



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 5 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#

Page

1. Call to Order- 3pm

Per the Governor's Extended Proclamation 20-28 and in response to the COVID-19 Pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings are held remotely via Zoom. Participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Agenda Review

3. REDISTRICTING HEARING

3.1. Redistricting Resolution

[Redistricting Map.pdf](#) 

[RD 122021cabs01 ks 04142022.pdf](#) 

[Resolution for Redistricting - 2022 v.002 2022 04 12.pdf](#) 

Recommended Action: Approve Resolution 2022-XXX adopting commissioner districts.

4 - 12

4. Public Comment- 4pm

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. **(15 min)**

5. Manager and Staff Reports

For information only, not requiring a vote.








- 5.1. Operations Report
- 5.2. Customer Service Report
- 5.3. Upcoming Events Report

6. Commissioner Reports

7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Consent Action: Approve a motion to adopt the Consent Agenda as presented.

- | | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 7.1. | Prior Minutes
PUD BOC Special Meeting 01-25-2022 Minutes Draft 3.pdf  | 13 - 15 |
| 7.2. | Vouchers
Voucher Approval Form for the Commissioners.pdf  Voucher Certification with Supporting Warrant Register & Payroll....pdf  | 16 - 39 |
| 7.3. | Financial Report
Agenda Report-Written Off Accounts-4-19-2022.docx  Written Off Accounts Motion 4-19-2022.docx  | 40 - 42 |
| 7.4. | Calendar
PUD Calendar April 19, 2022.docx  | 43 |
| 7.5. | Correspondence Log
Correspondence Log.pdf  | 44 |

8. Old Business

For the OLD and NEW BUSINESS section discussions. A three minute, per-person, per-item public comment period exclusively for the Agenda item to be discussed, will be provided after each presentation but prior to discussion and consideration

by the Board of Commissioners.

9. New Business

10. Adjourn



Jefferson County, Washington Board of County Commissioners Districts

Adopted 12/20/2021



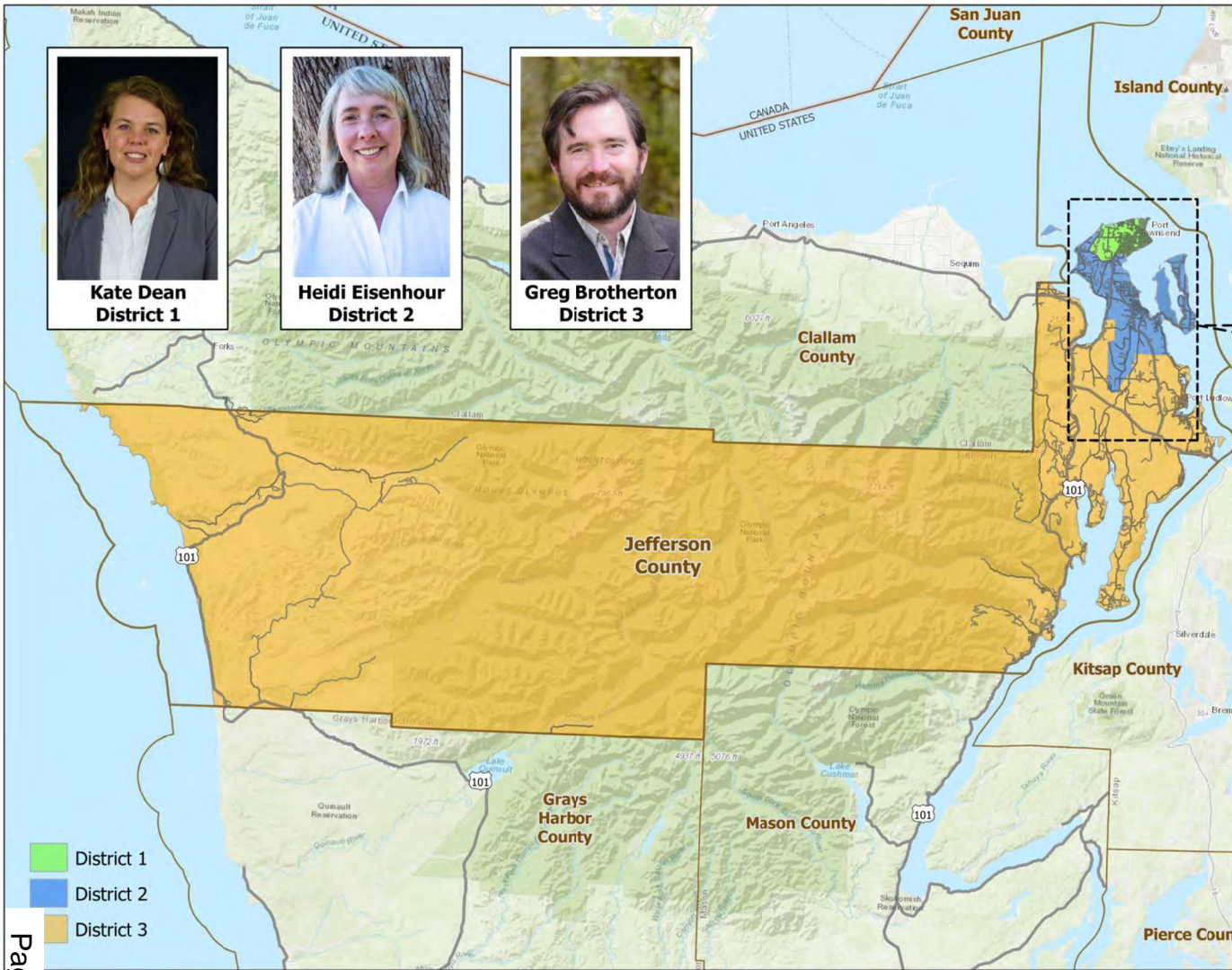
Kate Dean
District 1



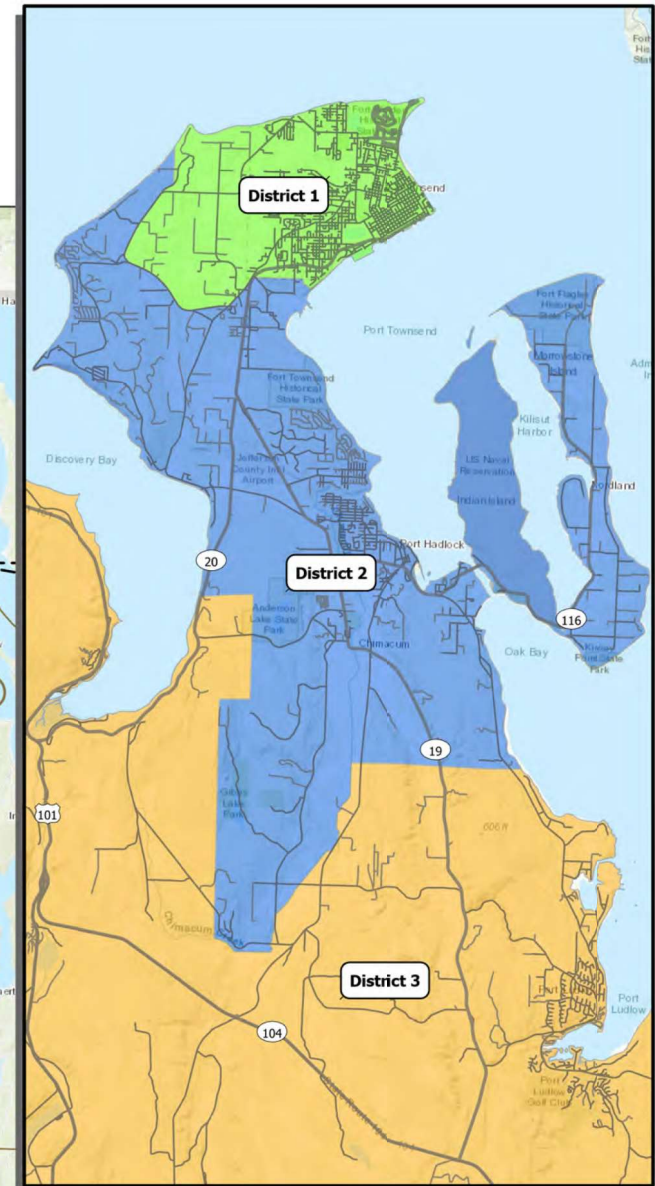
Heidi Eisenhour
District 2



Greg Brotherton
District 3



- District 1
- District 2
- District 3

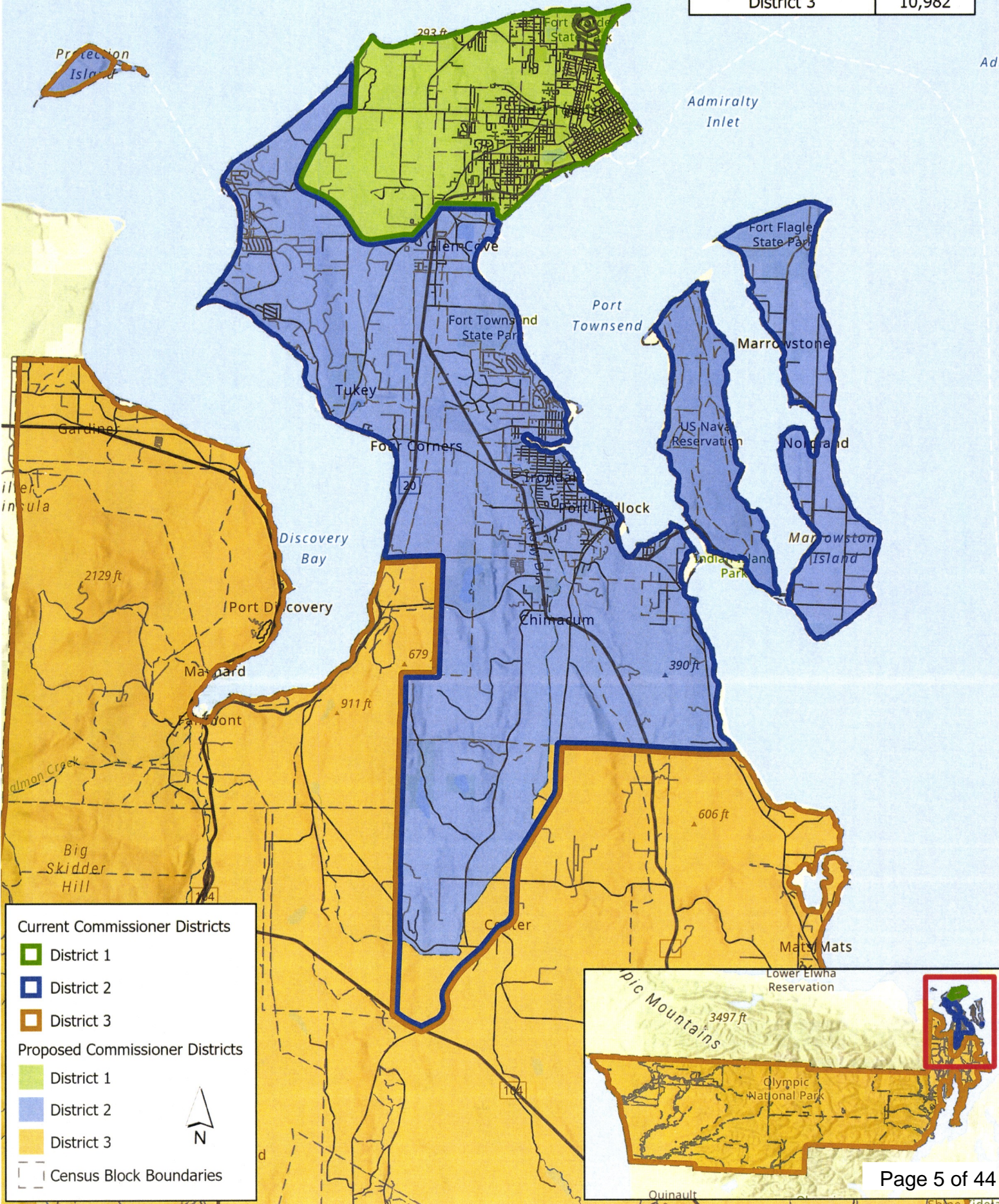


Disclaimer: Jefferson County does not attest to the accuracy of the data contained herein and makes no warranty with respect to its correctness or validity. Data contained in this map is derived by the method and accuracy of its collection. Date: January 18, 2022 Prepared by: Kevin Hildebrand File: M:\MapDocs\Pro\County\Commissioner\Districts\2022\Commissioner Districts 2022.aprx




2020 Census Redistricting Jefferson County, WA County Commissioner District Proposed Alternative #1

District Alternative 1	Population
District 1	10,989
District 2	11,006
District 3	10,982

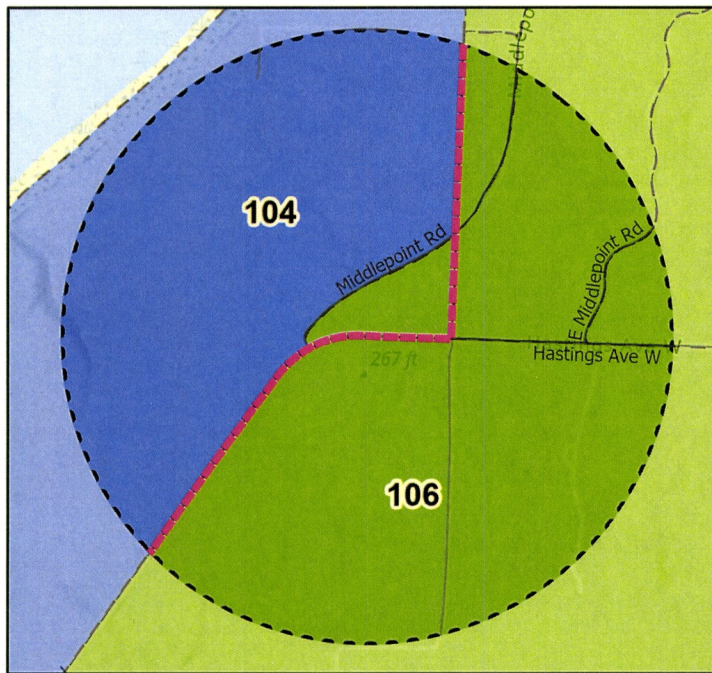


Alternative #1 Changes

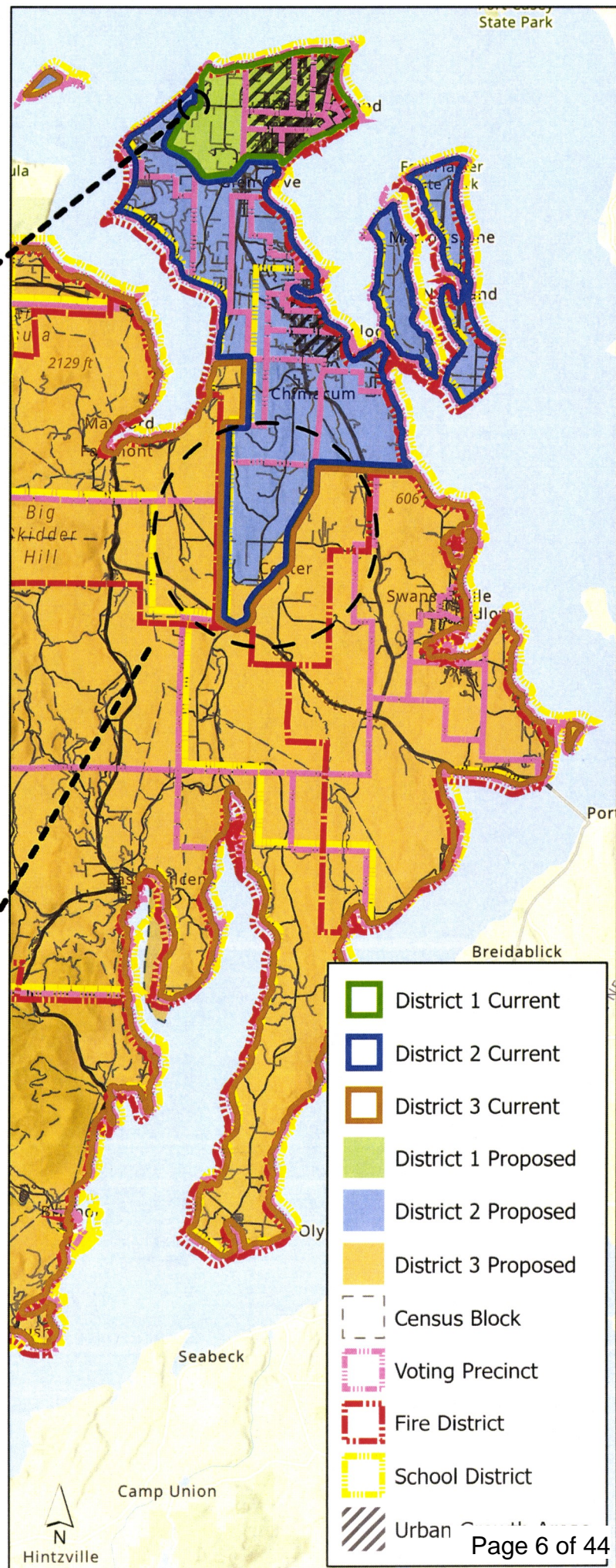
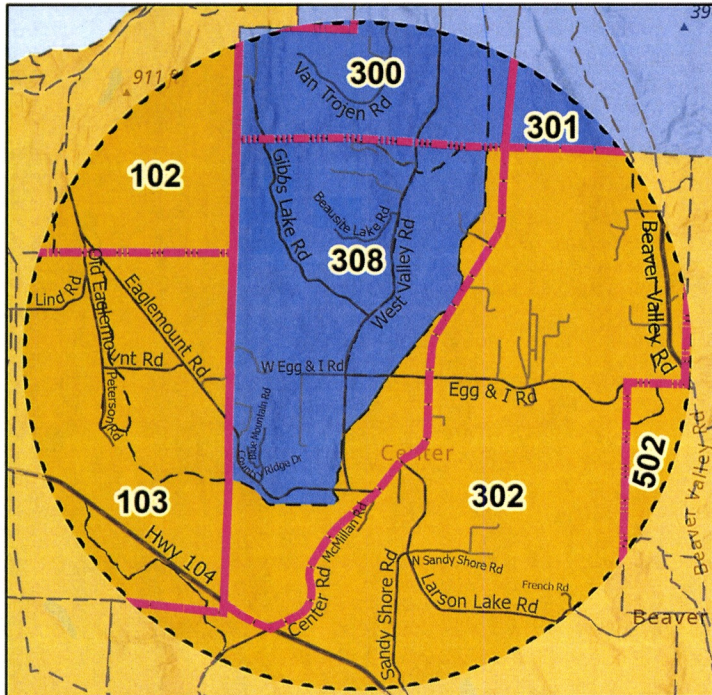
Districts affected:

 Voting Precinct

Boundary between Districts 1 & 2 is realigned to follow the census block along Middlepoint Road, splitting Precinct 104



Boundary between Districts 2 & 3 is realigned to follow Chimacum Creek, splitting Precinct 308



PUBLIC UTILITY DISTRICT NO. 1
OF JEFFERSON COUNTY, WASHINGTON
RESOLUTION NO. 2022-XXX

In the Matter of Establishing Public Utility District Commissioner Districts Based Upon the 2020 United States Census and Districts Approved by Jefferson County, Washington Commissioners

WHEREAS, RCW 29A.76.010 requires each County to periodically redistrict its governmental unit based on population information from the most recent federal decennial census; and

WHEREAS, the Washington State Redistricting Commission forwarded to Jefferson County census information to be used for redistricting purposes; and

WHEREAS, RCW 29A.76.010 requires the plan for redistricting to be consistent with the following criteria:

- (a) Each internal director, council, or commissioner district shall be as nearly equal in population as possible to each and every other such district comprising the municipal corporation, county or special purpose district.
- (b) Each district shall be as compact as possible.
- (c) Each district shall consist of geographically contiguous area.
- (d) Population data may not be used for purposes of favoring or disfavoring any racial group or political party.
- (e) To the extent feasible and if not inconsistent with the basic enabling legislation for the municipal corporation, county or district, the district boundaries shall coincide with existing recognized natural boundaries and shall, to the extent possible, preserve existing communities of related and mutual interest; and

WHEREAS, a public hearing was held, and at the December 20, 2021 Regular Meeting of the Jefferson County Commissioners, the redistricting final plan was adopted after consideration of 3 separate plans; and

WHEREAS, RCW 54.12.010 provides for establishment of three (3) PUD Commissioner Districts with each district representing, as nearly as possible, one-third (1/3) of the County's population, each district being as compact as possible, and the voting precincts of the districts not being divided by said district lines and the 3 districts approved by the Commissioners of Jefferson County, Washington at its December 20, 2021 Regular Meeting meet these criteria; and

WHEREAS, the PUD Board of Commissioners last adopted a redistricting plan in 2012, and

WHEREAS, the PUD Board of Commissioners, Jefferson County, Washington, held a public hearing on the redistricting plan on April 19, 2022, after publishing a map on its website, and providing two weeks notice of the public hearing, and have considered all comments received and concluded that the Commissioner Districts established by their plan, as set out below, and based upon Jefferson County's redistricting final plan, create districts meeting the criteria, as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Jefferson County PUD No. 1 Commissioners that the Commissioner Districts for Jefferson County are established as follows:

1. The foregoing statements and recitals are hereby incorporated into this resolution as if fully set for the herein; and

2. The 3 Districts for the PUD Commissioners are established and described as follows:

Commissioner District 1 is described as follows:

The following described portions of Township 30 North, Range 1 West, W.M.: All of Sections 1, 2, 3, 4, 5, 8, 9, 10, 11, and 12, together with those portions of Sections 6, 7, 16, 17, and 18 lying Southerly of Middlepoint Road, Easterly of Hastings Avenue West, Northerly of Cape George Road, and Northerly of South Discovery Road, together with that portion of Section 15 lying Northerly of the Port Townsend city limits boundary;

TOGETHER with the following described portions of Township 31 North, Range 1 West, W.M.: All of Sections 25, 26, 32, 33, 34, 35, and 36;

All lying in Jefferson County, State of Washington.

Commissioner District 2 is described as follows:

The following described portions of Township 28 North, Range 1 West, W.M.: Those portions of Sections 3, 4, and 9 lying Westerly and Northerly of Chimacum Creek;

TOGETHER with the following described portions of Township 29 North, Range 1 West, W.M.: All of Sections 1, 2, 3, 4, 5, 10, 11, 12, 13, 14, 15, 21, 22, 23, 24, 27, 28, and 33, together with those portions of Section 26, 34, and 35 lying Westerly of Chimacum Creek and Westerly of Center Road, together with the east half of Sections 9 and 16, together with those portions of Sections 8 and 9 lying Northerly of the following described line:

BEGINNING at the Northeast corner of Section 8, Township 29 North, Range 1 West, W.M.,

THENCE west along the north section line of said Section 8 to the intersection of said north line with the meander line in Discovery Bay per survey Volume 13 of Surveys, Page 75, Auditor's File Number 346000, Records of Jefferson County, Washington,

THENCE southwesterly along said meander line per said survey to the intersection of said meander line with the line bearing N88°39'04"E for a distance of 303.99 feet, said line being the south line of the southerly most parcel shown on survey, the True Point of Beginning,

THENCE N88°39'04"E to the intersection of said line with the centerline of State Route 20,

THENCE southwesterly along the centerline of State Route 20 to the intersection with the westerly extension of the north line of Lot 1 of Clough Large Lot Subdivision as shown on survey Volume 1 of Large Lots, Page 69, Auditor's File Number 386989, Records of Jefferson County, Washington,

THENCE Northeasterly to the northeast corner of Lot 1 of said Clough Large Lot Subdivision,

THENCE Northeasterly along the northerly extension of the east line of said Lot 1 of Clough Large Lot Subdivision to the intersection with the south line of the north half of the northeast quarter of Section 8, Township 29 North, Range 1 West, W.M.,

THENCE east along the south line of the north half of the northeast quarter of said Section 8 to the east section line of Section 8, Township 29 North, Range 1 West, W.M. and the terminus of said described line,

THENCE east along the south line of the north half of the north half of Section 9, Township 29 North, Range 1 West, W.M. to the west line of the east half of said Section 9 and the terminus of said described line.

AND TOGETHER with the following described portions of Township 29 North, Range 1 East, W.M.: All of Sections 3, 4, 5, 6, 7, 8, 9, 16, 17, and 18, and 19;

AND TOGETHER with the following described portions of Township 30 North, Range 1 West, W.M.: All of Sections 19, 20, 21, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, and 36, together with those portions of Sections 6, 7, 16, 17, and 18 lying Northerly of Middlepoint Road, Westerly of Hastings Avenue West, Southerly of Cape George Road, and Southerly of South Discovery Road, together with that portion of Section 15 lying Southerly of the Port Townsend city limits boundary;

AND TOGETHER with the following described portions of Township 30 North, Range 2 West, W.M.: All of Sections 1, 3, 4, 12, 13, 23, 24, and 25;

AND TOGETHER with the following described portions of Township 30 North, Range 1 East, W.M.: All of Sections 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32, and 33;

AND TOGETHER with the following described portions of Township 31 North, Range 2 West, W.M.: All of Sections 31, 33, and 34;

All lying in Jefferson County, State of Washington.

Commissioner District 3 is described as follows:

All Sections of Township 24 North, Ranges 7, 8, 9, 10, 10.5, 11, 12, and 13 West, W.M.;

TOGETHER WITH: All Sections of Township 25 North, Ranges 1, 2, 3, 4, 5, 6, 7, 8, 8.5, 9, 10, 11, 12, and 13 West, W.M.;

AND TOGETHER WITH: All Sections of Township 26 North, Ranges 1, 2, 3, 4, 5, 6, 7, 8, 8.5, 9, 10, 11, 12, 13, and 14 West, W.M.;

AND TOGETHER WITH: All Sections of Township 27 North, Ranges 1, 2, 3, 4, 5, 6, 7, 8, 8.5, 9, 10, 11, 12, 13, 14, and 15 West, W.M.;

AND TOGETHER WITH: All Sections of Township 27 North, Range 1 East, W.M.;

AND TOGETHER WITH: The following described portions of Township 28 North, Range 1 West, W.M.: All of Sections 1, 2, 5, 6, 7, 8, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, and 36, together with those portions of Sections 3, 4, and 9 lying Easterly and Southerly of Chimacum Creek;

AND TOGETHER WITH: All Sections of Township 28 North, Range 2 West, W.M.;

AND TOGETHER WITH: All Sections of Township 28 North, Range 1 East, W.M.;

AND TOGETHER WITH: The following described portions of Township 29 North, Range 1 West, W.M.: All of Sections 6, 7, 17, 18, 19, 20, 25, 29, 30, 31, 32, 35, and 36, together with Sections 26, 34, and 35 except that portion lying Westerly of Chimacum Creek and Westerly of Center Road, together with the west half of Section 16, together with those portions of Sections 8 and 9 lying Southerly of the following described line:

BEGINNING at the Northeast corner of Section 8, Township 29 North, Range 1 West, W.M.,

THENCE west along the north section line of said Section 8 to the intersection of said north line with the meander line in Discovery Bay per survey Volume 13 of Surveys, Page 75, Auditor's File Number 346000, Records of Jefferson County, Washington,

THENCE southwesterly along said meander line per said survey to the intersection of said meander line with the line bearing N88°39'04"E for a distance of 303.99 feet, said line being the south line of the southerly most parcel shown on survey, the True Point of Beginning,

THENCE N88°39'04"E to the intersection of said line with the centerline of State Route 20,

THENCE southwesterly along the centerline of State Route 20 to the intersection with the westerly extension of the north line of Lot 1 of Clough Large Lot Subdivision as shown on survey Volume 1 of Large Lots, Page 69, Auditor's File Number 386989, Records of Jefferson County, Washington,

THENCE Northeasterly to the northeast corner of Lot 1 of said Clough Large Lot Subdivision,

THENCE Northeasterly along the northerly extension of the east line of said Lot 1 of Clough Large Lot Subdivision to the intersection with the south line of the north half of the northeast quarter of Section 8, Township 29 North, Range 1 West, W.M.,

THENCE east along the south line of the north half of the northeast quarter of said Section 8 to the east section line of Section 8, Township 29 North, Range 1 West, W.M. and the terminus of said described line,

THENCE east along the south line of the north half of the north half of Section 9, Township 29 North, Range 1 West, W.M. to the west line of the east half of said Section 9 and the terminus of said described line.

AND TOGETHER WITH: All Sections of Township 29 North, Range 2 West, W.M.;

AND TOGETHER WITH: The following described portions of Township 29 North, Range 1 East, W.M.: All of Sections 28, 29, 30, 31, 32, and 33;

AND TOGETHER WITH: The following described portions of Township 30 North, Range 2 West, W.M.: All of Sections 27, 28, 33, 34, 35, and 36;

All lying in Jefferson County, State of Washington.

APPROVED AND ADOPTED by the Commission of Public Utility District No. 1 of
Jefferson County, Washington, at a regular open public meeting held this ____ day of April, 2022

Kenneth Collins, President

Jeff Randall, Vice President

ATTEST:

Dan Toepper, Secretary



**PUBLIC UTILITY DISTRICT NO. 1 of
JEFFERSON COUNTY**

**January 25, 2022
Board of Commissioners
Special Meeting
Meter Updates
Cross Connections
Risk and Resilience and Emergency
Response Plan Presentation
Broadband Updates
Draft Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on January 25, 2022, via Zoom video conference. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Dan Toepper, Secretary
Kevin Streett, General Manager
Joel Paisner, General Counsel
Will O'Donnell, Communications Director
Don McDaniel, PUD Consultant
Scott Bancroft, Operations Director
Jean Hall, Customer Service Director
Mike Bailey, Finance Director
Lori Rae, Operations Supervisor
Jimmy Scarborough, Electric Engineer
Annette Johnson, Executive Assistant/Records Admin.
Brian Murphy, PE, Vice President/project Manager, Tetra Tech
Cammy Brown, Recording Secretary.

Page 1 of 3

Jefferson County PUD No. 1
BOC Special Meeting
January 25, 2022
Draft Minutes

1. **CALL TO ORDER.** Commissioner Kenneth Collins called the Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners for January 25, 2022, to order at 10:01 a.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic. Roll call was taken, and all three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW.** Commissioner Kenneth Collins read the items on the agenda.

MOTION: Commissioner Jeff Randall made a motion to approve the agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. **PRESENTATIONS.**

3.1 **Meter Updates:** General Manager Kevin Streett gave a meter update. The General Manager and Finance Manager gave a finance update.

3.2 **Cross Connections.** General Manager Kevin Streett gave an update and Engineering Director Samantha Harper gave a presentation on the Cross Connection Control program.

MOTION: Commissioner Dan Toepper made a motion approving a resolution of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, revising, updating, and approving certain changes to the PUD's Cross Connection Control Program. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

3.3 **Risk and Resilience and Emergency Response Plan Presentation.** Engineering Director Samantha Harper introduced Brian Murphy, PE, Vice President/Project Manager from Tetra Tech who presented a Risk and Resilience Assessment for the PUD. There was considerable discussion.

3.4 **Broadband Updates.** General Manager Kevin Streett gave a presentation on the broadband updates and presented the organization chart. Communications Director Will O'Donnell went over the broadband matrix regarding the areas that will receive broadband. There was some discussion.

4. **ADJOURNMENT.** Commissioner Kenneth Collins declared the January 25, 2022, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 11:59 a.m.

Minutes prepared by
Cammy Brown, PUD Recording Secretary

Approved:

Commissioner Dan Toepper, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at www.jeffpud.org, usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.

VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$4,802,626.94** on this **19TH** day of **APRIL** **2022** ;

Kenneth Collins
President

Jeff Randall
Vice President

Dan Toepper
Secretary

PAYMENTS TO BE APPROVED:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 128642 to # 128685	\$ 498,692.43	3/31/2022
Accounts Payable:	# 128686 to # 128735	\$ 628,677.74	4/7/2022
Payroll Checks:	# 70999 to # 71001	\$ 6,461.06	4/1/2022
Payroll Direct Deposit:		\$ 129,486.39	4/1/2022

TOTAL INVOICES PAID **\$1,263,317.62**

WIRE TRANSFERS PAID	AMOUNT	DATE
USDA	\$ 1,520,848.70	3/30/2022
Peterson Lake	\$ 14,328.62	4/1/2022
BPA	\$ 2,004,132.00	4/8/2022

PAYMENT TOTAL **\$4,802,626.94**

VOIDED WARRANTS

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey
Mike Bailey, Financial Director / District Auditor

4/13/2022
Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 128642 to # 128685	\$ 498,692.43	3/31/2022
Accounts Payable:	# 128686 to # 128735	\$ 628,677.74	4/7/2022
Payroll Checks:	# 70999 to # 71001	\$ 6,461.06	4/1/2022
Payroll Direct Deposit:		\$ 129,486.39	4/1/2022
TOTAL INVOICES PAID		\$1,263,317.62	

WIRE TRANSFERS PAID	AMOUNT	DATE
USDA	\$ 1,520,848.70	3/30/2022
Peterson Lake	\$ 14,328.62	4/1/2022
BPA	\$ 2,004,132.00	4/8/2022

GRAND TOTAL	\$4,802,626.94
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VOIDED WARRANTS

04/13/2022 12:44:57 PM

Accounts Payable Check Register

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03/30/2022 To 04/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
128642 3/31/22	CHK	10006	AFLAC	AFLAC BILL MAR 2022	90.72
				AFLAC BILL MAR 2022	207.54
Total for Check/Tran - 128642:					298.26
128643 3/31/22	CHK	10012	ALTEC INDUSTRIES, INC	VEH # 417 - INSTL LGHTS,BOXES,CONE HLDR	22,182.95
				VEH # 417 - INSTL LGHTS,BOXES,CONE HLDR,	-1,850.27
Total for Check/Tran - 128643:					20,332.68
128644 3/31/22	CHK	10481	AMAZON	CONNECTOR KIT	37.08
128645 3/31/22	CHK	10447	ANIXTER INC.	COPPER GROUND STRAPS	654.60
				MULE TAPE	3,142.08
Total for Check/Tran - 128645:					3,796.68
128646 3/31/22	CHK	10016	ASPLUNDH TREE EXPERT CO	TREE TRIMMING W/E 12/31/2021	499.51
				TREE TRIMMING W/E 11/06/2021	300.75
				TREE TRIMMING W/E 11/13/2021	401.00
				TREE TRIMMING W/E 12/04/2021	525.80
				TREE TRIMMING W/E 11/27/2021	394.35
				TREE TRIMMING W/E 12/11/2021	525.80
				TREE TRIMMING W/E 12/18/2021	494.60
				TREE TRIMMING W/E 12/25/2021	197.18
Total for Check/Tran - 128646:					3,338.99
128647 3/31/22	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	EMERGENCY WTR MAIN REPAIR - 70 BEAR RD	4,153.98
				CUT OVER PWR SR 101 - LELAND BRIDGE PROJ	5,930.13
				FULL MTR INSTALL - 1405 GRIFFITH PT. RD.	1,341.93
				EXCAVATE&FILL - FORT GATE RD	662.78
Total for Check/Tran - 128647:					12,088.82
128648 3/31/22	CHK	10045	CENTURY LINK-S	PHONE SERVICE - MAR 2022	74.32
				PHONE SERVICE - MAR 2022	8.26
				PHONE SERVICE - MAR 2022	35.06
				PHONE SERVICE - MAR 2022	3.90

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Accounts Payable Check Register

Page 2

03/30/2022 To 04/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				PHONE SERVICE - MAR 2022	130.09
				PHONE SERVICE - MAR 2022	14.45
				PHONE SERVICE - MAR 2022	52.11
				PHONE SERVICE - MAR 2022	5.79
				Total for Check/Tran - 128648:	323.98
128649 3/31/22	CHK	10050	CHS	441 SANDY SHORE RD - PASTURE SEED	240.00
128650 3/31/22	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	REPAIR GENERATOR RADIATOR - 147 DEER RD.	238.20
128651 3/31/22	CHK	10769	JONATHON T DEHNERT	WELLNESS PROGRAM REIMBURSEMENT 2022	253.28
128652 3/31/22	CHK	10070	DOUBLE D ELECTRICAL, INC	REWIRE SEPTIC SYS - 125 DICKEY ST	267.21
128653 3/31/22	CHK	10094	GENERAL PACIFIC, INC	AUTO SPLICE	733.97
128654 3/31/22	CHK	10095	GOOD MAN SANITATION, INC	310 4CRNRS-RESTROOM UNIT 03/01-03/27/22	142.53
				310 4CRNRS-RESTROOM UNIT 03/01-03/27/22	15.83
				Total for Check/Tran - 128654:	158.36
128655 3/31/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	CONDUIT BOX DIVIDERS	7.85
				VEH# 131 - STUD FINDER	32.72
				STOCK - CONDUIT BOX DIVIDERS	64.14
				SHOP - BLUE MARK PAINT	13.07
				GRASS SEED	46.90
				BRASS TEE, BRASS NIPPLE, BALL VALVE	45.22
				Total for Check/Tran - 128655:	209.90
128656 3/31/22	CHK	10817	IDGAF, INC	EMRG DIG - 72 DUTCH LN.	700.00
128657 3/31/22	CHK	10518	J HARLEN COMPANY	VEH# 130/417 - SKINNING KNIFE QTY4	106.40
128658 3/31/22	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	2,971.03
				EMPLOYER'S MEDICARE TAX	2,971.03
				EMPLOYEES' FICA TAX	12,703.41
				EMPLOYER'S FICA TAX	12,703.41

04/13/2022 12:44:57 PM

Accounts Payable Check Register

Page 3

03/30/2022 To 04/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				EMPLOYEES' FEDERAL WITHHOLDING	11,337.91
				EMPLOYEES' FEDERAL WITHHOLDING TAX	8,617.91
				Total for Check/Tran - 128658:	51,304.70
128659 3/31/22	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	SOLID WASTE - 191 OTTO ST	29.33
				SOLID WASTE - 191 OTTO ST	24.44
				SOLID WASTE - 191 OTTO ST	61.91
				SOLID WASTE - 191 OTTO ST	58.66
				SOLID WASTE - 191 OTTO ST	60.28
				SOLID WASTE - 191 OTTO ST	19.55
				Total for Check/Tran - 128659:	254.17
128660 3/31/22	CHK	10532	JEFFERSON COUNTY PUD PAYROLL ACPR DIRECT DEPOSIT 04/01/2022		129,486.39
			PR MANUAL CHECKS 04/01/2022		6,461.06
				Total for Check/Tran - 128660:	135,947.45
128661 3/31/22	CHK	10129	JIIFY LUBE	VEH# 122 - OIL CHANGE	97.60
128662 3/31/22	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: FEB 2022	1,682.10
				PROFESSIONAL SVC: FEB 2022	186.90
				Total for Check/Tran - 128662:	1,869.00
128663 3/31/22	CHK	10348	KEMP WEST, INC	BRUSHMOWING T&M - CROCKER LK 10/04-10/13	1,261.00
				TT T&M - VARIOUS AREAS 10/12-10/14/21	875.56
				TT T&M-VARIOUS AREAS 10/18-10/21/21	1,405.92
				TT T&M-VARIOUS AREAS 10/25-10/28/21	1,518.12
				TT T&M-SIMS WAY PT 11/2-11/4/21	1,054.44
				TT T&M - CENTER RD WEEK OF 3/04	351.48
				TT T&M - SR116 & PT GOLF COURSE 3/10-11	527.22
				TT T&M-DABOB RD 3/14-3/17/2022	3,163.32
				TT T&M - MARROWSTONE 3/16-3/18	878.70
				TREE TRIMMING - 300 FOUR CRNRS 3/22	361.27
				TT T&M - DABOB RD 3/25	281.18
				TT T&M - COYLE, HWY19&ETC 3/29-4/01	1,405.92

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				TT T&M - COYLE/QUILCENE 4/05-4/11	1,405.92
				TT T&M - EGG & I RD 4/12-4/15	1,405.92
				TT T&M - EGG&I RD&SWANVL 4/19-4/22	1,405.92
				TT T&M - PROSPECT, GARDINER 4/26-4/29	1,321.68
				TT T&M - PROSPECT RD 5/03-5/07	1,405.92
				TT T&M - PORT LUDLOW/SNTLFIRS 5/01-5/13	1,405.92
				TT T&M - PORT LUDLOW/SNTLFIRS 5/17-5/20	1,405.92
				TT T&M - CENTER RD 6/07-6/10	1,405.92
				TT T&M - MARROWSTONE,BYWATER 6/15-6/17	913.85
				TT T&M - EAGLEMOUNT, BRUSH MOWING	562.25
				TT T&M - 49TH ST 6/24	351.48
				TT T&M - FOUR CRNRS, CENTER 6/28-7/01	1,282.90
				TT T&M - S DISCOVERY RD 6/02	140.59
				TT T&M - SHERIDAN & KENNEDY RD 7/09	175.74
				TT T&M - VARIOUS AREAS 7/12-7/15	1,335.62
				TT T&M - PROSPECT, DABOB 7/19-7/22	1,405.92
				TT T&M - NOLTON, BLUE BERRY 7/26-7/29	1,361.20
				TT T&M - VARIOUS AREAS 8/02-8/05	1,405.92
				TT T&M - TAISON LN, DABOB&CEM 8/09-8/12	1,405.92
				TREE REMOVAL - 300 FOUR CRNRS 8/17-8/18	1,054.44
				TT T&M - 101 TRAILER PARK&CK 8/23-8/28	1,405.92
				TT T&M - PT STORAGE,7THST &GC 9/06-9/09	1,230.18
				TT T&M - LORDS LAKE&HOLLOW LN 9/14	351.48
				TT T&M - STORM WORK 9/17-9/18	1,598.82
				TT T&M - VARIOUS AREAS 9/21-9/23	1,054.44
				TT T&M - STORM WORK 9/29	333.22
				TT T&M - QUIL & PARADISE BAY 8/30-9/02	1,405.92
Total for Check/Tran - 128663:					43,023.06
128664 3/31/22	CHK	10543	LANDMARK EXCAVATING AND DOZERADDTL MATERIAL MARGARET WAY PROJECT		4,260.36
128665 3/31/22	CHK	10136	LES SCHWAB TIRES	VEH# 108 - REPLACE TIRE	507.57

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
128666 3/31/22	CHK	10166	NWPPA	LEADERSHIP SKILLS: 4/20-4/21 REG FEE	927.00
				LEADERSHIP SKILLS: 4/20-4/21 REG FEE	103.00
				ENGINEERING & OPS WO WEBINAR 03/08/2022	730.00
Total for Check/Tran - 128666:					1,760.00
128667 3/31/22	CHK	10167	OFFICE DEPOT	MOP BUCKET CREDIT MEMO	-80.36
				MOP BUCKET CREDIT MEMO	-8.93
				OTTO STREET - OFFICE SUPPLIES	68.95
				OTTO STREET - OFFICE SUPPLIES	7.66
				OPERATIONS - NOTARY BOOK	11.47
				OPERATIONS - NOTARY BOOK	1.27
				OPERATIONS - NOTARY STAMP	50.07
				OPERATIONS - NOTARY STAMP	5.56
Total for Check/Tran - 128667:					55.69
128668 3/31/22	CHK	10170	OLYMPIC EQUIPMENT RENTALS	VEH# 416 - CHAINSAW MAINT SUPPLIES	33.79
				51 E SNOW CREEK RD - EXCAVATOR RNTL	308.20
Total for Check/Tran - 128668:					341.99
128669 3/31/22	CHK	10905	PACIFIC POLE INSPECTION, LLC	POLE INSPECTIONS 3/12/2022	12,094.66
				POLE INSPECTIONS 3/19/2022	12,586.69
				POLE INSPECTIONS THRU 03/26/2022	11,878.62
				POLE INSPECTION 3/5/2022	12,474.71
Total for Check/Tran - 128669:					49,034.68
128670 3/31/22	CHK	10907	PALOUSE POWER LLC	DOCK WORK 2022 02/28-3/11/2022	76,451.74
				DOCK WORK 2022 02/28-3/11/2022	20,990.17
Total for Check/Tran - 128670:					97,441.91
128671 3/31/22	CHK	10181	PENINSULA PEST CONTROL	PEST SVC QRTLTY-GARDINER PUM	49.10
				CRPNTRANT SVC BIM-OLYRIDG DR	65.46
Total for Check/Tran - 128671:					114.56
128672 3/31/22	CHK	10212	ROHLINGER ENTERPRISES INC	RECNDTN/TSTNG: ANNUAL HOTSTICK TESTING	71.19

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				QUARTERLY TESTING OF GLOVES&BLANKETS	492.38
				Total for Check/Tran - 128672:	563.57
128673 3/31/22	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - VARIOUS LOCATIONS PT 3/9/22	1,276.92
				FLAGGING - 1380 THORNDYKE RD 3/10/22	1,313.53
				FLAGGING - JACOB MILLER & HWY 101 QUIL	4,159.74
				FLAGGING - CEDAR AVE 3/2/2022	1,374.62
				Total for Check/Tran - 128673:	8,124.81
128674 3/31/22	CHK	10869	SLATE ROCK SAFETY	FR CLOTHING	158.07
				FR CLOTHING	73.35
				Total for Check/Tran - 128674:	231.42
128675 3/31/22	CHK	10742	STRAIT FLOORS INC.	INSTALL FLOORING - 310 FOUR CRNRS	16,584.36
128676 3/31/22	CHK	10252	ULINE	BIN HOLDERS/LABELS	18.22
				MAGETIC HOLDERS	98.39
				MAGNETIC PAPER	32.80
				TRASH CAN LINERS	30.61
				TRASH CAN LINERS	3.40
				Total for Check/Tran - 128676:	183.42
128677 3/31/22	CHK	10620	UPS	FR CLOTHING RETURN	19.27
				REPAIR VOLTAGE DETECTOR	25.11
				METERING SIM CARD RETURN	38.17
				Total for Check/Tran - 128677:	82.55
128678 3/31/22	CHK	10615	US BANK	REPLACEMNT ANTENNAS - METER READERS	145.23
				VISION METERING - TEST METER USAGE	100.00
				WPUDA MTG 4/13-4/15 TRVL EXP	140.13
				WPUDA MTG 4/13-4/15 TRVL EXP	15.58
				PHONE SERVICE	225.00
				TECH SUPPORT	48.77
				WEBSITE MAILING LIST SERVICE	13.50

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				WEBSITE STORAGE	1.26
				OFFICE 365 FOR BILLING DEPT	103.68
				PHONE SERVICE	25.00
				TECH SUPPORT	5.42
				WEBSITE MAILING LIST SERVICE	1.50
				WEBSTIE STORAGE	0.14
				OFFICE 365 FOR BILLING DEPT	11.53
				VEH# 133 - FUEL	94.32
				COFFEE FOR 191 OTTO ST	19.19
				COFFEE FOR 191 OTTO ST	2.13
				LEGISLATIVE RALLY 2022 - REFUND	-315.00
				LEGISLATIVE RALLY 2022 - REFUND	-35.00
				WIRELESS KEYBOARD & MOUSE FOR ENGINEERIN	130.91
				ELECTRICAL LINE CREW PHONE CASES	66.28
				BATTERY FOR SCADA MIFI DEVICE	8.72
				6 NETWORK TRANCEIVERS	382.94
				HARD DRIVE FOR GIS COMPUTER	54.98
				INTEL XL710-BM1 NETWORK CARD	450.69
				KEYSTONE JACKS & SCREEN WIPES	61.19
				MELLANOX NETWORK CARD	234.67
				NINJA COMPUTER MONITORING SVC INCREASE	247.50
				PHONE CHARGER	13.73
				SONIC WALL NETWORK TRANSCEIVERS	43.53
				TRANSCEIVER QTY4	255.29
				TRANSCEIVER QTY4 - CREDIT	-255.29
				6 NETWORK TRANCEIVERS	42.55
				HARD DRIVE FOR GIS COMPUTER	6.11
				INTEL XL710-BM1 NETWORK CARD	50.08
				MELLANOX NETWORK CARD	26.08
				NINJA COMPUTER MONITORING SVC INCREASE	27.50
				PHONE CHARGER	1.53

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				SONIC WALL NETWORK TRANSCEIVERS	4.84
				TRANSCEIVER QTY4	28.37
				TRANSCEIVER QTY4 - CREDIT	-28.37
				POWER STRIP FOR BUILDERS HOME SHOW	10.79
				POWER STRIP FOR BUILDERS HOME SHOW	1.20
				DIGITAL PUBLICATIONS FROM APPA	378.00
				DIGITAL PUBLICATIONS FROM APPA	42.00
				NISC ALL MOD TRAINING 4/04-4/08 TRVL EXP	228.00
				NISC ALL MOD TRAINING 4/04-4/08 TRVL EXP	666.18
				NISC ALL MOD TRAINING 4/04-4/08 TRVL EXP	25.34
				NISC ALL MOD TRAINING 4/04-4/08 TRVL EXP	74.02
				FLAGGING RECERTIFICATION COURSE	1,120.00
				SHRM-CP&SCP CERT PREP 3/8-4/26 REG FEE	1,345.50
				WORKING W/CONFLIC TRAINING 03/15-03/16	567.00
				DIGITAL COMM SPECIALIST AD-SOUND PUB	198.90
				HR COORDINATOR AD-SOUND PUBLISHING	203.40
				INDEED FEB 22 SPONSORED JOB ADS	479.46
				NETWORK ENGINEER AD-SOUND PUBLISHING	180.90
				SHRM-CP&SCP CERT PREP 3/8-4/26 REG FEE	149.50
				WORKING W/CONFLIC TRAINING 03/15-03/16	63.00
				DIGITAL COMM SPECIALIST AD-SOUND PUB	22.10
				HR COORDINATOR AD-SOUND PUBLISHING	22.60
				INDEED FEB 22 SPONSORED JOB ADS	53.28
				NETWORK ENGINEER AD-SOUND PUBLISHING	20.10
				RECORDING FEE - CHIMACUM SUB PRIM EXT	214.76
				COFFEE FOR 191 OTTO ST	8.09
				COFFEE FOR 191 OTTO ST	0.90
				WTR DIST MGR CERT CLASS 4/27-4/29 REG FE	400.00
				APPA LEGISLATIVE RALLY 2/28-3/2 REG FEE	360.00
				APPA LEGISLATIVE RALLY 2/28-3/2 TRVL EXP	777.99
				BROADBAND GRANT MAILING	25.98

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				SOLAR GRANT CERTIFIED LETTER	5.40
				WEBSITE IMAGES	29.44
				APPA LEGISLATIVE RALLY 2/28-3/2 REG FEE	40.00
				APPA LEGISLATIVE RALLY 2/28-3/2 TRVL EXP	86.45
				WEBSITE IMAGES	3.28
Total for Check/Tran - 128678:					10,259.77
128679 3/31/22	CHK	10258	VERIZON WIRELESS, BELLEVUE	CELL PHONE SERVICE QB02/16-03/15/2022	381.84
				CELL PHONE SERVICE QB02/16-03/15/2022	303.88
				CELL PHONE SERVICE QB02/16-03/15/2022	129.98
				CELL PHONE SERVICE QB02/16-03/15/2022	26.00
				CELL PHONE SERVICE QB02/16-03/15/2022	134.36
				CELL PHONE SERVICE QB02/16-03/15/2022	188.49
				CELL PHONE SERVICE QB02/16-03/15/2022	65.51
				CELL PHONE SERVICE QB02/16-03/15/2022	117.51
				CELL PHONE SERVICE QB02/16-03/15/2022	65.51
				CELL PHONE SERVICE QB02/16-03/15/2022	163.64
				CELL PHONE SERVICE QB02/16-03/15/2022	73.93
				CELL PHONE SERVICE QB02/16-03/15/2022	15.84
				CELL PHONE SERVICE QB02/16-03/15/2022	42.51
				CELL PHONE SERVICE QB02/16-03/15/2022	18.48
				CELL PHONE SERVICE QB02/16-03/15/2022	23.00
				CELL PHONE SERVICE QB02/16-03/15/2022	272.76
				CELL PHONE SERVICE QB02/16-03/15/2022	123.23
				CELL PHONE SERVICE QB02/16-03/15/2022	272.76
				CELL PHONE SERVICE QB02/16-03/15/2022	123.23
				CELL PHONE SERVICE QB02/16-03/15/2022	52.00
				CELL PHONE SERVICE QB02/16-03/15/2022	155.59
				CELL PHONE SERVICE QB02/16-03/15/2022	20.80
				CELL PHONE SERVICE QB02/16-03/15/2022	37.79
				CELL PHONE SERVICE QB02/16-03/15/2022	46.79

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				CELL PHONE SERVICE QB02/16-03/15/2022	5.43
				CELL PHONE SERVICE QB02/16-03/15/2022	158.37
				CELL PHONE SERVICE QB02/16-03/15/2022	48.53
				CELL PHONE SERVICE QB02/16-03/15/2022	274.94
				CELL PHONE SERVICE QB02/16-03/15/2022	40.39
				CELL PHONE SERVICE QB02/16-03/15/2022	31.19
				CELL PHONE SERVICE QB02/16-03/15/2022	4.20
				CELL PHONE SERVICE QB02/16-03/15/2022	5.20
				CELL PHONE SERVICE QB02/16-03/15/2022	48.91
				CELL PHONE SERVICE QB02/16-03/15/2022	17.60
				CELL PHONE SERVICE QB02/16-03/15/2022	51.99
				SCADA CRADLEPNT DEVICE QB 2/20-03/19/22	928.51
				WIFI IN TRUCKS QB 2/20-03/19/22	620.42
				WIFI RANDOM QB 2/20-03/19/22	522.90
				WIFI IN TRUCKS QB 2/20-03/19/22	294.22
				WIFI RANDOM QB 2/20-03/19/22	57.21
				SCADA CRDLEPNT DEVICE QB 2/23-03/22/22	73.36
				Total for Check/Tran - 128679:	6,038.80
128680 3/31/22	CHK	10800	VISION METERING, LLC	ETHERNET GATEWAY	9,409.88
				ETHERNET GATEWAY	-784.88
				Total for Check/Tran - 128680:	8,625.00
128681 3/31/22	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP EE	12,866.33
				PL DEFERRED COMP ER	5,108.84
				Total for Check/Tran - 128681:	17,975.17
128682 3/31/22	CHK	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE	165.50
128683 3/31/22	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH# 206 - BATTERY	126.68
128684 3/31/22	CHK	10278	WPUDA	MBRP DINNER & PASSING OF THE GAVEL	45.00
				MBRP DINNER & PASSING OF THE GAVEL	5.00
				MBRP DINNER & PASSING OF THE GAVEL	45.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				MBRP DINNER & PASSING OF THE GAVEL	5.00
				MBRSP DINNER & PASSING OF THE GAVEL	45.00
				MBRSP DINNER & PASSING OF THE GAVEL	5.00
Total for Check/Tran - 128684:					150.00
128685 3/31/22	CHK	10858	ZOOM VIDEO COMMUNICATIONS, INC.	VID CONF SVC 03/22-04/21/22	387.74
				VID CONF SVC 03/22-04/21/22	43.08
				ADDITIONAL USER CHARGE	12.60
				ADDITIONAL USER CHARGE	1.41
Total for Check/Tran - 128685:					444.83
128686 4/7/22	CHK	10447	ANIXTER INC.	LED FLOODLIGHT 85W-TRUNNION MOUNT	2,400.20
				WIRE 4/0 AL URD CN PRI 15KV	51,938.58
Total for Check/Tran - 128686:					54,338.78
128687 4/7/22	CHK	10339	BORDER STATES ELECTRIC	FUSE	32.65
				DROP FIBER TANGENT CLAMPS .33-.37 (2F)	2,116.54
				FUSE	195.85
Total for Check/Tran - 128687:					2,345.04
128688 4/7/22	CHK	10036	CARL'S BUILDING SUPPLY, INC	2X4'S FOR TRANSFORMER STORAGE	335.61
128689 4/7/22	CHK	10038	CASCADE COLUMBIA DISTRIBUTION	C 55 GALLON DRUM OF 50% CAUSTIC SODA	4,983.38
				55 GALLON DRUM OF 50% CAUSTIC SODA	1,278.58
				55 GAL DRUM OF CURUS 8500	3,253.50
Total for Check/Tran - 128689:					9,515.46
128690 4/7/22	CHK	10501	D & L POLES	CONDUIT/VAULT INSTALL - GOLF COURSE	4,812.10
128691 4/7/22	CHK	10068	DISCOVERY BAY GROUP, LLC	CONSULTING SERVICE MAR 2022	5,500.00
128692 4/7/22	CHK	10073	ELECTROMARK	POLE MARKERS	3,054.15
128693 4/7/22	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	ENERGY CONSERVATION REBATE	7,559.00
				ENERGY CONSERVATION REBATE	2,275.00
				ENERGY CONSERVATION REBATE	1,300.00

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				ENERGY CONSERVATION REBATE	1,075.00
				ENERGY CONSERVATION REBATE	3,800.00
				ENERGY CONSERVATION REBATE	3,800.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,926.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	95.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	2,275.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	150.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	600.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	50.00
				ENERGY CONSERVATION REBATE	532.56
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	900.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	70.26
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	18,022.92
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	3,800.00
				ENERGY CONSERVATION REBATE	150.00
				ENERGY CONSERVATION REBATE	2,275.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				Total for Check/Tran - 128693:	88,455.74
128694 4/7/22	CHK	10094	GENERAL PACIFIC, INC	ADSS FIBER TANGENT CLAMPS	6,851.48
				DEADENDS	1,109.00
				FIBDER DEADEND	1,109.00
				SPLICE KIT 1/0 INLINE-SHORT	860.58
				Total for Check/Tran - 128694:	9,930.06
128695 4/7/22	CHK	10098	GRAINGER	ELEC ENCLOSURE & ALUM	148.08
128696 4/7/22	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	SPLICE TRAY	744.72
				FOSC SPLICE TRAY & FBR OPTIC SPLICE ENCL	4,651.04
				Total for Check/Tran - 128696:	5,395.76
128697 4/7/22	CHK	10103	H D FOWLER	6" 611 PIPE CLAMP	327.78
				8" 611 PIPE CLAMP	531.10
				Total for Check/Tran - 128697:	858.88
128698 4/7/22	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	CONDUIT BOX DIVIDERS	64.14

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				REBAR FOR STAIR REPAIR - 191 OTTO	17.14
				TRITION COVE - BLADE QTY 5	35.99
				TREATMENT PLANT - TANK ADAPTER	51.36
				Total for Check/Tran - 128698:	168.63
128699 4/7/22	CHK	10110	HENERY HARDWARE	WIFI HOTSPOT - MATERIALS 2X4X8 QTY 6	78.49
128700 4/7/22	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT	3,120.00
				VEBA DEDUCTION	1,725.00
				Total for Check/Tran - 128700:	4,845.00
128701 4/7/22	CHK	10114	IBEW LOCAL UNION NO 77	UNION DUES IBEW	1,958.54
128702 4/7/22	CHK	10817	IDGAF, INC	WTR MAIN INSTALL&CONNCT-MARGARET WAY	56,544.05
				MARGARET WAY CHANGE ORDER# 1	779.38
				TEMPORARY FIBER YARD	60,074.42
				INSTALL 575 VAULT - 300 FOUR CRNRS RD	1,778.33
				BRUSH CLEARING ARND LNES-FREMONT ST QUIL	1,680.14
				BRUSH CLEARING ARND LNS-SR 101 DISCO BAY	1,680.14
				Total for Check/Tran - 128702:	122,536.46
128703 4/7/22	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	SOLID WASTE - TRITION COVE WO#222009	175.96
128704 4/7/22	CHK	10128	JEFFERSON COUNTY TREASURER	MARCH 2022 PERS 2	67,155.87
				MARCH 2022 PERS 3	8,546.34
				Total for Check/Tran - 128704:	75,702.21
128705 4/7/22	CHK	10129	JIIFY LUBE	VEH# 132 - OIL CHANGE	104.76
				VEH# 207 - OIL CHANGE	69.41
				Total for Check/Tran - 128705:	174.17
128706 4/7/22	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 4CRNR MAR-22	171.81
				SHRED 4CRNR MAR-22	19.09
				Total for Check/Tran - 128706:	190.90
128707 4/7/22	CHK	10142	MASON COUNTY PUD #1	DOSEWALLIPS RD-PUMP ELEC - MAR 2022	203.53

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03/30/2022 To 04/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				1012 DUCKABUSH RD ELEC MAR 22	68.75
				BPA RD-PUMP ELEC - MAR 2022	127.09
				WILLIAMS CT ELEC - MAR 2022 - FINAL BILL	44.60
				Total for Check/Tran - 128707:	443.97
128708 4/7/22	CHK	10470	MISSION COMMUNICATIONS, LLC	GARD&CEM WELL SCADA SYS 1Y 4/1-3/31/2023	1,126.80
128709 4/7/22	CHK	10896	MOON LAKE ELECTRIC ASSN.,INC	METER 2S-CL200-USED	4,254.90
				METER 2S-CL200-USED	-354.90
				Total for Check/Tran - 128709:	3,900.00
128710 4/7/22	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 4CRNR 2YD CONT 1XWK MAR-22	187.16
				DISPOSAL 4CRNR 2YD CONT 1XWK MAR-22	20.80
				2YD OCC-4CRNRS MAR-2022	150.56
				2YD OCC-4CRNRS MAR-2022	16.73
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL MAR-22	554.15
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL MAR-22	61.57
				DISPOSAL 21 KENNEDY MAR-22	67.76
				DISPOSAL 21 KENNEDY MAR-22	7.53
				DISPOSAL 210 2YD CONT 1XWK MAR-22	182.65
				DISPOSAL 210 2YD CONT 1XWK MAR-22	20.29
				Total for Check/Tran - 128710:	1,269.20
128711 4/7/22	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	FIBER - SWITCHES FROM ADVA QTY 20	13,796.53
				FBRSHARE MAR 2022	1,280.00
				Total for Check/Tran - 128711:	15,076.53
128712 4/7/22	CHK	10164	NW LABORERS 252 (DUES)	UNION DUES LABORERS	720.00
128713 4/7/22	CHK	10166	NWPPA	ACCT CONF & RATES WKSHP 6/28-6/30 REG FE	846.00
				ACCT CONF & RATES WKSHP 6/28-6/30 REG FE	94.00
				Total for Check/Tran - 128713:	940.00
128714 4/7/22	CHK	10167	OFFICE DEPOT	OPERATIONS - LOCKING AP INBOX	84.73
				OPERATIONS - LOCKING AP INBOX	9.41

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Accounts Payable Check Register

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03/30/2022 To 04/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				OPERATIONS - OFFICE SUPPLIES	281.57
				OPERATIONS - OFFICE SUPPLIES	31.29
				OPERATIONS - OFFICE SUPPLIES	33.55
				OPERATIONS - OFFICE SUPPLIES	3.73
				Total for Check/Tran - 128714:	444.28
128715 4/7/22	CHK	10169	OLYCAP	PWRBST/OLYCAP MAR 2022	1,139.74
128716 4/7/22	CHK	10170	OLYMPIC EQUIPMENT RENTALS	VEH# 123 - HITCH PIN W/CLIP	21.03
				VEH# 416 - CHAINSAW REPAIR	27.29
				TRITAN COVE WO#222009 - EXCAVATOR RNTL	574.08
				SHOP - VEHICLE CLEANING SUPPLIES	37.38
				NESS CORNER & RHODY - EXCAVATOR RNTL	232.64
				Total for Check/Tran - 128716:	892.42
128717 4/7/22	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTION SVC 03/24-03/31/2022	606.37
				TRANSCRIPTION SVC 03/24-03/31/2022	67.38
				Total for Check/Tran - 128717:	673.75
128718 4/7/22	CHK	10186	PITNEY BOWES INC	ENV STUF - MAIN FEE 1YR 4/16/21-4/15/22	909.63
				ENV STUF - MAIN FEE 1YR 4/16/21-4/15/22	101.07
				Total for Check/Tran - 128718:	1,010.70
128719 4/7/22	CHK	10188	PLATT ELECTRIC SUPPLY	METERING PARTS	767.50
				METERING PARTS	42.49
				METERING PARTS	14.70
				METERING PARTS	16.98
				METERING PARTS	235.34
				Total for Check/Tran - 128719:	1,077.01
128720 4/7/22	CHK	10197	PRINTERY COMMUNICATIONS	WORK ORDER FLDR W/CHECKLIST - QTY 100	170.20
128721 4/7/22	CHK	10205	QUILCENE HENERYS HARDWARE	TRITION COVE - TARP& RATCHET STRAP	45.36
128722 4/7/22	CHK	10471	RICOH USA , INC.- DALLAS	4CORNERS (MOD DBW) RENT 04/18-5/17/22	78.44
				4CORNERS (MOD DBW) RENT 04/18-5/17/22	8.72

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Accounts Payable Check Register

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03/30/2022 To 04/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				4CORNERS (MOD TRPLW) RENT 04/19-05/18/22	91.67
				4CORNERS (MOD TRPLW) RENT 04/19-05/18/22	10.19
				Total for Check/Tran - 128722:	189.02
128723 4/7/22	CHK	10210	RICOH USA, INC	WORKROOM (0109) IMAGES MAR 2022	77.97
				WORKROOM (0109) IMAGES MAR 2022	8.66
				210 4CRNRS (0626) IMAGES MAR 2022	305.79
				210 4CRNRS (0626) IMAGES MAR 2022	33.98
				310 TRPWID 4CRNRS (7683) IMAGES MAR 2022	10.27
				310 TRPWID 4CRNRS (7683) IMAGES MAR 2022	1.14
				310 HROFFICE (7427) IMAGES MAR 2022	28.39
				310 HROFFICE (7427) IMAGES MAR 2022	3.15
				310 CSR (8200) IMAGES MAR 2022	11.42
				310 CSR (8200) IMAGES MAR 2022	1.27
				Total for Check/Tran - 128723:	482.04
128724 4/7/22	CHK	10216	SECURITY SERVICES NW, INC.	ANSWER SVC FOR APR 2022	2,498.89
				ANSWER SVC FOR APR 2022	2,498.89
				ANSWER SVC FOR APR 2022	555.31
				Total for Check/Tran - 128724:	5,553.09
128725 4/7/22	CHK	10219	SHOLD EXCAVATING INC	WO# 222009 - LANDSCAPE MATERIALS	22.91
				WO# 321078 - LANDSCAPE MATERIALS	22.91
				Total for Check/Tran - 128725:	45.82
128726 4/7/22	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: COLI/E.COLI P/A	23.00
				TESTING: COLI/E.COLI P/A	23.00
				Total for Check/Tran - 128726:	46.00
128727 4/7/22	CHK	9998	JAMES A SPEER	Credit Balance Refund	703.49
128728 4/7/22	CHK	10331	ST VINCENT DE PAUL	PWRBST/ST VINCENT DE PAUL FEB 2022	1,139.75
128729 4/7/22	CHK	10824	THE PORT OF PORT TOWNSEND	RENT RV SPACE #353 MAR 2022	676.37
				RENT RV SPACE #353 MAR 2022	75.15

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Accounts Payable Check Register

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				RENT RV SPACE #343 MAR 2022	767.77
				RENT RV SPACE #343 MAR 2022	85.31
				RENT RV SPACE #357 MAR 2022	676.37
				RENT RV SPACE #357 MAR 2022	75.15
				RENT RV SPACE #353 APR 2022	676.37
				RENT RV SPACE #353 APR 2022	75.15
				RENT RV SPACE #343 APR 2022	767.77
				RENT RV SPACE #343 APR 2022	85.31
				RENT RV SPACE #357 APR 2022	676.37
				RENT RV SPACE #357 APR 2022	75.15
Total for Check/Tran - 128729:					4,712.24
128730 4/7/22	CHK	10255	USA BLUEBOOK	CHART PAPER,REGENT	1,943.31
128731 4/7/22	CHK	10841	VALLEY TRANSFORMER, INC.	TRAN PAD15,25,50,75,100,125,167,37.5 KVA	193,925.25
128732 4/7/22	CHK	10316	GERRIT J VAN OTTEN	ITA SHOWCASE NW 3/15-3/16/2022 TRVL EXP	126.00
128733 4/7/22	CHK	10680	WELLSPRING FAMILY SERVICES	EAP SVC - MAR 2022	52.48
				EAP SVC - MAR 2022	5.83
Total for Check/Tran - 128733:					58.31
128734 4/7/22	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH#300 - BATTERY	116.76
				VEH# 104 - BATTERY	126.68
Total for Check/Tran - 128734:					243.44
128735 4/7/22	CHK	10403	MAUREEN A WHIPPY	WELLNESS PROGRAM REIMBURSEMENT 2022	54.00
				WELLNESS PROGRAM REIMBURSEMENT 2022	6.00
Total for Check/Tran - 128735:					60.00

Total Payments for Bank Account - 1 : (94) 1,127,370.17
 Total Voids for Bank Account - 1 : (0) 0.00
 Total for Bank Account - 1 : (94) 1,127,370.17

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Grand Total for Payments :	(94)	1,127,370.17
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Grand Total for Voids :	(0)	0.00
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Grand Total :	(94)	1,127,370.17
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Accounts Payable Check Register

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03/30/2022 To 04/12/2022

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
171 3/30/22	WIRE	10280	USDA-WIRE TRANSFER	H0015 PRINCIPAL	5,788.85
				H0010 PRINCIPAL	910,131.37
				NOTE SECT 9 INTEREST Q1 2022	27,670.30
				INTEREST Q1 2022	577,258.18
Total for Check/Tran - 171:					1,520,848.70
172 4/8/22	WIRE	10279	BPA-WIRE TRANSFER	PURCHASED POWER FEB 2022	1,783,487.00
				TRANSMISSION FEB 2022	217,351.00
				REGIONAL COORD SVC FEB 2022	1,647.00
				REGIONAL COMP ENFOR FEB 2022	1,647.00
Total for Check/Tran - 172:					2,004,132.00
173 4/1/22	WIRE	10809	PETERSON LAKE - WIRE PAYMENT	PETERSON LAKE WIRE PMT APR 2022	3,050.59
				PETERSON LAKE WIRE PMT APR 2022	11,278.03
Total for Check/Tran - 173:					14,328.62

Total Payments for Bank Account - 1 : (3) 3,539,309.32

Total Voids for Bank Account - 1 : (0) 0.00

Total for Bank Account - 1 : (3) 3,539,309.32

Grand Total for Payments : (3) 3,539,309.32

Grand Total for Voids : (0) 0.00

Grand Total : (3) 3,539,309.32

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 04/01/2022

<u>Empl</u>	<u>Position</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
3032	CUSTOMER SERVICE REP	70999	04/01/2022	1,323.51
2003	WATER TREATMENT PLANT OPERATOR III	71000	04/01/2022	2,201.28
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71001	04/01/2022	2,936.27
				\$ 6,461.06

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL PAY DATE: 04/01/2022

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING TECH 1	4/1/2022	1,480.73
3052	ADMINISTRATIVE ASSISTANT	4/1/2022	2,374.15
1044	APPRENTICE LINEMAN	4/1/2022	2,273.58
1026	BROADBAND COORDINATOR	4/1/2022	2,339.70
4006	COMMISSIONER DIST 1	4/1/2022	951.64
4004	COMMISSIONER DIST 2	4/1/2022	966.15
4008	COMMISSIONER DIST 3	4/1/2022	2,477.21
3034	COMMUNICATIONS DIRECTOR	4/1/2022	3,167.00
3002	CUSTOMER SERVICE COORDINATOR	4/1/2022	1,497.24
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	4/1/2022	1,414.85
3022	CUSTOMER SERVICE REP	4/1/2022	1,413.95
3048	CUSTOMER SERVICE REP	4/1/2022	1,413.20
3056	CUSTOMER SERVICE REP	4/1/2022	1,154.35
1027	ELECTRICAL ENGINEERING MANAGER	4/1/2022	3,160.14
1041	ELECTRICAL SUPERINTENDENT	4/1/2022	4,392.64
2007	ENGINEERING DIRECTOR	4/1/2022	3,552.31
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	4/1/2022	2,130.27
3033	FINANCE DIRECTOR	4/1/2022	4,318.95
3029	FINANCE SERVICES MANAGER	4/1/2022	2,400.87
1046	FLEET/WAREHOUSE HELPER	4/1/2022	2,723.70
1012	FOREMAN LINEMAN	4/1/2022	4,427.03
1011	GENERAL MANAGER	4/1/2022	5,024.68
1042	GIS SPECIALIST	4/1/2022	2,443.83
1017	HEAD STOREKEEPER	4/1/2022	2,449.82
3047	HUMAN RESOURCES DIRECTOR	4/1/2022	3,319.79
3008	INFORMATION TECHNOLOGY MANAGER	4/1/2022	3,328.85
3028	IT SUPPORT TECHNICIAN	4/1/2022	1,833.77
1000	LINEMAN	4/1/2022	3,993.94
1020	LINEMAN	4/1/2022	3,875.73
1034	LINEMAN	4/1/2022	4,519.39
1055	LINEMAN	4/1/2022	2,598.43
1043	METER READER	4/1/2022	1,949.02
1047	METER READER	4/1/2022	1,928.47
1037	OPERATIONS DIRECTOR	4/1/2022	3,688.40
1050	PRE-APPRENTICE	4/1/2022	2,792.29
3004	RESOURCE MANAGER	4/1/2022	2,608.82
1003	SCADA TECH APPRENTICE	4/1/2022	2,526.16
3020	SERVICES DIRECTOR	4/1/2022	2,927.71
1031	STAKING ENGINEER	4/1/2022	2,568.70
1014	STOREKEEPER	4/1/2022	2,445.85
1015	SUBSTATION/METER FOREMAN	4/1/2022	3,251.41
1033	SUBSTATION/METERING TECH	4/1/2022	3,186.26
3013	UTILITY ACCOUNTANT II	4/1/2022	1,507.32
3039	UTILITY ACCOUNTANT II	4/1/2022	1,714.79
3003	UTILITY BILLING CLERK	4/1/2022	1,530.51
3027	UTILITY BILLING CLERK	4/1/2022	1,591.69
3000	UTILITY BILLING COORDINATOR	4/1/2022	1,690.25
2000	WATER DISTRIBUTION MANAGER II	4/1/2022	1,792.60
2001	WATER DISTRIBUTION MANAGER II	4/1/2022	2,548.17
2002	WATER DISTRIBUTION MANAGER II	4/1/2022	2,021.79
2005	WATER DISTRIBUTION MANAGER II	4/1/2022	1,798.29
			129,486.39



AGENDA REPORT

DATE: April 19, 2022
TO: Board of Commissioners
FROM: Mike Bailey, Finance Director/Internal Auditor
RE: Write-off of delinquent accounts from active accounts receivable

SUMMARY: Per Write-Off of Uncollectable Accounts Policy passed September 2017, the Board of Commissioners agreed to review and approve for write off inactive account balances over 90 days in arrears that had been given 30 days' notice that their account will be referred to a collection agency.

BACKGROUND: These inactive accounts are recorded in the Active Accounts Receivable Data Base and need to be transferred to the Uncollectible Data Base in the Customer Information System. The process of writing off does not "erase" the debt unless the debt has been discharged through a bankruptcy court. The PUD's staff has attempted to collect payment on these accounts. A collection agency is better equipped to pursue collection now that these accounts have disconnected from utility service with the PUD and are over 90 days in arrears.

ANALYSIS/FINDINGS: There are 26 inactive accounts in the Active Accounts Receivable Data Base who owe the PUD \$10,949.78 for utility services and who have received notice over 30 days ago that their account will be referred to a collection agency.

FISCAL IMPACT: Bad Debt Expense has already been charged in anticipation of having accounts who would fail to pay their final bill for utility services. On the PUD's Balance Sheet, Line 20. Accounts Receivable-Sales of Utility Services has been netted by an estimated Reserve for Uncollectible Accounts. To remedy the debt, these inactive accounts will pay the collection agency for the amount owed to the PUD plus a fee for the agency's professional services. Any amounts received on the written off amount, will be deposited into the PUD's Depository Bank Account and the Reserve for Uncollectible Accounts adjusted. No revenue or expense accounts are affected by this write off.

RECOMMENDATION: Transfer the 26 inactive accounts owing \$10,949.78 from the Active Accounts Receivable Data Base to the Uncollectible Accounts Data Base and authorize Evergreen Financial Services to pursue collection efforts allowed by law.

ATTACHMENT: The Summary of Write-offs of Uncollectible Accounts Receivable provides an analysis of the number and amounts owed and signature of approval by the Secretary of the Board of Commissioners.



Board of Commissioners

Jeff Randall, District 1
Kenneth Collins, District 2
Dan Toepper, District 3

Kevin Streett, General Manager

Write-Offs of Uncollectible Accounts Receivable

On April 19, 2022, the following summary of inactive customer accounts with a past due balance of greater than \$50.00 and in excess of 90 days were referred to and provided a 30-day written notice by a collection agency. Furthermore, all amounts were deemed uncollectible by the Finance Director/District Auditor regardless of the amount past due. For accounting and financial reporting purposes, write-offs of uncollectible receivables are made against the allowance for bad debt account once approved by the Board. The following accounts are requested to be written off as uncollectible:

<u>Uncollectible Amount Range</u>	<u>Number of Accounts</u>	<u>Write-Off Amount</u>
Up to \$50	4	\$70.82
\$51 - \$100	3	\$252.34
\$101 - \$200	6	\$843.34
\$201 - \$300	3	\$692.42
Over \$300	10	\$9,090.86
TOTAL	26	\$10,949.78

Approval, Board of Commissioners

Dan Toepper
Secretary

PUD Calendar

April 19, 2022

April 19, 2022, Regular Meeting per ZOOM, Pre-meeting 3:00pm – Public Hearing set for Redistricting and Regular BOC meeting at 4:00 PM

April 21, 2022, Special Meeting 10:00-12:00 WPGA Western Public Agencies Group, Power Purchase Update per ZOOM

April 26, 2022, Special Meeting 10:00-12:00 – Jackson Thornton Exit Audit Review per ZOOM

