



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**July 7, 2020  
Board of Commissioners  
Special Meeting – Executive Session**

**Final Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 4:00 p.m. on July 7, 2020, at the 210 Four Corners Road, Port Townsend, Washington 98368 via online teleconferencing, Present:

Commissioner Dan Toepper, President  
Commissioner Jeff Randall, Secretary  
Commissioner Kenneth Collins, Vice President  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Will O'Donnell, Communications Manager

Cammy Brown, Recording Secretary

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**CALL TO ORDER:**

Commissioner Dan Toepper called the Special Meeting of the PUD Board of Commissioners for July 7, 2020, to order at 4:00 p.m. The purpose of the Executive Session of the Jefferson County PUD Board of Commissioners was to discuss RCW 42.30.110(1)(g) to evaluate and review the performance of a public employee. Possible action may be taken.

Commissioners introduced themselves. A quorum was established.

**AGENDA APPROVAL:**

**MOTION:** Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSION:**

The Executive Session convened at 4:03 p.m. with an estimated in session time of 30 minutes.

Commissioner Dan Toepper came out of Executive Session at 4:34 p.m. and requested another 10 minutes for the session.

The Executive Session reconvened at 4:34 p.m.

The Executive session ended at 4:43 p.m. There was no action taken.

The Special Meeting of the Jefferson County PUD Board of Commissioners reconvened at 4:43 p.m.

**ADJOURNMENT:**

Commissioner Dan Toepper adjourned the July 7, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners at 4:43 p.m.

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Minutes prepared by  
Cammy Brown, PUD Recording Secretary

**Approved:**

<u>Jeff Randall</u>	<u>8/19/2020</u>
Commissioner Jeff Randall, Secretary	Date

<b>Attest:</b> <u>Dan Toepper</u>	<u>8/18/2020</u>
Commissioner Dan Toepper, President	Date

<u>Kenneth Collins</u>	<u>8/18/2020</u>
Commissioner Kenneth Collins, Vice President	Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*