



Bid Documents and Specifications

**Jefferson County
Public Utility District
Fiber Optic Hand Holes**

January 19th, 2022

Bid# 2022-002

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NOTICE TO BIDDERS

NOTICE TO BIDDERS:

Jefferson County Public Utility District No. 1 (PUD) in Port Townsend, WA invites sealed bids to be received at the office of the District until **3:00pm PST on Wednesday, February 2nd, 2022** for **Fiber Optic Hand Holes (RUS Approved)** in accordance with the bid documents. Prospective bidders are hereby notified that they are solely responsible for ensuring timely delivery of their bid to the District on or before the bid submission date and time indicated. Bids received on time will be publicly opened and read aloud.

Sealed proposals are to be delivered to:

Attention: Alyson Dean, Purchasing Agent
Jefferson County PUD
310 Four Corners Road
Port Townsend, WA 98368

Bids may also be emailed to adean@jeffpud.org.

Instructions, specifications and proposal blanks will be on file in the office of Jefferson County Public Utility District, where they may be consulted or secured for the purpose of bidding.

BID SECURITY:

A certified check, bank cashier's check or bid bond executed by a State licensed surety company made payable to Jefferson County Public Utility District No 1 is required with each bid in the amount equal to five percent (5%).

REJECTION OF BIDS:

Jefferson County Public Utility District reserves the right to reject any or all bids or to waive any formality or technicality in any bid in the interest of the District.

PUBLIC RECORDS ACT:

The District is subject to the disclosure obligations of the Washington Public Records Act of RCW 42.56. The Bidder expressly acknowledges and agrees that its Bid and any information Bidder submits with its Bid is subject to public disclosure pursuant to the Public Records Act or other applicable law and the District may disclose Bidder's proposal and/or accompanying information at its sole discretion in accordance with its obligations under applicable law.

PRICING

Name of Bidder: _____

Date: _____

To: Jefferson County Public Utility District
310 Four Corners Road
Port Townsend, WA. 98368

The undersigned, in compliance with your invitation for bids for the Fiber Optic Cable Hand Holes, having examined the specifications and related documents and being familiar with all of the conditions affecting the work, do hereby propose to furnish all materials and supplies as required in accordance with the contract documents within the time set forth and at the price stated below.

I/We acknowledge receipt of the following addenda:

<u>Addenda No.</u>	<u>Date Received</u>
_____	_____
_____	_____
_____	_____

These bids provided under **Exhibit A** shall be good for 30 days after bid opening. Upon receipt of a contract from the Owner, the undersigned agrees to sign and return the contract within three (3) days.

Exhibit A:

Item No.	Qty	Cost/Each	Total Cost
Fiber Optic Hand Holes: Pencil Enclosure PM243636PCH000			
1	200		
Total Bid (before tax)			\$.

Dated at: _____ this _____ day of _____ 20 _____

Bidder _____ (SEAL)

By _____
(Signature)

(Printed or Typed)

Title _____

Attest: _____

Complete Business Address of Bidder:

State of Incorporation: _____

Complete Address of Principal Offices:

Name, Address and Telephone Number of
Person to Contact Regarding this Proposal.
Include both Mail and Street Addresses:

Telephone: _____

Facsimile: _____

PART 1 - GENERAL REQUIREMENTS

1.1 SCOPE

- A. The purpose of this specification is to furnish the specific data and requirements pertaining to the purchase of Fiber Optic Hand Holes as specified herein.

1.2 CORRESPONDENCE

- A. All bids shall be addressed to:

Mrs. Alyson Dean, Purchasing Agent
Jefferson County PUD
310 Four Corners Road
Port Townsend, WA 98368

Telephone: (360) 385-8349
E-Mail: adean@jeffpud.org

- B. Technical questions shall be addressed to:

Mrs. Lori Rae, Broadband Coordinator
Jefferson County PUD
310 Four Corners Road
Port Townsend, WA 98368

Telephone: (360) 385-8358
E-Mail: lrae@jeffpud.org

Mr. Kevin Streett, General Manager
Jefferson County PUD
310 Four Corners Road
Port Townsend, WA 98368

Telephone: (360) 385-8360
E-Mail: kstreett@jeffpud.org

1.3 BID PROPOSAL

- A. Firm prices shall be quoted. The Bidder's proposal shall not include sales or use taxes.
- B. **The Purchaser reserves the sole right without cause to accept or reject any or all bids, or any portion thereof.**
- C. All bids shall be marked **“Fiber Hand Hole Bid# 2022-00”**.
- D. A certified check, bank cashier check or bid bond executed by a State licensed surety company made payable to Jefferson County Public Utility District No 1 is required with each bid in the amount equal to five percent (5%).
- E. The Purchaser reserves the right to waive minor irregularities or minor errors in any proposal if it appears to the Purchaser that such irregularities or errors were made inadvertently. Any such irregularities or errors so waived must be corrected in the Proposal in which they occur prior to the execution of any contract which may be awarded thereon.
- F. All Bidders will be notified of any changes in the specifications in addendum letters. Receipt of addendum letters must be acknowledged in the bid proposal.

1.4 BID EVALUATION

- A. The Purchaser will consider the prices and delivery dates as only two elements making up the total value of the material to be purchased.
- B. Each individual item will be considered a separate quote. Different items may be awarded to different bidders based upon the lowest evaluated cost or other pre-established criteria, unless noted “All or none”.

- C. Other items which will be considered in the bid evaluation are:
1. The Bidder's past performance(s) in providing substation equipment and meeting quoted deliveries.
 2. The Bidder's past ability and willingness to solve problems that have arisen in a satisfactory and complete manner.
 3. The Bidder's deviations from the specifications.
 4. Warranties. (Standard and Extended)
 5. Manufacturer's cancellation policy.

1.5 PURCHASE ORDER

- A. It is anticipated that a purchase order will be issued to the successful Bidder(s) within thirty **(30) days** after the due date for the receipt of the proposals.

1.6 DELIVERY AND SHIPPING

- A. Firm delivery dates shall be of prime concern during the bid evaluation. Date of shipment shall be as promised by the Bidder, based upon prompt receipt of all necessary information. The date of shipment shall be defined as the date the bill of lading is signed by the carrier. Delivery FOB Jefferson County PUD material yard located at 310 Four Corners Rd Port Townsend, WA 98368.
- B. Any change in the delivery date shall be reported immediately by telephone, followed by a written confirmation and explanation thereof. The delivery date shall be extended for the period of any reasonable delay due exclusively to causes beyond the control and without the fault of the Seller.
- C. Shipping shall be FOB Jefferson County PUD 310 Four Corners Rd, Port Townsend, WA 98368. The title to the material furnished hereunder shall pass to the Purchaser at the destination point.
- D. The material shall be shipped in assembled units insofar as is consistent with good shipping practice. The material shall be carefully packed for shipment.
- E. On the same day that any shipment to the Purchaser is originated, a transmission, including the following, shall be forwarded to the Purchaser:
1. Packing List
 2. Bill of Lading
 3. Packing list shall also accompany each shipment.
- F. Purchaser shall be notified as to the whereabouts 48 hours prior to their schedule arrival at the destination point.
- G. Warehouse receiving hours are Monday through Friday 8:30a.m. to 2:00p.m. Failure to deliver prior to 1:00p.m. may not guarantee unloading until the next day. Failure to deliver prior to 1:00p.m on a Friday will not guarantee unloading until the following Monday. Layover costs will be paid by the Supplier.

1.7 INVOICING

- A. Invoices shall be submitted to:

Jefferson County PUD
Attn: Accounts Payable
310 Four Corners Road
Port Townsend, WA 98368

accountspayable@jeffpud.org

1.8 PAYMENT

- A. Upon the shipment of any equipment hereunder, the Seller shall submit to the Purchaser a detailed invoice in duplicate of the equipment shipped. After delivery of the equipment the Purchaser shall make payment therefore to the Seller.

1.9 CANCELLATION

- A. In the event the Purchaser shall be required, or deems it advisable, to suspend or terminate the work being performed pursuant to this Specification, the Purchaser may do so at any time by written notice to the

Seller. In such cases, the Seller would take whatever action with respect to work in process as would minimize its claim against the Purchaser. The Purchaser would pay the Seller a reasonable suspension or termination charge for all disbursements or expenses which the Seller has incurred or become obligated for prior to the date of notice of cancellation, less the reasonable resale value of the materials, equipment, and apparatus which shall have been obtained or ordered to become an integral part of the work, and excluding any allowance for anticipated profits on the unperformed portion of the work. Reimbursement portions of this section would not apply to cancellations caused by design changes by the Manufacturer not authorized by the Purchaser or caused by delivery of material beyond the quoted delivery date(s) not authorized by the Purchaser.

1.10 EXCEPTIONS

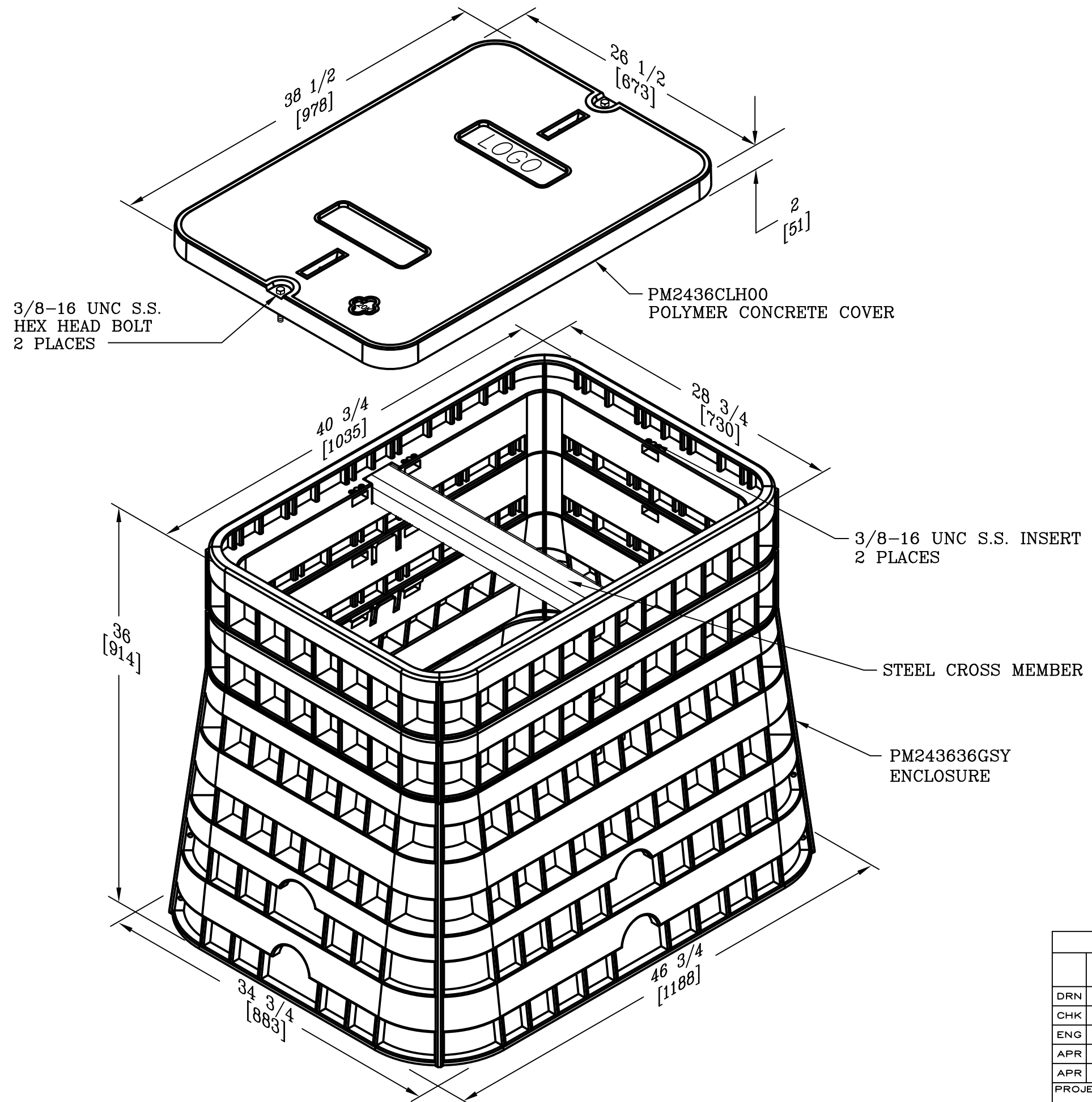
- A. Any exceptions to this Specification shall be clearly stated in the Bidder's proposal. The fact that there are exceptions will not necessarily preclude the selection of the Bidder's proposal. Any exceptions will be itemized in the evaluation of the proposal. If no exceptions to this Specification are taken by the Bidder, this shall also be clearly stated.
- B. Alternative offerings will be considered, but they must clearly be indicated as alternatives.

PART 2 - Specifications

2.1 BURIED HANDHOLE


- A. Buried Handhole to be Hubbell Power Systems, Inc Pencil Enclosure PM243636PCH000.
- B. See **Exhibit B** for additional information.
- C. All equivalent/alternatives must be approved by Jefferson County PUD.

2.2 Exhibit B- Buried Handhole Specification



NOTES:

1. MATERIAL TO BE HDPE PLASTIC.
2. COLOR TO BE GRAY
3. THIS ASSEMBLY HAS A LOAD RATING OF 20,000 LBS. [88,960 N].

DIMENSIONS ARE IN INCHES OR MILLIMETERS IN BRACKETS UNLESS OTHERWISE NOTED.					
DRN	BY	DATE	WEIGHT	 3621 INDUSTRIAL PARK DR LENOIR CITY, TN 37771 800-346-3062 www.quazite.com	LOC
CHK			247lbs 112kg		LC
ENG			SCALE	DRAWING DESCRIPTION PENCELL® ENCLOSURE	REV
APR			NTS		A
APR			SIZE		10/14
PROJECT NUMBER			B	DRAWING NUMBER	
				PM243636PCH00	
SHEET 1 OF 1					