



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**August 11, 2020  
Board of Commissioners  
Special Meeting – Budget Review  
Final Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on August 11, 2020, via WebEx video conference. Present:

Commissioner Dan Toepper, President  
Commissioner Jeff Randall, Secretary  
Commissioner Kenneth Collins, Vice President  
Kevin Streett, General Manager  
Will O'Donnell, Communications Manager  
Annette Johnson, Executive Assistant/Records Officer  
Joel Paisner, General Counsel  
Don McDaniel, PUD consultant  
Mike Bailey, Financial Services Manager  
Jean Hall, Customer Service Manager  
Melanie Patterson, Human Resources Manager  
Cammy Brown, Recording Secretary

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**CALL TO ORDER:**

Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD Board of Commissioners for August 11, 2020, to order at 10:00 a.m.

As per the Governor's Proclamation 20-28 in response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will only be accessible remotely via WebEx and unless otherwise informed by order of the Governor. All participants will be muted upon entry. Please unmute at the proper time to speak. Press \*6 on a phone to mute or unmute during a call for phoning in.

A roll call was taken by the commissioners. It was determined that there was a quorum.

**AGENDA REVIEW:**

**MOTION:** Commissioner Kenneth Collins made a motion to accept the Agenda as submitted. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

**PRESENTATION OF PRELIMINARY 2021 BUDGET:** General Manager Kevin Streett Financial Services Director Mike Bailey gave a presentation on the 2021 Budget. He requested feedback from the BOC and to put together a budget for the BOC meeting on August 25, 2020. Details of presentation can be found on an audio recording at [www.jeffpud.org](http://www.jeffpud.org).

**ADJOURNMENT:**

Commissioner Dan Toepper declared the August 11, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 11:26 a.m.

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Minutes prepared by  
Cammy Brown, PUD Recording Secretary

**Approved:**

<small>DocuSigned by:</small> <u>Jeff Randall</u> <small>DB3CF29E6B18423...</small>	<u>10/19/2020</u>
Commissioner Jeff Randall, Secretary	Date

<small>DocuSigned by:</small> <b>Attest:</b> <u>Dan Toepper</u> <small>26A5307D572E48D...</small>	<u>10/12/2020</u>
Commissioner Dan Toepper, President	Date

<small>DocuSigned by:</small> <u>Kenneth Collins</u> <small>9505A6B29A7E44E...</small>	<u>10/13/2020</u>
Commissioner Kenneth Collins, Vice President	Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*