



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

**October 13, 2020
Board of Commissioners
Special Meeting – FCS Meter Replacement
and Executive Session**

Final Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on October 13, 2020, via WebEx video conference. Present:

- Commissioner Dan Toepper, President
- Commissioner Jeff Randall, Secretary
- Commissioner Kenneth Collins, Vice President
- Kevin Streett, General Manager
- Joel Paisner, General Counsel
- Will O'Donnell, Communications Director
- Don McDaniel, Consultant
- Bob Hammond, FCS
- Jim Gross, P.E., BHC Consultants Project Manager
- Lance Stevens P.E., Evergreen Coating LLC
- Mark Horton, P.E., Washington Project Consultants

- Cammy Brown, Recording Secretary

CALL TO ORDER:

Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD Board of Commissioners for October 13,2020, to order at 10:00 a.m.

Commissioner Dan Toepper read the Governor’s Proclamation into the record. As per the Governor’s Proclamation 20-28 in response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will only be accessible remotely via WebEx and unless otherwise informed by order of the Governor. All participants will be muted upon entry. Please unmute at the proper time to speak. Press *6 on a phone to mute or unmute during a call for phoning in.

A roll call was taken by the commissioners. All commissioners were present and it was determined that there was a quorum.

AGENDA APPROVAL:

MOTION: Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

PRESENTATION FROM FCS: Meter Replacement Business Case – General manager

Kevin Streett and Bob Hammond, FCS Group, LLC: General Manager Kevin Streett presented for discussion a proposal from FCS on meter replacement. Bob Hammond presented the business case.

PRESENTATION ON QUILCENE WATER TANK – SAMANTHA HARPER, JIM GROSS, BHC CONSULTANTS AND LANCE STEVENS, EVERGREEN COATING, LLC:

Water Superintendent Samantha Harper gives the presentation on the Quilcene Water Tank.

When the presentation concluded, Commissioner Dan Toepper announced there would be a five-minute recess. The recording was paused.

EXECUTIVE SESSION: Commissioner Dan Toepper announced that the Jefferson County PUD Board of Commissioners dismissed into Executive Session per RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

Executive Session convened at 12:01 p.m. with an estimated in session time of 40 minutes.

Commissioner Dan Toepper came out of the Executive Session at 12:41 p.m. and announced the need for an extension of time for another fifteen minutes to 12:56 p.m.

The Executive Session ended at 12:56 p.m. No action was taken.

The October 13, 2020, Special Meeting of the Jefferson County PUD Board of Commissioners reconvened at 12:56 p.m.

ADJOURNMENT:

Commissioner Dan Toepper declared the October 13, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 adjourned at 12:57 p.m.

Minutes prepared by
Cammy Brown, PUD Recording Secretary

Approved:

DocuSigned by:
Jeff Randall 12/10/2020
54D5DB51D999412...
Commissioner Jeff Randall, Secretary Date

DocuSigned by:
Attest: Daniel S. Toepper 12/3/2020
A7B2B1B6F7CB462...
Commissioner Dan Toepper, President Date

DocuSigned by:
Kenneth Collins 12/3/2020
B56420D92D6C415...
Commissioner Kenneth Collins, Vice President Date

Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at www.jeffpud.org, usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.