

**PUBLIC UTILITY DISTRICT NO.1
OF
JEFFERSON COUNTY**

RESOLUTION NO. 2021-007

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington (District), amending the Procurement Manual and Authorize the Sale of Certain Equipment on Where-Is, As-Is Basis.

WHEREAS, on April 7, 2020 the Board of Commissioners approved Resolution No. 2020-008 adopting a revised Procurement Manual for the District; and

WHEREAS, from time-to-time certain policies and procedures must be updated to account for changes in District practices, and the proposed amendments to the Procurement Manual are attached in Exhibit A; and

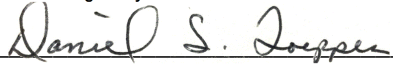
WHEREAS, the General Manager recommends that the District also be allowed to surplus certain equipment whole, without requiring disassembly, which will allow the District to operate more efficiently; and


WHEREAS, the sale of Surplus property must be done consistent with the Washington State Constitution and the laws of the State of Washington.

NOW THEREFORE, BE IT RESOLVED THAT:

The Board of Commissioners has reviewed the changes and amendments to the 2020 update to the Procurement Manual attached hereto as Exhibit No. 1, and hereby adopts these changes to the Procurement Manual, to be effective as of the date of this Resolution.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 16th day of March, 2021.

DocuSigned by:

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Dan Toeppe, President

DocuSigned by:

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Kenneth Collins, Vice President

DocuSigned by:

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ATTEST: _____
Jeff Randall, Secretary

EXHIBIT A

To

Resolution No. 2021-XXXX

JPUD PROCUREMENT MANUAL

11.1 General

NEW SECTION

11.1.4. Full and Fair Value. Sales of property, either personal or real, are subject to requirements that the District obtain full and fair value for the items pursuant to Washington State Constitution Article 8, Section 7.

11.3 VEHICLES & EQUIPMENT

11.3.1 Vehicles and equipment may be disposed for any one of the following reasons:

- a. Cost of maintenance and has become excessive;
- b. Major repair would be cost prohibitive; or
- c. The vehicle or equipment is no longer of use to the District.

11.3.2 Surplus cars, equipment, and trucks (except aerial manlifts, digger derricks, and knuckle boom or crane trucks) that can be used by the public shall be placed on a surplus list and, after Commission approval, disposed of by sealed bid or public auction.

11.3.3 Aerial manlifts, digger derricks, knuckle booms, and crane trucks ~~must~~ may be ~~either~~ dismantled ~~& and~~ and sold for scrap, ~~or~~ used as a trade-in when purchasing new trucks of similar use, or sold whole, where-is, as-is. The Commission must declare a truck surplus by resolution-prior to its being sold where-is, as-is, dismantled or and removed from District property.

11.3.4 All surplus sales shall be made at fair market value.