



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**January 28, 2020  
Board of Commissioners  
Special Meeting – Vegetation Management Policy Discussion  
Final Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on January 28, 2020, at the Chimacum Fire Hall, 9193 Rhody Drive, Chimacum, Washington, 98325. Present:

- Commissioner Dan Toepper, President
- Commissioner Jeff Randall, Secretary
- Commissioner Kenneth Collins, Vice President
- Kevin Streett, General Manager
- Jimmy Scarborough, Interim Electrical Engineering Supervisor
- Jean Hall, Customer Service Manager
- Colton Worley, Substation Apprentice
- Will O’Donnell, Communications Manager
- Mike Bailey, Financial Services Director
- Tod Eisele, Substation Metering Tech
- Don McDaniel, PUD Consultant
- Annette Johnson, Executive Assistant/Records Officer
- Scott Bancroft, Special Projects Coordinator
- Cammy Brown, Recording Secretary

**CALL TO ORDER:**

Commissioner Dan Toepper called the Special Meeting of the PUD Board of Commissioners for January 28, 2020, to order at 10:00 a.m. Voluntary introductions were given.

**AGENDA APPROVAL:**

General Manager Kevin Streett requested an addition to the agenda – Fire Mitigation. This item will be discussed after Vegetation Management Policy.

**MOTION:** Commissioner Kenneth Collins made a motion to approve the agenda as amended. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

Scott Bancroft, Special Projects Coordinator, gave a short report on the Vegetation Management Policy (Handouts Nos. 1 and 2).

**PUBLIC COMMENTS:**

- Suggestions: Get the information presented at this meeting out to the public. Promote this through the Jefferson County Library.

Colton Worley, Substation Apprentice and Tod Eisele, Substation Metering Tech, gave a presentation on Fire Mitigation (Handout No. 3).

Cammy Brown, PUD Recording Secretary, left the meeting at 11:15 a.m.

**ADJOURNMENT:**

Commissioner Dan Toepper declared the January 28, 2020, Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 11:22 a.m.

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Minutes prepared by  
Cammy Brown, PUD Recording Secretary

**Approved:**

*Jeff Randall*  
\_\_\_\_\_

Commissioner Jeff Randall, Secretary

\_\_\_\_\_ Date

**Attest:**

*Daniel S. Toepper*  
\_\_\_\_\_

Commissioner Dan Toepper, President

\_\_\_\_\_ Date

*Kenneth Collins*  
\_\_\_\_\_

Commissioner Kenneth Collins, Vice President

\_\_\_\_\_ Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*