Board of Commissioners Regular Meeting Agenda

Tuesday, May 5, 2020 5:00 PM.

210 Four Corners Rd. Port Townsend, WA 98368.

(360) 385-5800 jeffpud.org

Per Governor's Proclamation 20-28, and in response to the COVID-19 pandemic, Jefferson County PUD is no longer be providing an in-person room for meetings of the BOC. All meetings will only be accessible remotely via Webex until otherwise informed by Order of the Governor.

TO JOIN THE MEETING ONLINE:

Go tohttps://jeffpud.my.webex.com/meet/JPUD and follow the instructions to login and join. Meetings will open for remote logins 10 minutes before they begin.

OR CALL:

(408) 418-9388 to join by phone. Enter Access Code: **628 345 788** then **#**. Hit **#** again if prompted for an additional id number. (New Local Number for calling in to the meeting: **360-379-5833)**

*Note: All participant audio will be muted upon entry. Please unmute at the appropriate time to speak. Use *6 on a phone to mute or unmute during call in.*

Page

1. Call to Order

2. Agenda Approval 00:01:05

3. Public Comment 00:02:44

This public comment period is for any items not specifically listed on the current Agenda or for items listed on the Consent Agenda. The Chair may place time limits on public comments to allow the meeting to be conducted in an efficient and orderly manner. **(15 min)**

4. Consent Agenda 00:05:50

APPROVAL AND ADOPTION OF THE CONSENT AGENDA Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.

4.1. Minutes from Previous Meetings 3 - 17

PUD BOC Special Mtg Min. 03-12-2020 Rate Setting

PUD BOC Special Mtg Min. 03-18-2020 Emergency (2)

PUD BOC Regular Meeting Min. 03-24-2020 DRAFT

4.2. Vouchers 18 - 31

Voucher Approval Form for the Commissioners.pdf

Voucher Certification with Supporting Warrant Register & Payroll....pdf

4.3. March 2020 Financials 32 - 40

March 2020 Financials

4.4. Calendar 41

PUD Calendar May 5, 2020

5. General Manager and Staff Reports 06:45

5.1. COVID-19 Response 42

COVID-19 report May 5

6. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote .

7. New Business 00:38:48

7.1. Resolution Regarding Refunds for Customer Deposits 43

Resolution Regarding Deposits 2020 04 30 v.001

7.2 Reopening Discussion 00:56:15 01:05:50

8. Commissioner Reports

9. Executive Session 01:21:30

Per RCW 42.30.140 (4) (a) Collective bargaining proposals and negotiations

10. Adjournment

PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

March 12, 2020
Board of Commissioners
Special Meeting – PUD Rate Design

Draft Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:30 a.m. on March 12, 2020, at the Chimacum Fire Hall, 9193 Rhody Drive, Chimacum, WA 98325. Present:

Commissioner Dan Toepper. President
Commissioner Jeff Randall, Secretary
Commissioner Kenneth Collins, Vice President
Kevin Streett, General Manager
Will O'Donnell, Communications Manager
Annette Johnson, Executive Assistant/Records Officer
Joel Paisner, General Counsel
Don McDaniel, PUD consultant
Mike Bailey, Financial Services Manager
Jean Hall, Customer Service Manager
Melanie Patterson, Human Resources Manager
Samantha Harper, Water Superintendent
Scott Bancroft, Special Projects Coordinator

Cammy Brown, Recording Secretary (arrived at 10:30 a.m.)

CALL TO ORDER:

Commissioner Dan Toepper called the Special Meeting of the Jefferson County PUD Board of Commissioners for March 12, 2020, to order at 10:00 a.m. Voluntary introductions were given.

Commissioner Jeff Randall requested a couple of items be added to the Agenda:

- COVID-19 – the PUD's preparedness plan.
- Community Solar Project.

AGENDA APPROVAL:

MOTION: Commissioner Kenneth Collins made a motion to approve the agenda as modified. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

APPROVAL OF PUD PROJECT IN PORT HADLOCK. Scott Bancroft, Special Projects Coordinator, gave a report on the history of the water system. In 2001 PUD bought a water system from the City of Port Townsend. The water line is located over a foot bridge. The foot bridge is being removed so the water line needs to be moved. The PUD needs to have a bore and the cost is $100,000.00. Electrical is going to be put in there as well.

MOTION: Commissioner Jeff Randall makes a motion approve the Jefferson County PUD accepting the lowest bidder by Megan Power for the bore project in the Chimacum Creek. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

PUBLIC COMMENT:

- Question: Has anybody looked at the possibility of hanging the water line under the bridge and not going through the expense of removing the bridge and drilling a bore?
  Response: Prior to bringing to the BOC there were many options. This was the best option.

DISCUSSION OF UPCOMING PUD RATE DESIGN: General Manager Kevin Streett gave a presentation on Rate Setting: Philosophy and Practice. This is primarily for electric rates. The RFP (Request for Proposal) is done. Working with the consultant will begin April/May/June time frame. FCS Group has been selected for the Rate Study.

Rate Setting Timeline:

- Feb – Mar RFP issued. Contractor chosen. Strategic Plan retreat.
- April-June Rate Study begins. Report delivered.
- June-July Budget discussion. Budget drafting.
- Aug-Sept First Budget Hearing. Follow up. Discussion.
- Oct-Nov Budget revisions. Budget passes. Customer notification.
- Jan 2021 Rate goes into effect.

There was considerable discussion. For details on discussion refer to the audio recording at www.jeffpud.org.

PUBLIC COMMENTS:

- Question was asked on what prepaid metering was.
  Response: Prepaid metering is the customer pays their bills prior to using the electricity.
- A sample questionnaire was handed out by a member of the public of questions a rate consultant put together on rates.

Strategic Planning: General Manager Kevin Streett gave an update on scheduling a strategic planning meeting.

PUBLIC COMMENTS:

- Suggestion was made to have the CAB involved in the strategic plan.
- Comment that PUD is becoming less transparent (example: not publishing tier rate). Suggestion made to publish those numbers again.
- Request was made to display in the financial report what the PUD's available nonrestrictive funds are.
- Question: Does the PUD currently have a strategic plan?
  Response: Yes. It is on the website.

Solar Project: Commissioner Jeff Randall gave an update. There was some discussion. Refer to audio recording at www.jeffpud.org for details.

COVID-19: Discussion took place on developing procedures and guidelines for remote video recording of future public meetings and the PUD's procedures to be put in place for staff working remotely and office closure. General Manager Kevin Streett will give the commissioners an update at the next BOC meeting. For details on discussion refer to audio recording at www.jeffpud.org.

PUBLIC COMMENTS:

- Suggestion was made to give the public more notice on the meetings. Comment was made that meetings have not been very well advertised.
- Question was asked what is the difference between this meeting and a regular meeting?
  Response: This is a special meeting. It is not held at the normal place at the normal time.

ADJOURNMENT:

Commissioner Dan Toepper declared the March 12, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 12:27 p.m.

Minutes prepared by
Cammy Brown, PUD Recording Secretary

Approved:

_____ _____
Commissioner Jeff Randall, Secretary Date

Attest:

_____ _____
Commissioner Dan Toepper, President Date

_____ _____
Commissioner Kenneth Collins, Vice President Date

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PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

March 18, 2020
Board of Commissioners
Emergency Special Meeting

Draft Minutes

The Emergency Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 1:00 p.m. on March 18, 2020, at the 210 Four Corners Road, Port Townsend, Washington 98368 via online teleconferencing, Present:

Commissioner Dan Toepper. President
Commissioner Jeff Randall, Secretary
Commissioner Kenneth Collins, Vice President
Kevin Streett, General Manager
Will O'Donnell, Communications Manager
Annette Johnson, Executive Assistant/Records Officer
Joel Paisner, General Counsel
Don McDaniel, PUD consultant
Mike Bailey, Financial Services Manager
Lori Rae, Operations Administrator
Melanie Patterson, Human Resources Manager
Samantha Harper, Water Superintendent

Cammy Brown, Recording Secretary
(attended meeting via video but voice transmission was not available in her office at this time)

Note: Voice recognition throughout the entire webex meeting was garbled and comments that were made were at times inaudible. It was noted by the PUD staff. The process would be refined.

CALL TO ORDER:

Commissioner Dan Toepper called the Emergency Special Meeting of the Jefferson County PUD Board of Commissioners for March 18, 2020, to order at 1:00 p.m. The meeting was set in accordance with RCW 42.30.080.

This meeting was held with online and teleconferencing channels. The purpose of the special meeting was to declare an emergency regarding the spread of COVID-19, and to discuss actions to be taken by the PUD to address the emergency, including providing online access to future meetings of the Board of Commissioners.

The PUD staff provided a speaker phone in its Conference Room at 210 Four Corners Road, Port Townsend, Washington, for the public to attend the Emergency Special Meeting. There were directions provided with the notice describing how the public can attend the Emergency Special Meeting.

PUBLIC COMMENT: None.

EMERGENCY DECLARATION: General Counsel Joel Paisner went over the COVID-19 emergency declaration. For details refer to audio recording at www.jeffpud.org.

MOTION: Commissioner Kenneth Collins made a motion to accept the resolution as drafted. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

There was considerable discussion on how the PUD policies would be implemented and steps that will be taken to advertise and transmit the messages to the public.

PUBLIC COMMENT: None.

General Manager Update: General Manager Kevin Streett gave an update on the procedures that were taking place at the PUD offices.

- Some people were working remotely and this was going to be expanded.
- Crews will work 4/10 schedule which is what the crew usually work during the summer.
- One crew will be in from Monday through Thursday, and the other crew will be in Tuesday through Friday.
- As of March 19, 2020, contracting work will stop.

- The PUD staff will close down as much non-essential work as possible to keep staff isolated.
- There are no material issues right now, but there is concern. If the staff uses everything up, they won't be able to get the materials. If there are any outages, this would be very problematic.
- A couple of the PUD's capital jobs will be continued and a couple of the capital jobs will be postponed until fall. There will be a review process in the fall. The capital projects that the PUD is working on now will be reviewed.
- The PUD staff will cancel all travel and most meetings will be cancelled.
- The PUD will be very reactive but the public will see a dramatic change in the face of the PUD. The PUD will not be available and apologies were given. The PUD needs to not only think of the public, but it has to think of its employees too.
- Projects that have to be done immediately will get done.
- There was anticipation that the new construction of the facilities would be interrupted.

There was discussion on the signing of documents to be done by the commissioners. General Counsel Joel Paisner will research and confirm the signature process.

The General Manager was requested to email out a succession plan of the PUD staff regarding chain of command. General Manager Kevin Streett reported the staff was working on a back-up plan for managers and key personnel. This plan will be emailed to the commissioners.

Succession plan of the commissioners was also being reviewed.

It was announced there is a meeting scheduled for March 24, 2020. It will be a webex meeting. Staff will log in to respond to questions.

PUBLIC COMMENT:

Comment: A public member could not hear what was going on in the meeting by signing in on webex and called in instead. The public member wanted to know what resolution the commissioners signed or what meeting was taking place.

Response: The BOC meeting that was supposed to be held on March 17, 2020, was adjourned to March 24, 2020 at 5:00 p.m. The resolution has been posted on-line and there were no changes to it.

General Counsel Joel Paisner went over the webex and the call-in process. If the public has comments, and they are not able to attend the meetings on-line or use the telephone dial-in procedure, they should be able to send the staff an email and the PUD staff could respond.

ADJOURNMENT:

Commissioner Dan Toepper declared the March 18, 2020, Emergency Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 1:37 p.m.

Minutes prepared by
Cammy Brown, PUD Recording Secretary

Approved:

_____ _____

Commissioner Jeff Randall, Secretary Date

Attest:

_____ _____

Commissioner Dan Toepper, President Date

_____ _____

Commissioner Kenneth Collins, Vice President Date

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PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

March 24, 2020

Board of Commissioners
Regular Meeting

Draft Minutes

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 5:00 p.m. on March 24, 2020. This was an online meeting through webex and teleconferencing. All participants muted by entry. Present:

Commissioner Dan Toepper. President
Commissioner Kenneth Collins, Vice President
Commissioner Jeff Randall, Secretary

Kevin Streett, General Manager
Will O'Donnell, Communications Manager
Annette Johnson, Executive Assistant/Records Officer
Joel Paisner, General Counsel
Don McDaniel, PUD consultant
Mike Bailey, Financial Services Manager
Jean Hall, Customer Service Manager
Melanie Patterson, Human Resources Manager
Samantha Harper, Water Superintendent
Scott Bancroft, Special Projects Coordinator
Olga Darlington, Representative from Moss Adams
Jimmy Scarborough, Interim Electrical Engineering Supervisor

Cammy Brown, Recording Secretary

1. CALL TO ORDER:

Commissioner Dan Toepper called the Regular Meeting of the Jefferson County PUD Board of Commissioners for March 24, 2020, to order at 5:03 p.m.

Commissioner Dan Toepper began the meeting by calling for attendance to determine a quorum. There was a quorum established.

Commissioner Jeff Randall made an announcement for anybody that was listening and trying to tune in to webex that the address on the agenda was for last week's meeting but the address on the PUD website is correct.

2. STAFF INTRODUCTION: There was no staff introduction.

3. AGENDA APPROVAL:

MOTION: Commissioner Kenneth Collins made a motion to approve the Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

4. GENERAL PUBLIC COMMENT: Commissioner Dan Toepper presented the guidelines for members of the public to submit their comments. Topics abbreviated.

A public member who entered the meeting at this time wanted the Financial Policy removed from the Agenda but the Agenda had already been approved. Commissioner Dan Toepper listened to suggested changes and/or corrections. The Financial Policy was not removed from the Agenda.

5. CONSENT AGENDA: APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

Commissioner Dan Toepper read the guidelines for the Consent Agenda. There was one numerical typo within the Consent Agenda. The write off for January 2020, second or third paragraph, there was a number there that was incorrect. It was $11,613.18 and it should be $1,613.18. The agenda report is incorrect but the resolution is correct.

MOTION: Commissioner Kenneth Collins made a motion to approve and adopt the Consent Agenda with the notation that there was the one typo. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

5.1 Approval of Minutes:

- BOC Regular Meeting 01-21-2020.

5.2 Voucher Certification and Approval.

VOUCHER CLAIM FORMS FOR INVOICES PAID:

WARRANTS	AMOUNT	DATE
Accounts Payable: #122640 to #122676	$ 84,957.20	02/27/2020
Accounts Payable: #122677 to #122758	$ 601,994.98	03/05/2020
Payroll Checks: # 70711 to # 70715	$ 9,696.60	03/06/2020
Payroll Direct Deposit	$ 121,950.24	03/06/2020
TOTAL INVOICES PAID	**$ 818,599.02**	
WIRE TRANSFERS PAID	**AMOUNT**	**DATE**
Peterson Lake	$ 14,328.62	03/02/2020
GRAND TOTAL	**$ 832,927.64**	

5.3 Write-offs for January.
5.4 PUD Calendar.
5.5 Asplundh Bid.
5.6 Pinecrest Bid.

END OF CONSENT AGENDA.

6. OLD BUSINESS: Public comment will be allowed after each item is discussed by the BOC and staff consultant.

6.1. COVID 19 Update: Kevin Streett: General Manager Kevin Streett gave a report. The Governor came out with a recommendation that everyone possible that could stay home, should stay home. The PUD has made some changes.

- There were 23 people working from home prior to this week The PUD almost has its full work force working from home.
- There have been some glitches in the phone.
- The high voltage contractor was sent home. The long-term project the contractor was working on was postponed until the fall.
- The PUD is not doing meter exchange at this time.
- The PUD is not doing transformer replacements at this time.

- The PUD is not issuing late fees at this time.
- The PUD is not initiating shutoffs at this time.
- The PUD Customer Service Department will make payment arrangements. There will be a cash drop box at the 210 Four Corners office. There is a process in place that accomplishes the necessary goal to make it easier for everyone to make payments.
- The State has issued some orders that non-essential people stay home.
- The PUD has split its crews to 4/10. The water crew is driving straight to their projects.
- The meter readers are reading the meters and then going home.
- The PUD has one crew on site and one crew working from home on an on-call schedule. When the work comes in, the PUD staff calls dispatch to have the crew come in. If there is an emergency, the crew gets dispatched right away
- The PUD is trying to keep its employees as safe as possible and eliminating as much public interfacing as possible.
- The PUD is still doing new connects.
- The PUD staff is comfortable that they have met the needs of its customers and its employees.
- There are some issues, i.e. some of the forms can't be filled in on line. Communications Manager Will O'Donnell is working on those so the customer can fill them out and send the form directly to the PUD staff on line.
- The PUD is ahead of its need for cleaning supplies.
- All of the PUD's buildings were deep cleaned Saturday.

PUBLIC COMMENT:

- **Question:** What is the current status of the PUD's construction project? The new office specifically?
  Response: Don McDaniel, Consultant for the PUD reported that the project has been shut down temporarily for the last two weeks. As the PUD approaches the end of the stay-at-home order, the construction project will be reviewed. If the project is shut down for six to eight weeks it will affect the ability to get contractors in.

6.2 Financial Policy (Moss Adams-Olga Darlington on the phone): General Manager Kevin Streett gave a report. Olga Darlington, a representative from Moss Adams, went over the changes that were made in the policy. A copy of the Financial Policy, red lined with the changes that were made, was included in the packet. Some of the concerns that were raised were more specific to the economic and other conditions that are happening today that nobody has seen in the past. The policy could always be amended with specific items. There was considerable discussion. For details go to audio recording at www.judpud.org.

PUBLIC COMMENT:

A public member requested several changes to the Financial Policy and will send suggested changes to the BOC via email transmission before April 1, 2020.

It was the general consensus of the commissioners and General Manager to wait until the next BOC meeting to submit the Financial Policy for approval.

6.3 Procurement Update: Samantha Harper, Water Superintendent, gave a report. It was the consensus of the BOC that the Procurement Manual, with the resolution, will be inserted in the Consent Agenda at the next BOC regular meeting.

6.4 Water and Sewer Fee Schedule Exhibit C Resolution: Samantha Harper, Water Superintendent, gave a report. She presented the Water and Sewer Fee Schedule Exhibit C Resolution for approval.

MOTION: Commissioner Kenneth Collins made a motion to adopt the resolution revising, removing and superseding the water and sewer charges originally adopted in Exhibit B of Resolution 2016-020, and adopting various construction rates for water and sewer services. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

PUBLIC COMMENT: None.

Electronic Signatures: Joel Paisner, General Counsel, made the announcement that he will prepare a policy which authorizes the PUD to accept electronic signatures and present it at the next BOC meeting.

7. NEW BUSINESS/ACTION ITEMS:

- The CAB meeting for April has been cancelled.
- Topics that need extensive discussion will be put on the agenda of a regular BOC meeting.

PUBLIC COMMENT:

- **Question:** Does the new meeting format of waiting to put topics on the BOC regular meeting include financial policy?
  Response: The Financial Policy will come back at the next meeting.

8. COMMISSIONERS' REPORTS:

Commissioner Kenneth Collins:

3/4 to
3/5 Attended Public Power Council meeting (report).

3/11 Attended NoaNet Board meeting (teleconference). (report)
3/12 Attended the Special Board meeting on Rate Design.
3/16 Met with General Manager Kevin Streett.
3/18 Attended BOC Special Emergency meeting on-line.
3/24 Attended WPUDA Executive Committee meeting by teleconference.
All committee meetings will take place by teleconference call.
Officer elections postponed until the next in-person commissioners' meeting.
4/6 Will meet with General Manager Kevin Streett.

Commissioner Jeff Randall:

3/6 Attended meeting with Port Townsend City Manager.
3/6 Met with General Manager Kevin Streett.
3/6 Met with two PUD customers.
3/12 Attended the Special Board meeting on Rate Design.
3/12 Met with staff from the City of Port Townsend and the PUD to talk about application for conditional use permit and environmental review for the community solar project adjacent to the Kearney Street substation site. (report).
Climate Action Committee meeting was cancelled.
North Olympic Development Council meeting was cancelled.
3/18 Attended BOC Special Emergency meeting on-line.
3/27 Will meet with General Manager Kevin Streett.
Vacation plan to Yellowstone Park cancelled.

Commissioner Dan Toepper:

3/5 Attended the Port Ludlow Village Council meeting
3/5 Attended the Hadlock wastewater working group meeting.
3/9 Attended East Jefferson Fire Chief's meeting.
3/11 Met with General Manager Kevin Streett.
3/12 Attended the Special Board meeting on Rate Design.
3/12 Met with General Counsel Joel Paisner.
3/13 Met with General Manager Kevin Streett, Jefferson County Public Works Director, Jefferson County staff and Jefferson County Commissioner Greg Brotherton.
3/18 Attended BOC Special Emergency meeting on-line.

3/19 Viewed a joint meeting of the Port Townsend City Council and Jefferson County Board of Commissioners.
3/25 Will meet with General Manager Kevin Streett.

PUBLIC COMMENT:

- Appreciation was expressed that the agencies are talking to each other.

- Appreciation was expressed to Communications Manager Will O'Donnell for keeping everyone connected with the PUD, the commissioners, General Manager and staff.
- **Question:** How many members of the public are interacting in this meeting? Trying to check interaction between the public and the PUD on this new format. **Response:** Four undetermined callers.

It was verified that the Recording Secretary would prepare the minutes of the phone/video meetings as they have been done previously. No change in format.

There was discussion on the best communication tool and processes to use for participation in the phone/video meetings.

Suggestion was made to have the public comments submitted in written form and someone could read them during the meeting.

9. ADJOURNMENT:

Commissioner Kenneth Collins made a motion to declare the March 24, 2020, Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners meeting adjourned. Commissioner Jeff Randall seconded the motion. Commissioner Dan Toepper declared the meeting adjourned.

Meeting adjourned at 6:36 p.m.

Minutes prepared by
Cammy Brown, PUD Recorder

Approved:

_____ _____
Commissioner Jeff Randall, Secretary Date

Attest:

_____ _____
Commissioner Dan Toepper, President Date

_____ _____
Commissioner Kenneth Collins, Vice President Date

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VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than $100,000, if any. The following transactions are approved from the General Fund in the amount of **$1,023,882.76** on this **5TH** day of **MAY** **2020** ;

Dan Toepper	Kenneth Collins	Jeff Randall
President	Vice President	Secretary

PENDING INVOICES OVER $100,000 TO BE APPROVED:

PAYMENTS TO BE APPROVED:

	WARRANTS				AMOUNT	DATE
Accounts Payable:	# 123031	to	# 123056	$	455,790.30	4/16/2020
Accounts Payable:	# 123057	to	# 123096	$	447,499.88	4/23/2020
Payroll Checks:	# 70726	to	# 70730	$	9,813.79	4/17/2020
Payroll Direct Deposit:				$	110,778.79	4/17/2020

TOTAL INVOICES PAID **$1,023,882.76**

WIRE TRANSFERS PAID	**AMOUNT**	**DATE**

PAYMENT TOTAL **$1,023,882.76**

VOIDED WARRANTS

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey _____ 4/29/2020

Mike Bailey, Financial Services Manager / District Auditor — Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS				AMOUNT	DATE
Accounts Payable:	# 123031	to	# 123056	$	455,790.30	4/16/2020
Accounts Payable:	# 123057	to	# 123096	$	447,499.88	4/23/2020
Payroll Checks:	# 70726	to	# 70730	$	9,813.79	4/17/2020
Payroll Direct Deposit:				$	110,778.79	4/17/2020

TOTAL INVOICES PAID **$1,023,882.76**

WIRE TRANSFERS PAID	**AMOUNT**	**DATE**

GRAND TOTAL **$1,023,882.76**

VOIDED WARRANTS

Accounts Payable
Check Register

04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
123031	04/16/2020	CHK	10481	AMAZON	TRIPP LITE ENVIRONMENTAL SENSOR	103.12
					TRIPP LITE ENVIRONMENTAL SENSOR	25.78
					ADDITIONAL CABLE RACKS - FIBER	278.64
					4-PORT USB 3.0 HUB	34.85
					4-PORT USB 3.0 HUB	8.71
					Total for Check/Tran - 123031:	451.10
123032	04/16/2020	CHK	10447	ANIXTER INC.	QUICK GRAB PROBE	141.70
123033	04/16/2020	CHK	10451	ASCENT LAW PARTNERS LLP	COVID-19 ADVICE (225-107) MAR 2020	4,260.00
					COVID-19 ADVICE (225-107) MAR 2020	1,065.00
					FLAT FEE BOC MEETINGS (225-104) MAR 2020	5,650.40
					FLAT FEE BOC MEETINGS (225-104) MAR 2020	1,412.60
					GENERAL UTILITY (225-102) MAR 2020	3,631.42
					GENERAL UTILITY (225-102) MAR 2020	907.86
					Total for Check/Tran - 123033:	16,927.28
123034	04/16/2020	CHK	10573	DANO'S SEPTIC SERVICE	PUMPED SEPTIC - 90 FAITH WAY 2/12/2020	2,132.46
					PUMPED SEPTIC - 21 KENNEDY DR 3/11/2020	355.41
					PUMPED SEPTIC - 121&130 UPPER BLUFF 3/11	710.82
					Total for Check/Tran - 123034:	3,198.69
123035	04/16/2020	CHK	10078	ESCI	ESCI SAFETY TRAINING - APR 2020	1,428.75
123036	04/16/2020	CHK	10085	FASTENAL	NEMESIS SAFETY GLASSES QTY 36	183.39
123037	04/16/2020	CHK	10094	GENERAL PACIFIC, INC	WIRE 4/0 BARE 7 STRANDED HD CU	751.83
123038	04/16/2020	CHK	10095	GOOD MAN SANITATION, INC	SANICAN SVC- 83 PINECREST CT TK#33058	100.00
123039	04/16/2020	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	TOOLS - EXT CORD & GEN SALE HARDWARE	25.71
123040	04/16/2020	CHK	10281	JEFFCO EFTPS	EMPLOYER'S MEDICARE TAX	2,692.11
					EMPLOYEES' MEDICARE TAX	2,692.11
					EMPLOYER'S FICA TAX	11,511.12
					EMPLOYEES' FICA TAX	11,511.12
					EMPLOYEES' FEDERAL WITHHOLDING TAX	8,419.01

Accounts Payable
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04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					EMPLOYEES' FEDERAL WITHHOLDING		9,018.21
						Total for Check/Tran - 123040:	45,843.68
123041	04/16/2020	CHK	10532	JEFFERSON COUNTY PUD PAYROLL AC	PAYROLL DEPOSIT FOR 04/17/2020 DIR DEP		110,778.79
					PAYROLL DEPOSIT FOR 04/17/2020 CHECKS		9,813.79
						Total for Check/Tran - 123041:	120,592.58
123042	04/16/2020	CHK	10128	JEFFERSON COUNTY TREASURER	B&O TAX FEBMAR		150,704.32
123043	04/16/2020	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: MAR 2020		1,664.36
					PROFESSIONAL SVC: MAR 2020		416.09
						Total for Check/Tran - 123043:	2,080.45
123044	04/16/2020	CHK	9998	BRENDAN LOVELAND	Credit Balance Refund		28.16
123045	04/16/2020	CHK	10163	NOR'WEST CUSTODIAL SERVICES, INC.	CUSTODIAL SVC - MAR 2020		1,092.00
					CUSTODIAL SVC - MAR 2020		273.00
						Total for Check/Tran - 123045:	1,365.00
123046	04/16/2020	CHK	10167	OFFICE DEPOT	ANNEX - OFFICE SUPPLIES		15.10
					ANNEX - OFFICE SUPPLIES		3.78
					310 DBL WIDE - OFFICE SUPPLIES		51.44
					310 DBL WIDE - OFFICE SUPPLIES		12.86
					OPERATIONS - OFFICE SUPPLIES		43.86
					OPERATIONS - OFFICE SUPPLIES		10.96
					OPERATIONS - OFFICE SUPPLIES		21.18
					OPERATIONS - OFFICE SUPPLIES		5.29
					OPERATIONS - OFFICE SUPPLIES		23.35
					OPERATIONS - OFFICE SUPPLIES		5.84
					STOCK - OFFICE SUPPLIES		31.45
					STOCK - OFFICE SUPPLIES		7.86
						Total for Check/Tran - 123046:	232.97
123047	04/16/2020	CHK	10181	PENINSULA PEST CONTROL	RODENT SVC MO 310 FOUR CRNRS APR 2020		65.40
					RODENT SVC MO 310 FOUR CRNRS APR 2020		16.35

04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					RODENT SVC MO 210 FOUR CRNRS APR 2020	61.04
					RODENT SVC MO 210 FOUR CRNRS APR 2020	15.26
					Total for Check/Tran - 123047:	158.05
123048	04/16/2020	CHK	10212	ROHLINGER ENTERPRISES INC	75" LONG REACH HOTSAW-WAREHOUSE	1,625.81
123049	04/16/2020	CHK	10816	SENSTAR INC	FLEXZONE(GATE SECURITY) - HASTINGS SUB	-257.81
					FLEXZONE(GATE SECURITY) - HASTINGS SUB	3,122.31
					Total for Check/Tran - 123049:	2,864.50
123050	04/16/2020	CHK	10219	SHOLD EXCAVATING INC	FIX BRKN PIPE SEPTIC - 310 SAILVIEW 4/02	870.15
					CNDT/VLT INSTL - ADAMS ST PHASE 1	88,228.65
					Total for Check/Tran - 123050:	89,098.80
123051	04/16/2020	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: COLI/ECOLI QUIMPER MO APR-2020	23.00
					TESTING: COLI/ECOLI QUIMPER MO APR-2020	23.00
					TESTING: COLI/ECOLI QUIMPER MO APR-2020	23.00
					TESTING: COLI/ECOLI QUIMPER MO APR-2020	23.00
					TESTING: COLI/ECOLI QUIMPER MO APR-2020	23.00
					TESTING: COLI/ECOLI QUIMPER MO APR-2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI MO APR 2020	23.00
					TESTING: COLI/ECOLI QUIMPER APR-2020	23.00
					TESTING: COLI/ECOLI QUIMPER APR-2020	23.00
					TESTING: COLI/ECOLI QUIMPER APR-2020	23.00
					TESTING: COLI/ECOLI QUIMPER APR-2020	23.00

04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					TESTING: COLI/ECOLI QUIMPER APR-2020		23.00
						Total for Check/Tran - 123051:	460.00
123052	04/16/2020	CHK	10251	UGN - JEFFERSON COUNTY	UNITED GOOD NEIGHBORS EE		15.00
123053	04/16/2020	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP ER		4,146.63
					PL DEFERRED COMP EE		12,095.68
						Total for Check/Tran - 123053:	16,242.31
123054	04/16/2020	CHK	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE		899.14
123055	04/16/2020	CHK	10496	WELLS FARGO VENDOR FIN SERV	4 CRNRS COPYRNT APR-20		226.72
					4 CRNRS COPYRNT APR-20		56.68
						Total for Check/Tran - 123055:	283.40
123056	04/16/2020	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH# 106- BATTERY REPLACEMENT		149.88
					VEH# 106- BATTERY REPLACEMENT CORE DEP		-32.73
					VEH# 130 - BATTERY RPLCMNT CORE DEP		-58.86
					VEH# 209 - BATTERY RPLCMNT CORE DEP		-19.62
					VEH# 103- FITTINGS		7.04
					NON CHLOR BRAKLEEN		5.21
					VEH# 130-PENETRANT OIL&BLASTER,LIT GRS		36.76
						Total for Check/Tran - 123056:	87.68
123057	04/23/2020	CHK	10808	A & J FLEET SERVICES, INC	OIL CHANGE TRUCK # 130		657.47
					REAR BRAKE REPLACEMENT# 103		1,747.73
						Total for Check/Tran - 123057:	2,405.20
123058	04/23/2020	CHK	10481	AMAZON	SENNHESIER USB HEADSET		65.32
					KINGSTON USB FLASH DRIVE		32.62
					SENNHESIER USB HEADSET		16.34
					KINGSTON USB FLASH DRIVE		8.16
					CABLE RACKS		43.06
					ALOE VERA-HAND SANITIZER MIX		149.76
					ALOE VERA-HAND SANITIZER MIX		37.44

Accounts Payable
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04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					GENERIC USB HEADSET		26.15
					GENERIC USB HEADSET		6.54
						Total for Check/Tran - 123058:	385.39
123059	04/23/2020	CHK	10447	ANIXTER INC.	MULE TAPE,ANCHOR ROD 1" X 7',FUSE&INSLT		501.40
					MULE TAPE		3,270.00
					INSULATOR		45.78
					FUSE		209.83
						Total for Check/Tran - 123059:	4,027.01
123060	04/23/2020	CHK	10016	ASPLUNDH TREE EXPERT CO	TREE TRIMMING W/E 3/28/2020		9,052.56
123061	04/23/2020	CHK	10041	CDW GOVERNMENT	TRIPP SNMP/WEB MGT ACCESSORY CARD		722.04
					TRIPP SNMP/WEB MGT ACCESSORY CARD		180.51
					LASER PRINTER		85.88
					LASER PRINTER		21.47
						Total for Check/Tran - 123061:	1,009.90
123062	04/23/2020	CHK	10050	CHS	VEH# 206- GASOLINE		42.50
123063	04/23/2020	CHK	10409	CLEARESULT CONSULTING INC	S4-0420-067 LIGHTING - MAR 2020		4,045.57
123064	04/23/2020	CHK	10053	COMPUNET, INC	WIFI HOTSPOTS		16,784.85
123065	04/23/2020	CHK	10065	DEPT OF LABOR & INDUSTRIES	WORKERS COMP - 1ST QTR 2020		18,185.71
123066	04/23/2020	CHK	10070	DOUBLE D ELECTRICAL, INC	GENERATOR REPAIR - ALPINE CT 2/21/2020		163.50
							976.00
						Total for Check/Tran - 123066:	1,139.50
123067	04/23/2020	CHK	10074	EMPLOYMENT SECURITY	SUTA - 1ST QTR 2020		7,480.18
123068	04/23/2020	CHK	10404	FARWEST LINE SPECIALTIES LLC	HOTSTICK WING BOLT		35.78
					HOTSTICK HANGER		87.22
					HOTSTICK HANGER & HOTSTICK WING BOLT		-10.16
						Total for Check/Tran - 123068:	112.84
123069	04/23/2020	CHK	10094	GENERAL PACIFIC, INC	COLD SHRINK		1,185.92

04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					ARRESTER ELBOW 15KV,BUSHING SINGLE STAND	2,232.53
					WEDGE CLAMP	255.06
					LAG SCREW	196.21
					HAND CLEANER	89.92
					METER 2S-CL200-DIGITAL (OPT OUT PROGRAM)	2,682.97
					Total for Check/Tran - 123069:	6,642.61
123070	04/23/2020	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	FIBER CLOSET CONNECTOR HOUSING-4RU	943.26
					FIBER CLOSET CONNECTOR HOUSING-CASSETTE	8,231.51
					BALL MARKERS-ELECTRIC	194.40
					BALL MARKERS-FIBER	194.40
					BALL MARKERS-ELECTRIC	194.40
					BALL MARKERS-FIBER	194.40
					Total for Check/Tran - 123070:	9,952.37
123071	04/23/2020	CHK	10820	GRESHAM PUMP AND DRILLING,INC.	REPAIR WELL - SPARLIING 2/25-3/02/2020	8,440.61
123072	04/23/2020	CHK	10103	H D FOWLER	PVC CONDUIT 4" SCH 40-W BELLEND-GREY	815.98
					WATER PARTS	913.64
					Total for Check/Tran - 123072:	1,729.62
123073	04/23/2020	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	OPERATIONS- RED MARKING PAINT	32.66
					GARDINER- MASKING TAPE & BRUSH	8.69
					HOTSPOT FBR INSTALL WO#92002-CLAMPS	8.89
					GARDINER- LIGHT BULB & BRUSHES	28.31
					WAREHOUSE- HOSE & HOSE CONNECTORS	70.36
					HOTSPOT FBR INSTALL WO#92002-PLYWOOD ACX	54.25
					ALPINE CT WO#21841 - GAL DEEP GLS ENAMEL	45.77
					TOOLS- 10 PCS FILE SET/POUCH	23.97
					Total for Check/Tran - 123073:	272.90
123074	04/23/2020	CHK	10384	HDR ENGINEERING INC	TASK1 - REYNOLDS WELL 3/01-3/28/2020	378.56
					TASK1 - MISC ON CALL SVC 3/01-3/28/2020	378.56
					TASK6 - REYNOLDS WELL SEALEVAL 2/25-3/28	1,765.43

04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					Total for Check/Tran - 123074:	2,522.55
123075	04/23/2020	CHK	10110	HENERY HARDWARE	TOOLS- CRIMPING TOOL & SCREWDRIVER	54.48
					WAREHOUSE- RED MARKING PAINT	30.48
					Total for Check/Tran - 123075:	84.96
123076	04/23/2020	CHK	10111	HIGHWAY SPECIALTIES LLC	SAFETY CONES	337.90
123077	04/23/2020	CHK	10366	ICPE	PORT LUDLOW SUB - ENGINEER SVC JAN-FEB20	2,070.00
					WORK ORDER CLOSE OUT ASSIST JAN&FEB2020	6,692.61
					WORK ORDER CLOSE OUT ASSIST MAR2020	496.80
					Total for Check/Tran - 123077:	9,259.41
123078	04/23/2020	CHK	10675	JEFFERSON COUNTY CHAMBER OF CO	CHAMPION MEMBERSHIP 1YR - 2020	476.00
					CHAMPION MEMBERSHIP 1YR - 2020	119.00
					Total for Check/Tran - 123078:	595.00
123079	04/23/2020	CHK	10650	JEFFERSON TITLE COMPANY	PURCHASE OF PROPERTY:300 FOUR CRNRS RD	185,736.25
123080	04/23/2020	CHK	10593	MASCOTT EQUIPMENT	FUEL USE LOGGING SYSTEM	10,812.12
123081	04/23/2020	CHK	10309	NISC	RECURRING INVOICE MAR 2020	1,137.00
					RECURRING INVOICE MAR 2020	206.01
					RECURRING INVOICE MAR 2020	1,762.82
					RECURRING INVOICE MAR 2020	492.34
					RECURRING INVOICE MAR 2020	492.34
					RECURRING INVOICE MAR 2020	8,969.99
					RECURRING INVOICE MAR 2020	1,638.32
					RECURRING INVOICE MAR 2020	1,005.19
					RECURRING INVOICE MAR 2020	283.23
					RECURRING INVOICE MAR 2020	92.71
					RECURRING INVOICE MAR 2020	17.66
					AMS INVOICE MAR 2020	6,279.56
					AMS INVOICE MAR 2020	2,134.81
					AMS INVOICE MAR 2020	1,569.89

04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					AMS INVOICE MAR 2020	533.71
					AMS INVOICE MAR 2020	1,295.88
					AMS INVOICE MAR 2020	323.97
					MISC MISC 2020	321.57
					MISC MISC 2020	80.39
					UPGRADE OS 4 NISC SRVRS, IVR&PROXY RPLCT	3,139.20
					UPGRADE OS 4 NISC SRVRS, IVR&PROXY RPLCT	784.80
					Total for Check/Tran - 123081:	32,561.39
123082	04/23/2020	CHK	10167	OFFICE DEPOT	WAREHOUSE/OPERATIONS - OFFICE SUPPLIES	100.38
					WAREHOUSE/OPERATIONS - OFFICE SUPPLIES	25.10
					OPERATIONS - OFFICE SUPPLIES	27.46
					OPERATIONS - OFFICE SUPPLIES	6.86
					OPERATIONS - OFFICE SUPPLIES	30.82
					OPERATIONS - OFFICE SUPPLIES	7.70
					Total for Check/Tran - 123082:	198.32
123083	04/23/2020	CHK	10170	OLYMPIC EQUIPMENT RENTALS	GARDINER - CABLE TIE & BRUSHES	5.31
					WAREHOUSE - SHOE POLISH	21.12
					Total for Check/Tran - 123083:	26.43
123084	04/23/2020	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTION SVC 4/7-4/18/2020	438.00
					TRANSCRIPTION SVC 4/7-4/18/2020	109.50
					Total for Check/Tran - 123084:	547.50
123085	04/23/2020	CHK	10188	PLATT ELECTRIC SUPPLY	RED BURRIED LINE TAPE	208.88
					CONDUIT GLUE	516.18
					CONDUIT COUPLING	233.42
					CONDUIT CAP	212.75
					CONDUIT COUPLING	32.98
					METERING MATERIAL	71.06
					BELL ENDS	293.93
					CONDUIT SWEEP	1,221.34

Accounts Payable
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04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					CONDUIT CAP	365.60
					PVC CONDUIT 4" SCH 40-W BELLEND-GREY	27,184.09
					PVC CONDUIT 2" SCH 40-W BELLEND-GREY	3,148.58
					REPLACEMENT HAMMER DRILL/IMPACT	434.91
					Total for Check/Tran - 123085:	33,923.72
123086	04/23/2020	CHK	10216	SECURITY SERVICES NW, INC.	MAILER - COYLE TREE TRIMMING QTY 216	183.60
					NIGHT PAYMENT PICKUP - APR 2020	1,578.90
					NIGHT PAYMENT PICKUP - APR 2020	394.72
					Total for Check/Tran - 123086:	2,157.22
123087	04/23/2020	CHK	10227	SOUND PUBLISHING INC	COMBO BUYS:PUD PREPAREDNESS 3/25/2020	380.00
					COMBO BUYS:PUD PREPAREDNESS 3/25/2020	95.00
					Total for Check/Tran - 123087:	475.00
123088	04/23/2020	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING:NITRATE LOCATION:SAMPLE TAP P/H	28.00
					TESTING:NITRATES LOCATION:QUIMPER	28.00
					TESTING:NITRATES LOCATION:QUIMPER	28.00
					TESTING:NITRATES LOCATION:QUIMPER	28.00
					TESTING:NITRATES LOCATION:QUIMPER	28.00
					TESTING:NITRATES LOCATION:QUIMPER	28.00
					Total for Check/Tran - 123088:	168.00
123089	04/23/2020	CHK	10238	SURVALENT TECHNOLOGY INC	SURVALENT CONSULTING HOURS	817.50
123090	04/23/2020	CHK	10576	TCF ARCHITECTURE, PLLC	ARCH-CONSTRCTN ADMIN&ADD'L SVC MAR-20	31,400.39
123091	04/23/2020	CHK	10450	TECHNOLOGY CONSERVATION GROUP	METER DESTRUCTION	343.02
					METER DESTRUCTION	-28.32
					Total for Check/Tran - 123091:	314.70
123092	04/23/2020	CHK	10727	TITAN ELECTRIC, INC	DOCK WORK WKEND 3/07-4/04/2020	38,240.11
					DOCK WORK WKEND 3/07-4/04/2020	980.52
					Total for Check/Tran - 123092:	39,220.63
123093	04/23/2020	CHK	10252	ULINE	EYE WASH STATION REFILL	240.01

04/14/2020 To 04/27/2020

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
123094	04/23/2020	CHK	10255	USA BLUEBOOK	LAZY C - CHAMPION 2" SILENT CHECK	-210.32
					CHEMICAL INJECTION PUMPS QTY2	1,185.18
					Total for Check/Tran - 123094:	974.86
123095	04/23/2020	CHK	10569	WAYNE D. ENTERPRISES, INC.	BLAND PPE-JACKET,PANTS,HOODIE,HATE,SHIRT	-158.77
					NEW EMPLOYEE PPE	1,922.91
					DEAN PPE-FR JEANS	-22.73
					FR JEANS	275.29
					Total for Check/Tran - 123095:	2,016.70
123096	04/23/2020	CHK	10502	CAROL WOODLEY	RENT BILLING AT ANNEX - MAY 2020	1,120.00
					RENT BILLING AT ANNEX - MAY 2020	280.00
					Total for Check/Tran - 123096:	1,400.00

Total Payments for Bank Account - 1 :	(66)	903,290.18
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(66)	903,290.18
Grand Total for Payments :	(66)	903,290.18
Grand Total for Voids :	(0)	0.00
Grand Total :	(66)	903,290.18

ISSUED PAYROLL CHECKS
PAY DATE: 04/17/2020

Empl	Position	Check #	Date #	Amount
2000	WATER DISTRIBUTION MANAGER II	70726	4/17/2020	1,723.93
2001	WATER DISTRIBUTION MANAGER II	70727	4/17/2020	1,819.81
3032	CUSTOMER SERVICE REP	70728	4/17/2020	1,156.94
2003	WATER TREATMENT PLANT OPERATOR III	70729	4/17/2020	1,996.69
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	70730	4/17/2020	3,116.42
				9,813.79

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL
PAY DATE: 04/17/2020

Empl	Position	Pay Date	Net Pay
3039	ACCOUTING TECH 1	4/17/2020	1,218.79
4006	COMMISSIONER DIST 1	4/17/2020	933.19
4004	COMMISSIONER DIST 2	4/17/2020	980.65
4008	COMMISSIONER DIST 3	4/17/2020	1,115.25
3034	COMMUNICATIONS MANAGER	4/17/2020	2,021.20
3002	CUSTOMER SERVICE COORDINATOR	4/17/2020	1,162.87
3020	CUSTOMER SERVICE MANAGER	4/17/2020	2,364.12
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	4/17/2020	1,285.00
3022	CUSTOMER SERVICE REP	4/17/2020	1,295.59
3046	CUSTOMER SERVICE REP	4/17/2020	1,059.84
3048	CUSTOMER SERVICE REP	4/17/2020	1,116.11
1044	ELECTRICAL PRE-APPRENTICE	4/17/2020	1,830.69
1045	ELECTRICAL PRE-APPRENTICE	4/17/2020	2,135.24
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	4/17/2020	2,255.15
3033	FINANCIAL SERVICES MANAGER	4/17/2020	3,166.55
1046	FLEET/WAREHOUSE HELPER	4/17/2020	2,164.17
1008	FOREMAN LINEMAN	4/17/2020	3,558.88
1012	FOREMAN LINEMAN	4/17/2020	3,865.45
1011	GENERAL MANAGER	4/17/2020	4,384.64
1042	GIS SPECIALIST	4/17/2020	2,242.49
1017	HEAD STOREKEEPER	4/17/2020	2,250.09
3047	HUMAN RESOURCES MANAGER	4/17/2020	2,394.94
3008	INFORMATION TECHNOLOGY MANAGER	4/17/2020	3,204.85
3028	IT SUPPORT TECHNICIAN	4/17/2020	1,752.04
1000	LINEMAN	4/17/2020	2,556.10
1016	LINEMAN	4/17/2020	2,837.47
1020	LINEMAN	4/17/2020	3,148.71
1028	LINEMAN	4/17/2020	2,648.88
1034	LINEMAN	4/17/2020	3,342.75
1041	LINEMAN	4/17/2020	3,206.99
1018	METER READER	4/17/2020	1,230.66
1043	METER READER	4/17/2020	1,554.72
1047	METER READER	4/17/2020	1,614.56
1026	OPERATIONS ASSISTANT	4/17/2020	1,837.74
3004	RESOURCE MANAGER	4/17/2020	2,422.47
1015	SCADA TECH JOURNEYMAN	4/17/2020	2,973.61
1003	SCADA TECH/APPRENTICE	4/17/2020	2,329.20
1027	SENIOR ENGINEER	4/17/2020	2,892.91
1037	SPECIAL PROJECTS COORDINATOR	4/17/2020	2,971.04
1031	STAKING ENGINEER	4/17/2020	2,089.53
1039	STAKING ENGINEER	4/17/2020	2,000.33
1014	STOREKEEPER	4/17/2020	2,068.99
1033	SUBSTATION TECH	4/17/2020	3,103.55
3013	UTILITY ACCOUNTANT II	4/17/2020	1,535.20
3029	UTILITY ACCOUNTANT II	4/17/2020	1,690.62
3003	UTILITY BILLING CLERK	4/17/2020	1,402.32
3027	UTILITY BILLING CLERK	4/17/2020	1,424.03
3000	UTILITY BILLING COORDINATOR	4/17/2020	1,563.81
2005	WATER DISTRIBUTION MANAGER I	4/17/2020	1,524.59
2002	WATER DISTRIBUTION MANAGER II	4/17/2020	1,853.47
2007	WATER SUPERINTENDENT	4/17/2020	3,196.75
			$ 110,778.79

Jefferson County PUD No. 1
Electric Division
Statement of Operations
As of March 31, 2020

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR (a)	THIS YEAR (b)	BUDGET (c)	(d)
1. Operating Revenue and Patronage Capital	12,881,494	12,032,853	12,540,165	3,829,931
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	4,900,606	4,545,742	4,791,985	1,383,323
4. Transmission Expense	651,968	622,012	651,745	179,927
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	340,287	388,240	492,799	148,213
7. Distribution Expense - Maintenance	478,262	847,139	887,658	134,066
8. Consumer Accounts Expense	312,936	322,675	437,149	119,096
9. Customer Service and Informational Expense	10,918	9,183	10,232	5,846
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	752,711	623,454	698,704	221,881
12. Total Operation & Maintenance Expense (2 thru 11)	**7,447,688**	**7,358,445**	**7,970,272**	**2,192,352**
13. Depreciation & Amortization Expense	1,311,925	1,359,321	1,302,465	453,797
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	739,848	360,374	765,742	60,798
16. Interest on Long-Term Debt	702,204	677,748	677,919	225,803
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	248	39	44	39
20. Total Cost of Electric Service (12 thru 19)	**10,201,913**	**9,755,927**	**10,716,442**	**2,932,789**
21. Patronage Capital & Operating Margins (1 minus 20)	**2,679,581**	**2,276,926**	**1,823,723**	**897,142**
22. Non Operating Margins - Interest	43,214	28,595	15,633	7,671
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	306,062	471,114	345,723	207,723
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	14,601	12,803	0	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	**3,043,458**	**2,789,438**	**2,185,079**	**1,112,536**

Times Interest Earned Ratio (TIER) (Year to Date)	**5.33**	**5.12**	**4.22**
Operating Times Interest Earned Ratio (OTIER) (Year to Date)	**4.82**	**4.36**	**3.69**
Debt Service Coverage Ratio (DSC) (Year to Date)	**3.41**	**3.26**	**4.10**
Operating Debt Service Coverage Ratio (ODSC) (Year to Date)	**3.17**	**2.91**	**3.74**
Rolling 12 Month TIER	**2.92**	**2.56**	

Jefferson County PUD No. 1
Electric Division
Balance Sheet
March 31, 2020

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		**LIABILITIES AND OTHER CREDITS**	
1. Total Utility Plant in Service	172,362,271	29. Memberships	0
2. Construction Work in Progress	9,884,218	30. Patronage Capital	0
3. Total Utility Plant (1+2)	**182,246,489**	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	63,869,930	32. Operating Margins - Current Year	2,276,926
5. Net Utility Plant (3-4)	**118,376,559**	33. Non-Operating Margins	512,512
6. Nonutility Property - Net	2,220	34. Other Margins & Equities	26,169,019
7. Investment in Subsidiary Companies	0	**35. Total Margins & Equities (29 thru 34)**	**28,958,457**
8. Invest. in Assoc. Org. - Patronage Capital	60,305	36. Long-Term Debt RUS (Net)	98,903,386
9. Invest. in Assoc. Org. - Other - General Funds	1,010	37. Long-Term Debt - Other (Net)	0
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	**38. Total Long-Term Debt (36 + 37)**	**98,903,386**
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	1,740,410
13. Special Funds	1,189,975	**41. Total Other Noncurrent Liabilities (39+40)**	**1,740,410**
14. Total Other Property & Investments (6 thru 13)	**1,253,510**	42. Notes Payable	0
15. Cash-General Funds	1,323,122	43. Accounts Payable	4,106,916
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	133,500
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	5,646,522	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	3,043,924	48. Other Current & Accrued Liabilities	1,104,353
21. Accounts Receivable - Net Other	1,443,714	**49. Total Current & Accrued Liabilities (42 thru 48)**	**5,344,769**
22. Renewable Energy Credits	0	50. Deferred Credits	981,936
23. Materials & Supplies - Electric and Other	1,899,838	**51. Total Liabilities & Other Credits (35+38+41+49+50)**	**135,928,958**
24. Prepayments	181,082		
25. Other Current & Accrued Assets	2,352,041	**ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION**	
26. Total Current & Accrued Assets (15 thru 25)	**15,890,243**	Balance Beginning of Year	0
27. Deferred Debits	408,646	Amounts Received This Year (Net)	211,180
28. Total Assets & Other Debits (5+14+26+27)	**135,928,958**	**TOTAL Contributions-In-Aid-Of-Construction**	**211,180**

Equity Ratio **21.30%**
(Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **54.27%**
(Long Term Debt/Total Utility Plant) x 100

Jefferson County PUD #1
Power Requirements
As of March 31, 2020

PART C. POWER REQUIREMENTS DATABASE				
CLASSIFICATION	**CONSUMER, SALES, AND REVENUE DATA**	**MARCH CONSUMERS (b)**	**AVERAGE CONSUMERS (c)**	**Monthly KWH SALES AND REVENUE (d)**
1. Residential Sales	a. No. Consumers Served	17,544	17,531	
(excluding seasonal)	b. KWH Sold			23,078,995
	c. Revenue			2,587,062
2. Residential Sales -	a. No. Consumers Served	6	6	
Seasonal	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	1	1	
	b. KWH Sold			0
	c. Revenue			30
4. Comm. and Ind.	a. No. Consumers Served	2,303	2,294	
1000 KVA or Less	b. KWH Sold			6,284,018
	c. Revenue			686,437
5. Comm. and Ind.	a. No. Consumers Served	21	21	
Over 1000 KVA	b. KWH Sold			8,422,558
	c. Revenue			528,197
6. Public Street & Highway	a. No. Consumers Served	207	207	
Lighting	b. KWH Sold			44,809
	c. Revenue			17,194
7. Non Metered Device	a. No. Consumers Served	4	3	
Authority	b. KWH Sold			0
	c. Revenue			49
8. Sales for Resales-RUS	a. No. Consumers Served			
Borrowers	b. KWH Sold			
	c. Revenue			
9. Sales for Resales-Other	a. No. Consumers Served			
	b. KWH Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		**20,086**	**20,063**	
11. TOTAL KWH Sold (lines 1b thru 9b)				**37,830,380**
12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)				**3,818,969**
13. Transmission Revenue				0
14. Other Electric Revenue				10,962
15. KWH - Own Use				104,975
16. TOTAL KWH Purchased				40,396,352
17. TOTAL KWH Generated				0
18. Cost of Purchases and Generation				1,383,323
19. Interchange - KWH - Net				0
20. Peak - Sum All KW Input (Metered)				83,054

Electric Division

Comparison 2020 Budget to 2020 Actuals Year to Date Through MARCH

	2020 Budget MARCH YTD	2020 Actuals MARCH YTD	Variance
1. Operating Revenue and Patronage Capital	12,540,165	12,032,853	(507,312)
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	4,791,985	4,545,742	(246,243)
4. Transmission Expense	651,745	622,012	(29,733)
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	492,799	388,240	(104,559)
7. Distribution Expense - Maintenance	887,658	847,139	(40,519)
8. Consumer Accounts Expense	437,149	322,675	(114,474)
9. Customer Service and Informational Expense	10,232	9,183	(1,049)
10. Sales Expense	0	0	0
11. Administrative and General Expense	698,704	623,454	(75,250)
12. Total Operation & Maintenance Expense (2 thru 11)	**7,970,272**	**7,358,445**	(611,827)
13. Depreciation & Amortization Expense	1,302,465	1,359,321	56,856
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	765,742	360,374	(405,368)
16. Interest on Long-Term Debt	677,919	677,748	(171)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	44	39	(5)
20. Total Cost of Electric Service (12 thru 19)	**10,716,442**	**9,755,927**	(960,515)
21. Patronage Capital & Operating Margins (1 minus 20)	**1,823,723**	**2,276,926**	453,203
22. Non Operating Margins - Interest	15,633	28,595	12,962
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	345,723	471,114	125,391
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	12,803	12,803
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	**2,185,079**	**2,789,438**	604,359

Jefferson County PUD No. 1
Water Division
Statement of Operations
As of March 31, 2020

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	(d)
1. Operating Revenue and Patronage Capital	553,406	558,939	527,256	181,997
2. Power Production Expense	209	0	217	0
3. Cost of Purchased Power	600	1,116	28,513	349
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	156,548	174,484	273,179	53,924
7. Distribution Expense - Maintenance	93,722	95,035	131,345	29,936
8. Consumer Accounts Expense	26,344	49,447	39,304	15,342
9. Customer Service and Informational Expense	0	110	0	37
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	169,742	231,210	213,577	66,807
12. Total Operation & Maintenance Expense (2 thru 11)	**447,165**	**551,402**	**686,135**	**166,395**
13. Depreciation & Amortization Expense	175,757	175,390	67,929	58,432
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	26,578	27,055	27,508	8,822
16. Interest on Long-Term Debt	69,951	61,476	48,300	20,383
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
20. Total Cost of Water Service (12 thru 19)	**719,451**	**815,323**	**829,872**	**254,032**
21. Patronage Capital & Operating Margins (1 minus 20)	**(166,045)**	**(256,384)**	**(302,616)**	**(72,035)**
22. Non Operating Margins - Interest	66,860	46,834	62,592	6,880
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	75,588	83,905	223,368	50,452
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	3,650	3,201	0	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	**(19,947)**	**(122,444)**	**(16,656)**	**(14,703)**

Jefferson County PUD No. 1
Water Division
Balance Sheet
March 31, 2020

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		**LIABILITIES AND OTHER CREDITS**	
1. Total Utility Plant in Service	30,834,679	29. Memberships	0
2. Construction Work in Progress	726,993	30. Patronage Capital	0
3. Total Utility Plant (1+2)	**31,561,672**	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	12,011,954	32. Operating Margins - Current Year	(256,384)
5. Net Utility Plant (3-4)	**19,549,718**	33. Non-Operating Margins	133,940
6. Nonutility Property - Net	2,184,701	34. Other Margins & Equities	23,280,752
7. Investment in Subsidiary Companies	0	**35. Total Margins & Equities (29 thru 34)**	**23,158,308**
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	6,027,628
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	**38. Total Long-Term Debt (36 + 37)**	**6,027,628**
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	415,450	**41. Total Other Noncurrent Liabilities (39+40)**	**0**
14. Total Other Property & Investments (6 thru 13)	**2,600,151**	42. Notes Payable	1,064,582
15. Cash-General Funds	94,936	43. Accounts Payable	1,181,488
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	300
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	8,131,846	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	136,950	48. Other Current & Accrued Liabilities	57,572
21. Accounts Receivable - Net Other	801,015	**49. Total Current & Accrued Liabilities (42 thru 48)**	**2,303,942**
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	24,970	**51. Total Liabilities & Other Credits (35+38+41+49+50)**	**31,489,878**
24. Prepayments	0		
25. Other Current & Accrued Assets	150,292	**ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION**	
26. Total Current & Accrued Assets (15 thru 25)	**9,340,009**	Balance Beginning of Year	0
27. Deferred Debits	0	Amounts Received This Year (Net)	36,415
28. Total Assets & Other Debits (5+14+26+27)	**31,489,878**	**TOTAL Contributions-In-Aid-Of-Construction**	**36,415**

Equity Ratio **73.54%**
(Total Margins & Equities/Total Assets & Other Debits) x 100

Long-Term Debt to Total Plant Ratio **19.10%**
(Long Term Debt/Total Utility Plant) x 100

Jefferson County PUD #1
Water Requirements
As of March 31, 2020

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	**CONSUMER, SALES, AND REVENUE DATA**	**MARCH CONSUMERS (b)**	**AVERAGE CONSUMERS (c)**	**Monthly Gallons SALES AND REVENUE (d)**
1. Unmetered Water Sales	a. No. Consumers Served	13	14	
	b. Gallons Sold			0
	c. Revenue			1,235
2. Metered Residential Sales -	a. No. Consumers Served	4,459	4,452	
	b. Gallons Sold			11,049,466
	c. Revenue			138,234
3. Metered Commercial Sales	a. No. Consumers Served	314	315	
	b. Gallons Sold			3,287,778
	c. Revenue			29,983
4. Residential Multi-Family	a. No. Consumers Served	46	46	
	b. Gallons Sold			116,520
	c. Revenue			2,069
5. Metered Bulk Loadings	a. No. Consumers Served	1	1	
	b. Gallons Sold			0
	c. Revenue			29
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Sewer/Drain Field--Residential	a. No. Consumers Served	371	370	
	b. Gallons Sold			0
	c. Revenue			10,065
8. Master Meters	a. No. Consumers Served	23	23	
	b. Gallons Sold			2,921,190
	c. Revenue			0
9. Sales for Resales-Other	a. No. Consumers Served			
	b. Gallons Sold			
	c. Revenue			
10. TOTAL No. of Consumers (lines 1a thru 9a)		**5,232**	**5,226**	
11. TOTAL Gallons Sold (lines 1b thru 9b)				**17,374,954**
12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c)				**181,615**
13. Bulk Water Gallons Sold Revenue				0
14. Other Water Revenue				382
15. Gallons - Own Use				16,433
16. TOTAL Gallons Purchased				0
17. TOTAL Gallons Produced				23,910,167
18. Cost of Purchases and Generation				349

Water Division

Comparison 2020 Budget to 2020 Actuals Year to Date Through MARCH

	2020 Budget MARCH YTD	2020 Actuals MARCH YTD	Variance
1. Operating Revenue and Patronage Capital	527,256	558,939	31,683
2. Power Production Expense	217	0	(217)
3. Cost of Purchased Power	28,513	1,116	(27,397)
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	273,179	174,484	(98,695)
7. Distribution Expense - Maintenance	131,345	95,035	(36,310)
8. Consumer Accounts Expense	39,304	49,447	10,143
9. Customer Service and Informational Expense	0	110	110
10. Sales Expense	0	0	0
11. Administrative and General Expense	213,577	231,210	17,633
12. Total Operation & Maintenance Expense (2 thru 11)	**686,135**	**551,402**	(134,733)
13. Depreciation & Amortization Expense	67,929	175,390	107,461
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	27,508	27,055	(453)
16. Interest on Long-Term Debt	48,300	61,476	13,176
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
20. Total Cost of Electric Service (12 thru 19)	**829,872**	**815,323**	(14,549)
21. Patronage Capital & Operating Margins (1 minus 20)	**(302,616)**	**(256,384)**	46,232
22. Non Operating Margins - Interest	62,592	46,834	(15,758)
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	223,368	83,905	(139,463)
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	0	3,201	3,201
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	**(16,656)**	**(122,444)**	(105,788)

Jefferson County PUD No. 1
Cash and Cash Equivalents
As of March 31, 2020

	G/L #	Account Description	Balance	
1	131.11	Operating Depository Account - Bank of America	$1,318,487	
2	131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	72,972	
2	131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	18,486	
2	131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	2,768	Restricted
1	131.12	Operating Account - Jefferson Co. Treasurer	2,758	
1	135.21	Working Funds - Petty Cash and CSR Drawers	1,850	
2	131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	503	Restricted
2	135.21	Cash Held in Trust by Property Manager	150	
2	131.12	1999 Bond LUD #11 - Jefferson Co. Treasurer	34	Restricted
1	131.16	Payroll Clearing Account - 1st Security Bank	27	
2	131.13	1997 Bond LUD #13 - Jefferson Co. Treasurer	23	Restricted
		TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS	**$1,418,058**	
1	136.10	Operating Account Related Investment - Jefferson Co. Treasurer	$5,646,522	
2	136.16	Tax Revenue Fund - Jefferson Co. Treasurer	3,188,863	
2	136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	2,481,232	Restricted
2	136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,925,000	
2	136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	482,090	Restricted
2	136.12	LUD #11 Bond Investment - Jefferson Co. Treasurer	32,981	Restricted
2	136.13	LUD #13 Bond Investment - Jefferson Co. Treasurer	21,680	Restricted
		TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS	**$13,778,368**	
1	125.11	RUS Bond Reserve Investment Fund - Jefferson Co. Treasurer	$1,141,520	Restricted
2	126.51	LUD #11 Water Reserve Investment Fund - Jefferson Co. Treasurer	234,196	Restricted
2	126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	180,808	Restricted
1	128.00	Other Special Funds	47,200	Restricted
1	125.10	RUS Bond Reserve Fund - Jefferson Co. Treasurer	1,255	Restricted
2	126.41	LUD #11 Water Reserve Fund - Jefferson Co. Treasurer	245	Restricted
2	126.21	Tri Area Bond Reserve Fund - Jefferson Co. Treasurer	189	Restricted
2	126.13	LUD #13 Reserve Fund - Jefferson Co. Treasurer	13	Restricted
		TOTAL LINE 13. BALANCE SHEET-RESTRICTED FUNDS	**$1,605,426**	
		RESTRICTED CASH BALANCE--March 2020	**$4,626,737**	
		NON-RESTRICTED CASH BALANCE--March 2020	**$12,159,397**	
		TOTAL CASH AND CASH EQUIVALENTS IN BANK--March 2020	**$16,801,852**	
		TOTAL CASH AND CASH EQUIVALENTS IN BANK--February 2020	**$18,195,384**	
		Change in Bank Balance	**($1,393,532)**	

May 5, 2020

PUD CALENDAR

May 5, 2020, Regular Meeting, PER WEBEX, 210 Four Corners Rd. 5:00 PM

May 19, 2020, Regular Meeting, PER WEBEX, 210 Four Corners Rd. 5:00 PM

Special Meeting Date to be determined sometime in May for the 1st quarter review

PUD
Jefferson County
Public Utility District

AGENDA REPORT

DATE: May 5, 2020

TO: **Board of Commissioners**

FROM: Kevin Streett

RE: COVID-19 Update

The PUD's efforts in installing "hot spots" around our county have been a tremendous success.

As of today, we are still not sure when Governor Inslee will state his extended "Stay at home" order.

The lineman will start back the week of May 4th. We are not sure when the rest of the employees will return, but when we do authorize it, it will be in slow phases.

PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY

RESOLUTION NO. 2020-___

A RESOLUTION of the Board of Commissioners of the Public Utility District No 1 of Jefferson County, Washington ("the PUD"), regarding returning customer deposits through bill credits to assist the PUD's customers during the time of the COVID-19 global pandemic

WHEREAS, the PUD has a policy of requiring advance deposits for certain new customers consistent with the PUD's Customer Service Policies; and

WHEREAS, the Board of Commissioners of the PUD declared an emergency in Resolution No. 2020-006 in order to address the many issues arising from the COVID-19 global pandemic; and

WHEREAS, a one-time return of customer deposits through bill credits may assist the customers of the PUD who provided the deposit during this time of emergency.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington as follows:

The Board of Commissioners of the PUD directs its management to return customer deposits to customers who have provided them pursuant to the PUD's Customer Service Policies. The customer deposits shall be returned to each customer in the form of bill credits. Such bill credits shall be applied as soon as possible accounting for the billing cycles currently in place by the PUD. This is a one-time return of the customer deposits.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this __th day of May 2020.

_____
Dan Toepper, President

_____
Kenneth Collins, Vice President

ATTEST:

_____
Jeff Randall, Secretary