



**Jefferson County Resolution No. 69-21
City of Port Townsend Resolution No. 21-078
Port of Port Townsend Resolution No. 760-21
Jefferson County Public Utility District Resolution No. 2021-041**

**A JOINT RESOLUTION OF JEFFERSON COUNTY, THE CITY OF PORT TOWNSEND, THE
PORT OF PORT TOWNSEND AND JEFFERSON COUNTY PUBLIC UTILITY DISTRICT #1,
ESTABLISHING A MULTI-GOVERNMENTAL PROCESS FOR COLLABORATING ON
ISSUES OF MUTUAL IMPORTANCE**

WHEREAS, the community of Jefferson County faces a myriad of issues that are interrelated and broadly involve community organizations, individuals, businesses, non-profits and governmental entities; and

WHEREAS, Jefferson County is a political subdivision of the State of Washington formed in 1852 to provide general purpose governmental services throughout Jefferson County; and

WHEREAS, the City of Port Townsend is a code city, incorporated in 1860, to provide general purpose governmental services within the city's limits; and

WHEREAS, the Port of Port Townsend is a countywide special purpose district formed in 1924 to own and operate facilities including maritime, aviation, commercial and industrial facilities and is specifically charged with a mission of broad economic development throughout Jefferson County; and

WHEREAS, Jefferson County Public Utility District Number 1 is a countywide special purpose district formed in 1939 to restore ownership of key public utilities to the people and currently owns and operates water, sewer, electric and fiber optic utilities; and

WHEREAS, the four entities have broad authority under state law to collaborate, including under RCW 39.34; and

WHEREAS, the four entities joined forces to work together with the community in 2020 to develop a COVID-19 Recovery & Resiliency Plan and continued that work through 2021 with a focus on an economic development framework; and

WHEREAS, that experience was positive and demonstrated broad value in providing a regularly scheduled opportunity for the four entities' governing bodies to meet collectively for the purpose of collaborating; and

WHEREAS, the Intergovernmental Coordinating Group, City of Port Townsend, Jefferson County, Port of Port Townsend and Jefferson County PUD No. 1 were recognized at the 2021 annual International City/County Manager Association (ICMA) conference with the Strategic Leadership & Governance Award; and

WHEREAS, Jefferson County, the City of Port Townsend, the Port of Port Townsend and the Jefferson County PUD desire to maintain a formal process of intergovernmental collaboration to address significant issues of mutual interest;

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Commissioners, City Council of the City of Port Townsend, the Port of Port Townsend and Jefferson County PUD as follows:

Section 1. Intergovernmental Collaborative Group (ICG). The collective governing bodies of Jefferson County, the City of Port Townsend, the Port of Port Townsend and Jefferson County PUD, when meeting jointly for the purposes outlined in this resolution shall form the ICG. The express purpose of the ICG is to provide the forum within which community leaders from the County, City, Port and PUD may collaborate on significant issues of mutual importance. Those topics may include, but are not limited to, housing, economic development, infrastructure, including broadband, climate change, behavioral health and food security. Additionally, the ICG will monitor and support the implementation of the COVID-19 Recovery & Resiliency Plan. The ICG may express shared opinions and positions of the four bodies, and advocate for the same. The ICG may not expend any money, own any property, or obligate any of the four entities in any way.

Section 2. Process. All meetings of the ICG will be subject to the Open Public Meetings Act, final actions will be taken by consensus, which is a majority of each of the governing bodies, a quorum is a majority of each of the four entities' elected officials, meeting procedures will be established by the group, and the duty of chairing the meeting will rotate among the entities' presiding officers, in order of formation.

Section 3. Meetings. The 2022 regular meeting calendar (all meetings at 5:00 P.M.) is established as follows:

February 17
May 19
September 15
November 17

In addition to the regular meetings, it is the desire of the parties to establish a schedule of "Community Conversations series" special meetings that include invited guests to provide relevant information to the ICG for the purpose of invigorating the discussion among the community and its elected leaders.

Special meetings may be called in accordance with RCW 42.30.080 by agreement of the ICG at a properly noticed meeting, or by joint agreement of the presiding officers of the four entities.

The principal location and website for ICG notices is that of Jefferson County. Jefferson County maintains primary records to facilitate the management of the same records by the four agencies. The main website reflecting workplan and related documents is at www.jeffcotogether.net.

Section 4. The last meeting of the ICG shall be completed no later than December 31, 2022 at which time the entities may extend, modify and/or reform the ICG. The chairperson of that final meeting is authorized to approve the minutes from that meeting.

[APPROVAL SIGNATURES OF EACH JURISDICTION ARE ON FOLLOWING PAGES]

JEFFERSON COUNTY, WASHINGTON

APPROVED AND SIGNED this 18th day of November, 2021.

22nd

SEAL:



ATTEST:

Carolyn Gallaway
Carolyn Gallaway
Clerk of the Board

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

Kate Dean
Kate Dean, Chair

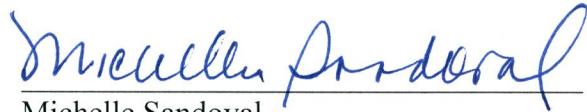
Greg Brotherton
Greg Brotherton, Member

Heidi Eisenhour
Heidi Eisenhour, Member

City of Port Townsend Resolution No. 21-078

CITY OF PORT TOWNSEND, WASHINGTON

ADOPTED by the City Council of Port Townsend, Washington, at a special meeting thereof, held this 6th day of December 2021.



Michelle Sandoval
Mayor

Attest:



Joanna Sanders, MMC
City Clerk

Approved as to form:



Heidi Greenwood
City Attorney

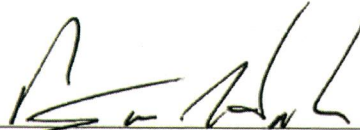
Port of Port Townsend Resolution No. 760-21

PORT OF PORT TOWNSEND


ATTEST:



William W. Putney III, Secretary



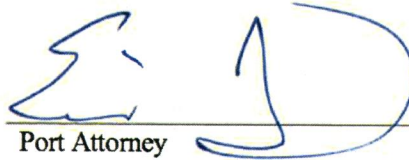
Peter W. Hanke, President



Pamela A. Petranek, Vice President



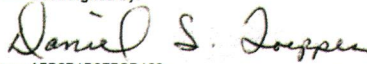
APPROVED AS TO FORM:

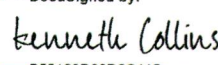


Port Attorney

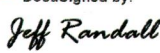
Jefferson County Public Utility District Resolution No. 2021-041

**PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY**

DocuSigned by:

A7B2B186F7CB462
Dan Toepper, President

DocuSigned by:

B55120D92D6C415
Kenneth Collins, Vice President

ATTEST:

DocuSigned by:

54D5DB51D999412
Jeff Randall, Secretary