



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**January 26, 2021  
Board of Commissioners  
Special Meeting  
Employee Review  
Final Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on January 26, 2021, via WebEx video conference. Present:

- Commissioner Dan Toepper, President
- Commissioner Jeff Randall, Secretary
- Commissioner Kenneth Collins, Vice President
- Kevin Streett, General Manager
- Will O'Donnell, Communications Director
- Annette Johnson, Executive Assistant/Records Officer
- Mike Bailey, Finance Director
- Joel Paisner, General Counsel
- Don McDaniel, PUD Consultant
- Melanie Patterson, Human Resources Director

Cammy Brown, Recording Secretary

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**1. CALL TO ORDER:**

Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD No. 1 Board of Commissioners for January 26, 2021, to order at 10:01 a.m.

As per the Governor's Proclamation 20-28 in response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will only be held remotely via Zoom until otherwise informed by the Governor. Participant audio will be muted upon entry. Please unmute the appropriate time to speak. If you are calling in, use \*6 to mute and unmute.

All three commissioners were present. It was determined there was a quorum.

**2. AGENDA REVIEW:** Commissioner Dan Toepper presented the Agenda. There were no additions or corrections.

Commissioner Jeff Randall asked for a brief coordination on a possible participation on this bill that is going to have its first hearing Wednesday – the retail authority on telecom.

This was placed on the Agenda after Execution Session, Item 3(a).

**MOTION:** Commissioner Jeff Randall made a motion to accept the Agenda as amended. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**3. EXECUTIVE SESSION:** Commissioner Dan Toepper announced that the Jefferson County PUD Board of Commissioners will dismiss into Executive Session per RCW 42.30.110(1)(g) to evaluate and review the performance of a public employee.

The Executive Session convened at 10:06 a.m. with an estimated in session time of 1 hour and 30 minutes which would be until 11:36 a.m.

Commissioner Dan Toepper announced at 10:25 a.m. that the BOC will recess out of the Executive Session. There were technical difficulties with the Zoom connection. A new connection was established to reconvene the meeting and go back into Executive Session.

The Executive Session of the Jefferson County PUD BOC was reconvened at 10:25 a.m.

Commissioner Dan Toepper came back on line at 10:39 a.m. in the regular session of the Special meeting of the BOC.

Commissioner Dan Toepper announced the purpose of the meeting and reconvened the Executive Session at 10:40 a.m. Estimated time for the session was until 11:40 a.m.

The Executive Session ended at 11:42 a.m. There was no action taken.

The January 26, 2021, Special Meeting of the Jefferson County PUD Board of Commissioners reconvened at 11:42 a.m.

**3(a) Legislation.** Commissioner Jeff Randall reported on the Telecom House Bill 1336 that is being introduced in the Legislature. This bill relates to potentially lifting restrictions on PUDs providing retail authority on Telecom. There is a hearing scheduled for 10:00 a.m. on Wednesday January 27, 2021. There was some discussion. No action was taken.

No public comment.

**4.. ADJOURNMENT:** Commissioner Dan Toepper declared the January 21, 2021, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 11:55 a.m.

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Minutes prepared by  
Cammy Brown, PUD Recording Secretary

<b>Approved:</b> <small>DocuSigned by:</small>  ----- <small>54D5DB51D999412...</small>	4/12/2021 -----
Commissioner Jeff Randall, Secretary	Date
<b>Attest:</b> <small>DocuSigned by:</small>  ----- <small>A7B2B1B6F7CB462...</small>	4/8/2021 -----
Commissioner Dan Toepper, President	Date
 ----- <small>B55120D92D6C415...</small>	4/8/2021 -----
Commissioner Kenneth Collins, Vice President	Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*