 164,817
Capital Reserves	\$ 100,000
Cash-2009 Bond LUD #14	\$ 1,434
Cash-2008 Bond LUD #15	\$ 482
Cash-1999 Bond LUD #11	\$ 2,404
LUD #14 Bond Investment	\$ 1,012,453
LUD #15 Bond Investment	\$ 370,935
Meter Replacment--2024 Work	\$ 1,008,850
2023 Ending Restricted Cash	<u>\$ 2,661,625</u>

2023 Budget Supplementary Pages



**Electric Utility
Budget Comparison
2022 to 2023**

	2022	2023	
	Approved	Proposed	Change
Operating Revenues	\$40,094,599	\$46,009,532	\$5,914,933
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$15,050,647	\$17,095,180	\$2,044,533
Transmission Expense	\$1,988,049	\$2,404,654	\$416,605
Distribution Expense--Operation	\$2,472,245	\$3,116,911	\$644,666
Distribution Expense--Maintenance	\$5,016,304	\$4,778,863	(\$237,441)
Customer Accounts Expense	\$2,202,865	\$2,075,683	(\$127,182)
Customer Service and Informational Expense	\$18,794	\$23,166	\$4,372
Administrative and General Expense	\$5,537,981	\$5,132,534	(\$405,447)
Depreciation & Amortization Expense	\$5,548,199	\$5,605,637	\$57,438
Tax Expense--Other	\$2,262,163	\$2,554,821	\$292,658
Interest on Long-Term Debt	\$2,720,820	\$2,756,315	\$35,495
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$42,818,067	\$45,543,764	\$2,725,697
Net Operating Margins (Loss)	(\$2,723,468)	\$465,768	\$3,189,236
Non-Operating Margins (Loss)	\$2,088,887	\$1,575,886	(\$513,001)
Net Margins (Loss)	(\$634,581)	\$2,041,654	\$2,676,235
Cash Flow Budget			
Construction Projects	\$3,595,500	\$6,044,500	\$2,449,000
General Plant Purchases	\$3,111,550	\$734,650	(\$2,376,900)
Principal on Long Term Debt	\$3,474,557	\$4,121,058	\$646,501
Add Depreciation & Amortization (non-cash)	(\$5,548,199)	(\$5,605,637)	(\$57,438)
Principal & Interest Received on LUDs	\$0	\$0	\$0
Grants and Loan Funds	\$0	(\$5,530,555)	(\$5,530,555)
Total Cash Expenditures/Cash Outflow	\$4,633,408	(\$235,984)	(\$4,869,392)
Net Cash Inflow/(Outflow)	(\$5,267,989)	\$2,277,638	\$7,545,627
Net TIER (Minimum of 1.25)	0.77	1.74	0.97
Net DSC (Minimum of 1.25)	1.23	1.51	0.28

**Electric Utility
Actuals to Budget
2022 to 2023**

	2022	2023	
	Actuals**	Budget	Change
Operating Revenues	\$40,964,546	\$46,009,532	\$5,044,986
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$15,124,755	\$17,095,180	\$1,970,425
Transmission Expense	\$1,999,003	\$2,404,654	\$405,651
Distribution Expense--Operation	\$2,115,032	\$3,116,911	\$1,001,879
Distribution Expense--Maintenance	\$3,977,080	\$4,778,863	\$801,783
Customer Accounts Expense	\$1,684,960	\$2,075,683	\$390,723
Customer Service and Informational Expense	\$12,349	\$23,166	\$10,817
Administrative and General Expense	\$4,335,931	\$5,132,534	\$796,603
Depreciation & Amortization Expense	\$5,619,845	\$5,605,637	(\$14,208)
Tax Expense--Other	\$2,341,991	\$2,554,821	\$212,830
Interest on Long-Term Debt	\$2,592,082	\$2,756,315	\$164,233
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$39,803,028	\$45,543,764	\$5,740,736
Net Operating Margins (Loss)	\$1,161,518	\$465,768	(\$695,750)
Non-Operating Margins (Loss)	\$2,209,159	\$1,575,886	(\$633,273)
Net Margins (Loss)	\$3,370,677	\$2,041,654	(\$1,329,023)

2022 Actuals are actual expenses recorded January through July and budgeted numbers for August through December.

**Water Utility
Budget Comparison
2022 to 2023**

	2022	2023	Change
	Approved	Proposed	
Operating Revenues	\$2,757,235	\$4,915,051	\$2,157,816
Operating Expenses			
Power Production Cost	\$0	\$2,027	\$2,027
Cost of Purchased Power	\$135,041	\$151,012	\$15,971
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$1,024,330	\$1,412,908	\$388,578
Distribution Expense--Maintenance	\$605,218	\$608,771	\$3,553
Customer Accounts Expense	\$207,322	\$280,113	\$72,791
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$1,097,305	\$1,352,069	\$254,764
Depreciation & Amortization Expense	\$428,634	\$388,013	(\$40,621)
Tax Expense--Other	\$133,811	\$181,796	\$47,985
Interest on Long-Term Debt	\$235,079	\$182,692	(\$52,387)
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$3,866,740	\$4,559,401	\$692,661
Net Operating Margins (Loss)	(\$1,109,505)	\$355,650	\$1,465,155
Non-Operating Margins (Loss)	\$247,535	\$719,525	\$471,990
Net Margins (Loss)	(\$861,970)	\$1,075,175	\$1,937,145
Cash Flow Budget			
Construction Projects	\$633,105	\$3,477,419	\$2,844,314
General Plant Purchases	\$55,000	\$110,000	\$55,000
Principal on Long Term Debt	\$633,513	\$662,361	\$28,848
Add Depreciation & Amortization (non-cash)	(\$428,634)	(\$388,013)	\$40,621
Principal & Interest Received on LUDs	(\$442,966)	(\$442,966)	\$0
Grants and Loan Funds	\$0	(\$2,577,016)	(\$2,577,016)
Total Cash Expenditures/Cash Outflow	\$450,018	\$841,785	\$391,767
Net Cash Inflow/(Outflow)	(\$1,311,988)	\$233,390	\$1,545,378

**Water Utility
Actuals to Budget
2022 to 2023**

	2022	2023	Change
	Actuals**	Budget	
Operating Revenues	\$3,229,060	\$4,915,051	\$1,685,991
Operating Expenses			
Power Production Cost	\$0	\$2,027	\$2,027
Cost of Purchased Power	\$139,097	\$151,012	\$11,915
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$878,491	\$1,412,908	\$534,417
Distribution Expense--Maintenance	\$558,557	\$608,771	\$50,214
Customer Accounts Expense	\$194,918	\$280,113	\$85,195
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$926,300	\$1,352,069	\$425,769
Depreciation & Amortization Expense	\$629,860	\$388,013	(\$241,847)
Tax Expense--Other	\$151,150	\$181,796	\$30,646
Interest on Long-Term Debt	\$273,870	\$182,692	(\$91,178)
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$3,752,243	\$4,559,401	\$807,158
Net Operating Margins (Loss)	(\$523,183)	\$355,650	\$878,833
Non-Operating Margins (Loss)	\$260,554	\$719,525	\$458,971
Net Margins (Loss)	(\$262,629)	\$1,075,175	\$1,337,804

2022 Actuals are actual expenses recorded January through July and budgeted numbers for August through December.

**Capital Budget Comparison
2022 to 2023**

Project Name	2022 Budget	2023 Budget	Variance
Electric Work Plan	\$3,595,500	\$6,044,500	\$2,449,000
Water Work Plan	\$633,105	\$3,477,419	\$2,844,314
Broadband	\$2,104,050	\$15,172,062	\$13,068,012
Facilities Improvements	\$310,000	\$238,150	(\$71,850)
Warehouse & Yard Improvements	\$197,500	\$197,500	\$0
Information Technology	\$85,000	\$30,000	(\$55,000)
Electric Fleet	\$242,500	\$164,000	(\$78,500)
Water Fleet	\$55,000	\$110,000	\$55,000
Electric Tools and PPE	\$50,000	\$50,000	\$0
Contracted Engineering Costs	\$122,500	\$55,000	(\$67,500)
	\$7,395,155	\$25,538,631	\$18,143,476

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Electric Utility
Actuals to Budget
5 Year Look Back Compared to 2023

	2017 Actuals	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals**	2023 Budget
Operating Revenues	\$35,921,744	\$36,934,122	\$38,398,203	\$37,912,318	\$39,287,746	\$40,964,546	\$46,009,532
Operating Expenses							
Power Production Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost of Purchased Power	\$14,480,267	\$14,933,122	\$15,204,855	\$14,717,058	\$15,242,290	\$15,124,755	\$17,095,180
Transmission Expense	\$1,760,778	\$1,825,877	\$1,883,441	\$1,832,052	\$1,950,421	\$1,999,003	\$2,404,654
Distribution Expense--Operation	\$800,596	\$1,114,352	\$1,471,987	\$1,574,671	\$1,777,535	\$2,115,032	\$3,116,911
Distribution Expense--Maintenance	\$1,895,916	\$2,412,616	\$2,585,373	\$3,114,151	\$2,768,549	\$3,977,080	\$4,778,863
Customer Accounts Expense	\$1,296,389	\$1,320,922	\$1,465,794	\$1,228,908	\$1,305,362	\$1,684,960	\$2,075,683
Customer Service and Informational Expense	\$82,821	\$83,750	\$40,874	\$12,433	\$24,808	\$12,349	\$23,166
Administrative and General Expense	\$2,270,419	\$2,500,497	\$2,540,211	\$2,672,839	\$3,197,515	\$4,335,931	\$5,132,534
Depreciation & Amortization Expense	\$5,083,334	\$5,202,894	\$5,319,171	\$5,497,554	\$5,538,986	\$5,619,845	\$5,605,637
Tax Expense--Other	\$2,078,854	\$2,112,640	\$2,198,268	\$2,174,860	\$2,255,905	\$2,341,991	\$2,554,821
Interest on Long-Term Debt	\$2,950,225	\$2,856,256	\$2,782,558	\$2,701,573	\$2,607,298	\$2,592,082	\$2,756,315
Interest Expense--Other	\$0	\$1,352	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$182,664	\$256	\$2,927	\$39	\$0	\$0	\$0
Total Operating Expenses	\$32,882,263	\$34,364,534	\$35,495,459	\$35,526,138	\$36,668,669	\$39,803,028	\$45,543,764
Net Operating Margins (Loss)	\$3,039,481	\$2,569,588	\$2,902,744	\$2,386,180	\$2,619,077	\$1,161,518	\$465,768
Non-Operating Margins (Loss)	\$1,506,208	\$2,621,555	\$1,660,436	\$2,168,111	\$2,115,150	\$2,209,159	\$1,575,886
Net Margins (Loss)	\$4,545,689	\$5,191,143	\$4,563,180	\$4,554,291	\$4,734,227	\$3,370,677	\$2,041,654

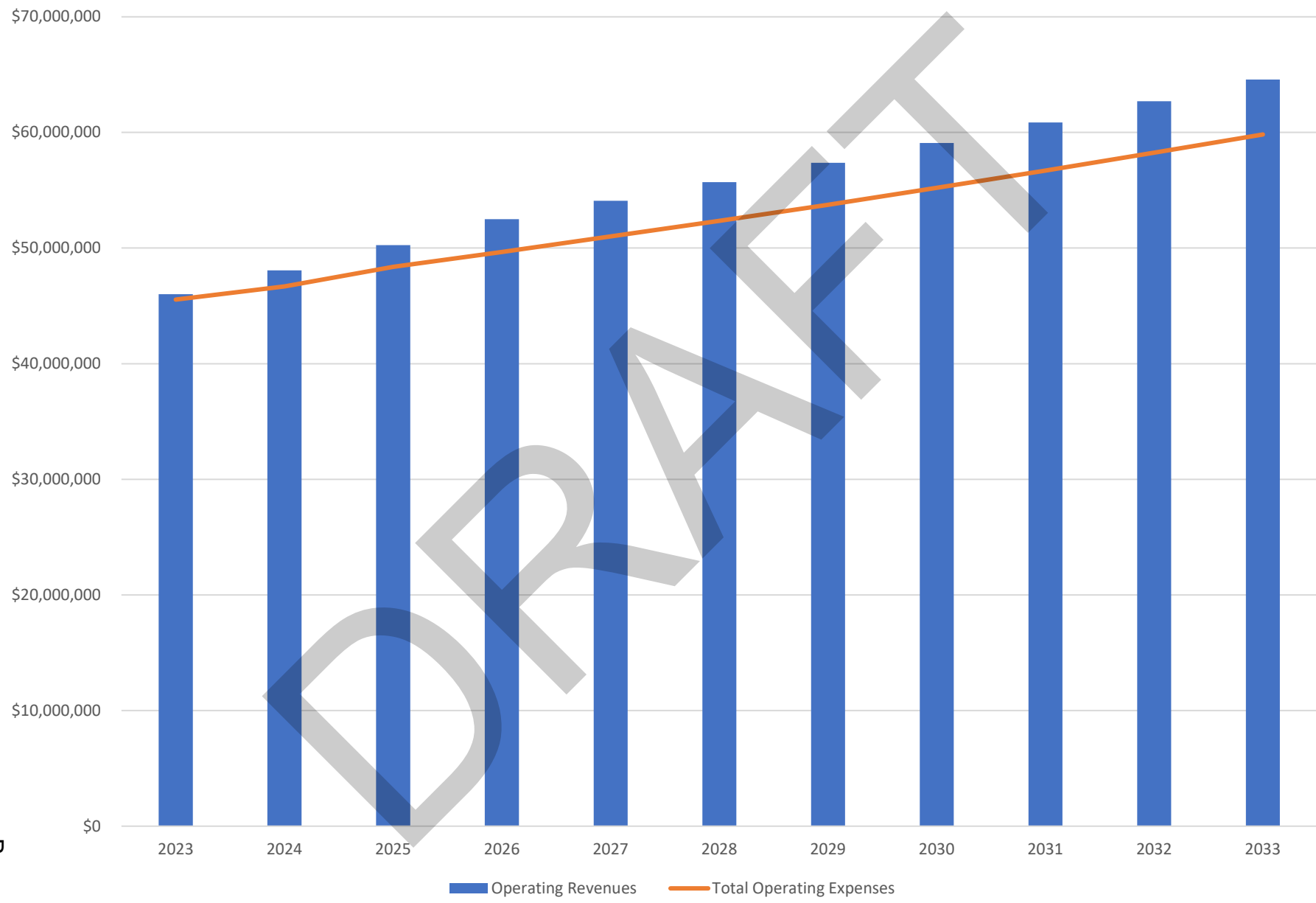
20 Actuals are actual expenses recorded January through July and budgeted numbers for August through December.

Water Utility
Actuals to Budget
5 Year Look Back Compared to 2023

	2017	2018	2019	2020	2021	2022	2023
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals**	Budget
Operating Revenues	\$2,253,721	\$2,472,823	\$2,713,505	\$2,608,999	\$3,020,841	\$3,229,060	\$4,915,051
Operating Expenses							
Power Production Cost	\$101	\$757	\$209	\$268	\$1,877	\$0	\$2,027
Cost of Purchased Power	\$118,175	\$126,840	\$3,885	\$82,473	\$135,288	\$139,097	\$151,012
Transmission Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Distribution Expense--Operation	\$473,524	\$583,854	\$654,726	\$681,484	\$668,170	\$878,491	\$1,412,908
Distribution Expense--Maintenance	\$269,219	\$351,711	\$364,276	\$376,709	\$394,764	\$558,557	\$608,771
Customer Accounts Expense	\$151,067	\$146,842	\$134,888	\$226,078	\$255,519	\$194,918	\$280,113
Customer Service and Informational Expense	\$60	\$2,684	\$330	\$110	\$0	\$0	\$0
Administrative and General Expense	\$432,278	\$511,852	\$699,871	\$893,190	\$1,031,638	\$926,300	\$1,352,069
Depreciation & Amortization Expense	\$714,066	\$710,798	\$701,661	\$696,061	\$774,737	\$629,860	\$388,013
Tax Expense--Other	\$109,548	\$119,954	\$125,901	\$127,246	\$154,504	\$151,150	\$181,796
Interest on Long-Term Debt	\$234,929	\$289,115	\$261,833	\$236,595	\$225,120	\$273,870	\$182,692
Interest Expense--Other	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$247	\$0	\$0	\$0	\$0
Total Operating Expenses	\$2,502,967	\$2,846,907	\$2,947,827	\$3,320,214	\$3,641,617	\$3,752,243	\$4,559,401
Net Operating Margins (Loss)	(\$249,246)	(\$374,084)	(\$234,322)	(\$711,215)	(\$620,776)	(\$523,183)	\$355,650
Non-Operating Margins (Loss)	\$284,911	\$372,474	\$915,474	\$418,689	\$637,966	\$260,554	\$719,525
Net Margins (Loss)	\$35,665	(\$1,610)	\$681,152	(\$292,526)	\$17,190	(\$262,629)	\$1,075,175

20 Actuals are actual expenses recorded January through July and budgeted numbers for August through December.

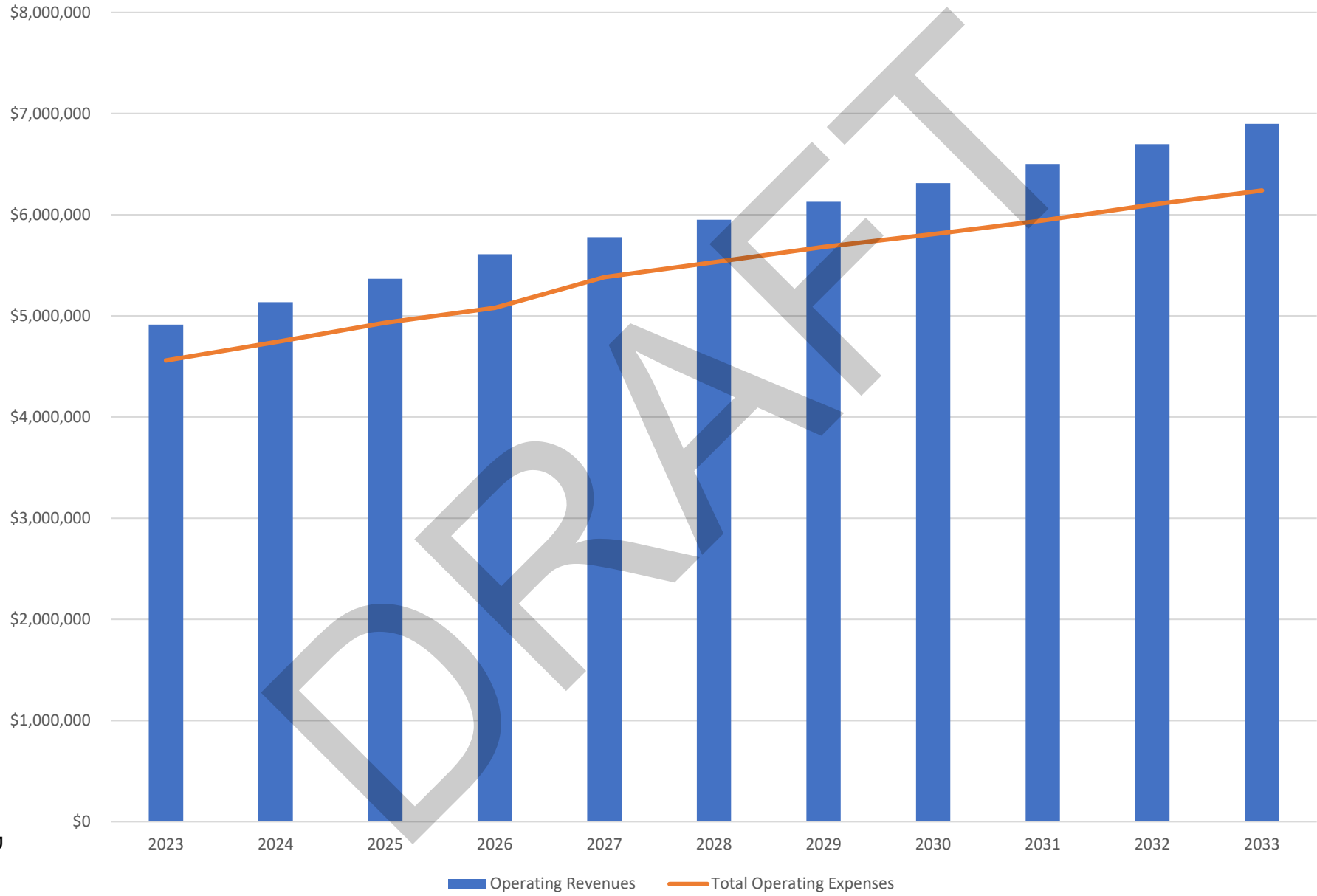
Electric Utility Budget Forecast



**Electric Utility
10-Year Forecast
2023 - 2033**

	2023 Proposed	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast	2032 Forecast	2033 Forecast
Operating Revenues	\$46,009,532	\$48,079,961	\$50,243,559	\$52,504,519	\$54,079,655	\$55,702,045	\$57,373,106	\$59,094,299	\$60,867,128	\$62,693,142	\$64,573,936
Operating Expenses											
Power Production Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost of Purchased Power	\$17,095,180	\$17,778,987	\$18,490,147	\$19,044,851	\$19,616,197	\$20,204,683	\$20,810,823	\$21,435,148	\$22,078,202	\$22,740,548	\$23,422,765
Transmission Expense	\$2,404,654	\$2,500,840	\$2,600,874	\$2,678,900	\$2,759,267	\$2,842,045	\$2,927,306	\$3,015,126	\$3,105,579	\$3,198,747	\$3,294,709
Distribution Expense--Operation	\$3,116,911	\$3,241,587	\$3,371,251	\$3,472,388	\$3,576,560	\$3,683,857	\$3,794,373	\$3,908,204	\$4,025,450	\$4,146,213	\$4,270,600
Distribution Expense--Maintenance	\$4,778,863	\$4,970,018	\$5,168,818	\$5,323,883	\$5,483,599	\$5,648,107	\$5,817,550	\$5,992,077	\$6,171,839	\$6,356,994	\$6,547,704
Customer Accounts Expense	\$2,075,683	\$2,158,710	\$2,245,059	\$2,312,410	\$2,381,783	\$2,453,236	\$2,526,833	\$2,602,638	\$2,680,718	\$2,761,139	\$2,843,973
Customer Service and Informational Expense	\$23,166	\$24,093	\$25,056	\$25,808	\$26,582	\$27,380	\$28,201	\$29,047	\$29,919	\$30,816	\$31,741
Administrative and General Expense	\$5,132,534	\$5,337,835	\$5,551,349	\$5,717,889	\$5,889,426	\$6,066,109	\$6,248,092	\$6,435,535	\$6,628,601	\$6,827,459	\$7,032,283
Depreciation & Amortization Expense	\$5,605,637	\$5,829,862	\$6,063,057	\$6,244,949	\$6,432,297	\$6,625,266	\$6,824,024	\$7,028,745	\$7,239,607	\$7,456,795	\$7,680,499
Tax Expense--Other	\$2,554,821	\$2,657,014	\$2,763,294	\$2,846,193	\$2,931,579	\$3,019,526	\$3,110,112	\$3,203,416	\$3,299,518	\$3,398,504	\$3,500,459
Interest on Long-Term Debt	\$2,756,315	\$2,182,977	\$2,095,249	\$1,993,151	\$1,903,516	\$1,775,891	\$1,661,668	\$1,557,395	\$1,440,911	\$1,332,228	\$1,198,403
Interest Expense--Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Expenses	\$45,543,764	\$46,681,924	\$48,374,154	\$49,660,422	\$51,000,806	\$52,346,100	\$53,748,983	\$55,207,330	\$56,700,344	\$58,249,443	\$59,823,135
Net Operating Margins (Loss)	\$465,768	\$1,398,037	\$1,869,405	\$2,844,097	\$3,078,849	\$3,355,945	\$3,624,122	\$3,886,969	\$4,166,784	\$4,443,699	\$4,750,801
Non-Operating Margins (Loss)	\$1,575,886	\$1,607,404	\$1,639,552	\$1,672,343	\$1,705,790	\$1,739,905	\$1,774,704	\$1,810,198	\$1,846,402	\$1,883,330	\$1,920,996
Net Margins (Loss)	\$2,041,654	\$3,005,441	\$3,508,957	\$4,516,440	\$4,784,639	\$5,095,850	\$5,398,826	\$5,697,167	\$6,013,186	\$6,327,028	\$6,671,797
Cash Flow Budget											
Construction Projects	\$6,044,500	\$5,147,769	\$5,353,679	\$5,514,290	\$5,679,718	\$5,850,110	\$6,025,613	\$6,206,382	\$6,392,573	\$6,584,350	\$6,781,881
General Plant Purchases	\$734,650	\$682,094	\$709,378	\$730,659	\$752,579	\$775,156	\$798,411	\$822,363	\$847,034	\$872,445	\$898,618
Principal on Long Term Debt	\$4,121,058	\$3,789,737	\$3,877,464	\$3,979,563	\$4,069,198	\$4,196,823	\$4,311,045	\$4,415,318	\$4,531,803	\$4,640,486	\$4,774,311
Add Depreciation & Amortization (non-cash)	(\$5,605,637)	(\$5,829,862)	(\$6,063,057)	(\$6,244,949)	(\$6,432,297)	(\$6,625,266)	(\$6,824,024)	(\$7,028,745)	(\$7,239,607)	(\$7,456,795)	(\$7,680,499)
Principal & Interest Received on LUDs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants and Loan Funds	(\$5,530,555)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cash Expenditures/Cash Outflow	(\$235,984)	\$3,789,737	\$3,877,464	\$3,979,563	\$4,069,198	\$4,196,823	\$4,311,045	\$4,415,318	\$4,531,803	\$4,640,486	\$4,774,311
Net Cash Inflow/(Outflow)	\$2,277,638	(\$784,296)	(\$368,507)	\$536,877	\$715,441	\$899,028	\$1,087,781	\$1,281,849	\$1,481,383	\$1,686,542	\$1,897,487
Net Total Debt Service (Minimum of 1.25)	1.74	2.38	2.67	3.27	3.51	3.87	4.25	4.66	5.17	5.75	6.57
Net Debt Service (Minimum of 1.25)	1.51	1.84	1.95	2.14	2.20	2.26	2.32	2.39	2.46	2.53	2.60

Water Utility Budget Forecast



**Water Utility
10-Year Forecast
2023 - 2033**

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Proposed	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Revenues	\$4,915,051	\$5,136,228	\$5,367,359	\$5,608,890	\$5,777,156	\$5,950,471	\$6,128,985	\$6,312,855	\$6,502,240	\$6,697,308	\$6,898,227
Operating Expenses											
Power Production Cost	\$2,027	\$2,108	\$2,192	\$2,258	\$2,326	\$2,396	\$2,468	\$2,542	\$2,618	\$2,696	\$2,777
Cost of Purchased Power	\$151,012	\$157,052	\$163,335	\$168,235	\$173,282	\$178,480	\$183,835	\$189,350	\$195,030	\$200,881	\$206,907
Transmission Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Distribution Expense--Operation	\$1,412,908	\$1,469,424	\$1,528,201	\$1,574,047	\$1,621,269	\$1,669,907	\$1,720,004	\$1,771,604	\$1,824,752	\$1,879,495	\$1,935,880
Distribution Expense--Maintenance	\$608,771	\$633,122	\$658,447	\$678,200	\$698,546	\$719,503	\$741,088	\$763,320	\$786,220	\$809,806	\$834,101
Customer Accounts Expense	\$280,113	\$291,318	\$302,970	\$312,059	\$321,421	\$331,064	\$340,996	\$351,226	\$361,762	\$372,615	\$383,794
Customer Service and Informational Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Administrative and General Expense	\$1,352,069	\$1,406,152	\$1,462,398	\$1,506,270	\$1,551,458	\$1,598,002	\$1,645,942	\$1,695,320	\$1,746,179	\$1,798,565	\$1,852,522
Depreciation & Amortization Expense	\$388,013	\$403,534	\$419,675	\$432,265	\$445,233	\$458,590	\$472,348	\$486,518	\$501,114	\$516,147	\$531,632
Tax Expense--Other	\$181,796	\$189,068	\$196,631	\$202,529	\$208,605	\$214,864	\$221,309	\$227,949	\$234,787	\$241,831	\$249,086
Interest on Long-Term Debt	\$182,692	\$190,000	\$197,600	\$203,528	\$360,651	\$358,587	\$353,402	\$320,423	\$290,503	\$276,668	\$242,898
Interest Expense--Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Expenses	\$4,559,401	\$4,741,777	\$4,931,448	\$5,079,392	\$5,382,791	\$5,531,391	\$5,681,390	\$5,808,251	\$5,942,966	\$6,098,705	\$6,239,596
Net Operating Margins (Loss)	\$355,650	\$394,451	\$435,910	\$529,498	\$394,365	\$419,080	\$447,595	\$504,604	\$559,275	\$598,603	\$658,631
Non-Operating Margins (Loss)	\$719,525	\$733,916	\$748,594	\$763,566	\$778,837	\$794,414	\$810,302	\$826,508	\$843,038	\$859,899	\$877,097
Net Margins (Loss)	\$1,075,175	\$1,128,367	\$1,184,504	\$1,293,064	\$1,173,202	\$1,213,494	\$1,257,897	\$1,331,112	\$1,402,313	\$1,458,502	\$1,535,728
Cash Flow Budget											
Construction Projects	\$3,477,419	\$343,811	\$357,563	\$368,290	\$379,339	\$390,719	\$402,440	\$414,513	\$426,949	\$439,757	\$452,950
General Plant Purchases	\$110,000	\$59,723	\$62,112	\$63,975	\$65,894	\$67,871	\$69,907	\$72,005	\$74,165	\$76,390	\$78,681
Principal on Long Term Debt	\$662,361	\$689,112	\$765,027	\$692,324	\$743,580	\$614,689	\$2,181,862	\$783,096	\$718,102	\$959,162	\$616,346
Add Depreciation & Amortization (non-cash)	(\$388,013)	(\$403,534)	(\$419,675)	(\$432,265)	(\$445,233)	(\$458,590)	(\$472,348)	(\$486,518)	(\$501,114)	(\$516,147)	(\$531,632)
Principal & Interest Received on LUDs	(\$442,966)	(\$442,966)	(\$221,483)	(\$221,483)	(\$221,483)	(\$221,483)	(\$110,742)	(\$110,742)	(\$110,742)	(\$110,742)	(\$55,371)
Grants and Loan Funds	(\$2,577,016)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cash Expenditures/Cash Outflow	\$841,785	\$246,146	\$543,544	\$470,841	\$522,097	\$393,206	\$2,071,121	\$672,354	\$607,360	\$848,420	\$560,976
Net Cash Inflow/(Outflow)	\$233,390	\$882,221	\$640,960	\$822,223	\$651,106	\$820,288	(\$813,224)	\$658,758	\$794,953	\$610,082	\$974,753

**Jefferson County PUD
Long Range Capital Projects
5 - 10 Year Timeframe**

Will be Reviewed every 2 Years--Next Review 2024

<u>Project/Capital Purchase</u>	<u>Amount</u>
Substation Transformer	\$750,000
Substation Transformer	\$750,000
Quilcene Substation Upgrade	\$5,000,000
Chimacum Substation Circuit	\$5,000,000
Port Ludlow Substation Upgrades	\$5,000,000
Resiliency & Reliability Improvements	\$5,000,000
Water Distribution Pipe Replacements	\$750,000
Glen Cove Water Storage Tank	\$6,500,000
Sparling Well Treatment Plant	\$2,500,000
Total	\$31,250,000

DRAFT

**PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY**

RESOLUTION NO. 2022- 00XX

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington (the “PUD”) to Declare Certain Property Surplus and Authorize its Sale.

WHEREAS, the PUD is authorized to sell or otherwise dispose of property which has become unserviceable, inadequate, obsolete, worn out or unfit to be used in the operations of the utility system and which is no longer necessary, material to, and useful in such operations, to any person or public body pursuant to RCW 54.16.180; and

WHEREAS, the General Manager recommends that the existing PUD owned double wide office modular located at 310 Four Corners Road, Port Townsend, WA outlined in Exhibit A and all of the equipment and materials specified and listed in Exhibit B be found to be inadequate, obsolete, and unfit to be used in the operation of the PUD.

NOW THEREFORE, BE IT RESOLVED THAT, the Commission of Public Utility District No.1 of Jefferson County, Washington resolves:

Section 1. The Board declares the PUD owned double wide office modular located at 310 Four Corners Road, Port Townsend, WA outlined in Exhibit A and equipment and materials specified and listed in Exhibit B to be inadequate, obsolete, unfit to be used in the operation of the PUD and no longer necessary, and useful in such operations, and declare the items in Exhibit A and B surplus.

Section 2. The General Manager is authorized to dispose of the property, equipment and materials in Exhibit A and B in a legal, responsible manner beneficial to the District consistent with the PUD Procurement Policies and state law.

ADOPTED and APPROVED, by Commission of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this _____ day of September 2022.

Kenneth Collins President

Jeff Randall, Vice President

ATTEST: _____
Dan Toepper, Secretary

Exhibit A





Exhibit B

Asset Tag	Short Description	Serial Number	Marked Disposed
144 & 00746	laptop	8CHHG72	XX
917	doc station	MLK0209401526	X
689	doc station	CN-035RXK-12961-69D-2880-A00	X
825	doc station	QAD0212601564	X
910	laptop	3CK4QZ1	X
145	laptop	FR3HG72	X
830	laptop	3J9MLV1	X
146	laptop	DN9HG72	X
161	laptop	92QYLC2	X
728	laptop	5N9HG72	X
168	laptop	13258701326	X
458	laptop	23905280357	X
461	laptop	16603177466	X
885	laptop	92MDKX1	X
154	laptop	24957730622	X
121	laptop	9863140465	
838	laptop	4J49BW1	X
118	laptop	1X3Z702	X
911	laptop	3DK4QZ1	X
119	laptop	BW3Z702	X
802	laptop	25886204210	
813	laptop	25992846721	
127	laptop	JMLJQ32	X
129	laptop	CKCVY52	X
133	optiplex	3K95V62	X
155	optiplex	CZ1ZCD2	X
137	optiplex	920M N/a	X
443	optiplex	37196086358	X
149	optiplex	4ZRMZC2	X
158	optiplex	5TR1DD2	X
157	optiplex	D052DD2	X
132	optiplex	3KB6V62	X
138	optiplex	3K78V62	X
134	optiplex	3K84V62	X

	156	optiplex	D081DD2		X
	526	tablet	R52J50BQM5M		X
	577	tablet	R52J114D78J		X
	856	canon scanner	GW323621		X
	774	optiplex 3020	75vzc12		X
?		optiplex 9020	6412007954		
	128	optiplex 9020	b54mv42		X
?		optiplex 9020	3036640857		
	806	optiplex 9020	GJPYQW1		X
	878	optiplex 9020	6349013173		
	907	dell xps	7JV0KZ1		
	646	optiplex 3020	2JG2W02		X
?		power edge T110 II	4652595865		
	958	monitor	cn-0xpg0h-74445-51u-c1fu		X
	832	doc station	QAD0212601534		X
	232	monitor	CN-0G8TVH-QDC00-0AD-15EB		X
	781	monitor	cn-061kwx-64180-63S-39jb-A01		X
	872	monitor	22301043085		X
	761	monitor	CPCHDY1		x
	775	monitor	14800488943		
	704	monitor	P224AABM00270		X
	711	monitor	CN-008MT5-64180-5BD-1C3B-A01		X
	955	monitor	p2247abm01618		X
	884	monitor	CN-0FP04F-72872-365-D3AS		X
	426	monitor	CN-M67RH-TV100-94U-3NQB-A04		X
?		monitor	cn04ffa47-64180-425-0gcb		
	892	doc station	cn-0fp04f-72872-365-d3as		X
?		monitor	cn-05y232-71618-42f-acg5		
	887	monitor	cn-0gfxn4-74445-35t-a1ml		X
	550	monitor	CN-06F4PX-74431-740-1537-A00		X
	548	monitor	CN-OKVTVD-74431-75G-0010		X
	982	monitor	cn-0174R7-72872-37O-C6HM		X
	549	monitor	8QZ2GK2		X
	980	stand	pfef137779		X
	519	PRM2000WA48120S		107816	X
	520	PRM2000WA48120S		107810	X
	112	Sonicwall 2400	0017c5caeec0		X
	165	Barracuda	BAR-SF-855602		X
	163	Sonicwall 3600	coeae4e53e74		X
	413	Cisco 3750	FDO1653Z0GL		X
	115	Startech CD1PC7CB54	GK5411G00008		X

?	Sunba		nvr-f2008pl/ 1d1c704592c53c9e	
	470 Thunderbolt 3		3C-2C-30-A6-E6-0C	X
?	TeraStation xe12tl/r5		8987114470272.0	
cisco	catalyst C2960-8TC-L		FOC1909Y1FH	
cisco	catalyst C2960-8TC-L		FOC1909Y1K5	
cisco	catalyst C2960-8TC-L		FOC19091KU	
cisco	catalyst C2960-8TC-L		FOC1733Y50Z	
cisco	catalyst C2960-8TC-L		FOC190Y1HB	
cisco	catalyst C2960-8TC-L		FOC1845Y6H1	
cisco	ASA 5506-X		JMX1913Z0BX	
cisco	ASA 5506-V13		JMX1816Z0R4	
cisco	ASA 5506-V13		JMX181940QH	
cisco	ASA 5506-V13		JMX181440QL	
cisco	ASA 5506-V13		JMX1816Z0R0	
cisco	ASA 5506-V13		JMX17430NE	
cisco	ASA 5506-V13		JMX181407D	
cisco	ASA 5506-V13		JMX1841407A	
cisco		1921	FTX1702835L	874
cisco		1921	FTX1702835C	840
cisco	catalyst C2960-8TC-L		FOC1909Y1FQ	
cisco	catalyst C2960-8TC-L		FOC1750Y2Y6	
cisco	catalyst C2960-8TC-L		FOC1817Y3X1	
cisco	ME3400G-2cs-a		FOC1618V1ZD	
cisco	sg300-20		PSZ165207GE	
cisco	sg300-20		PSZ165207H7	
cisco	catalyst C2960-SERIES S			
cisco	POE		FOC1648Y3LV	838
cisco	catalyst C2960-SERIES X		FCW1821A5CG	467
cisco		2901	FTX171386EK	
cisco		2911	FTX1706AH4C	875 & 841 & 913
cisco	ASR 920-24Z-M-		CAT2110V0H5	
cisco		2911	FTX1706AH4B	107



AGENDA REPORT

DATE: September 20, 2022
TO: Board of Commissioners
FROM: Jean Hall
RE: Customer Service Policy Updates – Budget Billing & Payment Arrangements

BACKGROUND: Staff reviews our Customer Service Policy (the “Policy”) on a regular basis to ensure the Policy is still relevant and working for both Jefferson County PUD and our customer-owners.

JPUD has two budget billing programs, a variable budget, and a fixed budget. Each year the fixed budget program recalculates in July. At this time any underpayment or overpayment for usage is divided out into a monthly average and either added or subtracted from the most recent 12-month average and this becomes the new budget amount. Each year we have customer-owners whose usage has increased to the point they can no longer afford the budget amount in addition to the increased usage. Staff reviews these budget balances ahead of time and we reach out to customer-owners who have accrued these large balances. However, educating our customers and manually monitoring accounts on fixed budget has not solved this issue.

ANALYSIS/FINDINGS: Staff believes that it is time to implement a “true-up” month for any customers on a fixed budget. When the July recalculation happens, any customers who have not built a credit on their account need to be required to pay off any remaining balance. If a customer-owner is unable to make this payment in a lump sum, staff would then remove them from the fixed budget program and grant them an extended payment arrangement until they are caught up. Once caught up the customer would have the option to return to the budget billing program.

In addition to adding the language for the budget billing true-up to the Policy, staff feels the language from our payment arrangement agreement needs to be summarized in the customer service policy. Also, staff would like to make clarifications and grammatical corrections to the Policy as laid out in the attached summary and redline copy of the Customer Service policy.

FISCAL IMPACT: No cost to Jefferson County PUD to implement, however this will help reduce the amount of our accounts receivable arrearage in the long run.

RECOMMENDATION: No action needed at this time; this is a first look.

Customer Service Policy
Summary of Updates

Section	Page	Action
1.0	2	Remove Customer Service Manager Definition as it is not used in this policy
2.1	3	Update Mission Statement
2.2	3	Update Vision Statement
7.2	11	Delete "under extenuating circumstances" as the term is relative
8.4.2	12	Add standard payment arrangement language. Language regarding standard arrangements, while not in the CS policy has been our operating process to date.
10.4.1	15	Add "tru-up" language to fixed budget. Once per year at the July recalculation
10.6	15	Clarification of low-income program auto enrollment
11.2	17	Notice of pending disconnect to include "and/or failed payment arrangements" This is our standard practice and is laid out in detail in the signed agreement. This was an oversight when writing the policy
14.2.2	24	Housekeeping - remove Low Income Sewer as it has been moved to the rate schedule
14.3.6	25	Spelling/Grammer
14.3.7	25	Break out residential and commercial late fees



CUSTOMER SERVICE POLICY

Updated
September xx, 2022

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POLICY UPDATES

Date	Resolution Number
9/17/2019	2019-24
10/7/2019	2019-25
10/7/2019	2019-26
1/19/2021	2021-001
2/16/2021	2021-004
4/22/2021	2021-014
<u>9/xx/2022</u>	<u>2022-xxx</u>

1 - DEFINITIONS

Billing Period – The normal billing period will be from 27 to 33 days and adjusted so that there are twelve (12) billing periods per calendar year. The District reserves the right to adjust billing periods in order to facilitate operations.

Board of Commissioners – Nonpartisan three-member board, elected by voters residing within the District, who are responsible for establishing policies for the District.

Commercial Service – A commercial service is any service to any building, facility or structure that is owned and operated as part of a business.

Customer – A person, commercial business, or other entity that has, or has applied for, a service account with the District.

~~**Customer Service Manager** – Manager of the District’s Customer Service Department, or authorized agent thereof.~~

District – Public Utility District No. 1 of Jefferson County, Washington.

District Hearing Officer – Management level employee, appointed by the Board of Commissioners whose duty it is to conduct customer appeal hearings.

Financial Institutions – Banks, credit unions, and savings and loans.

Low Income – Meeting the guidelines established by the PUD policy and/or federal regulations.

Manager – The General Manager of Public Utility District No. 1 of Jefferson County, Washington, or authorized agent thereof.

Owner – The Owner of property shall be deemed the holder of the Statutory Warranty Deed, except that in the event of contract sale, Owner shall be deemed to be that person (those persons) purchasing the property by Real Estate Contract.

Person – Human Beings, associations, co-partnerships, and corporations whether acting by themselves or by a servant, agent, or employee.

Residential Service – A residential service is a service to any building, facility or structure that is associated with a residence. This residence may be either single or multifamily type. Included in this category will be manufactured homes occupying spaces in parks if the spaces are individually metered. Not included in this category will be motels, hotels and RV parks that have only one meter or master meter for multiple units.

2 - GENERAL

Provisions in this Customer Service policy are a generalization and do not cover rate schedules, new construction or any other service specific regulation. For detailed regulations please see the Water System Plan, and Electric Service Regulations.

2.1 - Mission Statement

~~Deliver to the citizens of Jefferson County reliable electric, water, septic and wholesale telecommunications services in a cost-effective, sustainable, and customer-driven manner. To better the lives of our community through the delivery of water, sewer, electric, and broadband services each and every day.~~

2.2 - Vision Statement

~~Jefferson County PUD provides great service, makes financially sound decisions, and reflects community values in both day-to-day operations as well as in planning for the long-term future. Provide outstanding value and leadership within our community.~~

2.3 - Board of Commissioners

The Board of Commissioners of Jefferson County PUD establishes policies for the District. Any customer who wishes to comment on, make a recommendation regarding a policy, or who disagrees with decision made by District staff may address the Commissioners at a regularly scheduled Board meeting.

2.4 - Contracts

Electric, water, sewer and wholesale telecommunications shall be provided upon written application. Such application serves as a contract for service and is subject to the policies and regulations of the District. Acceptance of service, with or without a signed application or contract, shall signify the acceptance of the general terms, conditions and policies, rate schedule, and schedule of deposits, credits, and miscellaneous charges.

2.4.1 - Effective Date of Contracts

All service contracts shall take effect from the day they are signed. Rates will be charged, and bills rendered from the date the services are connected to the system.

2.4.2 - Term of Contracts

All service contracts shall be binding and, unless otherwise specified, shall continue in effect until after notice of discontinuance is filed in the office of the District.

2.4.3 - Customer's Protection

No inspector, agent, or employee of the District may ask, demand, receive, or accept any personal compensation for any service rendered to Customers of the District or other persons, in connection with supplying or furnishing a service by the District

2.4.4 - Obligations of District to be in Writing

No promise, agreement, or representation of any employee or agent of the District with reference to the furnishing of services provided by the District, shall be binding on the District unless the same shall be in writing, and signed by the General Manager in accordance with the District's policies and regulations.

2.4.5 - Liability for Violating Provisions of District Policies and Regulations

Any person violating any of the provisions of the District's policies and regulations shall be prosecuted in accordance with applicable laws; and in addition, the service of any person found guilty of a violation of District policies and regulations may be disconnected. The person found in violation shall be liable for all damage and expenses incurred by the District, and for all consumption of any and all services provided by the District used by reason of such violation.

2.4.6 - Requirement to Meet Building Standards

No building shall qualify for service connection if it does not meet or exceed any, State, County, Municipal, or District building code, conservation or energy-efficiency standard.

2.5 - Service Not Covered in Rate Schedules

Service may be supplied to a Customer that does not fall in the scope of the regular Rate Schedules of the District; provided that such service shall be covered by separate contract, which may be subject to provisions of the District's power purchase agreements, and shall be approved by the Commissioners of the District.

2.6 - Delivery Point

A delivery point will be established by the District for each customer, generally the meter for a residential customer.

2.7 - Franchise Fee

The amount of any franchise fees imposed by any governmental authority upon the District or upon its property, revenue, or income, shall constitute an additional charge over any amounts which may be billed to any customer under any rate schedule or special contract covered by this policy.

2.8 - Discontinuance of Service

The District may refuse to connect or may terminate service for violation of any of its policies, for failure to pay a deposit when required, for failure to pay service charges when due, for violation of the rate schedules or contract provisions, for theft or illegal diversions of utilities for unauthorized connection to a District service, or upon receipt of written instructions from the proper authorities for violation of municipal, state, or federal laws, regulations, or state codes. The termination of service for any of these causes shall not release the customer or owner from the obligation to pay for services received, fees owed, or charges specified in any existing contract.

2.9 - Right to Refuse Service

The District reserves the right to refuse to connect or render service to any applicant or any Customer where such connection and/or where the applicant or Customer has not complied with State, Municipal, or District Service Regulations or requirements or facility access requirements concerning the rendition of service or has an unpaid obligation to the District.

2.10 - Revision

These general terms, conditions, and polices cancel and supersede all previous rules and regulation or polices. They may be revised, amended, supplemented, or otherwise modified, at any time, by action of the Board of Commissioners of the District. The General Manager as chief administrative officer of the District shall be responsible for the administration of these policies, procedures and standards.

2.11 - Conflict

In case of conflict between any subsequently published Schedule of Deposits, Credits, and Miscellaneous Charges or special contract, and these General Terms, Conditions, and Policies; the provisions of the subsequent published Schedule of Deposits, Credits, and Miscellaneous Charges or special contract shall take precedent.

3 - DISTRICT'S OBLIGATIONS

3.1 - Interruption of Service

The District shall exercise diligence and care to furnish and deliver continuous electric, water, wholesale telecommunication, and septic services to the Customer, but will not be liable for interruption or shortage of supply due to accident, or conditions beyond the District's control. In the event of such interruption or shortage, the District shall not be liable for any loss or damage occasioned thereby, nor shall such interruption or shortage constitute a breach of its contract.

3.2 - Claims for Damage

The District has a procedure to evaluate claims for damages. A Tort Claim form will be provided to parties, at their request, who have experienced property damage as a result of District action, or because of connection to District facilities. Provision of a claim form is not an admission of liability. The District will investigate each claim for damages and respond to the claimant.

4 - CUSTOMER'S OBLIGATIONS

4.1 - Claims for Damage

If a customer believes that District action or connection to District facilities may have resulted in property damage, the customer must notify the District as soon as possible. Any customer expense from contractor repairs and/or parts may not be reimbursed unless the District has first been contacted and had opportunity to inspect and respond to the situation. The District's Claim for Damages form is available for use by the Customer and will be necessary in making certain all pertinent information is provided.

4.2 - Customer Responsibilities for District Property

The Customer shall provide proper care and protection of the District's meters, meter pits, meter boxes, pressure reducing valves, fittings, pipes and other facilities associated with an individual service. In the event of loss or damage to the District's property because of the Customer's negligence or abuse, the District may require the customer to pay the costs of repairs or replacement, with a minimum cost as shown in the Schedule of Deposits, Credits, and Miscellaneous Charges.

4.3 - District Access

The District shall have the right, through its agents or employees, to safely enter the property of the customer at all times for the purpose of: reading, inspecting, repairing, or removing metering devices, appliances, and wiring of the District; trimming or removing trees and brush around meters, transformers, or other equipment that may interfere with the safe and efficient operation of the utility system, maintenance of utility lines, both overhead and underground, and inspection, replacement, installation and removal of District facilities.

4.4- Change of Ownership

When a change of ownership takes place for any premises being served by the District, notice of such change shall be given at the office of the District prior to such change. The out-going owner will be held responsible for all service supplied until such notice has been received by the District and change of ownership has been accomplished.

4.5 - Discontinuance of Service by a Customer

Except as may be otherwise provided by a special contract or agreement, an owner may terminate service by appropriate notification to the District and by payment in full of all amounts due the District to the date of service discontinuance. Normally the District will require authorization from the person paying for a service before discontinuing such service.

The District reserves the right to read a meter for a final bill within a one-week period from the date of transfer/termination set by the customer, and adjust the reading using historical consumption.

4.6 - Notice of Trouble

The District will always endeavor to give the best possible service to its customers. Customers can materially assist the District in fulfilling this objective by promptly notifying the District of any defect, trouble, accident or situation which causes service to be unsatisfactory for any reason.

5 - APPLICATION AND AGREEMENT FOR SERVICE

5.1 - Application

All persons wanting to establish service with the District will be required to submit a signed application or special contract. Large industrial or commercial service may require special contract and shall contain such provisions and stipulations as may be necessary or desirable to protect the interests of both the District and the Customer. Acceptance of service with or without a signed application or contract, shall signify the acceptance of the general terms, conditions and policies, rate schedules, and Schedule of Charges and Fees specified in this policy.

All persons will be required to submit photo identification when applying for service.

5.2 - Authorization

Property owners/landlords must file a signed Authorization to Bill Tenant form with the District prior to the transfer of services to any person other than the owner of a service location, including but not limited to renters, real estate agents, and property managers.

Should the utilities remain in the property owner's name, the property owner will be responsible for notifying their tenants of any disturbance and/or discontinuance of District services.

Should the utilities be disconnected for non-payment, the tenant will have the opportunity to apply for service with the District. The tenant must submit application, proof of legal tenancy and pay any connection fees and/or deposit if required prior to the transfer of service. Acceptable forms of proof of legal tenancy will include, but not be limited to, a lease/rental agreement, and/or other current utility statement which is in the applicant's name, has the service address printed on the statement, and the service address is a match for the property for which the applicant is applying. The District will not hold the tenant responsible for charges made while service is in the landlord name.

6 - DEPOSITS

District staff will determine credit risk for each customer at the point of application. Should a deposit be required, an installment plan of no longer than a three (3) month duration may be offered to the Customer at the discretion of the General Manager or his/her designee.

6.1 – Residential

A deposit may be required from a residential Customer, unless the Customer has established a satisfactory credit record with the District or as determined by information obtained from a credit check or letter of credit from another electric utility. Letters of credit must include a minimum of twenty-four (24) months history. The deposit shall be as set forth in the Schedule of Deposits, Credits, and Miscellaneous Charges.

6.2 – Commercial

A deposit may be required from commercial Customers unless the Customer has established a satisfactory credit record with the District. The deposit shall be as set forth in the Schedule of Deposits, Credits, and Miscellaneous Charges.

6.3 - Additional or New Deposits

Nothing in these rules shall prevent the District from requiring additional or new deposits when conditions warrant.

6.4 - Refund of Deposits

At the discretion of the District, deposits may be refunded or credited to an account when the Customer, by prompt payment of all bills rendered over a period of one year or more, has established a satisfactory credit rating. Deposits will be credited to an account upon termination of service.

6.5 - Transfer of Deposit

Should a Customer transfer service to a new service location thereby closing one account and opening a new account, the deposit shall be transferred to the new account.

7 - CHARGES

7.1 - Payment of Charges/Fees

Payment of charges/fees as set forth in the applicable Schedule of Deposits, Credits, and Miscellaneous Charges, will be required of all customers.

7.2 - Fee Forgiveness

At the discretion of the General Manager or his/her designee, the District may waive one fee per customer per twelve (12) month period ~~under extenuating circumstances~~. Fees that are eligible for forgiveness include but are not limited to, returned checks, door hangers, and late fees.

8 - PAYMENTS

8.1 - Bills Payable Within Twenty-one (21) Days

All bills, for service rendered and minimum charges, are due when rendered and payable within twenty-one (21) days from the date of mailing, unless otherwise specified, and if not so paid, become delinquent, subject to late fees and subsequently subject to disconnection as outlined in this document under Section 11 – Delinquent Accounts.

8.2 - Average Payment Plan

“Average Payment Plan” shall be interpreted to mean that the Customer shall pay an estimated amount each month on or before a specified date. The amount and date are to be determined by the General Manager of the District or, his /her designee. Payments will begin approximately one month following the scheduled reading of the customer’s meter, and continuing on a regular monthly basis thereafter, and if not so paid the amount may be deemed delinquent and subject to late fees and subsequently to disconnection as outlined in this document under Section 11 – Delinquent Accounts.

At the option of the General Manager, new Customers of the District, including all Customers who have not established credit with the District, shall be required to make monthly estimated payments on all utility bills according to a payment schedule determined by the District and presented to the Customer upon signing for utility service, or as soon thereafter as practicable. Such monthly payments are due on the date established, and if not so paid, shall result in the account associated with said payments becoming delinquent and subject to late fees and subsequently to disconnection as outlined in this document under Section 11 – Delinquent Accounts.

8.3 - Returned Payments

An accounting service charge (Returned Check Charge), as set forth in this policy under Section 14 Schedule of Deposits, Credits, and Miscellaneous Charges, may be charged to a Customer if a check tendered to the District as payment for utility service is not honored by the Customer’s bank because of insufficient funds, the bank account’s having been closed, or other irregularity. If the returned check was tendered to avoid disconnect for non-payment, or to have service (re)connected, the District may disconnect service without any further notice.

8.4 – Payment Arrangements

8.4.1 Aid to Construction - New electric service which includes a transformer may be paid in installments over a six (6) month period.

8.4.2 Payment Arrangements for standard utility billing accounts – Customers who need additional time to pay their PUD utility bill may be granted a payment plan. Any arrangements that extend beyond 3 months will require Director approval. Failure to make an agreed upon payment may result in disconnection of services as laid out in this policy’s section 11 – Delinquent Accounts.

9 - METERING

9.1 - Meter Testing

When a Customer makes inquiry into his/her billing for any month, the District will, upon request have such meter reread and the service inspected for defects. Should the Customer then desire that the meter be tested, he/she may be required to pay a meter testing fee, as set forth in Section 14 Schedule of Deposits, Credits, and Miscellaneous Charges, to cover the cost of making such test.

Should the meter show an error of plus or minus, two (2) percent, the testing fee will be waived, the meter corrected, and the bill adjusted. If the test of such meter should show an accurate measure within two (2) percent, the testing fee will be billed to the Customer's account. Whenever it shall be determined that any meter has not been registering correctly, then an average bill may be rendered, based either on the nearest four preceding months' average use when the meter was in good order, or on the same month of the preceding year if the use is seasonal.

9.2 - Meter Tampering

Any Customer receiving unmeasured or unauthorized services is responsible for paying the full amount of said services reasonably determined by the District. This includes services that have been diverted around the meter or received through unmetered or unauthorized means due to meter tampering, alteration, or replacement.

A Meter Tampering Charge, as set forth in Section 14 Schedule of Deposits, Credits, and Miscellaneous Charges, will be added to the estimated billing for unmeasured or unauthorized services to cover the expense of District equipment restoration. In the event of the actual cost of labor, transportation, and overhead to cover the expense of such restoration exceeds the designated charge, the Customer shall pay the actual cost.

9.3 - Meter Reading and Estimations

Meters will normally be read, and bills rendered on a monthly cycle. Readings may be done electronically.

If, in the opinion of the District, inclement weather or other extenuating circumstances make it impossible for the District to read meters for a temporary period, the District reserves the right to estimate meter readings and render bills based upon such estimates. Estimates will be based upon account history and weather factors. Actual energy consumption will be confirmed and adjusted as necessary with a subsequent regular meter reading cycle.

Closing meter readings will be done within five (5) days of being requested by the Customer.

10 - BILLING

10.1 - Regular Bills

Statements for the regular billing period will be rendered based upon the meter reading or estimate.

10.2 - Closing Bills

Closing bills will normally be rendered with the regular billing cycle for the service location.

10.3 - Adjustments

The Customer is financially responsible for all services rendered by the District, including but not limited to, electric energy and water passing through the meter, pole attachments, telecom, and any sewer fees related to District managed drain fields. It is the policy of the utility to collect all amounts identifiable as due and owing for utility services. The utility reserves the right to collect such charges on the basis of joint and several liability from any person determined to be legally responsible for the charges, as may be most convenient to the utility.

10.3.1 – Under Billing and Underpayment

Billing errors resulting in underbilling or underpayment may be adjusted considering the following criteria:

- a. In general, the public is presumed to know that a reasonable charge for utility services rendered must be paid. Where it appears a customer or other person from whom payment is sought did not have actual or constructive knowledge of the error, the retroactive billing computation will be limited to the most recent six (6) month period prior to the time of the correction. If requested by the customer, the District will offer a reasonable repayment plan for the retroactive billing.
- b. Underbilling or underpayment because of customer error or where it appears a customer had actual or constructive knowledge of the error shall be paid in full.

10.3.2 – Over Billing and Overpayment

Billing errors resulting in overpayment or overbilling will be adjusted by the District based on the best information available. The billing computation will be limited to the most recent six (6) month period prior to the time of the computation. Under extenuating circumstances, the General Manager may make an adjustment for a period longer than six (6) months.

For periods longer than six (6) months the customer must submit a written request for the adjustment. The request must contain the following:

- Customer name
- Account number
- Meter number
- Nature of the request
- Reason for the request

Any billing adjustment for a period greater than two (2) years shall require an action by the Board of Commissioners.

Adjustments will be made by way of a credit to the utility bill unless another adjustment method is approved by the affected utility department. The District reserves all defenses, offsets, and claims allowable in contract or law for any claimed overbilling or account errors.

10.3.3 – Water Leak Adjustments

Customers who experience a high bill due to a water leak may be eligible for an adjustment on their water bill not to exceed one thousand dollars (\$1,000). The Customer will be responsible for all charges on the account until such time as an adjustment is granted and applied to the account. Customer Service will offer alternative payment arrangements until such time as the leak adjustment is either processed or denied. Once the estimated loss is calculated, the Customer will pay the first-tier water consumption rate for the lost water. The customer will also be responsible for paying a one-time processing fee as specified in section 14.3.14 of this policy.

To qualify for a leak adjustment the following criteria must be met:

- The leak must be in excess of ten thousand (10,000) gallons greater than the Customer's average monthly usage for the most recent three (3) years during the same time period.
- The Customer must not have been granted a leak adjustment for the same service location within the most recent twenty-four (24) months.
- The leak must have been repaired within 10 days of discovery.
- The customer must submit a leak adjustment request letter and all required documents to the PUD no more than two (2) months after the repair of the leak.
- An extension of any of the above deadlines may be considered based on extenuating circumstances.

Leaks that are not eligible for a billing adjustment may include, but are not limited to the following:

- Commercial accounts
- Leaks that are the result of owner negligence
- Leak of which the Customer should have been aware
 - Pipes or equipment that are in plain sight
 - Leaking toilet

The Customer will be required to provide proof of the leak. Proof may include, but is not limited to the following:

- Invoice from a plumber or contractor
- Parts receipt
- Photo of the repair and location of the leak
- Onsite verification by a PUD water crew

- Should all of the qualifications be met, and the adjustment is approved by the Manager or his/her designee, then staff will enter a policy adjustment on the Customer's water account.

10.4 - Budget Billing

10.4.1 - Fixed Budget

Customers will be billed each month for one-twelfth of their annual usage. Fixed Budgets will be recalculated at least once per year. ~~Credits and deficits will be rolled into the following year's budget amount.~~ Customers who opt to be placed on the fixed budget program will be required to pay off budget settlement balance at the time of budget recalculation. Should the customer be unable to pay off settlement balance at the time of recalculation, the customer will be removed from the budget and given an extended payment arrangement. If the customer wishes to return to the budget billing program after the balance has been settled, they may choose to do so at that time.

10.4.2 - Variable Budget

Customers will be billed each month for one-twelfth of their rolling twelve-month average usage. As the variable budget uses a rolling average there will not be an annual recalculation.

10.5 - Promotional Billing

10.5.1 - Credits

The District may offer Customers promotional credits as set forth in the Schedule of Deposits, Credits, and Miscellaneous Charges.

10.5.2 - Low Income Contributions

The District may promote program(s) to benefit low-income Customers through Customer contributions.

10.6 – Low Income Rate Reduction Program

The District will offer a reduced rate to its residential customers who fall below the defined income threshold as stated in this policy. The amount of the discount/credit shall be set forth in the published Rate Schedules for the applicable utility service. Each applicant will be required to provide identification and proof of income for all members of the household who are over the age of eighteen (18).

Each Customer may receive a credit on their Jefferson County PUD No.1 electric, water, and sewer account, at a single location. The Customer who is applying for the Rate Reduction Program must reside at the location that is to be billed at the low-income rate.

Should a customer receive a LIHEAP grant, or the District's Rainy-Day funds, and their income has qualified at or below one hundred and fifty percent of the federal poverty level (150% FPL), they will be automatically enrolled in the District's Standard Low-Income Rate Reduction Program for a period of one (1) year, provided the PUD account holder is listed as the recipient of the grant funds.

10.6.1 – Standard Low-Income Rate Reduction Program

Any customer whose household income is less than or equal to one hundred and fifty percent of the federal poverty level (150% FPL) will be eligible to receive a low-income discounted rate on their electric, water, and sewer accounts.

Once a Customer's eligibility is approved, they will receive a credit each month on each of their qualifying accounts for a period of one (1) year, at which time the Customer will be required to reapply for the rate reduction program.

10.6.2 – Senior Low-Income Rate Reduction Program

Any Customer who is over the age of sixty-two (62) and whose household annual adjusted gross income is less than or equal to thirty thousand dollars (\$30,000) per year, will be eligible to receive a low-income discounted rate on their Jefferson County PUD No. 1 electric, water, and sewer accounts.

Once a Customer's eligibility is approved, they will receive a credit each month on each of their qualifying accounts for a period of two (2) years, at which time the Customer will be required to reapply for the rate reduction program.

11 - DELINQUENT ACCOUNTS

11.1 - Late Fees

Any billed service charge or fee, that is not paid on or before the due date printed on the billing statement will be subject to a late fee as set forth in Section 14 Schedule of Deposits, Credits, and Miscellaneous Charges.

11.2 - Notice of Pending Disconnect

Written notice will be sent to a Customer by first class mail at least fourteen (14) days before service is discontinued under this policy and will advise the Customer of the reason(s) for the disconnection action except in the case of fraudulent use of service, and/or failed payment arrangements, when the District may disconnect service without notice. For the purpose of this policy, notice shall be considered to have been given when placed in the United States mail addressed to the Customer at his address as shown on the District's records.

The District will attempt to provide additional notification approximately seven (7) days prior to the disconnection through automated phone equipment when the District's phone service is available or with field delivered door hanger notice. Additional fees will be assessed for the door hanger as set forth in Section 14 Schedule of Deposits, Credits, and Miscellaneous Charges.

When it is necessary, in the opinion of the District, to mail a collection notice to any Customer (in addition to regular billing statements), a charge of the actual cost to the District may be added to the Customer's bill, in order that collection costs may be paid by those Customers creating said costs.

Once a Customer has been notified of the pending disconnection, further notice of intent to disconnect will not be given in the case of broken payment arrangements and returned payments.

11.3 - Reconnection

Whenever personnel have been dispatched to reconnect service as per this policy, a charge, as set forth in Section 14 District's Schedule of Deposits, Credits, and Miscellaneous Charges will be made for restoring service. If the actual cost of labor, transportation, and overhead to cover the expense of such restoration exceeds the designated charge, the Customer shall pay the actual cost.

11.4 - Medical Emergency Shut Off Protection

Any Customer claiming to have a medical emergency can request either to have their service not shut off, or if already off, to have it restored. The following steps must be taken by the Customer once a medical emergency has been claimed.

1. Once the Customer has been notified of and has acknowledged a planned shut off (either by phone, door hanger, actual shutoff, or by PUD employee dispatched to disconnect services) the Customer will have seven (7) days to:

- a. Pay ten percent (10%) of the outstanding balance, in addition to any disconnect or reconnect charges.
 - b. Provide a medical certificate that includes:
 - i. Residence location
 - ii. Explanation of how the current medical condition will be aggravated by disconnection of service.
 - iii. Estimate of how long the condition is expected to last.
 - iv. Medical certificates must be renewed annually for conditions that are expected to be ongoing.
 - v. Title, signature, and phone number of the person certifying the condition
 - c. Sign an agreement to (1) pay the balance owed within one hundred and twenty 120 days and (2) pay all new charges on time.
2. If services are disconnected before the Customer claims a medical emergency, their services will be restored that day for a reconnect charge as set forth in the schedule of Deposits, Credits, and Miscellaneous Charges, unless the call to reconnect is after normal PUD work hours, in which case service will be restored the next business day. The Customer can also choose to have power reconnected after hours that day for an after hours connect fee as set forth in the applicable Schedule of Deposits, Credits, and Miscellaneous Charges.
 3. If the Customer fails to meet these conditions of reconnection, they will be sent a disconnection notice and will be terminated at the next regularly scheduled disconnection cycle.

All medical certificates must be reviewed by PUD staff every ninety (90) days.

The customer can go through this process twice within twelve (12) month period. All previous payment deferrals due to medical emergency must be satisfied prior to any new claim of medical emergency.

11.5 - Moratorium

Under RCW 54.16.285, Customers may qualify for protection from disconnection for non-payment between November 15 through March 15. To be protected under the law the Customer must complete the following:

1. Notify Customer Service within five (5) business days after receipt of a past due statement that they are unable to pay their bill.
2. Provide the Customer Service Department with a statement from Olympic Community Action Programs that their income qualifies for the moratorium. This statement must also provide a dollar figure that is 7% of the Customer's monthly household income.
3. Apply for low income energy assistance from either a government or private source and agree that any utility assistance payment received by you will be paid to the District.
4. Apply for low income weatherization assistance to the District or appropriate agency if available.
5. Agree to maintain a payment plan designed to bring your account current by October 15. Customers may not be required to pay more than 7% of their certified monthly income plus one twelfth (1/12) of any arrearage accrued from November 15 through March 15.

6. The Customer must agree to pay the monies owed even if they move.

12 - CUSTOMER RIGHTS

12.1 - Informal Conference

A Customer who disputes the amount of a bill when due, or who does not intend to pay the full amount of the bill or invoice when due, shall have the right to an informal conference with certain designated employees in the District.

1. Informal conferences shall take place during normal business hours, 9:00 a.m. to 4:30 p.m., Monday through Friday, excluding holidays.
2. The Customer may either appear in person in the District's office or confer by telephone.
3. Such designated employees shall have the authority to reach agreements with the Customer for a deferred payment schedule of the bill.

12.2 - Appeal Hearings

If a Customer is not satisfied with the determination of the District's designated employee during the informal conference, the Customer may schedule a hearing with the District Hearing Officer.

The Hearing Officer and any Deputy or Assistant Hearing Officers shall be management-level employees and shall be appointed by the Commission from employees whose other duties are not connected with the credit section.

A written appeal by a Customer must be filed with the Hearing Officer within five (5) business days after the determination of the informal conference.

In response to a timely appeal, the Hearing Officer shall arrange an appeal hearing at a mutually convenient and accessible location or conduct the hearing by telephone. Such hearing must be scheduled during normal business hours – 9:00 a.m. to 4:30 p.m., Monday through Friday, and within seven (7) business days of the Customer's appeal.

If the Customer requests, a record will be made of the proceedings. The Hearing Officer may use a tape recorder or other means of preserving a record which he/she deems appropriate; the Customer may provide, at his/her own expense, a court reporter, or supplemental means of providing a record. The Customer shall have the right to council.

The Customer shall open the hearing with a statement of the nature of the appeal and shall present whatever evidence the Customer deems relevant. The Customer shall have the reasonable right to examine the records of the District relating to his/her account. After the Customer has completed presenting his/her appeal, the appropriate District personnel shall provide the District's position. The Customer shall have the right to rebuttal.

The Hearing Officer shall provide the Customer with a written decision setting forth (a) the nature of the Customer's appeal; (b) the decision of the Hearing Officer; and (c) the reasons for the decision of the Hearing Officer. The written decision shall be promptly sent to the Customer by certified mail and may also be communicated by telephone.

Service will not be disconnected while an appeal is pending provided that the Customer has complied with the above procedural requirements. The Customer shall have seventy-two (72) hours following the receipt of the written decision of the Hearing Officer to comply with the terms and conditions of the decision. If the Customer fails to take the action required by the Hearing Officer, including payment of a past-due bill, or if he/she refuses to accept receipt of the Hearing Officer's decision, the District may disconnect service without further notice to the Customer.

13 - VALIDITY AND EFFECTIVE DATE

13.1 - Validity

If any section, subsection, subdivision, sentence, clause, or phrase of this Policy is for any reason held to be unconstitutional or void, such invalidity shall not thereby affect the validity of the remaining portions of this Policy.

13.2 - Effective Date

This Policy will take effect and be in force from and after the 1st day of June, 2019

Adopted by the Board of Commissioners at Public Utility District No. 1 of Jefferson County, Washington, this 21st day of May, 2019.

14 - SCHEDULE OF DEPOSITS, CREDITS, AND MISC. CHARGES

14.1 - Deposits

The District will determine credit risk for each person wishing to establish service with the District. New Customers with no previous history with the District will be required to submit to a credit check through Online Utility Exchange (OUE). The results from OUE return with three (3) levels of credit:

- Good credit / Low risk – Green
- Medium credit / Medium risk – Yellow
- Bad credit / High risk - Red

Should the Customer not wish to supply the District with their social security number, the District will accept a letter of credit from another electric utility which must contain at least twenty-four (24) months of credit history.

The District's Customer Information System (CIS) uses credit history events to determine credit risk. The District will use this rating for all returning Customers, provided that the credit history is not more than twelve (12) months old. The credit levels in the CIS program are as follows:

- Excellent credit: 0
- Good credit: 1-3
- Medium credit: 4-7
- Bad credit: 8 or higher

The deposit shall be charged as follows:

14.1.1 – Electric

Residential

Medium Credit\$100.00

Bad Credit.....\$200.00

Commercial \$200.00

14.1.2 – Water

Residential..... None

Commercial None

14.1.3- Sewer

Residential..... None

Commercial None

14.2 - Credits

14.2.1 - Paperless Plus One Time Credit..... (\$10.00)
(Customer must be signed up for paperless billing and auto-pay)

~~14.2.2 - Low Income~~

~~Sewer 30% of base fee per month~~

14.3 - Miscellaneous Charges

Billed charges may be subject to franchise fees

14.3.1 - Application Fee – Net Meter

Generating Facilities of 0 kW to 25 kW..... \$100.00

Generating Facilities of greater than 25kW..... \$500.00

(Installation fees will be based upon Engineering Quote)

14.3.2 - Access Appointment

Maintenance & Repair

Electric \$175.00

Water \$60.00

Sewer \$60.00

Read Meter

Electric \$30.00

Water \$30.00

14.3.3 - Credit Check..... **\$5.00**

14.3.4 - Door Hanger

Electric \$15.00

Water Sewer, or any combination..... \$15.00

14.3.5 – Disconnect

Electric

Disconnect at transformer \$150.00

Temporary disconnect..... \$150.00

Water

Seasonal disconnect.....\$15.00

14.3.6 – Reconnect

All reconnect fees will be charged at the time ~~of that~~ the reconnect is dispatched.
Requests received between 1:00 p.m. and 9:00 a.m. of the next business day may be charged additional after-hours fees if the Customer requests expedited connection.

Electric

Reconnect at meter.....\$60.00
Reconnect at transformer..... \$150.00
After hours/expedited..... \$250.00

Water

Crew dispatched reconnect.....\$60.00
Seasonal reconnect.....\$15.00
After hours/expedited..... \$250.00

14.3.7 - Late Fee

Residential

Electric\$5.00
Water\$5.00
Sewer\$5.00

Commercial

Electric The greater of 1% of past due balance or \$5.00

Water The greater of 1% of past due balance or \$5.00

14.3.8 - Meter Tampering

Electric

Cut or missing seal	\$125.00
Unauthorized connect or reconnect of meter.....	\$500.00
Power diversion investigation – actual cost (minimum charge).....	\$285.00

Water

Cut or missing seal	\$125.00
Unauthorized connect or reconnect of meter.....	\$500.00
Water diversion investigation – actual cost (minimum charge).....	\$265.00

14.3.10 - Meter Testing

Electric	\$165.00
Water	\$85.00

14.3.11 - Re-read Meter

Customer request (no charge if reading is incorrect)	\$30.00
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14.3.12 - Returned Payment\$30.00

14.3.13 - Trip Charge (Customer not prepared for scheduled work)

Electrical Serviceman.....	\$250.00
Line Crew	\$450.00
Water Serviceman.....	\$70.00

14.3.14 - After Hours Call Out (issue on customer side of the meter).....\$250.00

14.3.15 – Water Leak Adjustment

Administrative Fee	\$25.00
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AGENDA REPORT

DATE: September 20, 2022
TO: Board of Commissioners
FROM: Kevin Streett
RE: Commissioners Newsletters posted to the website

BACKGROUND: Should staff post Commissioners articles from the newsletter on the PUD's website?

ANALYSIS/FINDINGS: Staff is looking for direction.

FISCAL IMPACT: No impact.

RECOMMENDATION: Discussion and guidance for staff.



AGENDA REPORT

DATE: September 20, 2022
TO: Board of Commissioners
FROM: Kevin Streett
RE: North Olympic Development Council/Pacific Northwest National Laboratory Summit November 2-4, 2022

BACKGROUND:

Information from Karen Affeld

Coordination and collaboration are key to developing and maintaining an efficient, resilient grid that will serve multiple interests, and critical to securing federal infrastructure funding to increase local energy resilience, reduce greenhouse gas emissions, increase energy independence for remote communities, and enable economic development and job opportunities. We also need to ensure that we design a flexible system to meet future needs as demographics, economics, and climate change in the future.

To better understand the most critical needs, explore solutions, and identify opportunities for broader collaboration, NODC is partnering with PNNL and regional stakeholders, including local governments, tribal communities, the two regional public utilities, and economic development agencies on an Energy Futures Roadmap Initiative that will bring together 75-100 community, tribal and utility leaders from the region with subject matter experts from PNNL and academic institutions for a kick-off event November 2-4, 2022, near Sequim, Washington. Goals include:

1. Prioritize community energy needs
2. Explore solutions that accommodate multiple community energy needs
3. Learn about funding opportunities that could support these solutions
4. Discuss sequencing of and collaboration on projects
5. Build trusted relationships among parties who will need to work together over the long-term on these projects

There are subcommittees working on gathering information and planning panel discussions or workshop sessions for the meeting. Those committees are:

- ❓ **Everyday grid reliability**
- ❓ **Emergency grid resilience**
- ❓ **Economic development and workforce development**
- ❓ **Emissions reduction (this is where EVs came up, I believe)**
- ❓ **Equity and Access**
- ❓ **Bonneville Environmental Foundation (BEF) is going to provide financial support for the event. They've committed a \$10,000 grant and up to \$10,000 to match contributions from PUDs and private sources. Clallam PUD has committed \$3,000.**

ANALYSIS/FINDINGS: This is an opportunity for staff training and the PUD to work with others on grid reliability and resiliency.

FISCAL IMPACT: The PUD would contribute \$3,000 out of the training budget.

RECOMMENDATION: Staff is looking for a motion to move forward with the contribution as part of our training budget.