

Regular Meeting Agenda

Board of Commissioners

Tuesday, June 1, 2021 5:00 PM

Zoom

Port Townsend, WA 98368



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 5 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use *6 to mute or unmute. *9 to raise a hand to request to begin speaking.

Page

1. Call to Order

Per the Governor's Extended Proclamation 20-28 and in response to the COVID-19 Pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will be held remotely via Zoom until otherwise informed by the Governor. Participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use **6 to mute and unmute and *9 to raise a hand to request to speak*.

2. Agenda Review

3. Public Comment

The public comment period is for any items not specifically listed on the current Agenda or for items listed on the Consent Agenda. The Chair may place time limits on public comments to allow the meeting to be conducted in an efficient and orderly manner. (15 min)

4. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Consent Action: Motion to Approve the Consent Agenda As Presented

4.1. Prior Minutes

4 - 16

[PUD BOC Special Mtg Min. 02-23-2021 Draft.pdf](#) 

4.2. Vouchers 17 - 38

[Voucher Approval Form for the Commissioners.pdf](#) 

[Voucher Certification with Supporting Warrant Register & Payroll....pdf](#) 

4.3. Financial Report 39 - 49

[April 2021 Financials.pdf](#) 

4.4. Calendar 50

[PUD Calendar June 1, 2021.docx](#) 

4.5. ILA w/ Whatcom PUD for Bilateral Transfer of EEI funds from BPA 51 - 59

[AR_Whatcom EEI Fund Transfer 2.docx](#) 

[BiLateralTransferForm_May252021.pdf](#) 

[Interlocal Exhibit A JeffersonPUD ApprovedDoc May252021 \(2\).pdf](#) 

[InterlocalAgmt_JeffersonPUD ApprovedDoc May252021.pdf](#) 

Recommended Action: Motion to authorize the General Manager to sign contracts with Whatcom PUD and BPA authorizing the transfer of EEI program budget funds to Jefferson County PUD.

5. Manager and Staff Reports

For information only, not requiring a vote.

6. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .

6.1. Electric Rate Increase 2021-2024 60 - 72

[Agenda report electric rates.pdf](#) 

[Rate Schedule Electric Only \(002\).pdf](#) 

[Resolution Regarding Electric Rates 2021 00XX Draft 002.docx](#) 

Recommended Action: Motion to Approve the Resolution

adopting the electric rates as presented in the attached Exhibit A- Electric Rate Schedule.

- 6.2. Construction Surcharge for Water Customers 73 - 75

[Capital Surcharge June 1 BOC.pdf](#) 

No Action Needed: For Discussion Only

- 6.3. PUD ICC and EDC Representative Selection 76

[AGENDA REPORT Board Rep for ICC EDC.docx](#) 

Recommended Action: Motion to approve the selection of PUD representative to ICC and EDC boards.

7. New Business

- 7.1. Review of Meeting Agenda and Roberts Rules of Orders

No Action Needed: For Discussion Only

- 7.2. Interlocal Agreement with the City of PT for LED Streetlights 77 - 81

[AR ILA w City of PT for LED Streetlights.docx](#)  [Public Utility District #1 of Jefferson County - Lighting Agreement 2021.05.18.docx](#) 

Recommended Action: Motion to authorize the General Manger of the PUD to sign the Interlocal Agreement with the City of Port Townsend for the Installation of LED Streetlights.

- 7.3. Commissioner Correspondence 82 - 83

[AR Commission Correspondence.docx](#) 

No Action Needed: For Discussion Only

8. Commissioner Reports

- 8.1. [Report to ICG by Commissioner Toepper](#)  84 - 86

9. Possible Executive Session

details and RCW TBA

10. Adjourn



**PUBLIC UTILITY DISTRICT NO. 1 of
Jefferson County**

**February 23, 2021
Board of Commissioners
Special Meeting
Shine Platt Resolution Hearing
Date Change
2020 Water System Plan
Update Review
Draft Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on February 23, 2021, via Zoom video conference. Present:

Commissioner Dan Toepper, President
Commissioner Jeff Randall, Secretary
Commissioner Kenneth Collins, Vice President
Kevin Streett, General Manager
Joel Paisner, General Counsel
Will O'Donnell, Communications Director
Mike Bailey, Finance Director
Jean Hall, Customer Service Director
Scott Bancroft, Operations Director
Samantha Harper, Engineering Director
Melanie Patterson, Human Resources Director
Don McDaniel, PUD Consultant
Cammy Brown, Recording Secretary

1. CALL TO ORDER: Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for February 23, 2021, to order at 10:00 a.m.

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Jefferson County PUD
BOC Special Meeting – State Auditor Exit Review
February 23, 2021
Draft Minutes

and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic. All three commissioners were present. It was determined there was a quorum.

2. **AGENDA REVIEW:** Commissioner Dan Toepper presented the Agenda. There were no additions or corrections.

MOTION: Commissioner Jeff Randall made a motion to accept the Agenda as presented. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

3. **SHINE PLATT RESOLUTION HEARING DATE CHANGE:** Engineering Director gave a report. The resolution in the packet was the wrong one, so a new one will be prepared.

MOTION: Commissioner Kenneth Collins made a motion to adopt the resolution striking the hearing date for the Shine Plat LUD from March 9, 2021 to March 16, 2021. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

4. **2020 WATER SYSTEM PLAN UPDATE REVIEW:** Engineering Director Samantha Harper and Jeff Hansen of HDR gave a presentation. A revised resolution will be presented to the Board of Commissioners at a later date.

5. **ADJOURNMENT:** Commissioner Dan Toepper declared the February 23, 2021, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 10:42 a.m.

Minutes prepared by
Cammy Brown, PUD Recording Secretary

Approved:

Commissioner Jeff Randall, Secretary

Date

Attest:

Commissioner Dan Toepper, President

Date

Commissioner Kenneth Collins, Vice President Date

Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at www.jeffpud.org, usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.

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Jefferson County PUD
BOC Special Meeting – State Auditor Exit Review
February 23, 2021
Draft Minutes



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

March 16, 2021

**Board of Commissioners
Regular Meeting**

Draft Minutes

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 5:00 p.m. on March 16, 2021, via WebEx. Present:

Commissioner Dan Toepper, President
Commissioner Kenneth Collins, Vice President
Commissioner Jeff Randall, Secretary
Kevin Streett, General Manager
Joel Paisner, General Counsel
Will O'Donnell, Communications Director
Mike Bailey, Financial Services Director
Jean Hall, Customer Service Director
Scott Bancroft, Operations Director
Samantha Harper, Engineering Director
Melanie Patterson, Human Resources Director
Don McDaniel, Consultant
Recording Secretary Cammy Brown

1. CALL TO ORDER:

Commissioner Dan Toepper called the Regular Meeting of the Jefferson County PUD No. 1 Board of Commissioners for March 16, 2021, to order at 5:00 p.m. and read the Governor's Extended Proclamation 20-28 in response to the COVID-19 pandemic.

All three commissioners were present. It was determined there was a quorum.

2. AGENDA REVIEW: General Manager Kevin Streett requested a change in the Agenda as follows:

- 8.1 Scratch Communications Director Report and insert Hoh Tribe Telecom Project.
- 8.3 Discussion on Jefferson County ADO.

MOTION: Commissioner Jeff Randall made a motion to accept the Agenda as modified. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

3. PUBLIC COMMENT: Commissioner Dan Toepper presented the guidelines for members of the public to submit their comments.

- ☒ **Comment:** CAB met on March 8, 2021, and they have two new CAB members Bob McCauley from District 3 and Kellen Lynch
- ☒ **Comment:** There may be a possible joint meeting of the BOC and CAB in April.

4. CONSENT AGENDA: Commissioner Dan Toepper read the Consent Agenda guidelines.

MOTION: Commissioner Kenneth Collins made a motion to approve and adopt the Consent Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

4.1 PRIOR MINUTES:

None submitted for this meeting.

4.2 VOUCHERS AND WRITE OFFS

Voucher Approval Form for the Commissioners.

Voucher Certification with Supporting Warrant Register & Payroll.

Agenda Report-Written Off Accounts.

Written Off Accounts Motion.

VOUCHER CLAIM FORMS FOR INVOICES PAID

WARRANTS	AMOUNT	DATE
Accounts Payable: #125638 to #125682	\$ 270,932.06	02/25/2021
Accounts Payable: #125638 to #125747	\$ 377,233.89	03/04/2021
Payroll Checks: # 70862 to # 70866	\$ 9,638.32	03/05/2021
Payroll Direct Deposit:	\$ 120,419.99	03/05/2021

TOTAL INVOICES PAID: \$ 778,224.26.

WIRE TRANSFERS PAID	AMOUNT	DATE
Peterson Lake	\$ 14,328.62	02/25/2021
Peterson Lake	\$ 14,328.62	03/01/2021

PAYMENT TOTAL \$ 778,224.26

VOIDED WARRANTS

116261	\$ 130.25	118627	\$ 69.72	121005	\$ 3.64
116817	\$2,635.00	118799	\$541.59	121085	
\$820.52					
116875	\$ 212.52	118843	\$321.12	121104	\$ 22.59
117210	\$ 100.00	118867	\$123.69	121283	
\$107.92					
117303	\$ 77.99	119071	\$ 29.77	121379	\$493.11
117305	\$ 21.07	119545	\$ 49.97	121394	\$ 92.08
117582	\$ 110.39	119930	\$314.17	121417	\$ 23.65
117939	\$ 92.94	120288	\$ 51.97	121421	\$ 50.35
117958	\$ 35.16	120295	\$ 92.94	121437	\$ 48.33
118038	\$ 174.58	120959	\$128.89	121618	
\$215.53					

118183 \$ 2200.00 120959 \$ 20.73

4.3 CALENDAR.

PUD Calendar March 16, 2021.

END OF CONSENT AGENDA

5. SHINE PLAT LUD #17 HEARING

Shine Plat LUD #17 hearing was called to order at 5:17 p.m. The Public Utility District No. 1 of Jefferson County opened the formation hearing for Shine Plat Local Utility District No. 17 on March 16, 2021.

Dan Toepper, Commissioner District 3, Kenneth Collins, Commissioner District 2, Jeff Randall, Commissioner District 1 were present. PUD staff who will be representing or responding to public commentary and testimony introduced themselves: Kevin Streett, General Manager; Samantha Harper, Engineering Director; Joel Paisner, General Counsel.

The purpose of the hearing was for the possible formation of Local Utility District No. 17 for the Shine Plat. In 2016 PUD No. 1 of Jefferson County performed a feasibility study titled consolidation of the Bywater Bay Water System and the Shine Plat Water System which was prepared by the PUD consultant from the Washington Project Consultants, PLLC and funded through a grant from the Department of Health. Among other findings the consolidation study proposed water system improvements which need to be completed to do the consolidation of the Shine Plat Water System into the Baywater Bay Water System.

Commissioner Jeff Randall confirmed that no protest against the LUD improvement was received after 12:00 p.m. today March 16, 2021. Samantha Harper, Engineering Director confirmed the PUD has not received any protest against the formation of the LUD hearing after 12:00 p.m. March 16, 2021. There were some received for exemptions which will be reviewed during staff recommendations.

Since there was not a majority of landowners within the LUD boundary that was protesting against this hearing, the hearing was continued.

Commissioner Jeff Randall commented that there were a number of exemptions which is a different matter,

The action to be taken at this hearing was for the approval or denial of the formation of the Shine Plat Local Utility District No.17. The approval will be done by resolution.

Commissioner Dan Toepper went over the ground rules.

- 1) The formation hearing will start with a brief description of the project and any recommendations by staff.
- 2) Then the hearing will be open to public testimony. Staff may require comment to public testimony.
- 3) With the closing of the testimony, the BOC can discuss and then vote on formation or continuation of the hearing.

Commissioner Dan Toepper asked for any written testimony that needed to be read. No public comment.

Commissioner Dan Toepper asked for a list of participants that signed up to speak. There were no requests to join that list.

Commissioner Dan Toepper went over the guidelines for public testimony. There were no questions about the rules.

The PUD No. 1 of Jefferson County opened the Shine Plat Local District LUD No. 17 formation hearing. General Manager Kevin Streett began the meeting.

General Manager Kevin Streett strongly recommended the LUD be approved.

Engineering Director Samantha Harper gave a presentation on the history, project description, cost estimation and then the exemptions that were received prior to Thursday, one exemption was received since the packet was formed but the packet was due on Thursday so everything that was received prior to that was in the packet for the public to view. There was a question-and-answer period at the end of the hearing. Details can be heard on the audio recording at www.jeffpud.org.

The Shine Plat LUD No, 17 Hearing ended at 5:43 p.m. and at that time the regular Board of Commissioners meeting of the Jefferson County PUD No. 1 reconvened.

6. OLD BUSINESS: Commissioner Dan Toepper read the guidelines.

6.1 Water System Plan: Engineering Director Samantha Harper gave a presentation and historical background information. All the comments that were received on the plan were attached on the agenda report.

MOTION: Commissioner Jeff Randall made a motion that the Jefferson County PUD No. 1 Board of Commissioners adopt the resolution of the PUD 2021 Water System Plan Volumes 1 and 2 Chapters 1 and 2. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

No public comment.

6.2 Heavy Equipment Surplus: Resolution to Amend the Procurement Manual. General Manager Kevin Streett gave a report. There was a motion at the last Board meeting to surplus a heavy truck that went to surplus with the boom intact. The procurement manual had a sentence in there that the PUD had to take the boom off and destroy it. The PUD is going to sell the truck as is. General Counsel Joel Paisner will write a disclaimer to make sure the PUD is not liable in the future if someone up in the bucket gets hurt. This is just a straight change to the procurement manual. Once we have this change, the resolution will come back to the BOC for approval.

The commissioners made the decision to approve the Resolution to Amend the Procurement Manual at this meeting.

MOTION: Commissioner Kenneth Collins made a motion to approve the resolution amending the Procurement Manual and authorizing the sale of certain equipment sold whole where-is, as is basis. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

7. NEW BUSINESS: No new business.

8. MANAGER AND STAFF REPORTS:

8.1 Communications Director Report: General Manager Kevin Streett gave a report. NoaNet is requesting the PUD to assist them on the Hoh Reservation. Total cost is \$104,000. That is grant money to the Hoh Tribe. The PUD is offering to the Hoh Tribe a small amount of cash, some help on the engineering and construction to a small extent, and some materials. This is a very fast-moving job, and everything must be completed by June 2021, otherwise they lose their grant fund. This is serving underserved areas and falls within the scope on what the PUD is trying to do on the broadband side. The Hoh Reservation is in Jefferson County. Primarily, the Hoh would bid out the construction and the PUD would assist where they can. This fits in

the goals the PUD must try to do more work on the other side of the county, specifically the Hoh Reservation. Information only and no action taken. There was considerable discussion.

8.2 HR Director Report: Human Resources Director Melanie Patterson gave a report.

Recruitment and staffing update since January 1, 2021.

- ☒ **Administrative Assistant reporting to Engineering Director Samantha Harper.**
- ☒ **Staking Engineer.**
- ☒ **Journeyman Lineman.**
- ☒ **Electrical Pre-Apprentice.**
- ☒ **Summer Internship.**

A report was given on the transition into the new building set to be completed the beginning of April. Safety guidelines will continue to be followed. At this time, the PUD can allow a maximum of 10 people into their building at a time.

Commissioner Jeff Randall announced that in Kitsap County there are openings to get the COVID-19 vaccination. Commissioner Kenneth Collins announced that the Tri-Area Pharmacy in Port Hadlock has been coordinating vaccinations that are taking place at the Old Grange Building.

An email has been sent out to the PUD staff on how to get on the wait list to get the vaccination for different pharmacies in the area.

General Manager Kevin Streett reported that the PUD had a training scheduled for Burke Accounting in Montana. Commissioner Jeff Randall attended the last training. It is available for one commissioner. April 6, 7, 8 – 1:30pm to 3:30 pm on Zoom. Fifteen to twenty PUD staff members will be attending also.

8.3 Discussion on ADO (Associate Development Organization): General Manager Kevin Streett gave a report. The county has requested that the PUD respond to them by Friday, May 19, 2021, on an ADO Plan. They are talking about doing an RFP (Request for Proposal). They will get two competing proposals, one from the Port and one from the existing EDC (Economic Development Council) both wanting to become the ADO for Jefferson County. With that designation comes some money and it puts

that organization in the driver's seat for economic development. It will become part of the IGC. The PUD has a vested interest in economic development with Jefferson County. The decision is held by the county. The county gets to designate, and the Jefferson County Chamber of Commerce makes the designation based on what the county says. There was considerable discussion.

COMMISSIONER REPORTS:

Commissioner Dan Toepper:

- 3/3 Attend PPC members' forum.
- 3/4 Attend PPC Membership and Executive Board Meeting.
- 3/5 Met with General Manager Kevin Streett.
- 3/8 Attended meeting of East Jefferson Fire and Rescue Chiefs.
- 3/9 Attended BOC Special Meeting on Broadband and Shine Plat LUD.
- 3/11 Listened to WPUDA legislative update.
- 3/17 thru
- 3/19 Will attend WPUDA conference.
- 3/22 Will meet with General Manager Kevin Streett.
- 3/23 Will attend BOC Special Meeting on Financials and Broadband.
- 3/25 Will attend meetings with JeffCom and Quarterly WUPDA Water Committee.
- 3/30 Will attend PPC meeting.
- 4/1 Will attend PPC meeting.
- 4/1 Will attend Jefferson PUD anniversary activity.

Commissioner Jeff Randall:

- 3/4 Met with General Manager Kevin Streett.
- 3/8 Attended CAB meeting (report).
- 3/9 Attended BOC Special Meeting on Broadband and Shine Plat LUD.
- 3/17 thru
- 3/19 Will attend WPUDA conference.
- 3/23 Will attend BOC Special Meeting on Financials and Broadband.

Commissioner Kenneth Collins:

- 3/2 Attended General Membership meeting of the PPC.
- 3/5 Attended JBAT Executive Committee meeting.

- 3/8 Met with General Manager Kevin Streett.
- 3/9 Attended BOC Special Meeting on Broadband and staff Shine Plat LUD.
- 3/10 Attended NoaNet Board meeting (report).
- 3/12 Attended JBAT meeting.
- 3/15 Met with General Manager Kevin Streett.
- 3/17 to
- 3/19 Will attend WPUDA Conference.
- 3/19 Will attend JBAT Executive Committee meeting.
- 3/23 Will attend BOC Special Meeting on Financials and Broadband.
- 3/24 Will meet with mentee from Cowlitz County PUD.
- 3/25 Will attend WPUDA legislative update.
- 3/26 Will attend JBAT meeting.
- 4/1 Will attend WPUDA legislative update.
- 4/1 Will attend PUD anniversary activity.
- 4/2 Will attend JBAT Executive Committee meeting.
- 4/5 Will meet with General Manager Kevin Streett.

9. ADJOURNMENT:

Commissioner Dan Toepper declared the March 16, 2021, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 7:03 p.m.

Minutes prepared by
Recording Secretary Cammy Brown

Approved:

Commissioner Jeff Randall, Secretary

Date

Attest:

Commissioner Dan Toepper, President

Date

_____S_____

Commissioner Kenneth Collins, Vice President	Date
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VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$2,621,133.30** on this **1ST** day of **JUNE** **2021** ;

Dan Toepper
President

Kenneth Collins
Vice President

Jeff Randall
Secretary

PAYMENTS TO BE APPROVED:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 126209 to # 126275	\$ 526,801.09	5/13/2021
Accounts Payable:	# 126276 to # 126277	\$ 500.67	5/14/2021
Accounts Payable:	# 126278 to # 126312	\$ 374,094.58	5/20/2021
Payroll Checks:	# 70893 to # 70899	\$ 10,432.88	5/14/2021
Payroll Direct Deposit:		\$ 130,775.08	5/14/2021
TOTAL INVOICES PAID		\$1,042,604.30	

WIRE TRANSFERS PAID

	AMOUNT	DATE
BPA	\$ 1,558,529.00	5/11/2021
BPA	\$ 20,000.00	5/21/2021

PAYMENT TOTAL

\$2,621,133.30

VOIDED WARRANTS

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey
Mike Bailey, Financial Director / District Auditor

05/25/2021

Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 126209 to # 126275	\$ 526,801.09	5/13/2021
Accounts Payable:	# 126276 to # 126277	\$ 500.67	5/14/2021
Accounts Payable:	# 126278 to # 126312	\$ 374,094.58	5/20/2021
Payroll Checks:	# 70893 to # 70899	\$ 10,432.88	5/14/2021
Payroll Direct Deposit:		\$ 130,775.08	5/14/2021

TOTAL INVOICES PAID

\$1,042,604.30

WIRE TRANSFERS PAID

AMOUNT

DATE

BPA	\$ 1,558,529.00	5/11/2021
BPA	\$ 20,000.00	5/21/2021

GRAND TOTAL

\$2,621,133.30

VOIDED WARRANTS

05/25/2021 7:16:34 AM

Accounts Payable Check Register

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05/11/2021 To 05/24/2021

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
126209 5/13/21	CHK	10481	AMAZON	INK CARTRIDGES	136.06
				INK CARTRIDGES	34.02
				REPLACEMENT WINCH LINE# 128	40.04
Total for Check/Tran - 126209:					210.12
126210 5/13/21	CHK	10447	ANIXTER INC.	WASHER QTY300	245.48
126211 5/13/21	CHK	10451	ASCENT LAW PARTNERS LLP	FLAT FEE BOC MEETINGS (225-104) APR 2021	5,600.00
				FLAT FEE BOC MEETINGS (225-104) APR 2021	1,400.00
				GENERAL UTILITY (225-102) APR 2021	8,370.00
				GENERAL UTILITY (225-102) APR 2021	2,092.50
Total for Check/Tran - 126211:					17,462.50
126212 5/13/21	CHK	10688	MIKE BAILEY	PHONE ALLOWANCE - APR 2021	36.00
				PHONE ALLOWANCE - APR 2021	9.00
Total for Check/Tran - 126212:					45.00
126213 5/13/21	CHK	10828	BIAW MEMBER SERVICES	L&I RETROSPECTIVE RATE GRP ENRLMNT FEE	852.57
				L&I RETROSPECTIVE RATE GRP ENRLMNT FEE	213.14
Total for Check/Tran - 126213:					1,065.71
126214 5/13/21	CHK	10870	BIG BLUE PRESSURE WASHING AND L	GRND MAINTENANCE - 210&310 FR CRNS 4/27	218.00
				GRND MAINTENANCE - 210&310 FR CRNS 4/27	54.50
				5 SUBSTATIONS: MOWING 5/03-5/04	445.50
Total for Check/Tran - 126214:					718.00
126215 5/13/21	CHK	10044	CENTURY LINK QCC-P	PHONE SERVICE - APR 2021	10.46
				PHONE SERVICE - APR 2021	2.62
Total for Check/Tran - 126215:					13.08
126216 5/13/21	CHK	10045	CENTURY LINK-S	PHONE SERVICE - MAY 2021	115.17
				PHONE SERVICE - MAY 2021	28.79
				PHONE SERVICE - MAY 2021	46.34
				PHONE SERVICE - MAY 2021	11.58
Total for Check/Tran - 126216:					201.88

05/25/2021 7:16:34 AM

Accounts Payable Check Register

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05/11/2021 To 05/24/2021

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
126217 5/13/21	CHK	10046	CENTURYLINK	LOW SPD DATA & 2WIRE MAY 2021	78.21
				LOW SPD DATA & 2WIRE MAY 2021	19.55
				LOW SPD DATA & 2WIRE MAY 2021	31.17
				LOW SPD DATA & 2WIRE MAY 2021	7.79
Total for Check/Tran - 126217:					136.72
126218 5/13/21	CHK	10051	CITY OF PORT TOWNSEND-UTILITY	KEARNEY SUBST - APR 2021	194.72
126219 5/13/21	CHK	10053	COMPUNET, INC	CISCO ANALOG TELEPHONE ADAPTER	165.41
				CISCO ANALOG TELEPHONE ADAPTER	41.35
Total for Check/Tran - 126219:					206.76
126220 5/13/21	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	GATE INSTL - 104 TRANSMISSION LINS 3/27	731.05
126221 5/13/21	CHK	10780	DELL BUSINESS CREDIT	CREDIT MEMO FOR DELL 24 MONITORS QTY3	-84.17
				CREDIT MEMO FOR DELL 24 MONITORS QTY3	-21.04
				DELL PRECISION 3551 WKSTN LAPTOP	1,779.25
				DELL PRECISION 3551 WKSTN LAPTOP	444.82
Total for Check/Tran - 126221:					2,118.86
126222 5/13/21	CHK	10069	DM DISPOSAL CO INC	2YD OCC-4CRNRS APR-2021	109.22
				2YD OCC-4CRNRS APR-2021	27.30
Total for Check/Tran - 126222:					136.52
126223 5/13/21	CHK	10070	DOUBLE D ELECTRICAL, INC	EMER EXCAVATING - 42 ORCAS VIEW TL 3/26	2,669.40
126224 5/13/21	CHK	9998	MELVIN DUNN	Credit Balance Refund	80.91
126225 5/13/21	CHK	10085	FASTENAL	WAREHOUSE - SHOP TOWELS	110.76
126226 5/13/21	CHK	10821	FCS GROUP	METER RPLCMNT ANALYSIS THRU 4/23/2021	5,380.00
126227 5/13/21	CHK	10094	GENERAL PACIFIC, INC	TERMINATION KIT 1/0-CNCNTRC&INSLTD CAPS	2,193.89
				SPLICE KITS QTY12	4,613.88
				FIBER DEADEND	48.96
				FIBER SUSPENSION CLAMP	70.92

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Total for Check/Tran - 126227:					6,927.65
126228 5/13/21	CHK	10454	GLOBAL RENTAL COMPANY INC	REPAIR OF DAMAGES ON VEH# 415	7,829.80
				AT37-G BUCKET RNTL VEH#408 5/07-6/03	2,735.00
Total for Check/Tran - 126228:					10,564.80
126229 5/13/21	CHK	10743	GORDON TRUCK CENTERS, INC	MOUNTING KIT FOR SEAT-TRUCK# 130	34.75
				AIR RIDE SEAT-TRUCK# 130	889.93
				RETURN AIR RIDE SEAT-TRUCK# 130	-889.93
				RETURN - MOUNTING KIT FOR SEAT-TRUCK#130	-34.78
				AIR RIDE SEAT FOR PASSENGER-TRUCK# 130	430.95
Total for Check/Tran - 126229:					430.92
126230 5/13/21	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	VEH#128 - GEN SALE HRDWRE	3.27
				VEH#128 - KAYAK PAD EYE KIT	10.02
				SHOP - BLU MRKNG PAINT	32.66
				SHOP - HIGH HEAT TORCH KIT	56.72
				PORT WO#20288 - MATERIALS	53.38
				SHOP - GLOVES	73.08
Total for Check/Tran - 126230:					229.13
126231 5/13/21	CHK	10396	JEAN M HALL	PHONE ALLOWANCE - APR 2021	36.00
				PHONE ALLOWANCE - APR 2021	9.00
Total for Check/Tran - 126231:					45.00
126232 5/13/21	CHK	10384	HDR ENGINEERING INC	TASK1 - MISC ON CALL SVC 3/28-4/24	1,808.84
				TASK9 - SHINE&BYWATER 3/28-4/24	9,015.39
Total for Check/Tran - 126232:					10,824.23
126233 5/13/21	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT APRIL 2021	2,200.00
				VEBA DEDUCTION APRIL 2021	1,275.00
Total for Check/Tran - 126233:					3,475.00
126234 5/13/21	CHK	10114	IBEW LOCAL UNION NO 77	UNION DUES IBEW - APRIL 2021	2,193.08
126235 5/13/21	CHK	10839	IRBY ELECTRICAL UTILITES	ANCHOR SHACKLE	286.39

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				BOLT	78.55
				LAG SCREW	38.19
				Total for Check/Tran - 126235:	403.13
126236 5/13/21	CHK	10726	JACKSON THORNTON & CO., P.C.	FINAL BILLING AUDIT 2020	14,000.00
				FINAL BILLING AUDIT 2020	3,500.00
				Total for Check/Tran - 126236:	17,500.00
126237 5/13/21	CHK	10281	JEFFCO EFTPS	941 PAYROLL TAX FOR PR 5/14/2021	3,166.79
				941 PAYROLL TAX FOR PR 5/14/2021	3,166.79
				941 PAYROLL TAX FOR PR 5/14/2021	13,540.76
				941 PAYROLL TAX FOR PR 5/14/2021	13,540.76
				941 PAYROLL TAX FOR PR 5/14/2021	12,316.92
				941 PAYROLL TAX FOR PR 5/14/2021	11,544.48
				Total for Check/Tran - 126237:	57,276.50
126238 5/13/21	CHK	10532	JEFFERSON COUNTY PUD PAYROLL AC	PR 05.14.2021-DIRECT DEPOSIT CHECKS	130,775.08
				PR 05.14.2021-MANUAL CHECKS	10,015.90
				Total for Check/Tran - 126238:	140,790.98
126239 5/13/21	CHK	10129	JIIFY LUBE	VEH# 125 - OIL CHANGE	61.45
				VEH# 104 - OIL CHANGE	74.44
				Total for Check/Tran - 126239:	135.89
126240 5/13/21	CHK	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - APR 2021	36.00
				PHONE ALLOWANCE - APR 2021	9.00
				Total for Check/Tran - 126240:	45.00
126241 5/13/21	CHK	10348	KEMP WEST, INC	TT T&M - PROSPECT, GARDINER 4/26-4/29	11,895.12
126242 5/13/21	CHK	10286	L & J ENTERPRISES	EXCAVATING - PORT OF PT 4/16	2,930.40
126243 5/13/21	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 4CRNR APR-21	154.95
				SHRED 4CRNR APR-21	25.30
				Total for Check/Tran - 126243:	180.25

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126244 5/13/21	CHK	10470	MISSION COMMUNICATIONS, LLC	EMRG REPAIR SCADA ALPINE CT WELL	-23.66
				EMRG REPAIR SCADA ALPINE CT WELL	283.66
Total for Check/Tran - 126244:					260.00
126245 5/13/21	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 4CRNR 2YD CONT 1XWK APR-21	162.35
				DISPOSAL 4CRNR 2YD CONT 1XWK APR-21	40.59
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL APR-21	724.73
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL APR-21	181.18
				DISPOSAL 211 CHIM APR-21	41.50
				DISPOSAL 211 CHIM APR-21	10.38
				DISPOSAL 21 KENNEDY APR-21	37.65
				DISPOSAL 21 KENNEDY APR-21	37.64
				DISPOSAL 210 2YD CONT 1XWK APR-21	162.35
				DISPOSAL 210 2YD CONT 1XWK APR-21	40.59
Total for Check/Tran - 126245:					1,438.96
126246 5/13/21	CHK	10164	NW LABORERS 252 (DUES)	UNION DUES LABORERS - APRIL 2021	720.00
126247 5/13/21	CHK	10165	NW LABORERS-EMPLOYERS TRUST FU	DAY LABOR FRINGE BENEFITS-UNION HELPER	2,201.29
				MEDICAL PREMIUM JUN 2021	15,660.00
Total for Check/Tran - 126247:					17,861.29
126248 5/13/21	CHK	10166	NWPPA	RUS/FERC FNDMNTLS UTL PRSNL 4/6-4/8/21	4,300.00
				RUS/FERC FNDMNTLS UTL PRSNL 4/28-4/30/21	4,300.00
Total for Check/Tran - 126248:					8,600.00
126249 5/13/21	CHK	10631	WILLIAM P O'DONNELL	PHONE ALLOWANCE - APR 2021	36.00
				PHONE ALLOWANCE - APR 2021	9.00
Total for Check/Tran - 126249:					45.00
126250 5/13/21	CHK	10167	OFFICE DEPOT	OPERATIONS - OFFICE SUPPLIES	54.28
				OPERATIONS - OFFICE SUPPLIES	13.57
				OPERATIONS - OFFICE SUPPLIES	69.13
				OPERATIONS - OFFICE SUPPLIES	17.28

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				OPERATIONS - OFFICE SUPPLIES	300.23
				OPERATIONS - OFFICE SUPPLIES	75.06
				210 DBL WDE - OFFICE SUPPLIES	94.76
				210 DBL WDE - OFFICE SUPPLIES	23.69
				210 DBL WDE - OFFICE SUPPLIES	91.02
				210 DBL WDE - OFFICE SUPPLIES	22.76
				Total for Check/Tran - 126250:	761.78
126251 5/13/21	CHK	10175	PACIFIC UNDERWRITERS CORP	LIFE - JUNE 2021	89.85
				LTD - JUNE 2021	1,239.11
				Total for Check/Tran - 126251:	1,328.96
126252 5/13/21	CHK	10181	PENINSULA PEST CONTROL	RODENT SVC MO 310 FOUR CRNRS APR 2021	65.46
				RODENT SVC MO 310 FOUR CRNRS APR 2021	16.37
				RODENT SVC MO 210 FOUR CRNRS APR 2021	61.10
				RODENT SVC MO 210 FOUR CRNRS APR 2021	15.27
				QRTLY GP SVC 210 FOUR CRNRS APR 2021	78.55
				QRTLY GP SVC 210 FOUR CRNRS APR 2021	19.64
				Total for Check/Tran - 126252:	256.39
126253 5/13/21	CHK	10761	PERFORMANCE VALIDATION	COMMISSIONING AGENT-OPS BUILDING APR2021	1,356.60
126254 5/13/21	CHK	10188	PLATT ELECTRIC SUPPLY	CONDUIT COUPLING	89.58
126255 5/13/21	CHK	10197	PRINTERY COMMUNICATIONS	DIG SLIPS	256.81
				DIG SLIPS	64.20
				Total for Check/Tran - 126255:	321.01
126256 5/13/21	CHK	10203	PURMS JOINT SELF INSURANCE FUND	HEALTH & WELFARE APR 2021	51,029.78
126257 5/13/21	CHK	10708	RCE TRAFFIC CONTROL, INC	FLAGGING - 11 PARADISE VIEW 4/21	1,084.50
				FLAGGING - 262 SADDLE DR 4/21	396.00
				Total for Check/Tran - 126257:	1,480.50
126258 5/13/21	CHK	10210	RICOH USA, INC	ANNEX - MOVING PRINTER FEE	328.55
				ANNEX - MOVING PRINTER FEE	82.14

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				PORT - MOVING PRINTER FEE	410.09
				PORT - MOVING PRINTER FEE	102.52
				Total for Check/Tran - 126258:	923.30
126259 5/13/21	CHK	10869	RITZ SAFETY LLC	FR CLOTHING RETURN ORDER#FR-041621-8210	-104.05
				FR CLOTHING	255.32
				FR CLOTHING	883.57
				Total for Check/Tran - 126259:	1,034.84
126260 5/13/21	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - CHIMACUM RD 3/15-3/17	3,138.19
				FLAGGING - SWANSONVILLE RD 4/01-4/07	5,336.14
				Total for Check/Tran - 126260:	8,474.33
126261 5/13/21	CHK	10219	SHOLD EXCAVATING INC	DECOMMISSION SEPTIC - 300 FOUR CRNRS RD	1,373.57
				CUST REPAIR - MATERIALS	50.14
				SPARLING WELL - MATERIALS	78.60
				Total for Check/Tran - 126261:	1,502.31
126262 5/13/21	CHK	10842	SIEMENS ENERGY, INC.	REGULATOR 250 KVA	16,261.36
126263 5/13/21	CHK	10222	SOCIETY FOR HUMAN RESOUCES MANA	SHRM MEMBERSHIP 1Y 05/3-04/30/2022	175.20
				SHRM MEMBERSHIP 1Y 05/3-04/30/2022	43.80
				Total for Check/Tran - 126263:	219.00
126264 5/13/21	CHK	10400	DONALD K STREETT	PHONE ALLOWANCE - APR 2021	45.00
126265 5/13/21	CHK	10251	UGN - JEFFERSON COUNTY	UNITED GOOD NEIGHBORS EE	15.00
126266 5/13/21	CHK	10252	ULINE	TRASH CANS&LINERS-OPERATIONS	789.57
				TRASH CANS&LINERS-OPERATIONS	197.39
				Total for Check/Tran - 126266:	986.96
126267 5/13/21	CHK	10256	UTILITIES UNDERGROUND LOCATION	LOCATES - APR 2021	85.14
				LOCATES - APR 2021	121.26
				Total for Check/Tran - 126267:	206.40
126268 5/13/21	CHK	10328	VERIZON CONNECT NWF INC.	CUST#JEFF007 ALL VEH GPS - APR 2021	414.76

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				CUST#JEFF007 ALL VEH GPS - APR 2021	186.39
				Total for Check/Tran - 126268:	601.15
126269 5/13/21	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP EE	12,489.12
				PL DEFERRED COMP ER	5,203.87
				Total for Check/Tran - 126269:	17,692.99
126270 5/13/21	CHK	10265	WA STATE DEPT OF RETIREMENT SYST	RETIREMENT/REPORT #8828 APR 2021-PERS 2	79,142.42
				RETIREMENT/REPORT #8828 APR 2021-PERS 3	8,780.97
				Total for Check/Tran - 126270:	87,923.39
126271 5/13/21	CHK	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE	737.15
126272 5/13/21	CHK	10479	WAPRO	WAPRO MEMBERSHIP 1YR 12/1-11/30/2021	20.00
				WAPRO MEMBERSHIP 1YR 12/1-11/30/2021	5.00
				WAPRO 2021 VIRT SPRING CONF 5/19-5/20/21	48.00
				WAPRO 2021 VIRT SPRING CONF 5/19-5/20/21	12.00
				Total for Check/Tran - 126272:	85.00
126273 5/13/21	CHK	10271	WESCO RECEIVABLES CORP	ANCHOR ROD TWIN EYE 1.25" X 10'	1,176.75
126274 5/13/21	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH# 415 - BLSTR PACK CAPSULES	13.98
				VEH# 128 - METAL BRACKET	2.59
				VEH# 130 - FITTING	9.19
				Total for Check/Tran - 126274:	25.76
126275 5/13/21	CHK	10278	WPUDA	MONTHLY DUES - MAY 2021	4,612.80
				MONTHLY DUES - MAY 2021	1,153.20
				Total for Check/Tran - 126275:	5,766.00
126276 5/14/21	CHK	10281	JEFFCO EFTPS	941 PAYROLL TAX FOR PR DAY LABORERS	7.22
				941 PAYROLL TAX FOR PR DAY LABORERS	7.22
				941 PAYROLL TAX FOR PR DAY LABORERS	30.85
				941 PAYROLL TAX FOR PR DAY LABORERS	30.85
				941 PAYROLL TAX FOR PR DAY LABORERS	7.55
				Total for Check/Tran - 126276:	83.69

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126277 5/14/21	CHK	10532	JEFFERSON COUNTY PUD PAYROLL AC	DL PAYROLL DEPOSIT FOR 05/14/2021	416.98
126278 5/20/21	CHK	10004	A+ EQUIPMENT RENTALS	WO#20288 - AIR COMPRESSOR RENTAL 3/25/21	142.79
126279 5/20/21	CHK	10481	AMAZON	REVERSE LIGHTS TRUCK# 119 & 120	174.56
				REPLACEMENT WINCH LINE VEH# 128	219.25
				BOOKSHELF	179.61
Total for Check/Tran - 126279:					573.42
126280 5/20/21	CHK	10447	ANIXTER INC.	COPPER C	174.56
				DEADEND	354.58
				GUY STRANDVISE	600.05
				FUSE	115.92
Total for Check/Tran - 126280:					1,245.11
126281 5/20/21	CHK	10501	D & L POLES	OH TO UG W/ TITAN - PORT OF PT 5/04-5/06	4,152.29
				EMRG EXCAVATING - 1042 TURTLE BACK 5/09	1,658.32
Total for Check/Tran - 126281:					5,810.61
126282 5/20/21	CHK	10573	DANO'S SEPTIC SERVICE	SEPTIC PUMPING - 170 KALA HEIGHTS 3/23	586.97
				SEPTIC PUMPING - 110-140 KALA HG 3/25	1,154.36
				SEPTIC PUMPING - KALA PT & SPARLING	195.83
				SEPTIC PUMPING - KALA PT & SPARLING	1,370.85
Total for Check/Tran - 126282:					3,308.01
126283 5/20/21	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	ENERGY CONSERVATION REBATE	3,342.67
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	900.00

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				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	1,900.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	0.75
				ENERGY CONSERVATION REBATE	824.25
				ENERGY CONSERVATION REBATE	300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,900.00
				ENERGY CONSERVATION REBATE	80.00
				ENERGY CONSERVATION REBATE	80.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	150.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	600.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	600.00

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				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	5,582.33
				Total for Check/Tran - 126283:	43,615.00
126284 5/20/21	CHK	10083	EXCEL UTILITY CONSTRUCTION	METER INSTL - 2543 E MARROWSTONE 5/04	-141.95
				METER INSTL - 2543 E MARROWSTONE 5/04	1,701.89
				Total for Check/Tran - 126284:	1,559.94
126285 5/20/21	CHK	10085	FASTENAL	WAREHOUSE - MATERIALS	266.04
				CBL TIE,ELEC TPE,WD-40	227.73
				BATTERIES	14.42
				RED&WHITE MARKING CHALK	60.42
				SFTY GLS & GLOVES	84.03
				BATTERIES	3.61
				CREDIT REFUND	-5.56
				WAREHOUSE - MATERIALS	22.09
				Total for Check/Tran - 126285:	672.78
126286 5/20/21	CHK	10821	FCS GROUP	RATE STUDY SVC - THRU 4/23/2021	435.50
				RATE STUDY SVC - THRU 4/23/2021	653.25
				Total for Check/Tran - 126286:	1,088.75
126287 5/20/21	CHK	10090	FREDERICKSON ELECTRIC, INC	OH TO UG - 2900 WASH ST 5/04-5/13	6,209.37
126288 5/20/21	CHK	10094	GENERAL PACIFIC, INC	MICRODUCT HDPE 14/10-ORANGE&LOCATABLE	7,008.58
126289 5/20/21	CHK	10098	GRAINGER	WATER PART - COUNTER METER	41.06
				TRUCK BOX - VEH# 124	1,193.63
				RETURN OF DAMAGED TRUCK BOX VEH# 124	-1,193.63
				TRUCK BOX - VEH# 124	1,193.63
				Total for Check/Tran - 126289:	1,234.69
126290 5/20/21	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	FIBER SPLICE ENCLOSURE-HOH	205.79
				FIBER SPLICE ENCLOSURE	205.81

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				FIBER SPLICE ENCLOSURE-HOH	1,029.00
				FIBER CLOSET CONNECTOR HOUSING-CASSETTE	3,240.31
				FIBER SPLICE ENCLOSURE	1,029.01
				LOCATING WAND	2,059.12
				FIBER CLOSET CONNECTOR HOUSING-CST,4RC2R	4,683.48
				PATCH PANEL	154.85
				Total for Check/Tran - 126290:	12,607.37
126291 5/20/21	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	FLEET - SPRNG SNAP & EYE BOLT	24.79
				WAREHOUSE - MATERIALS	42.91
				SNOW CRK WO# 321026 - LANDSCP MATERIALS	92.38
				PETERSON LK HSE - MAILBOX & POST	28.34
				Total for Check/Tran - 126291:	188.42
126292 5/20/21	CHK	10128	JEFFERSON COUNTY TREASURER	APRIL 2021 B&O TAX	152,595.24
126293 5/20/21	CHK	10129	JIIFY LUBE	VEH# 408 - OIL CHANGE	107.67
				VEH# 106 - OIL CHANGE	76.94
				VEH# 415 - OIL CHANGE	149.50
				VEH# 121 - OIL CHANGE	76.94
				Total for Check/Tran - 126293:	411.05
126294 5/20/21	CHK	9999	DAVID JOHNSEN	REFUND - SCOPE OF WORK CHANGE WO#121080	240.00
126295 5/20/21	CHK	10286	L & J ENTERPRISES	EXCAVATING - PORT OF PT 4/16	296.00
				FILL IN HOLE - COYLE 4/19	305.20
				EMRG EXACAVATING - JOHNSON RD 4/30	3,324.50
				Total for Check/Tran - 126295:	3,925.70
126296 5/20/21	CHK	10333	MOSS ADAMS LLP	PROF SVC:PRG BILL PHS2 MNGMNT INSIGHT	15,697.57
				PROF SVC:PRG BILL PHS2 MNGMNT INSIGHT	3,924.39
				Total for Check/Tran - 126296:	19,621.96
126297 5/20/21	CHK	10163	NOR'WEST CUSTODIAL SERVICES, INC.	CUSTODIAL SVC - APR 2021	1,348.12
				CUSTODIAL SVC - APR 2021	337.03

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Total for Check/Tran - 126297:					1,685.15
126298 5/20/21	CHK	10166	NWPPA	ONLNE AD:ELEC PRE-APPRENTICE 3/31-4/6/21	125.00
				NWPPA-NAV CRISIS TRAINING 5/11-5/20/21	2,264.00
				NWPPA-NAV CRISIS TRAINING 5/11-5/20/21	566.00
				NWPPA-NAV CRISIS TRNG 5/11-5/20/21	904.00
				NWPPA-NAV CRISIS TRNG 5/11-5/20/21	226.00
				NWPPA-MAST HMN DYNAMIC TRNG 5/11-5/15/21	2,010.00
				NWPPA-MAST HMN DYNAMIC TRNG 5/11-5/15/21	1,206.00
				NWPPA-MAST HMN DYNAMIC TRNG 5/11-5/15/21	502.50
				NWPPA-MAST HMN DYNAMIC TRNG 5/11-5/15/21	301.50
Total for Check/Tran - 126298:					8,105.00
126299 5/20/21	CHK	10167	OFFICE DEPOT	LINECREW/OPS - OFFICE SUPPLIES	82.71
				LINECREW/OPS - OFFICE SUPPLIES	20.68
				OPS - OFFICE SUPPLIES	78.54
				OPS - OFFICE SUPPLIES	19.63
				WAREHOUSE - OFFICE SUPPLIES	71.11
				WAREHOUSE - OFFICE SUPPLIES	17.78
				210 DBL WDE & OPS - OFFICE SUPPLIES	24.66
				210 DBL WDE & OPS - OFFICE SUPPLIES	6.16
Total for Check/Tran - 126299:					321.27
126300 5/20/21	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTION SVC 4/24-5/13/2021	637.00
				TRANSCRIPTION SVC 4/24-5/13/2021	159.25
Total for Check/Tran - 126300:					796.25
126301 5/20/21	CHK	10181	PENINSULA PEST CONTROL	GEN PEST SVC BI-ANNUAL KALA	38.19
126302 5/20/21	CHK	10188	PLATT ELECTRIC SUPPLY	SNIPS	26.65
				HAND TOOLS, MAGNETIC NUT DRIVER	80.04
				HAND TOOLS, FLUKE 87-5/ES KIT	670.95
				HAND TOOLS, PLIERS & DRIVER SET	96.85
				WORK BENCH PARTS 210 MODULAR	344.37

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Accounts Payable Check Register

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05/11/2021 To 05/24/2021

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				HACKZALL TOOL	108.01
				TOOL BATTERY	286.83
				TOOL BATTERY	162.56
				HAND TOOL, MEASURING TAPE	14.18
				3AH BATTERY	162.56
				IMPACT	151.65
				CONDUIT BELLEND 3"	360.31
				CONDUIT BELLEND 4"	479.98
				HAND TOOLS	89.43
				HAND TOOLS, CUTTERS	33.73
				HAND TOOLS, WIRE STRIPPER	53.59
				WORKSTATION, 12/2 COPPER CONDUCTOR	191.80
				WORKSTATION, EATON 5TH JAW TERMINAL	23.01
Total for Check/Tran - 126302:					3,336.50
126303 5/20/21	CHK	10210	RICOH USA, INC	RICOH IMC2500 - 3 TRAYS, 12 X 18, FAX	5,605.56
126304 5/20/21	CHK	10869	RITZ SAFETY LLC	FR CLOTHING	201.22
				FR CLOTHING RETURN	-66.89
				FR CLOTHING	246.81
				FR CLOTHING	289.85
				FR CLOTHING	126.02
				FR CLOTHING	61.92
Total for Check/Tran - 126304:					858.93
126305 5/20/21	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - HWY 20 & ML P 1 3/23	533.65
				FLAGGING - 7523 FLAGGER RD 4/15	522.38
				FLAGGING - OLDGARDINER&DISCVRY 3/08-3/09	1,712.88
				FLAGGING - CENTER RD 2/24	1,048.86
				FLAGGING - 783 PROSPECT/MCLELLAN 2/25	1,384.96
				FLAGGING - 1733 HASTINGS AVE 4/15	730.80
Total for Check/Tran - 126305:					5,933.53

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Accounts Payable Check Register

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05/11/2021 To 05/24/2021

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
126306 5/20/21	CHK	10219	SHOLD EXCAVATING INC	GRAVEL DELIEVERY - 20TH & SHERIDAN SEP20	2,239.68
				GRAVEL DELIEVERY - 300 CEDAR 3/23	282.44
Total for Check/Tran - 126306:					2,522.12
126307 5/20/21	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING:HERBICIDE BYWATER	203.00
				TESTING:PESTICIDES BYWATER	467.00
				TESTING: COLI/ECOLI QUIMPER MO MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MO MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MO MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MO MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MO MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MO MAY-21	23.00
				TESTING: COLI/ECOLI BYWTR MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MAY-21	23.00
				TESTING: COLI/ECOLI QUIMPER MAY-21	23.00
				TESTING: VOLATILE ORGANIC COMPOUND BYWTR	200.00
				TESTING: VOLATILE ORGANIC COMPOUND BYWTR	200.00
Total for Check/Tran - 126307:					1,323.00
126308 5/20/21	CHK	10576	TCF ARCHITECTURE, PLLC	ARCH-CONSTRCTN ADD'L SVC APR-2021	2,199.50
126309 5/20/21	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	WAREHOUSE SIGNAGE-RECVING HRS&EMPTY ONLY	143.36
126310 5/20/21	CHK	10727	TITAN ELECTRIC, INC	DOCK WORK WKENDING 4/10-5/01/2021	74,160.57
126311 5/20/21	CHK	10252	ULINE	SHELVING/LOCKER/TABLE AT 210 MODULAR	3,378.40
				LOCKER	489.46
Total for Check/Tran - 126311:					3,867.86
126312 5/20/21	CHK	10271	WESCO RECEIVABLES CORP	EYE BOLT	189.83
				SECONDARY HAND HOLE, GREEN 20" x 33"	949.17
Total for Check/Tran - 126312:					1,139.00

Accounts Payable Check Register

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Total Payments for Bank Account - 1 :	(104) 901,396.34
				Total Voids for Bank Account - 1 :	(0) 0.00
				Total for Bank Account - 1 :	(104) 901,396.34
				Grand Total for Payments :	(104) 901,396.34
				Grand Total for Voids :	(0) 0.00
				Grand Total :	(104) 901,396.34

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Accounts Payable Check Register

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05/11/2021 To 05/24/2021

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
143 5/11/21	WIRE	10279	BPA-WIRE TRANSFER	PURCHASED POWER MAR 2021	1,361,091.00
				TRANSMISSION MAR 2021	193,845.00
				REGIONAL COORD SVC MAR 2021	1,597.00
				REGIONAL COMP ENFOR MAR 2021	1,996.00
Total for Check/Tran - 143:					1,558,529.00

Total Payments for Bank Account - 1 : (1) 1,558,529.00

Total Voids for Bank Account - 1 : (0) 0.00

Total for Bank Account - 1 : (1) 1,558,529.00

Grand Total for Payments : (1) 1,558,529.00

Grand Total for Voids : (0) 0.00

Grand Total : (1) 1,558,529.00

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GENERAL LEDGER
JOURNAL DETAIL**Journal :** 51873**Description :** BPA STUDY OF BROADBAND**Created Date :** 05/21/2021**Created By :** ntantum**Status :** Approved**Approved/Rejected Date :** 05/21/2021**Approved/Rejected By :** ntantum**Module :** General Ledger**Journal Activity** Journal Entry

Line	Div Account	Description	Dept	Actv	BU Project	Jrnl Code Reference	Date	Debit	Credit
1	1 131.12	CASH - JEFF CO TREASURER GEN	0	0		0 BPA WIRE FOR BROADBAND STUDY	05/21/2021		20,000.00
2	1 107.2	CONST WORK IN PROGRESS-FOR	0	0		0 BPA WIRE FOR BROADBAND STUDY	05/21/2021	20,000.00	
Total for Journal Number 51873:								20,000.00	20,000.00

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS PAY DATE: 5/14/2021
--

Empl	Position	Check #	Date #	Amount
2000	WATER DISTRIBUTION MANAGER II	70893	5/14/2021	1,677.93
2001	WATER DISTRIBUTION MANAGER II	70894	5/14/2021	1,990.97
3032	CUSTOMER SERVICE REP	70895	5/14/2021	1,232.16
2003	WATER TREATMENT PLANT OPERATOR III	70896	5/14/2021	2,171.71
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	70897	5/14/2021	2,943.13
3053	TEMPORARY LABORER	70898	5/14/2021	211.52
3055	TEMPORARY LABORER	70899	5/14/2021	205.46
				10,432.88

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL PAY DATE: 5/14/2021

Empl	Position	Pay Date	Net Pay
3039	ACCOUNTING TECH 1	5/14/2021	1,282.53
3052	ADMINISTRATIVE ASSISTANT	5/14/2021	2,269.64
1044	APPRENTICE LINEMAN	5/14/2021	3,338.92
1026	BROADBAND SUPERVISOR	5/14/2021	2,042.15
4006	COMMISSIONER DIST 1	5/14/2021	934.34
4004	COMMISSIONER DIST 2	5/14/2021	2,614.60
4008	COMMISSIONER DIST 3	5/14/2021	1,271.84
3034	COMMUNICATIONS DIRECTOR	5/14/2021	2,349.18
3002	CUSTOMER SERVICE COORDINATOR	5/14/2021	1,219.20
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	5/14/2021	1,323.07
3022	CUSTOMER SERVICE REP	5/14/2021	1,345.65
3046	CUSTOMER SERVICE REP	5/14/2021	1,162.77
3048	CUSTOMER SERVICE REP	5/14/2021	1,221.85
1027	ELECTRICAL ENGINEERING MANAGER	5/14/2021	2,998.88
1041	ELECTRICAL SUPERINTENDENT	5/14/2021	3,905.10
2007	ENGINEERING DIRECTOR	5/14/2021	3,335.96
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	5/14/2021	2,175.57
3033	FINANCE DIRECTOR	5/14/2021	3,566.88
1046	FLEET/WAREHOUSE HELPER	5/14/2021	2,333.43
1008	FOREMAN LINEMAN	5/14/2021	5,138.99
1012	FOREMAN LINEMAN	5/14/2021	4,935.86
1011	GENERAL MANAGER	5/14/2021	4,771.43
1042	GIS SPECIALIST	5/14/2021	2,323.65
1017	HEAD STOREKEEPER	5/14/2021	2,362.50
3047	HUMAN RESOURCES DIRECTOR	5/14/2021	2,616.95
3008	INFORMATION TECHNOLOGY MANAGER	5/14/2021	3,202.53
3028	IT SUPPORT TECHNICIAN	5/14/2021	1,830.86
1000	LINEMAN	5/14/2021	4,935.42
1016	LINEMAN	5/14/2021	3,805.32
1020	LINEMAN	5/14/2021	4,904.18
1028	LINEMAN	5/14/2021	2,479.78
1034	LINEMAN	5/14/2021	3,551.93
1048	LINEMAN	5/14/2021	3,273.26
1043	METER READER	5/14/2021	2,031.41
1047	METER READER	5/14/2021	1,957.84
1037	OPERATIONS DIRECTOR	5/14/2021	3,548.59
3004	RESOURCE MANAGER	5/14/2021	2,796.96
1003	SCADA TECHNICIAN	5/14/2021	2,958.06
3020	SERVICES DIRECTOR	5/14/2021	2,553.78
1031	STAKING ENGINEER	5/14/2021	2,447.69
1014	STOREKEEPER	5/14/2021	2,480.94
1015	SUBSTATION/METER FOREMAN	5/14/2021	4,421.11
1033	SUBSTATION/METERING TECH	5/14/2021	2,838.39
3013	UTILITY ACCOUNTANT II	5/14/2021	1,592.40
3029	UTILITY ACCOUNTANT II	5/14/2021	1,754.61
3003	UTILITY BILLING CLERK	5/14/2021	1,455.12
3027	UTILITY BILLING CLERK	5/14/2021	1,481.51
3000	UTILITY BILLING COORDINATOR	5/14/2021	1,600.06
2002	WATER DISTRIBUTION MANAGER II	5/14/2021	2,122.28
2005	WATER DISTRIBUTION MANAGER II	5/14/2021	1,910.11
			\$ 130,775.08

Jefferson County PUD No. 1
Electric Division
Statement of Operations
As of April 30, 2021

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR (a)	THIS YEAR (b)	BUDGET (c)	
1. Operating Revenue and Patronage Capital	15,722,423	16,215,660	15,810,827	3,795,886
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	5,872,071	5,825,398	5,930,792	1,325,199
4. Transmission Expense	740,257	717,094	750,683	170,292
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	548,160	594,859	644,609	125,354
7. Distribution Expense - Maintenance	1,107,830	1,085,522	1,220,192	311,301
8. Consumer Accounts Expense	434,890	520,537	526,433	80,017
9. Customer Service and Informational Expense	11,650	7,118	9,472	0
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	828,855	1,255,117	964,511	360,205
12. Total Operation & Maintenance Expense (2 thru 11)	9,543,713	10,005,645	10,046,692	2,372,368
13. Depreciation & Amortization Expense	1,813,748	1,838,940	1,870,768	460,816
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	573,575	933,639	912,145	218,540
16. Interest on Long-Term Debt	901,804	855,439	866,147	216,847
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	39	0	31	0
20. Total Cost of Electric Service (12 thru 19)	12,832,879	13,633,663	13,695,783	3,268,571
21. Patronage Capital & Operating Margins (1 minus 20)	2,889,544	2,581,997	2,115,044	527,315
22. Non Operating Margins - Interest	33,041	1,142	33,454	238
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	733,466	759,344	942,875	436,633
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	12,803	0	0	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	3,668,854	3,342,483	3,091,373	964,186

Times Interest Earned Ratio (TIER) (Year to Date)	5.07	4.91	4.57
Operating Times Interest Earned Ratio (OTIER) (Year to Date)	4.20	4.02	3.44
Debt Service Coverage Ratio (DSC) (Year to Date)	3.23	3.03	2.93
Operating Debt Service Coverage Ratio (ODSC) (Year to Date)	2.84	2.65	2.44
Rolling 12 Month TIER	2.81	2.59	

Jefferson County PUD No. 1
Electric Division
Balance Sheet
April 30, 2021

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	180,204,433	29. Memberships	0
2. Construction Work in Progress	8,859,621	30. Patronage Capital	0
3. Total Utility Plant (1+2)	189,064,054	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	68,612,932	32. Operating Margins - Current Year	2,581,996
5. Net Utility Plant (3-4)	120,451,122	33. Non-Operating Margins	760,487
6. Nonutility Property - Net	86,253	34. Other Margins & Equities	30,723,310
7. Investment in Subsidiary Companies	0	35. Total Margins & Equities (29 thru 34)	34,065,793
8. Invest. in Assoc. Org. - Patronage Capital	69,926	36. Long-Term Debt RUS (Net)	95,471,306
9. Invest. in Assoc. Org. - Other - General Funds	1,010	37. Long-Term Debt - Other (Net)	0
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	38. Total Long-Term Debt (36 + 37)	95,471,306
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	1,517,089
13. Special Funds	94,250	41. Total Other Noncurrent Liabilities (39+40)	1,517,089
14. Total Other Property & Investments (6 thru 13)	251,439	42. Notes Payable	0
15. Cash-General Funds	3,405,757	43. Accounts Payable	3,919,763
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	0
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	8,063,677	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	3,102,472	48. Other Current & Accrued Liabilities	1,689,119
21. Accounts Receivable - Net Other	(3,920,530)	49. Total Current & Accrued Liabilities (42 thru 48)	5,608,882
22. Renewable Energy Credits	0	50. Deferred Credits	425,536
23. Materials & Supplies - Electric and Other	2,569,396	51. Total Liabilities & Other Credits (35+38+41+49+50)	137,088,606
24. Prepayments	250,217		
25. Other Current & Accrued Assets	2,387,438	ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION	
26. Total Current & Accrued Assets (15 thru 25)	15,858,427	Balance Beginning of Year	0
27. Deferred Debits	527,618	Amounts Received This Year (Net)	273,897
28. Total Assets & Other Debits (5+14+26+27)	137,088,606	TOTAL Contributions-In-Aid-Of-Construction	273,897

Equity Ratio **24.85%**
 (Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **50.50%**
 (Long Term Debt/Total Utility Plant) x 100

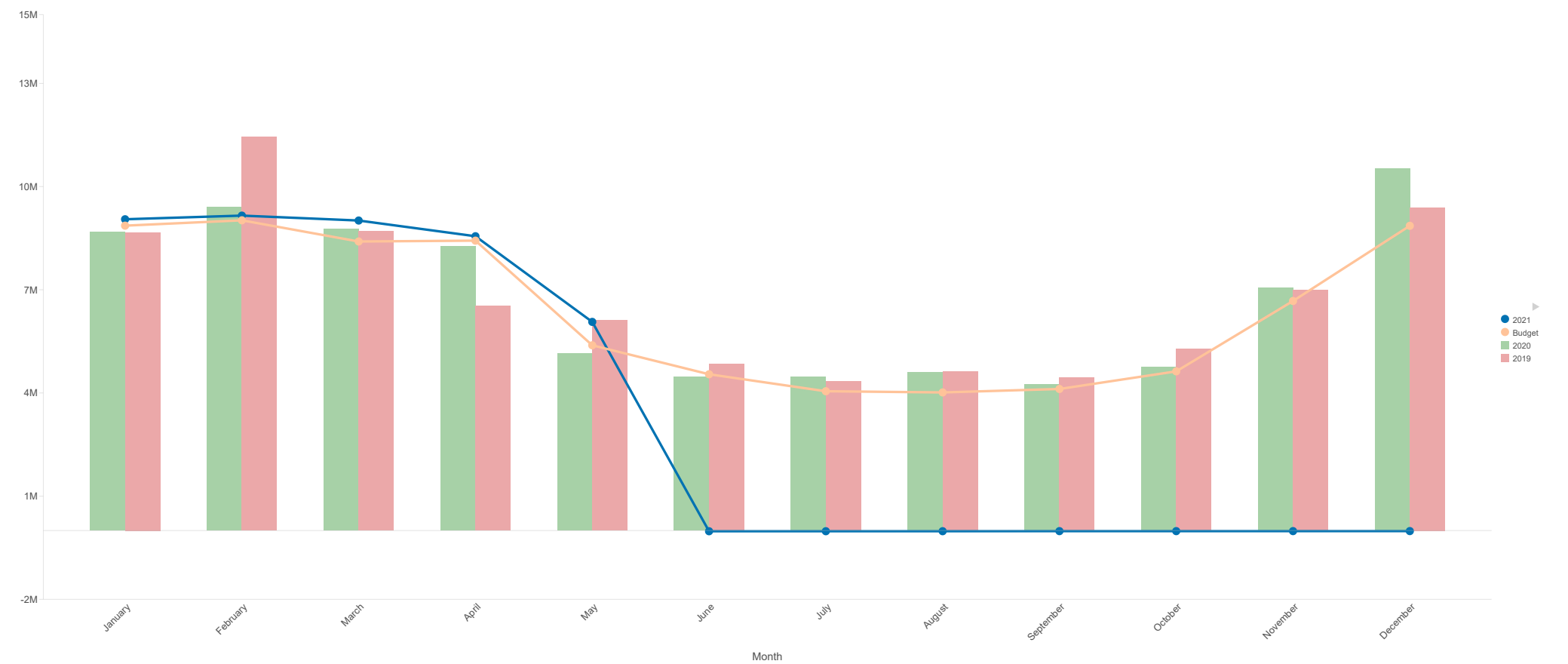
Jefferson County PUD #1
Power Requirements
As of April 30, 2021

PART C. POWER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	APRIL CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly KWH SALES AND REVENUE (d)
1. Residential Sales (excluding seasonal)	a. No. Consumers Served	17,757	17,725	
	b. KWH Sold			22,464,249
	c. Revenue			2,522,897
2. Residential Sales - Seasonal	a. No. Consumers Served	5	5	
	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	2	2	
	b. KWH Sold			0
	c. Revenue			60
4. Comm. and Ind. 1000 KVA or Less	a. No. Consumers Served	2,409	2,402	
	b. KWH Sold			6,314,535
	c. Revenue			692,411
5. Comm. and Ind. Over 1000 KVA	a. No. Consumers Served	21	21	
	b. KWH Sold			8,935,331
	c. Revenue			544,805
6. Public Street & Highway Lighting	a. No. Consumers Served	208	209	
	b. KWH Sold			36,844
	c. Revenue			17,586
7. Non Metered Device Authority	a. No. Consumers Served	7	6	
	b. KWH Sold			0
	c. Revenue			1,710
8. Sales for Resales-RUS Borrowers	a. No. Consumers Served	0	0	
	b. KWH Sold			0
	c. Revenue			
9. Sales for Resales-Other	a. No. Consumers Served	0	0	
	b. KWH Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		20,409	20,370	
11. TOTAL KWH Sold (lines 1b thru 9b)				37,750,959
12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)				3,779,469
13. Transmission Revenue				0
14. Other Electric Revenue				16,417
15. KWH - Own Use				563
16. TOTAL KWH Purchased				31,926,520
17. TOTAL KWH Generated				
18. Cost of Purchases and Generation				1,325,199
19. Interchange - KWH - Net				
20. Peak - Sum All KW Input (Metered)				74,718

Electric Division
Comparison 2021 Budget to 2021 Actuals Year to Date Through APRIL

	2021 Budget APRIL YTD	2021 Actuals APRIL YTD	Variance
1. Operating Revenue and Patronage Capital	15,810,827	16,215,660	404,833
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	5,930,792	5,825,398	(105,394)
4. Transmission Expense	750,683	717,094	(33,589)
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	644,609	594,859	(49,750)
7. Distribution Expense - Maintenance	1,220,192	1,085,522	(134,670)
8. Consumer Accounts Expense	526,433	520,537	(5,896)
9. Customer Service and Informational Expense	9,472	7,118	(2,354)
10. Sales Expense	0	0	0
11. Administrative and General Expense	964,511	1,255,117	290,606
12. Total Operation & Maintenance Expense (2 thru 11)	10,046,692	10,005,645	(41,047)
13. Depreciation & Amortization Expense	1,870,768	1,838,940	(31,828)
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	912,145	933,639	21,494
16. Interest on Long-Term Debt	866,147	855,439	(10,708)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	31	0	(31)
20. Total Cost of Electric Service (12 thru 19)	13,695,783	13,633,663	(62,120)
21. Patronage Capital & Operating Margins (1 minus 20)	2,115,044	2,581,997	466,953
22. Non Operating Margins - Interest	33,454	1,142	(32,312)
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	942,875	759,344	(183,531)
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	0	0
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	3,091,373	3,342,483	251,110

RUS Form 7 Income Statement by Month
ELECTRIC UTILITY FORM 7 FINANCIAL COMPARISON GRAPH
2019 - 2021



Jefferson County PUD No. 1
Water Division
Statement of Operations
As of April 30, 2021

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	748,827	770,114	754,068	203,362
2. Power Production Expense	268	0	217	0
3. Cost of Purchased Power	1,445	41,372	66,667	11,271
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	226,708	204,871	354,713	40,453
7. Distribution Expense - Maintenance	110,297	49,067	185,545	(21,192)
8. Consumer Accounts Expense	66,758	83,656	77,320	21,623
9. Customer Service and Informational Expense	110	0	0	0
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	297,064	350,974	388,030	97,203
12. Total Operation & Maintenance Expense (2 thru 11)	702,650	729,940	1,072,492	149,358
13. Depreciation & Amortization Expense	233,255	255,986	244,841	64,362
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	36,299	37,462	36,553	10,183
16. Interest on Long-Term Debt	85,515	75,154	75,662	18,250
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
20. Total Cost of Water Service (12 thru 19)	1,057,719	1,098,542	1,429,548	242,153
21. Patronage Capital & Operating Margins (1 minus 20)	(308,892)	(328,428)	(675,480)	(38,791)
22. Non Operating Margins - Interest	53,103	21,984	53,766	2,605
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	299,936	107,556	247,269	72,484
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	3,201	0	0	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	47,348	(198,888)	(374,445)	36,298

Jefferson County PUD No. 1
Water Division
Balance Sheet
April 30, 2021

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		LIABILITIES AND OTHER CREDITS	
1. Total Utility Plant in Service	31,036,744	29. Memberships	0
2. Construction Work in Progress	1,162,164	30. Patronage Capital	0
3. Total Utility Plant (1+2)	32,198,908	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	12,656,141	32. Operating Margins - Current Year	(328,430)
5. Net Utility Plant (3-4)	19,542,767	33. Non-Operating Margins	129,540
6. Nonutility Property - Net	2,171,268	34. Other Margins & Equities	22,988,227
7. Investment in Subsidiary Companies	0	35. Total Margins & Equities (29 thru 34)	22,789,337
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	5,545,573
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	38. Total Long-Term Debt (36 + 37)	5,545,573
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	170,806	41. Total Other Noncurrent Liabilities (39+40)	0
14. Total Other Property & Investments (6 thru 13)	2,342,074	42. Notes Payable	880,533
15. Cash-General Funds	222,951	43. Accounts Payable	(4,291,721)
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	0
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	2,008,215	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	152,190	48. Other Current & Accrued Liabilities	17,707
21. Accounts Receivable - Net Other	499,855	49. Total Current & Accrued Liabilities (42 thru 48)	(3,393,481)
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	24,142	51. Total Liabilities & Other Credits (35+38+41+49+50)	24,941,429
24. Prepayments	0	ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION	
25. Other Current & Accrued Assets	149,235	Balance Beginning of Year	0
26. Total Current & Accrued Assets (15 thru 25)	3,056,588	Amounts Received This Year (Net)	56,418
27. Deferred Debits	0	TOTAL Contributions-In-Aid-Of-Construction	56,418
28. Total Assets & Other Debits (5+14+26+27)	24,941,429		

Equity Ratio **91.37%**
 (Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **17.22%**
 (Long Term Debt/Total Utility Plant) x 100

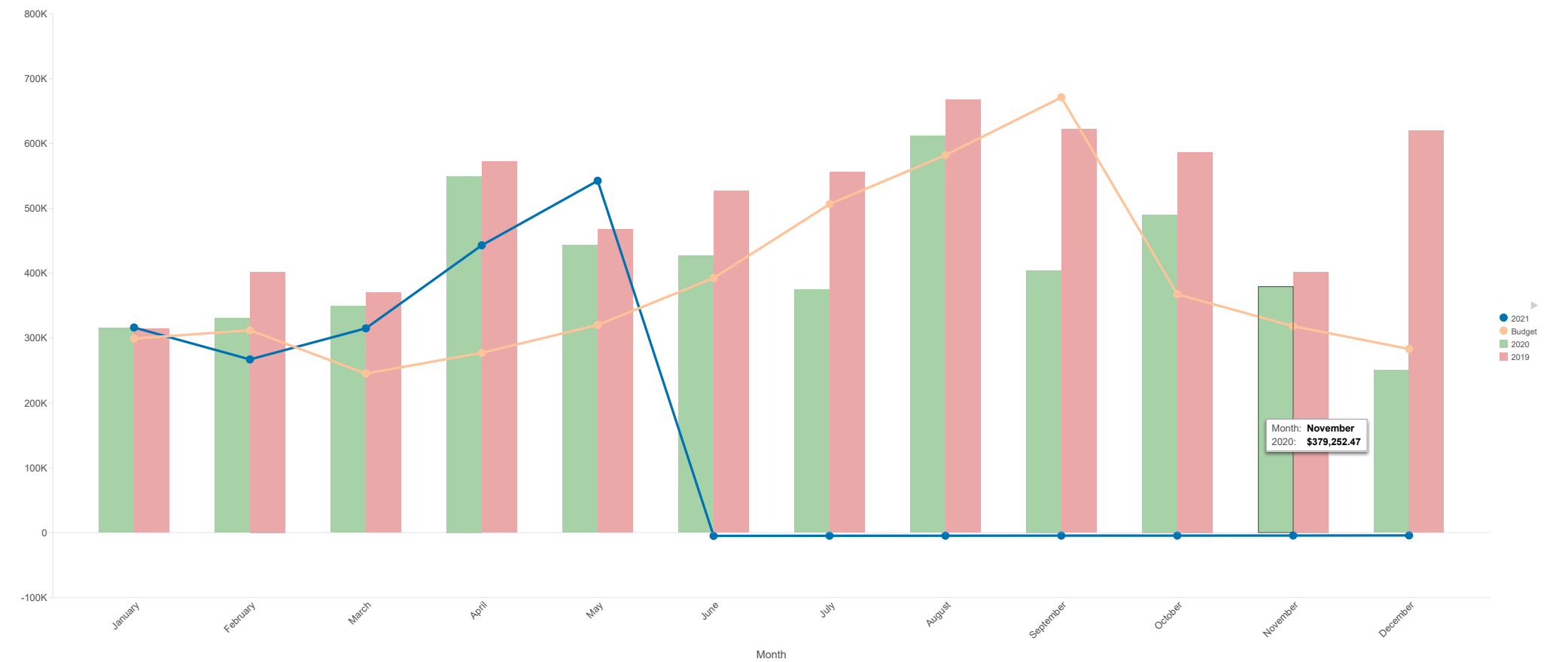
Jefferson County PUD #1
Water Requirements
As of April 30, 2021

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	APRIL CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly Gallons SALES AND REVENUE (d)
1. Unmetered Water Sales	a. No. Consumers Served	12	12	
	b. Gallons Sold			9,600
	c. Revenue			864
2. Metered Residential Sales -	a. No. Consumers Served	4,542	4,532	
	b. Gallons Sold			14,345,509
	c. Revenue			156,576
3. Metered Commercial Sales	a. No. Consumers Served	319	318	
	b. Gallons Sold			3,986,881
	c. Revenue			33,000
4. Residential Multi-Family	a. No. Consumers Served	46	46	
	b. Gallons Sold			162,270
	c. Revenue			2,247
5. Metered Bulk Loadings	a. No. Consumers Served	1	1	
	b. Gallons Sold			0
	c. Revenue			29
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Master Meters	a. No. Consumers Served	22	22	
	b. Gallons Sold			3,745,090
	c. Revenue			0
8. Sewer/Drain Field--Residential	a. No. Consumers Served	375	375	
	b. Gallons Sold			0
	c. Revenue			10,216
9. Sales for Resales-Other	a. No. Consumers Served			
	b. Gallons Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		5,322	5,311	
11. TOTAL Gallons Sold (lines 1b thru 9b)				22,249,350
12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c)				202,932
13. Bulk Water Gallons Sold Revenue				
14. Other Water Revenue				430
15. Gallons - Own Use				0
16. TOTAL Gallons Purchased				
17. TOTAL Gallons Produced				23,910,167
18. Cost of Purchases and Generation				11,271

Water Division
Comparison 2021 Budget to 2021 Actuals Year to Date Through APRIL

	2021 Budget APRIL YTD	2021 Actuals APRIL YTD	Variance
1. Operating Revenue and Patronage Capital	754,068	770,114	16,046
2. Power Production Expense	217	0	(217)
3. Cost of Purchased Power	66,667	41,372	(25,295)
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	354,713	204,871	(149,842)
7. Distribution Expense - Maintenance	185,545	49,067	(136,478)
8. Consumer Accounts Expense	77,320	83,656	6,336
9. Customer Service and Informational Expense	0	0	0
10. Sales Expense	0	0	0
11. Administrative and General Expense	388,030	350,974	(37,056)
12. Total Operation & Maintenance Expense (2 thru 11)	1,072,492	729,940	(342,552)
13. Depreciation & Amortization Expense	244,841	255,986	11,145
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	36,553	37,462	909
16. Interest on Long-Term Debt	75,662	75,154	(508)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
20. Total Cost of Water Service (12 thru 19)	1,429,548	1,098,542	(331,006)
21. Patronage Capital & Operating Margins (1 minus 20)	(675,480)	(328,428)	347,052
22. Non Operating Margins - Interest	53,766	21,984	(31,782)
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	247,269	107,556	(139,713)
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	0	0
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	(374,445)	(198,888)	175,557

RUS Form 7 Income Statement by Month
WATER UTILITY FORM 7 FINANCIAL COMPARISON GRAPH
2019 - 2021



**Jefferson County PUD No. 1
Cash and Cash Equivalents
As of April 30, 2021**

<u>G/L #</u>	<u>Account Description</u>	<u>Balance</u>
1 131.12	Operating Account - Jefferson Co. Treasurer	\$2,264,077
1 131.11	Operating Depository Account - Bank of America	1,139,806
2 131.01	Cash-Jeff Co Treasurer General Account	127,433
2 131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	57,916 Restricted
2 131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	27,027
2 131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	8,697
1 135.21	Working Funds - Petty Cash and CSR Drawers	1,850
2 131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	1,728 Restricted
2 135.21	Cash Held in Trust by Property Manager	150
1 131.16	Payroll Clearing Account - 1st Security Bank	24
TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS		\$3,628,708
1 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	\$3,297,988
1 136.10	Operating Account Related Investment - Jefferson Co. Treasurer	2,840,689
1 136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,925,000
2 136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	1,040,952 Restricted
2 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	712,213
2 136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	255,050 Restricted
TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS		\$10,071,892
2 126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	\$164,793 Restricted
1 126.10	Capital Reserves	94,000 Restricted
2 126.10	Capital Reserves	6,000 Restricted
1 128.00	Other Special Funds	250 Restricted
2 126.21	Tri Area Bond Reserve Fund - Jefferson Co. Treasurer	13 Restricted
TOTAL LINE 13. BALANCE SHEET-SPECIAL FUNDS		\$265,056
RESTRICTED CASH BALANCE--APRIL 2021		\$1,620,702
NON-RESTRICTED CASH BALANCE--APRIL 2021		\$12,344,954
TOTAL CASH AND CASH EQUIVALENTS IN BANK--APRIL 2021		\$13,965,656
TOTAL CASH AND CASH EQUIVALENTS IN BANK--MARCH 2021		\$14,053,230
Change in Bank Balance		(\$87,574)

June 1, 2021

PUD Calendar

June 1, 2021, Regular BOC Meeting per ZOOM, 5:00 pm

June 10, 2021, Special Meeting PPC 10:00am-12:00pm

June 14, 2021, CAB Meeting, per ZOOM, 2:00 pm

June 15, 2021, Regular BOC Meeting per ZOOM, 5:00 pm

June 22, 2021, Special Meeting per ZOOM, 10:00 am-12:00 am Hadlock Sewer



AGENDA REPORT

DATE: 6/1/2021
TO: Board of Commissioners
FROM: Will O'Donnell, Communications Director
RE: EEI Fund Transfer from Whatcom PUD Contract Signing

BACKGROUND: The customer owners of Jefferson County have made great use of our Energy Efficiency Incentive Program funds over the last five years. The high number of incentive program projects completed has repeatedly exhausted our funding allotment before the end of the BPA rate period. Fortunately for us, our neighbor to the northeast, Whatcom PUD, is not always able to use all of its EEI allotment within a given rate period and has been willing to transfer remaining funding allotments to Jefferson PUD in prior years.

ACTION: Whatcom PUD and Jefferson PUD agree will request that BPA transfer ONE HUNDRED THOUSAND DOLLARS (\$100,000) of BPA's Energy Efficiency Incentive (EEI) program budget funds for Rate Period (FY 2020-2021), which were previously allocated to Whatcom PUD, to Jefferson PUD. This transfer does not involve any actual monetary payment by Whatcom PUD to Jefferson PUD, nor is Whatcom PUD obligated to make any payment to Jefferson PUD. Rather, it is a joint request to BPA to re-allocate a portion of the BPA EEI program budget funds allocated to Whatcom PUD for BPA Rate Period (FY 2020-2021) to Jefferson PUD.

NEXT STEPS: Whatcom PUD's commission approved the attached contract and resolution to transfer funding.

FISCAL IMPACT: None for Jefferson PUD, but \$100,000 more in incentive funding for our customers.

RECOMMENDATION: Approve a motion to authorize the General Manager to sign contracts with Whatcom PUD and BPA authorizing the transfer of EEI program budget funds to Jefferson County PUD.



Bilateral Transfer Request and Attestation

Transfer Request Form

This form is to be used to request a customer-to-customer transfer of EEI funds. Please complete all necessary fields.

Source Customer

Source Customer Name

Public Utility District No.1 of Whatcom County

Amount of Bilateral Transfer

\$100,000

Requested Effective Date of Transfer

May 28, 2021

Authorized Representative Name

Stephan Jilk - General Manager

Authorized Representative Signature

Date of Signature

Recipient Customer

Recipient Customer Name

Public Utility District No.1 of Jefferson County

Amount of Bilateral Transfer

\$100,000

Authorized Representative Name

Kevin Streett - General Manager

Authorized Representative Signature

Date of Signature

By submitting this form, the Source and Recipient Customer representatives warrant that (1) each respective representative has the authority to initiate a bilateral transfer (2) each approves this transfer request and (3) neither customer has received, given or planned to receive anything of value for this transfer. Value does not include the transfer of funds in current or future rate periods. Approved transfer requests will result in revisions to the customers' implementation budgets. Revisions will be reversed if the value provision is violated, and customers will be required to return funds received pursuant to the transfer.

Limitations on Bilateral Transfer Requests

BPA will process bilateral transfers as requested, provided that on the effective date of the transfer and net of invoices submitted to BPA, the Source Customer has sufficient Implementation Budget to satisfy the request. If, on the requested effective date, there is insufficient Implementation Budget from the Source Customer to execute the request, BPA will notify the Source Customer and the Recipient Customer. The two customers may choose to refine and resubmit an amended Bilateral Transfer Request.

BPA will accept, hold and process Bilateral Transfer Requests on the effective date, so long as the effective date is no more than two years from the signature date of the request (e.g. for a period no longer than one rate period).

EXHIBIT A

BPA EEI BUDGET TRANSFERS

This Exhibit A is attached to and by this reference incorporated into the Interlocal Agreement between Public Utility District No.1 of Whatcom County (“Whatcom PUD”) and Public Utility District No.1 of Jefferson County (“Jefferson PUD”) (collectively referred to as the “Parties”).

1.0 Budget Transfer – BPA Rate Period (FY 2020-2021)

Subject to Bonneville Power Administration (“BPA”) approval, Whatcom PUD and Jefferson PUD agree for each Party’s respective BPA two year Rate Period (FY 2020-2021) as follows:

Whatcom PUD and Jefferson PUD agree to request that BPA transfer **ONE HUNDRED THOUSAND DOLLARS (\$100,000)** of BPA’s Energy Efficiency Incentive (EEI) program budget funds for Rate Period (FY 2020-2021), which were previously allocated to Whatcom PUD, to Jefferson PUD. This transfer does not involve any actual monetary payment by Whatcom PUD to Jefferson PUD, nor is Whatcom PUD obligated to make any payment to Jefferson PUD. Rather, it is a joint request to BPA to re-allocate a portion of the BPA EEI program budget funds allocated to Whatcom PUD for BPA Rate Period (FY 2020-2021) to Jefferson PUD.

2.0 Conditions on Transfer

For this specific transfer of BPA EEI program budget from Whatcom PUD to Jefferson PUD, there are no conditions on the transfer with the exception of BPA prior approval.

3.0 Amendments to Exhibit A

Should either Party request any future BPA EEI program budget transfers from the other Party and such Party agrees, then it shall be by amendment to this Exhibit A, pursuant to written agreement of the Parties.

IN WITNESS WHEREOF, the Parties have caused this EXHIBIT A to the AGREEMENT to be executed by their duly authorized representatives all as of the day and year written above.

PUBLIC UTILITY DISTRICT NO.1 OF WHATCOM COUNTY

_____	_____
Stephan Jilk	Date
General Manager	

ATTEST:

PUBLIC UTILITY DISTRICT NO.1 OF JEFFERSON COUNTY

_____	_____
Kevin Streett	Date
General Manager	

ATTEST:

**INTERLOCAL AGREEMENT
BETWEEN
PUBLIC UTILITY DISTRICT NO.1 OF WHATCOM COUNTY
AND
PUBLIC UTILITY DISTRICT NO.1 OF JEFFERSON COUNTY

FOR SHARING OF
ELECTRIC SYSTEM RELATED SERVICES**

THIS INTERLOCAL AGREEMENT (the “Agreement”) is made this _____ day of May 2021, between Public Utility District No. 1 of Whatcom County, a Washington municipal corporation (hereinafter “Whatcom PUD”), and Public Utility District No.1 of Jefferson County, a Washington municipal corporation (hereinafter “Jefferson PUD”). Whatcom PUD and Jefferson PUD are jointly referred to herein as (the “Parties”) and individually as (“Party”).

WHEREAS, Whatcom PUD and Jefferson PUD are authorized to engage in the provision of electric energy supply and services to wholesale and retail customers; and

WHEREAS, Whatcom PUD and Jefferson PUD are authorized to construct and operate facilities necessary to generate, transmit, and/or distribute electric energy within their respective service areas; and

WHEREAS, the Parties have a common interest in sharing resources, when feasible, for the cost-effective delivery of electric energy related services to their respective customers; and

WHEREAS, the Parties are both power supply and transmission customers of the Bonneville Power Administration; and

WHEREAS, it is in the public interest for the Parties as public entities to work in a cooperative manner; and

WHEREAS, the Parties desire to enter into this Agreement under the terms and conditions of Chapter 39.34 RCW (entitled the Interlocal Cooperation Act);

NOW, THEREFORE, in consideration of the mutual covenants contained herein, Whatcom PUD and Jefferson PUD agree as follows:

1.0 PURPOSE.

The purpose of this Agreement is to establish procedures whereby the Parties can combine, share, and use their respective skills and assets, thereby expediting their respective receipt and delivery of electric energy and related services to customers within their respective service areas. The cooperative efforts enabled by this Agreement are intended to reduce the cost of electric system planning, construction, and operation over what would otherwise be achieved if the Parties acted independently. Further, this Agreement enables a sharing of benefits available to each Party as a wholesale customer of the Bonneville Power Administration (“BPA”).

2.0 DECISIONS.

All decisions under this Agreement shall be by consensus of the Parties, subject to the financial, technical, and legal limitations of both Parties. In the event that the Parties are unable to agree upon a means of undertaking any proposed action pursuant to this Agreement, then either Party shall have the unilateral right to reject such means, without contributing additional time or other resources to the further negotiation thereof.

3.0 GENERAL SCOPE OF SERVICES.

The services to be provided under this Agreement are limited in scope to the transfer from either Party to the other of a portion of either Party's BPA conservation budget, also referred to as the EEI budget. Such budget is determined by BPA through a rate setting process and allocated among each of BPA's power supply customers for each two year BPA power rate period. The allocated budget is available to customers to reimburse them for a portion of the cost of qualifying conservation (i.e. energy efficiency) programs and projects customers implement.

3.1 EXHIBIT A – TRANSFERS

Any transfer of BPA conservation funds as agreed to by the Parties shall be as described on Exhibit A, attached hereto and incorporated herein by this reference. Any revision to the transfer amount and/or conditions on such transfers shall be by amendment to Exhibit A.

4.0 COMPENSATION FOR SERVICES.

For the scope of services described above, there is no compensation by either Party to the other.

5.0 TERM.

This Agreement shall commence as of the date entered in the above first paragraph of this Agreement and shall continue until **day 31 of the month of December 2023** unless either Party terminates this agreement by providing written notice to the other Party, not less than 30 days prior to the date such party desires the termination of the Agreement to become effective. Either Party may require that the terms and conditions of this Agreement be re-negotiated by providing written notice to the other Party, not less than 30 days prior to the date such party desires the modification to the Agreement to become effective. A notice of re-negotiation shall not be a notice of termination; however, nothing prevents a party from delivering both a notice of re-negotiation and a notice of termination.

If the Agreement is terminated, in accordance with the provisions of this section 5, then the Parties agree to negotiate in good faith to unwind the obligations entered into under this Agreement. If the Parties cannot agree to a resolution of the obligations entered into within ninety days of the termination date of this Agreement, then the Parties agree to submit to binding arbitration, as set forth in Section 9.7 below.

6.0 CONTACT PERSONS.

The following persons, referred to as Contact Person(s), are responsible for the administration of this Agreement for each Party and have the authority to execute Task Orders on behalf of their Party under this Agreement:

For Whatcom PUD: General Manager
For Jefferson PUD: General Manager

or such other persons as may be specified from time to time in writing by either Party.

7.0 RELATIONSHIPS OF THE PARTIES, RELEASE AND INDEMNIFICATION.

The Parties agree that they are each independent public entities operating pursuant to the terms and conditions of this Agreement. No agent, employee, or representative of a Party to this Agreement shall be deemed to be an agent, employee, or representative of any other party for any purpose. To the extent permitted by law, each Party remains solely and entirely responsible for the acts of its respective staff performing services for the other Party under this Agreement.

- 7.1 *Release by Jefferson PUD.* To the extent permitted by law, Jefferson PUD hereby releases Whatcom PUD, its successors and assigns, Directors, Commissioners, officers, employees, agents, and representatives from any and all claims, losses, injuries, harm, liabilities, damages, costs, charges and expenses including all reasonable and necessary attorney's fees incurred in connection with Whatcom PUD and its employees' performance under this Agreement.
- 7.2 *Release by Whatcom PUD.* To the extent permitted by law, Whatcom PUD hereby releases Jefferson PUD, its successors and assigns, Directors, Commissioners, officers, employees, agents, and representatives from any and all claims, losses, injuries, harm, liabilities, damages, costs, charges and expenses including all reasonable and necessary attorney's fees incurred in connection with Jefferson PUD and its employees' performance under this Agreement.
- 7.3 *Indemnification.* Each Party, as an indemnitor, agrees to protect, defend, hold harmless, and indemnify each other Party from and against all third party claims, suits, and actions arising from the intentional or negligent acts or omissions of such indemnitor, its agents, or employees in the performance of this Agreement.

8.0 EXTENT OF AGREEMENT AND MODIFICATIONS.

This Agreement, together with the Exhibits and Addenda as may be added upon approval of both Parties, contains all of the terms and conditions agreed upon by the Parties. The Parties agree that there are no understandings, oral or otherwise, modifying or adding to this Agreement. No amendments, changes, or modification of this Agreement shall be valid or binding upon either Party unless such amendment, change, or modification be in writing and executed by both Parties.

9.0 MISCELLANEOUS PROVISIONS.

- 9.1 *No waiver.* The failure of either Party to insist upon or enforce strict performance by the other Party of any provision of this Agreement or to exercise any right under this Agreement shall not be construed as a waiver or relinquishment to any extent of such Party's right to assert or rely upon any such provision or right in that or any other instance; rather, the same shall be and remain in full force and effect.
- 9.2 *Applicable Law.* This Agreement shall be interpreted, construed, and enforced in accordance with the laws of the State of Washington, except to the extent such laws may be preempted by the laws of the United States of America.

- 9.3 *Governing Law and Venue:* The Parties agree that any dispute shall be governed by the laws of the State of Washington, and any proceeding in law or in equity shall be brought in Whatcom County, State of Washington, or such other place as both Parties may agree to in writing.
- 9.4 *Standards.* The Parties and the Parties' employees and agents will adhere to applicable professional and ethical standards and will perform all work in a manner consistent with generally accepted skill and care and prudent utility practice for the type of work undertaken.
- 9.5 *Neutral Authorship:* Each of the provisions of this Agreement has been reviewed and negotiated, and represents the combined work product of the Parties. No presumption or other rules of construction, which would interpret the provisions of this Agreement in favor of or against the party preparing the same, shall be applicable in connection with the construction or interpretation of any of the provisions of this Agreement.
- 9.6 *Entire Agreement.* This Agreement sets forth the entire Agreement and supersedes any and all prior Agreements of the Parties with respect to the subject matters hereof.
- 9.7 *Arbitration:* The Parties mutually covenant to work cooperatively to timely resolve any dispute that may arise between the Parties concerning this Agreement. However, if the Parties cannot mutually settle a dispute, the dispute or claim shall be submitted to binding arbitration. The Parties agree that the arbitration shall be governed by the rules and procedures outlined in RCW 7.04 *et.seq.* and the Whatcom County Mandatory Arbitration Rules, and that the Parties will jointly stipulate to an arbitrator. In the event that the Parties are unable to agree to an arbitrator, the Parties agree that the Presiding Judge of Whatcom County Superior Court may appoint the arbitrator. The prevailing Party as determined by the arbitrator shall be entitled to reasonable attorneys' fees and costs.
- 9.8 *Notices:* All notices, demands, requests, consents, and approvals which may, or are required to be given to any party or any other party hereunder, shall be in writing and shall be deemed to have been duly given if delivered personally, sent by facsimile, sent by a nationally recognized overnight delivery service, or if deposited in the United States mail and sent by registered or certified mail, return receipt requested, postage paid to:

Public Utility District No.1 of Whatcom Co: General Manager
Whatcom PUD
1705 Trigg Road
Ferndale, WA 98248

Jefferson County Public Utility District No.1: General Manager
Jefferson PUD
310 Four Corners Road
Port Townsend, WA 98368

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives all as of the day and year first above written.

PUBLIC UTILITY DISTRICT NO.1 OF WHATCOM COUNTY

Stephan Jilk
General Manager

Date

ATTEST:

**PUBLIC UTILITY DISTRICT NO.1 OF
JEFFERSON COUNTY**

Kevin Streett
General Manager

Date

ATTEST:

APPROVED AS TO FORM:

Joel Paisner
Legal Counsel



AGENDA REPORT

DATE: June 1, 2021
TO: Board of Commissioners
FROM: Kevin Streett, GM
Jean Hall, Services Director
RE: Updates to the Electric Rate Schedule

BACKGROUND: Over the past year the PUD has been working with FCS to complete a cost-of-service analysis (COSA) and rate design update. FCS has presented the revenue requirements and multiple rate designs that would enable the PUD to meet the revenue requirements over the next four years.

ANALYSIS/FINDINGS: The COSA identified some inequities between classes of service and a need to increase overall rates by 16.75% over the next four years.

FISCAL IMPACT: Over the proposed four-year electric rate increase period, there would be an average increase of 16.75% in electric rates. The rate increases would allow the electric utility to meet its revenue requirement. In addition, there will be increased budgetary requirements for the Low-Income Program.

RECOMMENDATION: Approve the Resolution adopting the electric rates as presented in the attached Exhibit A- Electric Rate Schedule.



RATE SCHEDULE

The Rate Schedule is a policy outlining the availability and defining the application of the rates that have been adopted by the Jefferson County Public Utility District No. 1 Board of Commissioners

Updated Resolution 2021-xxx
June 1, 2021

General.....	2
<i>Tax Adjustment:</i>	2
<i>Service Policy</i>	2
<i>Low Income Discounts:</i>	2
<i>Power Factor Charge:</i>	2
Electric Rate Schedule.....	3
SCHEDULE 7 RESIDENTIAL ELECTRIC SERVICE.....	3
SCHEDULE 24 GENERAL SERVICE	4
SCHEDULE 25 – SMALL DEMAND GENERAL SERVICE.....	5
SCHEDULE 26 – LARGE DEMAND GENERAL SERVICE.....	6
SCHEDULE 29 – SEASONAL IRRIGATION & DRAINAGE PUMPING SERVICE	7
SCHEDULE 31 – PRIMARY GENERAL SERVICE	8
SCHEDULE 43 – INTERRUPTIBLE PRIMARY SERVICE FOR TOTAL-ELECTRIC SCHOOLS	9

General

Tax Adjustment:

The amount of tax levied by any city or town in accordance with RCW 54.28.070, of the Laws of the State of Washington, will be added to all applicable charges for utility services sold within the limits of any such city or town.

Service Policy

Service under this schedule is subject to the rules and regulations as defined in the District's Electric Service Regulations and the Water System Plan.

Low Income Discounts:

Jefferson County PUD offers discounts to low-income senior citizens and other low-income citizens per RCW 74.38.070. Program guidelines and income thresholds are defined under section 10.6 of the Customer Service Policy.

Power Factor Charge:

kVARh charges will be replaced with a power factor charge once new meters have been installed.

Effective

All rate changes will be effective with statements rendered on or after the listed effective date.

Electric Rate Schedule

SCHEDULE 7 RESIDENTIAL ELECTRIC SERVICE (Single phase and three phase)

AVAILABILITY:

1. This schedule is limited to residential service, which means service that is delivered through one meter to a single-family unit and is used principally for domestic purposes, even though such service may incidentally be used for nondomestic purposes. Electric service for nondomestic use may be separately metered and served under the provisions of the applicable general service schedule, provided that such service does not include single-family units.
2. If this schedule is applied to transient occupancy in separately metered living units, billing shall be in the name of the owner on a continuous basis.
3. Single-phase motors rated greater than 7-1/2 HP shall not be served under this schedule except by the express written approval of the PUD.
4. Space conditioning and water heating capacities shall be energized in increments of 6 'r0J\ or less by a thermostat, low voltage relay, or suitable time delay equipment.
5. Rates included under this schedule are:
 - a. 7-1PH, SINGLE PHASE RESIDENTIAL
 - b. 7-3PH, THREE PHASE RESIDENTIAL
 - c. 7-1NM, SINGLE PHASE NET METER
 - d. 7-3NM, THREE PHASE NET METER
 - e. 7LI20, SENIOR LOW INCOME
 - 4.f. 7LI35, STANDARD LOW INCOME

Customers requiring three-phase service under this schedule will be required to contribute the incremental cost of three-phase facilities to provide such service.

MONTHLY RATE:

EFFECTIVE DATE: March 1, 2018

~~Basic Charge: \$18.50 single phase or \$ 27.00 three phase~~

~~Energy Charge:~~

~~\$ 0.0882 per kWh for the first 600 kWh~~

~~\$ 0.1070 per kWh for all over 600 kWh~~

<u>Effective Date:</u>	<u>July 5,</u> <u>2021</u>	<u>July 5,</u> <u>2022</u>	<u>July 5,</u> <u>2023</u>	<u>July 5,</u> <u>2024</u>
<u>Basic Charge:</u>				
<u>Single Phase</u>	<u>\$ 21.00</u>	<u>\$ 23.50</u>	<u>\$ 26.00</u>	<u>\$28.50</u>
<u>Three Phase</u>	<u>30.65</u>	<u>34.30</u>	<u>37.95</u>	<u>41.59</u>
<u>Low Income Credit:</u>	<u>(44.84)</u>	<u>(50.18)</u>	<u>(55.51)</u>	<u>(60.85)</u>
<u>Energy Charge per kWh:</u>				
<u>Tier 1 (0 – 600)</u>	<u>\$ 0.0882</u>	<u>\$ 0.0908</u>	<u>\$ 0.0936</u>	<u>\$ 0.0966</u>
<u>Tier 2 (601 – 1,600)</u>	<u>0.1070</u>	<u>0.1102</u>	<u>0.1136</u>	<u>0.1172</u>
<u>Tier 3 (Greater than 1,600)</u>	<u>0.1218</u>	<u>0.1254</u>	<u>0.1293</u>	<u>0.1334</u>

SCHEDULE 24 GENERAL SERVICE

Secondary Voltage; Single phase or three phase where available; Demand of 50 kW or less

AVAILABILITY:

1. This schedule is available to any Customer for general electric energy requirements other than Residential Service (as defined in Paragraph 1 of Schedule 1) and whose estimated or actual Demand is 50 kW or less.
2. Customers whose metered Demand exceeds 50 kW twice during the most recent 12 consecutive months are not eligible for service under this schedule.
3. Customers with less than 12 months billing history and Billing Demand over 50 kW twice are not eligible for service under this schedule.
4. Deliveries at more than one point will be separately metered and billed.
5. Single-phase motors rated greater than 7-1/2 HP shall not be served under this schedule except by the express written approval of the PUD.
6. Highly intermittent loads such as welders, X-ray machines, elevators, and similar loads which may cause undue lighting fluctuation shall not be served under this schedule unless approved by the PUD.
7. Rates included under this schedule are:
 - a. 24-1P, SINGLE PHASE GENERAL
 - b. 24-1NM, SINGLE PHASE GENERAL NET METER
 - c. 24-3P, THREE PHASE GENERAL
 - d. 24-3NM, THREE PHASE GENERAL NET METER

MONTHLY RATES:

~~EFFECTIVE DATE: March 1, 2018~~

~~Basic Charge: \$ 18.50 single phase or \$ 34.00 three phase~~

~~Energy Charge: \$ 0.1007~~

<u>Effective Date:</u>	<u>July 5,</u> <u>2021</u>	<u>July 5,</u> <u>2022</u>	<u>July 5,</u> <u>2023</u>	<u>July 5,</u> <u>2024</u>
<u>Basic Charge:</u>				
<u>Single Phase</u>	<u>\$ 21.50</u>	<u>\$ 24.50</u>	<u>\$ 27.50</u>	<u>\$ 30.50</u>
<u>Three Phase</u>	<u>39.51</u>	<u>45.03</u>	<u>50.54</u>	<u>56.05</u>
<u>Energy Charge per kWh:</u>	<u>0.1029</u>	<u>0.1055</u>	<u>0.1082</u>	<u>0.1112</u>

SCHEDULE 25 – SMALL DEMAND GENERAL SERVICE

Secondary Voltage; Single phase or three phase where available; Demand Greater than 50 kW but less than or equal to 350 kW

AVAILABILITY:

1. Customers whose Billing Demand is 50 kW or below for eleven (11) of the most recent 12 consecutive months or above 350 kW twice during the most recent 12 consecutive months are not eligible for service under this schedule.
2. Deliveries at more than one point will be separately metered and billed.
3. Single-phase motors rated greater than 7-1/2 HP shall not be served under this schedule except by the express written approval of the PUD.
4. Highly intermittent loads such as welders, X-ray machines, elevators, and similar loads which may cause undue lighting fluctuation shall not be served under this schedule unless approved by the PUD.

5. Rates included under this schedule:4-a. 25-SMALL DEMAND GENERAL**MONTHLY RATE:**

~~EFFECTIVE DATE: March 1, 2018~~

~~Basic Charge: \$ 60.00~~

~~Demand Charge: \$ 5.50 all Kw~~

~~Energy Charge: \$ 0.0852~~

~~Reactive Power Charge: \$ 0.002830 per KVARH~~

<u>Effective Date:</u>	<u>July 5,</u> <u>2021</u>	<u>July 5,</u> <u>2022</u>	<u>July 5,</u> <u>2023</u>	<u>July 5,</u> <u>2024</u>
<u>Basic Charge:</u>	<u>\$ 62.25</u>	<u>\$ 64.74</u>	<u>\$ 67.33</u>	<u>\$ 70.20</u>
<u>Demand Charge – all KW:</u>	<u>5.71</u>	<u>5.93</u>	<u>6.17</u>	<u>6.42</u>
<u>Energy Charge per kWh:</u>	<u>0.0884</u>	<u>0.0919</u>	<u>0.0956</u>	<u>0.0994</u>

SCHEDULE 26 – LARGE DEMAND GENERAL SERVICE

Secondary Voltage or at available Primary Distribution Voltage; Single phase or three phase where available; Demand Greater than 350 kW

AVAILABILITY:

1. This schedule is available to any Customer for general electric energy requirements other than Residential Service (as defined in Paragraph 1 of Schedule 7) and whose estimated or actual Demand is greater than 350 kW.
2. Customers taking service at Secondary Voltage and whose Billing Demand is 350 kW or below for eleven (11) of the most recent 12 consecutive months are not eligible for service under this schedule.
3. Deliveries at Secondary voltage at more than one point will be separately metered and billed. Deliveries at Primary voltage to a Customer will be at one Point of Delivery for all service to that Customer on contiguous property.
4. Single-phase motors rated greater than 7-1/2 HP shall not be served under this schedule except by the express written approval of the Company.
5. Highly intermittent loads, such as welders, X-ray machines, elevators, and similar loads that may cause undue lighting fluctuation, shall not be served under this schedule unless approved by the PUD.
6. For service at Primary voltage, all necessary wiring, transformers, switches, cut-outs and protection equipment beyond the Point of Delivery shall be provided, installed and maintained by the Customer, and such service facilities shall be of types and characteristics acceptable to the PUD. The entire service installation, protection coordination, and the balance of the load between phases shall be approved by PUD engineers.
7. Rates included under this schedule:
 - a. 26-P, LARGE DEMAND PRIMARY
 - ~~6.b. 26-S, LARGE DEMAND SECONDARY~~

MONTHLY RATE:

EFFECTIVE DATE: March 1, 2018

~~Basic Charge: \$ 110.00~~

~~Demand Charge: \$ 9.00 per kW on all KW~~

~~Energy Charge: \$ 0.0757 per kWh~~

~~Reactive Charge: \$ 0.00281~~

<u>Effective Date:</u>	<u>July 5,</u> <u>2021</u>	<u>July 5,</u> <u>2022</u>	<u>July 5,</u> <u>2023</u>	<u>July 5,</u> <u>2024</u>
<u>Basic Charge:</u>	<u>\$ 114.13</u>	<u>\$ 118.69</u>	<u>\$ 123.44</u>	<u>\$ 128.38</u>
<u>Demand Charge – all KW:</u>	<u>9.34</u>	<u>9.71</u>	<u>10.10</u>	<u>10.50</u>
<u>Energy Charge per kWh:</u>	<u>0.0785</u>	<u>0.0817</u>	<u>0.0849</u>	<u>0.0883</u>

SCHEDULE 29 – SEASONAL IRRIGATION & DRAINAGE PUMPING SERVICE*Single phase or three phase where available***AVAILABILITY:**

1. This schedule applies to any Customer whose seasonal electric energy requirements are used exclusively for the purpose of irrigation and/or drainage pumping of water on agricultural land used in production of plant crops, and who requires service at secondary voltage. To be eligible for service under this schedule, customers must be qualifying agricultural irrigation or drainage pumping customers pursuant to the Bonneville Power Administration's General Rate Schedule Provisions.
2. Usage must be measured at the point of delivery and deliveries at more than one point will be separately metered and billed.
3. Single-phase motors rated greater than 7-1/2 HP shall not be served under this schedule except by the express written approval of the PUD.
4. Lower loads which may cause undue fluctuations in electric service shall not be served under this schedule unless approved by the PUD.
5. Rates included under this schedule:
 - a. 29-1P, SINGLE PHASE IRRIGATION/DRAINAGE
 - 4-b. 29-3P, THREE PHASE IRRIGATION/DRAINAGE

MONTHLY RATE:~~EFFECTIVE DATE: March 1, 2018~~~~Basic Charge: \$ 30.00~~~~Demand Charge: \$~~~~Energy Charge: \$ 0.0687 per kWh~~

<u>Effective Date:</u>	<u>July 5,</u> <u>2021</u>	<u>July 5,</u> <u>2022</u>	<u>July 5,</u> <u>2023</u>	<u>July 5,</u> <u>2024</u>
<u>Basic Charge:</u>	<u>\$ 35.00</u>	<u>\$ 40.00</u>	<u>\$ 45.00</u>	<u>\$ 50.00</u>
<u>Energy Charge per kWh:</u>	<u>0.0695</u>	<u>0.0710</u>	<u>0.0729</u>	<u>0.0752</u>

SCHEDULE 31 – PRIMARY GENERAL SERVICE

Single phase or three phase at the available Primary distribution voltage

AVAILABILITY:

This schedule applies to all service to contiguous property supplied through one meter where:

1. The customer requires primary voltage to operate equipment other than transformers; or
2. The customer requires distribution facilities and multiple transformers due to loads being separated by distances that preclude delivery of service at secondary voltage; or
3. The load is at a remote or inaccessible location that is not feasible to be served at secondary voltage from PUD facilities.
4. All necessary wiring, transformers, switches, cut-outs and protection equipment beyond the point of delivery shall be provided, installed and maintained by the Customer, and such service facilities shall be of types and characteristics acceptable to the PUD. The entire service installation, protection coordination, and the balance of the load between phases shall be approved by PUD engineers.

5. Rates included under this schedule:

4.a. 31-PG, PRIMARY GENERAL

MONTHLY RATE:

~~EFFECTIVE DATE: March 1, 2018~~

~~Basic Charge: \$300.00~~

~~Demand Charge: \$8.50~~

~~Energy Charge: \$0.0747 per kWh~~

~~Reactive Power Charge: \$ 0.00106~~

<u>Effective Date:</u>	<u>July 5,</u> <u>2021</u>	<u>July 5,</u> <u>2022</u>	<u>July 5,</u> <u>2023</u>	<u>July 5,</u> <u>2024</u>
<u>Basic Charge:</u>	<u>\$ 311.25</u>	<u>\$ 323.70</u>	<u>\$ 336.65</u>	<u>\$ 350.11</u>
<u>Demand Charge – all KW:</u>	<u>8.82</u>	<u>9.17</u>	<u>9.54</u>	<u>9.92</u>
<u>Energy Charge per kWh:</u>	<u>0.0775</u>	<u>0.0806</u>	<u>0.0838</u>	<u>0.0872</u>

SCHEDULE 43 – INTERRUPTIBLE PRIMARY SERVICE FOR TOTAL-ELECTRIC SCHOOLS

Single Phase or three phase at the available Primary distribution voltage

AVAILABILITY:

1. Service under this schedule is available to permanently located schools whose total water heating and space conditioning requirements are supplied by electricity.
2. All necessary wiring, transformers, switches, cut-outs, and protection equipment beyond the Point of Delivery shall be provided, installed, and maintained by the Customer, and such service facilities shall be of types and characteristics acceptable to the PUD. The entire service installation, protection coordination, and the balance of the load between phases shall be approved by PUD engineers.
3. Rates included under this schedule:
2-a. 43-IP, INTERRUPTIBLE PRIMARY-SCHOOLS

PEAK LOAD INTERRUPTION:

The customer shall interrupt electric loads to a level not to exceed .6watts per square foot of structure between the hours of 7:00 a.m. and 10:00 a.m. on any day the PUD requests interruption. Any electric loads in excess of .6 watts per square foot of structure shall be subject to the CRITICAL DEMAND provisions below.

MONTHLY RATE: Effective March 1, 2018

Basic Charge: ~~_____~~ \$300.00 per month
Demand Charge: ~~_____~~ \$5.25 per~
Plus ~~_____~~ \$4.00 per KW of Critical demand in previous 11 months
Energy: ~~\$0.06607~~ per KWh
Reactive Power: ~~\$0.0030~~ per KVARh

MONTHLY RATE: Effective March 1, 2019

Basic Charge: ~~_____~~ \$300.00 per month
Demand Charge: ~~_____~~ \$5.50 per~
Plus ~~_____~~ \$4.00 per KW of Critical demand in previous 11 months
Energy: ~~\$0.06813~~ per KWh
Reactive Power: ~~\$0.0030~~ per KVARh

MONTHLY RATE:

<u>Effective Date:</u>	<u>July 5,</u> <u>2021</u>	<u>July 5,</u> <u>2022</u>	<u>July 5,</u> <u>2023</u>	<u>July 5,</u> <u>2024</u>
<u>Basic Charge:</u>	<u>\$ 311.25</u>	<u>\$ 323.70</u>	<u>\$ 336.65</u>	<u>\$ 350.11</u>
<u>Demand Charge – all KW:</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>
<u>Energy Charge per kWh:</u>	<u>0.0680</u>	<u>0.0679</u>	<u>0.0677</u>	<u>0.0676</u>

**PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY**

RESOLUTION NO. 2021- 00XX

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington ("The PUD"), revising, updating and approving certain changes to the PUD electric rates.

WHEREAS, the PUD is responsible for maintaining and operating the electric network and related facilities in Jefferson County, Washington and to provide and furnish the residents of the district served by the PUD with electricity; and

WHEREAS, the Board of Commissioners and its staff have reviewed the electric rates most recently updated in Resolution No. 2018-001; and

WHEREAS, the PUD has reviewed its electric rates as part of an overall cost of service analysis overseen by staff and prepared by consultants at FCS Group beginning in April 2020; and

WHEREAS, Board of Commissioners has held a series of workshops and presentations from FCS Group as part of its cost of service study, including a July 13, 2020 discussion on goals and objectives, an August 18 and September 23, 2020 presentation regarding revenue requirements, a November 10 and December 7, 2020 review of the results of the cost of service analysis, and a February 9, 2021 review of an initial rate design; and

WHEREAS, the Board of Commissioners of the PUD held public hearing on April 6, 2021 where it received additional comments and testimony from the public regarding proposed rates and charges for electric services, and it also received input from both staff and consultants; and

WHEREAS, the proposed rates are attached as Exhibit A to this resolution and will revise, amend and replace the electric rates set forth in Resolution No. 2018-01 as well as any subsequent changes to Resolution No 2018-01; and

WHEREAS, the proposed electric rates in Exhibit A will help the PUD provide funds for ongoing maintenance, operations and improvements to its electric system, and allow the PUD to furnish its customers with electric service in a reasonable, cost-efficient manner, and continue to provide support for low income customers.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of PUD No. 1 of Jefferson County hereby adopts the attached electric rate changes in Exhibit A, effective for all bills rendered on or after July 5, 2021 with annual increases occurring, July 5, 2022, July 5, 2023, and July 5, 2024 subject to annual review by the Board of Commissioners of the PUD.

ADOPTED by the Commission of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this ____ day of June 2021.

Dan Toepper, President

Kenneth Collins, Vice President

ATTEST:

Jeff Randall, Secretary



AGENDA REPORT

DATE: June 1, 2021
TO: Board of Commissioners
FROM: Jean Hall, Services Director
RE: Discussion - Capital Surcharge Billing

BACKGROUND: In previous BOC meetings concerns about the clarity of what portion of a monthly billing is for the capital surcharge were expressed to staff.

ANALYSIS/FINDINGS: Staff's intention is to add a line item to the service description/detail section of the statement for the capital surcharge once these charges go into effect. See the attached statement mock-up with the line item added to the water detail section.

FISCAL IMPACT: <\$1,500 and dependent on programming time at NISC

RECOMMENDATION: No action required at this time; BOC input is requested.



Customer Service Office Hours:
Hours: Monday - Friday, 9am - 4:30pm
Location: 310 Four Corners Rd
Port Townsend, WA 98368

CALL: (360) 385-5800 24/7

website: jeffpud.org follow us on fb & twitter

Not For Profit/ Community Owned
Providing safe, reliable, &
affordable utility services.

**PUD POWER IS
95% CARBON-FREE**

CUSTOMER NAME
Herman Munsterschweiger

PAYMENT DUE:

\$274.39

Due Date:
05/25/2022

INVOICE DATE	05/04/2022
Account #	10101010

ACCOUNT BALANCE SUMMARY

Sample Water Bill Message

Previous Balance	\$300.00
Payments Received	(\$300.00)
Balance Forward	\$0.00
Current Service Charges	
Electric	\$ 242.62
Water	\$31.77
Total Current Amount Due	\$274.39



Report Outages

Call day or
night to report
loss of service:
(360) 385-5800



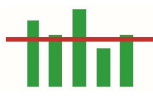
Pay by Phone

Pay anytime
w/ a credit or
debit card
(855) 386-9916



Payment Assistance

Multiple programs to help struggling billpayers



Budget Payments

Payments
Avoid surprises
and keep bills
consistent. Call
us to enroll



**Auto
Pay**

Set it up once to automate monthly bill payments



Save Energy

Multiple rebates
to improve your
home and save
energy & money



**Go
Paperless**

Sign up for Smart Hub to manage your account online

Drop Boxes

24/7 Checks Only
PT Boat Haven:
on Benedict St.
310 4 Corners Rd.
Hadlock: Kively Center
Port Ludlow Village
Oquirrene Fire Hall

Detach and Return Bottom Section with Payment. Make Check Payable to JEFFERSON COUNTY PUD. Past due bills are subject to late fees and disconnection.



Jefferson County PUD
310 Four Corners Rd
Port Townsend WA 98368
statement enclosed

Service Address: 1313 Mockingbird Lane

Statement Date	05/04/2022
Account Number	10101010
Payment Due:	\$274.39
Due Date:	05/25/2022

Herman R. Munsterschweiger
Lily Anne Munsterschweiger
1313 Mockingbird Lane E.
Port Townsend, WA 98368

**JEFFERSON COUNTY PUD NO. 1
PO BOX 929
PORT HADLOCK WA 98339-0929**



JEFFERSON COUNTY PUD

M-F 9am-4:30pm

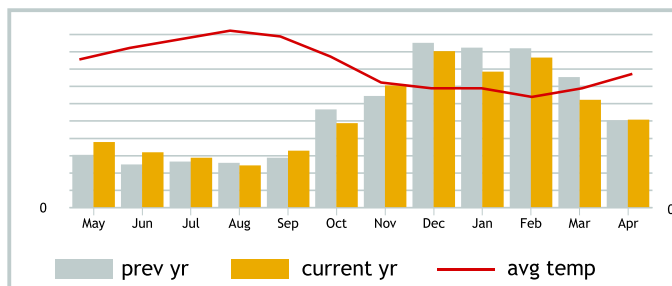
(360) 385-5800

JEFFPUD.ORG

Service Address: 1313 Mockingbird Lane

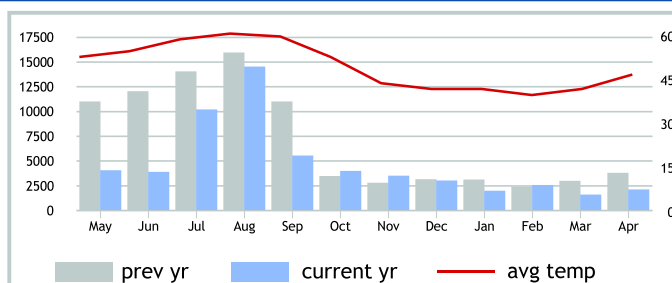
Meter #	Service Description	From	To	Days	Readings		Meter	
					Previous	Present	Multiplier	Usage
000000000	7-1PH 1 PHASE RESIDENTIAL ELECTRIC	00/00/00	00/00/00	30	00000	1600	1	1600
ELECTRIC SERVICE CHARGES					MONTHLY USAGE COMPARISON			

Electric Usage	600 kWh @ 0.0882	\$52.92
Electric Usage	1,600 kWh @ 0.107	\$171.20
Electric Base Fee		\$18.50
Current Electric Charges		\$242.62

AVG DAILY USE
53 kWhAVG DAILY COST
\$8.09/dayAVG DAILY TEMP
10F

Meter #	Service Description	From	To	Days	Readings		Meter	
					Previous	Present	Multiplier	Usage
000000	AL-A ALL METERS-GROUP A RES	00/00/00	00/00/00	31	0000000	0002000	1	2,000
WATER SERVICE CHARGES					MONTHLY USAGE COMPARISON			

Water Usage Water	2,000Gal @ 0.0031	\$6.20
Base Fee		\$32.65
Capital Surcharge		\$5.00
Current Water Charges		\$43.85

AVG DAILY USE
66 GALAVG DAILY COST
\$1.41/dayTOTAL USAGE
2000 GAL**Round Up for the Rainy Day Fund**

Help support our county's most at-risk customers with bill payment assistance. The program is entirely funded by customer donations and is administered by OlyCAP and the Society of St. Vincent de Paul.

CONTACT INFO UPDATE

Please fill in if any recent info has changed

_____	Name
_____	Mailing Address
_____	City, State, Zip
_____	Email
_____	Phone
_____	Cell Phone



☐ Check box at left to round up your bill to the nearest dollar each month.

Make a one-time donation of \$_____ any amount



AGENDA REPORT

DATE: June 1, 2021
TO: Board of Commissioners
FROM: Kevin Streett, General Manager
RE: Board Representation on ICC/EDC

BACKGROUND: The ICC/EDC board needs one of our commissioners to be the representative from the PUD.

ANALYSIS/FINDINGS: The commissioners need to vote on who to appoint to this position.

FISCAL IMPACT: No cost to the PUD

RECOMMENDATION: A vote from the BOC is needed on who the ICC/EDC Representative will be.



AGENDA REPORT

DATE: 6/1/2021
TO: Board of Commissioners
FROM: Kevin Streett
RE: ILA btwn the City of PT and the PUD for the installation of LED streetlights

BACKGROUND: The City has received a \$177,460 grant to replace 467 City streetlights with LED streetlights. In April, the PUD adopted a rate specifically for LED streetlights.

ANALYSIS/FINDINGS: The City desires to contract with the PUD for the replacement of an estimated count of 467 City streetlights with LED streetlights in order to expend the City's grant funds and to take advantage of the PUD LED streetlight rate and the other benefits of LED streetlights. The City will provide guidance to the PUD on the shielding and light intensity based on a City-adopted policy. The City policy should minimize the need for shield changes. The PUD will provide the City with the light intensity controls that will allow the City to adjust the streetlight intensity and illumination schedule. Once lights are changed, the basic light usage and maintenance cost is being charged via monthly light rate on the recently PUD adopted rate schedule for LED lights.

FISCAL IMPACT: The PUD will receive approximately \$200,000 from the City of PT for labor and materials.

RECOMMENDATION: Approve a motion to authorize the General Manger of the PUD to sign the Interlocal Agreement between the City of Port Townsend and Public Utility District No. 1 of Jefferson County for the Installation of LED Streetlights.

Interlocal Agreement between the City of Port Townsend and Public Utility District No. 1 of Jefferson County for the Installation of LED Streetlights

Recitals:

1. The City received a \$177,460 grant to replace 467 City streetlights with LED streetlights.
2. The Public Utility District No. 1 of Jefferson County adopted a rate specifically for LED streetlights.
3. LED streetlights benefit the community in that they have lower energy and maintenance costs.
4. The City desires to contract with the PUD for the replacement of an estimated count of 467 City streetlights with LED streetlights in order to expend the City's grant funds and to take advantage of the PUD LED streetlight rate and the other benefits of LED streetlights.
5. The PUD or its' agents is agreeable to providing the replacement services as the PUD as the knowledge and expertise to complete the work. Additionally, the PUD is authorized to work in and around their power lines. This project will require such work.
6. This agreement is authorized and provided for by the provisions of Chapter 39.34 RCW.

Agreement

This Agreement for services is made, effective as of the last date signed below, by and between the City of Port Townsend ("City") and the Public Utility District No. 1 of Jefferson County ("PUD").

1. **PURPOSE.** The purpose of this agreement is to replace an estimated count of 467 streetlights with LED streetlights inside the City limits in order to lower energy and maintenance costs.
2. **AUTHORITY.** This agreement is based upon the authority of RCW 39.34.030.
3. **DESCRIPTION OF SERVICES.** Beginning on the date of this Agreement, the PUD will provide to the City the following service:

Installation of approximately 467 LED streetlight units. The cost for materials and installation is \$315.09 per unit for a total estimated cost of \$147,147.03. The actual total of the reimbursement shall be on a per light basis calculation which may also include additional time and material costs for providing and installing light shields and/or adjusting the height of lights. The LED streetlight units will be the following model:

Evluma AreaMax
International Dark Sky Approved
40W
2700K
Type III
“C” Full Cutoff Lense
“U0”, Zero Up Light

The City will provide guidance to the PUD on the shielding and light intensity based on a City-adopted policy. The City policy should minimize the need for shield changes.

The PUD will provide the City with the light intensity controls that will allow the City to adjust the streetlight intensity and illumination schedule.

Once lights are changed, the basic light usage and maintenance cost is being charged via monthly light rate on the recently PUD adopted rate schedule for LED lights.

4. **PAYMENT.** Upon completion of the installation, payment shall be made by the City to the PUD in one payment of \$XXX. The PUD will invoice the City. The City will pay the invoice within sixty days of receipt.
5. **TERM.** This Agreement will terminate automatically upon final payment of the cost of the services required by this Agreement.
6. **WARRANTY.** The lights described above shall have a warranty of a minimum of 10 years.
7. **RELATIONSHIP BETWEEN THE PARTIES.**

7.1. **Record Maintenance.** Each party shall maintain records its own records consistent with the Washington Public Records Act, as amended, and the records retention requirements of the Washington State Archives.

7.2. **Indemnity.** Each party shall indemnify, defend and hold harmless the other party, their officers, agents, employees, and volunteers, from and against any and all claims, demands, damages, judgments, losses, liability and expense (including, attorney’s fees), including but not limited to those for personal injury, death or property damage suffered or incurred by any person, by reason of or in the course of performing this Agreement which is or alleged to be caused by or may directly or indirectly arise out of any act or omission of the party, its officers, employees, agents and volunteers.

Proportionate Share. Except as provided above, in the event more than one party is responsible or negligent, each party shall be responsible in proportion to its negligence.

Waiver of Immunity under Title 51 RCW. Each party waives its immunity under Title [51](#) RCW (Industrial Insurance) solely for the purposes of this provision and acknowledges that this waiver was mutually negotiated.

- 8. NOTICE.** Any notice required to be given by either party to the other shall be in writing and shall be considered sufficient if notice is deposited in the United States mail, postage prepaid, addressed as follows:

To the City:

Director Public Works
250 Madison Street
Port Townsend, WA 98368

To the PUD:

General Manager

Port Townsend, WA 98368

9. REQUIRED INTERLOCAL AGREEMENT TERMS.

- 9.1. Administration. This Agreement does not create any separate legal or administrative entity. The parties understand and agree that there will be communications between the parties to effectuate the terms of this Agreement.
- 9.2. No Joint Budget. This Agreement does not contemplate a joint budget.
- 9.3. No Property Acquisition. This Agreement does not contemplate the joint acquisition of property by the parties. At termination, each party shall remain the sole owner of its own property.

- 10. REQUIRED FILING.** Pursuant to RCW 39.34.040, prior to entry into force this Agreement shall be filed with the Jefferson County Auditor or listed on the PUD and City websites.

- 11. GENERAL TERMS.** The following general terms shall govern this agreement:

- 11.1. Headings. The headings of the sections of this Agreement are for convenience of reference only and do not restrict, affect, or be of any weight in the interpretation or construction of the provisions of the sections or this Agreement.
- 11.2. Nondiscrimination; Equal Employment Opportunity.

11.2.1. In the performance of this Agreement, the parties and their employees and agents shall always comply with all federal, state, or local laws, ordinances, rules, or regulations with respect to nondiscrimination and equal employment opportunity which may at any time be applicable.

11.2.2. The parties shall not discriminate against any employee or applicant for employment because of age, sex, marital status, sexual orientation, race, creed, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability as required by law.

11.2.3. The parties and their employees and agents shall not at any time discriminate against any other persons or entity because genetic information, gender identity, age, sex, marital status, sexual orientation, race, creed, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability.

Signature Block:



AGENDA REPORT

DATE: 6/1/2021
TO: Board of Commissioners
FROM: Will O'Donnell
RE: Commissioner Correspondence Policies Discussion

BACKGROUND: Commissioners receive a steady stream of emails from members of the public. Though all of these communications are subject to public records requests, there currently is no formal process for reviewing or discussing because the emails mainly live in each commissioner's individual email box. Because the commissioners cannot have discussions outside of public meetings there is concern that some correspondence with the public may not get the attention it deserves, while other correspondence may receive multiple replies expressing divergent opinions.

At their May 18th meeting, the PUD's BOC asked staff to come up with some solutions for improving transparency around commissioner correspondence with customer owners.

ANALYSIS/FINDINGS: Staff recommends the following intermediate steps to ensure that all correspondence to the commissioners is accounted for and answered properly.

1. **Staff Review of Correspondence.** IT will create a folder containing all public email outreach to the commissioners. The Communications Director and General Manager will monitor the folder to better understand the inflow and outflow of communications and help to assure that each communication receives the proper attention due.
2. **Correspondence Log in Agenda Packet.** Using the correspondence folder, staff will produce a "Correspondence Log" documenting date, sender, and subject of all emails (or paper letters) sent to commissioners. The Correspondence Log will be included in each regular meeting agenda packet as an element of the Consent Agenda. In the event of a public hearing, the entire email will be included in the minutes of the meeting during which the hearing was held.
3. **District Preference Policy Update.** To reduce any possible confusion, mixed messaging, or lack of response out of undiscussed deference, staff recommends amending the Governance policy with the following language: "EMAIL COMMUNICATIONS AGREEMENT: In the event that a customer owner addresses an

email or letter to all three commissioners, it is understood and agreed that only the commissioner from the district of the sender will respond. If commissioners from other districts also wish to respond, they will request the General Manager place the communication under New Business at the next regular meeting of the BOC.

FISCAL IMPACT: None.

RECOMMENDATION: Discuss presented options. Preferences indicated in discussion will be used to refine and create policies that will be brought back to the board in later meetings.

DRAFT

Commissioner Collins was elected as the new President of the Washington Public Utility Districts Association. It is a one-year term. Congratulations Commissioner Collins.

The PUD and Jefferson County executed an easement and property transaction intended to help with the extension of the Olympic Discovery Trail from 4-corners towards the Anderson Lake Road if future expansion of the trail takes place.

The PUD board has approved and implemented a rate increase for its 5,000 water customers throughout the county. The 2021 budget had estimated a \$400k loss for the water Department this year if we were to not take any action. The rate increase included a capital surcharge fee to help with the water department capital improvement budget. Sewer/septic rates for our 400 PUD septic systems customers are still under review.

A resolution will come before the Board in June to adopt the cost-of-service recommendation to increase electric base and consumption rates for all 20,000+ customer/owners over the next 4 years. Adjustments in tier class rates will also take place over the next 4 years.

Our Citizen Advisory Board has begun the process of meeting again to take up commissioner directed work on an RFP process for a potential Meter Replacement Program. The commissioners will consider the CAB recommendation as part of the RFP decision making process.

Our Board approved a contract with BPA, Mason 1 and Mason 3 PUD's and NoaNet to access BPA fiber located in their transmission right of way and various substations from Clallam County to the Shelton/Olympia area that will help JPUD and our partners to extend fiber to unserved and underserved parts of Jefferson County. The project is estimated at \$35k-\$40k with an estimated completion by the end of the year.

Our Board directed the General Manager to pursue steps to potentially become an Internet Service Provider. A decision to pursue retail authority has not been

discussed or decided by the board. It is still unclear how legislation on Retail Authority will be implemented or executed. There is legal action requested by Secretary of State Wyman moving through the courts as I speak to determine standing of the two broadband bills.

The PUD helped the Hoh Tribe this month complete a telecom project on the west side of Jefferson County that will improve their connectivity. We also assisted them last year with some minor infrastructure expansion.

PUD Water/Engineering Director Samantha Harper has been meeting with Jefferson County Public Works staff on the County's Hadlock Sewer project and she is coordinating with J.C. Public Works for them to give an informational presentation to the PUD Board tentatively in June.

Construction and remodeling at 310 4-Corners is virtually completed and 50% of our staff are currently working on-site in their new office space. Thank you to the Port of Port Townsend for the use of their office space during our 4-Corners remodel amid the Pandemic.

The Board voted to allocate \$30,000 for one-year of funding to EDC Team Jefferson. The board will evaluate EDC accomplishments at the end of the first year to determine the return on investment of that allocation.

PUD staff are currently working with a consultant on updating our Strategic Plan from a staff and operational perspective. The next step in the process will be for the consultant to confer with the commissioners and customer owners to add further perspective and direction.

The Governors disconnection and late fee moratorium has resulted currently in over \$736,000 in arrearages for JPUD. There has not been any talk from the Legislature or the Governor on how utilities will be made whole once the moratorium ends. This situation will be difficult for families and individuals inside our service area if outside funding is not made available for utility bill relief before this Fall and even more critical if the moratorium were to be extended once again this summer.

JPUD has also revised its lighting rate and water leak policies to be more customer friendly.

The PUD received clean audits for both financial and accountability audits.

We have placed financial information dashboards on our website to help customers better understand our finances.