



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

October 27, 2020

Board of Commissioners

Special Meeting

Pole Attachment Fee Presentation

Broadband Business Planning Proposal

Draft Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on October 27, 2020, via WebEx video conference. Present:

Commissioner Dan Toepper, President
Commissioner Jeff Randall, Secretary
Commissioner Kenneth Collins, Vice President
Kevin Streett, General Manager
Will O'Donnell, Communications Director
Mike Bailey, Finance Director
Joel Paisner, General Counsel
Don McDaniel, PUD Consultant
Jean Hall, Customer Service Director
Melanie Patterson, Human Resources Director
Samantha Harper, Engineering Director
Lori Rae, Operations Administrator
Matt Hobson and Sergey Tarasov - FCS Group
Doug Dawson, CCG Consulting

Cammy Brown, Recording Secretary

1. CALL TO ORDER:

Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD Board of Commissioners for October 27, 2020, to order at 10:00 a.m.

As per the Governor’s Proclamation 20-28 in response to the COVID-19 pandemic, Jefferson County PUD is no longer providing an in-person room for meetings of the BOC. All meetings will only be accessible remotely via WebEx and unless otherwise informed by order of the Governor. All participants will be muted upon entry. Please unmute at the proper time to speak. Press *6 on a phone to mute or unmute during a call for phoning in.

A roll call was taken by the commissioners All three commissioners were present. It was determined there was a quorum.

1. AGENDA REVIEW: Commissioner Dan Toepper presented the Agenda. There were no additions or corrections.

MOTION: Commissioner Kenneth Collins made a motion to accept the Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

2. PUBLIC COMMENT: None.

3. PRESENTATIONS:

4.1 Pole Attachment Fee Presentation by FCS Group: Matt Hobson, Project Manager of FCS Group gave a presentation on the overview of pole attachment fees and how they are regulated in Washington State, fee assumptions and methodology for the fee update and summary of the results. The PUD’s staff recommendation was that the PUD needs to raise the rates. A recommendation and additional information will be coming forth to the commissioners at the next BOC meeting. Commissioner Kenneth Collins requested some data on what other PUDs are doing. No public comment.

4.2 Broadband Business Planning Proposal from CCG Consulting. General Manager Kevin Streett introduced Doug Dawson, President and owner of CCG Consulting who gave a presentation. Major thrust of the project is to see if they can come up with business plan and pricing structure. He gave details on the plan which will be put in place to tackle the project. Open access network is not an easy problem to solve. Details of discussion can be heard on audio recording at www.jeffpud.org.

Public Comment

- **Question:** How will information be identified and how will the information be made available to pursue state or federal grants or loans?

Response: There will be a written report. One of the sections of that report will be discussion of grants.

Question: It seems like information that is necessary for grants is always a challenge. So, to what degree does this report provide the detailed information necessary to pursue grants?

Response: The business plans that are created will be sufficient for going after grants. The biggest problem you will have with open access networks is some of the federal grants can only be given to retail providers. That’s a problem because the PUD is not a retail provider. Those grants are available to the PUD, but in order to get them you have to partner with an ISP on the PUD network.

5. **DISCUSSION.** There was no discussion.

6. **ADJOURNMENT:** Commissioner Dan Toepper declared the October 27, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 10:55 a.m.

 Minutes prepared by
 Cammy Brown, PUD Recording Secretary

Approved:

<u>Jeff Randall</u>	<u>1/11/2021</u>
Commissioner Jeff Randall, Secretary	Date

Attest: <u>Dan Toepper</u>	<u>1/8/2021</u>
Commissioner Dan Toepper, President	Date

<u>Kenneth Collins</u>	<u>1/8/2021</u>
Commissioner Kenneth Collins, Vice President	Date

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