



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County  
September 23, 2020  
Board of Commissioners  
Special Meeting  
ICG CARES Act Funding  
Rate Study Presentation by FCS Group  
Water Use Efficiency Goals  
Final Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on September 23, 2020, via WebEx video conference. Present:

- Commissioner Dan Toepper, President
- Commissioner Jeff Randall, Secretary
- Commissioner Kenneth Collins, Vice President
- Kevin Streett, General Manager
- Will O'Donnell, Communications Director
- Annette Johnson, Executive Assistant/Records Officer
- Joel Paisner, General Counsel
- Don McDaniel, PUD Consultant
- Mike Bailey, Financial Director
- Jean Hall, Services Director
- Melanie Patterson, Human Resources Director
- Samantha Harper, Engineering Director
- Scott Bancroft, Operations Director
- Lori Rae, Operations Administrator
- Bill Graham, Resource Manager
- Jeff Hansen, P.E. and Project Manager HDR
- Paul Quinn
- Scott Remington
- Sergrey T.
- Angie Sanchez

Cammy Brown, Recording Secretary (appeared at 10:09 a.m.)

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**1. CALL TO ORDER:**

Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD Board of Commissioners for September 23, 2020, to order at 10:00 a.m.

As per the Governor's Proclamation 20-28 in response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will only be accessible remotely via WebEx and unless otherwise informed by order of the Governor. All participants will be muted upon entry. Please unmute at the proper time to speak. Press \*6 on a phone to mute or unmute during a call for phoning in.

A roll call was taken by the commissioners. All three commissioners were present. It was determined that there was a quorum.

**2. AGENDA REVIEW:**

**MOTION:** Commissioner Kenneth Collins made a motion to accept the Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**3. ICG CARE Act Funding Discussion:**

**3.1 Broadband Planning Update:** General Manager Kevin Streett. presented the topics that will be discussed in the broadband planning update: Today’s Challenges, Costs, Network Design and Partners. Details of presentation can be found on an audio recording at [www.jeffpud.org](http://www.jeffpud.org). Handout No. 1.

**3.2 Water System Plan Volume 2:** Water Superintendent Samantha Harper, Resource Manager Bill Graham and Jeff Hanson with HGR gave a presentation on Volume 2 of the Water System. Details of presentation can be found on an audio recording at [www.jeffpud.org](http://www.jeffpud.org). Handout No. 2.

**ADJOURNMENT:**

Commissioner Dan Toepper declared the September 10, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 12:10 p.m.

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Minutes prepared by  
Cammy Brown, PUD Recording Secretary

**Approved:**

DocuSigned by:  
Jeff Randall 11/13/2020  
DB3CF29E6B18423  
Commissioner Jeff Randall, Secretary Date

DocuSigned by:  
Dan Toepper 11/12/2020  
26A5307D572E48D  
Commissioner Dan Toepper, President Date

DocuSigned by:  
Kenneth Collins 11/13/2020  
9505A6B29A7E44E...  
Commissioner Kenneth Collins, Vice President Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*