

**Regular Meeting Agenda**

**Board of Commissioners**

Tuesday, November 17, 2020 5:00

PM

online via webex

Port Townsend, WA 98368



To join online go to: <https://jeffpud.my.webex.com/meet/JPUD>. Follow the instructions to login. Meetings will open 5 minutes before they begin. CALL IN #: Dial 360-379-5833. No additional log-ins needed.

Page

**1. Call to Order**

Per the Governor's Extended Proclamation 20-28 and in response to the COVID-19 Pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will be held remotely via Webex until otherwise informed by the Governor. Participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use \*6 to mute and unmute.

**2. Agenda Review**

**3. Public Comment**

*The public comment period is for any items not specifically listed on the current Agenda or for items listed on the Consent Agenda. The Chair may place time limits on public comments to allow the meeting to be conducted in an efficient and orderly manner. (15 min)*

**4. Consent Agenda**

*All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

4.1. Prior Minutes

4 - 14

[PUD BOC Regular Meeting Min. 10-5-2020 DRAFT.docx](#) 

[PUD BOC Special Mtg Min. 10-13-2020.docx](#) 

4.2. Vouchers

15 - 36

[Voucher Approval Form for the Commissioners.pdf](#) 

[Voucher Certification with Supporting Warrant Register & Payroll....pdf](#) 

4.3. Write Offs 37 - 39

[Agenda Report-Written Off Accounts-11-17-20.pdf](#) 

[Written Off Accounts Resolution 11-17-20.pdf](#) 

4.4. Calendar 40

[PUD Calendar November 17, 2020.docx](#) 

## 5. **Manager and Staff Reports**

*For information only, not requiring a vote.*

## 6. **Old Business**

*For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote.*

## 7. **New Business**

7.1. Application for Drinking Water State Revolving Funds (DWSRF) for the Quilcene Water Tank Project 41 - 42

[Agenda Report-DWSRF Quilcene Water Tank Project 201117.docx](#) 

*Staff is recommending that the Board approve a motion to authorize staff's submission of the Department of Health's 2020 Drinking Water State Revolving Fund for construction of the Quilcene Water Tank Project in the amount of \$1,513,366.00.*

7.2. Application for DWSRF for the Shine Plat LUD No. 17 43 - 45

[Agenda Report-DWSRF Shine Plat LUD No.17 201117.pdf](#) 

*Staff is recommending that the Board approve a motion to authorize staff's submission of the Department of Health's 2020 Drinking Water State Revolving Fund for construction of the Shine Plat LUD No. 17 in amount of \$490,000.*

7.3. JNET Interlocal Agreement 46

[Agenda Report form JNET ILA dks.docx](#) 

7.4. District 3 CAB Appointment 47 - 48

**8. Commissioner Reports**

**9. Adjourn**



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**October 5, 2020  
Board of Commissioners  
Regular Meeting**

**Draft Minutes**

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 5:00 p.m. on October 5, 2020. This was an online meeting through WebEx and teleconferencing. All participants muted by entry. Present:

**Commissioner Dan Toepper, President  
Commissioner Kenneth Collins, Vice President  
Commissioner Jeff Randall, Secretary  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Annette Johnson, Executive Assistant and Records Administrator  
Melanie Patterson, Human Resources Director  
Mike Bailey, Finance Director  
Scott Bancroft, Operations Director  
Jean Hall, Services Director  
Will O'Donnell, Communications Director  
Lori Rae, Operations Administrator  
Don McDaniel, PUD Consultant**

**Cammy Brown, PUD Recording Secretary**

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**1. CALL TO ORDER:**

Commissioner Dan Toepper called the Public Hearing for 2021 Draft Budget of the Jefferson County PUD Board of Commissioners for October 5, 2020, to order at 5:00 p.m.

Page 1 of 7

Jefferson County PUD  
BOC Regular Meeting October 5, 2020  
Draft Minutes

Per the Governor's Proclamation 20-28 and response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will be accessible remotely via Webex until otherwise informed by the Governor. All participants' audio will be muted upon entry. Please unmute at the appropriate time to speak. Use \*6 on a phone to mute or unmute at the appropriate time during the call.

Commissioner Dan Toepper began the meeting by calling for attendance to determine a quorum. There was a quorum established.

**2. PRESENTATION: Resolution 20-019 Tax Levy Updated and Substantial Need Resolution 20-021.**

General Manager Kevin Streett gave a presentation on the resolutions being submitted for approval. Finance Director Mike Bailey went over the resolutions.

The resolutions have been reviewed by the county and General Counsel Joel Paisner.

**MOTION:** Commissioner Kenneth Collins made a motion to approve Resolution 20-019 regarding the levy amount that the Jefferson County Public Utility District will take from real estate taxes. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**MOTION:** Commissioner Jeff Randall made a motion to pass and adopt Resolution 20-021 which is a resolution of the PUD Board determining substantial need in adopting the limit factor for property tax increase for 2021 budget purposes with the modification of fixing the typo to add Public Utility District in the whereas sections. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

**3. 2021 DRAFT BUDGET:** General Manager Kevin Streett and Finance Director Mike Bailey gave presentations. There was an extensive discussion. Details can be heard on the audio recording at [www.jeffpud.org](http://www.jeffpud.org).

PUD Consultant Don McDaniel gave an updated facilities report. Projected completion is end of January 2021.

**5. PUBLIC COMMENTS: (for Budget Hearing). (out of sequence). Discussion is extensive.** Please refer to the audio recording which can be found at

Page 2 of 7

**4. ADOPTION OF 2021 BUDGETE RESPOLUTION 20-020: (out of sequence).**

**MOTION:** Commissioner Jeff Randall made a motion to approve Resolution 20-020 adopting a budget for the calendar year 2021. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

**6. ADJOURN PUBLIC HEARING:** The public hearing on the 2021 Draft Budget was adjourned at 6:37 p.m.

**7. CALL TO ORDER: REGULAR MEETING:** The Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District was called to order at 6:37 p.m.

**8. AGENDA REVIEW:**

**MOTION:** Commissioner Kenneth Collins made a motion to accept the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.,

**9. GENERAL PUBLIC COMMENT:** Commissioner Dan Toepper read the guidelines for public comments. No general public comments.

**10. CONSENT AGENDA:** Commissioner Dan Toepper read the items in the Consent Agenda.

**MOTION:** Commissioner Kenneth Collins made a motion to approve the Consent Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**10.1 Prior Minutes:**

PUD BOC Special Mtg. Min. 8-11-2020 Budget Review Draft  
PUD BOC Regular Meeting Min. 08-18-2020 Draft  
PUD BOC Special Mtg. Min. 8-25-2020 Budget Review Draft

**10.2 Vouchers:**

4.02.02 Voucher Approval Form for the commissioners  
Voucher Certification with Supporting Warrant Register & Payroll.

**PAYMENTS TO BE APPROVED:**

<b>WARRANTS</b>	<b>AMOUNT</b>	<b>DATE</b>
Accounts Payable: #123995 to #124050	\$ 709,601.26	09/10/2020
Accounts Payable: #124051 to #124093	\$ 650,112.01	09/17/2020
Accounts Payable: #124094 to #124094	\$ 91,283.08	09/18/2020
Accounts Payable: #124095 to #124148	\$ 293,122.72	09/24/2020
Payroll Checks: # 70789 to # 70794	\$ 10,215.12	09/18/2020
Payroll Direct Deposit:	\$ 131,238.44	09/18/2020

**TOTAL INVOICES PAID \$ 1,885,572.63**

<b>WIRE TRANSFERS PAID</b>	<b>AMOUNT</b>	<b>DATE</b>
BPA	\$ 1,096,939.00	09/11/2020

**PAYMENT TOTAL \$ 2,982,511.63**

**VOIDED WARRANTS:**

123984	\$ 474.52
124023	\$ 922.24
124024	\$ 15,703.20

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**10.3 Financial Report**

**10.4 Legal Counsel Contract Approval**

Draft Attorney Contract with Joel Paisner 2020.

**10.5 Risk Management Resolution**

Resolution 20-018 Adopting Risk Management Policy.

**10.6 Port Townsend Paper Corp Wheeling Agreement**

Port Townsend Paper Corp. Wheeling Agreement.

**10.7 Calendar**

PUD Calendar October 5, 2020.

**END OF CONSENT AGENDA.**

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**11. MANAGER AND STAFF REPORTS: General Manager Kevin Streett gave a report.**

Page 4 of 7

Jefferson County PUD  
BOC Regular Meeting October 5, 2020  
Draft Minutes

- ☒ Next meeting of the BOC is October 13<sup>th</sup> – metering business case report from FCS.
- ☒ Flu shot scheduling for PUD employees at the PUD office at Four Corners will begin.
- ☒ General Manager Kevin Streett will be taking Friday off.
- ☒ Update on WSDOT meeting. Discussion on fees paid by PUD to WSDOT.

Communications Director Will O’Donnell gave a report about broadband RFQ for second part of broadband strategic business plan. CCG Consulting was chosen. No public comment.

**12. OLD BUSINESS:** Nothing listed under Old Business.

**13.1 NEW BUSINESS:**

**13.1 Asset Policy:** Finance Director Mike Bailey gave a report. This is an update to the policy that was adopted in 2016.

**14.. COMMISSIONERS’ REPORTS:**

**Commissioner Jeff Randall:**

9/16 and

9/17 Participated in WPUDA meetings (report).

9/23 Attended BOC Special Meeting on rates.

9/24 and

9/25 Attended Intergovernmental COVID-19 group meetings (report).

9/28 Attended BOC Special Meeting Executive Session.

9/28 Participated in WPUDA Water Workshop.

10/2 Attended ICC Jobs and Economy Group meeting.

10/9 Will attend ICC Jobs and Economy Group meeting. The one project that the Economy Group funded was the one that provided commercial electricity assistance to the PUD’s commercial customers. The PUD got \$40,000.00 to provide assistance to the commercial customers. The PUD got reimbursement on the broadband wireless. The PUD got a significant amount of money through the CARES Act funding from the county.

10/13 Will attend BOC Special Meeting on Metering Replacement – FCS.

**Commissioner Kenneth Collins:**

9/16 and

9/17 Participated in WPUDA meetings (report).

- 9/18 Participated in JBAT meeting.
- 9/18 Met with General Manager Kevin Streett.
- 9/23 Attended BOC Special Meeting on rates.
- 9/25 Attended Steering Committee for JBAT.
- 9/28 Attended BOC Special Meeting Executive Session.
- 9/28 Participated in WPUA Water Workshop.
- 9/30 and
- 9/31 Participated in online PPP meetings (report). There was a proposal to change the bylaws to exclude commissioners and co-op directors from serving on the PPC Board. There was a request made to General Counsel Joel Paisner to investigate this situation and report back to the commissioners.
- 10/5 Met with General Manager Kevin Streett.
- 10/8 Will participate on WPUA Telecom Committee meeting. Looking at Legislative progress.
- 10/09 Will attend JBAT meeting.
- 10/13 Will attend BOC Special Meeting on Metering Replacement – FCS.
- 10/14 Will attend Board meeting with NoaNet.
- 10/16 Will attend JBAT meeting.
- 10/19 Will attend meeting with General Manager Kevin Streett.

**Commissioner Dan Toepper:**

- 9/16 and
- 9/17 Attended WPUA meetings (report).
- 9/22 Met with General Manager Kevin Streett.
- 9/23 Attended BOC Special Meeting on rates.
- 9/24 Attended JeffCom meeting.
- 9/28 Attended BOC Special Meeting Executive Session.
- 9/28 Participated in WPUA Water Workshop.
- 10/07 Will meet with General Manager Kevin Streett.
- 10/13 Will attend BOC Special Meeting on Metering Replacement – FCS.
- 10/15 Great Washington Shakeout. 10:00 a.m. - the earthquake preparedness drill.

**15. ADJOURNMENT:**

Commissioner Dan Toepper declared the regular meeting of the Jefferson County PUD No. 1 Board of Commissioners on October 5, 2020 adjourned at 7:20 p.m.

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 Minutes prepared by





**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**October 13, 2020  
Board of Commissioners  
Special Meeting – FCS Meter Replacement  
and Executive Session**

**Draft Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on October 13, 2020, via WebEx video conference. Present:

**Commissioner Dan Toepper, President  
Commissioner Jeff Randall, Secretary  
Commissioner Kenneth Collins, Vice President  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Will O'Donnell, Communications Director  
Don McDaniel, Consultant  
Bob Hammond, FCS  
Jim Gross, P.E., BHC Consultants Project Manager  
Lance Stevens P.E., Evergreen Coating LLC  
Mark Horton, P.E., Washington Project Consultants**

**Cammy Brown, Recording Secretary**

Page **1** of **4**

Jefferson County PUD  
Board of Commissioners  
Special Meeting – Meter Replacement FCS  
and Executive Session  
October 13, 2020 – 10:00 a.m.  
Draft Minutes

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**CALL TO ORDER:**

Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD Board of Commissioners for October 13,2020, to order at 10:00 a.m.

Commissioner Dan Toepper read the Governor’s Proclamation into the record. As per the Governor’s Proclamation 20-28 in response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will only be accessible remotely via WebEx and unless otherwise informed by order of the Governor. All participants will be muted upon entry. Please unmute at the proper time to speak. Press \*6 on a phone to mute or unmute during a call for phoning in.

A roll call was taken by the commissioners. All commissioners were present and it was determined that there was a quorum.

**AGENDA APPROVAL:**

**MOTION:** Commissioner Kenneth Collins made a motion to approve the agenda as presented.

Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**PRESENTATION FROM FCS: Meter Replacement Business Case – General manager Kevin Streett and Bob Hammond, FCS Group, LLC:** General Manager Kevin Streett presented for discussion a proposal from FCS on meter replacement. Bob Hammond presented the business case.

**PRESENTATION ON QUILCENE WATER TANK – SAMANTHA HARPER, JIM GROSS, BHC CONSULTANTS AND LANCE STEVENS, EVERGREEN COATING, LLC:** Water Superintendent Samantha Harper gives the presentation on the Quilcene Water Tank.

When the presentation concluded, Commissioner Dan Toepper announced there would be a five-minute recess. The recording was paused.

**EXECUTIVE SESSION:** Commissioner Dan Toepper announced that the Jefferson County PUD Board of Commissioners will dismiss into Executive Session per RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

Executive Session convened at 12:01 p.m. with an estimated in session time of 40 minutes.

Commissioner Dan Toepper came out of the Executive Session at 12:41 p.m. and announced the need for an extension of time for another fifteen minutes to 12:56 p.m.

The Executive Session ended at 12:56 p.m. No action was taken.

The October 13, 2020, Special Meeting of the Jefferson County PUD Board of Commissioners reconvened at 12:56 p.m.

**ADJOURNMENT:**

Commissioner Dan Toepper declared the October 13, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 adjourned at 12:57 p.m.

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Minutes prepared by  
Cammy Brown, PUD Recording Secretary

**Approved:**

\_\_\_\_\_

Commissioner Jeff Randall, Secretary

Date

**Attest:**

\_\_\_\_\_  
Commissioner Dan Toepper, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Kenneth Collins, Vice President

\_\_\_\_\_  
Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*

**VOUCHER APPROVAL FORM**

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$890,156.91** on this **17TH** day of **NOVEMBER 2020** ;

Dan Toepper President	Kenneth Collins Vice President	Jeff Randall Secretary
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**PAYMENTS TO BE APPROVED:**

	<b>WARRANTS</b>	<b>AMOUNT</b>	<b>DATE</b>
Accounts Payable:	# 124358 to # 124405	\$ 360,657.11	10/29/2020
Accounts Payable:	# 124406 to # 124451	\$ 372,608.43	11/5/2020
Payroll Checks:	# 70805 to # 70809	\$ 10,031.05	10/30/2020
Payroll Direct Deposit:		\$ 127,531.70	10/30/2020
<b>TOTAL INVOICES PAID</b>		<b>\$870,828.29</b>	

	<b>AMOUNT</b>	<b>DATE</b>
BPA	\$ 5,000.00	10/29/2020
Peterson Lake	\$ 14,328.62	11/2/2020

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<b>PAYMENT TOTAL</b>	<b>\$890,156.91</b>
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**VOIDED WARRANTS**

**VOUCHER CERTIFICATION FORM**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey 11/12/2020  
 Mike Bailey, Financial Services Manager / District Auditor Date

**VOUCHER CLAIM FORMS FOR INVOICES PAID:**

WARRANTS			AMOUNT	DATE
Accounts Payable:	# 124358	to # 124405	\$ 360,657.11	10/29/2020
Accounts Payable:	# 124406	to # 124451	\$ 372,608.43	11/5/2020
Payroll Checks:	# 70805	to # 70809	\$ 10,031.05	10/30/2020
Payroll Direct Deposit:			\$ 127,531.70	10/30/2020
<b>TOTAL INVOICES PAID</b>			<b>\$870,828.29</b>	

WIRE TRANSFERS PAID	AMOUNT	DATE
BPA	\$ 5,000.00	10/29/2020
Peterson Lake	\$ 14,328.62	11/2/2020

**GRAND TOTAL** **\$890,156.91**

**VOIDED WARRANTS**

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124358 10/29/2020	CHK	10808	A & J FLEET SERVICES, INC	CLAMP ADJUSTMENT VEH# 101	136.25
124359 10/29/2020	CHK	10481	AMAZON	SK HYNIX 16GB SERVER MEMORY	122.08
				SK HYNIX 16GB SERVER MEMORY	30.52
				APC UPS, 600VA BATTERY BACKUP	89.45
				APC UPS, 600VA BATTERY BACKUP	22.37
				SERIAL CABLE, DB9 FEMALE TO 3.5MM	6.06
				SERIAL CABLE, DB9 FEMALE TO 3.5MM	1.52
				HARD HAT HOLDER	18.28
				LOCATOR DATA CORD	10.55
				COMPUTER ACCESSORIES	255.04
<b>Total for Check/Tran - 124359:</b>					555.87
124360 10/29/2020	CHK	10447	ANIXTER INC.	WIRE #2 ACSR, ELBOW 1/0 WITH TEST POINT	2,230.34
				DEADEND SHOE	362.10
				FUSE	81.75
				WIRE 4/0 AL URD TPX 600V	2,790.40
<b>Total for Check/Tran - 124360:</b>					5,464.59
124361 10/29/2020	CHK	10018	ASSOCIATED PETROLEUM PRODUCTS I	CUST#01-7500239 DIESEL & GASOLINE	10,677.18
124362 10/29/2020	CHK	10498	BEVINS COMPANY	MULTIRANGE VOLTAGE INDICATOR VEH# 101	684.27
				MULTIRANGE VOLTAGE INDICATOR VEH# 101	-56.50
<b>Total for Check/Tran - 124362:</b>					627.77
124363 10/29/2020	CHK	10823	BHC CONSULTANTS LLC	QUILCENE W TANK PROF SVC 8/22-9/18/2020	2,135.00
124364 10/29/2020	CHK	10045	CENTURY LINK-S	PHONE SERVICE - OCT 2020	66.06
				PHONE SERVICE - OCT 2020	16.51
				PHONE SERVICE - OCT 2020	31.14
				PHONE SERVICE - OCT 2020	7.79
<b>Total for Check/Tran - 124364:</b>					121.50
124365 10/29/2020	CHK	10409	CLEARRESULT CONSULTING INC	S4-1020-067 LIGHTING - SEP 2020	5,784.44
				S4-0920-067 LIGHTING - AUG 2020	2,732.14

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# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
<b>Total for Check/Tran - 124365:</b>					8,516.58	
124366	10/29/2020	CHK	10506	COLUMBIA FORD INC	FORD F150 TRUCK# 133	39,795.81
124367	10/29/2020	CHK	9998	MARY A DELONG	Credit Balance Refund	1,090.00
124368	10/29/2020	CHK	10292	DAVID E ELIAS	WELLNESS REIMBURSEMENT PROGRAM 2020	250.00
124369	10/29/2020	CHK	10749	FIBER INSTRUMENT SALES INC.	FIBER SPLICE ON CONNECTOR	704.24
				ARMODILLO SPICE OM3 CONNECTOR-SC,LC & ST	-58.15	
				FIBER SPLICE ON CONNECTOR	422.18	
				FIBER SPLICE ON CONNECTOR-ARMODILLO SPIC	-34.86	
<b>Total for Check/Tran - 124369:</b>					1,033.41	
124370	10/29/2020	CHK	10454	GLOBAL RENTAL COMPANY INC	RENTAL DIGGER# 409	-1,826.87
				AM55 DBL BUCKET TRK 413 RNTL 10/22-11/18	4,142.00	
				RETURN A77-TE93 RNTL VEH#411 10/22-10/29	-2,802.86	
				AT37-G BUCKET RNTL VEH#408 10/23-11/19	2,725.00	
<b>Total for Check/Tran - 124370:</b>					2,237.27	
124371	10/29/2020	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	TOOLS - WIRE CONNECTOR	5.98
				TOOLS - DRILL BIT	8.71	
				FLEET - HITCH PIN	9.12	
				SKYWTR-LIQ TITE,SEAL,CNNCTR,	7.57	
				TOOLS-END CUTTER PLIER	30.51	
<b>Total for Check/Tran - 124371:</b>					61.89	
124372	10/29/2020	CHK	10384	HDR ENGINEERING INC	TASK8 - AERIE LANE CROSSINGS 8/30-9/26	2,425.12
				TASK9 - SHINE&BYWATER 8/31-9/26	7,251.28	
				WATER SYSTEM PLAN UPDATE 8/30-9/26	4,692.88	
<b>Total for Check/Tran - 124372:</b>					14,369.28	
124373	10/29/2020	CHK	10110	HENERY HARDWARE	FLEET - 12V BATTERIES	15.66
				FLEET - 12V BATTERIES	3.91	
<b>Total for Check/Tran - 124373:</b>					19.57	
124374	10/29/2020	CHK	10111	HIGHWAY SPECIALTIES LLC	SAFETY CONES	337.90

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124375 10/29/2020	CHK	10693	RITA J HOAK	MILEAGE REIMBURSEMENT	9.49
				MILEAGE REIMBURSEMENT	2.37
<b>Total for Check/Tran - 124375:</b>					11.86
124376 10/29/2020	CHK	10839	IRBY ELECTRICAL UTILITES	WEDGE CLAMP	190.75
				WEDGE CLAMP	40.88
<b>Total for Check/Tran - 124376:</b>					231.63
124377 10/29/2020	CHK	10281	JEFFCO EFTPS	EMPLOYEES' MEDICARE TAX	2,969.31
				EMPLOYER'S MEDICARE TAX	2,969.31
				EMPLOYEES' FICA TAX	8,474.92
				EMPLOYER'S FICA TAX	8,474.92
				EMPLOYEES' FEDERAL WITHHOLDING	11,681.79
				EMPLOYEES' FEDERAL WITHHOLDING TAX	10,195.20
<b>Total for Check/Tran - 124377:</b>					44,765.45
124378 10/29/2020	CHK	10122	JEFFERSON COUNTY DEPT OF COMMU	PERMIT:LAND USE REVIEW OF SEPTIC APP	302.40
124379 10/29/2020	CHK	10532	JEFFERSON COUNTY PUD PAYROLL AC	CHECKS PR 10.30.2020	10,031.05
				DIRECT DEPOSIT PR 10.30.2020	127,531.70
<b>Total for Check/Tran - 124379:</b>					137,562.75
124380 10/29/2020	CHK	10129	JIFFY LUBE	VEH# 209 - OIL CHANGE	85.21
124381 10/29/2020	CHK	10136	LES SCHWAB TIRES	ALL NEW TIRES-TRUCK# 128	3,119.96
124382 10/29/2020	CHK	10142	MASON COUNTY PUD #1	DOSEWALLIPS RD-PUMP ELEC - OCT 20	198.96
				GO PAPERLESS CREDIT	-5.00
				BPA RD-PUMP ELEC - OCT 20	104.34
				GO PAPERLESS CREDIT	-5.00
				GO PAPERLESS CREDIT	-5.00
				WILLIAMS CT ELEC - SEP 20	37.26
<b>Total for Check/Tran - 124382:</b>					325.56
124383 10/29/2020	CHK	9998	WAYNE MELQUIST	Credit Balance Refund	17.20

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124384 10/29/2020	CHK	10150	MLS ENTERPRISE INC	INSTL CONDUIT - WA DOT PROJECT	3,060.72
				INSTL CONDUIT - ADAMS ST, PLAZA	9,806.58
<b>Total for Check/Tran - 124384:</b>					<b>12,867.30</b>
124385 10/29/2020	CHK	10309	NISC	RECURRING INVOICE SEP 2020	1,139.31
				RECURRING INVOICE SEP 2020	206.01
				RECURRING INVOICE SEP 2020	1,765.13
				RECURRING INVOICE SEP 2020	493.37
				RECURRING INVOICE SEP 2020	493.37
				RECURRING INVOICE SEP 2020	9,004.16
				RECURRING INVOICE SEP 2020	1,007.04
				RECURRING INVOICE SEP 2020	92.71
				RECURRING INVOICE SEP 2020	1,650.06
				RECURRING INVOICE SEP 2020	283.68
				RECURRING INVOICE SEP 2020	17.66
				AMS INVOICE SEP 2020	2,124.66
				AMS INVOICE SEP 2020	6,119.75
				AMS INVOICE SEP 2020	1,564.28
				AMS INVOICE SEP 2020	531.17
				AMS INVOICE SEP 2020	1,529.93
				AMS INVOICE SEP 2020	391.07
				MISC SEP 2020	516.50
				MISC SEP 2020	129.12
<b>Total for Check/Tran - 124385:</b>					<b>29,058.98</b>
124386 10/29/2020	CHK	9998	REED D NORMAN	Credit Balance Refund	403.32
124387 10/29/2020	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	FIBER REVENUE SHARING OCT 2020	387.50
124388 10/29/2020	CHK	10167	OFFICE DEPOT	TELECOMMUNTE - SHREDDER	43.59
				TELECOMMUNTE - SHREDDER	10.90
				310 DBL WDE-ELEC SUPER: OFFICE SUPPLIES	8.52
				310 DBL WDE-ELEC SUPER: OFFICE SUPPLIES	71.47

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				310 DBL WDE-ELEC SUPER: OFFICE SUPPLIES	377.67
				ANNEX/WAREHOUSE-OFFICE SUPPLIES	201.50
				ANNEX/WAREHOUSE-OFFICE SUPPLIES	50.37
				<b>Total for Check/Tran - 124388:</b>	764.02
124389 10/29/2020	CHK	10168	OLDCASTLE INFRASTRUCTURE	CONCRETE VAULT LID 575-TRANS PCORP	4,954.06
124390 10/29/2020	CHK	10170	OLYMPIC EQUIPMENT RENTALS	FLEET - TRAILER PINS	12.39
				SHARPENING	15.70
				SHARPENING	3.92
				71 PM3 PICCO MIC	33.99
				71 PM3 PICCO MIC	8.50
				HITCH PIN W/ CLIP	7.66
				HITCH PIN W/ CLIP	1.92
				<b>Total for Check/Tran - 124390:</b>	84.08
124391 10/29/2020	CHK	10188	PLATT ELECTRIC SUPPLY	CONDUIT BELLEND	825.64
				CONDUIT COUPLING	328.86
				SWEDGE COUPLING	74.17
				UNISTRUT CLAMP	129.45
				<b>Total for Check/Tran - 124391:</b>	1,358.12
124392 10/29/2020	CHK	10287	PUD-UTILITY PAYMENTS	MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	96.84
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	21.72
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	18.50
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	20.61
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	95.43
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	34.81
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	19.00
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	19.20
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	76.29
				MULTI LOCATIONS PUMPHSE ELEC - OCT 2020	101.88
				<b>Total for Check/Tran - 124392:</b>	504.28

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124393 10/29/2020	CHK	10212	ROHLINGER ENTERPRISES INC	REPLACEMENT 40' TELEPOLE-TRUCK# 130	590.03
				SPIRAL LINK STICK# 130	202.96
				RECNDTN/TSTNG: ANNUAL GROUNDS TESTING	82.57
				RECNDTN/TSTNG: ANNUAL GROUNDS TESTING	153.96
				RECNDTN/TSTNG: ANNUAL GROUNDS TESTING	296.75
				RECNDTN/TSTNG: ANNUAL GROUNDS TESTING	439.54
				RECNDTN/TSTNG: ANNUAL GROUNDS TESTING	806.28
				RECNDTN/TSTNG: ANNUAL HOTSTICK TESTING	82.57
				RECNDTN/TSTNG: ANNUAL HOTSTICK TESTING	171.40
				RECNDTN/TSTNG: ANNUAL GROUNDS TESTING	61.31
<b>Total for Check/Tran - 124393:</b>					<b>2,887.37</b>
124394 10/29/2020	CHK	10652	RWC INTERNATIONAL, LTD.	REPLACEMENT BUCKLE, NOZZLE-TRUCK# 101	164.11
124395 10/29/2020	CHK	10706	SBA STRUCTURES, LLC	TOWER SITE RNTL MAYNARD HILL- NOV 2020	1,579.12
124396 10/29/2020	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
				TESTING: COLI/ECOLI MO OCT 2020	23.00
<b>Total for Check/Tran - 124396:</b>					<b>207.00</b>
124397 10/29/2020	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	SIGNAGE: FACE MASK REQUIRED	219.74
				SIGNAGE: FACE MASK REQUIRED	54.94
<b>Total for Check/Tran - 124397:</b>					<b>274.68</b>
124398 10/29/2020	CHK	10251	UGN - JEFFERSON COUNTY	UNITED GOOD NEIGHBORS EE	15.00
124399 10/29/2020	CHK	10841	VALLEY TRANSFORMER, INC.	ADDITIONAL 15KVA POLEMOUNT TRANSFORMERS	4,645.68

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124400 10/29/2020	CHK	10258	VERIZON WIRELESS, BELLEVUE	CELL PHONE SERVICE QB9/16-10/15/20	41.48
				CELL PHONE SERVICE QB9/16-10/15/20	305.49
				CELL PHONE SERVICE QB9/16-10/15/20	155.49
				CELL PHONE SERVICE QB9/16-10/15/20	16.35
				CELL PHONE SERVICE QB9/16-10/15/20	57.24
				CELL PHONE SERVICE QB9/16-10/15/20	31.06
				CELL PHONE SERVICE QB9/16-10/15/20	129.59
				CELL PHONE SERVICE QB9/16-10/15/20	22.96
				CELL PHONE SERVICE QB9/16-10/15/20	16.35
				CELL PHONE SERVICE QB9/16-10/15/20	13.55
				CELL PHONE SERVICE QB9/16-10/15/20	15.55
				CELL PHONE SERVICE QB9/16-10/15/20	8.13
				CELL PHONE SERVICE QB9/16-10/15/20	16.35
				CELL PHONE SERVICE QB9/16-10/15/20	88.35
				CELL PHONE SERVICE QB9/16-10/15/20	17.78
				CELL PHONE SERVICE QB9/16-10/15/20	39.21
				CELL PHONE SERVICE QB9/16-10/15/20	16.35
				CELL PHONE SERVICE QB9/16-10/15/20	67.43
				CELL PHONE SERVICE QB9/16-10/15/20	23.67
				CELL PHONE SERVICE QB9/16-10/15/20	15.55
				CELL PHONE SERVICE QB9/16-10/15/20	41.48
				CELL PHONE SERVICE QB9/16-10/15/20	165.75
				CELL PHONE SERVICE QB9/16-10/15/20	17.78
				CELL PHONE SERVICE QB9/16-10/15/20	71.01
				CELL PHONE SERVICE QB9/16-10/15/20	51.84
				CELL PHONE SERVICE QB9/16-10/15/20	64.05
				CELL PHONE SERVICE QB9/16-10/15/20	32.01
				CELL PHONE SERVICE QB9/16-10/15/20	307.38
				CELL PHONE SERVICE QB9/16-10/15/20	90.91
				CELL PHONE SERVICE QB9/16-10/15/20	82.92
				CELL PHONE SERVICE QB9/16-10/15/20	10.84

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				CELL PHONE SERVICE QB9/16-10/15/20	36.01
				CELL PHONE SERVICE QB9/16-10/15/20	140.38
				CELL PHONE SERVICE QB9/16-10/15/20	310.91
				CELL PHONE SERVICE QB9/16-10/15/20	16.01
				CELL PHONE SERVICE QB9/16-10/15/20	8.00
				CELL PHONE SERVICE QB9/16-10/15/20	76.84
				CELL PHONE SERVICE QB9/16-10/15/20	22.73
				CELL PHONE SERVICE QB9/16-10/15/20	20.74
				CELL PHONE SERVICE QB9/16-10/15/20	43.35
				CELL PHONE SERVICE QB9/16-10/15/20	4.00
				CELL PHONE SERVICE QB9/16-10/15/20	35.11
				CELL PHONE SERVICE QB9/16-10/15/20	51.83
				SCADA CRADLEPOINT DEVICE QB9/20/-10/19/2	849.11
				WIFI IN TRUCKS QB9/20-10/19/20	280.09
				SERVICE BILL INCENTIVE CREDIT	-160.00
				WIFI IN SRVR RM QB9/20-10/19/20	240.00
				WIFI IN TRUCKS QB9/20-10/19/20	240.06
				SERVICE BILL INCENTIVE CREDIT	-40.02
				WIFI IN SRVR RM QB9/20-10/19/20	60.38
				SCADA CRADLEPOINT DEVICE QB9/23-10/22/20	73.80
				<b>Total for Check/Tran - 124400:</b>	4,343.23
124401	10/29/2020	CHK	10260	WA STATE DEFERRED COMPENSATION	12,741.83
				PL DEFERRED COMP EE	
				PL DEFERRED COMP ER	4,992.34
				<b>Total for Check/Tran - 124401:</b>	17,734.17
124402	10/29/2020	CHK	10267	WA STATE SUPPORT REGISTRY	406.15
				PL CHILD SUPPORT EE	
124403	10/29/2020	CHK	10831	WELL SCAN OF WASHINGTON, LLC	2,180.00
				REYNOLDS WELL - VIDEO FOOTAGE	
124404	10/29/2020	CHK	10271	WESCO RECEIVABLES CORP	1,235.77
				MULTI-TAP 4-500 MCM	
				GROUND ROD-COPPER	643.10
				<b>Total for Check/Tran - 124404:</b>	1,878.87

Page 24 of 48

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124405 10/29/2020	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH# 102- LAMP	24.59
				VEH# 120- PURGE VALVE	50.92
				VEH#120/FLEET- DEXCOOL	32.67
<b>Total for Check/Tran - 124405:</b>					108.18
124406 11/05/2020	CHK	10739	2M COMPANY LLC	WARRENTY PART - EAGLE RIDGE - WELL-X--TR	-411.55
				EAGLE RIDGE - WELL-X--TROL TANK 100-WX20	513.85
<b>Total for Check/Tran - 124406:</b>					102.30
124407 11/05/2020	CHK	10481	AMAZON	CAR MOUNT AIR VENT TABLET HOLDER	21.79
124408 11/05/2020	CHK	10447	ANIXTER INC.	CIRCUIT BREAKERS	763.00
124409 11/05/2020	CHK	10394	RANDALL L CALKINS	CLOTHING ALLOWANCE 2020	300.00
124410 11/05/2020	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	EMERG EXCAVATING - 4440 MCDONALD 9/23	2,452.50
				EMERG EXCAVATING - 294 WOODLAND AV 10/08	1,842.10
				METER INSTL - 62 DISCOVERY CREST 10/13	1,324.35
				METER INSTL - 251 KENNEDY RD 10/15	1,297.10
<b>Total for Check/Tran - 124410:</b>					6,916.05
124411 11/05/2020	CHK	10041	CDW GOVERNMENT	CRADLEPOINT 3-YR NETCLOUD ESSENTIALS	732.32
				CRADLEPOINT 3-YR NETCLOUD ESSENTIALS	183.08
				ACROBAT PRO DC RNWL THRU 11/26/2020	3,524.16
<b>Total for Check/Tran - 124411:</b>					4,439.56
124412 11/05/2020	CHK	10042	CELLNET TECHNOLOGY INC	METER READS - SEP 2020	27,641.36
124413 11/05/2020	CHK	10044	CENTURY LINK QCC-P	PHONE SERVICE - OCT 2020	9.95
				PHONE SERVICE - OCT 2020	2.49
<b>Total for Check/Tran - 124413:</b>					12.44
124414 11/05/2020	CHK	10501	D & L POLES	MOVE FIBER VLTS - HOWARD ST 3/2020	21,919.90
124415 11/05/2020	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - NOV 2020	985.14
124416 11/05/2020	CHK	10068	DISCOVERY BAY GROUP, LLC	CONSULTING SERVICE OCT 2020	2,000.00
				CONSULTING SERVICE OCT 2020	3,000.00

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 124416:</b>					5,000.00
124417 11/05/2020	CHK	10069	DM DISPOSAL CO INC	2YD OCC-4CRNRS OCT 2020	136.75
				2YD OCC-4CRNRS OCT 2020	34.19
<b>Total for Check/Tran - 124417:</b>					170.94
124418 11/05/2020	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	ENERGY CONSERVATION REBATE	4,933.53
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,749.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	600.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,600.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	500.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

Page 11

10/28/2020 To 11/09/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ENERGY CONSERVATION REBATE	1,467.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	600.00
				ENERGY CONSERVATION REBATE	2,100.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	150.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	1,300.00
				ENERGY CONSERVATION REBATE	432.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	648.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	630.47
<b>Total for Check/Tran - 124418:</b>					<b>49,010.00</b>
124419	11/05/2020	CHK	10085	FASTENAL	
				SPRYWAY,CAUTION TPE,SAWBLADE	292.83
				RED,WHT,ORNG MARKING CHALK	258.51
				LIME VEST,SFTY EYEWEAR	20.71
				LIME VEST,SFTY EYEWEAR	325.44
				LIME VEST,SFTY EYEWEAR	5.18
				WAREHOUSE-WYPALL,HEX NUTS,LCK WSHR,SCRW	120.92
				LINECREW - FLARES	165.58
				WAREHOUSE - BRASS HEX CAP SCREW	34.73
<b>Total for Check/Tran - 124419:</b>					<b>1,223.90</b>
124420	11/05/2020	CHK	10454	GLOBAL RENTAL COMPANY INC	
				DC47TR DIGGER RNTL VEH# 409 PICKUP FEE	327.00
124421	11/05/2020	CHK	10103	H D FOWLER	
				WATER PARTS - METER BOXES & ETC	2,506.05

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

Page 12

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124422 11/05/2020	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	KALA PT - LIGHTBULB	43.56
				150 ELK - PVC COUPLING, REDI MIX CONCR	18.87
				TRITON COVE - CIRCUIT BREAKER	26.15
				DRILL BITS	13.07
				SKYWATER - S&D CAP, GSH	11.17
				HOLES AW	18.52
				SKYWATER - CMNT, COND CLAMP	20.00
				VEH# 205 - KEY AND TAG	3.53
<b>Total for Check/Tran - 124422:</b>					154.87
124423 11/05/2020	CHK	10787	HOCH CONSTRUCTION, INC	310 FOUR CRNRS REMODEL - INV #9	194,833.07
124424 11/05/2020	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT OCTOBER 2020	1,605.00
				VEBA DEDUCTION OCTOBER 2020	1,225.00
<b>Total for Check/Tran - 124424:</b>					2,830.00
124425 11/05/2020	CHK	10114	IBEW LOCAL UNION NO 77	UNION DUES IBEW - OCTOBER 2020	2,238.02
124426 11/05/2020	CHK	10518	J HARLEN COMPANY	LED SPOTLIGHT VEH# 133	631.12
124427 11/05/2020	CHK	10122	JEFFERSON COUNTY DEPT OF COMMU	PRE-APPLICATION MTG FEE FOR SHINE LUD	730.80
124428 11/05/2020	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: AUG-NOV 2020	84.00
				PROFESSIONAL SVC: AUG-NOV 2020	21.00
<b>Total for Check/Tran - 124428:</b>					105.00
124429 11/05/2020	CHK	10286	L & J ENTERPRISES	METER INSTL - 270 BRIGHTON 10/23	1,482.40
				WTR LINE RPAIR - 72 OLYMPIC BLVD 10/07	1,678.60
				EXCAVATING - SOUTH BAY 10/09/2020	1,117.25
<b>Total for Check/Tran - 124429:</b>					4,278.25
124430 11/05/2020	CHK	10543	LANDMARK EXCAVATING AND DOZER	INSTL CONDUIT - CENTER RD	2,122.18
				EXCAVATING - 285 PETE BECK RD	1,351.60
<b>Total for Check/Tran - 124430:</b>					3,473.78
124431 11/05/2020	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 4CRNR OCT-20	163.60

Page 28 of 48

51284

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
				SHRED 4CRNR OCT-20	40.90	
				SHRED PORT OCT-20	40.00	
				SHRED PORT OCT-20	10.00	
<b>Total for Check/Tran - 124431:</b>					254.50	
124432	11/05/2020	CHK	10141	MARSH USA INC	POLE ATTACH BOND 1YR	100.00
124433	11/05/2020	CHK	10143	MCDOWELL RACKNER & GIBSON PC	PROFESSIONAL SERVICE - STRATEGIC PLANNG	3,082.00
				PROFESSIONAL SERVICE - STRATEGIC PLANNG	770.50	
<b>Total for Check/Tran - 124433:</b>					3,852.50	
124434	11/05/2020	CHK	10150	MLS ENTERPRISE INC	INSTL CONDUIT - WA DOT PROJECT	340.08
				INSTL CONDUIT - ADAMS ST, PLAZA	990.57	
<b>Total for Check/Tran - 124434:</b>					1,330.65	
124435	11/05/2020	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 4CRNR 2YD CONT 1XWK OCT 2020	162.35
				DISPOSAL 4CRNR 2YD CONT 1XWK OCT 2020	40.59	
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL OCT-20	562.96	
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL OCT-20	140.74	
				DISPOSAL 211 CHIM OCT 2020	41.50	
				DISPOSAL 211 CHIM OCT 2020	10.38	
				DISPOSAL 21 KENNEDY OCT 2020	37.65	
				DISPOSAL 21 KENNEDY OCT 2020	37.64	
				DISPOSAL 210 2YD CONT 1XWK OCT 2020	162.35	
				DISPOSAL 210 2YD CONT 1XWK OCT 2020	40.59	
<b>Total for Check/Tran - 124435:</b>					1,236.75	
124436	11/05/2020	CHK	10164	NW LABORERS 252 (DUES)	UNION DUES LABORERS - OCTOBER 2020	720.00
124437	11/05/2020	CHK	10166	NWPPA	EMPATHY SUPRT EMOTIONAL CUST 11/12/2020	180.00
				EMPATHY SUPRT EMOTIONAL CUST 11/12/20	45.00	
				HELPGNG CUST UNDRSTAND ENRGUSAGE 11/18/20	324.00	
				HELPGNG CUST UNDRSTAND ENRGUSAGE 11/18/20	81.00	
<b>Total for Check/Tran - 124437:</b>					630.00	

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124438 11/05/2020	CHK	10835	O'REILLY AUTO PARTS	VEH# 413 - POWER SOCKET	15.25
124439 11/05/2020	CHK	10167	OFFICE DEPOT	ANNEX - OFFICE SUPPLIES ANNEX - OFFICE SUPPLIES	66.39 16.60
<b>Total for Check/Tran - 124439:</b>					82.99
124440 11/05/2020	CHK	10170	OLYMPIC EQUIPMENT RENTALS	PPE - GRUNDENS W TRP & W EAT BRIGHTON WO#22098 - COMPACTOR RNTL	152.58 49.05
<b>Total for Check/Tran - 124440:</b>					201.63
124441 11/05/2020	CHK	10181	PENINSULA PEST CONTROL	PEST SVC QRTLTY-LAZY C PUMPH Q4-2020 PEST SVC QRTLTY-TRITON COVE Q4-2020	59.95 59.95
<b>Total for Check/Tran - 124441:</b>					119.90
124442 11/05/2020	CHK	10193	PORT TOWNSEND LEADER	BROADBAND RFQ LEGALS:BI-ANNL VENDR SOLICITATION 9/2/20 LEGALS:BOC SPCL MEETING 9/16/20 LEGALS:BOC SPCL MEETING 9/9/20 LEGALS:DRAFT BUDGET 9/23/20 LEGALS:DRAFT BUDGET 9/30/20 DISPLAY: GEN ADVERTISEMENT LEGALS:BI-ANNL VENDR SOLICITATION 9/2/20 LEGALS:BOC SPCL MEETING 9/16/20 LEGALS:BOC SPCL MEETING 9/9/20 LEGALS:DRAFT BUDGET 9/23/20 LEGALS:DRAFT BUDGET 9/30/20 DISPLAY: GEN ADVERTISEMENT	27.63 20.40 18.70 18.70 10.20 10.20 420.00 5.10 4.68 4.68 2.55 2.55 105.00
<b>Total for Check/Tran - 124442:</b>					650.39
124443 11/05/2020	CHK	10287	PUD-UTILITY PAYMENTS	300 FOUR CRNRS - ELECTRIC & WATER 300 FOUR CRNRS - ELECTRIC OCT 2020 300 FOUR CRNRS - ELECTRIC OCT 2020	2.56 3.01 0.75
<b>Total for Check/Tran - 124443:</b>					6.32
124444 11/05/2020	CHK	10210	RICOH USA, INC	210 4 CRNRS (0109) IMAGES OCT 2020	97.40

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

Page 15

10/28/2020 To 11/09/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				210 4 CRNRS (0109) IMAGES OCT 2020	24.35
				211 CHIM (0626) IMAGES OCT 2020	29.12
				211 CHIM (0626) IMAGES OCT 2020	7.35
				310 TRPWID 4CRNRS (7683) IMAGES OCT 2020	21.14
				310 TRPWID 4CRNRS (7683) IMAGES OCT 2020	5.28
				4CRNRS IT MODLR (7287) IMAGES OCT 2020	10.99
				4CRNRS IT MODLR (7287) IMAGES OCT 2020	2.75
				<b>Total for Check/Tran - 124444:</b>	198.38
124445	11/05/2020	CHK 10219	SHOLD EXCAVATING INC	INSTL VAULTS - 820 WATER ST 10/01-10/02	17,585.43
124446	11/05/2020	CHK 10615	US BANK	WAREHOUSE SHELF	0.00
				DISPATCH MONITOR	708.49
				PPE JEANS	65.39
				PPE JEANS/HIVIS SHIRT	2,493.16
				SKYWATER-MTR BALL VLVE FOR PUMP	74.11
				EMPLOYEE CLOTHING ALLOWANCE	152.30
				BACKUP TPE LABL DESIGN & PRNTG SFTWRE	295.61
				COMMUNITCATIONS-LAPTOP	1,934.97
				CONFR SRVC SUBSCRIPTION	187.96
				DIGITAL SIGN SOFTWARE	209.28
				OFFC SFTWRE SUBSCRIPTION	41.87
				PHONE SRVC	200.00
				RMT KEYBRD,VID,MSE DEVICE EMPLY WRKSTNS	743.38
				SERVER MEMORY	700.27
				SERVER NETWORK CARDS	89.38
				WEBSITE DOC STORAGE	17.55
				WINDOWS 10 WRKSTATION LIC	173.54
				BACKUP TPE LABL DESIGN & PRNTG SFTWRE	73.90
				COMMUNITCATIONS-LAPTOP	483.74
				CONFR SRVC SUBSCRIPTION	46.99
				DIGITAL SIGN SOFTWARE	52.32

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

Page 16

10/28/2020 To 11/09/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				OFFC SFTWRE SUBSCRIPTION	10.45
				PHONE SRVC	50.00
				RMT KEYBRD,VID,MSE DEVICE EMPLY WRKSTNS	185.85
				SERVER MEMORY	175.07
				SERVER NETWORK CARDS	22.34
				WEBSITE DOC STORAGE	4.39
				WINDOWS 10 WRKSTATION LIC	43.38
				FOOD FOR STORM OUTAGE SEASON	258.42
				FOOD FOR STORM OUTAGE SEASON	95.21
				VEH# 131 BRIDGE CROSSING	7.00
				WO#20384-300 FOUR CRNRS SEPTIC PERMIT	107.64
				CERTIFIED LETTER	8.00
				WO# 20221-REGISTER EASEMENT	1,064.50
				RME SEPTIC INSPECTIONS MAY&JUN 2020	12.00
				COMMUNICATIONS-KEYBOARD BATTERIES	5.66
				COMMUNICATIONS-KEYBOARD BATTERIES	1.41
<b>Total for Check/Tran - 124446:</b>					10,795.53
124447	11/05/2020	CHK	10256	UTILITIES UNDERGROUND LOCATION	
				LOCATES - OCT 2020	78.69
				LOCATES - OCT 2020	100.62
				LOCATES - SEP 2020	59.34
				LOCATES - SEP 2020	89.01
<b>Total for Check/Tran - 124447:</b>					327.66
124448	11/05/2020	CHK	10569	WAYNE D. ENTERPRISES, INC.	
				PPE CLOTHING	-242.69
				PPE CLOTHING	1,671.65
				PPE CLOTHING	1,267.65
<b>Total for Check/Tran - 124448:</b>					2,696.61
124449	11/05/2020	CHK	10680	WELLSPRING FAMILY SERVICES	
				EAP SVC - OCT 2020	42.34
				EAP SVC - OCT 2020	10.58
<b>Total for Check/Tran - 124449:</b>					52.92

11/10/2020 7:43:47 PM

# Accounts Payable Check Register

Page 17

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124450 11/05/2020	CHK	10271	WESCO RECEIVABLES CORP	CONNECTORS	184.62
				FIBER DEADEND	856.09
				MULTI-TAP 4-500 MCM	72.69
<b>Total for Check/Tran - 124450:</b>					1,113.40
124451 11/05/2020	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH# 413 - CV TUBE,OUTLET,RED PRMRY WIRE	23.28

<b>Total Payments for Bank Account - 1 :</b>	(94)	733,265.54
<b>Total Voids for Bank Account - 1 :</b>	(0)	0.00
<b>Total for Bank Account - 1 :</b>	(94)	733,265.54
<b>Grand Total for Payments :</b>	(94)	733,265.54
<b>Grand Total for Voids :</b>	(0)	0.00
<b>Grand Total :</b>	(94)	733,265.54

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# Accounts Payable Check Register

10/28/2020 To 11/09/2020

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
127 10/29/2020	WIRE	10279	BPA-WIRE TRANSFER	BPA FIBER STUDY 2020	5,000.00
129 11/02/2020	WIRE	10809	PETERSON LAKE - WIRE PAYMENT	PETERSON LAKE PMT NOVEMBER 2020 PETERSON LAKE PMT NOVEMBER 2020	10,361.21 3,967.41
<b>Total for Check/Tran - 129:</b>					14,328.62

<b>Total Payments for Bank Account - 1 :</b>	(2)	19,328.62
<b>Total Voids for Bank Account - 1 :</b>	(0)	0.00
<b>Total for Bank Account - 1 :</b>	(2)	19,328.62
<b>Grand Total for Payments :</b>	(2)	19,328.62
<b>Grand Total for Voids :</b>	(0)	0.00
<b>Grand Total :</b>	(2)	19,328.62

JEFFERSON COUNTY PUD NO 1

**ISSUED PAYROLL CHECKS**  
**PAY DATE: 10/30/2020**

<u>Empl</u>	<u>Position</u>	<u>Check #</u>	<u>Date #</u>	<u>Amount</u>
2000	WATER DISTRIBUTION MANAGER II	70805	10/30/2020	1,794.28
2001	WATER DISTRIBUTION MANAGER II	70806	10/30/2020	1,884.20
3032	CUSTOMER SERVICE REP	70807	10/30/2020	1,225.85
2003	WATER TREATMENT PLANT OPERATOR III	70808	10/30/2020	2,532.07
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	70809	10/30/2020	2,594.65
				<b>10,031.05</b>

JEFFERSON COUNTY PUD NO 1

**DIRECT DEPOSIT PAYROLL**  
**PAY DATE: 10/30/2020**

Empl	Position	Pay Date	Net Pay
3039	ACCOUING TECH 1	10/30/2020	1,291.33
1026	BROADBAND SUPERVISOR	10/30/2020	1,954.79
4006	COMMISSIONER DIST 1	10/30/2020	2,247.47
4004	COMMISSIONER DIST 2	10/30/2020	965.12
4008	COMMISSIONER DIST 3	10/30/2020	1,194.53
3034	COMMUNICATIONS DIRECTOR	10/30/2020	2,038.78
3002	CUSTOMER SERVICE COORDINATOR	10/30/2020	1,199.56
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	10/30/2020	1,314.08
3022	CUSTOMER SERVICE REP	10/30/2020	1,336.34
3046	CUSTOMER SERVICE REP	10/30/2020	1,125.77
3048	CUSTOMER SERVICE REP	10/30/2020	1,186.85
1027	ELECTRICAL ENGINEERING MANAGER	10/30/2020	2,910.00
1044	ELECTRICAL PRE-APPRENTICE	10/30/2020	2,750.35
2007	ENGINEERING DIRECTOR	10/30/2020	3,398.23
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	10/30/2020	2,077.24
3033	FINANCE DIRECTOR	10/30/2020	3,186.64
1046	FLEET/WAREHOUSE HELPER	10/30/2020	2,313.41
1008	FOREMAN LINEMAN	10/30/2020	4,299.80
1012	FOREMAN LINEMAN	10/30/2020	5,656.44
1011	GENERAL MANAGER	10/30/2020	5,231.79
1042	GIS SPECIALIST	10/30/2020	2,260.07
1017	HEAD STOREKEEPER	10/30/2020	2,420.40
3047	HUMAN RESOURCES DIRECTOR	10/30/2020	2,412.53
3008	INFORMATION TECHNOLOGY MANAGER	10/30/2020	2,645.56
3028	IT SUPPORT TECHNICIAN	10/30/2020	2,021.52
1000	LINEMAN	10/30/2020	5,834.54
1016	LINEMAN	10/30/2020	5,623.11
1020	LINEMAN	10/30/2020	4,159.40
1028	LINEMAN	10/30/2020	3,595.11
1034	LINEMAN	10/30/2020	4,162.33
1041	LINEMAN	10/30/2020	3,570.78
1043	METER READER	10/30/2020	1,836.80
1047	METER READER	10/30/2020	1,672.01
1037	OPERATIONS DIRECTOR	10/30/2020	3,371.44
3004	RESOURCE MANAGER	10/30/2020	2,440.07
1003	SCADA TECH APPRENTICE	10/30/2020	3,306.96
1015	SCADA TECH JOURNEYMAN	10/30/2020	3,643.45
3020	SERVICES DIRECTOR	10/30/2020	2,381.72
1031	STAKING ENGINEER	10/30/2020	2,382.22
1039	STAKING ENGINEER	10/30/2020	2,017.92
1014	STOREKEEPER	10/30/2020	2,542.85
1033	SUBSTATION/METERING TECH	10/30/2020	3,092.91
3013	UTILITY ACCOUNTANT II	10/30/2020	1,571.88
3029	UTILITY ACCOUNTANT II	10/30/2020	1,727.30
3003	UTILITY BILLING CLERK	10/30/2020	1,436.91
3027	UTILITY BILLING CLERK	10/30/2020	1,460.73
3000	UTILITY BILLING COORDINATOR	10/30/2020	1,598.41
2005	WATER DISTRIBUTION MANAGER I	10/30/2020	2,302.48
2002	WATER DISTRIBUTION MANAGER II	10/30/2020	2,361.77
			<b>\$ 127,531.70</b>



## AGENDA REPORT

**DATE:** November 17, 2020

**TO:** **Board of Commissioners**

**THRU:** Kevin Streett, General Manager

**FROM:** Mike Bailey, Finance Director/District Auditor

**RE:** Write-off of delinquent accounts from active accounts receivable

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**SUMMARY:** Per Resolution 17-16, the Board of Commissioners agreed to review and approve for write off inactive account balances over 90 days in arrears that had been given 30 days' notice that their account will be referred to a collection agency.

**BACKGROUND:** These inactive accounts are recorded in the Active Accounts Receivable Data Base and need to be transferred to the Uncollectible Data Base in the Customer Information System. The process of writing off does not "erase" the debt unless the debt has been discharged through a bankruptcy court. The PUD's staff has attempted to collect payment on these accounts. A collection agency is better equipped to pursue collection now that these accounts have disconnected from utility service with the PUD and are over 90 days in arrears.

**ANALYSIS/FINDINGS:** There are 9 inactive accounts in the Active Accounts Receivable Data Base who owe the PUD \$3,005.29 for utility services and who have received notice over 30 days ago that their account will be referred to a collection agency.

**FISCAL IMPACT:** Bad Debt Expense has already been charged in anticipation of having accounts who would fail to pay their final bill for utility services. On the PUD's Balance Sheet, Line 20. Accounts Receivable-Sales of Utility Services has been netted by an estimated Reserve for Uncollectible Accounts. To remedy the debt, these inactive accounts will pay the collection agency for the amount owed to the PUD plus a fee for the agency's professional services. Any amounts received on the written off amount, will be deposited into the PUD's Depository Bank Account and the Reserve for Uncollectible Accounts adjusted. No revenue or expense accounts are affected by this write off.

**RECOMMENDATION:** Transfer the 9 inactive accounts owing \$3,005.29 from the Active Accounts Receivable Data Base to the Uncollectible Accounts Data Base and authorize Evergreen Financial Services to pursue collection efforts allowed by law.

**ATTACHMENT:** The Summary of Write-offs of Uncollectible Accounts Receivable provides an analysis of the number and amounts owed and signature of approval by the Secretary of the Board of Commissioners.



Board of Commissioners

Jeff Randall, District 1  
 Kenneth Collins, District 2  
 Dan Toepper, District 3

Kevin Streett, General Manager

**Write-Offs of Uncollectible Accounts Receivable**

On November 17, 2020 the following summary of inactive customer accounts with a past due balance of greater than \$20.00 and in excess of 90 days were referred to and provided a 30-day written notice by a collection agency. Furthermore, all amounts were deemed uncollectible by the Financial Director/District Auditor regardless of the amount past due. For accounting and financial reporting purposes, write-offs of uncollectible receivables are made against the allowance for bad debt account once approved by the Board. The following accounts are requested to be written off as uncollectible:

<u>Uncollectible Amount Range</u>	<u>Number of Accounts</u>	<u>Write-Off Amount</u>
Less than \$20	0	\$ -
\$20 - \$100	2	\$153.64
\$101 - \$200	4	\$626.93
\$201 - \$500	1	\$380.31
\$501 - \$1,000	1	\$589.47
Over \$1,000	1	1,254.94
<b>TOTAL</b>	<b>9</b>	<b>\$3,005.29</b>

Approval, Board of Commissioners

---

Jeff Randall  
 Secretary

November 17, 2020

**PUD Calendar**

**November 18th – 20th, WPUA Association meetings per WEBEX**

*November 26<sup>th</sup>-27<sup>th</sup>- Thanksgiving Holiday; office closed*

**December 1, 2020, Special Meeting: Shine Platt Hearing 10:00am-12:00pm per  
WEBEX**

**December 7, 2020, Special Meeting, TBD 10:00am-12:00pm**

**December 8, 2020, Regular BOC Meeting, 5:00pm per WEBEX**

*December 25<sup>th</sup> – Christmas Day, Holiday. Offices Closed*

*January 1<sup>st</sup>, 2021 – New Year's Day! Offices Closed*



## AGENDA REPORT

**DATE:** November 17, 2020  
**TO:** Board of Commissioners  
**FROM:** Samantha Harper, P.E., Engineering Director  
**RE:** Application for Drinking Water State Revolving Funds (DWSRF) for the Quilcene Water Tank Project

**SUMMARY:** Staff would like to request approval to apply for the Department of Health’s 2020 Drinking Water State Revolving Fund for the Quilcene Water Tank Project.

**BACKGROUND:** The Quilcene Water Tank Project is in the PUD’s Quilcene water system. The proposed project would replace a 30,000-gallon elevated steel water tank. The existing water tank and well are located on a PUD owned, approximately 0.5-acre, parcel which is located within the USFS Hood Canal Ranger District-Quilcene property on Highway 101. In 2004, the water tank had both a non-seismic and seismic inspection performed. The results were that the tank may have lead paint issues and does not meet current seismic codes. The two Public Infrastructure Fund (PIF) grants were awarded to the PUD to build new storage sufficient for commercial fire flow within the unincorporated town of Quilcene.

Through a selection process, the PUD hired BHC Consultants to design the Quilcene Water Tank project. BHC Consultants completed the Preliminary Design Technical Memo in October 2020 which analyzed four (4) different styles of water tank and the tank alternative recommended by BHC Consultants and selected by staff was the concrete tank with a booster pump station.

The Quilcene Water Tank project total project estimate is:

Project Phase	Amount	Funding Source
Design	\$242,110	PIF grant and PUD funds
Permitting	\$52,000	PUD funds
Construction	\$1,513,366	Potential DWSRF loan
<b>Total Project</b>	<b>\$1,807,476</b>	

In both 2012 and 2019, the PUD received design funding for the Quilcene Water Tank project through Jefferson County's PIF. The project is currently in the design phase and is scheduled to be completed with design by the end of February 2021.

In order to fund the construction of the Quilcene Water Tank project, staff is requesting to submit a for the Department of Health's 2020 Drinking Water State Revolving Fund (DWSRF). DWSRF Applications are due to DOH on November 30, 2020.

Loan information: 1.0 percent loan origination fee, 1.75 percent standard interest rate for 20- year loan term. Disadvantaged systems qualify for 1.25 percent interest rate, up to 50 percent principal forgiveness (subsidy), and up to 30-year loan term.

**ANALYSIS/FINDINGS:** None, refer to Background

**FISCAL IMPACT:** The water department receiving a loan for the Quilcene Water Tank project was included in the rate study and thus the payback of the loan is incorporated into the proposed rates.

**RECOMMENDATION:** Staff is recommending that the Board approve a motion to approve staff's submission of the Department of Health's 2020 Drinking Water State Revolving Fund for construction of the Quilcene Water Tank Project in the amount of \$1,513,366.00

Attachments:

1. None



**AGENDA REPORT**

**DATE:** November 17, 2020  
**TO:** Board of Commissioners  
**FROM:** Samantha Harper, P.E., Engineering Director  
**RE:** Apply for Drinking Water State Revolving Funds (DWSRF) for the Shine Plat LUD No. 17

**SUMMARY:** Staff would like to request approval to apply for the Department of Health’s 2020 Drinking Water State Revolving Fund for Shine Plat LUD No. 17.

**BACKGROUND:** In 2016, Public Utility District No. 1 of Jefferson County (PUD) performed a Feasibility Study – Consolidation of the Bywater Bay Water System and the Shine Plat Water System which was prepared by Washington Project Consultants, PLLC and funded through a grant from the Department of Health (DOH). Among other findings, the consolidation study proposed water system improvements which need to be completed prior to the consolidation of the Shine Plat Water System (Water System ID #05820) into the Bywater Bay Water System (Water System ID #02043). In 2017, the PUD was petitioned by the residences of the Shine Plat Water System to form a Local Utility District (LUD) as the funding mechanism to finance the water system improvements.

The scope of this project is to replace the existing Shine Plat Water System and connect it to the PUD’s existing Bywater Bay Water System.

Project Phase	Amount	Funding Source
Design	\$95,000	Potential DWSRF loan
Permitting	\$38,468	Potential DWSRF loan
Construction	<u>\$356,466</u>	Potential DWSRF loan
Total Project	\$490,000	

In order to fund the construction of the Shine Plat LUD No. 17, staff is requesting to submit a for the Department of Health’s 2020 Drinking Water State Revolving Fund (DWSRF). DWSRF Applications are due to DOH on November 30, 2020. The DWSRF Construction Loan program is predominantly focused on funding construction. However, preconstruction activities are eligible including design and engineering; permitting; project reports and construction documents; and environmental and cultural reviews.

Loan information: Consolidation projects qualify for 1.25 percent interest rate, up to 50 percent principal forgiveness (subsidy), and up to 20-year loan term. The maximum award for each water system/entity is \$5,000,000.

To apply for this funding source, we will also need a letter of commitment from the Shine Plat Homeowners Association, which includes several properties outside of the plat. In discussions with DOH staff, it is acceptable to submit the DWSRF application prior to the outcome of the preliminary assessment hearing for the proposed Shine Plat LUD. Once the outcome of the LUD hearing is known, the options would be to keep the funding (provided our application and the LUD hearing are successful) or remove our application submission.

**ANALYSIS/FINDINGS:** None

**FISCAL IMPACT:** None

**RECOMMENDATION:** Staff is recommending that the Board approve a motion to approve staff's submission of the Department of Health's 2020 Drinking Water State Revolving Fund for construction of the Shine Plat LUD No. 17 in amount of \$490,000.

Attachments: LUD Petition Boundary Map

# Shine LUD Owner Name Parcel Number

## LUD PETITION BOUNDARY MAP



© OpenStreetMap (and) contributors, C



## **AGENDA REPORT**

DATE: November 17, 2020

TO: **Board of Commissioners**

FROM: Kevin Streett

RE: Interlocal Agreement with JNET

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A proposed interlocal agreement will allow JPUD and JAMESTOWN S'KLALLAM TRIBE, JNET to work with PUD staff for the deployment of broadband opportunities in Jefferson County

JNET already has an interlocal with NoaNet, with this interlocal JNET would have a separate agreement with JPUD to secured services and maintain the services already provided to customers in eastern Jefferson County as set forth in this Agreement.

This is first touch with a Resolution to follow with approval.



## **AGENDA REPORT**

DATE: November 17, 2020

TO: **Board of Commissioners**

FROM: Kevin Streett/Dan Toepper

RE: Bio for CAB appointment Dist 3

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**Robert H. McCauley**

**Age: 78**

**Education:**

**BS 1966 Mathematics, University of Washington**

**BS 1973 Electrical Engineering, Air Force Institute of Technology**

**MS 1981 Management Science, State Univ. of New York at Binghamton**

**Experience:**

**Commissioned officer, United States Air Force, 1966 - 1988. Retired as Lieutenant Colonel Specialized as telecommunications officer and engineer. Served in numerous positions involving emergency communications systems and planning. Served four years as Commander, Defense Commercial Communications Office - Europe.**

**Worked 12 years as systems engineer at three satellite communications companies. Responsible for implementation of major satellite earth station, including emergency backup system.**

**Since 2017, have been co-captain of the Gardiner Community Emergency Response Team (CERT), responsible for responding to community emergencies in the event of major disaster events such as rupture of the Cascadia Subduction Zone and resulting major earthquake and tsunami. Helped develop emergency plans and procedures for Clallam/Jefferson County CERT teams, working with Clallam County Fire District #3. Planned and implemented Emergency Command Center for CERT #8 in Gardiner.**

**Concerns:**

In the event of "The Big One", the eruption of the Cascadia fault, Gardiner and the entire North Olympic Peninsula will be largely left on our own for emergency services and supplies for an extended period. This includes public utilities such as water, electricity, and communications. I would like to assist county emergency planners in developing the resources and plans to help our communities cope with this major disaster.