

**Regular Meeting Agenda**  
**Board of Commissioners**  
Tues, June 7, 2022 3:00 PM  
310 Four Corners Rd & Zoom  
Port Townsend, WA 98368



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 5 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use \*6 to mute or unmute. \*9 to raise a hand to request to begin speaking.

Page

**1. Call to Order 3:00 PM**

Per the Governor's Amended Proclamations 20-05 and 21-14.5 and in continued response to the COVID-19 Pandemic, Jefferson County PUD does not provide an in-person room for meetings of the BOC. All meetings are held remotely via Zoom. Participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use \*6 to mute and unmute and \*9 to raise a hand to request to speak.

**2. Agenda Review**

**3. Executive Session**

The Executives Session is to discuss with legal counsel matters regarding litigation likely to result in legal or financial consequence to the PUD per RCW 42.30.110 (1) (i).

**4. Rising Costs Presentation**

4 - 9

[Rising Costs of the PUD Presentation.pdf](#) 

**5. Public Comment**

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)










**6. Manager and Staff Report**

For information only, not requiring a vote.

## 7. Consent Agenda

*All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*


### Consent Action


- |      |   |         |
|------|---|---------|
| 7.1. | Prior Minutes   | 10 - 31 |
|      | <a href="#">PUD BOC Special Meeting Minutes 2-22-2022 Draft (1).pdf</a>                      |         |
|      | <a href="#">PUD BOC Regular Meeting 03-01-2022 Minutes Draft (revised).pdf</a>               |         |
|      | <a href="#">PUD BOC Special Meeting 3-10-2022 Minutes Draft.pdf</a>                          |         |
|      | <a href="#">PUD BOC Regular Meeting Minutes 3-15-2022 Draft.pdf</a>                          |         |
| 7.2. | Vouchers  | 32 - 61 |
|      | <a href="#">Voucher Approval Form for the Commissioners.pdf</a>                              |         |
|      | <a href="#">Voucher Certification with Supporting Warrant Register &amp; Payroll....pdf</a>  |         |
| 7.3. | Financial Report  | 62 - 72 |
|      | <a href="#">April 2022 Financials.pdf</a>    |         |
| 7.4. | Calendar  | 73      |
|      | <a href="#">PUD Calendar June 7, 2022.docx</a>   |         |
| 7.5. | Correspondence Log  | 74      |
|      | <a href="#">Correspondence Log.pdf</a>   |         |


## 8. Commissioner Reports


## 9. Old Business

*For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .*

- |      |   |         |
|------|---|---------|
| 9.1. | Broadband Policies  | 75 - 94 |
|      | <a href="#">AR Broadband Agreements.pdf</a>  |         |

[Broadband Service Agreements and Policies Prez.pdf](#) 

[Updated Draft JPUD Master Service Agreement 2022 03 31 v.002.pdf](#)  


[JPUD Internet Services Agreement 20220509 v.002.pdf](#) 

[AUP - Policy for Retail Services As Revised 2022 06 03 .pdf](#) 

**10. New Business**

**11. Adjourn**

# Rising Costs of the PUD

Mike Bailey  
Finance Director  
and  
Kevin Streett  
General Manager

# Material Costs 2019 to 2022

- Transformers
  - 15KVA Polemount increased by \$212.89
  - 25KVA Padmount increased by \$6,027.07
- Wire
  - 4/0 AL URD TPX 600V increased by \$0.99 per foot
  - #2 AL OH TPX increased by \$0.80 per foot
- Water Meter Box
  - Increased by \$17.19
- Angle Ball Meter Valve
  - Increased by \$32.81

# Fleet and Payroll Costs 2019 - 2022

- Payroll Costs
  - Labor increased \$182,600.86
  - Total Payroll increased \$643,349.36
  - Based on Year-to-Date through April
- Fleet Costs
  - Increased by \$116,692.11
  - Based on Year-to-Date through April

# Causes of Increase Costs

- Inflation
- Supply Chain Issues
- Health Insurance Costs
- Taxes
- Fuel
- Retirement

# Summary

- PUD can control some costs
- Some costs are set by benefit providers
- Overall increase in operating and capital expenses of 10% compared to revenues from 2019 to 2022 through April



# Conclusion

- Electric Rate increases need to be implemented July 2022
- Water Rate increases need to be implemented as scheduled



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**February 22, 2022**

**Board of Commissioners  
Special Meeting  
AMI Vendor Selection  
SCADA/Substation Engineering Position  
Executive and Closed Sessions**

**Draft Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on February 22, 2022, via Zoom. Present:

Commissioner Kenneth Collins, President  
Commissioner Jeff Randall, Vice President  
Commissioner Dan Toepper, Secretary  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Will O'Donnell, Communications Director  
Mike Bailey, Financial Services Director  
Jean Hall, Customer Service Director  
Scott Bancroft, Operations Director  
Samantha Harper, Engineering Director  
Melanie Des Marais, Human Resources Director  
Annette Johnson, Executive Assistant/Records Officer  
Colton Worley, Substation Apprentice  
Don McDaniel, Consultant  
Cammy Brown, Recording Secretary

---

Page 1 of 4

Jefferson County PUD  
Board of Commissioners  
Special Meeting  
February 22, 2022  
Draft Minutes

**1. CALL TO ORDER.**

Commissioner Kenneth Collins called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for February 22, 2022, to order at 10:01 a.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

All three commissioners were present. It was determined there was a quorum.

**2. AGENDA REVIEW.** No additions or corrections to agenda.

**MOTION:** Commissioner Dan Toepper made a motion to accept the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**3. PRESENTATIONS.**

**3.1 AMI Vendor Selection.** General Manager Kevin Streett gave a historical report going over past projects that the PUD has accomplished with metering. There was considerable discussion.

- Early on when the PUD was first close formed, there was a discussion on changing out the meters at that time. The PUD came to doing it at that time. It was determined that changing out the meters at that time would put too much burden on the PUD.
- 2017 vendor selected for AMI – based on public responses project was put on hold.
- From the beginning Landis+Gyr had been reading the meters. Contract ends in 2023. That put some urgency on how the PUD needed to move forward and what it was going to do for its own meter reading after 2023.
- Met with Landis+Gyr + approximately a month ago. Landis+Gyr has agreed to continue reading meters past the 2023 date. The PUD has not seen a contract.
- Hired FCS to do a rate study. They came and presented to the BOC and the CAB. Their recommendation was to move forward with an AMI. The savings is significant and based on the recommendations of FCS in several the PUD meetings the PUD moved forward with an RFP.
- The PUD basically used the same RFP it used in 2017. Response was good.
- The PUD selected a new vendor. The first-place candidate was Vision Metering.
- Vision Metering had delivery dates that the PUD was looking for.
- Recommendation was to move forward with AMI.

**MOTION:** Commissioner Jeff Randall made a motion that the Jefferson County Public Utility No. 1 Board of Commissioners approve a contract with Vision Metering for the District's Metering Replacement Program. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**3.2 SCADA/Substation Engineering Position.** Human Resources Director Melanie Des Marais gave a report. The SCADA/Substation Engineering position will be added to the Broadband Department designing fiber distribution and substation projects.

**MOTION:** Commissioner Dan Toepper made a motion to accept the non-represented salary table as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**4. EXECUTIVE AND CLOSED SESSIONS.**

**4.1 Per RCW 42.30.110(4)(a) to discuss ongoing union negotiations.** The time needed for the Executive Session was 15 minutes. The Executive Session convened at 10:48 a.m. The Executive Session ended 11:04 a.m. No action was taken. The Special Session of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 11:04 a.m.

**4.2 Per RCW 42.30.110(l)(i) to discuss with legal counsel potential litigation.** The time needed is 20 minutes. The Executive Session convened at 11:06 a.m. The Executive Session ended at 11:27 a.m. An additional 15 minutes was requested. The Executive Session reconvened at 11:28 a.m. Executive Session ended at 11:44 a.m. No action was taken. The Special Session of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 11:44 a.m.

**5. ADJOURN.** Commissioner Kenneth Collins declared the February 22, 2022, Special Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 11:44 a.m.

Minutes prepared by  
Recording Secretary Cammy Brown

**Approved:**

\_\_\_\_\_  
Commissioner Dan Toepper, Secretary

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Commissioner Kenneth Collins, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Jeff Randall, Vice President

\_\_\_\_\_  
Date

Page 3 of 4

Jefferson County PUD  
Board of Commissioners  
Special Meeting  
February 22, 2022  
Draft Minutes

*Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**March 1, 2022  
Board of Commissioners  
Pre-Meeting Workshop  
Revised Draft Minutes**

The Pre-Meeting Workshop of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 3:00 p.m. March 1, 2022 via Zoom. Present:

Commissioner Kenneth Collins, President  
Commissioner Jeff Randall, Vice President  
Commissioner Dan Toepper, Secretary  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Mike Bailey, Financial Services Director  
Jean Hall, Customer Service Director  
Scott Bancroft, Operations Director  
Samantha Harper, Engineering Director  
Melanie Des Marais, Human Resources Director  
Annette Johnson, Executive Assistant/Records Officer  
Josh Garlock, Lineman Superintendent  
Melissa Blair, Financial Services Manager  
Don McDaniel, Consultant  
Jessica Braun – Energy Northwest  
Jason Davis - Energy Northwest  
Garnett Clary – Energy Northwest  
Paul Cardelli – Energy Northwest  
Cammy Brown, Recording Secretary

1. **CALL TO ORDER PRE-MEETING WORKSHOP:** Commissioner Kenneth Collins called the Pre-Meeting Workshop of the Jefferson County PUD No. 1 Board of Commissioners for March 1, 2022, to order at 3:00 p.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

All three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW:** Commissioner Kenneth Collins added an item to the agenda – discussion of cost-of-living adjustment for the PUD General Manager. This item was placed at the end of New Business as Agenda Item 12.4.

General Manager Kevin Streett requested that Item No. 11.2 Employee Hiring Incentives be removed from the agenda.

At the time of the Manager's Report, the issue of the Governor's Proclamation will be discussed.

**MOTION:** Commissioner Jeff Randall made a motion to accept the agenda as modified. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. **EXECUTIVE SESSION W/ENERGY NORTHWEST. RCW 42.30.110(1)(a)(ii) to matters affecting the security of computer and telecommunications networks.** General Manager Kevin Streett requested 45 minutes for the session. The Executive Session convened at 3:08 p.m. The Executive Session ended at 3:55 p.m. No action was taken. The Regular Session of the Jefferson County Public Utility District No. 1 Board of Commissioners convened at 3:55 p.m.

4. **ADJOURN.** Commissioner Kenneth Collins called the Pre-Meeting Workshop of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 3:55 p.m.

---

**PRE-MEETING WORKSHOP ENDED**

5. **BUSINESS MEETING CALL TO ORDER: (Via Zoom). Present:**

Commissioner Kenneth Collins, President  
Commissioner Jeff Randall, Vice President  
Commissioner Dan Toepper, Secretary  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Mike Bailey, Financial Services Director  
Jean Hall, Customer Service Director  
Scott Bancroft, Operations Director  
Samantha Harper, Engineering Director

Page 2 of 8

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 1, 2022  
Revised Draft Minutes

Melanie Des Marais, Human Resources Director  
Annette Johnson, Executive Assistant/Records Officer  
Josh Garlock, Lineman Superintendent  
Melissa Blair, Financial Services Manager  
Don McDaniel, Consultant  
Cammy Brown, Recording Secretary

---

5. **CALL TO ORDER – BUSINESS MEETING.** Commissioner Jeff Randall called to order the Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 at 4:00 p.m. Commissioner Kenneth Collins, President of the Board of Commissioners, was experiencing technical difficulties at that time. Commissioner Kenneth Collins entered the meeting at 4:02 p.m. and resumed the role of calling the meeting to order. Commissioner Kenneth Collins called the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for March 1, 2022, to order at 4:02 p.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

6. **AGENDA REVIEW.** Commissioner Kenneth Collins read the modifications to the agenda which were made in the Pre-Meeting Workshop at 3:00 p.m. on this date.

Commissioner Kenneth Collins added an item to the agenda – discussion of cost-of-living adjustment for the PUD General Manager. This item was placed at the end of New Business as Agenda Item 12.4.

General Manager Kevin Streett requested that Item No. 11.2 Employee Hiring Incentives be removed from the agenda.

At the time of the Manager's Report, the issue of the Governor's Proclamation will be discussed.

7. **PUBLIC COMMENT.** Commissioner Kenneth Collins read the guidelines for submitting public comment. Topics abbreviated.

- **Comment.** How is entering the PUD yard during the pandemic being monitored?
- **Comment.** Will mandate and vaccination requirement be moved into 2022? Is a religious exemption going to work?
- **Comment:** Juneteenth is not listed as an official holiday. Official holiday list shows the day after Thanksgiving as a holiday. That is really not what it is called. The official name of that date is Native American Heritage Day. Martin Luther King should be Martin Luther King, Jr.

Page 3 of 8

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 1, 2022  
Revised Draft Minutes



**8. CONSENT AGENDA.** Commissioner Kenneth Collins read the Consent Agenda guidelines. Commissioner Jeff Randall requested that the calendar be pulled out of the Consent Agenda. This item was moved under Old Business as Item No. 11.2.

**MOTION:** Commissioner Jeff Randall made a motion to approve the modified Consent Agenda with the recommendation to pull the calendar out and review it under the agenda. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**8.1 Prior Minutes.**

PUD BOC Regular Meeting 11-16-2-21 Minutes.

**8.2 Vouchers.**

Voucher Approval Form for the Commissioners.

Voucher Certification with Supporting Warrant Register & Payoff.

**PAYMENTS TO BE APPROVED**

<b>WARRANTS</b>	<b>AMOUNT</b>	<b>DATE</b>
Accounts Payable: #128259 to #128332	\$ 657,330.64	02/10/2022
Accounts Payable: #128333 #128394	\$ 951,666.42	02/17/2022
Payroll Checks: # 70984 to # 70986	\$ 7,376.90	02/18/2022
Payroll Direct Deposit:	\$ 136,263.45	02/18/2022

**TOTAL INVOICES PAID: \$ 1,752,637.41**

<b>WIRE TRANSFERS PAID</b>	<b>AMOUNT</b>	<b>DATE</b>
BPA	\$ 209,824.00	02/11/2022
BPA	\$ 2,065,507.00	02/14/2022
BPA	\$ 2,905.22	02/18/2022

---

**PAYMENT TOTAL \$ 4,030,873.63**

**Voided Warrants:**

**127839 \$19,112.50**

Page 4 of 8

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 1,2022  
Revised Draft Minutes

**8.3 Financial Report**

January 2022 Financials.

**8.4 Calendar**

PUD Calendar August 17, 2021.

**8.5 Resolution Updating Electric Service Charges and Regulations.**

**Resolution 2022.**

**Exhibit A Electric Service Regulation.**

Exhibit B Schedule Electric Service Charges. CLEAN.

**8.6 Resolution Establishing Regular Meeting Days and Times.**

Resolution for Regular Meetings 2022

New calendar for BOC regular Meetings 2022 Revised.

**8.7 Correspondence Log.**

**END OF CONSENT AGENDA**

---

**MANAGER AND STAFF REPORTS.**

- **Mask Mandate and Governor's new processes and policies.** Staff as of the second meeting in March will bring a hybrid Board meeting forward for the Board to address. There will be some recommendations two weeks from today. Intent is to have some time in April with a hybrid Board meeting.
- **Cyber Security Audit.** Approximately one year the Board approved a cyber security audit.
- **Broadband.** The PUD has received close to 25 million dollars for grant money for broadband. With that comes a new division and many new opportunities and new challenges.
- **RUS Loan.** The goal is to bring something to the BOC two weeks from today.
- **Property Offer.** The PUD does not own the property yet.
- **Graph.** Discussion on design of chart. Biggest challenge is how to move forward.

Page 5 of 8

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 1,2022  
Revised Draft Minutes

## **10. COMMISSIONER REPORTS.**

### **Commissioner Dan Toepper:**

- 2/16 Attended WPUDA Day on the Hill virtual luncheon.
- 2/16 WPUDA Education Roundtable. Report.
- 2/17 Attended all WPUDA Committee meetings. Report
- 2/17 Attended ICG meeting. Report.
- 2/18 Attended WPUDA Director's meeting.
- 2/22 Attended PUD BOC Special Meeting – Meters.
- 2/23 Attended Washington Public Agency Group (WPAG) meeting. Report.
- 2/25 Met with General Manager Kevin Streett.
- 3/2 and
- 3/3 Will attend PPC meeting.
- 3/9 Will attend NoaNet meeting.
- 3/10 Will attend PUD BOC Special Meeting – Budget Review.
- 3.11 Will meet with General Manager Kevin Streett.
- 3/11 Will participate in the PPC Forum of Utilities Electric Leaders.
- 3/14 Will attend East Jefferson Fire Chief's meeting.
- 3/14 Will attend CAB meeting.

### **Commissioner Jeff Randall:**

- 2/16 Attended first meeting of Sims Way Working Group (elected representatives from the City, the Port, the PUD and the managers from those organizations and the County. Meetings scheduled for 2/23 and 3/2. Report.
- 2/17 Participated in WPUDA meetings. Report.
- 2/17 Attended ICG meeting. Report.
- 2/18 Participated in the WPUDA Board of Director's meeting. Report.
- 2/22 Attended PUD BOC Special Meeting – Meters.
- 2/23 Attended Washington Public Agency Group (WPAG) meeting. Report.
- 2/24 Participated in NODC meeting. Report.
- 2/25 Attended WPUDA Nominating committee.
- 2/26 Had an interview with Amelia Nunn with KPTZ.  
Will be participating in the PPC meetings coming up.
- 3/04 Will participate in an EDC Board meeting.
- 3.08 Will meet with CAB members and go over BPA contract.
- 3/09 Will attend Climate Action committee.
- 3/10 Will attend PUD BOC Special Meeting – Budget Review.

Page 6 of 8

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 1,2022  
Revised Draft Minutes

**Commissioner Kenneth Collins:**

- 2/16 Participated in the WPUDA Day on the Hill.
- 2/17 Participated in the WPUDA Executive Board meeting
- 2/17 Participated in the ICG meeting.
- 2/18 Participated in WPUDA Board meeting.
- 2/22 Attended PUD BOC Special Meeting – Meters.
- 2/23 Met with General Manager Kevin Streett.
- 2/23 Conversation with customer owners regarding the poplar trees on Sims Way
- 2/25 Participated in the JBAT meeting.
- 3/01 or
- 3/07 Will meet with General Manager Kevin Street. (Yet to be determined which date)
- 3/09 Will meet with General Manager Kevin Streett.,
- 3/10 Will attend PUD BOC Special Meeting – Budget Review.
- 3/11 Will meet with JBAT.
- 3/15 Will meet with General Manager Kevin Streett.

**11. OLD BUSINESS.**

**11.1 Sims Way Poplars.** General Manager Kevin Streett gave a report. The staff has been looking at alternatives to resolve the tree issues. There was considerable discussion. There were public comments. To listen to recording go to [www.jeffpud.org](http://www.jeffpud.org).

**11.2 Hiring Incentives.** Removed and 11.2 was redesignated as **Discussion of Consent Agenda.** The changes to the calendar were discussed. New Federal holiday June 19<sup>th</sup> (day that African American former slaves received news in Texas that the Emancipation Proclamation had been approved) was discussed.

**12. NEW BUSINESS.**

**12.1 Public Works Board Loan for Broadband.** General Manager Kevin Streett gave a report.

**12.2 CAB Applicants for District 3 Opening.** Commissioner Dan Toepper gave a report on the candidates. The recommendation made for Mr. Bruce Alexander to be the representative on the CAB from District 3.

**MOTION:** Commissioner Jeff Randall made a motion to appoint Bruce Alexander to the Citizen Advisory Board. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

**12.3 Transformer Bids.** Operations Director Scott Bancroft gave a report.

Page 7 of 8

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 1,2022  
Revised Draft Minutes

**MOTION:** Commissioner Jeff Randall made a motion to authorize staff to proceed with the bid awards on the best bidder on each transformer class. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**12.4 Cost of Living Increase for the General Manager.** All three commissioners gave comments on General Manager Kevin Streett's performance in serving as the General Manger of the Jefferson County Public Utility District No. 1.

**MOTION:** Commissioner Kenneth Collins made a motion that the Board of Commissioners approve a cost-of-living increase in the amount of four percent (4%) for the PUD's General Manager. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

#### **4. ADJOURN.**

Commissioner Kenneth Collins declared the March 1, 2022, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 6:10 p.m.

-----  
Minutes prepared by  
Recording Secretary Cammy Brown

**Approved:**

\_\_\_\_\_  
Commissioner Jeff Randall, Secretary

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Commissioner Kenneth Collins, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Jeff Randall, Vice President

\_\_\_\_\_  
Date

*Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**March 10, 2022**

**Board of Commissioners  
Special Meeting  
Budget Review/Hiring Incentives  
CAB Discussion/PWB Loan Opportunity  
Executive Session  
Draft Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 9:30 a.m. on March 10, 2022, via Zoom. Present:

Commissioner Kenneth Collins, President  
Commissioner Jeff Randall, Vice President  
Commissioner Dan Toepper, Secretary  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Will O'Donnell, Communications Director  
Mike Bailey, Financial Services Director  
Jean Hall, Customer Service Director  
Scott Bancroft, Operations Director  
Samantha Harper, Engineering Director  
Melanie Des Marais, Human Resources Director  
Annette Johnson, Executive Assistant/Records Officer  
Lori Rae, Broadband Coordinator  
Josh Garlock, Lineman Superintendent  
Don McDaniel, Consultant  
Cammy Brown, Recording Secretary

**1. CALL TO ORDER.**

Commissioner Kenneth Collins called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for March 10, 2022, to order at 9:30 a.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

All three commissioners were present. It was determined there was a quorum.

**2. AGENDA REVIEW.** No additions or corrections to agenda.

**MOTION:** Commissioner Dan Toepper made a motion to accept the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**3. EXECUTIVE SESSION. Per RCW 42.30.110(l)(i) to discuss with legal counsel potential litigation to which the PUD is likely to become a party.** The time needed is 30 minutes. The Executive Session convened at 9:32 a.m. The Executive Session ended at 10:04 a.m. No action was taken. The Special Session of the Jefferson County Public Utility District No. 1 Board of Commissioners reconvened at 10:04 a.m.

Commissioner Kenneth Collins requested a roll call. All three commissioners were present. There was a quorum established.

**4. PRESENTATION.**

**4.1 2022 Budget Review.** Finance Director Mike Bailey gave a presentation of the 2022 Budget.

**4.2 Hiring Incentives.** Human Resources Director Melanie Des Marais gave a presentation on the Jefferson County Public Utility District incentives package.

**4.3 CAB Discussion.** PUD Consultant Don McDaniel gave a brief introduction of the CAB plan.

**4.4 PWB Loan Opportunity.** Communications Director Will O'Donnell gave a presentation on the details of the PWB (Pacific Underwriters Corporation) loan opportunity. Loan is for \$5 million.

**5. ADJOURN.** Commissioner Kenneth Collins declared the March 10, 2022, Special Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 12:08 p.m.

Page 2 of 3

Jefferson County PUD  
Board of Commissioners  
Special Meeting  
March 10, 2022  
Draft Minutes

Minutes prepared by  
Recording Secretary Cammy Brown

**Approved:**

\_\_\_\_\_  
Commissioner Dan Toepper, Secretary

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Commissioner Kenneth Collins, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Jeff Randall, Vice President

\_\_\_\_\_  
Date

*Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*





**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**March 15, 2022**

**Board of Commissioners Regular Meeting**

**Draft Minutes**

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) Board of Commissioners was called to order by the President of the Board of Commissioners (Board or BOC) at 3:00 p.m. March 15, 2022 via Zoom. Present:

Commissioner Kenneth Collins, President  
Commissioner Jeff Randall, Vice President  
Commissioner Dan Toepper, Secretary  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Mike Bailey, Financial Services Director  
Jean Hall, Customer Service Director  
Scott Bancroft, Operations Director  
Samantha Harper, Engineering Director  
Melanie Des Marais, Human Resources Director  
Annette Johnson, Executive Assistant/Records Officer  
Josh Garlock, Lineman Superintendent  
Melissa Blair, Financial Services Manager  
Don McDaniel, PUD Consultant  
Cammy Brown, PUD Recording Secretary

---

**1. CALL TO ORDER.** Commissioner Kenneth Collins called the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for March 15, 2022, to order at 3:00 p.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

All three commissioners were present. It was determined there was a quorum.

Page 1 of 7

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 15, 2022  
Draft Minutes

2. **AGENDA REVIEW:**

**MOTION:** Commissioner Jeff Randall made a motion to accept the agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. **EXECUTIVE SESSION RCW 42.30.140 (b) Union Negotiations.** Approximately 40 minutes was requested. The Executive Session convened at 3:03 p.m. The Executive Session ended at 3:46 p.m. No action was taken. The Regular Session of the Jefferson County Public Utility District No. 1 Board of Commissioners convened at 3:46 p.m.

Commissioner Kenneth Collins took roll call to establish that a quorum was present. All three commissioners were present. Quorum was established.

4. **PUBLIC COMMENT.** Commissioner Kenneth Collins read the guidelines for submitting public comment. Topics abbreviated.

- **Comment:** This week is Sunshine Week which is a time that is dedicated to celebrating open government laws. The PUD is doing a good job and has come a long way.
- **Comment:** House Bill 1329 directly applies to public comment periods in public meetings. Until the Governor lifts his proclamation declaring the state of emergency, all of the PUD meetings are going to be subject to the rules that are expanded in HB 1329.
- **Comment:** A letter was sent to the PUD General Manager regarding vaccination mandate and exemptions. A complaint will be filed with the Attorney General's Office tomorrow.
- **Comment:** Poplar trees in Port Townsend. Why is the PUD tasked with removing trees on the north side of Sims Way? Why doesn't the City of Port Townsend remove them? Tree Removal Policy discussed.

5. **CONSENT AGENDA.** Commissioner Kenneth Collins read the Consent Agenda guidelines.

**MOTION:** Commissioner Jeff Randall made a motion to approve the Consent Agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

5.1 **Prior Minutes.**

PUD BOC Regular Meeting and Budget Hearing 10-04-2021 Minutes.  
PUD BOC Special Meeting 12-21-2021 Minutes.

Page 2 of 7

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 15,2022  
Draft Minutes

**5.2 Vouchers.**

Voucher Approval Form for the Commissioners.

Voucher Certification with Supporting Warrant Register & Payroll.

**PAYMENTS TO BE APPROVED**

<b>WARRANTS</b>	<b>AMOUNT</b>	<b>DATE</b>
Accounts Payable: #128395 to #128433	\$ 1,094,043.27	02/24/2022
Accounts Payable: #128434 to #128483	\$ 449,787.24	03/03/2022
Payroll Checks: # 70987 to # 70989	\$ 6,230.02	03/04/2022
Payroll Direct Deposit:	\$ 137,291.63	03/04/2022

**TOTAL INVOICES PAID: \$ 1,687,352.16**

<b>WIRE TRANSFERS PAID</b>	<b>AMOUNT</b>	<b>DATE</b>
Peterson Lake	\$ 14,328.62	03/01/2022
US BANK – BOND #14 PMT	\$ 185,315.50	03/01/2022

**PAYMENT TOTAL \$ 1,886,996.28**

**5.3 Financial Report**

Agenda Report-Written off Accounts 3-15-2022.

Written Off Accounts Motion 3-15-2022.

**5.4 Calendar**

PUD Calendar March 15, 2022.

**5.5 Resolution Setting Dates and Times for Regular Meetings.**

Resolution for Regular Meetings 2022.

New Calendar for BOC Regular Meetings 2022 Revised.

**5.6 Correspondence Log.**

Correspondence Log pdf.

## END OF CONSENT AGENDA

---

### 6.0 MANAGER AND STAFF REPORTS.

**CAB Update:** Chair Jessica Dillon gave a report. CAB tentative subcommittees are:

- Broadband
- Low Income
- Climate Change
- Energy Efficiency
- Governance
- Distribute Generation

The proper use of CAB emails and the necessity of minimizing the use of staff time was discussed at the last CAB meeting.

- **Tree Removal:** Funding for this project is partially funded by PIF who funded about half of the project. There was considerable discussion on the trees project.
- **Vaccination:** There were seven exemptions that were granted. Accommodations were based on work performed by that job description or that title. Only three exemptions did not get accommodation. Commissioner Jeff Randall requested a short memo to everyone explaining what accommodations were done and what it means. Contractors were not included in this.

### 7.0 COMMISSIONER REPORTS.

**Commissioner Dan Toepper:**

- 3/02 Listened in on the Northwest Power and Conservation Council meeting.
- 3/02 Attended PPC (Public Power Council) Zoom meeting for the members' forum. Report.
- 3/03 Attended PPC Executive Committee meeting. Report.
- 3/03 Attended Port Ludlow Village Council meeting and gave a PUD update.
- 3/04 Attended JBAT meeting.
- 3/08 Attended PPC Rates and Contract Workshop. Report.
- 3/09 Attended NoaNet meeting. Report.
- 3/10 Attended PUD BOC Special Meeting – Executive Session.
- 3/11 Attended PPC Forum for elected utility officials and managers.

Page 4 of 7

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 15, 2022  
Draft Minutes

3/11 Met with General Manager Kevin Streett.  
 3/14 Attended East Jefferson Fire Chiefs' meeting.  
 3/14 Attended CAB meeting.  
 3/15 Attended PPC Rates and Contract Workshop.  
 3/15 Attended PUD BOC - Executive Session.  
 3/16 to  
 3/18 Will attend WPUDA Conference.  
 3/22 Will attend PUD BOC Special meeting.  
 3/24 Will attend WPAG meeting.  
 3/24 Will attend the WPUDA Quarterly Water Committee meeting.  
 3/25 Will meet with General Manager Kevin Streett.  
 3/29 Will attend PPC Executive Committee meeting.

**Commissioner Jeff Randall:**

3/02 Attended meeting with Sims Way Working Group. Report.  
 3/03 Attended PPC meeting.  
 3/04 Attended EDC Board retreat planning meeting.  
 3/07 Attended meeting with Nicolaus Garcia of WPUDA, General Manager Kevin Street, and PUD Consultant Don McDaniel.  
 3/08 Attended meeting with a citizen group that is interested in the BPA Contract. Report.  
 3/08 Had interview with Amelia Nunn, reporter from KPTZ on the Sims Way Gateway Project.  
 3/09 Spoke with Operations Director Scott Bancroft and General Manager Kevin Streett.  
 3/09 Met with Climate Action Committee.  
 3/09 Received a call from a citizen in North Beach who had PUD tree removal work done in his neighborhood. Report.  
 3/10 Attended PUD BOC Special Meeting – Executive Session.  
 3/11 Attended PPC Forum for elected utility officials and managers.  
 3/11 Met with Marty Kithcart.  
 3/14 Attended Energy Northwest Committee meeting. Report.  
 3/15 Attended PUD BOC - Executive Session.  
 3/15 Attended PPC Rates and Contract Workshop.  
 3/16 to  
 3/18 Will attend WPUDA Conference.  
 3/16 Will attend Sims Way coordinating meeting.  
 3/21 Will attend Energy Northwest meeting of outside Board members' interviews.  
 3/22 Will attend PUD BOC Special meeting.  
 3/22 Will attend EDC Sector Analysis meeting.  
 3/24 Will attend WPAG meeting.

Page 5 of 7

Jefferson County PUD  
 Board of Commissioners  
 Regular Board Meeting  
 March 15, 2022  
 Draft Minutes

- 3/24 Will attend NODC meeting.
- 4/01 Will attend Climate Priorities Workshop.
- 4/05 Will attend PUD BOC Regular meeting.

**Commissioner Kenneth Collins:**

- 3/03 Attended the Legislative update provided by WPUDA.
- 3/04 Participated in a call with Jan Eisenberg, Attorney for PURMS (Public Utility Risk Management Service). Report.
- 3/09 Met with General Manager Kevin Streett.
- 3/10 Attended legislative update session.
- 3/10 Attended PUD BOC Special Meeting – Executive Session.
- 3/11 Attended PPC Forum for elected utility officials and managers. Report.
- 3/15 Attended PUD BOC - Executive Session.
- 3/15 Met with General Manager Kevin Streett.
- 3/16 to
- 3/18 Will attend WPUDA Conference.
- 3/22 Will attend PUD BOC Special meeting.
- 3/23 Will meet with General Manager Kevin Streett.
- 3/24 Will attend administrative meeting for PURMS. Report.
- 3/25 Will attend JBAT meeting.

**8.0 OLD BUSINESS.**

**8.1 Emergency Resolution for Procurement.** General Manager Kevin Streett gave a report. Getting transformers is 80 to 100 weeks out. Price is not guaranteed. The staff has struggled with procurement. The resolution will be brought back for approval at the March 22, 2022 Board of Commissioners' meeting. No public comment.

**8.2 Revised Schedule of Charges and Fees for Water and Sewer Services.** Engineering Director Samantha Harper gave a report. There was a consensus among the commissioners to bring back the resolution and place it on the Consent Agenda at the next Board of Commissioners' meeting.

**Public Comment:**

- **Comment.** There is sampling on large on-site septic systems. Now are you proposing to attach another fee? What are you sampling?

**Response:** This does not apply to Kala Point.

Page 6 of 7

Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
March 15,2022  
Draft Minutes

**9.0    NEW BUSINESS.**

**9.1    Herb Beck Marina Water and Septic Systems.** Engineering Director Samantha Harper gave a report. There was a consensus among the commissioners to bring back the resolution and place it on the Consent Agenda at the next Board of Commissioners’ meeting. No public comment.

**10.    ADJOURN.**

Commissioner Kenneth Collins declared the March 15, 2022, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 5:28 p.m.

-----  
Minutes prepared by  
Recording Secretary Cammy Brown

**Approved:**

_____	_____
Commissioner Jeff Randall, Secretary	Date

**Attest:**

_____	_____
Commissioner Kenneth Collins, President	Date

_____	_____
Commissioner Jeff Randall, Vice President	Date

*Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*

## VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$3,858,081.27** on this **7TH** day of **JUNE** **2022** ;

---

Kenneth Collins  
President

---

Jeff Randall  
Vice President

---

Dan Toepper  
Secretary

---

### PAYMENTS TO BE APPROVED:

WARRANTS				AMOUNT	DATE
Accounts Payable:	# 128963	to	# 129022	\$ 551,212.66	5/12/2022
Accounts Payable:	# 129023	to	# 129061	\$ 652,379.51	5/19/2022
Accounts Payable:	# 129062	to	# 129062	\$ 183,480.50	5/24/2022
Accounts Payable:	# 129063	to	# 129116	\$ 440,952.99	5/26/2022
Payroll Checks:	# 71010	to	# 71012	\$ 6,696.54	5/13/2022
Payroll Checks:	# 71013	to	# 71015	\$ 6,185.24	5/27/2022
Payroll Direct Deposit:				\$ 145,175.44	5/13/2022
Payroll Direct Deposit:				\$ 143,167.39	5/27/2022

**TOTAL INVOICES PAID** **\$2,129,250.27**

WIRE TRANSFERS PAID	AMOUNT	DATE
BPA - fiber license annual fee	\$ 78,327.00	5/11/2022
BPA - purchase power for March 2022	\$ 1,650,504.00	5/11/2022

---

**PAYMENT TOTAL** **\$3,858,081.27**

**VOIDED WARRANTS**



# VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey 6/2/2022  
Mike Bailey, Financial Director / District Auditor Date

## VOUCHER CLAIM FORMS FOR INVOICES PAID:

WARRANTS				AMOUNT	DATE
Accounts Payable:	# 128963	to	# 129022	\$ 551,212.66	5/12/2022
Accounts Payable:	# 129023	to	# 129061	\$ 652,379.51	5/19/2022
Accounts Payable:	# 129062	to	# 129062	\$ 183,480.50	5/24/2022
Accounts Payable:	# 129063	to	# 129116	\$ 440,952.99	5/26/2022
Payroll Checks:	# 71010	to	# 71012	\$ 6,696.54	5/13/2022
Payroll Checks:	# 71013	to	# 71015	\$ 6,185.24	5/27/2022
Payroll Direct Deposit:				\$ 145,175.44	5/13/2022
Payroll Direct Deposit:				\$ 143,167.39	5/27/2022
<b>TOTAL INVOICES PAID</b>				<b>\$2,129,250.27</b>	

WIRE TRANSFERS PAID	AMOUNT	DATE
BPA - fiber license annual fee	\$ 78,327.00	5/11/2022
BPA - purchase power for March 2022	\$ 1,650,504.00	5/11/2022

---

**GRAND TOTAL** **\$3,858,081.27**

**VOIDED WARRANTS**

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 1

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
128963 5/12/22	CHK	10808	A & J FLEET SERVICES, INC	VEH# 101-FABRICATE&INSTALL SHUTOFF BRAKT	1,294.92
128964 5/12/22	CHK	10688	MIKE BAILEY	PHONE ALLOWANCE - APR 2022	40.50
				PHONE ALLOWANCE - APR 2022	4.50
Total for Check/Tran - 128964:					45.00
128965 5/12/22	CHK	10870	BIG BLUE PRESSURE WASHING AND L	GRND MAINTENANCE-210&3104 CRNRS&191 OTT0	343.67
				GRND MAINTENANCE-210&3104 CRNRS&191 OTT0	38.18
				5 SUBSTATIONS: MOWING 04/14/22	614.42
				5 SUBSTATIONS: MOWING 04/28/22	614.42
				SUBSTATION MOWING - WEEDING	50.00
				GRND MANTNCE-210&3104CRNRS&191 4/14/22	343.67
				GRND MANTNCE-210&3104CRNRS&191 4/14/22	38.18
				GRND MAINTENANCE-210&3104 CRNRS&191 OTT0	343.66
				GRND MAINTENANCE-210&3104 CRNRS&191 OTT0	38.19
Total for Check/Tran - 128965:					2,424.39
128966 5/12/22	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	WTR REPAIR - 21 HUNT RD 04/13/22	147.00
				WTR INSTALL-82 MARIANNE MEADOWS 4/12/22	152.00
				EXCAVATE & FILL - 121 HILLER ST.	5,296.81
Total for Check/Tran - 128966:					5,595.81
128967 5/12/22	CHK	10041	CDW GOVERNMENT	CRADLEPOINT NETCLOUD RNWL 1YR	2,548.48
128968 5/12/22	CHK	10042	CELLNET TECHNOLOGY INC	METER READS - APR 2022	28,347.41
128969 5/12/22	CHK	10045	CENTURY LINK-S	PHONE SERVICE - MAY 2022	129.74
				PHONE SERVICE - MAY 2022	14.42
				PHONE SERVICE - MAY 2022	51.99
				PHONE SERVICE - MAY 2022	5.78
Total for Check/Tran - 128969:					201.93
128970 5/12/22	CHK	10046	CENTURYLINK	LOW SPD DATA & 2WIRE MAY 2022	79.32
				LOW SPD DATA & 2WIRE MAY 2022	18.83
				LOW SPD DATA & 2WIRE MAY 2022	31.17

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 2

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				LOW SPD DATA & 2WIRE MAY 2022	7.79
				<b>Total for Check/Tran - 128970:</b>	137.11
128971 5/12/22	CHK	10685	CINTAS CORPORATION	FIRST AID KIT	707.06
				FIRST AID KIT	78.57
				<b>Total for Check/Tran - 128971:</b>	785.63
128972 5/12/22	CHK	10920	COOPERATIVE RESPONSE CENTER, INC	ANSWER SVC FOR MAY 2022	2,385.64
				ANSWER SVC FOR MAY 2022	2,385.64
				ANSWER SVC FOR MAY 2022	530.15
				<b>Total for Check/Tran - 128972:</b>	5,301.43
128973 5/12/22	CHK	10501	D & L POLES	POLE CHANGE OUT - LELAND W/ PALOUSE	2,443.84
				BULLARD PLACEMENT - 686 LAKE ST	16,422.91
				EXCAVATE & FILL - 7360 CENTER RD.	1,486.49
				EXCAVATE & FILL - 480 JEFFERSON AVE.	1,486.49
				<b>Total for Check/Tran - 128973:</b>	21,839.73
128974 5/12/22	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	ELECTRIC VEHICLES - TRUCK WASHING	670.97
128975 5/12/22	CHK	10573	DANO'S SEPTIC SERVICE	SEPTIC PUMPING - 41 SEAVIEW CT	391.67
				SEPTIC PUMPING - 51 SEAVIEW CT	391.67
				SEPTIC PUMPING - 20 SEAVIEW CT.	587.50
				<b>Total for Check/Tran - 128975:</b>	1,370.84
128976 5/12/22	CHK	10747	DESIGNER DECAL, INC.	CABLE LABELS	2,487.05
128977 5/12/22	CHK	10078	ESCI	ESCI SAFETY TRAINING - MAY 2022	3,600.00
128978 5/12/22	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	ENERGY CONSERVATION REBATE	7,316.25
				ENERGY CONSERVATION REBATE	634.38
				ENERGY CONSERVATION REBATE	100.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,300.00

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 3

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	1,500.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	150.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	36,250.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	2,275.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	35.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	0.66

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 4

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ENERGY CONSERVATION REBATE	620.40
				ENERGY CONSERVATION REBATE	859.92
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	50.00
				ENERGY CONSERVATION REBATE	500.00
				ENERGY CONSERVATION REBATE	1,726.20
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	2,284.80
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	1,300.00
				<b>Total for Check/Tran - 128978:</b>	100,457.61
128979 5/12/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	WILLIAMS COURT - LUMBER	52.56
				VEH# 210 PROPANE	20.71
				MATS VIEW RES - MATERIALS	41.60
				DRILL BIT	19.63
				SHOP - LIGHT BULB & COUPLING	41.43
				GARDINER - LANDSCAPE MATERIALS	38.17
				OTTO STREET - LANDSCAPE MATERIALS	18.64
				OTTO STREET - LANDSCAPE MATERIALS	2.08
				OTTO STREET IT ROOM - PAINT	148.23
				OTTO STREET IT ROOM - PAINT	16.47

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 5

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 128979:					399.52
128980 5/12/22	CHK	10396	JEAN M HALL	PHONE ALLOWANCE - APR 2022	40.50
				PHONE ALLOWANCE - APR 2022	4.50
				CONNECT CONF 05/03-/05/05/22 TRVL EXP	419.23
				CONNECT CONF 05/03-/05/05/22 TRVL EXP	46.59
Total for Check/Tran - 128980:					510.82
128981 5/12/22	CHK	10110	HENERY HARDWARE	UTILITY KNIFE	5.44
				WEED BLOCK	47.01
				WEED BLOCK	5.34
Total for Check/Tran - 128981:					57.79
128982 5/12/22	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT	2,600.00
				VEBA DEDUCTION	1,987.50
Total for Check/Tran - 128982:					4,587.50
128983 5/12/22	CHK	10114	IBEW LOCAL UNION NO 77	UNION DUES IBEW	1,958.54
128984 5/12/22	CHK	10518	J HARLEN COMPANY	TRANSFORMER CONTAINMENT BAG	370.94
				TRANSFORMER CONTAINMENT BAGS	344.32
Total for Check/Tran - 128984:					715.26
128985 5/12/22	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	3,112.30
				EMPLOYER'S MEDICARE TAX	3,112.30
				EMPLOYEES' FICA TAX	13,307.71
				EMPLOYER'S FICA TAX	13,307.71
				EMPLOYEES' FEDERAL WITHHOLDING	11,976.85
				EMPLOYEES' FEDERAL WITHHOLDING TAX	8,946.04
				EMPLOYEES' MEDICARE TAX	159.50
				EMPLOYER'S MEDICARE TAX	159.50
				EMPLOYEES' FICA TAX	682.00
				EMPLOYER'S FICA TAX	682.00
				EMPLOYEES' FEDERAL WITHHOLDING	872.85

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 6

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				EMPLOYEES' FEDERAL WITHHOLDING TAX	843.37
				<b>Total for Check/Tran - 128985:</b>	57,162.13
128986 5/12/22	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	SOLID WASTE - 191 OTTO ST	50.51
128987 5/12/22	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR CHECKS		6,696.54
				PR DIRECT DEPOSIT	136,781.49
				SP PAYROLL 05.13.2022-MOVING	8,393.95
				<b>Total for Check/Tran - 128987:</b>	151,871.98
128988 5/12/22	CHK	10128	JEFFERSON COUNTY TREASURER	APRIL 2022 PERS 2	63,201.49
				APRIL 2022 PERS 3	7,998.94
				<b>Total for Check/Tran - 128988:</b>	71,200.43
128989 5/12/22	CHK	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - APR 2022	40.50
				PHONE ALLOWANCE - APR 2022	4.50
				<b>Total for Check/Tran - 128989:</b>	45.00
128990 5/12/22	CHK	10348	KEMP WEST, INC	TT T&M-THORNDYKE WTR WELL 4/13-4/14/22	3,479.65
				TT T&M-PIT ALONG SR19 04/18-4/19/22	2,214.32
				<b>Total for Check/Tran - 128990:</b>	5,693.97
128991 5/12/22	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 4CRNR APR-22	120.60
				SHRED 4CRNR APR-22	13.40
				<b>Total for Check/Tran - 128991:</b>	134.00
128992 5/12/22	CHK	10356	KRISTOFFER M LOTT	PHONE ALLOWANCE - APR 2022	40.50
				PHONE ALLOWANCE - APR 2022	4.50
				<b>Total for Check/Tran - 128992:</b>	45.00
128993 5/12/22	CHK	10927	MARSH MUNDORF PRATT SULLIVAN +	WPAG APR 2022	655.96
				WPAG APR 2022	72.89
				<b>Total for Check/Tran - 128993:</b>	728.85
128994 5/12/22	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 4CRNR 2YD 1XWK APR-22	187.16
				DISPOSAL 4CRNR 2YD 1XWK APR-22	20.80
				2YD OCC-4CRNRS APR-2022	150.56

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 7

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				2YD OCC-4CRNRS APR-2022	16.73
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL APR 22	934.09
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL APR 22	103.79
				DISPOSAL 21 KENNEDY APR-22	37.65
				DISPOSAL 21 KENNEDY APR-22	37.64
				DISPOSAL 210 2YD CONT 1XWK APR-22	202.94
				<b>Total for Check/Tran - 128994:</b>	1,691.36
128995 5/12/22	CHK	10932	NATIONAL CONSTRUCTION RENTALS,	TEMPORARY FENCING-FIBER YARD# 322012	8,726.34
128996 5/12/22	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	SERVICE BILLING FEB 2022	1,217.00
				FBRSHARE APR 2022	962.50
				<b>Total for Check/Tran - 128996:</b>	2,179.50
128997 5/12/22	CHK	10322	NRC ENVIRONMENTAL SERVICES, INC	DISPOSAL WASTE STREAMS - 310 FOUR CRNRS	740.75
128998 5/12/22	CHK	10164	NW LABORERS 252 (DUES)	UNION DUES LABORERS	720.00
128999 5/12/22	CHK	10166	NWPPA	LDRSP SKILLS:SUP UNION EMPL 5/11 REG FEE	745.00
				LDRSP SKILLS:SUP UNION EMPL 5/11 REG FEE	745.00
				<b>Total for Check/Tran - 128999:</b>	1,490.00
129000 5/12/22	CHK	10631	WILLIAM P O'DONNELL	PHONE ALLOWANCE - APR 2022	40.50
				PHONE ALLOWANCE - APR 2022	4.50
				<b>Total for Check/Tran - 129000:</b>	45.00
129001 5/12/22	CHK	10290	OASIS WELL DRILLING, INC	REMVE,INSTL PUMP&WELL LINER-WILLIAMS CT	9,674.01
129002 5/12/22	CHK	10169	OLYCAP	PWRBST/OLYCAP APR 2022	1,193.29
129003 5/12/22	CHK	10170	OLYMPIC EQUIPMENT RENTALS	LAWN MOWER - PARTS	21.80
				121 HILLER RD EMERGENCY RPR- SAW&BLADE	70.92
				<b>Total for Check/Tran - 129003:</b>	92.72
129004 5/12/22	CHK	10175	PACIFIC UNDERWRITERS CORP	LIFE - JUNE 2022	926.95
				LTD - JUNE 2022	1,837.89
				<b>Total for Check/Tran - 129004:</b>	2,764.84



06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 8

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129005 5/12/22	CHK	10181	PENINSULA PEST CONTROL	RODENT SVC MO 210 FOUR CRNRS MAY 2022	76.37
129006 5/12/22	CHK	10188	PLATT ELECTRIC SUPPLY	CONDUIT BODY LB	24.12
				JUNCTION BOX & CHASE NIPPLE	128.43
				CONDUIT BODY LB	8.04
				CONDUIT GLUE	660.49
Total for Check/Tran - 129006:					821.08
129007 5/12/22	CHK	9999	PORT LUDLOW ASSOCIATES	REFUND - TEMP SERVICE CHARGE	240.00
129008 5/12/22	CHK	10210	RICOH USA, INC	210 4CRNRS (0626) IMAGES APR 2022	287.84
				210 4CRNRS (0626) IMAGES APR 2022	31.98
				310 TRPWID 4CRNRS (7683) IMAGES APR 2022	32.48
				310 TRPWID 4CRNRS (7683) IMAGES APR 2022	3.61
				WORKROOM (0109) IMAGES APR 2022	64.37
				WORKROOM (0109) IMAGES APR 2022	7.15
				310 HROFFICE (7427) IMAGES APR 2022	27.41
				310 HROFFICE (7427) IMAGES APR 2022	3.05
				310 DBL WIDE (7287) IMAGES APR 2022	4.36
				310 DBL WIDE (7287) IMAGES APR 2022	0.48
Total for Check/Tran - 129008:					462.73
129009 5/12/22	CHK	9999	NEAL I SAFRIN	REFUND - TEMP SERVICE CHARGE	264.00
129010 5/12/22	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - 5823 FLAGLER RD.	763.72
				FLAGGING - THORNDYKE RD.	847.80
				FLAGGING - HASTINGS AVE PT	905.08
Total for Check/Tran - 129010:					2,516.60
129011 5/12/22	CHK	9999	STELLA SHINN	REFUND - SCOPE OF SERVICE CHANGE	5,918.00
129012 5/12/22	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTOMG: MF, TSS,TKN, N, CBOD-SENIOR 7	189.00
				TESTOMG: MF, TSS,TKN, N, CBOD-OCEAN GROV	157.00
				TESTING: MANGANESE - QUIMPER	46.00

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 9

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				TESTING: MANGANESE - QUIMPER	46.00
				TESTING: MANGANESE - QUIMPER	23.00
				TESTING: MANGANESE - QUIMPER	46.00
				TESTING: MANGANESE - QUIMPER	46.00
				TESTING: MANGANESE - QUIMPER	46.00
				TESTING: NITRATE-N	51.00
				TESTING:MANGANESE,IRON,NITRATE-SNOWCREEK	74.00
				TESTING: MANGANESE, IRON, ARESENIC	69.00
				TESTING: MANGANESE, IRON, ARESENIC	46.00
				TESTING: IOC - BYWATER	350.00
				<b>Total for Check/Tran - 129012:</b>	1,189.00
129013 5/12/22	CHK	10331	ST VINCENT DE PAUL	PWRBST/ST VINCENT DE PAUL APR 2022	1,193.30
129014 5/12/22	CHK	10400	DONALD K STREETT	PHONE ALLOWANCE - APR 2022	40.50
				PHONE ALLOWANCE - APR 2022	4.50
				<b>Total for Check/Tran - 129014:</b>	45.00
129015 5/12/22	CHK	10824	THE PORT OF PORT TOWNSEND	CUSTODIAL SVC - 3/3/2022 & 3/10/2022	415.80
				CUSTODIAL SVC - 3/3/2022 & 3/10/2022	46.20
				CUSTODIAL SVC - 2/17/2022 & 2/24/2022	415.80
				CUSTODIAL SVC - 2/17/2022 & 2/24/2022	46.20
				CUSTODIAL SVC - 3/17, 3/24 & 3/31/2022	623.70
				CUSTODIAL SVC - 3/17, 3/24 & 3/31/2022	69.30
				CUSTODIAL SVC - 4/7/2022 & 4/14/2022	415.80
				CUSTODIAL SVC - 4/7/2022 & 4/14/2022	46.20
				CUSTODIAL SVC - 4/21/2022	178.20
				CUSTODIAL SVC - 4/21/2022	19.80
				RENT RV SPACE #353 MAY 2022	676.37
				RENT RV SPACE #353 MAY 2022	75.15
				RENT RV SPACE #357 MAY 2022	676.37
				RENT RV SPACE #357 MAY 2022	75.15

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 10

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 129015:					3,780.04
129016 5/12/22	CHK	10252	ULINE	HAND SANITIZER	127.77
				HAND SANITIZER	14.19
Total for Check/Tran - 129016:					141.96
129017 5/12/22	CHK	10433	UNITED RENTALS (NORTH AMERICA), IBOOM RENTAL for 04/06/2022		2,428.58
			FORKLIFT RENTAL#422-2022		2,767.65
Total for Check/Tran - 129017:					5,196.23
129018 5/12/22	CHK	10256	UTILITIES UNDERGROUND LOCATION	LOCATES - APR 2022	51.60
				LOCATES - APR 2022	58.05
Total for Check/Tran - 129018:					109.65
129019 5/12/22	CHK	10258	VERIZON WIRELESS, BELLEVUE	CELL PHONE SERVICE QB03/16-04/15/2022	249.14
				CELL PHONE SERVICE QB03/16-04/15/2022	129.93
				CELL PHONE SERVICE QB03/16-04/15/2022	25.99
				CELL PHONE SERVICE QB03/16-04/15/2022	134.34
				CELL PHONE SERVICE QB03/16-04/15/2022	173.72
				CELL PHONE SERVICE QB03/16-04/15/2022	65.55
				CELL PHONE SERVICE QB03/16-04/15/2022	117.53
				CELL PHONE SERVICE QB03/16-04/15/2022	65.55
				CELL PHONE SERVICE QB03/16-04/15/2022	56.87
				CELL PHONE SERVICE QB03/16-04/15/2022	15.59
				CELL PHONE SERVICE QB03/16-04/15/2022	42.49
				CELL PHONE SERVICE QB03/16-04/15/2022	18.19
				CELL PHONE SERVICE QB03/16-04/15/2022	23.06
				CELL PHONE SERVICE QB03/16-04/15/2022	94.73
				CELL PHONE SERVICE QB03/16-04/15/2022	94.73
				CELL PHONE SERVICE QB03/16-04/15/2022	51.98
				CELL PHONE SERVICE QB03/16-04/15/2022	155.54
				CELL PHONE SERVICE QB03/16-04/15/2022	20.79
				CELL PHONE SERVICE QB03/16-04/15/2022	37.77

Page 43

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 11

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				CELL PHONE SERVICE QB03/16-04/15/2022	46.77
				CELL PHONE SERVICE QB03/16-04/15/2022	5.43
				CELL PHONE SERVICE QB03/16-04/15/2022	158.31
				CELL PHONE SERVICE QB03/16-04/15/2022	306.65
				CELL PHONE SERVICE QB03/16-04/15/2022	40.38
				CELL PHONE SERVICE QB03/16-04/15/2022	31.18
				CELL PHONE SERVICE QB03/16-04/15/2022	4.20
				CELL PHONE SERVICE QB03/16-04/15/2022	5.20
				CELL PHONE SERVICE QB03/16-04/15/2022	48.89
				CELL PHONE SERVICE QB03/16-04/15/2022	17.60
				CELL PHONE SERVICE QB03/16-04/15/2022	51.97
				WIFI IN TRUCKS QB 3/20-04/19/22	428.42
				WIFI RANDOM QB 3/20-04/19/22	522.08
				WIFI IN TRUCKS QB 3/20-04/19/22	294.25
				WIFI RANDOM QB 3/20-04/19/22	58.01
				<b>Total for Check/Tran - 129019:</b>	3,592.83
129020 5/12/22	CHK	10800	VISION METERING, LLC	METER 2S-CL200 DIGITAL	977.54
				METER 2S-CL200 DIGITAL	-81.54
				METER 4S-CL200 DIGITAL	5,342.63
				METER 4S-CL200 DIGITAL	-445.63
				<b>Total for Check/Tran - 129020:</b>	5,793.00
129021 5/12/22	CHK	10260	WA STATE DEFERRED COMPENSATIONC. WORLEY DCP OVERPAY CORRECTION 4/29/22		-83.02
				PL DEFERRED COMP EE	12,696.61
				PL DEFERRED COMP ER	5,278.00
				<b>Total for Check/Tran - 129021:</b>	17,891.59
129022 5/12/22	CHK	10496	WELLS FARGO VENDOR FIN SERV	4CRNRS COPYRNT MAY 2022	354.47
				4CRNRS COPYRNT MAY 2022	39.39
				<b>Total for Check/Tran - 129022:</b>	393.86
129023 5/19/22	CHK	10481	AMAZON	CRIMP	65.45

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 12

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				BATTERY BACK UP, MOUSE, DISPLAY CABLES	702.05
				BATTERY BACK UP, MOUSE, DISPLAY CABLES	77.99
				APPLE IPAD & CASE	906.23
				APPLE IPAD & CASE	150.42
				APPLE IPAD & CASE	117.39
				MICROPHONE HOLDER TRUCK# 415	25.09
				ANTENNA QTY10	981.40
				RF CONNECTOR	19.40
				BAND SAW BLADE	21.81
				<b>Total for Check/Tran - 129023:</b>	3,067.23
129024 5/19/22	CHK	10447	ANIXTER INC.	AUTO SPLICE	2,099.63
				GUY STRAIN INSULATOR FIBERGLASS	624.05
				FUSE,COPPER C,COLD SHRINK, SPLICE KIT	9,203.14
				COLD SHRINK	1,200.10
				COPPER C	1,246.47
				FUSE	450.04
				<b>Total for Check/Tran - 129024:</b>	14,823.43
129025 5/19/22	CHK	10016	ASPLUNDH TREE EXPERT CO	EMERGENCY STORM WORK 1/03/22-12/31/22	1,778.44
129026 5/19/22	CHK	10714	SCOTT A BANCROFT	LDRSP SKILLS:SUP UNION EMPL 5/11 TRVL EX	276.00
129027 5/19/22	CHK	10838	ZACHARY BARBIETO	WELLNESS PROGRAM REIMBURSEMENT 2022	145.00
129028 5/19/22	CHK	10339	BORDER STATES ELECTRIC	CUTOUT LOADBREAK 15KV 100 AMP	5,793.48
				STREETLIGHT-LED	19,227.76
				STREETLIGHT-LED	-1,440.12
				<b>Total for Check/Tran - 129028:</b>	23,581.12
129029 5/19/22	CHK	10917	BURWASH AND SONS, INC	GATE REPAIR - 310 FOUR CORNERS RD	350.50
129030 5/19/22	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	ELEC/FIBER UPGRADE - IRONDALE SUBSTATION	51,866.96
129031 5/19/22	CHK	10041	CDW GOVERNMENT	CISCO MERAKI CLOUD LIC 3Y THRU 5/10/2025	5,013.96

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 13

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				CISCO MERAKI MR20 WI-FI ACCESS POINT	174.93
				CISCO MERAKI MR20 WI-FI ACCESS POINT	19.43
				HP OFFICEJET PRO	147.75
				HP OFFICEJET PRO	16.42
				<b>Total for Check/Tran - 129031:</b>	5,372.49
129032 5/19/22	CHK	10053	COMPUNET, INC	CISCO SMARTNET RNWL 1Y 5/31/22-5/30/23	9,707.78
129033 5/19/22	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	ELEC VEHICLES - TRUCK WASHING 4/30/22	523.68
129034 5/19/22	CHK	10780	DELL BUSINESS CREDIT	PRECISION 5560 WORKSTATION	2,013.42
				PRECISION 5560 WORKSTATION	223.72
				DELL 24" MONITOR QTY2	310.18
				DELL 24" MONITOR QTY2	34.47
				THUNDERBOLT DOCK QTY3	1,332.87
				THUNDERBOLT DOCK QTY3	148.10
				DELL THUNDERBOLT DOCK QTY4	1,677.05
				DELL THUNDERBOLT DOCK QTY4	186.34
				DELL 24" MONITOR QTY3	591.91
				DELL 24" MONITOR QTY3	65.77
				LATITUDE 3520 LAPTOP	981.85
				LATITUDE 3520 LAPTOP	109.10
				<b>Total for Check/Tran - 129034:</b>	7,674.78
129035 5/19/22	CHK	10061	DEPT OF COMMERCE	BECKETT PT SEWAGE CONTRACT#PW-05-691-024	50,775.75
				BECKETT PT SEWAGE CONTRACT#PW-05-691-024	1,015.52
				MARROWSTONE WATER CONTRACT#PW-05-691-025	108,806.33
				MARROWSTONE WATER CONTRACT#PW-05-691-025	2,176.13
				<b>Total for Check/Tran - 129035:</b>	162,773.73
129036 5/19/22	CHK	10773	JOSHUA D GARLOCK	LDRSP SKILLS:SUP UNION EMPL 5/11 TRVL EX	276.00
129037 5/19/22	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	FIBER CLOSET CONNECTOR HOUSING	3,606.58
129038 5/19/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	191 OTTO ST - PAINT SUPPLIES	58.55

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 14

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				191 OTTO ST - PAINT SUPPLIES	6.50
				<b>Total for Check/Tran - 129038:</b>	65.05
129039 5/19/22	CHK	10817	IDGAF, INC	EMRG DIG&INSTL-VAN TROJEN RD FNL BILLING	30,300.73
129040 5/19/22	CHK	10839	IRBY ELECTRICAL UTILITES	FIBER DEAD ENDS	12,066.46
				GUY STRANDVISE	54.55
				COPPER SPLICE & BOLTS	1,043.00
				SPLICE KIT QTY6	1,040.81
				<b>Total for Check/Tran - 129040:</b>	14,204.82
129041 5/19/22	CHK	10128	JEFFERSON COUNTY TREASURER	APRIL 2022 B&O TAX	156,719.26
129042 5/19/22	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: APR 2022	120.15
				PROFESSIONAL SVC: APR 2022	13.35
				<b>Total for Check/Tran - 129042:</b>	133.50
129043 5/19/22	CHK	10286	L & J ENTERPRISES	DELIVERY 1/4 MINUS-SEVEN SISTERS RD.	472.58
129044 5/19/22	CHK	10935	LARGE DOCUMENT SOLUTIONS	IMAGE ACCESS WIDETEK 36CL BDL	-621.99
				IMAGE ACCESS WIDETEK 36CL BDL	7,456.99
				<b>Total for Check/Tran - 129044:</b>	6,835.00
129045 5/19/22	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 191OTTO 2YD 1XWK APR-22	182.65
				DISPOSAL 191OTTO 2YD 1XWK APR-22	20.29
				<b>Total for Check/Tran - 129045:</b>	202.94
129046 5/19/22	CHK	10166	NWPPA	LDShP SKILLS:HR BASIC 6/22 REG FEE	972.00
				LDShP SKILLS:HR BASIC 6/22 REG FEE	108.00
				<b>Total for Check/Tran - 129046:</b>	1,080.00
129047 5/19/22	CHK	10167	OFFICE DEPOT	OPS - OFFICE CHAIR, OFFICE SUPPLIES	753.49
				OPS - OFFICE CHAIR, OFFICE SUPPLIES	83.72
				OPERATIONS, WH - OFFICE SUPPLIES	304.04
				OPERATIONS, WH - OFFICE SUPPLIES	33.78
				WATER - INK	55.26

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 15

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				WATER - INK	13.82
				<b>Total for Check/Tran - 129047:</b>	1,244.11
129048 5/19/22	CHK	10907	PALOUSE POWER LLC	DOCK WORK 2022 04/11-4/22/22	84,451.08
				DOCK WORK 2022 04/11-4/22/22	9,800.45
				<b>Total for Check/Tran - 129048:</b>	94,251.53
129049 5/19/22	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTION SVC 04/20-05/12/2022	913.50
				TRANSCRIPTION SVC 04/20-05/12/2022	101.50
				<b>Total for Check/Tran - 129049:</b>	1,015.00
129050 5/19/22	CHK	10181	PENINSULA PEST CONTROL	RODENT SVC MO 310 FOUR CRNRS	73.65
				RODENT SVC MO 310 FOUR CRNRS	8.18
				<b>Total for Check/Tran - 129050:</b>	81.83
129051 5/19/22	CHK	10188	PLATT ELECTRIC SUPPLY	AMI MATERIAL W/O# 122093	822.43
				WIRE 1/0 BARE STRANDED CU	1,861.44
				BAND SAW BLADE	21.65
				SECONDARY HAND HOLE	831.56
				<b>Total for Check/Tran - 129051:</b>	3,537.08
129052 5/19/22	CHK	10195	PRECISION FIBER, INC	PFI INSTALL - COUNTY LANDFILL RD.	677.51
				PFI INSTALL - COUNTY LANDFILL RD.	-56.51
				<b>Total for Check/Tran - 129052:</b>	621.00
129053 5/19/22	CHK	10210	RICOH USA, INC	PRINTERS FOR 191 OTTO ST	5,930.67
				PRINTERS FOR 191 OTTO ST	5,930.68
				<b>Total for Check/Tran - 129053:</b>	11,861.35
129054 5/19/22	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - 2472 S. DISCOVERY RD	1,008.08
				FLAGGING - THORNDYKE RD	4,085.96
				FLAGGING - THORNDYKE RD. 4/25-4/28/22	6,038.04
				FLAGGING - 940 WASHINGTON ST.	1,248.76
				FLAGGING - N JACOB MILLER RD	675.96
				<b>Total for Check/Tran - 129054:</b>	13,056.80



06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 16

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129055 5/19/22	CHK	10406	STATE OF WASHINGTON - DNR	PERMIT RENEWAL FOR TIMBER SALE AT P.LAKE	100.00
129056 5/19/22	CHK	10886	THE ADT SECURITY CORP	GENETAC MANTNCE SUPPORT 1YR 4/18-4/17/23	448.01
				GENETAC MANTNCE SUPPORT 1YR 4/18-4/17/23	49.78
				<b>Total for Check/Tran - 129056:</b>	497.79
129057 5/19/22	CHK	10800	VISION METERING, LLC	METER WATER MIU BADGER	-75.08
				METER WATER MIU BADGER	900.08
				<b>Total for Check/Tran - 129057:</b>	825.00
129058 5/19/22	CHK	10263	WA STATE DEPT OF HEALTH	SURVEY FEE - BYWATER 05/16/2022	947.00
129059 5/19/22	CHK	10496	WELLS FARGO VENDOR FIN SERV	310 4CRNRS WKRM COPIER RNTL MAY 2022	255.29
				310 4CRNRS WKRM COPIER RNTL MAY 2022	28.37
				<b>Total for Check/Tran - 129059:</b>	283.66
129060 5/19/22	CHK	10018	WORLD KINECT ENERGY SERVICES	FUEL-UNL-87 REG 10% ETHNL&DIESEL ULSD #2	22,406.76
129061 5/19/22	CHK	10278	WPUDA	MONTHLY DUES - MAY 2022	5,231.17
				MONTHLY DUES - MAY 2022	581.83
				<b>Total for Check/Tran - 129061:</b>	5,813.00
129062 5/24/22	CHK	10650	JEFFERSON TITLE COMPANY	PURCHASE OF PROPERTY:240 FOUR CRNRS RD	183,480.50
129063 5/26/22	CHK	10808	A & J FLEET SERVICES, INC	VEH# 123 - REPLACE FUEL FILTER	434.15
				VEH# 133 - OIL CHANGE,REPLACE OIL PLUG	267.97
				<b>Total for Check/Tran - 129063:</b>	702.12
129064 5/26/22	CHK	10006	AFLAC	AFLAC BILL MAY 2022	60.48
				AFLAC BILL MAY 2022	138.36
				<b>Total for Check/Tran - 129064:</b>	198.84
129065 5/26/22	CHK	10923	ALPHA POWER SYSTEMS, INC	TRAN 1P PAD 25KVA 120/240	76,370.00
129066 5/26/22	CHK	10481	AMAZON	FILE FOLDERS	65.48
				FILE FOLDERS	7.28
				FILE ORGANIZER	32.94

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 17

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				FILE ORGANIZER	3.66
				<b>Total for Check/Tran - 129066:</b>	109.36
129067 5/26/22	CHK	10339	BORDER STATES ELECTRIC	MULE TAPE	2,585.76
129068 5/26/22	CHK	9999	ALAN BRAUNSTEIN	REFUND - SCOPE OF WORK CHANGE WO#20548	640.00
129069 5/26/22	CHK	10045	CENTURY LINK-S	PHONE SERVICE - MAY 2022	74.32
				PHONE SERVICE - MAY 2022	8.26
				<b>Total for Check/Tran - 129069:</b>	82.58
129070 5/26/22	CHK	10053	COMPUNET, INC	ANALOG TELEPHONE ADAPTER & SUPPORT/MAINT	467.33
				ANALOG TELEPHONE ADAPTER & SUPPORT/MAINT	51.92
				<b>Total for Check/Tran - 129070:</b>	519.25
129071 5/26/22	CHK	9999	GEORGE CORRIGAN	REFUND - SCOPE OF WORK CHANGE WO#121106	1,915.00
129072 5/26/22	CHK	10501	D & L POLES	TRENCH FBR&ELEC/SET CON BLKS-300 4 CRNRS	6,766.93
129073 5/26/22	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	VEH# 123 - TRUCK WASHING	92.74
129074 5/26/22	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - JUN 2022	986.05
129075 5/26/22	CHK	10067	DING DOCTOR GLASS SERVICES	CHIP REPAIR-TRUCK # 133	98.14
129076 5/26/22	CHK	10070	DOUBLE D ELECTRICAL, INC	TRBLSHOOT GENERATOR - 147 DEER RD.	256.39
129077 5/26/22	CHK	10292	DAVID E ELIAS	ITA SHOWCASE NW 3/15-3/16/2022 TRVL EXP	127.00
129078 5/26/22	CHK	10085	FASTENAL	CUTTING WHEEL	30.77
				RED MARK PAINT	85.38
				NO SPIKE STRIKER FLARE	315.87
				SCREWS,WASHERS,SPLICE CONNECTOR	401.65
				INSULATED DOUBLE CRIMP RING TERMINAL	21.32
				TPE,CABLE TIE,SAW BLADE,WHT MARK PAINT	855.45
				BATTERIES	35.84
				GLASSES,EAR PLUGS,GLOVE,WARM PACK, LIGHT	369.21

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 18

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				BATTERIES	3.98
				<b>Total for Check/Tran - 129078:</b>	2,119.47
129079 5/26/22	CHK	10811	GDS ASSOCIATES INC.	WPAG APR 2022 ALLOCATION	681.33
				WPAG APR 2022 ALLOCATION	75.70
				<b>Total for Check/Tran - 129079:</b>	757.03
129080 5/26/22	CHK	10454	GLOBAL RENTAL COMPANY INC	SPLICER VAN RENTAL# 421	2,725.00
				MONTHLY RENTAL-TRUCK# 417	3,063.20
				<b>Total for Check/Tran - 129080:</b>	5,788.20
129081 5/26/22	CHK	10095	GOOD MAN SANITATION, INC	310 4CRNRS-RESTROOM UNIT 04/26-05/22/22	142.53
				310 4CRNRS-RESTROOM UNIT 04/26-05/22/22	15.83
				<b>Total for Check/Tran - 129081:</b>	158.36
129082 5/26/22	CHK	10103	H D FOWLER	WTR MTR SETTING,MTR BOX BASE,	2,505.44
				WATER METER SETTER	370.67
				WTR DEPT-RNG GASKET,BOLTS,FLANGES,NUTS	1,110.46
				<b>Total for Check/Tran - 129082:</b>	3,986.57
129083 5/26/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	AMI STOCK - TOOLS & IMPACT SOCKET	117.54
				SHOP - ROUNDUP	33.81
				OPS - PAINT SUPPLIES	31.84
				OPS - PAINT SUPPLIES	3.55
				GRASS SEED	19.63
				GARBAGE BAGS, PAROCORD, TAPE	35.42
				ELECTRICAL OPERATIONS - JUMBO WALL PLATE	4.88
				<b>Total for Check/Tran - 129083:</b>	246.67
129084 5/26/22	CHK	9999	STEVE HOLSHOUSER	REFUND - SCOPE OF WORK CHANGE WO#121071	1,400.00
129085 5/26/22	CHK	10817	IDGAF, INC	EMRGNCY WTR REPAIR - 185 ALDRICH	4,549.47
129086 5/26/22	CHK	10782	AMANDA D ISAAK	NISC:PAYROLL TRAINING 5/17-5/20 TRVL EXP	836.07
				NISC:PAYROLL TRAINING 5/17-5/20 TRVL EXP	92.90
				<b>Total for Check/Tran - 129086:</b>	928.97

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 19

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129087 5/26/22	CHK	10118	JCI JONES CHEMICALS, INC.	BULK CHLORINE	4,951.89
				BULK CHLORINE	1,247.33
Total for Check/Tran - 129087:					6,199.22
129088 5/26/22	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	3,257.57
				EMPLOYER'S MEDICARE TAX	3,257.57
				EMPLOYEES' FICA TAX	13,928.92
				EMPLOYER'S FICA TAX	13,928.92
				EMPLOYEES' FEDERAL WITHHOLDING	12,416.64
				EMPLOYEES' FEDERAL WITHHOLDING TAX	10,793.04
				EMPLOYEES' MEDICARE TAX	35.59
				EMPLOYER'S MEDICARE TAX	35.59
				EMPLOYEES' FICA TAX	152.14
				EMPLOYER'S FICA TAX	152.14
				EMPLOYEES' FEDERAL WITHHOLDING TAX	412.02
Total for Check/Tran - 129088:					58,370.14
129089 5/26/22	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR CHECKS		6,185.24
				PR DIRECT DEPOSIT	141,604.45
				SP PAYROLL 05.27.22 Bonus/Stipend	1,562.94
Total for Check/Tran - 129089:					149,352.63
129090 5/26/22	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: APR 2022	76.30
				PROFESSIONAL SVC: APR 2022	686.70
Total for Check/Tran - 129090:					763.00
129091 5/26/22	CHK	10348	KEMP WEST, INC	TT T&M-VARIOUS AREA 4/25/2022	949.00
				TT T&M-VARIOUS AREAS 5/2-5/4/22	5,377.64
				TT T&M-VARIOUS AREAS 5/10-5/11/22	4,428.65
Total for Check/Tran - 129091:					10,755.29
129092 5/26/22	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 191 OTTO APR-22	60.30
				SHRED 191 OTTO APR-22	6.70
Total for Check/Tran - 129092:					67.00

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 20

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129093 5/26/22	CHK	10771	MOUNTAIN STATES PIPE & SUPPLY CO	WATER ERT ERW-1300-408	6,550.03
129094 5/26/22	CHK	10309	NISC	RECURRING INVOICE APR 2022	1,104.18
				RECURRING INVOICE APR 2022	229.33
				RECURRING INVOICE APR 2022	1,820.54
				RECURRING INVOICE APR 2022	498.79
				RECURRING INVOICE APR 2022	498.79
				RECURRING INVOICE APR 2022	9,178.15
				RECURRING INVOICE APR 2022	943.77
				RECURRING INVOICE APR 2022	103.20
				RECURRING INVOICE APR 2022	1,594.22
				RECURRING INVOICE APR 2022	337.32
				RECURRING INVOICE APR 2022	22.93
				PRINT SVCS INVOICE APR 2022	2,457.18
				PRINT SVCS INVOICE APR 2022	7,183.76
				PRINT SVCS INVOICE APR 2022	2,990.32
				PRINT SVCS INVOICE APR 2022	273.01
				PRINT SVCS INVOICE APR 2022	798.20
				PRINT SVCS INVOICE APR 2022	332.25
				MISC APR 2022	650.91
				MISC APR 2022	72.32
Total for Check/Tran - 129094:					31,089.17
129095 5/26/22	CHK	10167	OFFICE DEPOT	OPERATIONS - STAPLER	4.05
				OPERATIONS - STAPLER	1.01
				OPERATIONS - LETTER OPENER	1.39
				OPERATIONS - LETTER OPENER	0.15
Total for Check/Tran - 129095:					6.60
129096 5/26/22	CHK	10865	OLYMPIC ELECTRIC CO, INC	INSTALL HEATER&OUTLETS - WAREHOUSE	11,199.91
129097 5/26/22	CHK	10170	OLYMPIC EQUIPMENT RENTALS	643 ROBINS RD - DUMP TRAILER RNTL	70.92

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 21

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129098 5/26/22	CHK	10181	PENINSULA PEST CONTROL	QRTLY GP SVC 210 FOUR CRNRS MAY 2022	98.19
				PEST SVC QRTLY-PH BISHOP HILL	49.10
				GEN PEST SVC BI-ANNUAL KALA	38.19
Total for Check/Tran - 129098:					185.48
129099 5/26/22	CHK	10187	PITNEY BOWES-RESERVE ACCT	PRE-PAID POSTAGE ACCT# 33897265	360.00
				PRE-PAID POSTAGE ACCT# 33897265	40.00
Total for Check/Tran - 129099:					400.00
129100 5/26/22	CHK	10188	PLATT ELECTRIC SUPPLY	AMI MATERIAL W/O# 122093 - CONDUIT	1,424.22
				METER READER TOOLS	73.52
				METER READER TOOLS	931.59
				CONDUIT 4" 22 1/2° SWEEP-W BELL 36	3,025.56
Total for Check/Tran - 129100:					5,454.89
129101 5/26/22	CHK	10193	PORT TOWNSEND LEADER	LEGALS: BID INVITE FIBER OPTIC CABLE	60.00
				EMPLOY SVC: CUSTOMER SERVICE RECRUIT	81.22
				DISPLAY: PT SATURATION 04/13&4/20/22	918.00
				LEGALS: NOTICE TO THE PUBLIC	25.20
				LEGALS: BID INVITE - QUILCENE WATER TANK	304.00
				EMPLOY SVC: CUSTOMER SERVICE RECRUIT	9.03
				DISPLAY: PT SATURATION 04/13&4/20/22	102.00
				LEGALS: NOTICE TO THE PUBLIC	2.80
Total for Check/Tran - 129101:					1,502.25
129102 5/26/22	CHK	10203	PURMS JOINT SELF INSURANCE FUND	PROPERTY GENERAL ASSESSMENT 05/12/2022	8,929.97
				PROPERTY GENERAL ASSESSMENT 05/12/2022	992.21
Total for Check/Tran - 129102:					9,922.18
129103 5/26/22	CHK	10207	RAIN NETWORKS	ESET SECURE AUTH 1Y 06/01/22-06/01/23	731.00
				ESET SECURE AUTH 1Y 06/01/22-06/01/23	81.23
Total for Check/Tran - 129103:					812.23
129104 5/26/22	CHK	10358	DOUGLAS M REEDER	WETRC WTR DIST MNGER EXAM PREP TRVL EXP	417.49

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 22

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129105 5/26/22	CHK	10216	SECURITY SERVICES NW, INC.	NIGHT PAYMENT PICKUP - MAY 2022	156.24
				NIGHT PAYMENT PICKUP - MAY 2022	1,406.16
Total for Check/Tran - 129105:					1,562.40
129106 5/26/22	CHK	10217	SETON CONSTRUCTION INC	FLAGNG-DABOB/THORNDYKE RD 03/14-03/17/22	6,694.27
129107 5/26/22	CHK	10219	SHOLD EXCAVATING INC	LANDSCAPE MATERIALS - 643 ROBINS RD	65.46
				LANDSCAPE MATERIALS	40.91
Total for Check/Tran - 129107:					106.37
129108 5/26/22	CHK	10869	SLATE ROCK SAFETY	WORK BOOTS	-13.88
				WORK BOOTS	166.43
				PUD CLOTHING	-14.38
				PUD CLOTHING	172.45
Total for Check/Tran - 129108:					310.62
129109 5/26/22	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: HALOACETIC ACIDS (HAA5S)	148.00
				TESTING: TOTAL TRIHALOMETHANES (TTHMS)	100.00
				TESTING: IOC - MATS VIEW WELL	350.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: TOTAL COLIFORM/E. COLI, P/A	23.00
				TESTING: HERBICIDE - QUIMPER	185.00
Total for Check/Tran - 129109:					1,036.00
129110 5/26/22	CHK	10421	THE CARWASH INC	VEH#211-FLEET SERVICE APR 2022	36.79

06/02/2022 7:08:31 AM

# Accounts Payable Check Register

Page 23

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
129111 5/26/22	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	WAREHOUSE- SHIPPING & RECEIVING SIGN	242.20
129112 5/26/22	CHK	10252	ULINE	STORM BINS	1,638.88
129113 5/26/22	CHK	10316	GERRIT J VAN OTTEN	DOT HAZ&HAZ WASTE WKSH 5/10-5/11 REG FE	252.00
129114 5/26/22	CHK	10260	WA STATE DEFERRED COMPENSATIONPL	DEFERRED COMP EE	14,070.94
				PL DEFERRED COMP ER	5,913.98
Total for Check/Tran - 129114:					19,984.92
129115 5/26/22	CHK	10304	COLTON L WORLEY	IEEE PES T&D CONF 4/24-4/29 TRVL EXP	4,154.39
129116 5/26/22	CHK	10858	ZOOM VIDEO COMMUNICATIONS, INC.	VID CONF SVC 05/22-06/21/22	387.74
				VID CONF SVC 05/22-06/21/22	43.08
Total for Check/Tran - 129116:					430.82

Total Payments for Bank Account - 1 :	(154)	1,828,025.66
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(154)	1,828,025.66
Grand Total for Payments :	(154)	1,828,025.66
Grand Total for Voids :	(0)	0.00
Grand Total :	(154)	1,828,025.66



06/02/2022 9:22:06 AM

# Accounts Payable Check Register

Page 1

05/10/2022 To 05/30/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
176 5/11/22	WIRE	10279	BPA-WIRE TRANSFER	ANNUAL FIBER LIC 1Y 12/09/21-12/08/22	78,327.00
177 5/11/22	WIRE	10279	BPA-WIRE TRANSFER	PURCHASED POWER MAR 2022	1,439,874.00
				TRANSMISSION MAR 2022	207,458.00
				REGIONAL COORD SVC MAR 2022	1,586.00
				REGIONAL COMP ENFOR MAR 2022	1,586.00
Total for Check/Tran - 177:					1,650,504.00

Total Payments for Bank Account - 1 : (2) 1,728,831.00

Total Voids for Bank Account - 1 : (0) 0.00

Total for Bank Account - 1 : (2) 1,728,831.00

Grand Total for Payments : (2) 1,728,831.00

Grand Total for Voids : (0) 0.00

Grand Total : (2) 1,728,831.00

## JEFFERSON COUNTY PUD NO 1

**ISSUED PAYROLL CHECKS**  
**PAY DATE: 05/13/2022**

<u>Empl</u>	<u>Position</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
3032	CUSTOMER SERVICE REP	71010	05/13/2022	1,323.52
2003	WATER TREATMENT PLANT OPERATOR III	71011	05/13/2022	2,181.97
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71012	05/13/2022	3,191.05
				<b>\$ 6,696.54</b>

## JEFFERSON COUNTY PUD NO 1

**ISSUED PAYROLL CHECKS**  
**PAY DATE: 05/27/2022**

Empl	Position	Check #	Check Date	Amount
3032	CUSTOMER SERVICE REP	71013	5/27/2022	1,323.50
2003	WATER TREATMENT PLANT OPERATOR III	71014	5/27/2022	2,362.24
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71015	5/27/2022	2,499.50
				<b>\$ 6,185.24</b>

## JEFFERSON COUNTY PUD NO 1

<b>DIRECT DEPOSIT PAYROLL</b> <b>PAY DATE: 05/13/2022</b>
--

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING TECH 1	5/13/2022	1,453.63
3052	ADMINISTRATIVE ASSISTANT	5/13/2022	2,374.14
1026	BROADBAND COORDINATOR	5/13/2022	2,201.37
4006	COMMISSIONER DIST 1	5/13/2022	2,762.57
4004	COMMISSIONER DIST 2	5/13/2022	2,225.94
4008	COMMISSIONER DIST 3	5/13/2022	2,096.73
3034	COMMUNICATIONS DIRECTOR	5/13/2022	3,167.01
3002	CUSTOMER SERVICE COORDINATOR	5/13/2022	1,496.65
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	5/13/2022	1,440.77
3022	CUSTOMER SERVICE REP	5/13/2022	1,452.47
3048	CUSTOMER SERVICE REP	5/13/2022	1,413.20
3056	CUSTOMER SERVICE REP	5/13/2022	1,232.66
3062	CUSTOMER SERVICE REP	5/13/2022	566.01
3060	DIGITAL COMMUNICATIONS SPECIALIST	5/13/2022	2,189.63
3060	DIGITAL COMMUNICATIONS SPECIALIST	5/13/2022	4,641.79
1027	ELECTRICAL ENGINEERING MANAGER	5/13/2022	3,160.15
1041	ELECTRICAL SUPERINTENDENT	5/13/2022	4,392.64
2007	ENGINEERING DIRECTOR	5/13/2022	3,552.32
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	5/13/2022	2,130.27
3033	FINANCE DIRECTOR	5/13/2022	4,318.94
3029	FINANCE SERVICES MANAGER	5/13/2022	2,400.87
1046	FLEET/WAREHOUSE HELPER	5/13/2022	2,759.27
1012	FOREMAN LINEMAN	5/13/2022	4,814.41
1011	GENERAL MANAGER	5/13/2022	5,024.69
1042	GIS SPECIALIST	5/13/2022	2,443.83
1017	HEAD STOREKEEPER	5/13/2022	2,610.23
3047	HUMAN RESOURCES DIRECTOR	5/13/2022	3,319.80
3008	INFORMATION TECHNOLOGY MANAGER	5/13/2022	3,328.87
3028	IT SUPPORT TECHNICIAN	5/13/2022	1,803.87
1000	LINEMAN	5/13/2022	3,907.93
1020	LINEMAN	5/13/2022	2,743.44
1034	LINEMAN	5/13/2022	3,381.96
1055	LINEMAN	5/13/2022	2,949.88
1043	METER READER	5/13/2022	1,808.74
1047	METER READER	5/13/2022	2,253.47
1037	OPERATIONS DIRECTOR	5/13/2022	3,688.40
1050	PRE-APPRENTICE	5/13/2022	2,420.71
3004	RESOURCE MANAGER	5/13/2022	2,608.81
1010	SCADA ENGINEER II	5/13/2022	2,750.01
1010	SCADA ENGINEER II	5/13/2022	3,752.16
1003	SCADA TECH APPRENTICE	5/13/2022	3,171.76
3020	SERVICES DIRECTOR	5/13/2022	2,927.71
1031	STAKING ENGINEER	5/13/2022	2,568.71
1014	STOREKEEPER	5/13/2022	2,474.98
1015	SUBSTATION/METER FOREMAN	5/13/2022	4,576.72
1033	SUBSTATION/METERING TECH	5/13/2022	3,169.93
3013	UTILITY ACCOUNTANT II	5/13/2022	1,507.31
3039	UTILITY ACCOUNTANT II	5/13/2022	1,714.78
3003	UTILITY BILLING CLERK	5/13/2022	1,575.82
3027	UTILITY BILLING CLERK	5/13/2022	1,591.70
3000	UTILITY BILLING COORDINATOR	5/13/2022	2,053.82
2000	WATER DISTRIBUTION MANAGER II	5/13/2022	1,797.90
2001	WATER DISTRIBUTION MANAGER II	5/13/2022	2,920.22
2002	WATER DISTRIBUTION MANAGER II	5/13/2022	2,021.79
2005	WATER DISTRIBUTION MANAGER II	5/13/2022	2,062.05
			<b>\$ 145,175.44</b>

## JEFFERSON COUNTY PUD NO 1

<b>DIRECT DEPOSIT PAYROLL</b> <b>PAY DATE: 05/27/2022</b>
--

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING TECH 1	5/27/2022	1,453.64
3052	ADMINISTRATIVE ASSISTANT	5/27/2022	2,374.15
4006	COMMISSIONER DIST 1	5/27/2022	951.65
4004	COMMISSIONER DIST 2	5/27/2022	966.14
4008	COMMISSIONER DIST 3	5/27/2022	951.64
3034	COMMUNICATIONS DIRECTOR	5/27/2022	3,167.00
3002	CUSTOMER SERVICE COORDINATOR	5/27/2022	1,520.00
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	5/27/2022	1,414.84
3022	CUSTOMER SERVICE REP	5/27/2022	1,452.48
3048	CUSTOMER SERVICE REP	5/27/2022	1,413.20
3056	CUSTOMER SERVICE REP	5/27/2022	1,232.65
3062	CUSTOMER SERVICE REP	5/27/2022	999.97
3060	DIGITAL COMMUNICATIONS SPECIALIST	5/27/2022	2,189.50
3060	DIGITAL COMMUNICATIONS SPECIALIST	5/27/2022	275.73
1027	ELECTRICAL ENGINEERING MANAGER	5/27/2022	3,160.14
1041	ELECTRICAL SUPERINTENDENT	5/27/2022	4,392.65
2007	ENGINEERING DIRECTOR	5/27/2022	3,552.30
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	5/27/2022	2,130.28
3033	FINANCE DIRECTOR	5/27/2022	4,318.96
3029	FINANCE SERVICES MANAGER	5/27/2022	2,400.87
1046	FLEET/WAREHOUSE HELPER	5/27/2022	2,546.18
1012	FOREMAN LINEMAN	5/27/2022	4,433.80
1011	GENERAL MANAGER	5/27/2022	5,024.68
1042	GIS SPECIALIST	5/27/2022	2,443.83
1017	HEAD STOREKEEPER	5/27/2022	2,495.38
3063	HUMAN RESOURCES COORDINATOR	5/27/2022	1,363.96
3047	HUMAN RESOURCES DIRECTOR	5/27/2022	3,319.81
3008	INFORMATION TECHNOLOGY MANAGER	5/27/2022	3,328.85
3028	IT SUPPORT TECHNICIAN	5/27/2022	1,773.97
1000	LINEMAN	5/27/2022	4,786.52
1020	LINEMAN	5/27/2022	2,788.04
1034	LINEMAN	5/27/2022	6,936.26
1055	LINEMAN	5/27/2022	5,185.65
1043	METER READER	5/27/2022	2,123.76
1047	METER READER	5/27/2022	2,057.02
1056	METER READER	5/27/2022	610.05
1037	OPERATIONS DIRECTOR	5/27/2022	3,688.41
1050	PRE-APPRENTICE	5/27/2022	3,146.79
3004	RESOURCE MANAGER	5/27/2022	2,608.82
1010	SCADA ENGINEER II	5/27/2022	2,498.22
1010	SCADA ENGINEER II	5/27/2022	1,287.21
1003	SCADA TECH APPRENTICE	5/27/2022	3,761.97
3020	SERVICES DIRECTOR	5/27/2022	2,927.73
1026	STAKING ENGINEER	5/27/2022	2,201.37
1031	STAKING ENGINEER	5/27/2022	2,568.70
1014	STOREKEEPER	5/27/2022	2,899.49
1015	SUBSTATION/METER FOREMAN	5/27/2022	3,731.97
1033	SUBSTATION/METERING TECH	5/27/2022	3,300.71
3013	UTILITY ACCOUNTANT II	5/27/2022	1,507.33
3039	UTILITY ACCOUNTANT II	5/27/2022	2,403.24
3003	UTILITY BILLING CLERK	5/27/2022	1,627.60
3027	UTILITY BILLING CLERK	5/27/2022	1,591.70
3000	UTILITY BILLING COORDINATOR	5/27/2022	1,861.33
2000	WATER DISTRIBUTION MANAGER II	5/27/2022	1,792.59
2001	WATER DISTRIBUTION MANAGER II	5/27/2022	2,234.99
2002	WATER DISTRIBUTION MANAGER II	5/27/2022	2,114.75
2005	WATER DISTRIBUTION MANAGER II	5/27/2022	1,876.92
			<b>\$ 143,167.39</b>

Jefferson County  
Public Utility District  
No. 1  
April 2022 Financials

# Jefferson County PUD No. 1

## April 2022 Cash Flow

### Current Month:

	April		
	Electric	Water	Combined
Total Funds from Operations	\$ 930,895	\$ 279,789	\$ 1,210,684
(Increase)/Decrease in Operating Assets	\$ 663,121	\$ (20,690)	\$ 642,430
Increase/(Decrease) in Operating Liabilities	\$ (686,167)	\$ (200,984)	\$ (887,151)
Cash from Operating Activities	\$ 907,849	\$ 58,115	\$ 965,964
Cash from Investment Activities	\$ (354,686)	\$ (28,248)	\$ (382,933)
Cash from Financing Activities	\$ 2,050	\$ (31,481)	\$ (29,431)
Cash from All Activities	\$ 555,213	\$ (1,614)	\$ 553,599
Total Cash Beginning of Period	\$ 376,495	\$ 177,014	\$ 553,508
Total Cash End of Period	\$ 931,708	\$ 175,400	\$ 1,107,108

### Year-To-Date Through:

	April		
	Electric	Water	Combined
Total Funds from Operations	\$ 5,275,723	\$ 501,830	\$ 5,777,553
(Increase)/Decrease in Operating Assets	\$ 1,110,388	\$ 109,345	\$ 1,219,733
Increase/(Decrease) in Operating Liabilities	\$ (2,055,744)	\$ (292,035)	\$ (2,347,779)
Cash from Operating Activities	\$ 4,330,367	\$ 319,140	\$ 4,649,507
Cash from Investment Activities	\$ (3,703,084)	\$ (170,002)	\$ (3,873,086)
Cash from Financing Activities	\$ (902,970)	\$ (167,581)	\$ (1,070,552)
Cash from All Activities	\$ (275,687)	\$ (18,444)	\$ (294,131)
Total Cash Beginning of Period	\$ 1,207,395	\$ 193,844	\$ 1,401,239
Total Cash End of Period	\$ 931,708	\$ 175,400	\$ 1,107,108

**Electric Utility**—During the month of April, cash reserves increased by \$555,213. For the year, \$275,687 has been used out of reserves to balance activities

**Water Utility**—During the month of April, cash reserves were reduced by \$1,614. For the year, \$18,444 has been used out of reserves to balance activities.

**Combined Utility**—During the month of April, cash reserves were increased by \$553,599. For the year, \$294,131 has been used out of reserves to balance activities.

**Jefferson County PUD No. 1**  
**Electric Division**  
**Statement of Operations**  
**As of April 30, 2022**

<b>PART A. STATEMENT OF OPERATIONS</b>				
<b>ITEM</b>	<b>YEAR-TO-DATE</b>			<b>THIS MONTH</b>
	<b>LAST YEAR</b>	<b>THIS YEAR</b>	<b>BUDGET</b>	
	(a)	(b)	(c)	(d)
1. Operating Revenue and Patronage Capital	16,215,660	17,598,277	16,945,364	3,729,271
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	5,825,398	6,390,316	5,985,596	1,383,468
4. Transmission Expense	717,094	858,248	788,972	187,883
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	594,859	651,976	786,310	159,591
7. Distribution Expense - Maintenance	1,085,522	1,043,247	1,541,223	211,002
8. Consumer Accounts Expense	520,537	474,368	669,758	131,283
9. Customer Service and Informational Expense	7,118	1,876	7,313	0
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	1,255,117	1,235,943	1,809,869	330,890
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>10,005,645</b>	<b>10,655,974</b>	<b>11,589,041</b>	<b>2,404,117</b>
13. Depreciation & Amortization Expense	1,838,940	1,851,713	1,836,705	463,190
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	933,639	1,016,576	959,314	217,392
16. Interest on Long-Term Debt	855,439	815,140	878,964	208,860
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
<b>20. Total Cost of Electric Service (12 thru 19)</b>	<b>13,633,663</b>	<b>14,339,403</b>	<b>15,264,024</b>	<b>3,293,559</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>2,581,997</b>	<b>3,258,874</b>	<b>1,681,340</b>	<b>435,712</b>
22. Non Operating Margins - Interest	1,142	1,033	1,174	362
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	759,344	538,880	768,296	279,842
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	0	15,576	0	0
28. Extraordinary Items	0	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>3,342,483</b>	<b>3,814,363</b>	<b>2,450,810</b>	<b>715,916</b>

<b>Times Interest Earned Ratio (TIER) (Year to Date)</b>	<b>4.91</b>	<b>5.68</b>	<b>3.79</b>
<b>Operating Times Interest Earned Ratio (OTIER) (Year to Date)</b>	<b>4.02</b>	<b>5.00</b>	<b>2.91</b>
<b>Debt Service Coverage Ratio (DSC) (Year to Date)</b>	<b>3.05</b>	<b>3.26</b>	<b>2.60</b>
<b>Operating Debt Service Coverage Ratio (ODSC) (Year to Date)</b>	<b>2.67</b>	<b>2.98</b>	<b>2.21</b>
<b>Rolling 12 Month TIER</b>	<b>2.59</b>	<b>3.03</b>	



**Jefferson County PUD No. 1**  
**Electric Division**  
**Balance Sheet**  
**April 30, 2022**

<b>PART B. BALANCE SHEET</b>			
<b>ASSETS AND OTHER DEBITS</b>		<b>LIABILITIES AND OTHER CREDITS</b>	
1. Total Utility Plant in Service	187,012,579	29. Memberships	0
2. Construction Work in Progress	9,899,581	30. Patronage Capital	0
<b>3. Total Utility Plant (1+2)</b>	<b>196,912,160</b>	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	73,506,766	32. Operating Margins - Current Year	3,258,873
<b>5. Net Utility Plant (3-4)</b>	<b>123,405,394</b>	33. Non-Operating Margins	555,489
6. Nonutility Property - Net	0	34. Other Margins & Equities	35,457,538
7. Investment in Subsidiary Companies	0	<b>35. Total Margins &amp; Equities (29 thru 34)</b>	<b>39,271,900</b>
8. Invest. in Assoc. Org. - Patronage Capital	79,154	36. Long-Term Debt RUS (Net)	91,954,505
9. Invest. in Assoc. Org. - Other - General Funds	1,010	37. Long-Term Debt - Other (Net)	0
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	<b>38. Total Long-Term Debt (36 + 37)</b>	<b>91,954,505</b>
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	(3,958,650)
13. Special Funds	94,250	<b>41. Total Other Noncurrent Liabilities (39+40)</b>	<b>(3,958,650)</b>
<b>14. Total Other Property &amp; Investments (6 thru 13)</b>	<b>174,414</b>	42. Notes Payable	0
15. Cash-General Funds	931,708	43. Accounts Payable	3,229,006
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	22,050
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	5,871,077	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	2,984,655	48. Other Current & Accrued Liabilities	1,802,857
21. Accounts Receivable - Net Other	(5,038,544)	<b>49. Total Current &amp; Accrued Liabilities (42 thru 48)</b>	<b>5,053,913</b>
22. Renewable Energy Credits	0	50. Deferred Credits	4,484,512
23. Materials & Supplies - Electric and Other	5,095,330	<b>51. Total Liabilities &amp; Other Credits (35+38+41+49+50)</b>	<b>136,806,180</b>
24. Prepayments	391,073		
25. Other Current & Accrued Assets	2,496,525	<b>ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION</b>	
<b>26. Total Current &amp; Accrued Assets (15 thru 25)</b>	<b>12,731,824</b>	Balance Beginning of Year	0
27. Deferred Debits	494,548	Amounts Received This Year (Net)	562,184
<b>28. Total Assets &amp; Other Debits (5+14+26+27)</b>	<b>136,806,180</b>	<b>TOTAL Contributions-In-Aid-Of-Construction</b>	<b>562,184</b>

**Equity Ratio** **28.71%**  
 (Total Margins & Equities/Total Assets & Other Debits) x 100

**Long-Term Debt to Total Plant Ratio** **46.70%**  
 (Long Term Debt/Total Utility Plant) x 100

**Jefferson County PUD #1**  
**Power Requirements**  
**As of April 30, 2022**

PART C. POWER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	APRIL CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly KWH SALES AND REVENUE (d)
1. Residential Sales (excluding seasonal)	a. No. Consumers Served	17,920	17,905	
	b. KWH Sold			21,200,957
	c. Revenue			2,480,103
2. Residential Sales - Seasonal	a. No. Consumers Served	5	5	
	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	2	2	
	b. KWH Sold			0
	c. Revenue			70
4. Comm. and Ind. 1000 KVA or Less	a. No. Consumers Served	2,431	2,422	
	b. KWH Sold			5,978,009
	c. Revenue			682,226
5. Comm. and Ind. Over 1000 KVA	a. No. Consumers Served	21	21	
	b. KWH Sold			8,622,603
	c. Revenue			526,910
6. Public Street & Highway Lighting	a. No. Consumers Served	209	208	
	b. KWH Sold			36,951
	c. Revenue			19,363
7. Non Metered Device Authority	a. No. Consumers Served	8	8	
	b. KWH Sold			0
	c. Revenue			1,892
8. Sales for Resales-RUS Borrowers	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
9. Sales for Resales-Other	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		20,596	20,571	
11. TOTAL KWH Sold (lines 1b thru 9b)				35,838,520
12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)				3,710,564
13. Transmission Revenue				0
14. Other Electric Revenue				18,707
15. KWH - Own Use				0
16. TOTAL KWH Purchased				35,492,710
17. TOTAL KWH Generated				
18. Cost of Purchases and Generation				1,383,468
19. Interchange - KWH - Net				
20. Peak - Sum All KW Input (Metered)				76,867

**Electric Division**  
**Comparison 2022 Budget to 2022 Actuals Year to Date Through APRIL**

	2022 Budget APRIL YTD	2022 Actuals APRIL YTD	Variance
1. Operating Revenue and Patronage Capital	16,945,364	17,598,277	652,913
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	5,985,596	6,390,316	404,720
4. Transmission Expense	788,972	858,248	69,276
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	786,310	651,976	(134,334)
7. Distribution Expense - Maintenance	1,541,223	1,043,247	(497,976)
8. Consumer Accounts Expense	669,758	474,368	(195,390)
9. Customer Service and Informational Expense	7,313	1,876	(5,437)
10. Sales Expense	0	0	0
11. Administrative and General Expense	1,809,869	1,235,943	(573,926)
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>11,589,041</b>	<b>10,655,974</b>	<b>(933,067)</b>
13. Depreciation & Amortization Expense	1,836,705	1,851,713	15,008
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	959,314	1,016,576	57,262
16. Interest on Long-Term Debt	878,964	815,140	(63,824)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
<b>20. Total Cost of Electric Service (12 thru 19)</b>	<b>15,264,024</b>	<b>14,339,403</b>	<b>(924,621)</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>1,681,340</b>	<b>3,258,874</b>	<b>1,577,534</b>
22. Non Operating Margins - Interest	1,174	1,033	(141)
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	768,296	538,880	(229,416)
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	15,576	15,576
28. Extraordinary Items	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>2,450,810</b>	<b>3,814,363</b>	<b>1,363,553</b>

**Jefferson County PUD No. 1**  
**Water Division**  
**Statement of Operations**  
**As of April 30, 2022**

<b>PART A. STATEMENT OF OPERATIONS</b>				
<b>ITEM</b>	<b>YEAR-TO-DATE</b>			<b>THIS MONTH</b>
	<b>LAST YEAR</b>	<b>THIS YEAR</b>	<b>BUDGET</b>	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	770,114	1,072,803	804,769	273,272
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	41,372	44,978	42,510	10,504
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	204,871	262,307	316,313	58,010
7. Distribution Expense - Maintenance	49,067	92,684	231,874	18,472
8. Consumer Accounts Expense	83,656	47,793	117,934	11,118
9. Customer Service and Informational Expense	0	0	0	0
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	350,974	242,182	418,687	60,874
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>729,940</b>	<b>689,944</b>	<b>1,127,318</b>	<b>158,978</b>
13. Depreciation & Amortization Expense	255,986	259,490	141,852	64,872
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	37,462	50,754	38,493	15,343
16. Interest on Long-Term Debt	75,154	100,698	77,221	24,748
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
<b>20. Total Cost of Water Service (12 thru 19)</b>	<b>1,098,542</b>	<b>1,100,886</b>	<b>1,384,884</b>	<b>263,941</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>(328,428)</b>	<b>(28,083)</b>	<b>(580,115)</b>	<b>9,331</b>
22. Non Operating Margins - Interest	21,984	17,218	22,589	2,789
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	107,556	242,555	113,034	200,481
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	0	1,731	0	0
28. Extraordinary Items	0	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>(198,888)</b>	<b>233,421</b>	<b>(444,492)</b>	<b>212,601</b>

**Jefferson County PUD No. 1**  
**Water Division**  
**Balance Sheet**  
**April 30, 2022**

<b>PART B. BALANCE SHEET</b>			
<b>ASSETS AND OTHER DEBITS</b>		<b>LIABILITIES AND OTHER CREDITS</b>	
1. Total Utility Plant in Service	31,148,071	29. Memberships	0
2. Construction Work in Progress	1,664,543	30. Patronage Capital	0
<b>3. Total Utility Plant (1+2)</b>	<b>32,812,614</b>	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	13,460,501	32. Operating Margins - Current Year	(28,083)
<b>5. Net Utility Plant (3-4)</b>	<b>19,352,113</b>	33. Non-Operating Margins	261,504
6. Nonutility Property - Net	2,158,868	34. Other Margins & Equities	23,005,418
7. Investment in Subsidiary Companies	0	<b>35. Total Margins &amp; Equities (29 thru 34)</b>	<b>23,238,839</b>
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	5,082,774
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	<b>38. Total Long-Term Debt (36 + 37)</b>	<b>5,082,774</b>
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	170,817	<b>41. Total Other Noncurrent Liabilities (39+40)</b>	<b>0</b>
<b>14. Total Other Property &amp; Investments (6 thru 13)</b>	<b>2,329,685</b>	42. Notes Payable	736,860
15. Cash-General Funds	175,400	43. Accounts Payable	(4,400,057)
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	700
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	2,053,526	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	200,679	48. Other Current & Accrued Liabilities	15,704
21. Accounts Receivable - Net Other	364,187	<b>49. Total Current &amp; Accrued Liabilities (42 thru 48)</b>	<b>(3,646,793)</b>
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	36,294	<b>51. Total Liabilities &amp; Other Credits (35+38+41+49+50)</b>	<b>24,674,820</b>
24. Prepayments	0		
25. Other Current & Accrued Assets	164,936	<b>ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION</b>	
<b>26. Total Current &amp; Accrued Assets (15 thru 25)</b>	<b>2,995,022</b>	Balance Beginning of Year	0
27. Deferred Debits	0	Amounts Received This Year (Net)	55,516
<b>28. Total Assets &amp; Other Debits (5+14+26+27)</b>	<b>24,676,820</b>	<b>TOTAL Contributions-In-Aid-Of-Construction</b>	<b>55,516</b>

**Equity Ratio** **94.17%**  
 (Total Margins & Equities/Total Assets & Other Debits) x 100

**Long-Term Debt to Total Plant Ratio** **15.49%**  
 (Long Term Debt/Total Utility Plant) x 100

**Jefferson County PUD #1**  
**Water Requirements**  
**As of April 30, 2022**

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	APRIL CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly Gallons SALES AND REVENUE (d)
1. Unmetered Water Sales	a. No. Consumers Served	13	13	
	b. Gallons Sold			3,400
	c. Revenue			1,447
2. Metered Residential Sales -	a. No. Consumers Served	4,602	4,592	
	b. Gallons Sold			12,835,256
	c. Revenue			209,887
3. Metered Commercial Sales	a. No. Consumers Served	318	317	
	b. Gallons Sold			3,321,036
	c. Revenue			38,821
4. Residential Multi-Family	a. No. Consumers Served	47	47	
	b. Gallons Sold			115,560
	c. Revenue			3,093
5. Metered Bulk Loadings	a. No. Consumers Served	0	0	
	b. Gallons Sold			0
	c. Revenue			0
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Master Meters	a. No. Consumers Served	22	22	
	b. Gallons Sold			3,422,193
	c. Revenue			0
8. Sewer/Drain Field--Residential	a. No. Consumers Served	376	376	
	b. Gallons Sold			0
	c. Revenue			18,878
9. Sales for Resales-Other	a. No. Consumers Served			
	b. Gallons Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		5,383	5,372	
11. TOTAL Gallons Sold (lines 1b thru 9b)				19,697,445
12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c)				272,127
13. Bulk Water Gallons Sold Revenue				
14. Other Water Revenue				1,115
15. Gallons - Own Use				0
16. TOTAL Gallons Purchased				
17. TOTAL Gallons Produced				29,065,079
18. Cost of Purchases and Generation				10,504

**Water Division**  
**Comparison 2022 Budget to 2022 Actuals Year to Date Through APRIL**

	2022 Budget APRIL YTD	2022 Actuals APRIL YTD	Variance
1. Operating Revenue and Patronage Capital	804,769	1,072,803	268,034
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	42,510	44,978	2,468
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	316,313	262,307	(54,006)
7. Distribution Expense - Maintenance	231,874	92,684	(139,190)
8. Consumer Accounts Expense	117,934	47,793	(70,141)
9. Customer Service and Informational Expense	0	0	0
10. Sales Expense	0	0	0
11. Administrative and General Expense	418,687	242,182	(176,505)
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>1,127,318</b>	<b>689,944</b>	<b>(437,374)</b>
13. Depreciation & Amortization Expense	141,852	259,490	117,638
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	38,493	50,754	12,261
16. Interest on Long-Term Debt	77,221	100,698	23,477
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
<b>20. Total Cost of Water Service (12 thru 19)</b>	<b>1,384,884</b>	<b>1,100,886</b>	<b>(283,998)</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>(580,115)</b>	<b>(28,083)</b>	552,032
22. Non Operating Margins - Interest	22,589	17,218	(5,371)
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	113,034	242,555	129,521
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	1,731	1,731
28. Extraordinary Items	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>(444,492)</b>	<b>233,421</b>	677,913

**Jefferson County PUD No. 1**  
**Cash and Cash Equivalents**  
**As of April 30, 2022**

<u>G/L #</u>	<u>Account Description</u>	<u>Balance</u>
1 131.11	Operating Depository Account - Bank of America	\$798,523
1 131.12	Operating Account - Jefferson Co. Treasurer	131,311
2 131.01	Cash-Jeff Co Treasurer General Account	127,433
2 131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	31,552
2 131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	9,209
2 131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	4,804 Restricted
1 135.21	Working Funds - Petty Cash and CSR Drawers	1,850
2 131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	1,337 Restricted
2 131.12	1999 Bond LUD #11 - Jefferson Co. Treasurer	915 Restricted
2 135.21	Cash Held in Trust by Property Manager	150
1 131.16	Payroll Clearing Account - 1st Security Bank	24
<b>TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS</b>		<b>\$1,107,108</b>
1 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	\$3,344,516
1 136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,925,000
2 136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	1,000,673 Restricted
2 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	739,601
1 136.10	Operating Account Related Investment - Jefferson Co. Treasurer	601,561
2 136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	313,252 Restricted
<b>TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS</b>		<b>\$7,924,603</b>
2 126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	\$164,817 Restricted
1 126.10	Capital Reserves	94,000 Restricted
2 126.10	Capital Reserves	6,000 Restricted
1 128.00	Other Special Funds	250 Restricted
<b>TOTAL LINE 13. BALANCE SHEET-SPECIAL FUNDS</b>		<b>\$265,067</b>
<b>RESTRICTED CASH BALANCE--APRIL 2022</b>		<b>\$1,586,048</b>
<b>NON-RESTRICTED CASH BALANCE--APRIL 2022</b>		<b>\$7,710,730</b>
<b>TOTAL CASH AND CASH EQUIVALENTS IN BANK--APRIL 2022</b>		<b>\$9,296,778</b>
<b>TOTAL CASH AND CASH EQUIVALENTS IN BANK--MARCH 2022</b>		<b>\$9,299,190</b>
<b>Change in Bank Balance</b>		<b>(\$2,412)</b>





**PUD Calendar**

**June 7, 2022**

**June 7, 2022 Regular Meeting, BOC 3:00 per ZOOM**

**June 14, 2022 Special Meeting TBD, 10:00-12:00, per ZOOM**

**June 21, Regular Meeting, BOC 3:00 per ZOOM**

     <b>Received</b> 	From	Subject	Size
<b>Sunday</b>			
 Sun 10:56 PM	Pogo Here	Comment re: Jefferson County Gateway Plan Implementation and Bo...	362 KB
<b>Last Week</b>			
Tue 5/24	Simon Johnstone	RE: *** FILE MY DISCRIMINATION COMPLAINT and VIOLATION OVE...	138 KB
<b>Two Weeks Ago</b>			
5/21/2022	donald miller	Re: Dammed to Extinction   Meaningful Movies Project	53 KB
5/21/2022	Stefanie Krantz	Re: Dammed to Extinction   Meaningful Movies Project	51 KB
5/19/2022	Tom Thiersch	No presentation available at / before May 19 broadband meeting	18 KB
5/18/2022	Libby Wennstrom	Re: JBAT questions for tomorrow's Special Broadband Meeting	63 KB
 5/18/2022	Karen Bennett	JBAT questions for tomorrow's Special Broadband Meeting	504 KB
5/17/2022	Jessica Dillon	Article on solar in school	20 KB

## **AGENDA REPORT**

**DATE:** June 7, 2022

**TO:** Board of Commissioners

**FROM:** Will O'Donnell, Broadband and Communications Director and Joel Paisner Legal Counsel

**RE:** New Drafts of Broadband Services Agreement

---

**BACKGROUND:** The Board of Commissioners approved JPUD's Wholesale Telecommunications Services Agreement on Nov. 16, 2021. On April 5<sup>th</sup> 2022, the BOC reviewed a first draft of Retail Service Agreements. The Retail Service Agreement is needed for the PUD to serve as the Retail ISP.

**ANALYSIS/FINDINGS:** It is the opinion of Legal counsel that JPUD would be better served by a new wholesale agreement that follows the model of Kitsap PUD's Master Services Agreement For Communication Transport Services. As such, staff does not have a red-lined version of the previous agreement showing changes to be adopted in the new policy.

Legal and staff have also chosen to scrap the previous Retail Service Agreement draft and request that the BOC instead review the attached Internet Services Agreement and Acceptable Use Policy. Again, no red line is provided as no action was taken on the last draft, and none of the previous policy has been carried forward.

**FISCAL IMPACT:** N/A

**RECOMMENDATION:** For Discussion Only

# Broadband Service Agreements and Policies

Will O'Donnell, Broadband and Communications Director

Joel Paisner, Legal Counsel

June 7, 2022

# Presentation Components

- Wholesale Master Service Agreement
- Retail Service Agreement
  - Internet Services Agreement
  - Acceptable Use Policy

# Wholesale Master Service Agreement

- Contract for Retail ISPs to provide services over JPUD network
- Modeled after Kitsap and NoaNet
- Straightforward commercial contract is standard in industry
- Standard Rates published in approved rate sheet
- Custom Rates provided in Service Order Summary

## Goals Of Agreement:

- Governs physical connection to our fiber network
- Protects PUD's interests & assets
- Provides fair terms for ISP customers
- Dictates early termination process, charges

# Internet Services Agreement

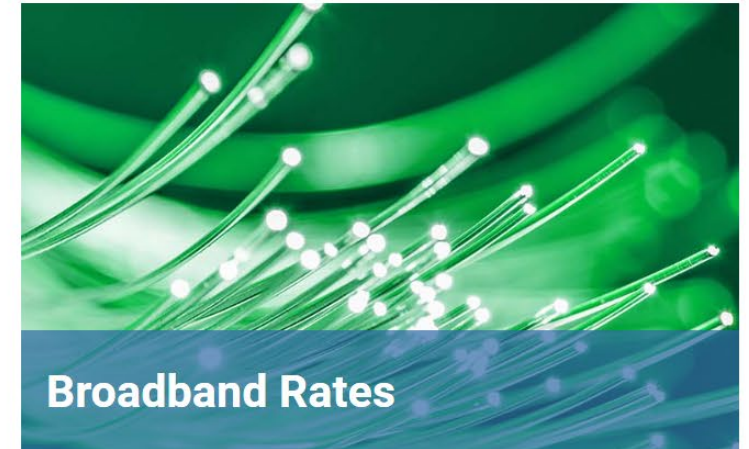
- Governs agreement with customers for whom JPUD is retail ISP provider
- Describes services provided
- Governs access to physical site
- Explains customer obligations
- Provides equip install terms
- Very flexible termination, no penalties, no contract
- Respectful of customer privacy
- Protects PUD's interests & assets
- Provides fair terms for customers
- This draft incorporates public Input and feedback; policy adjusted to reflect

# Acceptable Use Policy

- Governs how customers use our network
- Policy approach consistent with federal and state laws
- Standard Copyright Act protections
- This draft incorporates public input and feedback; policy adjusted to reflect
- Removed data cap language
- Gives JPUD right to spot issues and take action to protect network
- Not looking to interfere with how people use the product, but there are risks that we have to protect against
- Intent is to build network that negates many of these issues
- Other issues need options to address



## Internet Policies And Rates



## Broadband Service Application

"\*" indicates required fields

Company or Organization Name \*

of 60 max characters

Broadband Service Level Requested \*

Select Speed of Service Desired.

☐ 100/100 mbps: \$75/mo



## MASTER SERVICES AGREEMENT FOR COMMUNICATION TRANSPORT SERVICES

**THIS AGREEMENT**, made and entered into effective as of the date signed below, by and between \_\_\_\_\_, a corporation/limited liability company/limited liability partnership/general partnership/limited partnership/other (specify: \_\_\_\_\_), organized under the laws of the State of \_\_\_\_\_, hereinafter called "**Customer**," and **Public Utility District No. 1 of Jefferson County**, a Washington State Public Utility District, hereinafter called "**JPUD**". This Agreement becomes legally binding upon signature by both parties.

### RECITALS

Customer desires to obtain Communication Transport Services ("CTS") on JPUD's fiber optic cable system; and

JPUD is agreeable to provide CTS and allow Customer to terminate its signal cable in facilities generally described in an attached associated Service Order. Customer may use service only for authorized and lawful purposes.

**NOW, THEREFORE**, Customer and JPUD, in consideration of mutual conditions and covenants hereinafter described, do agree as follows:

**Overview:** This Agreement states the general terms and conditions by which JPUD will deliver and Customer will receive any or all of the services provided by JPUD. The specific services and/or products to be provided and the procedure for obtaining services shall be detailed in associated Service Order Summary. This Agreement is intended to cover any and all CTS ordered by Customer and provided by JPUD. Customer may use services only for authorized and lawful purposes.

**1. Delivery of Services:** By submitting a Service Order Summary, Customer agrees to take and pay for, and, by accepting the Service Order, JPUD agrees to provide, the services(s) during the term described on the Service Order. JPUD has the right to limit the manner in which any portion of its network and facilities ("Network" or "JPUD Facilities") is used in order to protect the technical integrity of the Network. JPUD is not liable or responsible for content, errors in transmission, or failure to establish connection.

**2. Installation and Interconnection of Services:** Other than the facilities, termination equipment or other devices provided by Customer, and unless otherwise provided elsewhere in this Agreement or any attachments hereto, JPUD will pay for, provide, install, maintain, operate, control and own any equipment, cable or facilities connected to the Network ("System Equipment"), which equipment at all times remains JPUD's personal property, regardless of where located or attached. JPUD may change, replace or remove the System Equipment, regardless of where located, so long as the basic technical parameters of the service are not altered, and this Agreement constitutes Customer's consent to such change, replacement or removal. Customer may not rearrange or move or disconnect the System Equipment, and is responsible for any damage to or loss of System Equipment caused by Customer's negligence or willful misconduct or that of its end users. JPUD has no

obligation to install, maintain or repair any equipment owned or provided by Customer, except as may be specifically provided herein. If Customer's or an end user's equipment is incompatible with service, Customer is responsible for any special interface equipment or facilities necessary to ensure compatibility. Customer is responsible to ensure that its equipment does not interfere with the provision of or functionality of services to Customer or other parties with whom JPUD contracts. If, in responding to a Customer initiated service call, JPUD reasonably determines that the cause of such service call is a failure, malfunction or inadequacy of Customer provided equipment or software, Customer will pay JPUD for such service call at JPUD's then prevailing rates.

JPUD may reconfigure, reprogram, substitute, rearrange or otherwise change any JPUD Facilities, whether such JPUD Facilities are on the Customer's premises or otherwise, at any time and from time to time, but shall not thereby alter the technical parameters of the service provided the Customer without the Customer's knowledge or consent. Although no specific advance notification period is applicable, JPUD will use its best efforts to notify the Customer of the planned timing of such activities and will use reasonable efforts to perform such activities at a time that is agreeable to the Customer (except where emergency conditions exist or where such change is required by a governmental agency or other authority to take place immediately).

**3. Term:** Subject to the provisions of Sections 11 and 12, the initial term for each service will commence and end on the dates indicated in the applicable Service Order. Thereafter, the service automatically renews for successive 1-year terms unless terminated by either party upon no less than 30 days written notice prior to the end of the initial or renewal term, or unless otherwise specified in the Service Order Summary. Any subsequent

or renewal terms shall assume the same terms and conditions as the initial term unless otherwise stated in the Service Order Summary. This Agreement shall continue until so terminated by written notice as provided in Section 25. Upon termination of this Agreement, all rights of Customer to order new services cease and JPUD has no further obligations to furnish new services to Customer.

**4. Fees and Payment Terms:** Customer shall pay all fees due for services according to the prices and terms listed in the Service Order. Upon completing provisioning, installation and testing of the System Equipment needed to provide services ordered by Customer, JPUD will notify Customer that the services are available for Customer's use. These services are subject to but are not limited to a Monthly Recurring Charge ("MRC") as set forth in Service Order. JPUD reserves the right to change the MRC for such services at any time, after the initial term hereof upon 25 days prior written notice to Customer. The MRC does not include any governmental taxes or tax-related charges, fees, surcharges or other amounts assessed by any government, which may be incurred in connection with services to be provided hereunder, all of which shall be paid by Customer. Any installation charges or other non-refundable Non-Recurring Charge ("NRC") to be billed one time will appear on the first monthly invoice. JPUD reserves the right to recover any additional installation charges accrued during installation.

Any payment not received within thirty (30) days of the invoice date will accrue interest at a rate of one and one-half percent (1½%) per month, or the highest rate allowed by applicable law, whichever is lower.

**5. Early Termination Charges:** If (a) Customer terminates this Agreement or any Service Order hereunder for reasons other than Cause; or (b) JPUD terminates this Agreement or any Service Order hereunder pursuant to Sections 11 or 12, then Customer will pay, within thirty (30) days after such termination: (i) all accrued but unpaid charges incurred through the date of such termination, plus (ii) an amount equal to fifty percent (50%) of the "MRC" for the then current term (and any pro rata portion thereof for any partial then current term) remaining in the unexpired portion of the then current term on the date of such termination, plus (iii) a pro rata portion of any and all credits received by Customer. If Customer desires to cancel a Service Order prior to accepting the services the following conditions apply, (I) where a Service Order Summary is canceled by the customer prior to the start of any design work or installation of facilities, no charge applies, (II) when a service that requires special design work is canceled after the design work has begun, JPUD may collect charges equal to the cost incurred for the associated design work time and materials to date, and (III) if cancellation is requested after completion of an installation, it will be treated as an early termination of service and is pursuant to the terms and conditions of Section 6. In the event of early termination by either Party, Customer shall not be entitled to reimbursement of fees already paid to JPUD and shall not be entitled to receive services from JPUD as specified in the Agreement.

**6. Limitation of Liability:** The total liability of JPUD to Customer in connection with this agreement, for any and all causes of actions and claims, including, without limitation, breach of contract, breach of warranty, negligence, strict liability, misrepresentation and other

torts, shall be limited to the lesser of: (a) direct damages proven by customer; or (b) the amount paid by Customer to JPUD under this agreement for the one (1) month period prior to accrual of the most recent cause of action. In no event shall JPUD be liable for special, punitive, consequential, or incidental damages, including without limitation, lost revenue, profits or other benefit whether by tort, contract, or otherwise.

**7. Force Majeure:** Neither party is liable for any failure of performance if such failure is due to any cause or causes beyond such party's reasonable control, including without limitation, acts of God, fire, explosion, pandemics, vandalism, cable cut, adverse weather conditions, governmental action, labor difficulties and supplier failures. Customer's invocation of this clause shall not relieve Customer of its obligation to pay for any services actually received. In the event such failure continues for 60 days, the other party may terminate the affected portion of the Services.

**8. Assumption of Risk:** Customer recognizes that use of the Premises and JPUD's System Equipment including its Network shall be at its own risk, and therefore, expressly assumes any risk arising from the exercise of any rights, privileges or obligations identified herein.

**9. Indemnity:** Customer agrees to indemnify, defend and hold harmless JPUD, and the commissioners, officers, directors, employees, agents and other representatives of JPUD. Customer must indemnify, defend and hold harmless JPUD from all losses or damages arising from Customer's breach of this Agreement, violation of any third-party intellectual property right, all claims of any kind by Customer's end users, or any act or omission of Customer in connection with any service provided hereunder. Subject to the provisions of Section 7, JPUD agrees to indemnify, defend and hold harmless Customer from all losses or damages arising from or related to personal injury or property damage caused by the negligence or willful misconduct of JPUD.

**10. Termination by JPUD:** JPUD may terminate this Agreement or any Service Order hereunder, or suspend services, with prior written notice, upon (a) failure of Customer to pay any amounts as provided herein within thirty (30) days of invoice date; or (b) Customer's breach of any provision of this Agreement or any law, rule or regulation governing the services; or (c) if Customer provides false information to JPUD regarding the Customer's identity, creditworthiness, or its planned use of the services; or (d) if JPUD deems necessary to take any reasonable and lawful action to protect the property and rights of JPUD, and existing and potential customers of JPUD's services.

**11. Termination for Cause:** Either Party may terminate this Agreement for Cause. "Cause" shall mean a breach by the other party of any material provision of this Agreement, provided that written notice of the breach has been given to the breaching party, and the breach has not been cured within thirty (30) days after delivery of such notice.

**12. Resale of Services:** Any service provided under this Agreement may be resold to or shared with other persons or entities at the option of the Customer, subject to compliance with any applicable laws or Commission regulations governing such resale or

sharing. The Customer remains solely responsible for all services ordered by it or billed to its account, for determining who is authorized to use its services and taking appropriate actions to enforce such a determination, and for immediately notifying JPUD of any unauthorized use. JPUD has no obligation to provide notice to or otherwise communicate with the users or customers of Customers.

**13. Assignment:** Customer shall not assign, pledge, transfer or otherwise convey all or any part of the rights and privileges granted by this Agreement in any manner without prior written consent of JPUD, which consent it will not unreasonably withhold. Any transfer of this Agreement by merger, consolidation or liquidation of Customer, or any change in the ownership of or power to vote the majority of its outstanding voting stock (whether effected in one or more transactions or events occurring over any period of time) shall constitute an assignment for purposes of this Section. Customer may enter into agreements with other parties for transport circuits on terms consistent with this Agreement.

**14. Taxes:** Each party shall be responsible for its own federal, state and local taxes, assessments, fees, surcharges and other financial impositions. Notwithstanding the foregoing, Customer agrees that if there is any tax payable by it, but which is to be collected by JPUD which JPUD does not collect for any reason, upon assessment thereof by the applicable taxing agency, and demand by JPUD, Customer shall immediately remit the same to JPUD or the agency, as directed by JPUD, even if such assessment arises after the termination of this Agreement.

**15. Representations and Warranties:** Each party represents and warrants that it has full power and authority to execute, deliver, and perform its obligations under this Agreement. JPUD represents and warrants to Customer that any services provided hereunder will be performed in a manner consistent with that of other reputable providers of the same or similar services in the same locality. EXCEPT AS OTHERWISE SPECIFICALLY SET FORTH IN THIS AGREEMENT, JPUD MAKES NO WARRANTY, WHETHER EXPRESS, IMPLIED OR STATUTORY, AS TO THE INSTALLATION, DESCRIPTION, QUALITY, MERCHANTABILITY, COMPLETENESS OR FITNESS FOR ANY PURPOSE OF ANY PORTION OF THE NETWORK OR ANY SERVICE PROVIDED HEREUNDER OR DESCRIBED HEREIN, OR AS TO ANY OTHER MATTER, ALL OF WHICH WARRANTIES ARE HEREBY EXCLUDED AND DISCLAIMED.

**17. Governing Law:** This Agreement is governed by and subject to the laws of the State of Washington, excluding its principles of conflicts of law.

**18. Litigation:** If either party commences litigation under this Agreement, the prevailing party is entitled to reimbursement of its costs and attorneys' fees from the other party.

**19. Remedies not Exclusive:** The remedies provided in this Agreement shall be in addition to all other remedies to which JPUD may be entitled at law or in equity, including without limitation the right to recover unpaid amounts with interest at the applicable statutory judgment rate, but accruing from the date initially due.

**20. Jurisdiction; Venue:** The parties consent to the personal jurisdiction of the courts of the State of Washington so that any litigation concerning or arising out of this Agreement shall be brought in Washington. The parties agree not to claim that Washington is an inconvenient place for trial. The venue of any such legal action shall be Jefferson County Superior Court of the State of Washington.

**21. Entire Agreement:** This Agreement and any addendums, attachments, Service Orders and other documents incorporated herein constitutes the entire agreement between the parties with respect to its subject matter and supersedes all other representations, understandings or agreements that are not expressed herein, whether oral or written. Except as otherwise set forth herein, no amendment to this Agreement shall be valid unless in writing and signed by both parties. In the event of any inconsistency between the terms contained in this Agreement and any specific provisions of the Service Order, the terms of the Service Order shall prevail. References herein to exhibits mean exhibits to this Agreement unless the context indicates otherwise.

**22. Waivers:** No waiver of any provision or breach of this Agreement shall be effective unless such waiver is in writing and signed by the waiving party and any such waiver shall not be deemed a waiver of any other provision of this Agreement or any other breach of this Agreement.

**23. Use of Name and Trademarks:** Neither party shall use any name, logo or service mark of the other party in marketing services to others without the express written consent of the other party.

**24. Confidentiality:** Customer shall treat all information made available or disclosed to, or developed or obtained by, Customer as the result of or related to this Agreement ("Confidential Information") as confidential, and shall not disclose or use Confidential Information for the benefit of any person other than JPUD; provided however, that Customer shall have no obligation with respect to that portion of Confidential Information which is disclosed by JPUD to others without any restriction on use or disclosure, or which must be disclosed to others under law. If Customer receives a request for Confidential Information from a third party, Customer shall promptly notify JPUD in writing of such request, and if Customer in good faith believes it is obligated to disclose the requested Confidential Information, JPUD and/or Customer shall be given the opportunity to seek judicial or other protection of such Confidential Information, with the cooperation of JPUD or Customer.

**25. Notices:** All notices, requests, demands or other communications which are required or may be given pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been duly given (i) on the date of delivery if personally delivered by hand, (ii) upon the third day after such notice is (a) deposited in the United States mail, if mailed by registered or certified mail, postage prepaid, return receipt requested, or (b) sent by a nationally recognized overnight express courier, or (iii) by facsimile upon written confirmation (other than the automatic confirmation that is received from the recipient's facsimile machine) of receipt by the recipient of such notice:

**If to JPUD:**

Public Utility District No. 1 of Jefferson County  
310 Four Corners Rd  
Port Townsend WA 98368  
360 385 5800

\_\_\_\_\_

\_\_\_\_\_

Attn: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Such addresses and numbers may be changed, from time to time, by means of a notice given in the manner provided in this Section 25.

**If to Customer:**

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement in two (2) counterparts.

**Public Utility District No.1 of Jefferson County**

**Customer**

By \_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Jefferson County PUD's Internet Services Subscriber Agreement

This Agreement sets forth the terms and conditions under which Jefferson County Public Utility District No. 1 ("JPUD") will provide Internet service to you ("Customer") at your home or business. By subscribing to or using JPUD's Internet services and/or any related products, equipment, or services you agree to all of the terms and conditions set forth in this Agreement.

This agreement shall have an initial term of one month and shall automatically renew each month for additional one-month periods, unless either Party provides notice of termination.

## The Service and Equipment

JPUD will provide you with interactive access to the Internet from a connection in your home or business. The type of service, monthly rates and installation costs are those you have requested in writing or selected via JPUD's customer web portal. No representation, warranty, term, or condition other than as specifically set forth in this Agreement shall be binding on JPUD.

JPUD reserves the right to modify the terms of this Agreement from time to time without notice by posting a new version of this document on our web site. All revised copies of the Agreement are effective immediately upon posting. Accordingly, JPUD customers should regularly visit our web site and review the Internet Services Subscriber Agreement to ensure that their activities conform to the most recent version. Your continued use of the JPUD Internet Service and/or any related products, equipment or services following modification to this Agreement shall be deemed as acceptance of such modification

## Installation and Access

You agree that JPUD, its employees, contractors, and agents may enter your home or business (the "Premises") where the Services are provided and/or JPUD's equipment is installed at reasonable times for the purposes of installing, adjusting, repairing, replacing, maintaining, upgrading, moving, auditing, or removing any JPUD equipment as necessary. You represent that you either own the Premises or have the proper rights and permissions from the Premises' owner to grant JPUD access to perform the activities necessary to provide the Service. You also agree to allow access for the purpose of checking operation and performance of the Service and JPUD's equipment.



You may always ask for proper identification anytime a JPUD employee, contractor, or agent requests entry onto your Premises. If proper identification is not provided, please do not allow access to the Premises.

All equipment provided by JPUD under this agreement shall remain property of JPUD unless otherwise stated.

## General Subscriber Obligations

You are accepting this Agreement on behalf of yourself and any person who accesses JPUD Internet Service through the connection in your home or business. You assume responsibility to ensure that all other users understand this Agreement and comply with its terms. Your acceptance of service from JPUD constitutes your agreement with, and acceptance of, the Authorized Use Policy and the Privacy Statement on our website.

JPUD Internet Service is restricted to individuals of at least 18 years of age and businesses. By subscribing to JPUD Internet Service, you certify that you are at least 18 years of age and/or an operating business in the State of Washington.

By subscribing to our service, you agree that we may provide to you by use of electronic communications required notices, agreements, and other information concerning JPUD, including changes to this Agreement, the Authorized Use Policy, and the Privacy Statement.

You agree to provide JPUD with accurate, complete and current information, including your legal name, address, telephone number(s) and payment data (i.e., credit, debit or credit card numbers and expiration dates) upon subscribing to JPUD Internet Service. You agree to promptly inform JPUD if there is any change in the information you provided to JPUD at the time of enrollment. Failure to provide accurate information constitutes a breach of this Agreement and may result in termination of service to you.

JPUD Internet Service is provided to you at your current home or business. You may not transfer your rights and obligations under this Agreement to any other person.

## Service & Installation Charges

You agree to pay any and all fees and recurring charges associated with your chosen JPUD Internet Service level. You further acknowledge that you have been informed of the rates for these services in effect at the time of installation for the type of service you select. You agree to pay any local, state and/or federal taxes, surcharges, and fees imposed or levied on or with respect to your subscription to or use of JPUD Internet Service. JPUD reserves the right to change the amount of charges, surcharges, and fees from time to time at its discretion and upon 30 days' notice to you by electronic mail, conventional mail, or web site posting.

Pre-payment of charges for installation and the first billing period is due when account is activated. Bills are sent on Customer's anniversary bill day for the period to come. The payment is due within 21 days.

If we have not received payment during the 21-day period, the payment is considered late. A late notice will be issued if we have not received payment within 30 days of the due date. If the account is not paid within 60 days of the due date, the account may be terminated. A \$10 reactivation fee will be charged to reactivate the account. If you discontinue service or your service is terminated, you agree to pay a reconnect charge before reconnection. You further agree to be charged and to pay any outstanding balance in the event of cancellation, deactivation, or termination of your account. In the case of a check returned for non-sufficient funds, JPUD will charge a returned check fee of \$20.00. You will be responsible for all expenses (including reasonable attorneys' fees) incurred by JPUD in collecting any unpaid amounts due in accordance with this Agreement.

## Service and Performance

JPUD will make reasonable efforts to assure that JPUD Internet Service will be available to you 24 hours per day 7 days per week. It is possible, however, that there will be interruptions of service or reduction in performance. JPUD shall not be liable for interruptions caused by failure of equipment or services, failure of communications, power outages, or any other interruptions to JPUD Internet Service.

JPUD shall not be liable for performance deficiencies caused or created by your equipment. You shall be responsible to provide for the proper installation, operation and maintenance of your equipment used in connection with the JPUD Internet Service. Further, you shall ensure that such equipment is technically and operationally compatible with the JPUD Internet Service and in compliance with applicable Federal Communications Commission rules and regulations.

## Customer Use

You agree to comply with JPUD's Acceptable Use Policy, and you acknowledge receipt of a copy of that policy.

You are personally responsible for all use of JPUD Internet Service under your account. You agree not to resell, redistribute, assign, transfer, or sublicense your access to JPUD Internet Service in any manner. You agree not to use JPUD Internet Service in any manner that is contradictory to JPUD's Acceptable Use Policies. You agree that any violation of this Agreement shall authorize JPUD, to immediately disconnect JPUD Internet Service to you and terminate this Agreement without notice.

You agree not to alter, modify, or tamper with any equipment provided by JPUD, or the configuration of such equipment as set by JPUD.



You agree not to use the Services for commercial purposes that are competitive with JPUD's business (e.g., use the Services to sell Internet access services, point-to-point data transport services, VoIP services, etc., to third parties within JPUDs service area).

### LIMITATION OF LIABILITY: NO WARRANTIES

PLEASE READ THIS SECTION CAREFULLY. IT CONTAINS DISCLAIMERS OF WARRANTIES AND LIMITATIONS OF LIABILITY, MADE ON BEHALF OF JPUD AND ALL ITS AFFILIATES.

JPUD MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS OF ANY PROVIDED SERVICE OR EQUIPMENT FOR ANY PARTICULAR PURPOSE. JPUD IS NOT RESPONSIBLE FOR ANY INDIRECT, CONSEQUENTIAL, OR INCIDENTAL DAMAGES SUFFERED BY CUSTOMER FROM, INCLUDING BUT NOT LIMITED TO, LOSS OF DATA, DELAYS, MIS- OR NON-DELIVERIES, OR SERVICE INTERRUPTIONS FOR ANY REASON.

JPUD IS EXPRESSLY NOT RESPONSIBLE OR LIABLE FOR THE CONTENT OF ANY TRANSMISSION ACROSS ITS NETWORK.

### Indemnification

You agree to indemnify, defend, and hold harmless JPUD, affiliated companies, partners, licensors, commissioners, employees and agents from and against all losses, expenses, damages, liabilities, and costs, including reasonable attorneys' fees, arising out of any violation of this Agreement, the selection or use of your personal information, including your identity, or any activity related to your account by you or any other person accessing JPUD Internet Service using your account.

You agree to make payment of all proper charges for labor and services required under this Agreement and you shall indemnify JPUD and hold it harmless from and against any loss or damage, claim or cause of action, and any attorneys' fees and court costs, arising out of: any unpaid bills for labor, services or materials furnished pursuant to this Agreement; your failure of performance under this Agreement; or your negligence in the performance of your duties under this Agreement, or any act or omission on your part or your agents, employees, or servants. JPUD is not obligated to indemnify you, and you shall defend and indemnify JPUD hereunder, for any claims by any third party, including End User Customers, arising from services provided by you that incorporate any of the Services including but not limited to (a) violation of any applicable law by End User Customers; (b) damage to property or personal injury (including death) arising out of the acts or omissions of End User Customers; (c) termination or suspension of Services of you or End User Customers, due to your default; or (d) claims by a third party, including without limitation End User Customers, arising out of or related to the use or misuse of any Service.

## Termination

This Agreement, the license provided herein, and your right to use JPUD Internet Service may be terminated by JPUD at any time for any reason, with 30 days written notice by JPUD to you. In addition, you may terminate this Agreement at any time by notifying JPUD Customer Service. If the customer cancels service, all JPUD equipment must be returned to JPUD's office, in good working order, or the customer will be charged \$150.

## Governing Law

This Agreement shall be governed and construed in accordance with the laws of the State of Washington, without regard to its choice of law rules and jurisdictions for any claim or cause of action shall lie in Jefferson County, Washington. This Agreement may only be modified or supplemented by an instrument executed by an authorized representative of each Party. No failure by either Party to enforce any right(s) hereunder shall constitute a waiver of such right(s).

## **ACCEPTABLE USE POLICIES**

### **Internet Services Acceptable Use Policy**

Jefferson County Public Utility District No. 1 ("JPUD") seeks to provide our customers with the best Internet service possible, and we have adopted this Acceptable Use Policy ("Policy") to help accomplish this. This Policy outlines acceptable use of the JPUD Internet Services and any associated services (the "Service"), as well as permissible and prohibited conduct for using the Service to access the Internet. This Policy, including its customer use restrictions, is in addition to the restrictions contained in the JPUD Internet Service Subscriber Agreement ("Agreement"). Any use of JPUD's Internet services constitutes agreement to all terms in this Policy and the Agreement.

JPUD may revise this Policy from time to time by posting a new version on our web site. All revised versions of the Policy are effective immediately upon posting. Accordingly, JPUD customers should regularly visit our web site and review this Policy to ensure that their activities conform to the most up to date policy.

### **Customer Responsibility**

You are personally responsible for all use of JPUD Internet Service under your account. As a customer, it is your responsibility to secure your computer equipment so that it is not subject to external threats such as viruses, spam, and other methods of external intrusion. Failure to comply with these or any other JPUD policies could result in the suspension or termination of your service. JPUD reserves the right to immediately terminate the service and the Subscriber agreement if you engage in any of the prohibited activities listed in this policy.

### **Prohibited Uses**

You agree to use JPUD Internet Service only for lawful purposes.

You may not use, or allow others to use, your JPUD Service or equipment, either directly or indirectly, to:

- post, store, transmit, promote, or facilitate the distribution of any information, data or material which is libelous, obscene, unlawful, threatening, defamatory, or illegal, including but not limited to, material that would constitute or encourage copyright or trademark infringement, a criminal offense, give rise to civil liability or otherwise violate any applicable local, state, national or international law;

- enable persons under 18 years of age to obtain material that is prohibited by law to be sent or displayed.

- post, transmit, promote, or facilitate the distribution of any unsolicited advertising (including but not limited to mass or bulk e-mail), promotional materials or other forms of solicitation to other individuals or entities;

participate in the collection of email addresses or other identifiers of others without their prior consent, or participate in the use of software (including “spyware”) designed to facilitate this activity;

collect, or attempt to collect, personal information about others without their prior consent;

impersonate any person or entity, engage in sender address falsification, forge anyone else’s digital or manual signature, or perform any other fraudulent activity;

access any other person’s computer system, software, or data without their knowledge and consent; breach the security of JPUD or another user; or attempt to circumvent the user authentication or security of any host, network, or account. This includes, but is not limited to, accessing data not intended for you, logging into or making use of a server or account you are not expressly authorized to access, or probing the security of other host, networks, or accounts;

resell the service, or otherwise make available to anyone outside the primary residence or primary business location, the ability to use the service;

restrict, inhibit, or otherwise interfere with the ability of other persons to use or enjoy the service, including, without limitation, posting or transmitting any information or software that contains a worm, virus, or other harmful feature, or generating levels of traffic sufficient to impede others’ ability to send or retrieve information;

restrict, inhibit, interfere with, or otherwise disrupt JPUD’s Service or any JPUD host, server, backbone network, node or service, or otherwise cause a performance degradation to any Rock Island facilities used to deliver the Service;

interfere with telecommunication or computer networking service to any user, host, or network, including, without limitation, denial of service attacks, flooding of a network, overloading a service, improper seizing and abuse of operator privileges and attempts to crash a host;

violate the rules, regulations, or policies applicable to any network, server, computer database, or web site that you access.

## **Inappropriate Content and Transmissions**

JPUD reserves the right, but does not have the obligation, to refuse to transmit or post, and to remove or block any information or materials, in whole or in part, that is offensive, indecent, or otherwise inappropriate under any local, state or federal law. Neither JPUD nor its affiliates, suppliers or agents have any obligation to monitor transmissions or postings made on the Service. However, JPUD and its affiliates, suppliers or agents have the right to monitor these transmissions and postings from

time to time for violations of this Policy and to disclose, block, or remove them if JPUD, if in violation of local, state or federal law.

### **Network, Bandwidth, Data Storage and Other Limitations**

You must comply with all current bandwidth, data storage, and other limitations on the Service established by JPUD and its suppliers. You must ensure that activity on your account does not improperly restrict, inhibit, or degrade any other user's use of the Service, nor represent (in the sole judgment of JPUD) an unusually large burden on the network. In addition, you must ensure that your activities do not improperly restrict, inhibit, disrupt, degrade or impede JPUD's ability to deliver the Service and monitor the Service, backbone, network nodes, and/or other network services.

### **Violation of Acceptable Use Policy**

Although JPUD has no obligation to monitor the Service and/or the network, JPUD and its suppliers reserve the right at any time to monitor bandwidth, usage, transmissions, and content from time to time to operate the Service; to identify violations of this Policy; and/or to protect the network, the Service and JPUD users. If the Service is used in a way that JPUD or its suppliers, in their sole discretion, believe violates this Policy, JPUD or its suppliers may take any responsive actions they deem appropriate. These actions include, but are not limited to, temporary or permanent removal of content, filtering of Internet transmissions, and the immediate suspension or termination of all or any portion of the Service. None of JPUD or its affiliates, suppliers, or agents will have any liability for any these responsive actions.

These actions are not JPUD's exclusive remedies and JPUD may take any other legal or technical action it deems appropriate. JPUD reserves the right to investigate suspected violations of this Policy, including the gathering of information from the user or users involved and the complaining party, if any, and examination of material on JPUD's servers and network. During an investigation, JPUD may suspend the account or accounts involved and/or remove or block material that potentially violates this Policy. You expressly authorize JPUD and its suppliers to cooperate with (i) law enforcement authorities in the investigation of suspected legal violations, and (ii) system administrators at other Internet service providers or other network or computing facilities in order to enforce this Policy. This cooperation may include JPUD providing available personally identifiable information about you to law enforcement or system administrators, including, but not limited to, username, subscriber name, and other account information. Upon termination of your account, JPUD is authorized to delete any files, programs, data and e-mail messages associated with your account.

The failure of JPUD or its suppliers to enforce this Policy, for whatever reason, shall not be construed as a waiver of any right to do so at any time. You agree that if any portion of this Policy is held invalid or unenforceable, that portion will be construed consistent with applicable law as nearly as possible, and the remaining portions will remain in full force and effect.

You agree to indemnify, defend and hold harmless JPUD, its affiliates, suppliers and agents against all claims and expenses (including reasonable attorney fees) resulting from you engaging in a violation of this Policy or of any other posted JPUD policy related to the Service. Your indemnification will survive any termination of the Subscriber Agreement.

### **Digital Millennium Copyright Act**

JPUD is committed to complying with U.S. copyright and related laws, and requires all customers and users of the Service to comply with these laws. Owners of copyrighted works who believe that their rights under U.S. copyright law have been infringed may take advantage of certain provisions of the Digital Millennium Copyright Act of 1998 (the "DMCA") to report alleged infringements. It is JPUD's policy in accordance with the DMCA and other applicable laws to reserve the right to restrict the use of or terminate Services provided to any customer who is either found to infringe third party copyright or other intellectual property rights, including alleged repeat infringers, or who JPUD believes in its sole discretion is or may likely be infringing these rights. JPUD may terminate the Service of any such customer at any time with or without notice. Copyright owners may report alleged infringements of their works that are committed using the Services by sending JPUD's authorized agent a notification of claimed infringement that satisfies the requirements of the DMCA. Upon JPUD's receipt of a satisfactory notice of claimed infringement for these works, JPUD will take appropriate action. If the affected customer believes in good faith that the allegedly infringing works have been removed or blocked by mistake or misidentification, then that person may send a counter notification to JPUD. Upon JPUD's receipt of a counter notification that satisfies the requirements of DMCA, JPUD will provide a copy of the counter notification to the person who sent the original notification of claimed infringement and will follow the DMCA's procedures with respect to a received counter notification. In all events, you expressly agree that JPUD will not be a party to any disputes or lawsuits regarding alleged copyright infringement.

<b>Contact:</b>	DMCA Agent
<b>Mail</b>	JPUD No. 1 Attn: Copyright Claims 310 Four Corners Rd Port Townsend, WA 98368
<b>E-mail</b>	dmca@jeffpud.org