



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**August 4, 2020  
Board of Commissioners  
Special Meeting – Executive Session**

**Final Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 4:00 p.m. on August 4, 2020, at the 210 Four Corners Road, Port Townsend, Washington 98368 via online teleconferencing, Present:

Commissioner Dan Toepper, President  
Commissioner Jeff Randall, Secretary  
Commissioner Kenneth Collins, Vice President  
Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Will O'Donnell, Communications Manager  
Don McDaniel, PUD Consultant

Cammy Brown, Recording Secretary Absent

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**CALL TO ORDER:**

Commission Dan Toepper reads the Governor's Proclamation 20-28 into the record.

Commissioner Dan Toepper called the Special Meeting of the PUD Board of Commissioners for August 4, 2020, to order at 4:00 p.m. The purpose of the Executive Session of the Jefferson County PUD Board of Commissioners was to evaluate and review the performance of public employees pursuant to RCW 42.30.110(1)(g). This meeting will be held per WebEx.

Commissioners introduced themselves. A quorum was established.

**AGENDA APPROVAL:**

**MOTION:** Commissioner Jeff Randall made a motion to approve the agenda as presented. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSION:**

The Executive Session convened at 4:04 p.m. with an estimated in session time of 40 minutes.

The Executive session ended at 4:44 p.m. No action was taken.

The June 16, 2020, Special Meeting of the Jefferson County PUD Board of Commissioners reconvened at 4:44 p.m.

General Counsel Joel Paisner summarized the discussion in the Executive Session as follows:


- The goals that had been discussed at the end of 2019 for 2020 would be revisited.
- General Manager Kevin Streett will put some of his own thoughts together in the sense of what current and future goals should to be included for this next review period for him.
- There may be an opportunity to visit the goals again within the next quarter.
- The final review would be happening around December after the budget has been reviewed, discussed and approved by the commissioners.

**ADJOURNMENT:**


Commissioner Dan Toepper declared the August 4, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 adjourned at 4:47 p.m.

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 Minutes prepared by  
 Cammy Brown, PUD Recording Secretary

**Approved:**

<small>DocuSigned by:</small>  <small>DB3CF29E6B18423</small>	10/19/2020
Commissioner Jeff Randall, Secretary	Date

<b>Attest:</b> <small>DocuSigned by:</small>  <small>26A5307D572E48D</small>	10/12/2020
Commissioner Dan Toepper, President	Date

<small>DocuSigned by:</small>  <small>9505A6B29A7E44E...</small>	10/13/2020
Commissioner Kenneth Collins, Vice President	Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*