

Citizen Advisory Board

Meeting Agenda

Mon, March 8, 2021 2PM

ZOOM Meeting



To join online go to:<https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 5 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#

1. Call to Order

Per the Governor's Extended Proclamation 20-28 and in response to the COVID-19 Pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will be held remotely via Webex until otherwise informed by the Governor. Participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute.

2. Introductions

3. Agenda Approval

4. Public Comment

This public comment period of up to 15 minutes is for any items not on the agenda. During the meeting, the Chair may also permit public comments on other discussion items. Each speaker is limited to 3 minutes.

5. Minutes (Discussion)

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6. BOC Update

7. GM Report

8. CAB Business

8.1. New Member Introductions

8.2. Review Use of Zoom

8.3. Sub-Committee Assignments

9. Future Agenda Items / Calendar

10. Adjourn

DRAFT MEETING MINUTES
 Jefferson County PUD
 Citizen Advisory Board (CAB)
 February 8, 2021

Attending CAB Members:

Attending PUD Representatives:

X	Tom Engel, District 1		Jeff Randall, District 1 Commissioner
X	Sebastian Eggert, District 1	X	Ken Collins, District 2 Commissioner
X	Gary Rowe, District 2		Dan Toepper, District 3 Commissioner
X	Jessica Dillon, District 2	X	Kevin Streett, General Manager
X	Dan Taylor, District 3	X	Will O'Donnell, Communications Dir.
X	Craig Durgan, District 3		Bill Graham, Water Operations Sup.
X	Jerry Wilson, District 2		Don McDaniel, Consultant for PUD
X	Bob McCauley, District	X	Cammy Brown, Recording Secretary
			Joel Paisner, General Counsel

1. CALL TO ORDER: Chair Jessica Dillon called the meeting to order at 2:02 p.m. There was a roll call of committee members and a quorum was present. The chair read the Governor's proclamation.

Per the Governor's Proclamation 20-28 and response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the Citizen Advisory Board. All meetings will be accessible remotely via Zoom until further notice.

2. INTRODUCTIONS: Introductions were given.

3. AGENDA APPROVAL: The Chair read the agenda items. The Chair added Item No. 5, Acknowledgements, and moves everything down accordingly.

MOTION: Bob McCauley made a motion to approve the agenda as amended. Craig Durgan seconded the motion. Motion carried unanimously.

4. PUBLIC COMMENTS: No public comments.

5. **ACKNOWLEDGEMENTS:** The chair recognized Russ Michel, Larry Dennison, Cammy Brown, Commissioner Kenneth Collins and Don McDaniel for their contributions to the CAB.

6. **REVIEW AND APPROVAL OF MINUTES:**

MOTION: Gary Rowe made a motion to approve the minutes of the CAB of February 10, 2020. Craig Durgan seconded the motion. Motion carried unanimously.

7. **BOC UPDATE:** Commissioner Kenneth Collins gave an update.

- Audit report will be reviewed on February 10, 2021.
- The FCS Consulting Group's next meeting of February 9, 2021.
- WPUDA is working on high priority bills. Busy time in the Legislature.
- Good news – the PUD received a Loan for the Shine LUD.
- No loan for construction/replacement of the Quilcene Water Tank.
- Energy NW, through partnership with other energy companies has been approved for several billion dollars.
- PUD continues to be involved with the JBAT.
- Study being done by CCG consultants.

8. **GENERAL MANAGER REPORT:** General Manager Kevin Street gave a report.

- State Auditor will be presenting their accountability audit review.
- Finance Department is finishing up with the financial audit.

9. **CAB BUSINESS:**

9.1 **Election of Chair/Vice Chair:**

Nominees – Gary Rowe nominated Jessica Dillon as Chair of the CAB. Gary Rowe moved that the nominations be closed. Jessica Dillon was unanimously approved as Chair of the CAB.

Craig Durgan nominated Sebastian Eggert for Vice Chair.
Sebastian Eggert declined.

Sebastian Eggert nominated Gary Rowe for Vice Chair.
Gary Rowe unanimously approved as Vice Chair of the CAB.

9.2 **Low Income Discussion – Jessica Dillon:** Chair Jessica Dillon gave a report/
There was considerable discussion.

MOTION: Craig Durgan made a motion to table this item. _____ seconded the motion. Motion carried unanimously.

10. SUBCOMMITTEE DISCUSSIONS:

Broadband Subcommittee: Gary Rowe gave a report. Subcommittee waiting for BOC for specific direction.

Climate Change: Sebastian Eggert gave report and read a statement into the record.

Governing Subcommittee: No CAB members on this subcommittee at this time. Public member Tom Thiersch is on the subcommittee.

11. STRATEGY DISCUSSION FOR JOIN CAB/BOC MEETING: Don McDaniel gave a report. Consultant is collecting data.

12. FUTURE AGENDA ITEMS/CALENDAR: General Manager Kevin Streett reported that the resolution on low income was updated and is on the PUD website.

Next CAB meeting scheduled for March 8, 2021 at 2:00 p.m.

Sebastian Eggert made the suggestion that there be some information on the website about Zoom meetings. Sebastian Eggert and Will O'Donnell will prepare and share a tutorial on Zoom meetings.

Suggestion was made that at the next CAB meeting there should be a discussion on what topics the CAB should work on and review the Work Plan.

General Manager Kevin Streett will prepare a report on CCG Consulting and the work that has been done and present it at the next CAB meeting.

13. ADJOURN:

MOTION: _____ made a motion to adjourn the February 8, 2021, meeting of the Jefferson County Citizen Advisory Board. Craig Durgan seconded the motion. Meeting was adjourned at 3:34 p.m.

Minutes prepared by

Cammy Brown, PUD Recorder

CAB meeting audio file available on website
www.jeffpud.org

Approved:

_____	_____	_____	_____
Jessie Dillon, Chair	Date	Gary Rowe, Vice Chair	Date

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