

Regular Meeting Agenda

Board of Commissioners

Tues, Aug 16, 2022 3:00 PM

310 Four Corners Rd.

Port Townsend, WA 98368

And Zoom Online



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 5 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use *6 to mute or unmute. *9 to raise a hand to request to begin speaking.

Page

1. Call to Order

With the adoption by the Washington State Legislature of ESHB 1329, providing for both virtual and in-person meetings to be held, JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. In person attendance will be limited to provide sufficient space and masking is encouraged. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Agenda Review

3. Closed Session per RCW 42.30.140 (b) Union Negotiations












4. Public Comment


The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

5. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Consent Action

5.1.	Prior Minutes	4 - 14
	PUD BOC Regular Meeting Minutes 4-19-2022 Draft.docx 	
	PUD BOC Special Meeting 4-21-2022 Minutres Draft.docx 	
5.2.	Vouchers	15 - 35
	Voucher Approval Form for the Commissioners.pdf 	
	Voucher Certification with Supporting Warrant Register & Payroll....pdf 	
5.3.	Financial Report	36 - 38
	Agenda Report-Written Off Accounts-8-16-2022.docx 	
	Written Off Accounts Motion 8-16-2022.docx 	
5.4.	Calendar	39
	PUD Calendar August 16, 2022.docx 	
5.5.	HR Policy Changes: Continuing Education and Training and Uniforms/Equipment Approval	40
	Handbook Policy Update - 8.2.2022 2.docx 	
5.6.	Correspondence Log	41
	Correspondence Log.pdf 	
6.	Manager and Staff Reports	42
	<i>For information only, not requiring a vote.</i>	
	RE-August-Infographic--Transformers.pdf 	
7.	Commissioner Reports	
8.	Old Business	
	<i>For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .</i>	
8.1.	Review of Citizen Advisory Board Policies and Operations	43
	CAB AGENDA REPORT v. 03.docx 	
8.2.	2023 Budget Review	44 - 63

[2023 Budget Presentation for 8.16.2022 Meeting--Updated
8.12.2022.pdf](#) 

9. New Business

10. Adjourn



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

April 19, 2022

**Board of Commissioners
Regular Meeting**

Draft Minutes

The Pre-Meeting of the Public Utility District No. 1 of Jefferson County (PUD) Board of Commissioners was called to order by the President of the Board of Commissioners (Board or BOC) at 3:00 p.m. April 19, 2022 via Zoom. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Will O'Donnell, Communications Director
Joel Paisner, General Counsel
Mike Bailey, Finance Director
Melanie Des Marais, Human Resources Director
Melissa Blair, Financial Services Manager
Jean Hall, Customer Service Director
Josh Garlock, Lineman Superintendent
Scott Bancroft, Operations Director
Don McDaniel, PUD Consultant
Cammy Brown, PUD Recording Secretary

1. CALL TO ORDER. Commissioner Kenneth Collins called the Pre-Meeting of the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for April 19, 2022, to order at

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Jefferson County PUD
Board of Commissioners
Pre-Meeting 3:00 p.m.
Regular Board Meeting 4:00 p.m.
April 19, 2022 - Draft Minutes

3:00 p.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

All three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW:** Commissioner Jeff Randall requested that if the Redistricting Hearing ends early, could the BOC continue without a break and hold the public comment at 4:00 pm as it says on the agenda.

MOTION: Commissioner Jeff Randall made a motion that the Board of Commissioners modify the agenda to not have a break after the Redistricting Hearing if it ends early, and to hold public comment at 4:00 p.m., and to allow other items on the agenda for below that that to occur prior to that point. Commissioner Kenneth Collins seconded the motion. Motion passed unanimously.

MOTION: Commissioner Dan Toepper made a motion to accept the agenda as motion. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

3. REDISTRICTING HEARING.

3.1 **Redistricting Resolution.** Commissioner Kenneth Collins read the introduction of the redistricting plan. The purpose of today's meeting for the PUD Board of Commissioners to review and consider the redistricting plan that has been adopted by the Board of Commissioners for Jefferson County. The redistricting plan was approved at the December 20, 2021, regular meeting of the Jefferson County Commissioners after holding a public hearing. The PUD has published notice of this hearing consistent with RCW 29A.76 and posted the proposed new commissioner districts on the PUD website. The BOC will be considering public comments on the proposed redistricting plan.

Before turning the redistricting hearing over for public comment there was a brief staff report\ by General Manager Kevin Streett. The vetting process for the redistricting plan was done by the county.

Commissioner Kenneth Collins opened the redistricting hearing for public comment.

? **Comment:** Since the PUD is adopting the exact same boundaries as are used by the county commissioners, wouldn't it have been simpler to simply adopt by reference their resolution instead of restating all the meets and bounds? It might have been easier.

? **Comment:** In the agenda packet there are two different versions of maps – there is the one that shows the commissioner district with the pictures of the three county commissioners on it and then there are two maps as an alternative. The alternative changes – there are actually a couple of changes on that alternative so that without trying to decipher all the meets and bounds and all that other stuff it is a little unclear as to which exact boundaries there are – where they lie.

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Response: It appears the maps are showing the same district lines. Maps are consistence.

The public hearing of the Redistricting Hearing of the Jefferson County Public Utility District No. 1 Board of Commissioners was closed at 3:19 p.m. The proposal approving the District Plan is on the Regular Meeting Agenda.

MOTION: Commissioner Jeff Randall made a motion that the Public Utility District No. 1 Board of Commissioners approve the resolution in the matter of establishing public utility district commissioner districts based upon the 2020 United States Census and Districts approved by Jefferson County, Washington commissioners. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

Public comment has been deferred until 4:00pm and will directly to Manager and Staff Reports.

5. MANAGER AND STAFF REPORTS.

5.1 Operations Report. Operations Director Scott Bancroft gave a report on Peterson Lake and the PUD pole testing bid.

5.2 Customer Service Report. Customer Service Director gave a report on implementing an enhanced call center and gave a report on the COVID 19 arrearages.

5.3 Upcoming events report. Communications Director Will O'Donnell gave a report.

May 21 – Rhody Festival

May 21 - Chamber Awards 4:00 p.m. Port Ludlow

May 26 – Career Day Chimacum High School

August 12 – 14 – Jefferson County Fair

August 21 – All County picnic.

In person board meetings were discussed.

Recess. Commissioner Kenneth Collins declared a five-minute break before the Regular Meeting of the Jefferson County PUD NO. 1 Board of Commissioners' meeting began.

END OF PRE-MEETING

REGULAR MEETING

The Regular of the Public Utility District No. 1 of Jefferson County (PUD) Board of Commissioners was called to order by the President of the Board of Commissioners (Board or BOC) at 4:00 p.m. April 19, 2022 via Zoom. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Joel Paisner, General Counsel
Mike Bailey, Finance Director
Will O'Donnell, Communication Director
Samantha Harper, Engineering Director
Scott Bancroft, Operations Director
Annette Johnson, Executive Assistant/Records Officer
Jean Hall, Customer Service Director
Melanie Des Marais, Human Resources Director
Don McDaniel, PUD Consultant
Cammy Brown, PUD Recording Secretary

Commissioner Kenneth Collins took roll call to establish that a quorum was present. All three commissioners were present. A quorum was established.

4. PUBLIC COMMENT. Commissioner Kenneth Collins read the guidelines for submitting public comment. Topics abbreviated.

? **Comment.** Will the public be able to comment on next rate increase?
Response. This will be on the agenda at the next Board meeting.

? **Comment.** Commissioner for District 3 covers a whole lot more than the PUD service area. Shouldn't you constrain that to the PUD service area?

END OF CONSENT AGENDA

6.0 COMMISSIONER REPORTS.

Commissioner Dan Toepper:

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Jefferson County PUD
Board of Commissioners
Pre-Meeting 3:00 p.m.
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4/7 Attended PPC Members' Forum. Report.
 4/7 Attended PPC Executive Meeting. Report.
 4/12 Met with General Manager Kevin Streett.
 4/12 Attended a WPUDA monthly in Tulalip meeting.
 4/13 Attended NoaNet meeting via Zoom. Report.
 4/13 Attended WPUDA Commissioner Education and roundtable meeting. Report.
 4/14 Attended WPUDA Education Steering Committee meeting.
 4/14 Attended WPUDA Communications Committee Joint Meeting. Report.
 4/14 Attended membership dinner. Commissioner Kenneth Collins completed his term as WPUDA President.
 4/21 Will attend BPA provider choice meeting.
 4/21 Will attend PUD BOC Special Meeting - WPAG (Washington Public Agency Group). Power Purchase Update
 4/26 Will attend PUD BOC Special Meeting. (Audit Review).
 4/26 Will attend PPC Contract meeting.
 4/28 Will meet with General Manager Kevin Streett.
 5/03 Will attend PUD BOC Regular meeting.
 5/4 and
 5/5 Will attend PPC in-person in Portland.
 5/5 Will attend NoaNet workshop. Retail authority survey.

Commissioner Jeff Randall:

4/6 Attended PPC Members' Forum. Report.
 4/7 Attended EDC Team Jefferson Board meeting.
 4/12 Attended Climate Action Committee meeting. Report.
 4/14 and
 4/15 Participated in WPUDA committee meetings. Report.
 4/21 Will attend PUD BOC Special Meeting - WPAG (Washington Public Agency Group). Power Purchase Update
 4/26 Will attend PUD BOC Special Meeting. (Audit Review).
 4/26 through
 4/28 Will be attending Energy Northwest meetings in Pasco.

Commissioner Kenneth Collins:

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Jefferson County PUD
 Board of Commissioners
 Pre-Meeting 3:00 p.m.
 Regular Board Meeting 4:00 p.m.
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4/6 Met with Gary Arsenal – incoming President of WPUDA.
 4/7 Listened in on PPC Executive Committee meeting.
 4/8 Attended the JBAT Executive Committee meeting.
 4/11 Attended the CAB meeting.
 4/13 thru
 4/15 Attended the WPUDA meetings. Report. Handed off gavel.
 4/15 Met with General Manager Kevin Streett.
 4/19 Met with General Manager Kevin Streett.
 4/20 Will attend PPC Power Supply Fundamentals workshop.
 4/21 Will attend PUD BOC Special Meeting - WPAG (Washington Public Agency Group).
 Power Purchase Update
 4/26 Will attend PUD BOC Special Meeting. (Audit Review).
 4/22 Will attend JBAT Executive Committee meeting.
 4/27 Will meet with General Manager Kevin Streett.
 5/03 Will meet with General Manager Kevin Streett.

CAB REPORT: Chair Jessica Dillon gave a report of the CAB meeting on April 11, 2022.

7. **CONSENT AGENDA.** Commissioner Kenneth Collins read the Consent Agenda guidelines.

MOTION: Commissioner Jeff Randall made a motion to approve the Consent Agenda. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

7.1 Prior Minutes.

PUD BOC Special Meeting 01-25-2022 Minutes.

7.2 Vouchers.

Voucher Approval Form for the Commissioners.

Voucher Certification with Supporting Warrant Register & Payroll.

PAYMENTS TO BE APPROVED

WARRANTS	AMOUNT	DATE
Accounts Payable: #128642 to #128685	\$ 498,692.43	03/31/2022
Accounts Payable: #128686 to #128735	\$ 628,677.74	04/07/2022

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Jefferson County PUD
 Board of Commissioners
 Pre-Meeting 3:00 p.m.
 Regular Board Meeting 4:00 p.m.
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Payroll Checks: # 70999 to # 71001 \$ 6,461.06 04/01/2022

Payroll Direct Deposit: \$ 129,486.39 04/01/2022

TOTAL INVOICES PAID: \$ 1,263,317.62

WIRE TRANSFERS PAID	AMOUNT	DATE
USDA	\$ 1,520,848.70	03/30/2022
Peterson Lake	\$ 14,328.62	04/01/2022
BPA	\$ 2,004,132.00	04/08/2022

PAYMENT TOTAL \$ 4,802,626.94

7.3 Financial Report.
Agenda Report – Written Off Accounts 4-19-2022.
Accounts Motion 4-19-2022.

7.4 Calendar
PUD Calendar April 19, 2022.

7.5 Correspondence Log
Correspondence Log.pdf

END OF CONSENT AGENDA

8.0 OLD BUSINESS. No old business to discuss.

9.0 NEW BUSINESS. No new business to discuss.

10. ADJOURN.

Commissioner Kenneth Collins declared the April 19, 2022, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 4:40 p.m.

Minutes prepared by
Recording Secretary Cammy Brown

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Jefferson County PUD
Board of Commissioners
Pre-Meeting 3:00 p.m.
Regular Board Meeting 4:00 p.m.
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Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.



**PUBLIC UTILITY DISTRICT NO. 1 of
Jefferson County**

April 21, 2022

**Board of Commissioners
Special Meeting
Western Public Agencies Group (WPAG)
Broadband Engineering Contract
Draft Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on April 21, 2022, via Zoom. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Will O'Donnell, Communications Director
Mike Bailey, Financial Services Director
Melanie Des Marais, Human Resources Director
Annette Johnson, Executive Assistant/Records Officer
Don McDaniel, Consultant
Gary Saleba, Executive Consultant EES Consulting
Kevin Mara, P.E., Executive Vice President, EES Consulting
Cammy Brown, Recording Secretary

1. CALL TO ORDER.

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Jefferson County PUD
Board of Commissioners
Special Meeting
April 21, 2022
Draft Minutes

Commissioner Kenneth Collins called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for April 21, 2022, to order at 10:00 a.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

All three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW.** No additions or corrections to agenda.

MOTION: Commissioner Jeff Randall made a motion to accept the agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. **PRESENTATION. WESTERN PUBLIC AGENCIES GROUP (WPAG) POWER PURCHASE UPDATE.**

Gary Saleba Executive Consultant, and Kevin Mara, P.E., Executive Vice President of EES Consulting, a GDS Associates Company gave a presentation.

4. **BROADBAND ENGINEERING CONTRACT.** Will O'Donnell, Communications Director gave a presentation on the Engineering Service Contract.

MOTION: Commissioner Jeff Randall made a motion authorizing the General Manager to enter into a contract with Finley Engineering Company, Inc. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

5. **ADJOURN.** Commissioner Kenneth Collins declared the April 21, 2022, Special Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 11:45 a.m.

Minutes prepared by Recording
Secretary Cammy Brown

Approved:

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Jefferson County PUD
Board of Commissioners
Special Meeting
April 21, 2022
Draft Minutes

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

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Jefferson County PUD
Board of Commissioners
Special Meeting
April 21,2022
Draft Minutes

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: _____

Mike Bailey, Financial Director / District Auditor

Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 129564 to # 129603	\$ 235,472.89	7/28/2022
Accounts Payable:	# 129604 to # 129648	\$ 560,998.13	8/4/2022
Payroll Checks:	# 71029 to # 71030	\$ 1,120.47	7/28/2022
Payroll Checks:	# 71031 to # 71032	\$ 5,880.89	8/5/2022
Payroll Direct Deposit:		\$ 148,341.23	8/5/2022

TOTAL INVOICES PAID

\$951,813.61

WIRE TRANSFERS PAID

AMOUNT

DATE

Peterson Lake - loan payment for August

\$ 14,328.62

8/1/2022

GRAND TOTAL

\$966,142.23

VOIDED WARRANTS

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey
Mike Bailey, Financial Director / District Auditor

8/11/2022
Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 129564 to # 129603	\$ 235,472.89	7/28/2022
Accounts Payable:	# 129604 to # 129648	\$ 560,998.13	8/4/2022
Payroll Checks:	# 71029 to # 71030	\$ 1,120.47	7/28/2022
Payroll Checks:	# 71031 to # 71032	\$ 5,880.89	8/5/2022
Payroll Direct Deposit:		\$ 148,341.23	8/5/2022

TOTAL INVOICES PAID **\$951,813.61**

WIRE TRANSFERS PAID	AMOUNT	DATE
Peterson Lake - loan payment for August	\$ 14,328.62	8/1/2022

GRAND TOTAL **\$966,142.23**

VOIDED WARRANTS

08/11/2022 7:17:12 AM

Accounts Payable Check Register

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07/27/2022 To 08/08/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129564 7/28/22	CHK	10006	AFLAC	AFLAC BILL JUL 2022	60.48
				AFLAC BILL JUL 2022	138.36
Total for Check/Tran - 129564:					198.84
129565 7/28/22	CHK	10516	AIR SYSTEMS ENGINEERING INC	HVAC MAINT OTTO ST Q2 2022	992.46
				HVAC MAINT OTTO ST Q2 2022	110.27
				HVAC MAINT 310 FOUR CRNRS Q2 2022	3,553.00
				HVAC MAINT 310 FOUR CRNRS Q2 2022	394.78
Total for Check/Tran - 129565:					5,050.51
129566 7/28/22	CHK	10481	AMAZON	FOLDERS & ORGANIZER	40.24
				FOLDERS & ORGANIZER	4.47
Total for Check/Tran - 129566:					44.71
129567 7/28/22	CHK	10447	ANIXTER INC.	TRUNNION CLAMP	575.50
				FUSE	226.38
Total for Check/Tran - 129567:					801.88
129568 7/28/22	CHK	10823	BHC CONSULTANTS LLC	QUILCENE W TANK PROF SVC 5/21-6/24/2022	12,098.74
129569 7/28/22	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	EMRGNCY WTR REPAIR - NESS CRNR&RHODY DR	5,546.10
				EMRGNCY WTR REPAIR - 181 ALDRICH RD	4,127.91
				EMRGNCY WTR MAIN REPAIR-COYLE OAK&PINE	6,309.19
				REPLACE VAULT LID - PINECREST DR	6,269.76
Total for Check/Tran - 129569:					22,252.96
129570 7/28/22	CHK	10843	CCG CONSULTING	FIBER GRANTS,POLICY & PROCEDURE JUN 2022	1,846.00
129571 7/28/22	CHK	10057	CORRECT EQUIPMENT	BECKETT POINT SEWER PARTS - COVER KIT	229.26
129572 7/28/22	CHK	10501	D & L POLES	INSTALL WTR MTR - 643 ROBBINS RD	2,994.80
				EMRGNCY WTR REPAIR - 655 KALA PT	3,376.65
				VAC AREA FOR FIBER INSTALL - JC DISPOSAL	1,609.23
				INSTALL PWR POLES - 14TH ST. PT	9,437.15
				ASSIST W/ VAC FOR NEW POLES -QUIL SCHOOL	3,343.92
				WORK W/AGD LINE CRW - 131 S. BAY WAY	1,740.15

08/11/2022 7:17:12 AM

Accounts Payable Check Register

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07/27/2022 To 08/08/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				P/U,DELVR,INST CRSH ROCK-131 S. BAY WAY	1,265.56
				INSTALL WTR MTR - 33 WATNEY LN	2,749.32
				Total for Check/Tran - 129572:	26,516.78
129573 7/28/22	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - JUL 2022	986.05
				MOBILE RADIOS - AUG 2022	986.05
				Total for Check/Tran - 129573:	1,972.10
129574 7/28/22	CHK	10060	DELL MARKETING LP	DELL THUNDERBOLT DOCK QTY 1	344.20
				DELL THUNDERBOLT DOCK QTY 1	38.24
				Total for Check/Tran - 129574:	382.44
129575 7/28/22	CHK	10064	DEPT OF LABOR & INDUSTRIES	RIGHT TO KNOW PROGRAM 1YR 2022 ASSMT	117.00
				RIGHT TO KNOW PROGRAM 1YR 2022 ASSMT	13.00
				Total for Check/Tran - 129575:	130.00
129576 7/28/22	CHK	10065	DEPT OF LABOR & INDUSTRIES	WORKERS COMP - 2ND QTR 2022	21,153.08
129577 7/28/22	CHK	10876	EDM INTERNATIONAL, INC.	PHASE TRAKKER 1Y 7/28-/7/28/2022	290.00
129578 7/28/22	CHK	10767	EMPLOYMENT SECURITY DEPARTMEN	2ND QTR 2022 PD FLA	8,557.84
129579 7/28/22	CHK	10372	EVERGREEN COLLISION CENTER-SEQU	VEH#215-REPR DAMAGES FROM DEER COLLISION	5,600.41
129580 7/28/22	CHK	10774	ALEX L GERRISH	ESRI USER CONF 07/11-/07/15/22 TRVL EXP	1,504.78
129581 7/28/22	CHK	10454	GLOBAL RENTAL COMPANY INC	VEH#415 - DAMAGE REPAIR	931.00
				VEH# 415-AT40G BKT RENTAL 7/13-8/09/22	2,943.00
				AT37-G BUCKETRNTL VEH#410 7/16-8/12/22	2,725.00
				SPLICER VAN RNTL VEH#421 7/18-8/14/22	2,725.00
				AT40-G RNTL VEH#417 7/19-8/15/22	3,063.20
				AT40-G BUCKETRNTL VEH#416 7/20-8/16/22	2,953.80
				AA55 DBLMN BUCKET VEH#414 7/20-8/16/22	3,719.60
				2023 FREIGHTLINER VEH#418 07/06-08/02/22	4,578.00
				Total for Check/Tran - 129581:	23,638.60

08/11/2022 7:17:12 AM

Accounts Payable Check Register

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07/27/2022 To 08/08/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129582 7/28/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	SPLIT LOOM	10.07
				SPLIT LOOM	1.06
				KIVELY WELL - PANCAKE COMPRESSOR	158.20
Total for Check/Tran - 129582:					169.33
129583 7/28/22	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	20.88
				EMPLOYER'S MEDICARE TAX	20.88
				EMPLOYEES' FICA TAX	89.28
				EMPLOYER'S FICA TAX	89.28
				EMPLOYEES' FEDERAL WITHHOLDING TAX	89.60
Total for Check/Tran - 129583:					309.92
129584 7/28/22	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR CHECKS 7.28.2022		1,120.47
129585 7/28/22	CHK	10129	JIIFY LUBE	VEH#105 - OIL CHANGE	117.74
129586 7/28/22	CHK	9999	ROBERT E JONES	REFUND - CANCELED ORDER WO#122232	1,804.00
129587 7/28/22	CHK	9999	DAVID NICEWONGER	REFUND - SCOPE OF WORK CHANGE WO122279	2,673.00
129588 7/28/22	CHK	10309	NISC	IMPLEMENTATION BB BILL PRINT DESIGN	4,909.50
				IMPLEMENTATION OPEN API-READINGS & ASSET	13,092.00
				IMPLEMENTATION UTILITY BROADBAND	32,730.00
				MISC JUN 2022	638.71
				EPSON E04 NETWORK CARD QTY5	579.12
				NISC ALL MODULE RVW 4/4-4/6/22 REG FEE	337.50
				NISC:PAYROLL TRAINING 5/17-5/20 REG FEE	337.50
				CANON IMAGE FORMULA SCANNERS QTY2	853.13
				MISC JUN 2022	795.34
				MISC JUN 2022	70.97
				EPSON E04 NETWORK CARD QTY5	64.35
				NISC ALL MODULE RVW 4/4-4/6/22 REG FEE	37.50
				NISC:PAYROLL TRAINING 5/17-5/20 REG FEE	37.50
				CANON IMAGE FORMULA SCANNERS QTY2	94.79

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				MISC JUN 2022	88.37
				RECURRING INVOICE JUN 2022	1,119.56
				RECURRING INVOICE JUN 2022	254.97
				RECURRING INVOICE JUN 2022	1,835.92
				RECURRING INVOICE JUN 2022	498.79
				RECURRING INVOICE JUN 2022	498.79
				RECURRING INVOICE JUN 2022	9,266.65
				RECURRING INVOICE JUN 2022	943.77
				RECURRING INVOICE JUN 2022	114.74
				RECURRING INVOICE JUN 2022	1,617.95
				RECURRING INVOICE JUN 2022	337.32
				RECURRING INVOICE JUN 2022	25.50
				PRINT SVCS INVOICE JUN 2022	2,458.13
				PRINT SVCS INVOICE JUN 2022	7,161.22
				PRINT SVCS INVOICE JUN 2022	1,760.71
				PRINT SVCS INVOICE JUN 2022	1,091.87
				PRINT SVCS INVOICE JUN 2022	273.13
				PRINT SVCS INVOICE JUN 2022	795.69
				PRINT SVCS INVOICE JUN 2022	195.63
Total for Check/Tran - 129588:					84,916.62
129589 7/28/22	CHK	10167	OFFICE DEPOT	OPERATIONS - PAPER	329.81
				OPERATIONS - PAPER	36.64
Total for Check/Tran - 129589:					366.45
129590 7/28/22	CHK	10170	OLYMPIC EQUIPMENT RENTALS	51 CANDACE - CONCRETE WALK&DIAMOND BLADE	87.28
				VEH#219 - GENERAL HARDWARE & NUTS	26.52
				VEH#215 - TOOL BOX	2,580.22
Total for Check/Tran - 129590:					2,694.02
129591 7/28/22	CHK	10181	PENINSULA PEST CONTROL	CRPNTRANT SVC BIM-OLYRIDG DR	65.46
129592 7/28/22	CHK	10188	PLATT ELECTRIC SUPPLY	BOLT CUTTERS	122.06

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				IMPACT HEX	325.12
				SKINNING KNIFE	70.07
				SOCKET SET	109.08
				HEDGE TRIMMER	204.79
				METERING PARTS	125.47
				Total for Check/Tran - 129592:	956.59
129593 7/28/22	CHK	10197	PRINTERY COMMUNICATIONS	CAREER DAY FLYERS	292.33
				CAREER DAY FLYERS	32.49
				Total for Check/Tran - 129593:	324.82
129594 7/28/22	CHK	10706	SBA STRUCTURES, LLC	TOWER SITE RNTL MAYNARD HILL - AUG 2022	1,642.28
129595 7/28/22	CHK	10216	SECURITY SERVICES NW, INC.	NIGHT PAYMENT PICKUP - JUL 2022	887.44
				NIGHTLY YARD CHECK - JUL 2022	450.45
				NIGHT PAYMENT PICKUP - JUL 2022	98.61
				NIGHTLY YARD CHECK - JUL 2022	50.05
				Total for Check/Tran - 129595:	1,486.55
129596 7/28/22	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - S. JACOB MILLER RD 06/15/22	1,191.48
129597 7/28/22	CHK	10219	SHOLD EXCAVATING INC	LANDSCAPE MATERIALS - 51 CANDACE RD	21.82
129598 7/28/22	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00

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				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				TESTING: TOTAL COLIFORM/ E. COLI P/A	23.00
				Total for Check/Tran - 129598:	345.00
129599 7/28/22	CHK	10250	TYNDALE COMPANY, INC	CLOTHING	59.95
				PUD CLOTHING	63.77
				Total for Check/Tran - 129599:	123.72
129600 7/28/22	CHK	10841	VALLEY TRANSFORMER, INC.	TRANSFORMER OIL SAMPLING	1,201.68
129601 7/28/22	CHK	10258	VERIZON WIRELESS, BELLEVUE	SCADA CRADLEPNT DEVICE QB 6/20-07/19/22	952.12
				SCADA CRDLEPNT DEVICE QB 6/23-07/22/22	75.07
				Total for Check/Tran - 129601:	1,027.19
129602 7/28/22	CHK	10403	MAUREEN A WHIPPY	WELLNESS PROGRAM REIMBURSEMENT 2022	193.50
				WELLNESS PROGRAM REIMBURSEMENT 2022	21.50
				Total for Check/Tran - 129602:	215.00
129603 7/28/22	CHK	10858	ZOOM VIDEO COMMUNICATIONS, INC.	VID CONF SVC 07/22-08/21/22	387.74
				VID CONF SVC 07/22-08/21/22	43.08
				Total for Check/Tran - 129603:	430.82
129604 8/4/22	CHK	10871	ADVANCED TIMBER RESOURCES	BURNING SLASH PILES - PETERSON LAKE	2,964.90
129605 8/4/22	CHK	10516	AIR SYSTEMS ENGINEERING INC	REPLACEMENT HEAT PUMP - 191 OTTO ST.	8,959.43
129606 8/4/22	CHK	10481	AMAZON	CHARGE GUARD	179.04
				ANTENNA	208.53
				ANTENNA ADAPTER	13.92
				CABLE	9.32
				Total for Check/Tran - 129606:	410.81
129607 8/4/22	CHK	10447	ANIXTER INC.	FUSE	231.84
				WIRE	59,205.13

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				AUTO SPLICE	766.43
				Total for Check/Tran - 129607:	60,203.40
129608 8/4/22	CHK	10933	AT&T MOBILITY II LLC	CRADLEPOINT SVC FOR AMI 6/20-7/19/2022	320.32
129609 8/4/22	CHK	10881	BELL LUMBER & POLE COMPANY	TRANSMISSION POLE-65/H1,70/H1 & 75/H1	42,203.15
129610 8/4/22	CHK	10870	BIG BLUE PRESSURE WASHING AND L	5 SUBSTATIONS: MOWING 06/22/22	614.42
				GRND MANTNCE-210&3104CRNRS&191 7/07/22	343.66
				GRND MANTNCE-210&3104CRNRS&191 7/07/22	38.19
				GRND MANTNCE-210&3104CRNRS&191 07/20/22	343.67
				GRND MANTNCE-210&3104CRNRS&191 07/20/22	38.18
				5 SUBSTATIONS: MOWING 07/07/22	614.42
				5 SUBSTATIONS: MOWING 07/20/22	614.42
				Total for Check/Tran - 129610:	2,606.96
129611 8/4/22	CHK	9998	THERESA BISHOP	Credit Balance Refund	496.31
129612 8/4/22	CHK	10339	BORDER STATES ELECTRIC	FIBER TANGENT CLAMPS	122.67
129613 8/4/22	CHK	10920	COOPERATIVE RESPONSE CENTER, INC	ANSWER SVC FOR AUG 2022	1,903.83
				ANSWER SVC FOR AUG 2022	1,903.83
				ANSWER SVC FOR AUG 2022	423.09
				Total for Check/Tran - 129613:	4,230.75
129614 8/4/22	CHK	10501	D & L POLES	14TH STREET URD PROJECT	37,776.92
				EMRGNCY VACTRA OPS - SHINE RD.	3,965.79
				BORE, TRNCH, INSTALL - HUDSON PT.	4,881.44
				EMRGNCY PWR OUTAGE - 2687 CENTER RD.	1,581.95
				Total for Check/Tran - 129614:	48,206.10
129615 8/4/22	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	GARDENING LABOR - 240 4 CRNRS	113.29
				GARDENING LABOR - 240 4 CRNRS	12.59
				GARDENING LABOR - 240 4 CRNRS	123.97
				GARDENING LABOR - 240 4 CRNRS	13.78

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Total for Check/Tran - 129615:					263.63
129616 8/4/22	CHK	10068	DISCOVERY BAY GROUP, LLC	CONSULTING SERVICE JUL 2022	5,500.00
129617 8/4/22	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	ENERGY CONSERVATION REBATE	3,966.14
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,065.60
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	1,600.00
				ENERGY CONSERVATION REBATE	1,116.00
				ENERGY CONSERVATION REBATE	1,600.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	1,302.00
				ENERGY CONSERVATION REBATE	35.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	690.00
				ENERGY CONSERVATION REBATE	88.00
				ENERGY CONSERVATION REBATE	3,190.00
				ENERGY CONSERVATION REBATE	1,600.00
				ENERGY CONSERVATION REBATE	500.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	500.00
				ENERGY CONSERVATION REBATE	4,400.00
				ENERGY CONSERVATION REBATE	35.00

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				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	423.00
				ENERGY CONSERVATION REBATE	2,700.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	2,536.36
				Total for Check/Tran - 129617:	41,817.10
129618 8/4/22	CHK	10085	FASTENAL	SANITIZING WIPES	64.36
				SQWINCHERS	73.45
				STRIKER FLARES	157.93
				BLACK TAPE & RED ELECTRIC TAPE	48.26
				EYE GLASSES BATTERIES	23.57
				EYE GLASSES	14.26
				EYE GLASSES BATTERIES	0.90
				RED MARK TAPE	99.49
				VENDOR MACHINE RESTOCK	43.47
				Total for Check/Tran - 129618:	525.69
129619 8/4/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	DRILL BIT SET	38.71
129620 8/4/22	CHK	10817	IDGAF, INC	EMGNCY WTR REPR ASPHLT PTCH-10532 RHODY	11,041.30
				EMRGNCY WTR REPAIR - 130 ALDER ST(COYLE)	6,352.30
				EMRGNCY WTR REPAIR - RHODY DR.	12,117.81
				EMRGNCY REPR ASPHALT PATCH-HWY 19(RHODY)	5,542.05
				ASPHALT PTCH FROM U/G REPR-HARRINGTON DR	2,623.20
				Total for Check/Tran - 129620:	37,676.66
129621 8/4/22	CHK	10882	INTEGRITY NETWORKS INC	BOARDROOM DISPLAYS WORK OCT-2021	2,113.78

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				BOARDROOM DISPLAYS WORK THRU SEP-2021	2,500.00
				Total for Check/Tran - 129621:	4,613.78
129622 8/4/22	CHK	10782	AMANDA D ISAAK	WELLNESS PROGRAM REIMBURSEMENT 2022	162.00
				WELLNESS PROGRAM REIMBURSEMENT 2022	18.00
				Total for Check/Tran - 129622:	180.00
129623 8/4/22	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	3,382.59
				EMPLOYER'S MEDICARE TAX	3,382.59
				EMPLOYEES' FICA TAX	14,230.92
				EMPLOYER'S FICA TAX	14,230.92
				EMPLOYEES' FEDERAL WITHHOLDING	14,608.38
				EMPLOYEES' FEDERAL WITHHOLDING TAX	9,493.65
				Total for Check/Tran - 129623:	59,329.05
129624 8/4/22	CHK	10122	JEFFERSON COUNTY DEPT OF COMMU	HUNT AVE WATER EXTENSION PRE APPLICATION	957.08
129625 8/4/22	CHK	10532	JEFFERSON COUNTY PUD PAYROLL	ACPR CHECKS 08.05.2022	5,880.89
				PR DIRECT DEPOSIT 08.05.2022	148,341.23
				Total for Check/Tran - 129625:	154,222.12
129626 8/4/22	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 4CRNR 2YD 1XWK JUL-22	187.16
				DISPOSAL 4CRNR 2YD 1XWK JUL-22	20.80
				2YD OCC-4CRNRS JUL-2022	150.56
				2YD OCC-4CRNRS JUL-2022	16.73
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL JUL 22	416.30
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL JUL 22	46.26
				DISPOSAL 210 2YD CONT 1XWK JUL-22	202.94
				DISPOSAL 191OTTO 2YD 1XWK JUL-22	182.65
				DISPOSAL 191OTTO 2YD 1XWK JUL-22	20.29
				Total for Check/Tran - 129626:	1,243.69
129627 8/4/22	CHK	10875	NINJARM, LLC	NINJA PROf REMOTE SW 1YR 7/30-7/30/2023	5,552.46
				NINJA PROf REMOTE SW 1YR 7/30-7/30/2023	-458.46

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Total for Check/Tran - 129627:					5,094.00
129628 8/4/22	CHK	10166	NWPPA	NWPPA WRITING SUBMISSION ENTRY FEE	180.00
				NWPPA WRITING SUBMISSION ENTRY FEE	20.00
Total for Check/Tran - 129628:					200.00
129629 8/4/22	CHK	10631	WILLIAM P O'DONNELL	BEACON BROADBAND VISIT 7/9-7/13/22 TRVL	758.81
				BEACON BROADBAND VISIT 7/9-7/13/22 TRVL	84.32
				NOA NET MTG & FIBER BROADBAND CONF TRVL	510.87
				NOA NET MTG & FIBER BROADBAND CONF TRVL	56.77
Total for Check/Tran - 129629:					1,410.77
129630 8/4/22	CHK	10290	OASIS WELL DRILLING, INC	REPLC MTOR,PUMP,PIPNG,&SEAL-KIVELY WELL	16,113.90
129631 8/4/22	CHK	10167	OFFICE DEPOT	OPERATIONS - TOILET PAPER	76.47
				OPERATIONS - TOILET PAPER	8.50
				OPERATIONS - SOAP	12.91
				OPERATIONS - SOAP	1.43
				OPERATIONS & OTTO ST - OFFICE SUPPLIES	179.25
				OPERATIONS & OTTO ST - OFFICE SUPPLIES	19.92
Total for Check/Tran - 129631:					298.48
129632 8/4/22	CHK	10170	OLYMPIC EQUIPMENT RENTALS	CONCRETE WALK & DIAMOND BLADE	76.37
129633 8/4/22	CHK	10948	KATHLEEN PALMER	DAILY MAIL OFFICE RUN MAY 2022	11.07
				DAILY MAIL OFFICE RUN MAY 2022	1.23
				DAILY MAIL OFFICE RUN JUL 2022	19.71
				DAILY MAIL OFFICE RUN JUL 2022	2.19
				DAILY MAIL OFFICE RUN JUN 2022	25.83
				DAILY MAIL OFFICE RUN JUN 2022	2.87
Total for Check/Tran - 129633:					62.90
129634 8/4/22	CHK	10187	PITNEY BOWES-RESERVE ACCT	PRE-PAID POSTAGE ACCT# 33897265	360.00
				PRE-PAID POSTAGE ACCT# 33897265	40.00
Total for Check/Tran - 129634:					400.00

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129635 8/4/22	CHK	10193	PORT TOWNSEND LEADER	DISPLAY: CELEBRATING EMS 2022	459.00
				DISPLAY: CELEBRATING EMS 2022	51.00
Total for Check/Tran - 129635:					510.00
129636 8/4/22	CHK	10471	RICOH USA , INC.- DALLAS	4CORNERS (MOD TRPLW) RENT 08/19-09/18/22	91.67
				4CORNERS (MOD TRPLW) RENT 08/19-09/18/22	10.19
				4CORNERS (MOD DBW) RENT 08/18-9/17/22	78.44
				4CORNERS (MOD DBW) RENT 08/18-9/17/22	8.72
Total for Check/Tran - 129636:					189.02
129637 8/4/22	CHK	10210	RICOH USA, INC	OTTO ST (3983) IMAGES JUL 22	39.96
				OTTO ST (3983) IMAGES JUL 22	4.44
				210 4CRNRS (0626) IMAGES JUL 2022	433.62
				210 4CRNRS (0626) IMAGES JUL 2022	48.18
				WORKROOM (0109) IMAGES JUL 2022	8.91
				WORKROOM (0109) IMAGES JUL 2022	0.99
Total for Check/Tran - 129637:					536.10
129638 8/4/22	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - GAINS ST. 7/11-7/14/22	7,078.48
129639 8/4/22	CHK	10869	SLATE ROCK SAFETY	FR CLOTHING	-26.40
				FR CLOTHING	319.80
Total for Check/Tran - 129639:					293.40
129640 8/4/22	CHK	9998	MICHAEL E STORY	Credit Balance Refund	37.05
129641 8/4/22	CHK	10824	THE PORT OF PORT TOWNSEND	RENT RV SPACE JUN 2022	2,303.29
				RENT RV SPACE JUN 2022	255.93
				RENT RV SPACE JUL 2022	2,303.29
				RENT RV SPACE JUL 2022	255.93
				CUSTODIAL SVC - 7/7/2022 & 7/14/2022	415.80
				CUSTODIAL SVC - 7/7/2022 & 7/14/2022	46.20
Total for Check/Tran - 129641:					5,580.44
129642 8/4/22	CHK	10733	DANIEL S TOEPPER	MTG W/ GM,WPUDA CONFERENCE,MAIL PICK UP	361.12

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				MTG W/ GM,WPUA CONFERENCE,MAIL PICK UP	40.13
				Total for Check/Tran - 129642:	401.25
129643 8/4/22	CHK	10250	TYNDALE COMPANY, INC	PUD CLOTHING & CLOTHING	159.19
129644 8/4/22	CHK	10433	UNITED RENTALS (NORTH AMERICA), IVEH#422-FORKLFT VARRCH RNTL 7/4-8/1/22		2,767.65
129645 8/4/22	CHK	10615	US BANK	ALYSON DEAN	3,936.47
				BROADBAND DEPARTMENT	695.68
				DAN TOEPPER	460.73
				IT DEPARTMENT	-228.88
				JOSH GARLOCK	1,456.19
				KEVIN STREET	4,000.00
				KRISTOFFER LOTT	2,075.41
				MELANIE R DES MARAIS	2,204.67
				MELISSA BLAIR	9.00
				MIKE BAILEY	3,150.23
				OPERATIONS DEPARTMENT	378.22
				SCOTT BANCROFT	366.35
				WILL O'DONNELL	1,310.52
				Total for Check/Tran - 129645:	19,814.59
129646 8/4/22	CHK	10258	VERIZON WIRELESS, BELLEVUE	CELL PHONE SERVICE QB06/16-07/15/2022	248.11
				CELL PHONE SERVICE QB06/16-07/15/2022	78.11
				CELL PHONE SERVICE QB06/16-07/15/2022	26.04
				CELL PHONE SERVICE QB06/16-07/15/2022	176.99
				CELL PHONE SERVICE QB06/16-07/15/2022	134.51
				CELL PHONE SERVICE QB06/16-07/15/2022	65.51
				CELL PHONE SERVICE QB06/16-07/15/2022	55.21
				CELL PHONE SERVICE QB06/16-07/15/2022	143.62
				CELL PHONE SERVICE QB06/16-07/15/2022	65.51
				CELL PHONE SERVICE QB06/16-07/15/2022	55.03
				CELL PHONE SERVICE QB06/16-07/15/2022	15.62

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				CELL PHONE SERVICE QB06/16-07/15/2022	42.49
				CELL PHONE SERVICE QB06/16-07/15/2022	18.22
				CELL PHONE SERVICE QB06/16-07/15/2022	23.02
				CELL PHONE SERVICE QB06/16-07/15/2022	91.74
				CELL PHONE SERVICE QB06/16-07/15/2022	91.74
				CELL PHONE SERVICE QB06/16-07/15/2022	55.21
				CELL PHONE SERVICE QB06/16-07/15/2022	78.12
				CELL PHONE SERVICE QB06/16-07/15/2022	171.39
				CELL PHONE SERVICE QB06/16-07/15/2022	37.86
				CELL PHONE SERVICE QB06/16-07/15/2022	46.86
				CELL PHONE SERVICE QB06/16-07/15/2022	176.88
				CELL PHONE SERVICE QB06/16-07/15/2022	158.58
				CELL PHONE SERVICE QB06/16-07/15/2022	307.15
				CELL PHONE SERVICE QB06/16-07/15/2022	76.90
				CELL PHONE SERVICE QB06/16-07/15/2022	4.21
				CELL PHONE SERVICE QB06/16-07/15/2022	5.21
				CELL PHONE SERVICE QB06/16-07/15/2022	19.65
				CELL PHONE SERVICE QB06/16-07/15/2022	54.49
				CELL PHONE SERVICE QB06/16-07/15/2022	17.63
				CELL PHONE SERVICE QB06/16-07/15/2022	52.07
Total for Check/Tran - 129646:					2,593.68
129647 8/4/22	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP EE	14,316.30
				PL DEFERRED COMP ER	5,902.82
Total for Check/Tran - 129647:					20,219.12
129648 8/4/22	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH#122 - WIPER BLADES	17.43
				VEH#134/135 - CERTIFICATE/PERMIT	17.11
				AIR FILTER & FOG LIGHT	30.41
				LIGHT BULBS	4.48
Total for Check/Tran - 129648:					69.43

08/11/2022 7:17:12 AM

Accounts Payable Check Register

Page 15

07/27/2022 To 08/08/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total Payments for Bank Account - 1 :					(85) 796,471.02
Total Voids for Bank Account - 1 :					(0) 0.00
Total for Bank Account - 1 :					(85) 796,471.02
Grand Total for Payments :					(85) 796,471.02
Grand Total for Voids :					(0) 0.00
Grand Total :					(85) 796,471.02

08/11/2022 7:18:17 AM

Accounts Payable Check Register

Page 1

07/27/2022 To 08/08/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
183 8/1/22	WIRE	10809	PETERSON LAKE - WIRE PAYMENT	PETERSON LAKE WIRE PMT AUG 2022	2,823.33
				PETERSON LAKE WIRE PMT AUG 2022	11,505.29
Total for Check/Tran - 183:					14,328.62

Total Payments for Bank Account - 1 :	(1)	14,328.62
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(1)	14,328.62
Grand Total for Payments :	(1)	14,328.62
Grand Total for Voids :	(0)	0.00
Grand Total :	(1)	14,328.62

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 07/28/2022

Empl	Position	Check #	Check Date	Amount
3064	DAY LABORER	71029	07/28/2022	332.79
3058	DAY LABORER	71030	07/28/2022	787.68
				1,120.47

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 08/05/2022

Empl	Position	Check #	Check Date	Amount
2003	WATER TREATMENT PLANT OPERATOR III	71031	8/5/2022	2,200.24
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71032	8/5/2022	3,680.65
				\$ 5,880.89

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL PAY DATE: 08/05/2022
--

Empl	Position	Pay Date	Net Pay
1000	LINEMAN	8/5/2022	5,246.02
1003	SCADA TECH APPRENTICE	8/5/2022	2,661.22
1010	SCADA ENGINEER II	8/5/2022	2,425.45
1011	GENERAL MANAGER	8/5/2022	5,024.68
1012	FOREMAN LINEMAN	8/5/2022	6,369.61
1014	STOREKEEPER	8/5/2022	3,451.19
1015	SUBSTATION/METER FOREMAN	8/5/2022	5,605.73
1017	HEAD STOREKEEPER	8/5/2022	2,462.59
1026	STAKING ENGINEER	8/5/2022	2,201.39
1027	ELECTRICAL ENGINEERING MANAGER	8/5/2022	3,160.15
1031	STAKING ENGINEER	8/5/2022	2,641.04
1033	SUBSTATION/METERING TECH	8/5/2022	3,924.27
1034	LINEMAN	8/5/2022	6,359.92
1037	OPERATIONS DIRECTOR	8/5/2022	3,435.31
1041	ELECTRICAL SUPERINTENDENT	8/5/2022	4,065.18
1042	GIS SPECIALIST	8/5/2022	2,443.84
1043	METER READER	8/5/2022	2,165.56
1046	FLEET/WAREHOUSE HELPER	8/5/2022	2,544.70
1047	METER READER	8/5/2022	2,677.83
1050	PRE-APPRENTICE	8/5/2022	2,292.42
1055	LINEMAN	8/5/2022	3,485.36
1056	METER READER	8/5/2022	2,608.64
1057	METER READER	8/5/2022	1,751.00
1058	INTERN	8/5/2022	538.20
2000	WATER DISTRIBUTION MANAGER II	8/5/2022	1,770.80
2001	WATER DISTRIBUTION MANAGER II	8/5/2022	3,370.71
2002	WATER DISTRIBUTION MANAGER II	8/5/2022	2,020.77
2005	WATER DISTRIBUTION MANAGER II	8/5/2022	1,922.17
2007	ENGINEERING DIRECTOR	8/5/2022	3,552.31
3000	UTILITY BILLING COORDINATOR	8/5/2022	1,781.40
3002	CUSTOMER SERVICE COORDINATOR	8/5/2022	1,507.37
3003	UTILITY BILLING CLERK	8/5/2022	1,549.92
3004	RESOURCE MANAGER	8/5/2022	2,608.81
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	8/5/2022	2,130.28
3008	INFORMATION TECHNOLOGY MANAGER	8/5/2022	3,328.87
3013	UTILITY ACCOUNTANT II	8/5/2022	1,507.32
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	8/5/2022	1,413.81
3020	SERVICES DIRECTOR	8/5/2022	2,927.71
3022	CUSTOMER SERVICE REP	8/5/2022	1,425.77
3027	UTILITY BILLING CLERK	8/5/2022	1,591.69
3028	IT SUPPORT TECHNICIAN	8/5/2022	1,773.96
3029	FINANCE SERVICES MANAGER	8/5/2022	2,400.86
3032	CUSTOMER SERVICE REP	8/5/2022	1,322.48
3033	FINANCE DIRECTOR	8/5/2022	4,642.89
3034	COMMUNICATIONS DIRECTOR	8/5/2022	3,167.01
3039	UTILITY ACCOUNTANT II	8/5/2022	1,713.76
3046	ACCOUNTING TECH I	8/5/2022	1,453.63
3047	HUMAN RESOURCES DIRECTOR	8/5/2022	3,638.69
3048	CUSTOMER SERVICE REP	8/5/2022	1,444.27
3052	ADMINISTRATIVE ASSISTANT	8/5/2022	2,286.84
3056	CUSTOMER SERVICE REP	8/5/2022	1,263.74
3060	DIGITAL COMMUNICATIONS SPECIALIST	8/5/2022	2,309.36
3062	CUSTOMER SERVICE REP	8/5/2022	1,100.23
3063	HUMAN RESOURCES COORDINATOR	8/5/2022	2,143.35
4004	COMMISSIONER DIST 2	8/5/2022	966.15
4006	COMMISSIONER DIST 1	8/5/2022	951.65
4008	COMMISSIONER DIST 3	8/5/2022	1,811.35
			148,341.23



AGENDA REPORT

DATE: August 16, 2022
TO: Board of Commissioners
FROM: Mike Bailey, Finance Director/Internal Auditor
RE: Write-off of delinquent accounts from active accounts receivable

SUMMARY: Per Write-Off of Uncollectable Accounts Policy passed September 2017, the Board of Commissioners agreed to review and approve for write off inactive account balances over 90 days in arrears that had been given 30 days' notice that their account will be referred to a collection agency.

BACKGROUND: These inactive accounts are recorded in the Active Accounts Receivable Data Base and need to be transferred to the Uncollectible Data Base in the Customer Information System. The process of writing off does not "erase" the debt unless the debt has been discharged through a bankruptcy court. The PUD's staff has attempted to collect payment on these accounts. A collection agency is better equipped to pursue collection now that these accounts have disconnected from utility service with the PUD and are over 90 days in arrears.

ANALYSIS/FINDINGS: There are 13 inactive accounts in the Active Accounts Receivable Data Base who owe the PUD \$5,200.57 for utility services and who have received notice over 30 days ago that their account will be referred to a collection agency.

FISCAL IMPACT: Bad Debt Expense has already been charged in anticipation of having accounts who would fail to pay their final bill for utility services. On the PUD's Balance Sheet, Line 20. Accounts Receivable-Sales of Utility Services has been netted by an estimated Reserve for Uncollectible Accounts. To remedy the debt, these inactive accounts will pay the collection agency for the amount owed to the PUD plus a fee for the agency's professional services. Any amounts received on the written off amount, will be deposited into the PUD's Depository Bank Account and the Reserve for Uncollectible Accounts adjusted. No revenue or expense accounts are affected by this write off.

RECOMMENDATION: Transfer the 13 inactive accounts owing \$5,200.57 from the Active Accounts Receivable Data Base to the Uncollectible Accounts Data Base and authorize Evergreen Financial Services to pursue collection efforts allowed by law.

ATTACHMENT: The Summary of Write-offs of Uncollectible Accounts Receivable provides an analysis of the number and amounts owed and signature of approval by the Secretary of the Board of Commissioners.



Board of Commissioners

Jeff Randall, District 1
Kenneth Collins, District 2
Dan Toepper, District 3

Kevin Streett, General Manager

Write-Offs of Uncollectible Accounts Receivable

On August 16, 2022, the following summary of inactive customer accounts with a past due balance of greater than \$50.00 and in excess of 90 days were referred to and provided a 30-day written notice by a collection agency. Furthermore, all amounts were deemed uncollectible by the Finance Director/District Auditor regardless of the amount past due. For accounting and financial reporting purposes, write-offs of uncollectible receivables are made against the allowance for bad debt account once approved by the Board. The following accounts are requested to be written off as uncollectible:

Uncollectible Amount Range	Number of Accounts	Write-Off Amount
Up to \$50	2	\$29.37
\$51 - \$100	1	\$70.15
\$101 - \$200	0	\$0.00
\$201 - \$300	4	\$1,087.84
Over \$300	6	\$4,013.21
TOTAL	13	\$5,200.57

Approval, Board of Commissioners

Dan Toepper
Secretary

PUD Calendar
August 16, 2022

August 16, 2022, BOC Regular Meeting per ZOOM/In Person 3:00 pm
310 Four Corners Rd.

August 18, ICG Meeting 5:00 Location TBD

August 20, 2022, All County Picnic

August 23, 2022, Special Meeting ½ Day Commissioner Retreat 8:30-12:30
103 Hudson Street, Port Townsend, WA 98368 In person and ZOOM

August 26, 2022, Special Meeting, TBD, 10:00-12:00 310 Four Corners Rd.
(Still trying to determine if all can attend)

September 1, 2022, West Sound Broadband Summit, Will to determine place
and time

September 5, 2022, Labor Day Holiday, Offices Closed

September 6, 2022, Regular BOC Meeting, per ZOOM/In Person 3:00 310 Four
Corners Rd.

HR3.13 Uniforms and Equipment

District employees may be assigned equipment and/or uniforms to be used on the job. Employees are responsible for cleaning their own uniforms. **The District may purchase clothing for employees who interact with the public upon approval from the General Manager.** The responsibility for maintenance and/or cleaning of other equipment will be determined on a department-by-department basis; however, the employee bears the responsibility for exercising reasonable care with all issued items. District employees will be provided with all necessary safety equipment. Employees who are assigned maintenance duties in the field must furnish his/her own small hand tools.

Uniforms or equipment assigned to an employee must be returned upon termination.

HR3.14 Continuing Education and Training

The District recognizes that it is a part of a dynamic business community and that it must maintain a competitive knowledge and ability base among its employees. Employees are, therefore, strongly encouraged to maintain and upgrade their abilities to ensure the District's ability to serve the needs of its customers. **Training courses, workshops and industry conferences must be directly related to the employee's position duties or professional development for future opportunities at the District. Trainings, workshops and conferences that require registration must be approved by the employee's Director with final approval from the General Manager.**

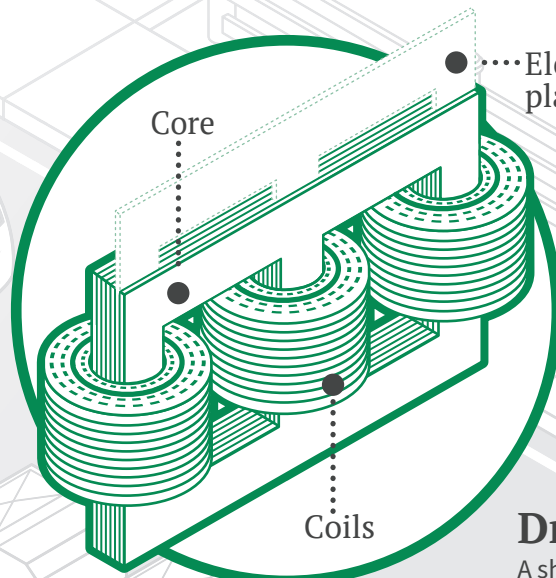
District employees who require CEUs to maintain certification will be expected to maintain that certification by acquiring the necessary CEUs; the District will **either pay for the costs or** reimburse the employee for those costs associated with maintaining the certification.

Study and class time should not interfere with the employee's regular working hours and/or productivity unless specifically approved by the Manager.

     Received 		From	Subject	Size
Tuesday				
	Tue 12:52 PM	Pogo Here	Pop Alliance invitation to chat prior to 2 Aug PUD meeting	31 KB
Last Week				
	Sat 7/23	PT Poplars	Fwd: Proposed "Trimming" of the Gateway Poplar Street Trees by PUD	2 MB
	Sat 7/23	joni blanchard	Re: Proposed "Trimming" of the Gateway Poplar Street Trees by PUD	59 KB
	Sat 7/23	PT Poplars	Proposed "Trimming" of the Gateway Poplar Street Trees by PUD	43 KB
	Thu 7/21	Jessica Dillon	CAB hiatus	19 KB
	Thu 7/21	Annette Huenke	on a related topic...	27 KB
	Thu 7/21	Annette Huenke	broadband	16 KB
	Wed 7/20	Tom Engel	revamping CAB	18 KB
	Tue 7/19	Tom Thiersch	PUBLIC COMMENT regarding Internet Service agreement & AUP	23 KB

Trouble With Transformers

Months of constricted operations at electrical transformer factories caused by the COVID-19 pandemic have strangled inventory of these essential grid devices. Add to that spiking demand from new housing developments, scarcity of raw and finished materials, bottlenecks at shipping ports and a shortage of freight drivers, and it's a recipe for a long-term supply crunch. Here are some of the key drivers of the current national transformer shortage.



.....Electrical steel plates

Core

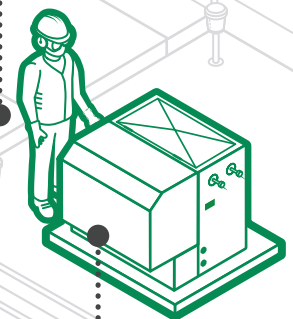
Coils

Electrical Steel

A global shortage of electrical steel, a key component in transformers, is slowing production.

Labor Shortages

A tight labor market is causing difficulties in hiring and retaining factory worker and technicians.



Driver Shortages

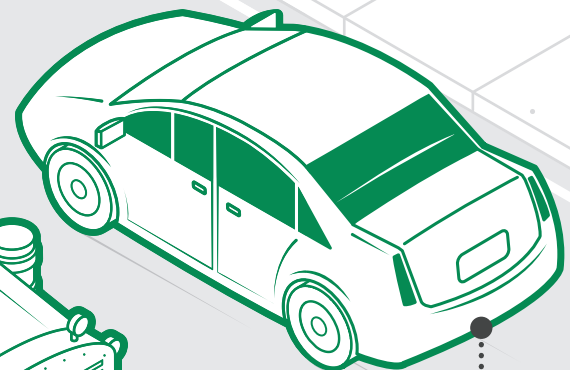
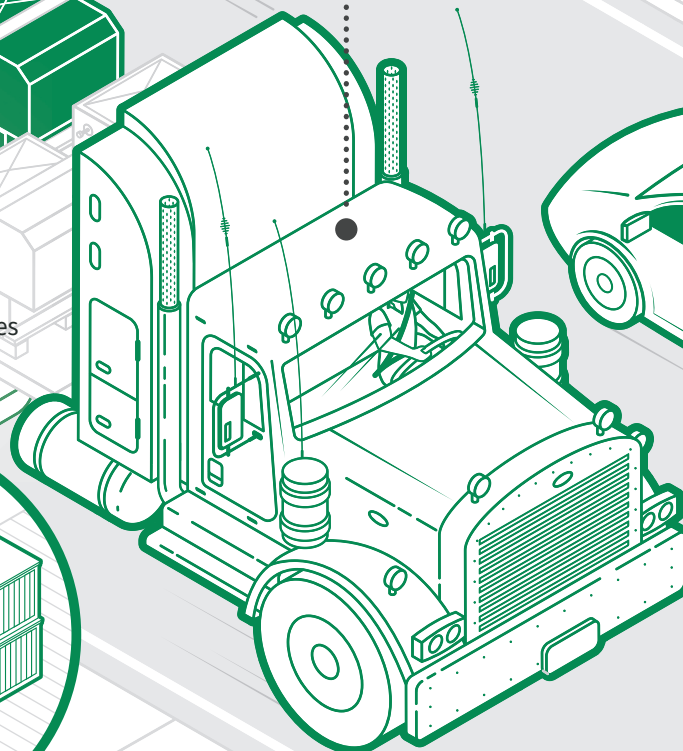
A shortage of truck drivers and warehouse workers is impeding deliveries of finished products.

High Demand

Developments in growing areas of the country and summer storm prep are spiking the need for new transformers.

Shipping Bottlenecks

Imports of components made overseas are being delayed by labor shortages at U.S. shipping ports.



Electric Vehicles

Much of the world's tight supply of electrical steel is being absorbed by the booming EV market.



AGENDA REPORT

DATE: 8/16/2022
TO: Board of Commissioners
FROM: Kevin Streett
RE: Citizen Advisory BoardAB

BACKGROUND: The BOC held a special meeting on August 9th to discuss the CAB and changing the Resolution 2018-015, governing the CAB. The BOC discussed the history of the CAB, its current effectiveness, and how to make some possible changes. Part of the discussion was how to move forward and what specific projects the CAB could work on that would benefit the BOC and Staff.

ANALYSIS/FINDINGS: This agenda topic will continue the discussions started on August 9th. Staff will have some recommendations on work the CAB could take under advisement and a timetable for work to be completed.

FISCAL IMPACT: Staff time

RECOMMENDATION: Give direction to staff to draft language for the BOC to approve new CAB resolution and guidelines.

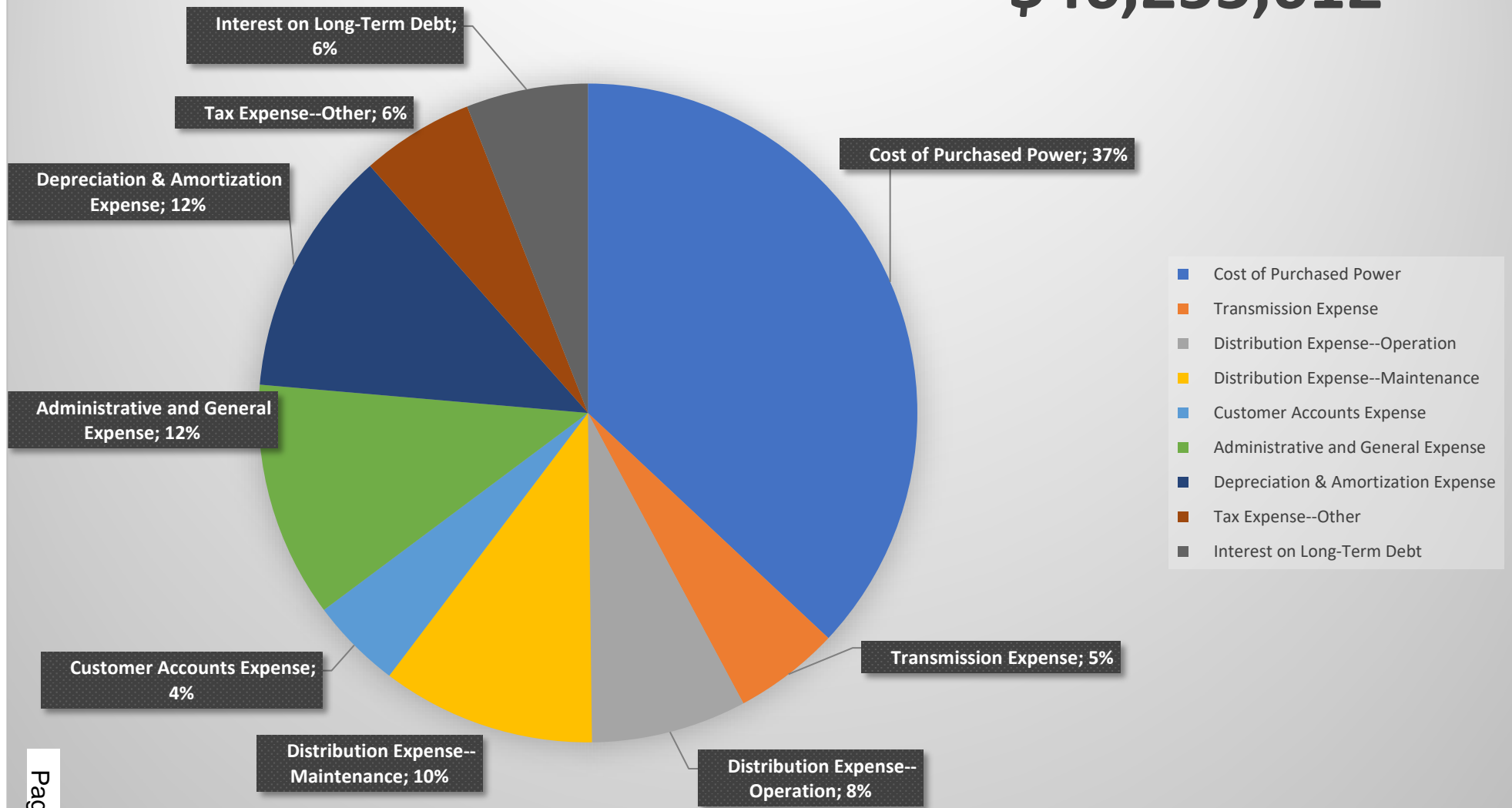
EXHIBIT A

2023 PUD Electric and Water Utility Budgets

	<u>Electrical</u> <u>Utility</u>	<u>Water</u> <u>Utility</u>
Operating Revenues	\$46,149,031	\$4,915,051
Operating Expenses		
Power Production Cost	\$0	\$2,027
Cost of Purchased Power	\$17,095,180	\$151,012
Transmission Expense	2,404,654	0
Distribution Expense--Operation	3,526,756	1,412,710
Distribution Expense--Maintenance	4,853,854	608,047
Customer Accounts Expense	2,077,483	280,382
Customer Service and Informational Expense	23,166	0
Administrative and General Expense	5,350,327	1,356,633
Depreciation & Amortization Expense	5,605,637	388,013
Tax Expense--Other	2,554,821	181,796
Interest on Long-Term Debt	2,763,734	281,295
Interest Expense--Other	0	0
Other Deductions	0	0
Total Operating Expenses	\$46,255,612	\$4,661,915
Net Operating Margins (Loss)	(\$106,581)	\$253,136
Property Tax Revenue	\$600,000	\$0
Non-Operating Margins (Loss)	\$1,441,212	\$719,525
Net Margins (Loss)	\$1,934,631	\$972,661
Cash Flow Budget		
Construction Projects	\$3,744,500	\$3,477,419
General Plant Purchases	15,859,570	110,000
Principal on Long Term Debt	3,474,557	633,513
Add Depreciation & Amortization (non-cash)	(5,605,637)	(388,013)
Principal & Interest Received on LUDs	0	(442,966)
Grants and Loan Funds	(15,363,071)	(2,577,016)
Total Cash Expenditures/Cash Outflow	\$2,109,919	\$812,937
Net Cash Inflow/(Outflow)	(\$175,288)	\$159,724
Net TIER (Minimum of 1.25)	1.70	
Net DSC (Minimum of 1.25)	1.65	

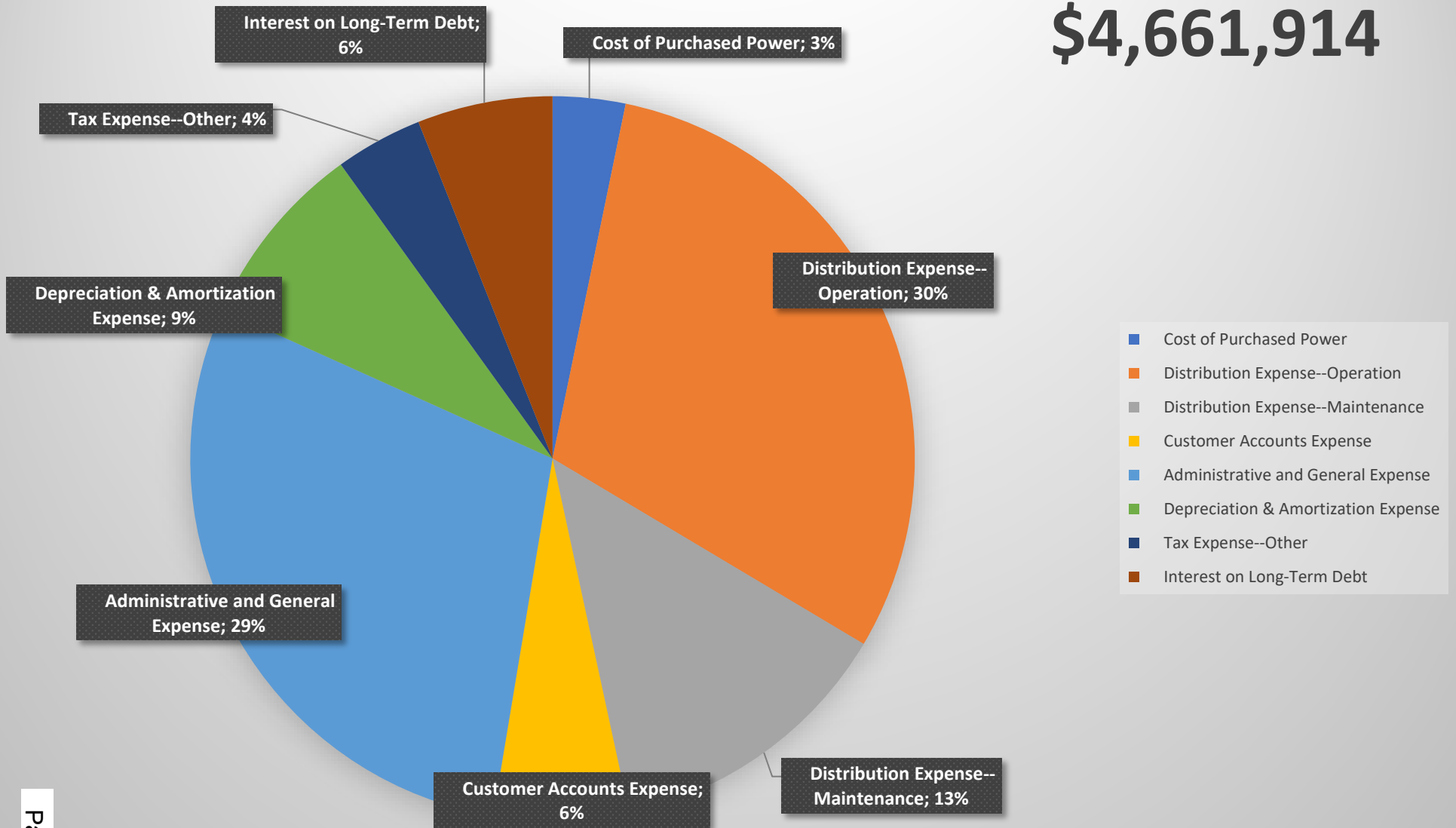
Electric Expenses

\$46,255,612



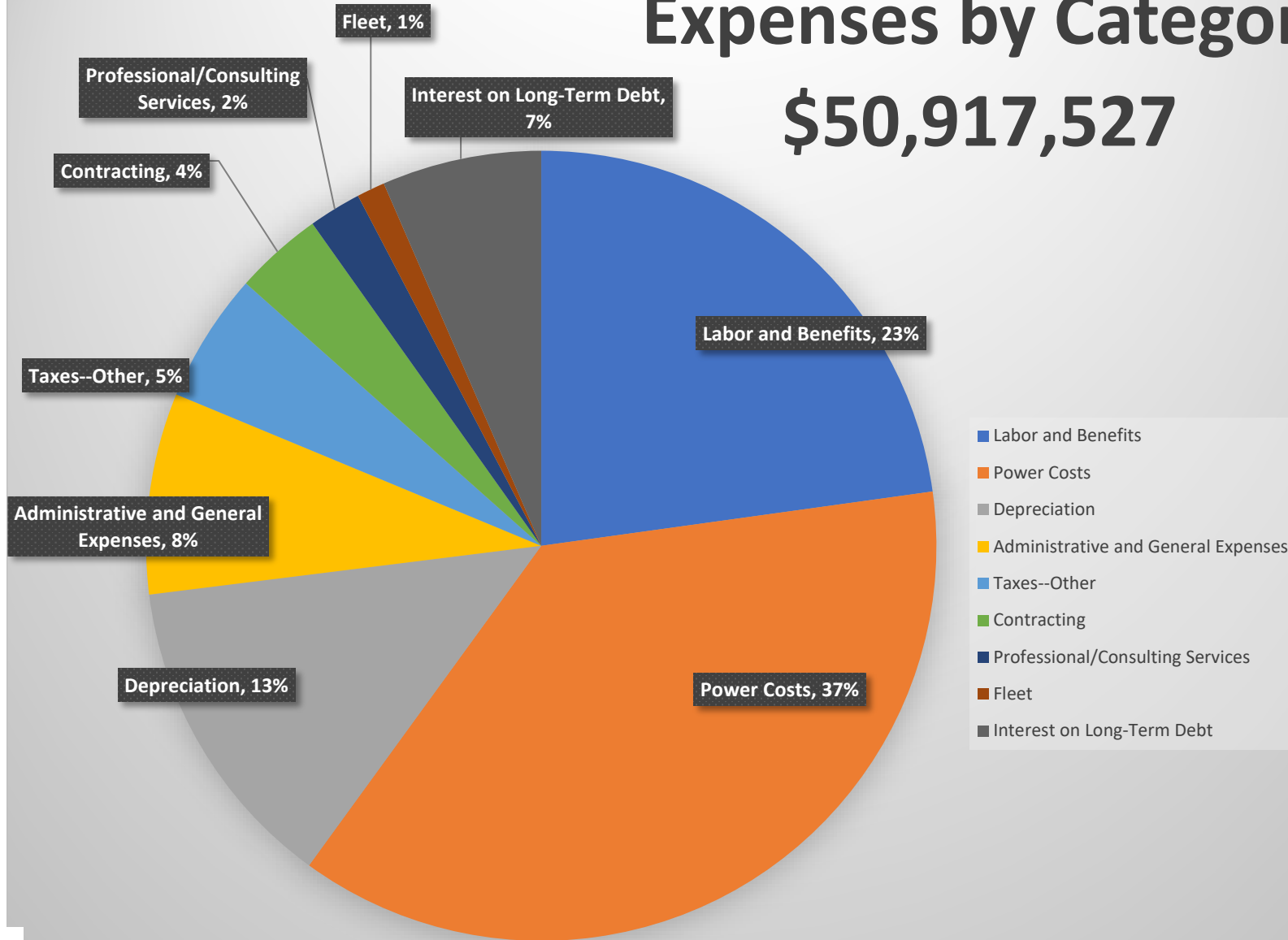
Water Expenses

\$4,661,914



Expenses by Category

\$50,917,527



Combined Utility Expenses By Category

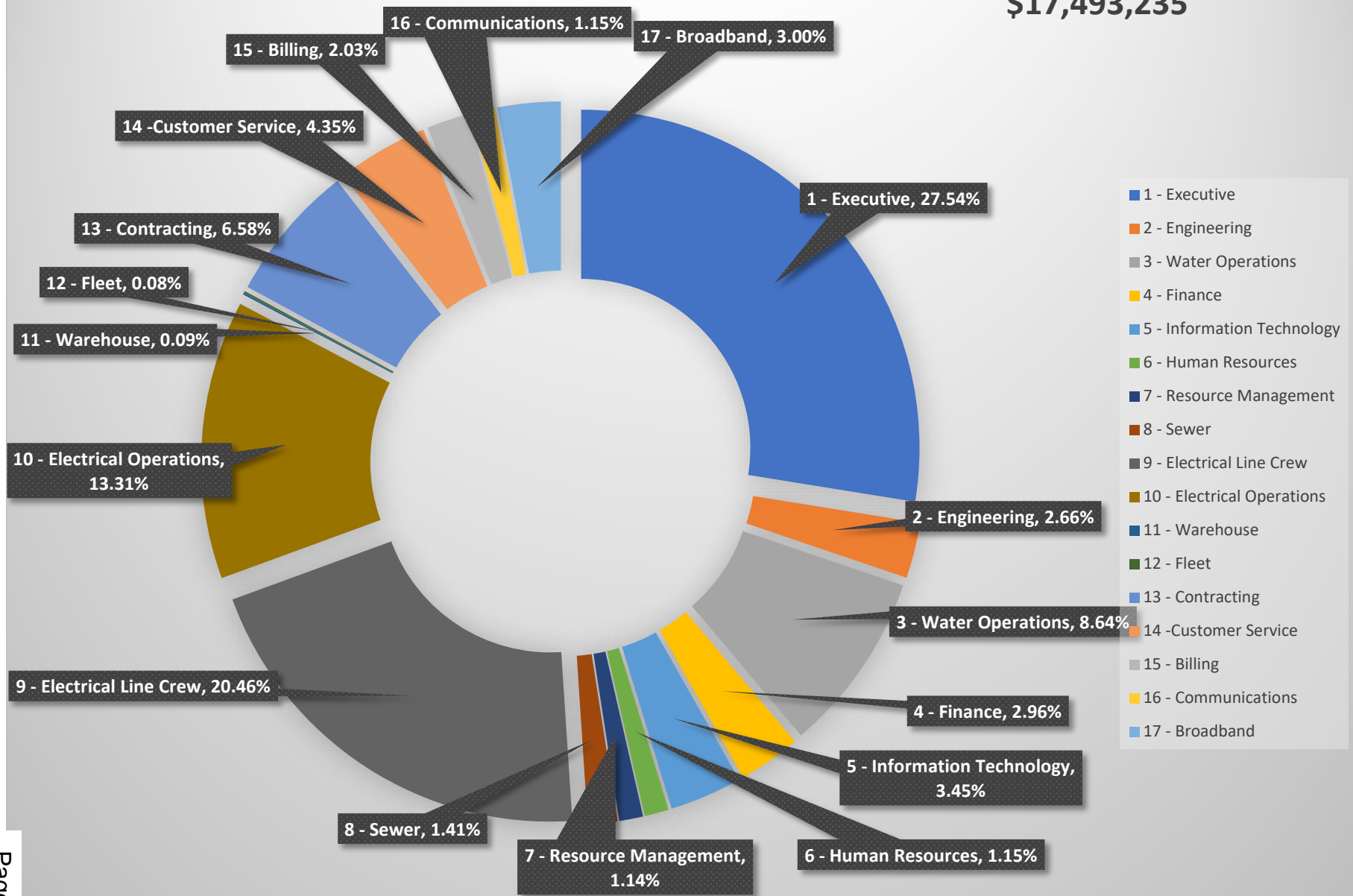
Expense Category	Amount	Percentage
Labor and Benefits	\$13,507,624	27%
Power Costs	\$17,248,219	34%
Depreciation	\$5,993,650	12%
Administrative and General Expenses	\$5,829,683	11%
Taxes--Other	\$2,736,617	5%
Contracting	\$1,651,842	3%
Professional/Consulting Services	\$901,447	2%
Fleet	\$3,416	0%
Interest on Long-Term Debt	\$3,045,029	6%
Total	\$50,917,527	100%

Expense Allocation By Department

Department	Administrative and			Professional and		Total	Percentage
	Labor and Benefits	General	Contracting	Consulting Services	Fleet		
1 - Executive	\$3,030,014	\$1,388,836	\$104,079	\$707,728	\$419	\$5,231,076	27.54%
2 - Engineering	\$441,727	\$40,460	\$23,531	\$0	\$0	\$505,719	2.66%
3 - Water Operations	\$1,351,284	\$222,487	\$65,303	\$1,178	\$1,139	\$1,641,392	8.64%
4 - Finance	\$506,108	\$54,741	\$2,030	\$0	\$0	\$562,879	2.96%
5 - Information Technology	\$423,130	\$229,214	\$1,375	\$2,410	\$0	\$656,128	3.45%
6 - Human Resources	\$187,462	\$27,297	\$687	\$3,737	\$0	\$219,184	1.15%
7 - Resource Management	\$211,462	\$3,023	\$687	\$834	\$0	\$216,007	1.14%
8 - Sewer	\$203,609	\$6,932	\$52,947	\$3,459	\$26	\$266,973	1.41%
9 - Electrical Line Crew	\$3,304,851	\$422,406	\$131,319	\$26,950	\$321	\$3,885,848	20.46%
10 - Electrical Operations	\$2,162,609	\$340,336	\$14,141	\$10,646	\$1,156	\$2,528,888	13.31%
11 - Warehouse	\$23,134	(\$12,038)	\$5,586	\$0	\$0	\$16,681	0.09%
12 - Fleet	\$11,574	\$3,181	\$687	\$0	\$192	\$15,634	0.08%
13 - Contracting	\$0	\$2,223	\$1,242,356	\$4,903	\$0	\$1,249,482	6.58%
14 -Customer Service	\$773,668	\$26,380	\$4,125	\$21,371	\$0	\$825,545	4.35%
15 - Billing	\$372,911	\$10,033	\$2,062	\$0	\$0	\$385,007	2.03%
16 - Communications	\$78,034	\$116,482	\$687	\$22,338	\$0	\$217,541	1.15%
17 - Broadband	\$426,046	\$48,229	\$239	\$95,892	\$162	\$570,569	3.00%
Totals	\$13,507,624	\$2,930,222	\$1,651,842	\$901,447	\$3,416	\$18,994,552	

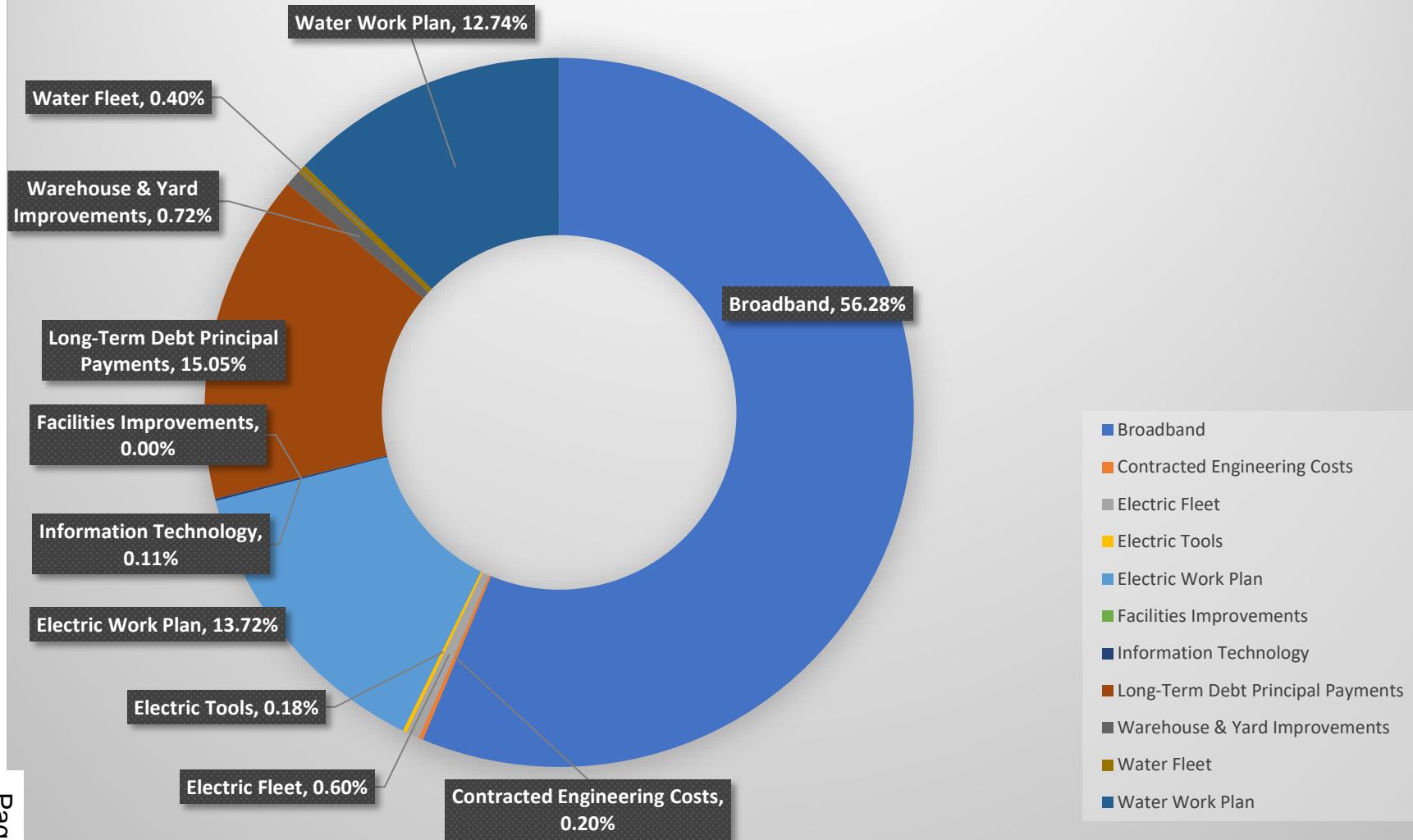
Expense Allocation By Department

\$17,493,235



Capital and Debt Principal Costs

\$27,299,559



Capital and Debt Principal Costs By Category

Cost Group	Amount	Percentage
Broadband	\$15,363,070	56.28%
Contracted Engineering Costs	\$55,000	0.20%
Electric Fleet	\$164,000	0.60%
Electric Tools	\$50,000	0.18%
Electric Work Plan	\$3,744,500	13.72%
Facilities Improvements	\$0	0.00%
Information Technology	\$30,000	0.11%
Long-Term Debt Principal Payments	\$4,108,070	15.05%
Warehouse & Yard Improvements	\$197,500	0.72%
Water Fleet	\$110,000	0.40%
Water Work Plan	\$3,477,419	12.74%
Total	\$27,299,559	100%

Electric 4 Year Work Plan Capital Costs

Item #	Description	Budget Amount
101	UG Distribution Line Extensions	\$300,000.00
102	OH Distribution Line Extensions	\$175,000.00
103	New Subdivision	\$150,000.00
202	Underground Feeds Out of Irondale Bay 2	\$100,000.00
301	Convert Single Phase to Three Phase	\$150,000.00
303	Convert OH to UG 4 Locations	\$380,000.00
501	Replace Aging Substation Equipment--Hastings	\$235,000.00
503	Replace/Install New Relays	\$120,000.00
505	SCADA System Substation Communications and Devices Upgrades	\$100,000.00
507-2	New Breaker Hastings	\$210,000.00
601-1	Install new pole-mount Transformers to serve new customers. 10 per year	\$30,000.00
601-2	Install new pad-mount Transformers to serve new customers. 15 per year	\$40,000.00
601-3	Transformer replacement of aging units. 60 per year	\$180,000.00
604-1	Install four new Three-Phase distribution line reclosers	\$0.00
605-1	Install new line regulators	\$175,000.00
605-2	Regulator replacement of aging units	\$0.00
607	Pole Replacements. 20 per year	\$180,000.00
608	Replace Aging Conductors	\$354,500.00
608-1	Install Single Phase 15kv 1/0 Distribution Line	\$225,000.00
610	Wildlife Protection. X sites	\$25,000.00
701	Security and Street Lighting	\$20,000.00
703	SCADA System Distribution Line Devices Communications and Control Upgrades	\$90,000.00
704	SCADA Communications	\$40,000.00
705-1	Meter Replacement Project	\$0.00
1001	Move Transmission Poles for Easements	\$160,000.00
1002	Install 115kVA Switches	\$125,000.00
1101	Easements and Right-of-Way	\$80,000.00
1201	Fiber Line Extensions	\$0.00
1302	Fencing	\$100,000.00
		<hr/>
		\$3,744,500

2023 Water Capital Project Costs

Description	Budget Amount
Quilcene Water Tank	\$2,577,016.00
WSDOT Culvert Replacement Chimacum Creek	\$410,403.00
Brinnon Consolidation Projects--Feasibility Studies	\$180,000.00
Service Line Replacement	\$60,000.00
Well Pump and Motor Replacement	\$40,000.00
Booser Pump Replacements	\$60,000.00
Water Distribution Replacement	\$140,000.00
Wastewater system improvements	\$10,000.00
Total Water Capital Costs	\$3,477,419

2023 Broadband Capital Costs

Description	Budget Amount
Fiber	\$9,655,334
Engineering	\$1,617,717
Core PON	\$210,134
ONTs	\$864,152
Drops	\$1,821,847
Tools	\$50,000
Consulting	\$125,529
Contingency	\$1,018,357
Total Broadband Capital Costs	\$15,363,070

2023 Warehouse and Yard Improvements Capital Costs

Description	Budget Amount
Log, clear area at 310 Four Corners for new fiber lay yard. Costs are from fencing and County requirements.	\$130,000.00
Install utility pole bunks between the asphalt road and storm water drainage pond.	\$30,000.00
Install concrete base around PUD oil storage facility in the open shed.	\$30,000.00
Install fencing around Oil containment with two 8' gates.	\$7,500.00
Total Warehouse and Yard Capital Costs	\$197,500

2023 Information Technology Capital Costs

Description	Budget Amount
Network Switches	\$30,000
<hr/>	
Total IT Capital Costs	\$30,000

2023 Electric Fleet Capital Costs

Description	Budget Amount
Electric Vehicle	\$50,000.00
Ford Ranger	\$32,000.00 On order
Ford Ranger	\$32,000.00 On order
Administration SUV	\$50,000.00
Total Electric Fleet Capital Costs	\$164,000

2022 Water Fleet Capital Costs

Description	Budget Amount
Vehicle--Sewer	\$55,000
Vehicle--Water	\$55,000
Total Water Fleet Capital Costs	\$110,000

2023 Electric Tools

Description	Budget Amount
Tools	\$50,000
Total Electric Tools & PPE Capital Costs	\$50,000

2023 Contracted Engineering Capital Costs

Description	Budget Amount
Contracted Electric Engineering	\$25,000.00
Contract Water Engineering	\$30,000.00
Total Contracted Engineering Capital Costs	\$55,000

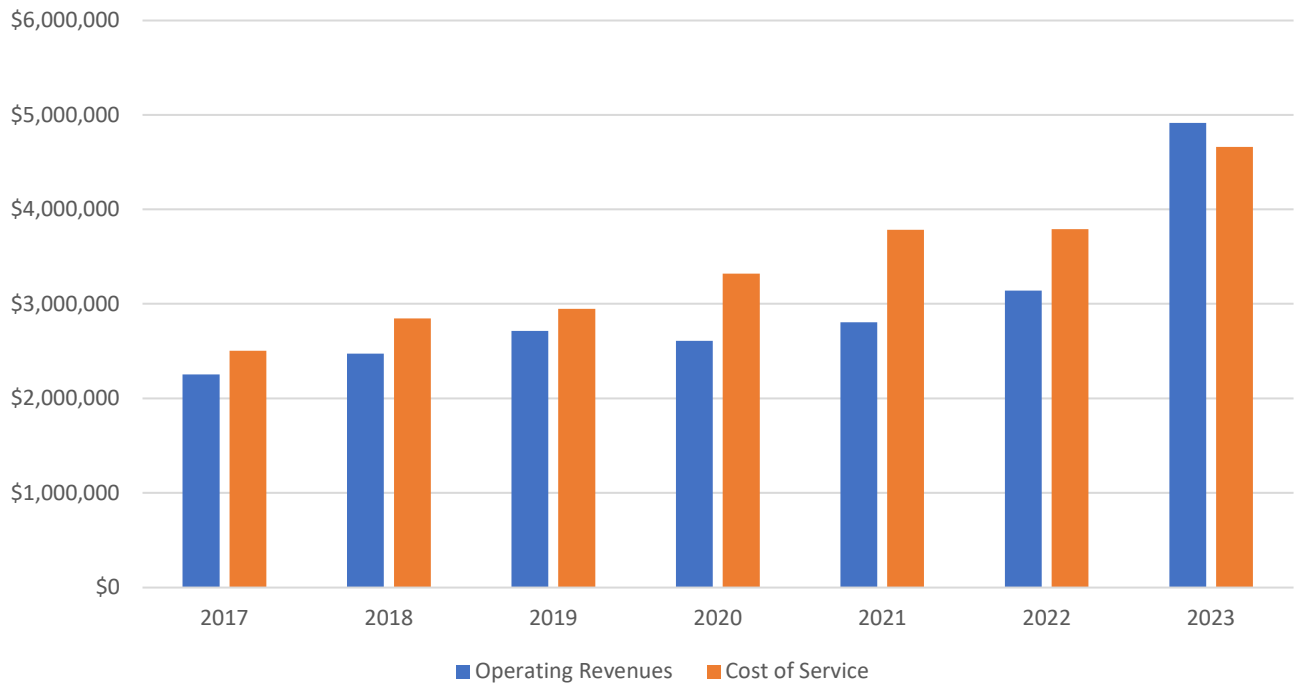
2023 Cash Summary

Cash-Operating Depository	\$ 368,316
Cash-Jeff Co Treasurer General	127,433
Cash-Payroll Clearing-1st Security Payroll Clearing	18
Working Funds	2,000
Cash-1996 Bond LUD #6	9,209
Cash-1996 Bond LUD #8	31,644
Temp Invest JeffCo Treasurer Gen	163,303
Tax Revenue Fund	4,092,563
Tax Revenue Fund Investment	1,925,000
Operating Account - Jefferson Co. Treasurer	<u>\$ (120,184)</u>
2022 Ending Unrestricted Cash	\$ 6,599,302
2023 Net Cash Outflow	<u>(15,564)</u>
2023 Ending Unrestricted Cash	\$ 6,583,738

Restricted Cash

Other Special Funds	\$ 250
Tri Area Bond Reserve	0
Tri Area Bond Investment	164,817
Capital Reserves	100,000
Cash-2009 Bond LUD #14	1,292
Cash-2008 Bond LUD #15	292
Cash-1999 Bond LUD #11	2,190
LUD #14 Bond Investment	1,011,161
LUD #15 Bond Investment	<u>370,643</u>
2023 Ending Restricted Cash	\$ 1,650,645

Water Utility Historical Comparison



Electric Utility Historical Comparison

