



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

**August 25, 2020
Board of Commissioners
Special Meeting – Budget Review 2021
Water System Plan Volume 1
Final Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on August 25, 2020, via WebEx video conference. Present:

Commissioner Dan Toepper, President
Commissioner Jeff Randall, Secretary
Commissioner Kenneth Collins, Vice President
Kevin Streett, General Manager
Will O'Donnell, Communications Manager
Annette Johnson, Executive Assistant/Records Officer
Joel Paisner, General Counsel
Don McDaniel, PUD consultant
Mike Bailey, Financial Services Manager
Jean Hall, Customer Service Manager
Melanie Patterson, Human Resources Manager
Samantha Harper, Water Superintendent
Scott Bancroft, Special Projects Coordinator
Jimmy Scarborough, Interim Electrical Engineering Supervisor
Cammy Brown, Recording Secretary

1. CALL TO ORDER:

Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD Board of Commissioners for August 25, 2020, to order at 10:00 a.m.

As per the Governor's Proclamation 20-28 in response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will only be accessible remotely via WebEx and unless otherwise informed by order of the Governor. All participants will be muted upon entry. Please unmute at the proper time to speak. Press *6 on a phone to mute or unmute during a call for phoning in.

A roll call was taken by the commissioners. It was determined that there was a quorum.

2. AGENDA REVIEW:

MOTION: Commissioner Jeff Randall made a motion to accept the Agenda as presented. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

3. **PUBLIC COMMENT:** No public comment.

4. **PRESENTATIONS:**

4.1 **2021 Budget:** General Manager Kevin Streett and Financial Services Director Mike Bailey gave a presentation on the 2021 Budget. Details of presentation can be found on an audio recording at www.jeffpud.org.

4.2 **Water System Plan Volume 1:** Water Superintendent Samantha Harper gave a presentation on Volume 1 of the Water System. Details of presentation can be found on an audio recording at www.jeffpud.org.

ADJOURNMENT:

Commissioner Dan Toepper declared the August 25, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 11:55 a.m.

Minutes prepared by
Cammy Brown, PUD Recording Secretary

Approved:

DocuSigned by:
Jeff Randall
DB3CF29E6B18423...

Commissioner Jeff Randall, Secretary

10/19/2020

Date

Attest:
DocuSigned by:
Dan Toepper
26A5307D572E48D...

Commissioner Dan Toepper, President

10/12/2020

Date

Kenneth Collins
9505A6B29A7E44E...

Commissioner Kenneth Collins, Vice President

10/13/2020

Date

Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at www.jeffpud.org, usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.