



Board of Commissioners Meeting  
January 7, 2020 - 5:00 PM  
63 Four Corners Rd. Jefferson County Transit

**PUD REGULAR BOARD MEETING**

1. CALL TO ORDER
2. AGENDA APPROVAL
3. GENERAL PUBLIC COMMENT: This public comment period is for any items not specifically listed on the current Agenda or for items listed on the Consent Agenda. The Chair will also permit public comments on the other agenda items as they come up during the meeting. The Chair may place time limits on public comments to allow the meeting to be conducted in an efficient and orderly manner. **(15 min)**
4. APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.
  - 4.1 APPROVAL OF MINUTES
    - Draft minutes: Special meeting, Audit Exit 6-19-19
    - Draft minutes: BOC Special meeting, Executive Session 11-5-19
    - Draft minutes: BOC Regular meeting 11-5-19
  - 4.2 APPROVAL OF VOUCHERS
    - 4.2.1 Voucher certification form with supporting warrant register and payroll form
    - 4.2.2 BOC approval of voucher approval form
  - 4.3 ACTION ITEMS
    - 4.2.3 Write-offs November 2019
    - 4.2.4 November 2019 Financials
    - 4.2.5 Karr Tuttle- Kathy Feldman Agreement
    - 4.2.6 Coyle Tree Trimming project bid award
    - 4.2.7 Adams Street Conduit and Vault installation bid award
  - 4.4 PUD CALENDAR
    - END OF CONSENT AGENDA**
  - 5.0 COMMISSIONER REPORTS
  - 6.0 GENERAL MANAGER REPORT
    - ACTION ITEMS REQUIRING BOARD DISCUSSION**
      - 7.1.1 Re-formatting BOC agenda
      - 7.1.2 Motion to accept Revision of Resolution 2019-15 Non-rep salary schedule Exhibit A
      - 7.1.3 Disclosure of Conflicts of Interest for BOC
8. SIGNING OF DOCUMENTS
9. ADJOURN



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**June 19, 2019**

**Board of Commissioners  
Special Meeting**

**Draft Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on June 19, 2019, at the Jefferson Transit Conference Room, 63 Four Corners' Road, Port Townsend, Washington, 98368:

Commissioner Jeff Randall, President  
Commissioner Kenneth Collins, Secretary  
Commissioner Dan Toepper, Vice President  
Kevin Streett, General Manager  
Will O'Donnell, Communications Manager  
Mike Bailey, Financial Services Manager  
Jimmy Scarborough, Interim Electrical Engineering Supervisor  
Annette Johnson, Executive Assistant/Records Officer  
Lori Rae, Operations Administrator  
Nate Tantum, Utility Accountant  
Don McDaniel, Consultant  
George Hunt, Jackson Thornton & Co. PC  
Certified Public Accountants and Consultants  
Megan - State Auditor's Office (on phone)

Cammy Brown, Recorder Absent

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**CALL TO ORDER:**

Commissioner Jeff Randall called the special meeting of the PUD Board of Commissioners for June 19, 2019 to order at 10:00 a.m.

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Jefferson County PUD  
Board of Commissioners  
June 19, 2019 Special Meeting  
Auditor's Exit Interview  
Draft Minutes

**INTRODUCTIONS:** Commissioner Jeff Randall started out the meeting asking for voluntary introductions from the commissioners and staff.

**AGENDA APPROVAL:**

There was one item on the Agenda which was the presentation of the 2018 Audit from representatives of Jackson Thornton & Co. PC and the Washington State Auditor’s Office (on the phone).

**MOTION:** Commissioner Daniel Toepper made a motion to approve the agenda as presented. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

**PRESENTATIONS:**

There were presentations made by a representative from Jackson Thornton and General Manager Kevin Street. For a more detailed accounting of meeting please go to [www.jeffpud.org](http://www.jeffpud.org).

**ADJOURNMENT:**

Commissioner Jeff Randall declared the June 19, 2019, Special Meeting of the Jefferson County Public Utility District No. 1 adjourned at 11:38 a.m.

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Minutes prepared by  
Cammy Brown, PUD Recorder

**Approved:**

\_\_\_\_\_  
Commissioner Kenneth Collins, Secretary

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Commissioner Jeff Randall, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Dan Toepper, Vice President

\_\_\_\_\_  
Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*

Jefferson County PUD  
Board of Commissioners  
June 19, 2019 Special Meeting  
Auditor’s Exit Interview  
Draft Minutes



**PUBLIC UTILITY DISTRICT NO. 1**

**of Jefferson County**

**November 5, 2019**

**Board of Commissioners**

**Special Meeting**

**Contract Negotiations**

**Draft Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 4:00 p.m. on November 5, 2019, at 210 Four Corners, Port Townsend, Washington, 98368:

Commissioner Jeff Randall, President  
Commissioner Kenneth Collins, Secretary  
Commissioner Dan Toepper, Vice President

Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Bill Kolden, Interim Human Resources Manager  
Annette Johnson, Executive Assistant/Records Officer

Cammy Brown, Recorder Present

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**CALL TO ORDER:**

Commissioner Jeff Randall called the special meeting of the PUD Board of Commissioners for November 5, 2019 to order at 4:00 p.m.

**INTRODUCTIONS:** Commissioner Jeff Randall started out the meeting asking for voluntary introductions from the commissioners and staff.

**AGENDA APPROVAL:**

There was one item on the Agenda which was to dismiss to an Executive Session

Page 1 of 2

Jefferson County PUD  
Board of Commissioners  
November 5, 2019 Special Meeting  
Executive Session – Contract Negotiations  
Draft Minutes

RCW 42.330.140(4)(a) to discuss contract negotiations.

**EXECUTIVE SESSION:** An executive session was held pursuant to RCW 42.330.140(4)(a) to discuss contract negotiations. Estimate of session was thirty minutes.

At 4:33 p.m. Commissioner Jeff Randall announced that an extended time of ten minutes was needed before the Executive Session could end.

Executive session ended at 4:42 p.m.

Commissioner Jeff Randall reconvened the November 5, 2019, Special Meeting of the Board of Commissioners of the Jefferson County PUD No. 1 at 4:42 p.m. There was some discussion.

No action was taken at this meeting.

**ADJOURNMENT:**

Commissioner Jeff Randall declared the November 5, 2019, Special Meeting of the Jefferson County Public Utility District No. 1 adjourned at 4:43 p.m.

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Minutes prepared by  
Recording Secretary Cammy Brown

**Approved:**

\_\_\_\_\_  
Commissioner Kenneth Collins, Secretary

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Commissioner Jeff Randall, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Dan Toepper, Vice President

\_\_\_\_\_  
Date

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Jefferson County PUD  
Board of Commissioners  
November 5, 2019 Special Meeting  
Executive Session – Contract Negotiations  
Draft Minutes



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**November 5, 2019**

**Board of Commissioners  
Regular Meeting**

**Draft Minutes**

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 5:00 p.m. on November 5, 2019, at the Jefferson Transit Conference Room, 63 Four Corners Road, Port Townsend, Washington, 98368. Present:

Commissioner Jeff Randall, President  
Commissioner Kenneth Collins, Secretary  
Commissioner Dan Toepper, Vice President

Kevin Streett, General Manager  
Joel Paisner, General Counsel  
Mike Bailey, Financial Services Manager  
Bill Graham, Interim Water OP Supervisor  
Jimmy Scarborough, Interim Elec. Engineer Supervisor  
Samantha Harper, Water Superintendent  
Will O'Donnell, Communications Manager  
Annette Johnson, Executive Assistant/Records Officer  
Lori Rae, Operations Administrator  
Don McDaniel, Consultant

Cammy Brown, Recording Secretary

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**1. CALL TO ORDER:**

Commissioner Jeff Randall called the regular meeting of the PUD Board of Commissioners for November 5, 2019, to order at 5:00 p.m.

Page 1 of 8

Jefferson County PUD  
Board of Commissioners  
November 5, 2019 Regular Meeting  
Draft Minutes

**INTRODUCTIONS:** Commissioner Jeff Randall started the meeting asking for voluntary introductions from the commissioners and staff.

**2. AGENDA APPROVAL:**

**MOTION:** Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**3. GENERAL PUBLIC COMMENT:** Commissioner Jeff Randall presented the guidelines for members of the public to submit their comments. There was a discussion about the opt-out policy and staff was directed to make changes to the resolution and policy and bring it back to the next meeting.

**4. APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

Commissioner Kenneth Collins requested that the minutes for September 17, 2019, and Action Item 4.2.3 Financials for Sept. 2019, be removed from the Consent Agenda. Both of these items were placed at the beginning of 7.0 Action Items Requiring Board Discussion.

**MOTION:** Commissioner Dan Toepper made a motion to approve and adopt the Consent Agenda as amended. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

**4.1 APPROVAL OF MINUTES:**

Draft minutes: 9/12/19 BOC Special Meeting Goals and Objectives  
9/17/19 BOC Regular Meeting (Removed and moved to Item 7.0)  
9/30/19 BOC Special Meeting Strategic Planning (Magellan)  
10/7/19 BOC Regular Meeting

**4.2 APPROVAL OF VOUCHERS**

- 4.2.1 Voucher certification form with supporting warrant register and payroll form.
- 4.2.2 BOC approval of voucher approval form.

**VOUCHER CLAIM FORMS FOR INVOICES PAID:**

WARRANTS	AMOUNT	DATE
Accounts Payable: #121275 to #121319	\$ 305,035.43	10/11/2019
Accounts Payable: #121320 to #121377	\$ 599,181.53	10/17/2019

Accounts Payable: #121378 to #121428	\$ 212,897.88	10/24/2019
Payroll Checks: # 70659 to # 70663	\$ 9,264.13	10/18/2019
Payroll Direct Deposit	\$ 110,271.31	10/18/2019

**TOTAL INVOICES PAID** **\$1,236,650.28**

<b>WIRE TRANSFERS PAID</b>	<b>AMOUNT</b>	<b>DATE</b>
BPA	\$1,053,314.00	10/11/2019

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**GRAND TOTAL** **\$2,289,964.28**

**VOIDED WARRANTS:**

121229	\$	15,577.65
121261	\$	22,124.45
121282	\$	3,987.85
121372	\$	300.00

**4.3 ACTION ITEMS**

- 4.3.1 Financials for September 2019. (Removed and moved to 7.0).
- 4.3.2 Bid award for transformers.

**4.4 PUD CALENDAR.**

**END OF CONSENT AGENDA.**

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**5. COMMISSIONER REPORTS:**

**Commissioner Kenneth Collins:**

- 10/16 Attended public hearing on the Opt-Out Policy.
- 10/17 Attended the WPUA Budget Committee meeting. Budget approved. 3.3% across the board increase in dues.
- 10/21 Met with General Manager Kevin Streett.
- 10/29 to
- 10/31 Attended meeting with Energy Northwest. Commissioner Collins was elected to the vacant position of Secretary.
- 11/4 Met with General Manager Kevin Streett.
- 11/4 Attended BOC Special Meeting - Contract Negotiations.
- 11/6 Will attend PURMS Executive Committee meeting and Board meeting in Seattle.
- 11/12 to
- 11/14 Will attend a meeting in Portland for NoaNet Board meeting and the PPC annual meeting.



- 11/18 Will attend the WPUDA conference.
- 11/18 Will meet with General Manager Kevin Streett.
- 11/20 Will attend Moss Adams meeting.

**Commissioner Dan Toepper:**

- 10/16 Attended PUD public hearing on the Opt-Out Policy.
- 10/17 Attended JeffCom meeting.
- 10/22 Met with General Manager Kevin Streett.
- 10/22 Attended the PUD Employees’ Wellness luncheon.
- 10/22 Attended the Climate Action Committee meeting.
- 11/4 Attended BOC Special Meeting - Contract Negotiations.
- 11/8 Will meet with Financial Services Manager Mike Bailey and General Manager Kevin Streett.
- 11/12 Will attend the Fire Chief’s meeting in Brinnon.
- 11/13 to
- 11/15 Will attend WPUDA meeting.
- 11/18 Will attend CAB meeting.
- 11/20 Will attend Moss Adams meeting.  
Will attend Energy Northwest meeting.
- 12/13 to
- 12/22 Will be out of town.

**Commissioner Jeff Randall:**

Commissioner Randall did not list all the meetings he attended. The commissioner wanted to concentrate his reporting on the Infrastructure Assistance Coordinating Council.

- 10/16 Attended PUD public hearing on the Opt-Out Policy.
- 10/22 to
- 10/24 Attended an Infrastructure Assistance Coordinating Council conference.
- 11/4 Attended BOC Special Meeting - Contract Negotiations.
- 11/20 Will attend Moss Adams meeting.  
Will attend PPC meeting.

**6. GENERAL MANAGER REPORT.** General Manager Kevin Streett gave a report. Topics abbreviated.

- State Auditor is currently in the PUD office. Commissioner Randall attended pre-meeting.
- Financial Services Manager Mike Bailey gave a report on what the auditors will be

reviewing. On December 12<sup>th</sup> there will be an exit interview. There was some discussion.

**PUBLIC COMMENT:**

- **Question:** What is the contract value?  
**Response:** About \$30,000 to \$35,000 per year.

**General Manager Report continued:**

- Met with NoaNet to negotiate contract. It was concluded that it is time for staff and the BOC to come to a conclusion to do broadband or not. Staff recommendation is to move forward. Staff will apply for a grant for \$50,000. There was considerable discussion on the benefits of installing broadband in the county and the costs in relation to that.

**PUBLIC COMMENT:**

- **Question:** Who solicited T-Mobile?  
**Response:** The Citizen Advisory Board.
- **Comment:** T-Mobile came up in the Magellan report.
- **Comment:** Every time the ISPs asked to partner with the PUD they have been rejected.
- **Comment:** Local ISPs feel deceived. ISPs were told that all the poles on Marrowstone Island had to be moved.
- **Comment:** PUD is allowing CenturyLink to put in fiber.
- **Comment:** Encouraged with previous comments, moving the question forward and exploring different options. CAB is ready to assist.
- **Question:** When the question was asked of the representative from Magellan about who was interviewed in order to put together the summation of their interviews in the community, it sounded like the local ISPs were not interviewed. Is that acceptable?  
**Response:** There are some things in the Magellan report that the BOC is not happy with.

**General Manager Report continued:**

- On Thursday, November 7<sup>th</sup> there is employee anti-harassment training and management training classes.
- Announcement: Friday, December 6<sup>th</sup> PUD Christmas Party.

**7. ACTION ITEMS REQUIRING BOARD DISCUSSION:**

- 4.1 **September 17, 2019 Minutes:** Commissioner Kenneth Collins had a question on

Page 7 of 8 under public comments of what LIHEAP stands for – should all be in CAPS and it stands for Low Income Home Energy Assistance Program.

**MOTION:** Commissioner Kenneth Collins made a motion to approve and accept the September 17, 2019, minutes of the BOC as modified. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**4.3.2 Financials for September, 2019:** Commissioner Kenneth Collins had a question on Page 57 of the Financials, Line 12 which says “revenues received from sales of electric energy”. This was a typo. It should say “revenues received from sales of water”.

Question on page 59, line 25, there was an increase of approximately \$375,000 in non-operating margins on the water side. Where did the money come from?

Financial Services Manager Mike Bailey will have to research this and follow up with Commissioner Collins.

**PUBLIC COMMENT:**

- **Question:** Where on the balance sheet is the current portion of our RUS debt?  
**Response:** The current portion is not listed on a monthly basis.

**MOTION:** Commissioner Kenneth Collins made a motion to approve the September 2019 Financial Report. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**7.1 2020 Calendar of BOC Meetings:** There was a discussion on the 2020 Calendar of the BOC meetings.

**PUBLIC COMMENT:**

- **Question:** On Page 63 –what is the time for the December 12<sup>th</sup> Special Meeting?  
**Response:** 10:00 a.m. is the Quarterly Meeting and then 1:30 p.m. there is an Exit Audit Interview.
- **Question:** Do you go through similar things to adopt the schedule for the CAB as well?  
**Response:** No. That is set by resolution.

**MOTION:** Commissioner Dan Toepper made a motion that the BOC accept the calendar for the 2020 Board schedule as presented. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

**7.2 January, February, March 2020 Special Meeting Calendar:** General Manager Kevin Streett reported on the 2020 Special Meeting Calendar. The staff would like to plan to schedule two BOC meetings a month and special meetings are preset. The plan only has four meetings a month. There was discussion but no action was taken.

**7.3 Rotation of Board Positions:** Rotation of the Board for 2020 was discussed.

**MOTION:** Commissioner Kenneth Collins made a motion to accept the proposed rotation for the Jefferson County Public Utility Board of Commissioners' officers with an effective date of January 1 through December 31 of 2020 through 2021 as follows:

President:	Commissioner Dan Toepper
Vice President:	Commissioner Kenneth Collins
Secretary:	Commissioner Jeff Randall

Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**PUBLIC COMMENT:**

- **Question:** What is the term and who rotates off first?  
**Response:** Term of a commissioner is six years. Up every two years. Commissioner Collins' term is up in 2020, Commissioner Randall's term is up in 2022 and Commissioner Toepper's term is up in 2024.

**7.4 Memberships for 2020:** PUD staff submitted a list of memberships for 2020. Staff recommendation was to not cut anything. Memberships are important for the PUD right now. The commissioners discussed the value and advantages of the memberships.

**PUBLIC COMMENT:**

- **Question:** Do the commissioners attend NRECA meetings, how often and what do they get out of it?  
**Response:** The NRECA has not been utilized by the commissioners. It has been utilized by the staff. The RUS training is at the NRECA meetings. These are important meetings.
- **Question:** Are all of the various associations private entities or are any of them public agencies?  
**Response:** Some are public agencies.
- **Question:** Has the PUD every considered membership in a water association like the American Water Works Association for the Pacific Northwest for its staff or individual members?  
**Response:** Only BOC associations are listed here.

**MOTION:** Commissioner Kenneth Collins made a motion to approve the Jefferson County Public Utility District Board of Commissioners' list of memberships for 2020. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**7.5 NoaNet Contract Update:** General Manager Kevin Streett gave a report. The NoaNet contract will be presented at the next BOC meeting. There was some discussion.

**PUBLIC COMMENT:**

- Concern about whether the contract will drive the business model or will it be the other way around?
- The importance of rural broadband and ISP relationships in pursuing grant applications.

**8. SIGNING OF DOCUMENTS:** The signing of documents was done during the public meeting.

**9. ADJOURNMENT:**

Commissioner Jeff Randall declared the November 5, 2019, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 7:10 p.m.

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 Minutes prepared by  
 Recording Secretary Cammy Brown

**Approved:**

_____	_____
Commissioner Kenneth Collins, Secretary	Date

**Attest:**

_____	_____
Commissioner Jeff Randall, President	Date

_____	_____
Commissioner Daniel Toepper, Vice President	Date

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VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey Date: 12/31/19  
Mike Bailey, Financial Services Manager / District Auditor

VOUCHER CLAIM FORMS FOR INVOICES PAID:

WARRANTS	AMOUNT	DATE
Accounts Payable: # 121682 to # 122031	\$ 345,110.25	12/5/2019
Accounts Payable: # 122032 to # 122052	\$ 141,269.70	12/6/2019
Accounts Payable: # 122053 to # 122132	\$ 701,340.09	12/12/2019
Accounts Payable: # 122133 to # 122181	\$ 138,308.38	12/20/2019
Accounts Payable: # 122182 to # 122189	\$ 261,659.84	12/26/2019
Payroll Checks: # 70681 to # 70685	\$ 9,706.96	12/13/2019
Payroll Checks: # 70686 to # 70690	\$ 9,062.86	12/27/2019
Payroll Direct Deposit:	\$ 114,234.38	12/13/2019
Payroll Direct Deposit:	\$ 127,589.31	12/27/2019
<b>TOTAL INVOICES PAID</b>	<b>\$1,848,281.77</b>	

WIRE TRANSFERS PAID	AMOUNT	DATE
BPA	\$ 1,532,587.00	12/17/2019
USDA/RUS Loan	\$ 1,524,868.58	12/31/2019

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**GRAND TOTAL \$4,905,737.35**

VOIDED WARRANTS		
121503	\$	437.50

12/31/2019 3:12:08 PM

# Accounts Payable Check Register

12/03/2019 To 12/31/2019

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
16 12/26/2019	DD	10653	WILDFLOWER	CREDIT MEMO FOR MAR 2018 INV#9999	-327.00
				CREDIT MEMO FOR MAR 2018 INV#9998	-327.00
				CREDIT MEMO FOR MAY 2018 INV#10015	-147.15
				FOUR CORNERS: LANDSCAPING AUG 2019	292.12
				FOUR CORNERS: LANDSCAPING AUG 2019	73.03
				ONE TIME CLEAN UP CHIMACUM SUB 5/16/18	436.00
<b>Total for Check/Tran - 16:</b>					<b>0.00</b>
121503 11/08/2019	CHK	10314	JEFFERSON COUNTY HOME BUILDERS	ANNUAL JCHBA DUES 1YR 2019-2020	437.50 VOID
121682 12/05/2019	CHK	9997	TRICIA AFRICA	2019 NET METER INCENTIVE PAYMENT	1,945.86
121683 12/05/2019	CHK	9997	WILLIAM J ALLISON	2019 NET METER INCENTIVE PAYMENT	1,087.14
121684 12/05/2019	CHK	9997	JOHN AMMETER	2019 NET METER INCENTIVE PAYMENT	828.62
121685 12/05/2019	CHK	9997	ROGER ANDERSEN	2019 NET METER INCENTIVE PAYMENT	1,100.25
121686 12/05/2019	CHK	9997	BARRY ANDERSON	2019 NET METER INCENTIVE PAYMENT	121.92
121687 12/05/2019	CHK	9997	DAN ANDERSON	2019 NET METER INCENTIVE PAYMENT	758.10
121688 12/05/2019	CHK	9997	VIGO ANDERSON	2019 NET METER INCENTIVE PAYMENT	305.68
121689 12/05/2019	CHK	9997	KEVIN APGAR	2019 NET METER INCENTIVE PAYMENT	321.56
121690 12/05/2019	CHK	9997	JANE ARMSTRONG	2019 NET METER INCENTIVE PAYMENT	980.10
121691 12/05/2019	CHK	9997	JULIE AVERILL	2019 NET METER INCENTIVE PAYMENT	522.76
121692 12/05/2019	CHK	9997	JILL BACCHIERI	2019 NET METER INCENTIVE PAYMENT	474.40
121693 12/05/2019	CHK	9997	RUTH BAGGE	2019 NET METER INCENTIVE PAYMENT	290.91
121694 12/05/2019	CHK	9997	LISA BARCLAY	2019 NET METER INCENTIVE PAYMENT	523.68
121695 12/05/2019	CHK	9997	KIMBERLY BARRY	2019 NET METER INCENTIVE PAYMENT	927.93
121696 12/05/2019	CHK	9997	BEN P BAUERMEISTER	2019 NET METER INCENTIVE PAYMENT	925.44
121697 12/05/2019	CHK	9997	ROGER L BEACHY	2019 NET METER INCENTIVE PAYMENT	110.11
121698 12/05/2019	CHK	9997	JACK T BECKER	2019 NET METER INCENTIVE PAYMENT	207.29

12/31/2019 3:12:08 PM

# Accounts Payable Check Register

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12/03/2019 To 12/31/2019

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				2019 NET METER INCENTIVE PAYMENT	127.00
				<b>Total for Check/Tran - 121698:</b>	334.29
121699 12/05/2019	CHK	9997	WILLIAM BECKER	2019 NET METER INCENTIVE PAYMENT	981.44
121700 12/05/2019	CHK	9997	JOHN BEHRENS	2019 NET METER INCENTIVE PAYMENT	3,076.50
121701 12/05/2019	CHK	9997	JOHN G BELLOW	2019 NET METER INCENTIVE PAYMENT	2,708.60
121702 12/05/2019	CHK	9997	ERIC BIGGAR	2019 NET METER INCENTIVE PAYMENT	52.05
121703 12/05/2019	CHK	9997	STEVE BRANTNER	2019 NET METER INCENTIVE PAYMENT	1,104.77
121704 12/05/2019	CHK	9997	VALERIE BREWSTER	2019 NET METER INCENTIVE PAYMENT	504.95
121705 12/05/2019	CHK	9997	EUGENE C BRICKLEMYER	2019 NET METER INCENTIVE PAYMENT	553.31
121706 12/05/2019	CHK	9997	CRAIG BRITTON	2019 NET METER INCENTIVE PAYMENT	395.02
121707 12/05/2019	CHK	9997	CASS BROTHERTON	2019 NET METER INCENTIVE PAYMENT	415.42
121708 12/05/2019	CHK	9997	STACEY BROTHERTON	2019 NET METER INCENTIVE PAYMENT	472.37
121709 12/05/2019	CHK	9997	JERRY M BROWN	2019 NET METER INCENTIVE PAYMENT	784.88
121710 12/05/2019	CHK	9997	SCOTT BROWNING	2019 NET METER INCENTIVE PAYMENT	2,275.14
121711 12/05/2019	CHK	9997	ROBERT BRUNS	2019 NET METER INCENTIVE PAYMENT	753.03
121712 12/05/2019	CHK	9997	LAUREL BURIK	2019 NET METER INCENTIVE PAYMENT	1,020.87
121713 12/05/2019	CHK	9997	PATRICIA BURNS	2019 NET METER INCENTIVE PAYMENT	268.58
121714 12/05/2019	CHK	9997	MICHAEL BUSCHMOHLE	2019 NET METER INCENTIVE PAYMENT	1,581.72
121715 12/05/2019	CHK	9997	MICHAEL BUTKOVIC	2019 NET METER INCENTIVE PAYMENT	588.56
121716 12/05/2019	CHK	9997	ANDREW BYERS	2019 NET METER INCENTIVE PAYMENT	1,396.71
121717 12/05/2019	CHK	9997	EDWARD A CABLER	2019 NET METER INCENTIVE PAYMENT	3,076.50
121718 12/05/2019	CHK	9997	DAVID CARBAUGH	2019 NET METER INCENTIVE PAYMENT	768.63
121719 12/05/2019	CHK	9997	DEAN CARR	NET METER INCENTIVE PMT SOLAR 2019	1,683.36
				NET METER INCENTIVE PMT SOLAR 2019	1,727.84



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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
<b>Total for Check/Tran - 121719:</b>					3,411.20	
121720	12/05/2019	CHK	9997	STEVE CARR	NET METER INCENTIVE PMT SOLAR 2019	1,531.52
					NET METER INCENTIVE PMT SOLAR 2019	215.05
<b>Total for Check/Tran - 121720:</b>					1,746.57	
121721	12/05/2019	CHK	9997	DAVID CARTER	2019 NET METER INCENTIVE PAYMENT	1,393.60
121722	12/05/2019	CHK	9997	MEGAN CATE	2019 NET METER INCENTIVE PAYMENT	464.15
121723	12/05/2019	CHK	9997	STEPHEN CHASE	2019 NET METER INCENTIVE PAYMENT	468.12
121724	12/05/2019	CHK	9997	ELIJAH CHRISTIAN	2019 NET METER INCENTIVE PAYMENT	565.12
121725	12/05/2019	CHK	9997	REBECCA CHRISTIE	2019 NET METER INCENTIVE PAYMENT	1,899.21
121726	12/05/2019	CHK	9997	CARRIE CLENDANIEL	2019 NET METER INCENTIVE PAYMENT	1,444.48
121727	12/05/2019	CHK	9997	ANDY COCHRANE	2019 NET METER INCENTIVE PAYMENT	470.24
					2019 NET METER INCENTIVE PAYMENT	1,235.68
					2019 NET METER INCENTIVE PAYMENT	288.24
					2019 NET METER INCENTIVE PAYMENT	1.66
<b>Total for Check/Tran - 121727:</b>					1,995.82	
121728	12/05/2019	CHK	9997	PAMELA L COFFEEN	2019 NET METER INCENTIVE PAYMENT	570.66
121729	12/05/2019	CHK	9997	MARTIN COLE	2019 NET METER INCENTIVE PAYMENT	164.84
121730	12/05/2019	CHK	9997	LYNNE COOPER	2019 NET METER INCENTIVE PAYMENT	696.78
121731	12/05/2019	CHK	9997	MIKE CORNFORTH	2019 NET METER INCENTIVE PAYMENT	916.49
121732	12/05/2019	CHK	9997	LESLIE C COX	2019 NET METER INCENTIVE PAYMENT	81.87
121733	12/05/2019	CHK	9997	BILL CURTSINGER	2019 NET METER INCENTIVE PAYMENT	398.62
121734	12/05/2019	CHK	9997	JUDY D'AMORE	2019 NET METER INCENTIVE PAYMENT	838.08
121735	12/05/2019	CHK	9997	KATHERINE DARROW	2019 NET METER INCENTIVE PAYMENT	1,308.00
121736	12/05/2019	CHK	9997	ANDY DAVIDSON	2019 NET METER INCENTIVE PAYMENT	3,076.50
121737	12/05/2019	CHK	9997	DIANA DAVIS	2019 NET METER INCENTIVE PAYMENT	416.44

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121738 12/05/2019	CHK	9997	DOUG DAVIS	2019 NET METER INCENTIVE PAYMENT	498.26
121739 12/05/2019	CHK	9997	SAKURA O DAVIS	2019 NET METER INCENTIVE PAYMENT	215.60
121740 12/05/2019	CHK	9997	SHANNON DAVIS	2019 NET METER INCENTIVE PAYMENT	740.67
121741 12/05/2019	CHK	9997	JENELL DEMATTEO	2019 NET METER INCENTIVE PAYMENT	351.74
121742 12/05/2019	CHK	9997	VICKI L DERRENBERGER	2019 NET METER INCENTIVE PAYMENT	2,269.35
121743 12/05/2019	CHK	9997	KEIDREN DEVAS	2019 NET METER INCENTIVE PAYMENT	656.49
121744 12/05/2019	CHK	9997	JAMES DIEBOLD	2019 NET METER INCENTIVE PAYMENT	2,229.44
121745 12/05/2019	CHK	9997	DENNIS DILLE	2019 NET METER INCENTIVE PAYMENT 2019 NET METER INCENTIVE PAYMENT	415.33 864.62
<b>Total for Check/Tran - 121745:</b>					1,279.95
121746 12/05/2019	CHK	9997	SHAWNTEL DINKUHN	2019 NET METER INCENTIVE PAYMENT	967.82
121747 12/05/2019	CHK	9997	JIM DONALDSON	2019 NET METER INCENTIVE PAYMENT	1,331.36
121748 12/05/2019	CHK	9997	HARLEY DONNEL	2019 NET METER INCENTIVE PAYMENT	1,727.67
121749 12/05/2019	CHK	9997	D. MALCOM DORN	2019 NET METER INCENTIVE PAYMENT	858.16
121750 12/05/2019	CHK	9997	JAMES DOROS	NET METER INCENTIVE PMT SOLAR 2019 NET METER INCENTIVE PMT SOLAR 2019	1,152.32 2,567.39
<b>Total for Check/Tran - 121750:</b>					3,719.71
121751 12/05/2019	CHK	9997	LEE DOUGHTY	2019 NET METER INCENTIVE PAYMENT 2019 NET METER INCENTIVE PAYMENT	259.26 291.56
<b>Total for Check/Tran - 121751:</b>					550.82
121752 12/05/2019	CHK	9997	LARAINA A DOVER	2019 NET METER INCENTIVE PAYMENT 2019 NET METER INCENTIVE PAYMENT	335.49 479.75
<b>Total for Check/Tran - 121752:</b>					815.24
121753 12/05/2019	CHK	9997	STUART DU PEN	2019 NET METER INCENTIVE PAYMENT	457.41
121754 12/05/2019	CHK	9997	PETE J DUFFY	2019 NET METER INCENTIVE PAYMENT	480.12

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121755 12/05/2019	CHK	9997	FRED DUNLAP	NET METER INCENTIVE PMT SOLAR 2019	381.08
				NET METER INCENTIVE PMT SOLAR 2019	476.98
<b>Total for Check/Tran - 121755:</b>					858.06
121756 12/05/2019	CHK	9997	MARY DUTTON	2019 NET METER INCENTIVE PAYMENT	342.05
121757 12/05/2019	CHK	9997	CAROLYN A EAGAN	2019 NET METER INCENTIVE PAYMENT	347.58
121758 12/05/2019	CHK	9997	EDENSAW WOODS LTD	2019 NET METER INCENTIVE PAYMENT	5,415.76
121759 12/05/2019	CHK	9997	GREGORY EDESON	2019 NET METER INCENTIVE PAYMENT	212.65
121760 12/05/2019	CHK	9997	ERIC L EFFMANN	2019 NET METER INCENTIVE PAYMENT	377.21
121761 12/05/2019	CHK	9997	LAUREEN ELIZABETH	2019 NET METER INCENTIVE PAYMENT	805.83
121762 12/05/2019	CHK	9997	ERNEST EMMERT	2019 NET METER INCENTIVE PAYMENT	1,014.23
121763 12/05/2019	CHK	9997	LISA ENARSON	2019 NET METER INCENTIVE PAYMENT	560.88
121764 12/05/2019	CHK	9997	TOM W ENGEL	2019 NET METER INCENTIVE PAYMENT	1,856.02
121765 12/05/2019	CHK	9997	DAVID ENGLE	2019 NET METER INCENTIVE PAYMENT	425.20
121766 12/05/2019	CHK	9997	ALETA ERICKSON	2019 NET METER INCENTIVE PAYMENT	520.96
121767 12/05/2019	CHK	9997	JAMES EVANS	2019 NET METER INCENTIVE PAYMENT	186.81
121768 12/05/2019	CHK	9997	STEPHEN C EVANS	2019 NET METER INCENTIVE PAYMENT	307.80
121769 12/05/2019	CHK	9997	SARAH FAIRBANK	2019 NET METER INCENTIVE PAYMENT	1,945.28
121770 12/05/2019	CHK	9997	JAMES S FEIT	2019 NET METER INCENTIVE PAYMENT	868.59
121771 12/05/2019	CHK	9997	FREIDA FENN	2019 NET METER INCENTIVE PAYMENT	496.73
121772 12/05/2019	CHK	9997	JACK L FINNEY	2019 NET METER INCENTIVE PAYMENT	148.13
121773 12/05/2019	CHK	9997	FINNRIVER NORTH LLC	NET METER INCENTIVE PMT SOLAR 2019	3,590.94
				NET METER INCENTIVE PMT SOLAR 2019	1,112.40
<b>Total for Check/Tran - 121773:</b>					4,703.34
121774 12/05/2019	CHK	9997	JOAN FIORE	2019 NET METER INCENTIVE PAYMENT	198.99

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121775 12/05/2019	CHK	9997	SELENE FISHER	2019 NET METER INCENTIVE PAYMENT	959.00
121776 12/05/2019	CHK	9997	DAVID FITZPATRICK	2019 NET METER INCENTIVE PAYMENT	684.74
121777 12/05/2019	CHK	9997	CHRIS B FRANSON	2019 NET METER INCENTIVE PAYMENT	607.58
121778 12/05/2019	CHK	9997	ERIK FREDERICKSON	2019 NET METER INCENTIVE PAYMENT	329.40
121779 12/05/2019	CHK	9997	HANS FREDERICKSON	2019 NET METER INCENTIVE PAYMENT	1,090.72
121780 12/05/2019	CHK	9997	LINDA L GAEDE	NET METER INCENTIVE PMT SOLAR 2019 NET METER INCENTIVE PMT SOLAR 2019	820.16 562.88
<b>Total for Check/Tran - 121780:</b>					<b>1,383.04</b>
121781 12/05/2019	CHK	9997	TOM GAMBILL	2019 NET METER INCENTIVE PAYMENT	1,940.16
121782 12/05/2019	CHK	9997	TONI GARDINER	2019 NET METER INCENTIVE PAYMENT	659.36
121783 12/05/2019	CHK	9997	TRACY L GARRETT	2019 NET METER INCENTIVE PAYMENT	558.38
121784 12/05/2019	CHK	9997	CHARLES GIBILISCO	2019 NET METER INCENTIVE PAYMENT	421.97
121785 12/05/2019	CHK	9997	DONALD GIEDT	2019 NET METER INCENTIVE PAYMENT	803.34
121786 12/05/2019	CHK	9997	DAVID GIVEN	2019 NET METER INCENTIVE PAYMENT	650.50
121787 12/05/2019	CHK	9997	BRIAN M GLASPELL	2019 NET METER INCENTIVE PAYMENT	1,454.85
121788 12/05/2019	CHK	9997	DAVID GLUCKMAN	2019 NET METER INCENTIVE PAYMENT	469.69
121789 12/05/2019	CHK	9997	DAVID R GOLDSMITH	2019 NET METER INCENTIVE PAYMENT	318.51
121790 12/05/2019	CHK	9997	LIZ R GOLDSTEIN	2019 NET METER INCENTIVE PAYMENT	545.65
121791 12/05/2019	CHK	9997	STANLEY GORSKI	2019 NET METER INCENTIVE PAYMENT	614.68
121792 12/05/2019	CHK	9997	PETER GUERRERO	2019 NET METER INCENTIVE PAYMENT	240.34
121793 12/05/2019	CHK	9997	ROBERT GUNTHER	2019 NET METER INCENTIVE PAYMENT 2019 NET METER INCENTIVE PAYMENT	1,337.68 1,716.80
<b>Total for Check/Tran - 121793:</b>					<b>3,054.48</b>
121794 12/05/2019	CHK	9997	LAURA GUTH	2019 NET METER INCENTIVE PAYMENT	1,209.06

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121795 12/05/2019	CHK	9997	Diane Ginther	2019 NET METER INCENTIVE PAYMENT	993.44
121796 12/05/2019	CHK	9997	DAVID J HAAKENSEN	2019 NET METER INCENTIVE PAYMENT	413.20
121797 12/05/2019	CHK	9997	LOUISE HADLOCK	2019 NET METER INCENTIVE PAYMENT	1,242.24
121798 12/05/2019	CHK	9997	JAMES HALLIDAY	2019 NET METER INCENTIVE PAYMENT	1,772.80
121799 12/05/2019	CHK	9997	SONJA HAMMAR	2019 NET METER INCENTIVE PAYMENT	683.35
121800 12/05/2019	CHK	9997	RON HANSON	NET METER INCENTIVE PMT SOLAR 2019	1,699.06
				NET METER INCENTIVE PMT SOLAR 2019	1,818.80
				NET METER INCENTIVE PMT SOLAR 2019	1,482.14
<b>Total for Check/Tran - 121800:</b>					<b>5,000.00</b>
121801 12/05/2019	CHK	9997	SANDRA HAROLD	2019 NET METER INCENTIVE PAYMENT	841.82
121802 12/05/2019	CHK	9997	STEVEN HARRISON	2019 NET METER INCENTIVE PAYMENT	2,329.32
121803 12/05/2019	CHK	9997	GLENN HARTMANN	2019 NET METER INCENTIVE PAYMENT	763.00
121804 12/05/2019	CHK	9997	BOBBIE HASSELBRING	2019 NET METER INCENTIVE PAYMENT	2,300.00
121805 12/05/2019	CHK	9997	DAVID HEFFELFINGER	2019 NET METER INCENTIVE PAYMENT	883.91
121806 12/05/2019	CHK	9997	DAVID W HEID	2019 NET METER INCENTIVE PAYMENT	1,259.18
121807 12/05/2019	CHK	9997	LINDA HENRIKSEN	2019 NET METER INCENTIVE PAYMENT	926.10
121808 12/05/2019	CHK	9997	LINDA HEUERTZ	2019 NET METER INCENTIVE PAYMENT	725.44
121809 12/05/2019	CHK	9997	AMY HIATT	2019 NET METER INCENTIVE PAYMENT	366.24
121810 12/05/2019	CHK	9997	ALEXANDER R HIGGINS	2019 NET METER INCENTIVE PAYMENT	540.39
121811 12/05/2019	CHK	9997	NICK HILL	2019 NET METER INCENTIVE PAYMENT	281.41
121812 12/05/2019	CHK	9997	GINA M HOLEMAN	2019 NET METER INCENTIVE PAYMENT	356.63
121813 12/05/2019	CHK	9997	SUE HOOVER	2019 NET METER INCENTIVE PAYMENT	410.99
121814 12/05/2019	CHK	9997	LEROY G HORNBECK	2019 NET METER INCENTIVE PAYMENT	996.69
121815 12/05/2019	CHK	9997	GWEN M HOWARD	2019 NET METER INCENTIVE PAYMENT	1,204.45

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121816 12/05/2019	CHK	9997	HARRISON P HUBBARD	2019 NET METER INCENTIVE PAYMENT	882.52
121817 12/05/2019	CHK	9997	KATHLEEN HUDSON	2019 NET METER INCENTIVE PAYMENT 2019 NET METER INCENTIVE PAYMENT	612.01 138.35
<b>Total for Check/Tran - 121817:</b>					<b>750.36</b>
121818 12/05/2019	CHK	9997	SHEILA HUNT-WITTE	2019 NET METER INCENTIVE PAYMENT	1,064.16
121819 12/05/2019	CHK	9997	TED P HUNTER	2019 NET METER INCENTIVE PAYMENT	75.98
121820 12/05/2019	CHK	9997	ERICA ISEMINGER	2019 NET METER INCENTIVE PAYMENT	409.24
121821 12/05/2019	CHK	9997	RICK JAHNKE	2019 NET METER INCENTIVE PAYMENT	527.47
121822 12/05/2019	CHK	9997	DAHR JAMAIL	2019 NET METER INCENTIVE PAYMENT	410.07
121823 12/05/2019	CHK	9997	JEFFERSON SOLAR GROUP	2019 NET METER INCENTIVE PAYMENT	13,251.27
121824 12/05/2019	CHK	9997	JANELL JELLIFFE	2019 NET METER INCENTIVE PAYMENT	478.09
121825 12/05/2019	CHK	9997	GEIR JONSSON	2019 NET METER INCENTIVE PAYMENT	387.27
121826 12/05/2019	CHK	9997	ERIC JORGENSEN	NET METER INCENTIVE PMT SOLAR 2019	804.06
121827 12/05/2019	CHK	9997	TIMOTHY JUNE	2019 NET METER INCENTIVE PAYMENT	535.22
121828 12/05/2019	CHK	9997	DENNIS K JUSTIS	2019 NET METER INCENTIVE PAYMENT	620.22
121829 12/05/2019	CHK	9997	CARRIE KALE	2019 NET METER INCENTIVE PAYMENT	933.99
121830 12/05/2019	CHK	9997	IAN F KEITH	2019 NET METER INCENTIVE PAYMENT	585.61
121831 12/05/2019	CHK	9997	JAMES KELLY	2019 NET METER INCENTIVE PAYMENT	332.82
121832 12/05/2019	CHK	9997	DAVID C KING	2019 NET METER INCENTIVE PAYMENT	444.95
121833 12/05/2019	CHK	9997	RICHARD D KIRKHAM	2019 NET METER INCENTIVE PAYMENT	1,643.37
121834 12/05/2019	CHK	9997	KITSAP BANK	2019 NET METER INCENTIVE PAYMENT	2,789.01
121835 12/05/2019	CHK	9997	ANN KITTREDGE	2019 NET METER INCENTIVE PAYMENT	510.48
121836 12/05/2019	CHK	9997	RENEE KLEIN	2019 NET METER INCENTIVE PAYMENT	1,015.43
121837 12/05/2019	CHK	9997	HANS E KNIGGE	2019 NET METER INCENTIVE PAYMENT	2,702.62

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121838 12/05/2019	CHK	9997	LEIF E KNUTSEN	2019 NET METER INCENTIVE PAYMENT	830.66
121839 12/05/2019	CHK	9997	GLEN KOCH	2019 NET METER INCENTIVE PAYMENT	1,044.26
121840 12/05/2019	CHK	9997	CORNELIS KOLFF	2019 NET METER INCENTIVE PAYMENT	789.95
121841 12/05/2019	CHK	9997	COLETTE KOSTELEK	2019 NET METER INCENTIVE PAYMENT	406.19
121842 12/05/2019	CHK	9997	BJORN KRANE	2019 NET METER INCENTIVE PAYMENT	394.84
121843 12/05/2019	CHK	9997	NEIL LAMKA	2019 NET METER INCENTIVE PAYMENT	696.73
121844 12/05/2019	CHK	9997	CHARLES G LANDAU	2019 NET METER INCENTIVE PAYMENT	1,260.60
121845 12/05/2019	CHK	9997	ANN LANG	2019 NET METER INCENTIVE PAYMENT	399.36
121846 12/05/2019	CHK	9997	LISA L LANZA	2019 NET METER INCENTIVE PAYMENT	825.39
121847 12/05/2019	CHK	9997	LARC LLC	2019 NET METER INCENTIVE PAYMENT	953.04
121848 12/05/2019	CHK	9997	GERALD LASSER	2019 NET METER INCENTIVE PAYMENT	1,869.60
121849 12/05/2019	CHK	9997	PETER LAURITZEN	2019 NET METER INCENTIVE PAYMENT	449.48
121850 12/05/2019	CHK	9997	CHARLES LAW	2019 NET METER INCENTIVE PAYMENT	3,076.50
121851 12/05/2019	CHK	9997	KIEN LEE	2019 NET METER INCENTIVE PAYMENT	370.56
121852 12/05/2019	CHK	9997	JODI LEHMAN	2019 NET METER INCENTIVE PAYMENT	1,440.18
121853 12/05/2019	CHK	9997	BARRY LERICH	2019 NET METER INCENTIVE PAYMENT	613.67
121854 12/05/2019	CHK	9997	THOMAS LEWELLEN	2019 NET METER INCENTIVE PAYMENT	465.44
121855 12/05/2019	CHK	9997	JEROME LEY	2019 NET METER INCENTIVE PAYMENT	354.87
				2019 NET METER INCENTIVE PAYMENT	20.31
<b>Total for Check/Tran - 121855:</b>					<b>375.18</b>
121856 12/05/2019	CHK	9997	DIXIE L LLEWELLIN	2019 NET METER INCENTIVE PAYMENT	440.15
121857 12/05/2019	CHK	9997	BETH LORBER	2019 NET METER INCENTIVE PAYMENT	666.46
121858 12/05/2019	CHK	9997	MIKE LORIZ	2019 NET METER INCENTIVE PAYMENT	399.18

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121859 12/05/2019	CHK	9997	ROBERT LOZICK	2019 NET METER INCENTIVE PAYMENT	420.22
121860 12/05/2019	CHK	9997	LINDA LUBINSKI	2019 NET METER INCENTIVE PAYMENT	794.01
121861 12/05/2019	CHK	9997	H G LUNDBURG	2019 NET METER INCENTIVE PAYMENT	2,371.69
121862 12/05/2019	CHK	9997	STEVE MACDONALD	2019 NET METER INCENTIVE PAYMENT	15.58
121863 12/05/2019	CHK	9997	FRANK MAGILL	2019 NET METER INCENTIVE PAYMENT	71.26
121864 12/05/2019	CHK	9997	JOHN MALCZYK	2019 NET METER INCENTIVE PAYMENT	701.26
121865 12/05/2019	CHK	9997	JAK J MANG	2019 NET METER INCENTIVE PAYMENT	1,072.54
121866 12/05/2019	CHK	9997	MARK MANLEY	2019 NET METER INCENTIVE PAYMENT	1,793.76
121867 12/05/2019	CHK	9997	CLAUDE MANNING	2019 NET METER INCENTIVE PAYMENT	715.89
121868 12/05/2019	CHK	9997	VICTORIA MANSFIELD	2019 NET METER INCENTIVE PAYMENT	711.32
121869 12/05/2019	CHK	9997	CAROLYN S MARQUETTE	2019 NET METER INCENTIVE PAYMENT	413.39
121870 12/05/2019	CHK	9997	RICHARD MAXWELL	2019 NET METER INCENTIVE PAYMENT	596.59
121871 12/05/2019	CHK	9997	BARBARA MCCOLGAN	2019 NET METER INCENTIVE PAYMENT	336.14
121872 12/05/2019	CHK	9997	JAMES MCCRAE	2019 NET METER INCENTIVE PAYMENT	779.73
121873 12/05/2019	CHK	9997	JACK MCCREARY	2019 NET METER INCENTIVE PAYMENT	1,035.64
121874 12/05/2019	CHK	9997	STEVEN A MCCREARY	2019 NET METER INCENTIVE PAYMENT	670.43
121875 12/05/2019	CHK	9997	DAVID MCCULLOCH	2019 NET METER INCENTIVE PAYMENT	1,018.08
121876 12/05/2019	CHK	9997	BRUCE L MCDONALD	2019 NET METER INCENTIVE PAYMENT	686.67
121877 12/05/2019	CHK	9997	ANDY MCGREGOR	2019 NET METER INCENTIVE PAYMENT	1,627.04
121878 12/05/2019	CHK	9997	EDWARD MCGUIRK	2019 NET METER INCENTIVE PAYMENT	523.40
121879 12/05/2019	CHK	9997	CHRISTEN MCLEAN	2019 NET METER INCENTIVE PAYMENT	619.92
121880 12/05/2019	CHK	9997	JEFF MCLEAN	2019 NET METER INCENTIVE PAYMENT	892.12
121881 12/05/2019	CHK	9997	DENNIS MCLERRAN	2019 NET METER INCENTIVE PAYMENT	776.39



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121882 12/05/2019	CHK	9997	BEVERLY L MCNEIL	2019 NET METER INCENTIVE PAYMENT	655.94
121883 12/05/2019	CHK	9997	ROGER MCPHERSON	2019 NET METER INCENTIVE PAYMENT	1,623.84
121884 12/05/2019	CHK	9997	C MCQUEEN	2019 NET METER INCENTIVE PAYMENT	570.38
121885 12/05/2019	CHK	9997	TERENCE J MEAD	2019 NET METER INCENTIVE PAYMENT	581.64
121886 12/05/2019	CHK	9997	DAVID MEISSNER	2019 NET METER INCENTIVE PAYMENT	349.16
121887 12/05/2019	CHK	9997	LEO MERMOD	2019 NET METER INCENTIVE PAYMENT	769.37
121888 12/05/2019	CHK	9997	KARL MEYER	2019 NET METER INCENTIVE PAYMENT	728.02
121889 12/05/2019	CHK	9997	KEITH MEYER	2019 NET METER INCENTIVE PAYMENT	767.25
121890 12/05/2019	CHK	9997	JULIE MILES	2019 NET METER INCENTIVE PAYMENT	613.12
121891 12/05/2019	CHK	9997	KATHLEEN MITCHELL	2019 NET METER INCENTIVE PAYMENT	721.84
121892 12/05/2019	CHK	9997	CAROL ANNE MODENA	2019 NET METER INCENTIVE PAYMENT	129.28
121893 12/05/2019	CHK	9997	RON MOLLER	2019 NET METER INCENTIVE PAYMENT	2,375.31
121894 12/05/2019	CHK	9997	DOUGLAS A MOORE	2019 NET METER INCENTIVE PAYMENT	678.92
121895 12/05/2019	CHK	9997	STEVEN G MOORE	2019 NET METER INCENTIVE PAYMENT	662.22
121896 12/05/2019	CHK	9997	SCOTT MUCKLEROY	2019 NET METER INCENTIVE PAYMENT	3,210.48
121897 12/05/2019	CHK	9997	EARL L MURMAN	2019 NET METER INCENTIVE PAYMENT	1,564.95
121898 12/05/2019	CHK	9997	SHELLY L MURNEY	2019 NET METER INCENTIVE PAYMENT	549.99
121899 12/05/2019	CHK	9997	JOYCE M MURPHY	2019 NET METER INCENTIVE PAYMENT	292.94
121900 12/05/2019	CHK	9997	NAOMI R NACHUN	2019 NET METER INCENTIVE PAYMENT	567.89
121901 12/05/2019	CHK	9997	NATEMBEA NORTHWEST LLC	2019 NET METER INCENTIVE PAYMENT	1,136.24
121902 12/05/2019	CHK	9997	ROBERT B NATHAN	2019 NET METER INCENTIVE PAYMENT	1,704.50
121903 12/05/2019	CHK	9997	PATRICIA L NERISON	2019 NET METER INCENTIVE PAYMENT	596.32
121904 12/05/2019	CHK	9997	KENNETH W NEUFELD	2019 NET METER INCENTIVE PAYMENT	2,972.75

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**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
121905 12/05/2019	CHK	9997	NANCY NEWMAN	2019 NET METER INCENTIVE PAYMENT	517.41
121906 12/05/2019	CHK	9997	NEWPORT PARTNERS	2019 NET METER INCENTIVE PAYMENT	319.41
121907 12/05/2019	CHK	9997	STEPHEN NORDINE	2019 NET METER INCENTIVE PAYMENT	2,795.98
121908 12/05/2019	CHK	9997	NORTHWEST MARITIME CENTER	2019 NET METER INCENTIVE PAYMENT	2,241.94
121909 12/05/2019	CHK	9997	KATHLEEN E O'SULLIVAN	2019 NET METER INCENTIVE PAYMENT	583.58
121910 12/05/2019	CHK	9997	DANIEL O'DONNELL	2019 NET METER INCENTIVE PAYMENT	491.38
121911 12/05/2019	CHK	9997	BRADLEY E OFFUTT	2019 NET METER INCENTIVE PAYMENT	603.15
121912 12/05/2019	CHK	9997	SKYE OLSON	2019 NET METER INCENTIVE PAYMENT	243.66
121913 12/05/2019	CHK	9997	DANIEL W PACKARD	2019 NET METER INCENTIVE PAYMENT	370.56
121914 12/05/2019	CHK	9997	RODNEY P PAGE	2019 NET METER INCENTIVE PAYMENT	764.66
121915 12/05/2019	CHK	9997	DOUGLAS PALMER	2019 NET METER INCENTIVE PAYMENT	1,073.11
121916 12/05/2019	CHK	9997	LIBBY PALMER	2019 NET METER INCENTIVE PAYMENT	370.84
121917 12/05/2019	CHK	9997	DAVID PARRIS	2019 NET METER INCENTIVE PAYMENT	233.78
121918 12/05/2019	CHK	9997	LAURA PARSONS	2019 NET METER INCENTIVE PAYMENT	908.74
121919 12/05/2019	CHK	9997	GEOFF PENTZ	2019 NET METER INCENTIVE PAYMENT	632.22
121920 12/05/2019	CHK	9997	NORA PETRICH	2019 NET METER INCENTIVE PAYMENT	548.23
121921 12/05/2019	CHK	9997	DOUGLAS PIERCE	2019 NET METER INCENTIVE PAYMENT	308.14
121922 12/05/2019	CHK	9997	JOHN PIERCE	2019 NET METER INCENTIVE PAYMENT	440.99
121923 12/05/2019	CHK	9997	LYNN B PIERLE	2019 NET METER INCENTIVE PAYMENT	241.17
121924 12/05/2019	CHK	9997	MADelyn PITTS	2019 NET METER INCENTIVE PAYMENT	516.67
121925 12/05/2019	CHK	9997	PATRICK M PLASTER	2019 NET METER INCENTIVE PAYMENT	131.61
121926 12/05/2019	CHK	9997	SYLVIA PLATT	2019 NET METER INCENTIVE PAYMENT	439.69
121927 12/05/2019	CHK	9997	MICHELE PODESTO	2019 NET METER INCENTIVE PAYMENT	772.64

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
121928 12/05/2019	CHK	9997	MITCH POLING	NET METER INCENTIVE PMT SOLAR 2019	807.36
				NET METER INCENTIVE PMT SOLAR 2019	385.61
<b>Total for Check/Tran - 121928:</b>					1,192.97
121929 12/05/2019	CHK	9997	PORT TOWNSEND ECOVILLAGE	2019 NET METER INCENTIVE PAYMENT	252.15
121930 12/05/2019	CHK	9997	PORT TOWNSEND RIGGING	2019 NET METER INCENTIVE PAYMENT	2,608.65
121931 12/05/2019	CHK	9997	PORT TOWNSEND SHIPWRIGHTS CO-OP	2019 NET METER INCENTIVE PAYMENT	4,559.92
121932 12/05/2019	CHK	9997	POWER TRIP ENERGY	2019 NET METER INCENTIVE PAYMENT	724.52
				2019 NET METER INCENTIVE PAYMENT	1,735.40
<b>Total for Check/Tran - 121932:</b>					2,459.92
121933 12/05/2019	CHK	9997	EDNA PROULX	2019 NET METER INCENTIVE PAYMENT	383.95
121934 12/05/2019	CHK	9997	MICHAEL PULLIS-PIKE	2019 NET METER INCENTIVE PAYMENT	241.07
121935 12/05/2019	CHK	9997	JOY B QUALEY	2019 NET METER INCENTIVE PAYMENT	536.51
121936 12/05/2019	CHK	9997	TIMOTHY J QUANDT	2019 NET METER INCENTIVE PAYMENT	428.43
121937 12/05/2019	CHK	9997	R & C WALL TRUST	2019 NET METER INCENTIVE PAYMENT	2,511.60
121938 12/05/2019	CHK	9997	KATHLEEN RAFFO/HERNANDEZ	2019 NET METER INCENTIVE PAYMENT	727.10
121939 12/05/2019	CHK	9997	RAINCOAST FARMS	2019 NET METER INCENTIVE PAYMENT	1,640.00
121940 12/05/2019	CHK	9997	JEFF W RANDALL	2019 NET METER INCENTIVE PAYMENT	131.80
121941 12/05/2019	CHK	9997	WILLIAM D RAY	2019 NET METER INCENTIVE PAYMENT	3,010.29
121942 12/05/2019	CHK	9997	ERIC A REETER	2019 NET METER INCENTIVE PAYMENT	857.05
121943 12/05/2019	CHK	9997	SHELLY B REISS	2019 NET METER INCENTIVE PAYMENT	837.76
121944 12/05/2019	CHK	9997	ROGER RISLEY	2019 NET METER INCENTIVE PAYMENT	1,042.47
121945 12/05/2019	CHK	9997	ARTHUR ROCHESTER JR	2019 NET METER INCENTIVE PAYMENT	794.66
121946 12/05/2019	CHK	9997	SALLY RODGERS	2019 NET METER INCENTIVE PAYMENT	805.98
121947 12/05/2019	CHK	9997	BRIAN ROE	2019 NET METER INCENTIVE PAYMENT	642.37

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121948 12/05/2019	CHK	9997	BRIAN ROGERS	2019 NET METER INCENTIVE PAYMENT	1,920.45
121949 12/05/2019	CHK	9997	PHIL ROME	2019 NET METER INCENTIVE PAYMENT	1,358.08
121950 12/05/2019	CHK	9997	CATHERINE ROOSEVELT	2019 NET METER INCENTIVE PAYMENT	1,168.86
121951 12/05/2019	CHK	9997	RUTH ROSS	2019 NET METER INCENTIVE PAYMENT	750.24
121952 12/05/2019	CHK	9997	PATRICIA ROWDABAUGH	2019 NET METER INCENTIVE PAYMENT	268.86
121953 12/05/2019	CHK	9997	SARAH M RUBENSTEIN	2019 NET METER INCENTIVE PAYMENT	887.14
121954 12/05/2019	CHK	9997	IRENE RUBIN	2019 NET METER INCENTIVE PAYMENT	2,312.21
121955 12/05/2019	CHK	9997	ALBERT W RUHMANN	2019 NET METER INCENTIVE PAYMENT	507.90
121956 12/05/2019	CHK	9997	KATHRYN RYAN	2019 NET METER INCENTIVE PAYMENT	897.92
121957 12/05/2019	CHK	9997	RON RYAN	2019 NET METER INCENTIVE PAYMENT	1,054.29
121958 12/05/2019	CHK	9997	JEFFREY SAEGER	2019 NET METER INCENTIVE PAYMENT	677.74
121959 12/05/2019	CHK	9997	BRUCE SAMUELSON	2019 NET METER INCENTIVE PAYMENT	2,636.50
121960 12/05/2019	CHK	9997	SHIRLEY SCHEIER	2019 NET METER INCENTIVE PAYMENT	1,421.44
121961 12/05/2019	CHK	9997	ROBERT SCHLENTNER	2019 NET METER INCENTIVE PAYMENT	399.64
121962 12/05/2019	CHK	9997	THOMAS SCHMIDT	2019 NET METER INCENTIVE PAYMENT	1,192.64
121963 12/05/2019	CHK	9997	MARGARET SCHONFIELD	2019 NET METER INCENTIVE PAYMENT	907.20
121964 12/05/2019	CHK	9997	DANE SCHOONOVER	2019 NET METER INCENTIVE PAYMENT	560.42
121965 12/05/2019	CHK	9997	PETER SCHWARTZMAN	2019 NET METER INCENTIVE PAYMENT	1,726.72
121966 12/05/2019	CHK	9997	DAVID SEABROOK	2019 NET METER INCENTIVE PAYMENT	1,671.18
121967 12/05/2019	CHK	9997	PAUL SERAFIN	2019 NET METER INCENTIVE PAYMENT	1,646.26
121968 12/05/2019	CHK	9997	PETE SEXTON	2019 NET METER INCENTIVE PAYMENT	488.06
121969 12/05/2019	CHK	9997	SAMUEL SHOEN	2019 NET METER INCENTIVE PAYMENT	1,114.80
121970 12/05/2019	CHK	9997	DAUNN SIMPSON	2019 NET METER INCENTIVE PAYMENT	441.63

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121971 12/05/2019	CHK	9997	WAYNE SISCOE	2019 NET METER INCENTIVE PAYMENT	368.07
121972 12/05/2019	CHK	9997	TODD SLOAN	2019 NET METER INCENTIVE PAYMENT 2019 NET METER INCENTIVE PAYMENT	187.36 258.52
<b>Total for Check/Tran - 121972:</b>					445.88
121973 12/05/2019	CHK	9997	MICHAEL D SMALLWOOD	2019 NET METER INCENTIVE PAYMENT	1,084.84
121974 12/05/2019	CHK	9997	GARY SMITH	2019 NET METER INCENTIVE PAYMENT	1,551.52
121975 12/05/2019	CHK	9997	JEFFREY SMITH	2019 NET METER INCENTIVE PAYMENT	1,219.12
121976 12/05/2019	CHK	9997	PHIL R SMITH	2019 NET METER INCENTIVE PAYMENT	939.47
121977 12/05/2019	CHK	9997	VIKI SONNTAG	2019 NET METER INCENTIVE PAYMENT	491.56
121978 12/05/2019	CHK	9997	ALEXANDER SPEAR	2019 NET METER INCENTIVE PAYMENT	1,113.08
121979 12/05/2019	CHK	9997	KENNETH STAGG	2019 NET METER INCENTIVE PAYMENT	170.84
121980 12/05/2019	CHK	9997	STEVEN STANTON	2019 NET METER INCENTIVE PAYMENT	588.33
121981 12/05/2019	CHK	9997	RON M STECKLER	2019 NET METER INCENTIVE PAYMENT	3,076.50
121982 12/05/2019	CHK	9997	MARK STOEGGER	2019 NET METER INCENTIVE PAYMENT	858.07
121983 12/05/2019	CHK	9997	BETH STROH-STERN	2019 NET METER INCENTIVE PAYMENT	682.20
121984 12/05/2019	CHK	9997	DON STROMBERG	2019 NET METER INCENTIVE PAYMENT	671.17
121985 12/05/2019	CHK	9997	HELEN STUSSER	2019 NET METER INCENTIVE PAYMENT	1,294.71
121986 12/05/2019	CHK	9997	SCOTT R SWANTNER	2019 NET METER INCENTIVE PAYMENT	329.86
121987 12/05/2019	CHK	9997	JAMES SWARTZ	2019 NET METER INCENTIVE PAYMENT	1,532.80
121988 12/05/2019	CHK	9997	TERRENCE J SWEENEY	2019 NET METER INCENTIVE PAYMENT	951.56
121989 12/05/2019	CHK	9997	GEOFFREY TAYLOR	2019 NET METER INCENTIVE PAYMENT	715.10
121990 12/05/2019	CHK	9997	LYNN TAYLOR	2019 NET METER INCENTIVE PAYMENT	301.90
121991 12/05/2019	CHK	9997	LEE E TERRY	2019 NET METER INCENTIVE PAYMENT	372.04
121992 12/05/2019	CHK	9997	THOMAS THIERSCH	2019 NET METER INCENTIVE PAYMENT	207.36

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
121993 12/05/2019	CHK	9997	KEN THOMPSON	2019 NET METER INCENTIVE PAYMENT	564.75
121994 12/05/2019	CHK	9997	SUSAN THOMPSON	2019 NET METER INCENTIVE PAYMENT	432.59
121995 12/05/2019	CHK	9997	TIM TIBBALS	2019 NET METER INCENTIVE PAYMENT	1,563.20
121996 12/05/2019	CHK	9997	COLUM TINLEY	2019 NET METER INCENTIVE PAYMENT	570.38
121997 12/05/2019	CHK	9997	LAURA TUCKER	2019 NET METER INCENTIVE PAYMENT	348.66
121998 12/05/2019	CHK	9997	BARBARA B TUCKER-SMITH	2019 NET METER INCENTIVE PAYMENT	873.20
121999 12/05/2019	CHK	9997	KATHLEEN TURASKI	2019 NET METER INCENTIVE PAYMENT	762.54
122000 12/05/2019	CHK	9997	BRENT A VADOPALAS	2019 NET METER INCENTIVE PAYMENT	971.20
122001 12/05/2019	CHK	9997	MARILYN VAN BELLE	2019 NET METER INCENTIVE PAYMENT	816.16
122002 12/05/2019	CHK	9997	GABE VAN LELYVELD	2019 NET METER INCENTIVE PAYMENT	861.42
122003 12/05/2019	CHK	9997	DOUG VANALLEN	2019 NET METER INCENTIVE PAYMENT	589.86
122004 12/05/2019	CHK	9997	L S VICKERS	2019 NET METER INCENTIVE PAYMENT	1,025.21
122005 12/05/2019	CHK	9997	DONALD VOLLMER	2019 NET METER INCENTIVE PAYMENT	297.84
122006 12/05/2019	CHK	9997	PETER VON CHRISTIERSON	2019 NET METER INCENTIVE PAYMENT	1,686.24
122007 12/05/2019	CHK	9997	KATHERINE WALKER	2019 NET METER INCENTIVE PAYMENT	1,007.58
122008 12/05/2019	CHK	9997	MARK C WELLER	2019 NET METER INCENTIVE PAYMENT	241.91
122009 12/05/2019	CHK	9997	ERIK WENNSTROM	2019 NET METER INCENTIVE PAYMENT	197.70
122010 12/05/2019	CHK	9997	BRAD WEST	2019 NET METER INCENTIVE PAYMENT	500.33
122011 12/05/2019	CHK	9997	CASS WHALEN	2019 NET METER INCENTIVE PAYMENT	634.88
122012 12/05/2019	CHK	9997	CURTIS WHITE	2019 NET METER INCENTIVE PAYMENT	699.60
122013 12/05/2019	CHK	9997	DONALD WHITE	2019 NET METER INCENTIVE PAYMENT	567.06
122014 12/05/2019	CHK	9997	FRANK WHITE	2019 NET METER INCENTIVE PAYMENT	2,049.39
122015 12/05/2019	CHK	9997	DAVID S WHITNEY	2019 NET METER INCENTIVE PAYMENT	467.10

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
122016 12/05/2019	CHK	9997	DEBORAH J WIESE	2019 NET METER INCENTIVE PAYMENT	458.80
122017 12/05/2019	CHK	9997	CAROLINE K WILDFLOWER	2019 NET METER INCENTIVE PAYMENT	607.95
122018 12/05/2019	CHK	9997	WILLIAMSON COOK LLC	2019 NET METER INCENTIVE PAYMENT	451.54
122019 12/05/2019	CHK	9997	CLAUDIA WINGER	2019 NET METER INCENTIVE PAYMENT	942.12
122020 12/05/2019	CHK	9997	DAVID WINTERS	2019 NET METER INCENTIVE PAYMENT	1,384.74
122021 12/05/2019	CHK	9997	GARRY J WOHLGEMUTH	2019 NET METER INCENTIVE PAYMENT	567.52
122022 12/05/2019	CHK	9997	RICHARD E WOJT	2019 NET METER INCENTIVE PAYMENT	1,084.00
122023 12/05/2019	CHK	9997	WILLIAM H WOODSON	2019 NET METER INCENTIVE PAYMENT	1,016.17
122024 12/05/2019	CHK	9997	KEVIN J WOOLEY	2019 NET METER INCENTIVE PAYMENT	147.67
122025 12/05/2019	CHK	9997	MARTHA R WORTHLEY	2019 NET METER INCENTIVE PAYMENT	364.93
122026 12/05/2019	CHK	9997	ED WYMAN	2019 NET METER INCENTIVE PAYMENT	1,330.34
122027 12/05/2019	CHK	9997	JOHN YESBERGER	2019 NET METER INCENTIVE PAYMENT	329.42
122028 12/05/2019	CHK	9997	JEFFERY YOUDE	2019 NET METER INCENTIVE PAYMENT	580.54
122029 12/05/2019	CHK	9997	BUTCH YOUMANS	2019 NET METER INCENTIVE PAYMENT	577.80
122030 12/05/2019	CHK	9997	JO YOUNT	2019 NET METER INCENTIVE PAYMENT	299.04
122031 12/05/2019	CHK	9997	ROBERT B YOURISH	2019 NET METER INCENTIVE PAYMENT	439.14
122032 12/06/2019	CHK	10481	AMAZON	SAMSUNG GALAXY TAB A 10.1 32 G	653.97
				STRONG ARM FENCE LATCH	40.17
				BATTERY PACK	25.34
				BATTERY PACK	6.33
				SHOVEL	83.33
				KITCHEN TOWELS	15.53
				KITCHEN TOWELS	3.88
				REPLACEMENT BUS-POWERTOWN	24.81
				FINITE FOLIO KEYBOARD CASES	83.85

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				CANON IMAGE SCANNERS/ADAPTER CHARGER	914.50
				CANON IMAGE SCANNERS/ADAPTER CHARGER	228.62
				<b>Total for Check/Tran - 122032:</b>	2,080.33
122033 12/06/2019	CHK	10044	CENTURY LINK QCC-P	PHONE SVC - OCT 2019	31.21
				PHONE SVC - OCT 2019	13.57
				PHONE SVC - OCT 2019	36.63
				PHONE SVC - OCT 2019	6.02
				PHONE SVC - OCT 2019	54.27
				PHONE SVC - OCT 2019	9.05
				PHONE SVC - OCT 2019	15.32
				PHONE SVC - OCT 2019	6.66
				PHONE SVC - OCT 2019	17.99
				PHONE SVC - OCT 2019	2.97
				PHONE SVC - OCT 2019	26.65
				PHONE SVC - OCT 2019	4.44
				<b>Total for Check/Tran - 122033:</b>	224.78
122034 12/06/2019	CHK	10045	CENTURY LINK-S	CIRCUIT INFO OCT-19	89.26
				CIRCUIT INFO OCT-19	38.81
				CIRCUIT INFO OCT-19	104.78
				CIRCUIT INFO OCT-19	17.25
				CIRCUIT INFO OCT-19	155.24
				CIRCUIT INFO OCT-19	25.87
				INTERNET SVC OCT-19	67.65
				INTERNET SVC OCT-19	16.91
				CIRCUIT INFO OCT-19	31.14
				CIRCUIT INFO OCT-19	7.79
				CHOICE BUSINESS OCT-19	105.02
				CHOICE BUSINESS OCT-19	26.26
				FIRE ALARMS 4 CRNRS CHOICE BUS OCT-19	32.09
				FIRE ALARMS 4 CRNRS CHOICE BUS OCT-19	13.95



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				FIRE ALARMS 4 CRNRS CHOICE BUS OCT-19	37.67
				FIRE ALARMS 4 CRNRS CHOICE BUS OCT-19	55.82
				BUSINESS LINE OCT-19	42.40
				BUSINESS LINE OCT-19	10.60
				CIRCUIT INFO NOV-19	89.26
				CIRCUIT INFO NOV-19	38.81
				CIRCUIT INFO NOV-19	104.78
				CIRCUIT INFO NOV-19	17.25
				CIRCUIT INFO NOV-19	155.24
				CIRCUIT INFO NOV-19	25.87
				INTERNET SVC NOV-19	67.65
				INTERNET SVC NOV-19	16.91
				CIRCUIT INFO NOV-19	31.14
				CIRCUIT INFO NOV-19	7.79
				CHOICE BUSINESS NOV-19	105.98
				CHOICE BUSINESS NOV-19	26.50
				FIRE ALARMS 4 CRNRS CHOICE BUS NOV-19	32.09
				FIRE ALARMS 4 CRNRS CHOICE BUS NOV-19	13.95
				FIRE ALARMS 4 CRNRS CHOICE BUS NOV-19	37.67
				FIRE ALARMS 4 CRNRS CHOICE BUS NOV-19	57.03
				BUSINESS LINE NOV-19	42.88
				BUSINESS LINE NOV-19	10.72
				CHOICE BUSINESS DEC-19	111.87
				CHOICE BUSINESS DEC-19	27.97
<b>Total for Check/Tran - 122034:</b>					1,899.87
122035	12/06/2019	CHK	10046	CENTURYLINK	
				LOW SPD DATA & 2WIRE OCT-19	72.04
				LOW SPD DATA & 2WIRE OCT-19	18.01
				LOW SPD DATA & 2WIRE OCT-19	31.14
				LOW SPD DATA & 2WIRE OCT-19	7.79
				LOW SPD DATA & 2WIRE NOV-19	72.95

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				LOW SPD DATA & 2WIRE NOV-19	18.24
				LOW SPD DATA & 2WIRE NOV-19	31.14
				LOW SPD DATA & 2WIRE NOV-19	7.79
				LOW SPD DATA & 2WIRE DEC-19	72.95
				LOW SPD DATA & 2WIRE DEC-19	18.24
				LOW SPD DATA & 2WIRE DEC-19	31.14
				LOW SPD DATA & 2WIRE DEC-19	7.79
				<b>Total for Check/Tran - 122035:</b>	389.22
122036	12/06/2019	CHK	10068	DISCOVERY BAY GROUP, LLC	
				CONSULTING SERVICE NOV 2019	2,500.00
				CONSULTING SERVICE NOV 2019	2,500.00
				<b>Total for Check/Tran - 122036:</b>	5,000.00
122037	12/06/2019	CHK	10110	HENERY HARDWARE	
				VEST	67.57
122038	12/06/2019	CHK	10111	HIGHWAY SPECIALTIES LLC	
				RNTL READERBOARD FOR 210 10/03-11/02/19	1,635.00
122039	12/06/2019	CHK	10366	ICPE	
				GENERAL SVC - ENGINEERING AUG-SEP19	11,615.00
				PORT LUDLOW SUB - ENGINEER SVC AUG&SEP	5,330.00
				ASSIST ON DRONE SURVEY - ENG SVC AUG&SEP	6,447.29
				KEARNY SOLAR SITE - ENGINEERING SVC JUL	14,740.00
				GENERAL SVC - ENGINEERING JUL19	10,195.00
				<b>Total for Check/Tran - 122039:</b>	48,327.29
122040	12/06/2019	CHK	10142	MASON COUNTY PUD #1	
				ELECTRIC ELEC - NOV-19	146.92
				BPA RD-PUMP ELEC - NOV-19	105.80
				WILLIAMS CT ELEC - NOV-19	34.88
				<b>Total for Check/Tran - 122040:</b>	287.60
122041	12/06/2019	CHK	10309	NISC	
				AMS INVOICE OCT 2019	771.39
				AMS INVOICE OCT 2019	5,286.27
				AMS INVOICE OCT 2019	2,359.62
				AMS INVOICE OCT 2019	192.85
				AMS INVOICE OCT 2019	1,321.57
				AMS INVOICE OCT 2019	589.91

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				AMS INVOICE OCT 2019	734.58
				AMS INVOICE OCT 2019	183.64
				RECURRING INVOICE OCT 2019	1,087.12
				RECURRING INVOICE OCT 2019	206.01
				RECURRING INVOICE OCT 2019	1,712.94
				RECURRING INVOICE OCT 2019	491.00
				RECURRING INVOICE OCT 2019	491.00
				RECURRING INVOICE OCT 2019	8,885.90
				RECURRING INVOICE OCT 2019	1,633.89
				RECURRING INVOICE OCT 2019	1,002.76
				RECURRING INVOICE OCT 2019	282.64
				RECURRING INVOICE OCT 2019	53.34
				RECURRING INVOICE OCT 2019	10.16
				MISC OCT 2019	141.35
				MISC OCT 2019	226.80
				MISC OCT 2019	240.00
				MISC OCT 2019	35.34
				MISC OCT 2019	56.70
				MISC OCT 2019	60.00
<b>Total for Check/Tran - 122041:</b>					28,056.78
122042	12/06/2019	CHK	10520	NRECA-NATIONAL RURAL ELEC COOP	
				ANNUAL SUBSC 1Y: RURAL ELECTRIC MAG	86.00
				ANNUAL SUBSC 1Y: RURAL ELECTRIC MAG	129.00
				ANNUAL SUBSC 1Y: RURAL ELECTRIC MAG	301.00
<b>Total for Check/Tran - 122042:</b>					516.00
122043	12/06/2019	CHK	10165	NW LABORERS-EMPLOYERS TRUST FU	
				MEDICAL PREMIUM LABORERS JAN 2020	14,110.00
				MEDICAL PREMIUM DAY LABORERS JAN 2020	473.28
<b>Total for Check/Tran - 122043:</b>					14,583.28
122044	12/06/2019	CHK	10169	OLYCAP	
				PWRBST/OLYCAP NOV 2019	1,262.60
122045	12/06/2019	CHK	10170	OLYMPIC EQUIPMENT RENTALS	
				MARKING WAND	32.69

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				CABLE 1/4" GAL VA & FERREL	21.53
				SHOVEL FOR VEH# 206	25.06
				PUMP FOR COYLE	23.44
<b>Total for Check/Tran - 122045:</b>					102.72
122046	12/06/2019	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	
				TRANSCRIPTIION SVC 11/15-11/27/19	612.00
				TRANSCRIPTIION SVC 11/15-11/27/19	153.00
<b>Total for Check/Tran - 122046:</b>					765.00
122047	12/06/2019	CHK	10203	PURMS JOINT SELF INSURANCE FUND	
				HEALTH & WELFARE NOV 2019	17,760.14
122048	12/06/2019	CHK	10219	SHOLD EXCAVATING INC	
				EXCAVATOR; L&M-5361 FLAGGLER RD 9/26/19	1,908.15
122049	12/06/2019	CHK	10331	ST VINCENT DE PAUL	
				PWRBST/ST VINCENT DE PAUL NOV 2019	1,262.50
122050	12/06/2019	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	
				PUD EMBROIDERED VEST FOR COMMISSIONER	43.60
				PUD EMBROIDERED VEST FOR COMMISSIONER	10.90
				EMBROIDERY ON VEST	27.25
<b>Total for Check/Tran - 122050:</b>					81.75
122051	12/06/2019	CHK	10615	US BANK	
				WAREHOUSE RACKS IN CONNEX	1,050.11
				REGISTER PUD VEH# 128 & # 131	116.90
				REGISTER PUD VEH# 214	58.46
				NISC E&O MAPWISE 11/10-11/15 TRVL EXP	871.55
				NISC E&O MAPWISE 11/10-11/15 TRVL EXP	236.59
				AVO UTILITY SAFT TRN 10/20-10/25 TRVL EX	1,420.00
				T-SHAPED GROUND ELECTRODES	147.25
				MIGHTY PROBE TOOL, LOCATING UNDG VAULTS	94.00
				REPLACEMENT FOR ANTENNA METER READERS	121.50
				BOC MTG MANUSCRIPT COVERS	27.02
				BOC MTG MANUSCRIPT COVERS	6.75
				RACK IN CONNEX FOR FAIR ITEMS	142.18
				BKGRND CK ELECTRICAL PRE-APPRENTICE	142.81
				BKGRND CK CSR	59.41
				BKGRND CK CSR	6.60

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				BKGRND CK HR	59.41
				COFFEE ITEMS	25.57
				BKGRND CK HR	6.60
				COFFEE ITEMS	6.39
				WELLNESS EVENT ITEMS	23.26
				WELLNESS EVENT ITEMS	5.82
				MTG WITH TMOBILE TRVL EXP	33.05
				MTG WITH TMOBILE TRVL EXP	15.75
				CLASS WITH SCHWEITZER	1,750.00
				SKYWATER - ELECTRIC WATER VALVE REPAIR	298.78
				WPUDA MTG 11/12-11/15 TRVL EXP	269.26
				WPUDA MTG 11/12-11/15 TRVL EXP	67.31
				NWPPA 3CS CONF 10/22-10/25 TRVL EXP	835.56
				NWPPA 3CS CONF 10/22-10/25 TRVL EXP	208.90
				WPUDA CONFS & IACC CON TRVL EXP	-136.93
				IACC&ELECTTRNS MTGS OCT-19 TRVL EXP	12.60
				IACC CONF REG FEE	188.00
				WPUDA CONFS & IACC CON TRVL EXP	-34.23
				IACC&ELECTTRNS MTGS OCT-19 TRVL EXP	3.15
				IACC CONF REG FEE	47.00
				NWPPA E&O MEETING 11/13-14/2019	6.00
				NWPPA E&O MEETING 11/13-14/2019	172.95
				NISC ENGINEER&OPS RDS 10/21-10/22 TRVL E	297.00
				AIRFARE 11/29-12/03/19	941.99
				PURMS,NOANET&WPUDA MTS NOV-19	117.35
				PURMS,NOANET&WPUDA MTS NOV-19	62.05
				PURMS,NOANET&WPUDA MTS NOV-19	0.00
				PURMS,NOANET&WPUDA MTS NOV-19	207.54
				PURMS,NOANET&WPUDA MTS NOV-19	29.34
				PURMS,NOANET&WPUDA MTS NOV-19	15.51
				PURMS,NOANET&WPUDA MTS NOV-19	51.88

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				AMAZONWEBSVC - HOSTS FILES FOR WEBSITE	0.68
				AMAZONWEBSVC - HOSTS FILES FOR WEBSITE	0.17
				FIBER FOUNDATION CLASS	95.00
				CFHP CLASS	500.00
				WELLNESS EVENT ITEMS	83.53
				WELLNESS EVENT ITEMS	41.22
				WELLNESS EVENT ITEMS	80.00
				WELLNESS EVENT ITEMS	9.90
				WELLNESS EVENT ITEMS	173.22
				WELLNESS EVENT ITEMS	20.88
				WELLNESS EVENT ITEMS	10.30
				WELLNESS EVENT ITEMS	20.00
				WELLNESS EVENT ITEMS	2.48
				WELLNESS EVENT ITEMS	43.30
				FUEL FOR VEH# 300	41.25
				SHIPPING USBANK PMT	5.88
				SHIPPING USBANK PMT	1.47
				DEPT COMM DEV PERMIT SDP19-00023	736.10
				APP FOR EXAM WATER DISC MANG2	1.74
				APP FOR EXAM WATER DISC MANG2	87.00
				RME SEPTIC INSPECTIONS SEP 2019	24.00
				W TRTMNT OP EXAM REVIEW 12/03-12/05 FEE	350.00
				REYNOLDS WELL DOC TO DEPT OF HEALTH	25.85
				WATERWORKS RENWL FOR 2020 1YR	42.00
				WATERWORKS RENWL FOR 2020 1YR	42.00
				WATERWORKS RENWL FOR 2020 1YR	42.00
				WATERWORKS RENWL FOR 2020 1YR	42.00
				NWPPA CONF 9/16-9/18/19 TRVL CR	-6.40
				APPA CONF 10/27-10/30 TRVL EXP	26.44
				APPA CONF 10/27-10/30 TRVL EXP	730.30
				APPA CONF 10/27-10/30 TRVL EXP	33.12

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				APPA CONF 10/27-10/30 TRVL EXP	119.20
				APPA CONF 10/27-10/30 TRVL EXP	191.64
				NWPPA CONF 9/16-9/18/19 TRVL CR	-1.60
				APPA CONF 10/27-10/30 TRVL EXP	6.61
				APPA CONF 10/27-10/30 TRVL EXP	182.57
				APPA CONF 10/27-10/30 TRVL EXP	8.28
				APPA CONF 10/27-10/30 TRVL EXP	29.80
				APPA CONF 10/27-10/30 TRVL EXP	47.91
				ADOBE STOCK - GEN ADS FOR WEBSITE&PRINT	8.71
				ADOBE STOCK - GEN ADS FOR WEBSITE&PRINT	2.18
<b>Total for Check/Tran - 122051:</b>					<b>13,988.72</b>
122052	12/06/2019	CHK 10496	WELLS FARGO VENDOR FIN SERV	COPIER RENTAL 4 CRNRS NOV-19	68.87
				COPIER RENTAL 4 CRNRS NOV-19	109.67
				COPIER RENTAL 4 CRNRS NOV-19	43.36
				COPIER RENTAL 4 CRNRS NOV-19	15.87
				COPIER RENTAL 4 CRNRS NOV-19	33.16
				COPIER RENTAL 4 CRNRS NOV-19	12.47
				COPIER RENTAL 211 CHIMACUM NOV-19	196.74
				COPIER RENTAL 211 CHIMACUM NOV-19	184.95
				COPIER RENTAL 211 CHIMACUM NOV-19	11.81
				COPIER RENTAL 211 CHIMACUM DEC-19	196.74
				COPIER RENTAL 211 CHIMACUM DEC-19	184.95
				COPIER RENTAL 211 CHIMACUM DEC-19	11.81
<b>Total for Check/Tran - 122052:</b>					<b>1,070.40</b>
122053	12/12/2019	CHK 10002	A WORKSAFE SERVICE, INC	DRUG & ALCOHOL TEST	155.00
122054	12/12/2019	CHK 10006	AFLAC	AFLAC BILL NOV 2019	273.84
122055	12/12/2019	CHK 10481	AMAZON	SERVER RACK STORAGE	98.00
				MAINTENANCE KIT FOR LASERJET PRINTERS	229.34
				MAINTENANCE KIT FOR LASERJET PRINTERS	57.33

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				APC UPS BATTERY BACKUP & SURGE	52.21
				APC UPS BATTERY BACKUP & SURGE	13.05
				APC UPS BATTERY BACKUP & SURGE	52.21
				APC UPS BATTERY BACKUP & SURGE	52.21
				APC UPS BATTERY BACKUP & SURGE	13.05
				APC UPS BATTERY BACKUP & SURGE	65.26
				APC UPS BATTERY BACKUP & SURGE	13.05
				DIGITAL 32GB DATA TRAVELER 3.0 USB	47.84
				DIGITAL 32GB DATA TRAVELER 3.0 USB	11.96
				KITCHEN UTENSILS	123.66
				KITCHEN UTENSILS	30.90
				WORK CANOPY	257.29
				4-WAY 12V AUTOMOTIVE SOCKET SPLITTER	36.66
				RIGGING BLOCKS & HOOKS	239.22
				RIGGING BLOCKS & HOOKS	179.82
				<b>Total for Check/Tran - 122055:</b>	1,573.06
122056	12/12/2019	CHK 10447	ANIXTER INC.	COPPER GROUND STRAPS	381.50
				SPLICE MOLDED 200A 15KV CLD GRND RODS	3,060.18
				GROUND ROD CLAMP	237.62
				<b>Total for Check/Tran - 122056:</b>	3,679.30
122057	12/12/2019	CHK 10451	ASCENT LAW PARTNERS LLP	BOC MEETINGS FLAT FEE (225-104) NOV-19	5,637.80
				BOC MEETINGS FLAT FEE (225-104) NOV-19	1,409.45
				GM SELECTION (225-103) EXPS NOV-19	25.20
				GM SELECTION (225-103) EXPS NOV-19	6.30
				GENERAL UTILITY (225-102) & GM SELC NOV	5,130.00
				GENERAL UTILITY (225-102) & GM SELC NOV	1,282.50
				NOANET REVIEW (225-101) NOV 2019	1,020.00
				NOANET REVIEW (225-101) NOV 2019	255.00
				<b>Total for Check/Tran - 122057:</b>	14,766.25
122058	12/12/2019	CHK 10448	ATEC SYSTEMS, INC	BERMAN VALVE REBUILD KIT 3X3X2	135.70



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122059 12/12/2019	CHK	10688	MIKE BAILEY	PHONE ALLOWANCE - NOV 2019	40.50
				PHONE ALLOWANCE - NOV 2019	4.50
<b>Total for Check/Tran - 122059:</b>					45.00
122060 12/12/2019	CHK	10027	BERNT ERICSEN EXCAVATING, INC	EXCAVATE - 100 VILLAGE DR 10/01/19	763.00
				EXAVATING - 120 BELVEDERE 11/05/19	5,518.13
<b>Total for Check/Tran - 122060:</b>					6,281.13
122061 12/12/2019	CHK	10394	RANDALL L CALKINS	W TRTMNT OP EXAM REVIEW 11/12-11/14 TRVL	590.28
122062 12/12/2019	CHK	10036	CARL'S BUILDING SUPPLY, INC	PORT LUDLOW SUB - DUCT TAPE&WIRE	23.18
122063 12/12/2019	CHK	10038	CASCADE COLUMBIA DISTRIBUTION C	CAUSTIC SODA 50% NSF # DRUM QTY15	4,732.54
122064 12/12/2019	CHK	10041	CDW GOVERNMENT	MPS MICR TONER FOR CHECK PRINTER	390.68
				MPS MICR TONER FOR CHECK PRINTER	97.67
				WIFI ROUTER WIRE IN VEH#128&V#131	36.10
				WIFI ROUTER IN VEH# 128 & VEH# 131	939.40
				WIFI DOME ANTENNA VEH# 128 & V#131	539.81
				WIFI ROUTER WIRE IN VEH# 214	17.79
				WIFI ROUTER IN VEH# 214	462.69
				WIFI DOME ANTENNA VEH# 214	265.88
				LIEBERT GXT4 UPS 1350 WATT; 1500 VA	1,167.65
				TRIPP STRAIGHT THRU IN-LINE COUPLER	45.17
				TRIPP STRAIGHT THRU IN-LINE COUPLER	11.29
				BLUEBEAM REVU EXTREME - PERPETUAL	635.78
				BLUEBEAM MAINTENANCE - 1 YR	158.15
				BLUEBEAM REVU EXTREME - PERPETUAL	635.78
				BLUEBEAM MAINTENANCE - 1 YR	158.14
<b>Total for Check/Tran - 122064:</b>					5,561.98
122065 12/12/2019	CHK	10043	CENTRAL WELDING SUPPLY	255CF NITROGEN	30.81
122066 12/12/2019	CHK	10051	CITY OF PORT TOWNSEND-UTILITY	KEARNEY SUBST - NOV 2019	170.25
122067 12/12/2019	CHK	10332	KENNETH COLLINS	PURMS,NOANET,WPUDA NOV&DEC-19 TRVL EXP	773.79

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				PURMS,NOANET,WPUDA NOV&DEC-19 TRVL EXP	193.45
				<b>Total for Check/Tran - 122067:</b>	967.24
122068 12/12/2019	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - 2019 DEC	985.15
122069 12/12/2019	CHK	10707	DESIGN SPACE MODULAR BUILDINGS,	STAIRS ON 210 FOUR CRNR MODULAR BUILDING 210 FOUR CRNR MODULAR BUILDING	4,559.47 229,728.98
				<b>Total for Check/Tran - 122069:</b>	234,288.45
122070 12/12/2019	CHK	10069	DM DISPOSAL CO INC	2YD OCC- 4CRNRS NOV-19 2YD OCC- 4CRNRS NOV-19	76.84 76.83
				<b>Total for Check/Tran - 122070:</b>	153.67
122071 12/12/2019	CHK	10404	FARWEST LINE SPECIALTIES LLC	TRUCK TOOL BUCKET MINI BUCKET BAG	26.05 -2.15
				<b>Total for Check/Tran - 122071:</b>	23.90
122072 12/12/2019	CHK	10749	FIBER INSTRUMENT SALES INC.	FIBER STOCK FIBER MATERIALS/PARTS	684.49 -56.52
				<b>Total for Check/Tran - 122072:</b>	627.97
122073 12/12/2019	CHK	10412	FLYING WRENCH SERVICE	TIRE HUB REPLACEMENT# 102 REPLACE WATER PUMP/OIL CHANGE# 102	1,286.32 911.84
				<b>Total for Check/Tran - 122073:</b>	2,198.16
122074 12/12/2019	CHK	10094	GENERAL PACIFIC, INC	CLOVER LEAF 7 HOLE MOUNTING BRACKET CME SWEETBRIAR XLP/EYS ROAD MARKERS ROAD MARKERS	839.74 9,090.60 1,092.18 546.09
				<b>Total for Check/Tran - 122074:</b>	11,568.61
122075 12/12/2019	CHK	10774	ALEX GERRISH	NISC E&O MAPWISE 11/10-11/15 TRVL EXP	432.41
122076 12/12/2019	CHK	10674	GLOBAL EQUIPMENT COMPANY INC.	TOOL CART	168.84
122077 12/12/2019	CHK	10454	GLOBAL RENTAL COMPANY INC	DAMAGE/REPAIRS# 406 REPAIRS/DAMAGES AFTER RETURN OF #406	812.79 -67.11

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<b>Total for Check/Tran - 122077:</b>					745.68
122078 12/12/2019	CHK	10098	GRAINGER	FEDERAL SIGNAL WARNING LIGHT VEH#122	213.08
122079 12/12/2019	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	HASTINGS SUB RACKS# 19190 GROUNDING BRAID	3,113.99 222.16
<b>Total for Check/Tran - 122079:</b>					3,336.15
122080 12/12/2019	CHK	10103	H D FOWLER	WATER SUPPLIES; BOXES, ROMAC, SWIVEL MET	2,260.64
122081 12/12/2019	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	HIDDEN TRAILS - LIGHTBLUBS HIDDEN TRAILS - FLASHLIGHT WAREHOUSE - MARK&STRIP PAINT & HDWR	16.34 63.21 21.19
<b>Total for Check/Tran - 122081:</b>					100.74
122082 12/12/2019	CHK	10111	HIGHWAY SPECIALTIES LLC	STOP SIGN-YARD STOP SIGN-YARD	50.58 12.64
<b>Total for Check/Tran - 122082:</b>					63.22
122083 12/12/2019	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA DEDUCTION NOV 2019 VEBA BENEFIT NOV 2019	1,225.00 1,375.00
<b>Total for Check/Tran - 122083:</b>					2,600.00
122084 12/12/2019	CHK	10114	IBEW LOCAL UNION NO 77	UNION DUES IBEW - NOV 2019	2,263.26
122085 12/12/2019	CHK	10281	JEFFCO EFTPS	EMPLOYER'S MEDICARE TAX EMPLOYEES' MEDICARE TAX EMPLOYER'S FICA TAX EMPLOYEES' FICA TAX EMPLOYEES' FEDERAL WITHHOLDING TAX EMPLOYEES' FEDERAL WITHHOLDING	2,674.94 2,674.94 7,902.88 7,902.88 8,640.34 10,048.60
<b>Total for Check/Tran - 122085:</b>					39,844.58
122086 12/12/2019	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	ANNUAL UTILITY PERMIT - 2020 1YR ANNUAL UTILITY PERMIT - 2020 1YR	199.50 199.50
<b>Total for Check/Tran - 122086:</b>					399.00

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122087 12/12/2019	CHK	10532	JEFFERSON COUNTY PUD PAYROLL AC	PAYROLL DEPOSIT FOR 12/13/2019 DIR DEP	114,234.38
				PAYROLL DEPOSIT FOR 12/13/2019 CHECKS	9,706.96
<b>Total for Check/Tran - 122087:</b>					123,941.34
122088 12/12/2019	CHK	10129	JIFFY LUBE	OIL CHANGE FOR VEH# 119	76.87
122089 12/12/2019	CHK	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - NOV 2019	36.00
				PHONE ALLOWANCE - NOV 2019	9.00
<b>Total for Check/Tran - 122089:</b>					45.00
122090 12/12/2019	CHK	10134	LE MAY MOBILE SHREDDING	SHRED 4CRNR NOV-19	44.69
				SHRED 4CRNR NOV-19	71.17
				SHRED 4CRNR NOV-19	25.32
				SHRED 4CRNR NOV-19	2.81
				SHRED 4CRNR NOV-19	19.36
				SHRED 4CRNR NOV-19	2.15
<b>Total for Check/Tran - 122090:</b>					165.50
122091 12/12/2019	CHK	10136	LES SCHWAB TIRES	BRAKE REPLACEMENT# 120	1,499.46
122092 12/12/2019	CHK	10616	MCMASTER-CARR SUPPLY COMPANY	AIR FILTER PADS	39.88
122093 12/12/2019	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 4CRNR 2YD CONT 1XWK NOV-19	101.18
				DISPOSAL 4CRNR 2YD CONT 1XWK NOV-19	50.59
				DISPOSAL 4CRNR 2YD CONT 1XWK NOV-19	42.50
				DISPOSAL 4CRNR 2YD CONT 1XWK NOV-19	8.09
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL NOV-19	458.32
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL NOV-19	229.17
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL NOV-19	192.50
				DISPOSAL 4CRNR 30YD ROLL OFF RNTL NOV-19	36.67
				DISPOSAL 211 CHIMACUM NOV-19	25.88
				DISPOSAL 211 CHIMACUM NOV-19	24.32
				DISPOSAL 211 CHIMACUM NOV-19	1.55
				DISPOSAL 21 KENNEDY NOV-19	36.27
				DISPOSAL 21 KENNEDY NOV-19	36.28

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				SHRED 211 CHIMACUM NOV-19	127.48
				SHRED 211 CHIMACUM NOV-19	14.17
				SHRED 211 CHIMACUM NOV-19	48.57
				SHRED 211 CHIMACUM NOV-19	12.14
<b>Total for Check/Tran - 122093:</b>					1,445.68
122094	12/12/2019	CHK 10307	NORTHWEST TERRITORIES, INC	TESTING NEW CNCRT PAD AT PORT LUDLOW SUB	1,575.00
122095	12/12/2019	CHK 10164	NW LABORERS 252 (DUES)	UNION DUES LABORERS - OCT 2019	663.00
122096	12/12/2019	CHK 10166	NWPPA	MEMEBERSHIP RNWL 1YR 1/01/2020-12/31/202	645.00
				MEBERSHIP RNWL 1YR 1/01/20-12/31/20	17,614.35
				ADV PRJT PLAN 4/21-4/22/20 FEE	770.00
				ENG&OPS CONF 4/07-4/09/20 FEE	615.00
<b>Total for Check/Tran - 122096:</b>					19,644.35
122097	12/12/2019	CHK 10631	WILL O'DONNELL	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	160.00
				WELLNESS PROGRAM REIMBURSEMENT FOR 2019	40.00
				PHONE ALLOWANCE - NOV 2019	36.00
				PHONE ALLOWANCE - NOV 2019	9.00
<b>Total for Check/Tran - 122097:</b>					245.00
122098	12/12/2019	CHK 10170	OLYMPIC EQUIPMENT RENTALS	BATTERY FOR CHAINSAW ON TRK# 130	217.95
				EXCAVATOR CAT - ROCKY BROOK RD 12/05	255.35
<b>Total for Check/Tran - 122098:</b>					473.30
122099	12/12/2019	CHK 10171	ON LINE INFORMATION SERVICES	ONLINE UTILITY EXG REPORT - NOV 2019	244.07
122100	12/12/2019	CHK 10181	PENINSULA PEST CONTROL	C# PUD8349-CRPNTRANT SVC BIM-OLYRIDG	65.40
				RODENT SVC MO FOUR CRNRS NOV-19	76.30
				GEN PEST SVC BI-ANNUAL KALA PT PUMPH	38.15
				PEST SVC QRTLY-BISHOP HIL CIRCLE PUMPH	49.05
				RODENT SVC MHTLY FOUR CRNRS DEC 2019	81.75
				RODENT SVC MO FOUR CRNRS DEC-19	76.30
<b>Total for Check/Tran - 122100:</b>					386.95

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122101 12/12/2019	CHK	10794	PENN FOSTER	ELECTRIC POWER SUBSTATION CLASS	200.00
122102 12/12/2019	CHK	10183	PETRICK LOCK & SAFE	REKEYED 310 FOUR CRNRS FOR CONTRACTS	182.63
122103 12/12/2019	CHK	10187	PITNEY BOWES-RESERVE ACCT	PRE-PAID POSTAGE 12/06/19 PRE-PAID POSTAGE 12/06/19	320.00 80.00
<b>Total for Check/Tran - 122103:</b>					400.00
122104 12/12/2019	CHK	10188	PLATT ELECTRIC SUPPLY	STEP LADDER HAMMER DRILL GROUND ROD DRIVER CABLE METER GROUND RODS GROUND ROD DRIVER CONDUIT-PT HUDSON FIBER# 31918 STREETLIGHT POLE-18"ALUM DECORATIVE-BOLT CRIMPER-TRUCK# 407 CONDUIT SWEEP 4" 45° SWEEP-W BELL 36" CONDUIT SWEEP 3" 22 1/2° SWEEP-W BELL 36 CONDUIT SWEEP 2" 45° SWEEP-W BELL 36"	130.33 489.41 70.24 491.80 35.70 63.65 350.21 33,045.63 2,279.82 557.21 159.14 246.45
<b>Total for Check/Tran - 122104:</b>					37,919.59
122105 12/12/2019	CHK	10480	PROTHMAN	INTERIM HR DIRECTOR SVC 11/02-11/15/19 INTERIM HR DIRECTOR SVC 11/02-11/15/19 INTERIM HR DIRECTOR SVC 11/16-11/29/19 INTERIM HR DIRECTOR SVC 11/16-11/29/19	6,245.67 693.96 4,996.53 555.17
<b>Total for Check/Tran - 122105:</b>					12,491.33
122106 12/12/2019	CHK	10471	RICOH USA , INC.- DALLAS	ANNEX-COPIER RENT 12/19-1/18/20 ANNEX-COPIER RENT 12/19-1/18/20 ANNEX-COPIER RENT 12/19-1/18/20 4CORNERS (MODULAR) RENT 12/18-1/17/20 4CORNERS (MODULAR) RENT 12/18-1/17/20	50.88 47.83 3.05 69.66 17.42
<b>Total for Check/Tran - 122106:</b>					188.84

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122107	12/12/2019	CHK	10210	RICOH USA, INC	PRINTING IMAGES ANNEX NOV-19	272.22
					PRINTING IMAGES ANNEX NOV-19	255.89
					PRINTING IMAGES ANNEX NOV-19	16.33
					PRINTING IMAGES 4 CRNRS NOV-19	657.27
					PRINTING IMAGES 4 CRNRS NOV-19	164.32
					PRINTING IMAGES 4CRNRS(TRIPLMOD) NOV-19	207.10
					PRINTING IMAGES 4CRNRS(TRIPLMOD) NOV-19	51.78
					PRINTING IMAGES 4CRNRS(IT MOD 7287) NOV-	42.34
					PRINTING IMAGES 4CRNRS(IT MOD 7287) NOV-	10.59
<b>Total for Check/Tran - 122107:</b>					<b>1,677.84</b>	
122108	12/12/2019	CHK	9998	MICHELLE ROBERTS	Credit Balance Refund	165.04
122109	12/12/2019	CHK	10336	JERRY RUBERT	CLOTHING ALLOWANCE 2019	300.00
122110	12/12/2019	CHK	10706	SBA STRUCTURES, LLC	TOWER SITE RNTL MAYNARD HILL - DEC 2019	1,284.78
					TOWER SITE RNTL MAYNARD HILL - DEC 2019	233.60
<b>Total for Check/Tran - 122110:</b>					<b>1,518.38</b>	
122111	12/12/2019	CHK	10216	SECURITY SERVICES NW, INC.	NIGHT PAYMENT PICKUP - NOV 2019	1,707.99
					NIGHT PAYMENT PICKUP - NOV 2019	189.78
					ANSWERING SVC - DEC2019	1,999.36
					ANSWERING SVC - DEC2019	1,999.36
					ANSWERING SVC - DEC2019	999.68
<b>Total for Check/Tran - 122111:</b>					<b>6,896.17</b>	
122112	12/12/2019	CHK	10214	SEL SCHWEITZER ENGINEERING LABS	RELAY CLASS SELUCBT-104 REG FEE	350.00
122113	12/12/2019	CHK	10604	SENIOR RESOURCES	2020 THIRD-PAGE DISPLAY AD	995.00
122114	12/12/2019	CHK	10219	SHOLD EXCAVATING INC	DERIS DISPOSAL & MATERIAL 9/17-9/18	430.15
					DISPOSAL OF 2 CONCRETE VAULTS 10/11	528.43
					EXCAVATOR;L&M - 20TH&SHRIDN ST 9/10-9/24	2,133.35
					EXCAVATOR;L&M - HOWARD ST 10/08-10/17	42,139.35
					WIDEN REAR ENTRN-310 FOUR CRNRS REMODLE	365.00

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				DEBRIS DISPOSAL & MATERIAL 9/04-9/13	1,318.18
				MATERIAL FOR WO# 19138 9/17/19	130.80
<b>Total for Check/Tran - 122114:</b>					47,045.26
122115	12/12/2019	CHK 10542	SHORT STOP TRUCK REPAIR LLC	OIL CHANGE VEH# 123	549.10
122116	12/12/2019	CHK 10227	SOUND PUBLISHING INC	ACCT#48136610 PEN FAMILIES OCT-19	228.00
				ACCT#48136610 PEN FAMILIES OCT-19	57.00
<b>Total for Check/Tran - 122116:</b>					285.00
122117	12/12/2019	CHK 10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: GRP A IOC&FLU&CYA MATS V 10/23	368.00
				TESTING: GRP A IOC&FLU&CYA MATS V 10/23	22.50
				TESTING: GRP A IOC&FLU&CYA MATS V 10/23	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: COLI/ECOLI MONTHLYS NOV-19	23.00
				TESTING: VOC IN DW MATS VIEW 10/23	200.00
<b>Total for Check/Tran - 122117:</b>					820.50
122118	12/12/2019	CHK 10234	STATE AUDITORS	PERIOD 17-17 FOR NOV-18 ACCOUNTABILITY	240.24
				PERIOD 17-17 FOR NOV-18 ACCOUNTABILITY	840.84
				PERIOD 17-17 FOR NOV-18 ACCOUNTABILITY	60.06
				PERIOD 17-17 FOR NOV-18 ACCOUNTABILITY	210.21
<b>Total for Check/Tran - 122118:</b>					1,351.35
122119	12/12/2019	CHK 10400	DONALD K STREETT	PHONE ALLOWANCE - NOV 2019	36.00
				PHONE ALLOWANCE - NOV 2019	9.00
<b>Total for Check/Tran - 122119:</b>					45.00



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122120 12/12/2019	CHK	10637	THE DOCTORS CLINIC	CDL PHYSICAL FOR LINEMAN 12/20/19	120.00
122121 12/12/2019	CHK	10733	DAN TOEPPER	BOC,GM&WPUDA 11/19-12/09 TRVL EXP BOC,GM&WPUDA 11/19-12/09 TRVL EXP	350.06 87.52
<b>Total for Check/Tran - 122121:</b>					437.58
122122 12/12/2019	CHK	10251	UGN - JEFFERSON COUNTY	UNITED GOOD NEIGHBORS EE	10.00
122123 12/12/2019	CHK	10256	UTILITIES UNDERGROUND LOCATION	LOCATES - NOV 2019 LOCATES - NOV 2019	61.92 76.11
<b>Total for Check/Tran - 122123:</b>					138.03
122124 12/12/2019	CHK	10258	VERIZON WIRELESS, BELLEVUE	ACCT# 664208192-00001 QB10/16-11/15/19 ACCT# 664208192-00001 QB10/16-11/15/19	367.54 209.73 60.78 191.76 14.57 16.79 131.10 108.71 63.26 227.60 97.54 335.84 40.14 83.97 50.37 5.60 78.05 124.92 192.64 19.51 26.32

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				ACCT# 664208192-00001 QB10/16-11/15/19	48.17
				ACCT# 664208192-00001 QB10/16-11/15/19	161.28
				ACCT# 664208192-00001 QB10/16-11/15/19	40.33
				ACCT# 664208192-00001 QB10/16-11/15/19	55.83
				SCADA CRADLEPOINT DEVICE QB10/20-11/19	1,065.41
				WIFI IN TRUCKS QB10/20-11/19/19	285.27
				WIFI IN TRUCKS QB10/20-11/19/19	242.66
				WIFI IN SRVR ROOM QB10/20-11/19/19	80.01
				WIFI IN SRVR ROOM QB10/20-11/19/19	20.00
				SCADA CRADLEPOINT DEVICE QB10/23-11/22	72.85
<b>Total for Check/Tran - 122124:</b>					4,518.55
122125	12/12/2019	CHK	10786	VOYANT	
				PHONE SVC - DEC 2019	41.86
				PHONE SVC - DEC 2019	18.20
				PHONE SVC - DEC 2019	49.14
				PHONE SVC - DEC 2019	8.10
				PHONE SVC - DEC 2019	72.81
				PHONE SVC - DEC 2019	12.13
<b>Total for Check/Tran - 122125:</b>					202.24
122126	12/12/2019	CHK	10260	WA STATE DEFERRED COMPENSATION	
				PL DEFERRED COMP ER 12/13/19	3,780.99
				PL DEFERRED COMP EE 12/13/19	10,420.87
<b>Total for Check/Tran - 122126:</b>					14,201.86
122127	12/12/2019	CHK	10265	WA STATE DEPT OF RETIREMENT SYST	
				RETIREMENT/REPORT #8828 NOV 2019	75,217.86
122128	12/12/2019	CHK	10267	WA STATE SUPPORT REGISTRY	
				PL CHILD SUPPORT EE 12/13/19	899.15
122129	12/12/2019	CHK	10479	WAPRO	
				MEMBERSHIP DUES 2019/2020 1YR	20.00
				MEMBERSHIP DUES 2019/2020 1YR	5.00
<b>Total for Check/Tran - 122129:</b>					25.00
122130	12/12/2019	CHK	10680	WELLSPRING FAMILY SERVICES	
				EAP SVC - NOV 2019	52.92
122131	12/12/2019	CHK	10274	WESTBAY AUTO PARTS, INC.	
				WIPER BLADES VEH# 130	30.50

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				STOCK FOR VEHS BLSTR & PZL PLAT 5W30	29.17
				AIR FILTER VEH# 209	39.73
				VEH# 119 - AIR FLOW SENSOR	13.42
				<b>Total for Check/Tran - 122131:</b>	112.82
122132 12/12/2019	CHK	10653	WILDFLOWER	LANDSCAPING	254.87
				LANDSCAPING	63.71
				<b>Total for Check/Tran - 122132:</b>	318.58
122133 12/20/2019	CHK	10686	ALTERNATIVE TECHNOLOGIES, INC	SUBSTATION TRANSFORMER OIL TESTING	3,500.00
122134 12/20/2019	CHK	10481	AMAZON	LED SPOT LIGHTS	790.48
				LED SPOT LIGHTS	-395.24
				<b>Total for Check/Tran - 122134:</b>	395.24
122135 12/20/2019	CHK	10447	ANIXTER INC.	TERM KIT CLD SHRINK 15KV	1,744.00
				CABLE TAP PLUG	359.70
				MULETAPE; GRND CLAMP; GUY STRAND;	858.38
				OXHIDE INHIBITOR	146.50
				MULE TAPE	1,098.72
				STIRRUP	463.25
				GROUND ROD CLAMP	237.62
				COPPER C	208.19
				<b>Total for Check/Tran - 122135:</b>	5,116.36
122136 12/20/2019	CHK	10641	MELISSA BLAIR	NISC PAYROLLTRNG 11/17-11/21/19 TRVL EXP	268.36
				WELLNESS PROGRAM REIMBURSEMENT FOR 2019	122.45
				<b>Total for Check/Tran - 122136:</b>	390.81
122137 12/20/2019	CHK	9998	JAMES BRENNAN	Credit Balance Refund	896.86
122138 12/20/2019	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	EXCAVATING - 210 FOUR CRNRS 11/21-11/23	1,145.59
122139 12/20/2019	CHK	10041	CDW GOVERNMENT	TRIPP WALLMOUNT RACK ROOF FAN	83.09
				TRIPP 6U WALLMOUNT RACK	168.30
				<b>Total for Check/Tran - 122139:</b>	251.39

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122140 12/20/2019	CHK	10621	CRAIG LABENZ	WEB DEVELOPMENT FOR COMMUN DEPT OCT&NOV-	735.00
				WEB DEVELOPMENT FOR COMMUN DEPT OCT&NOV-	183.75
<b>Total for Check/Tran - 122140:</b>					918.75
122141 12/20/2019	CHK	10735	TOD EISELE	VIRGINIA TRNFMR TEST 12/01-12/04 TRVL EX	2,147.57
122142 12/20/2019	CHK	10078	ESCI	ESCI SAFTEY TRAINING - NOV 2019	1,905.00
				ESCI SAFTEY TRAINING - DEC 2019	1,905.00
<b>Total for Check/Tran - 122142:</b>					3,810.00
122143 12/20/2019	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	RETURN PMT FROM AIRFLO CK#51989	700.00
122144 12/20/2019	CHK	10090	FREDERICKSON ELECTRIC, INC	CONDUIT INSTL - CONNEX E&F REMODLE 10/31	2,295.54
122145 12/20/2019	CHK	10094	GENERAL PACIFIC, INC	FIBER TRUNNION CLAMPS	1,129.78
				FIBER DEAD ENDS	1,567.97
				INSULATED CAP 600A 25KV	1,958.08
				HEAT SHRINK	118.26
				SILICON; PVC CEMENT; CONN TRANS 5/8	286.65
				SILICONE	517.21
				POLE GROUND GUARD	76.85
				KNUCKLE TOWELS	14.98
				CONDUIT GLUE	399.46
				ALUMINUM WIRE	103.55
<b>Total for Check/Tran - 122145:</b>					6,172.79
122146 12/20/2019	CHK	10098	GRAINGER	SPRAY FOAM	132.86
122147 12/20/2019	CHK	10103	H D FOWLER	GATE VALVE, BASE/TOP/LID; 8" ROMAC CPLG	1,452.42
				romac 306 ss saddle 4.80-5.20 x 1" TAP	144.98
<b>Total for Check/Tran - 122147:</b>					1,597.40
122148 12/20/2019	CHK	10619	HALLGREN COMPANY, INC	WO#29001 HYDRANT PARTS - VALVE	202.15
				WO#29001 HYDRANT PARTS - HEAD GASKET	53.56
<b>Total for Check/Tran - 122148:</b>					255.71
122149 12/20/2019	CHK	10766	HOPE SYSTEMS, DBA HOPE ROOFING	REPAIR ROOF-VISITOR CENTER# 19086	1,751.19

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122150 12/20/2019	CHK	10776	JC HYDROSEEDING	HYDRO SEED - CHIMACUM CK ESTS 10/22/19	3,161.00
122151 12/20/2019	CHK	10125	JEFFERSON COUNTY PUBLIC HEALTH	SPECIALIST CERT RENEWAL FOR 2020	324.00
122152 12/20/2019	CHK	10128	JEFFERSON COUNTY TREASURER	B&O TAX NOV 2019	2,267.77
122153 12/20/2019	CHK	10330	KARR TUTTLE CAMPBELL	PROFESSIONAL SVC: NOV 2019 PROFESSIONAL SVC: NOV 2019	1,930.00 482.50
<b>Total for Check/Tran - 122153:</b>					2,412.50
122154 12/20/2019	CHK	10317	MASON PUD #3	WIRE FIBER 96F ADSS OFS#AT-3BE17NT-096	5,101.92
122155 12/20/2019	CHK	10163	NOR'WEST CUSTODIAL SERVICES, INC.	CUSTODIAL SVC - NOV 2019 CUSTODIAL SVC - NOV 2019	1,064.00 266.00
<b>Total for Check/Tran - 122155:</b>					1,330.00
122156 12/20/2019	CHK	10631	WILL O'DONNELL	WPUDA COMM RNDTBL 12/04-12/05 TRVL EXP WPUDA COMM RNDTBL 12/04-12/05 TRVL EXP	226.11 56.53
<b>Total for Check/Tran - 122156:</b>					282.64
122157 12/20/2019	CHK	10170	OLYMPIC EQUIPMENT RENTALS	ELECTRIC CHAINSAW ELECTRIC CHAINSAW CHAINSAW CHAPS	250.65 381.45 130.78
<b>Total for Check/Tran - 122157:</b>					762.88
122158 12/20/2019	CHK	10175	PACIFIC UNDERWRITERS CORP	LIFE - JAN 2020 LTD - JAN 2020	92.20 1,263.16
<b>Total for Check/Tran - 122158:</b>					1,355.36
122159 12/20/2019	CHK	10740	PENINSULA FIRE, INC.	ANNUAL FIRE EXTINGUISHER MAINTENANCE ANNUAL FIRE EXTINGUISHER MAINTENANCE	739.75 184.95
<b>Total for Check/Tran - 122159:</b>					924.70
122160 12/20/2019	CHK	10185	PITNEY BOWES GLOBAL	MAILSYSTM LEASE 9/30-12/29/19 MAILSYSTM LEASE 9/30-12/29/19	127.01 31.75
<b>Total for Check/Tran - 122160:</b>					158.76
122161 12/20/2019	CHK	10188	PLATT ELECTRIC SUPPLY	25' STREETLIGHT POLES	8,834.53

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122162 12/20/2019	CHK	10201	PUBLIC POWER COUNCIL	ANNUAL DUES 1Y 1/01/2020-12/31/2020	20,375.00
122163 12/20/2019	CHK	10207	RAIN NETWORKS	OFFICE 365 BUSINESS PREMIUM 1YR	119.11
				OFFICE 365 BUSINESS PREMIUM 1YR	29.78
				OFFICE 365 BUSINESS PREMIUM 1YR	119.11
				OFFICE 365 BUSINESS PREMIUM 1YR	119.11
				OFFICE 365 BUSINESS PREMIUM 1YR	119.11
				OFFICE 365 BUSINESS PREMIUM 1YR	29.76
				OFFICE 365 BUSINESS PREMIUM 1YR	29.78
				OFFICE 365 BUSINESS PREMIUM 1YR	148.88
				OFFICE 365 BUSINESS PREMIUM 1YR	29.78
<b>Total for Check/Tran - 122163:</b>					<u>744.42</u>
122164 12/20/2019	CHK	10358	DOUGLAS REEDER	CLOTHING ALLOWANCE 2019	300.00
122165 12/20/2019	CHK	10212	ROHLINGER ENTERPRISES INC	LONG REACH CHAINSAW-TRUCK# 407	1,605.08
122166 12/20/2019	CHK	10565	JIMMY SCARBOROUGH	VIRGINIA TRNFMR TEST 11/29-12/04 TRVL EX	272.80
122167 12/20/2019	CHK	10542	SHORT STOP TRUCK REPAIR LLC	OIL CHANGE VEH# 130	760.26
122168 12/20/2019	CHK	10400	DONALD K STREETT	WPUDA ANNL MTG 12/04-12/05 TRVL EXP	206.40
				WPUDA ANNL MTG 12/04-12/05 TRVL EXP	51.60
<b>Total for Check/Tran - 122168:</b>					<u>258.00</u>
122169 12/20/2019	CHK	10796	SUKHI KITCHEN	WELLNESS COMMITTEE EVENT 12/12	180.00
				WELLNESS COMMITTEE EVENT 12/12	45.00
<b>Total for Check/Tran - 122169:</b>					<u>225.00</u>
122170 12/20/2019	CHK	10238	SURVALENT TECHNOLOGY INC	SURVALENTONE SMART VU LICENSES QTY3	7,500.00
122171 12/20/2019	CHK	10576	TCF ARCHITECTURE, PLLC	CONSTRUCTION DOC PH2, PRJCT#2017-005-NOV	2,420.00
				CONSTRUCTION DOC PH1 #2017-005 NOV	3,630.00
				BIDDING,PROJECT# 2017-005-NOVEMBER	1,904.00
				CONSTRUCTION ADMIN, PRJCT# 2017-005-NOV	5,541.67
<b>Total for Check/Tran - 122171:</b>					<u>13,495.67</u>

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122172 12/20/2019	CHK	9999	NANCY TRAVIS	WELLNESS COMMITTEE EVENT 12/12 SUPPLIES	27.66
				WELLNESS COMMITTEE EVENT 12/12 SUPPLIES	6.92
<b>Total for Check/Tran - 122172:</b>					34.58
122173 12/20/2019	CHK	10252	ULINE	KEY CABINET	171.03
				ICE MELT	40.12
				ICE MELT	10.04
<b>Total for Check/Tran - 122173:</b>					221.19
122174 12/20/2019	CHK	10328	VERIZON CONNECT NWF INC.	VEH GPS ELEC - NOV 2019	352.07
				VEH GPS WATER - NOV 2019	165.69
<b>Total for Check/Tran - 122174:</b>					517.76
122175 12/20/2019	CHK	10263	WA STATE DEPT OF HEALTH	RVW&APPRV OF PRJ REPORT - REYNOLDS WELL	1,090.00
122176 12/20/2019	CHK	10569	WAYNE D. ENTERPRISES, INC.	EMPLOYEE CLOTHING; BEANIE, RAINGEAR	-104.72
				NEW EMPLOYEE PPE FR CLOTHING	1,268.27
				EMPLOYEE CLOTHING HOODIE; PANTS; SHIRTS	-106.62
				EMPLOYEE PPE	1,291.27
				EMPLOYEE CLOTHING; BIBS; JEANS; COAT;	-97.61
				NEW EMPLOYEE PPE	1,182.19
				EMPLOYEE CLOTHING:	-267.19
				NEW EMPLOYEE PPE	1,234.36
				NEW EMPLOYEE PPE	2,001.59
				CLOTHING-SUBSTATION STOCK	-63.04
				PPE COVERALL	670.46
				CLOTHING-SUBSTATION STOCK	93.06
				EMPLOYEE CLOTHING ZIP SWEATSHIRT/BEANIE	-18.26
				NEW EMPLOYEE PPE	221.19
<b>Total for Check/Tran - 122176:</b>					7,304.95
122177 12/20/2019	CHK	10680	WELLSPRING FAMILY SERVICES	EAP SVC - JAN 2019	52.92
				EAP SVC - MAR 2019	52.92
<b>Total for Check/Tran - 122177:</b>					105.84

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**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
122178 12/20/2019	CHK	10271	WESCO RECEIVABLES CORP	CONDUIT RISER GRIP	1,105.00
				BOLT	62.68
				J-BOX TRAFFIC PROOF 24X36X36	10,586.08
				WIRE 4/0 BARE19 STRANDED SD CU	801.15
				BARE COPPER WIRE; J-BOXES;EQUIPMENT LOCK	3,343.03
				ONE SHOT	697.60
				COPPER C	223.45
<b>Total for Check/Tran - 122178:</b>					16,818.99
122179 12/20/2019	CHK	10403	MAUREEN A WHIPPY	MAIL RUN MILEAGE NOV 2019	56.95
				MAIL RUN MILEAGE NOV 2019	6.33
<b>Total for Check/Tran - 122179:</b>					63.28
122180 12/20/2019	CHK	10304	COLTON WORLEY	VIRGINIA TRNFMR TEST 12/01-12/04 TRVL EX	2,355.44
122181 12/20/2019	CHK	10278	WPUDA	2019 WINTER COMM ROUNDTABLE MTG	36.00
				2019 WINTER COMM ROUNDTABLE MTG	9.00
				MONTHLY DUES - NOV 2019	4,656.80
				MONTHLY DUES - NOV 2019	1,164.20
<b>Total for Check/Tran - 122181:</b>					5,866.00
122182 12/26/2019	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	PROF SVC OCT 2019	5,105.12
				ENERGY CONSERVATION REBATE	1,000.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	500.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	80.00
				ENERGY CONSERVATION REBATE	90.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	468.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,600.00



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12/03/2019 To 12/31/2019

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	600.00
				ENERGY CONSERVATION REBATE	213.86
				ENERGY CONSERVATION REBATE	600.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,200.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	4,000.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	500.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,000.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	500.00

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# Accounts Payable Check Register

12/03/2019 To 12/31/2019

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	50.00
				ENERGY CONSERVATION REBATE	90.00
				ENERGY CONSERVATION REBATE	40.00
				ENERGY CONSERVATION REBATE	1,000.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	303.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	40.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,600.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	120.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				PROF SVC OCT 2019	1,382.88
				<b>Total for Check/Tran - 122182:</b>	51,782.86
122183	12/26/2019	CHK 10281	JEFFCO EFTPS	EMPLOYER'S MEDICARE TAX	2,970.62
				EMPLOYEES' MEDICARE TAX	2,970.62
				EMPLOYER'S FICA TAX	8,179.05
				EMPLOYEES' FICA TAX	8,179.05
				EMPLOYEES' FEDERAL WITHHOLDING TAX	11,378.67
				EMPLOYEES' FEDERAL WITHHOLDING	11,141.55
				<b>Total for Check/Tran - 122183:</b>	44,819.56
122184	12/26/2019	CHK 10532	JEFFERSON COUNTY PUD PAYROLL AC	PAYROLL DEPOSIT FOR 12/27/2019 DIR DEP	127,589.31
				PAYROLL DEPOSIT FOR 12/27/2019 CHECKS	9,062.86
				<b>Total for Check/Tran - 122184:</b>	136,652.17

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12/03/2019 To 12/31/2019

**Bank Account: 1 - 1ST SECURITY - AP**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
122185 12/26/2019	CHK	10286	L & J ENTERPRISES	EXCAVATING - FIBER 227 JACKSON 11/20/19	11,116.37
122186 12/26/2019	CHK	10193	PORT TOWNSEND LEADER	EMPL SVC AD CSR 11/20 EMPL SVC AD CSR 11/20 MAGAZINE 2016 IRE 1/4PG 11/13/19 MAGAZINE 2016 IRE 1/4PG 11/13/19	29.00 7.75 220.00 55.00
<b>Total for Check/Tran - 122186:</b>					311.75
122187 12/26/2019	CHK	10251	UGN - JEFFERSON COUNTY	UNITED GOOD NEIGHBORS EE	10.00
122188 12/26/2019	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP ER PL DEFERRED COMP EE	4,268.45 11,799.54
<b>Total for Check/Tran - 122188:</b>					16,067.99
122189 12/26/2019	CHK	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE 12/27/19	899.14

<b>Total Payments for Bank Account - 1 :</b>	(509)	1,587,688.26
<b>Total Voids for Bank Account - 1 :</b>	(1)	437.50
<b>Total for Bank Account - 1 :</b>	(510)	1,588,125.76
 <b>Grand Total for Payments :</b>	 (509)	 1,587,688.26
<b>Grand Total for Voids :</b>	(1)	437.50
<b>Grand Total :</b>	(510)	1,588,125.76

JEFFERSON COUNTY PUD NO 1

**ISSUED PAYROLL CHECKS**  
**PAY DATE:12/13/2019**

<u>Empl</u>	<u>Position</u>	<u>Check #</u>	<u>Date #</u>	<u>Amount</u>
2000	WATER DISTRIBUTION MANAGER II	70681	12/13/2019	1,738.96
2001	WATER DISTRIBUTION MANAGER II	70682	12/13/2019	2,156.94
3032	CUSTOMER SERVICE REP	70683	12/13/2019	1,133.32
2003	WATER TREATMENT PLANT OPERATOR III	70684	12/13/2019	2,129.55
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	70685	12/13/2019	2,548.19
				<b>9,706.96</b>

JEFFERSON COUNTY PUD NO 1

**ISSUED PAYROLL CHECKS**  
**PAY DATE:12/27/2019**

Empl	Position	Check #	Date #	Amount
2000	WATER DISTRIBUTION MANAGER II	70686	12/27/2019	1,652.04
2001	WATER DISTRIBUTION MANAGER II	70687	12/27/2019	1,636.85
3032	CUSTOMER SERVICE REP	70688	12/27/2019	1,152.74
2003	WATER TREATMENT PLANT OPERATOR III	70689	12/27/2019	2,258.40
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	70690	12/27/2019	2,362.83
				<b>9,062.86</b>

## JEFFERSON COUNTY PUD NO 1

<b>DIRECT DEPOSIT PAYROLL</b> <b>PAY DATE: 12/13/2019</b>
--

Empl	Position	Pay Date	Net Pay
4006	COMMISSIONER DIST 1	12/13/2019	932.81
4004	COMMISSIONER DIST 2	12/13/2019	979.89
4008	COMMISSIONER DIST 3	12/13/2019	1,350.14
3034	COMMUNICATIONS MANAGER	12/13/2019	1,965.24
3002	CUSTOMER SERVICE COORDINATOR	12/13/2019	1,206.51
3020	CUSTOMER SERVICE MANAGER	12/13/2019	2,069.46
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	12/13/2019	1,197.72
3022	CUSTOMER SERVICE REP	12/13/2019	1,302.22
3039	CUSTOMER SERVICE REP	12/13/2019	948.24
3046	CUSTOMER SERVICE REP	12/13/2019	1,029.31
1044	ELECTRICAL PRE-APPRENTICE	12/13/2019	2,017.77
1045	ELECTRICAL PRE-APPRENTICE	12/13/2019	2,596.94
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	12/13/2019	2,212.62
3033	FINANCIAL SERVICES MANAGER	12/13/2019	2,470.15
1046	FLEET/WAREHOUSE HELPER	12/13/2019	2,056.84
1008	FOREMAN LINEMAN	12/13/2019	4,685.51
1012	FOREMAN LINEMAN	12/13/2019	5,028.60
1011	GENERAL MANAGER	12/13/2019	4,734.17
1042	GIS SPECIALIST	12/13/2019	2,180.12
1017	HEAD STOREKEEPER	12/13/2019	2,233.36
3008	INFORMATION TECHNOLOGY MANAGER	12/13/2019	3,112.93
3028	IT SUPPORT TECHNICIAN	12/13/2019	1,725.19
1000	LINEMAN	12/13/2019	3,837.68
1016	LINEMAN	12/13/2019	5,658.98
1020	LINEMAN	12/13/2019	4,233.77
1028	LINEMAN	12/13/2019	2,190.63
1034	LINEMAN	12/13/2019	3,790.40
1041	LINEMAN	12/13/2019	3,666.57
1018	METER READER	12/13/2019	1,477.28
1035	METER READER	12/13/2019	1,694.72
1043	METER READER	12/13/2019	1,309.92
2005	WATER DISTRIBUTION MANAGER I	12/13/2019	1,542.55
1026	OPERATIONS ASSISTANT	12/13/2019	1,862.76
3004	RESOURCE MANAGER	12/13/2019	2,354.50
1003	SCADA TECH/APPRENTICE	12/13/2019	2,703.84
1015	SCADA TECH/APPRENTICE	12/13/2019	2,912.01
1027	SENIOR ENGINEER	12/13/2019	2,812.39
1037	SPECIAL PROJECTS COORDINATOR	12/13/2019	1,944.13
1031	STAKING ENGINEER	12/13/2019	1,948.93
1039	STAKING ENGINEER	12/13/2019	1,991.60
1014	STOREKEEPER	12/13/2019	2,053.69
1033	SUBSTATION TECH	12/13/2019	3,343.62
3013	UTILITY ACCOUNTANT II	12/13/2019	1,495.70
3029	UTILITY ACCOUNTANT II	12/13/2019	2,045.79
3003	UTILITY BILLING CLERK	12/13/2019	1,372.83
3027	UTILITY BILLING CLERK	12/13/2019	1,391.85
3000	UTILITY BILLING COORDINATOR	12/13/2019	1,527.87
2002	WATER DISTRIBUTION MANAGER II	12/13/2019	1,932.55
2007	WATER SUPERINTENDENT	12/13/2019	3,102.08
			<b>114,234.38</b>

## JEFFERSON COUNTY PUD NO 1

<b>DIRECT DEPOSIT PAYROLL</b> <b>PAY DATE: 12/27/2019</b>
--

<u>Empl</u>	<u>Position</u>	<u>Pay Date</u>	<u>Net Pay</u>
4006	COMMISSIONER DIST 1	12/27/2019	932.80
4004	COMMISSIONER DIST 2	12/27/2019	979.88
4008	COMMISSIONER DIST 3	12/27/2019	723.75
3034	COMMUNICATIONS MANAGER	12/27/2019	1,965.27
3002	CUSTOMER SERVICE COORDINATOR	12/27/2019	1,229.54
3020	CUSTOMER SERVICE MANAGER	12/27/2019	1,856.19
3014	CUSTOMER SERVICE PROGRAM SPECIALIST	12/27/2019	1,237.19
3022	CUSTOMER SERVICE REP	12/27/2019	1,290.74
3039	CUSTOMER SERVICE REP	12/27/2019	972.26
3046	CUSTOMER SERVICE REP	12/27/2019	1,029.33
1044	ELECTRICAL PRE-APPRENTICE	12/27/2019	2,868.10
1045	ELECTRICAL PRE-APPRENTICE	12/27/2019	2,696.06
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	12/27/2019	2,212.63
3033	FINANCIAL SERVICES MANAGER	12/27/2019	2,470.15
1046	FLEET/WAREHOUSE HELPER	12/27/2019	1,981.08
1008	FOREMAN LINEMAN	12/27/2019	6,455.12
1012	FOREMAN LINEMAN	12/27/2019	3,679.38
1011	GENERAL MANAGER	12/27/2019	4,734.18
1042	GIS SPECIALIST	12/27/2019	2,180.10
1017	HEAD STOREKEEPER	12/27/2019	2,261.62
3047	HUMAN RESOURCES	12/27/2019	2,580.51
3008	INFORMATION TECHNOLOGY MANAGER	12/27/2019	3,112.95
3028	IT SUPPORT TECHNICIAN	12/27/2019	1,725.22
1000	LINEMAN	12/27/2019	6,454.36
1016	LINEMAN	12/27/2019	4,743.28
1020	LINEMAN	12/27/2019	5,359.38
1028	LINEMAN	12/27/2019	4,894.26
1034	LINEMAN	12/27/2019	4,087.41
1041	LINEMAN	12/27/2019	5,408.12
1018	METER READER	12/27/2019	1,365.86
1035	METER READER	12/27/2019	2,001.74
1043	METER READER	12/27/2019	1,546.76
1026	OPERATIONS ASSISTANT	12/27/2019	1,862.77
3004	RESOURCE MANAGER	12/27/2019	2,354.47
1003	SCADA TECH/APPRENTICE	12/27/2019	3,240.45
1015	SCADA TECH/APPRENTICE	12/27/2019	3,484.89
1027	SENIOR ENGINEER	12/27/2019	2,812.38
1037	SPECIAL PROJECTS COORDINATOR	12/27/2019	2,011.76
1031	STAKING ENGINEER	12/27/2019	1,948.92
1039	STAKING ENGINEER	12/27/2019	1,899.28
1014	STOREKEEPER	12/27/2019	2,514.26
1033	SUBSTATION TECH	12/27/2019	4,478.33
3013	UTILITY ACCOUNTANT II	12/27/2019	1,495.70
3029	UTILITY ACCOUNTANT II	12/27/2019	1,819.83
3003	UTILITY BILLING CLERK	12/27/2019	1,372.83
3027	UTILITY BILLING CLERK	12/27/2019	1,391.85
3000	UTILITY BILLING COORDINATOR	12/27/2019	1,527.86
2005	WATER DISTRIBUTION MANAGER I	12/27/2019	1,262.43
2002	WATER DISTRIBUTION MANAGER II	12/27/2019	1,973.98
2007	WATER SUPERINTENDENT	12/27/2019	3,102.10
			<b>127,589.31</b>

**VOUCHER APPROVAL FORM**

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$4,905,737.35** on this **7TH** day of **JANUARY 2020** ;

Dan Toepper President	Kenneth Collins Vice President	Jeff Randall Secretary
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**PENDING INVOICES OVER \$100,000 TO BE APPROVED:**

Kemp West	<b>Inv#</b>	20462	<b>dated</b>	12/20/2019	\$	118,120.00
Virginia Transformer Corp.	<b>Inv#</b>	58517	<b>dated</b>	12/20/2019	\$	439,395.60

**PAYMENTS TO BE APPROVED:**

	WARRANTS	AMOUNT	DATE
Accounts Payable: # 121682 to # 122031		\$ 345,110.25	12/5/2019
Accounts Payable: # 122032 to # 122052		\$ 141,269.70	12/6/2019
Accounts Payable: # 122053 to # 122132		\$ 701,340.09	12/12/2019
Accounts Payable: # 122133 to # 122181		\$ 138,308.38	12/20/2019
Accounts Payable: # 122182 to # 122189		\$ 261,659.84	12/26/2019
Payroll Checks: # 70681 to # 70685		\$ 9,706.96	12/13/2019
Payroll Checks: # 70686 to # 70690		\$ 9,062.86	12/27/2019
Payroll Direct Deposit:		\$ 114,234.38	12/13/2019
Payroll Direct Deposit:		\$ 127,589.31	12/27/2019

**TOTAL INVOICES PAID** **\$1,848,281.77**

	AMOUNT	DATE
BPA	\$ 1,532,587.00	12/17/2019
USDA/RUS Loan	\$ 1,524,868.58	12/31/2019

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**PAYMENT TOTAL** **\$4,905,737.35**

<b>VOIDED WARRANTS</b>						
	121503				\$	437.50





## AGENDA REPORT

**DATE:** January 7, 2020

**TO:** **Board of Commissioners**

**THRU:** Kevin Streett, General Manager

**FROM:** Mike Bailey, Financial Services Manager/District Auditor

**RE:** Write-off of delinquent accounts from active accounts receivable

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**SUMMARY:** Per Resolution 17-16, the Board of Commissioners agreed to review and approve for write off inactive account balances over 90 days in arrears that had been given 30 days' notice that their account will be referred to a collection agency.

**BACKGROUND:** These inactive accounts are recorded in the Active Accounts Receivable Data Base and need to be transferred to the Uncollectible Data Base in the Customer Information System. The process of writing off does not "erase" the debt unless the debt has been discharged through a bankruptcy court. The PUD's staff has attempted to collect payment on these accounts. A collection agency is better equipped to pursue collection now that these accounts have disconnected from utility service with the PUD and are over 90 days in arrears.

**ANALYSIS/FINDINGS:** There are 25 inactive accounts in the Active Accounts Receivable Data Base who owe the PUD \$3,551.60 for utility services and who have received notice over 30 days ago that their account will be referred to a collection agency.

**FISCAL IMPACT:** Bad Debt Expense has already been charged in anticipation of having accounts who would fail to pay their final bill for utility services. On the PUD's Balance Sheet, Line 20. Accounts Receivable-Sales of Utility Services has been netted by an estimated Reserve for Uncollectible Accounts. To remedy the debt, these inactive accounts will pay the collection agency for the amount owed to the PUD plus a fee for the agency's professional services. Any amounts received on the written off amount, will be deposited into the PUD's Depository Bank Account and the Reserve for Uncollectible Accounts adjusted. No revenue or expense accounts are affected by this write off.

**RECOMMENDATION:** Transfer the 25 inactive accounts owing \$3,551.60 from the Active Accounts Receivable Data Base to the Uncollectible Accounts Data Base and authorize Evergreen Financial Services to pursue collection efforts allowed by law.

**ATTACHMENT:** The Summary of Write-offs of Uncollectible Accounts Receivable provides an analysis of the number and amounts owed and signature of approval by the Secretary of the Board of Commissioners.



Board of Commissioners

Jeff Randall, District 1  
Kenneth Collins, District 2  
Dan Toepper, District 3

Kevin Streett, General Manager

**Write-Offs of Uncollectible Accounts Receivable**

On January 7, 2020 the following summary of inactive customer accounts with a past due balance of greater than \$20.00 and in excess of 90 days were referred to and provided a 30-day written notice by a collection agency. Furthermore, all amounts were deemed uncollectible by the Financial Director/District Auditor regardless of the amount past due. For accounting and financial reporting purposes, write-offs of uncollectible receivables are made against the allowance for bad debt account once approved by the Board. The following accounts are requested to be written off as uncollectible:

<u>Uncollectible Amount Range</u>	<u>Number of Accounts</u>	<u>Write-Off Amount</u>
Less than \$20	2	\$18.31
\$20 - \$100	11	\$534.07
\$101 - \$200	6	\$898.24
\$201 - \$500	6	\$2,100.98
\$501 - \$1,000	0	\$-
Over \$1,000	0	\$-
<b>TOTAL</b>	<b>25</b>	<b>\$3,551.60</b>

Approval, Board of Commissioners

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Jeff Randall  
Secretary

**Jefferson County PUD No. 1**  
**Electric Division**  
**Statement of Operations**  
**As of November 30, 2019**

<b>PART A. STATEMENT OF OPERATIONS</b>				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	33,134,930	34,111,119	33,341,977	3,263,216
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	13,472,227	13,911,836	14,374,396	1,311,194
4. Transmission Expense	1,594,550	1,695,340	1,435,985	193,322
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	1,006,566	1,299,475	623,644	112,785
7. Distribution Expense - Maintenance	1,993,301	2,071,398	1,558,601	182,227
8. Consumer Accounts Expense	1,250,892	1,247,521	1,056,788	96,910
9. Customer Service and Informational Expense	83,594	33,777	124,478	791
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	2,307,082	2,272,449	2,770,064	181,540
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>21,708,212</b>	<b>22,531,796</b>	<b>21,943,956</b>	<b>2,078,769</b>
13. Depreciation & Amortization Expense	4,766,545	4,868,321	4,791,944	448,949
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	1,895,236	1,979,772	1,947,127	207,783
16. Interest on Long-Term Debt	2,620,390	2,551,451	2,551,258	230,848
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	1,352	5	0	0
19. Other Deductions	256	668	0	0
<b>20. Total Cost of Electric Service (12 thru 19)</b>	<b>30,991,991</b>	<b>31,932,013</b>	<b>31,234,285</b>	<b>2,966,349</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>2,142,939</b>	<b>2,179,106</b>	<b>2,107,692</b>	<b>296,867</b>
22. Non Operating Margins - Interest	118,549	153,564	52,052	10,561
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	1,951,677	1,399,639	471,986	167,252
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	17,112	14,601	0	0
28. Extraordinary Items	0	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>4,230,277</b>	<b>3,746,910</b>	<b>2,631,730</b>	<b>474,680</b>

<b>Times Interest Earned Ratio (TIER) (Year to Date)</b>	<b>2.61</b>	<b>2.47</b>	<b>2.03</b>
<b>Operating Times Interest Earned Ratio (OTIER) (Year to Date)</b>	<b>1.82</b>	<b>1.85</b>	<b>1.83</b>
<b>Debt Service Coverage Ratio (DSC) (Year to Date)</b>	<b>3.12</b>	<b>3.00</b>	<b>2.68</b>
<b>Operating Debt Service Coverage Ratio (ODSC) (Year to Date)</b>	<b>2.56</b>	<b>2.58</b>	<b>2.54</b>
<b>Rolling 12 Month TIER</b>	<b>2.43</b>	<b>2.77</b>	

**Jefferson County PUD No. 1  
Electric Division  
Balance Sheet  
November 30, 2019**

<b>PART B. BALANCE SHEET</b>			
<b>ASSETS AND OTHER DEBITS</b>		<b>LIABILITIES AND OTHER CREDITS</b>	
1. Total Utility Plant in Service	170,169,263	29. Memberships	0
2. Construction Work in Progress	8,424,828	30. Patronage Capital	0
<b>3. Total Utility Plant (1+2)</b>	<b>178,594,091</b>	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	62,334,137	32. Operating Margins - Current Year	2,179,105
<b>5. Net Utility Plant (3-4)</b>	<b>116,259,954</b>	33. Non-Operating Margins	1,567,803
6. Nonutility Property - Net	2,220	34. Other Margins & Equities	21,605,844
7. Investment in Subsidiary Companies	0	<b>35. Total Margins &amp; Equities (29 thru 34)</b>	<b>25,352,752</b>
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	100,581,883
9. Invest. in Assoc. Org. - Other - General Funds	50,113	37. Long-Term Debt - Other (Net)	0
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	<b>38. Total Long-Term Debt (36 + 37)</b>	<b>100,581,883</b>
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	1,995,984
13. Special Funds	1,184,346	<b>41. Total Other Noncurrent Liabilities (39+40)</b>	<b>1,995,984</b>
<b>14. Total Other Property &amp; Investments (6 thru 13)</b>	<b>1,236,679</b>	42. Notes Payable	0
15. Cash-General Funds	2,832,592	43. Accounts Payable	4,094,589
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	130,650
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	5,866,876	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	2,350,214	48. Other Current & Accrued Liabilities	1,640,937
21. Accounts Receivable - Net Other	1,264,801	<b>49. Total Current &amp; Accrued Liabilities (42 thru 48)</b>	<b>5,866,176</b>
22. Renewable Energy Credits	0	50. Deferred Credits	421,122
23. Materials & Supplies - Electric and Other	1,933,598	<b>51. Total Liabilities &amp; Other Credits (35+38+41+49+50)</b>	<b>134,217,917</b>
24. Prepayments	109,966		
25. Other Current & Accrued Assets	2,006,115	<b>ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION</b>	
<b>26. Total Current &amp; Accrued Assets (15 thru 25)</b>	<b>16,364,162</b>	Balance Beginning of Year	0
27. Deferred Debits	357,122	Amounts Received This Year (Net)	641,534
<b>28. Total Assets &amp; Other Debits (5+14+26+27)</b>	<b>134,217,917</b>	<b>TOTAL Contributions-In-Aid-Of-Construction</b>	<b>641,534</b>

**Equity Ratio** **18.89%**  
 (Total Margins & Equities/Total Assets & Other Debits) x 100

**Jefferson County PUD #1  
Power Requirements  
As of November 30, 2019**

<b>PART C. POWER REQUIREMENTS DATABASE</b>				
<b>CLASSIFICATION</b>	<b>CONSUMER, SALES, AND REVENUE DATA</b>	<b>NOVEMBER CONSUMERS (b)</b>	<b>AVERAGE CONSUMERS (c)</b>	<b>Monthly KWH SALES AND REVENUE (d)</b>
1. Residential Sales (excluding seasonal)	a. No. Consumers Served	17,511	17,447	
	b. KWH Sold			18,512,684
	c. Revenue			2,109,232
2. Residential Sales - Seasonal	a. No. Consumers Served	6	6	
	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	1	1	
	b. KWH Sold			0
	c. Revenue			54
4. Comm. and Ind. 1000 KVA or Less	a. No. Consumers Served	2,275	2,260	
	b. KWH Sold			5,371,163
	c. Revenue			596,540
5. Comm. and Ind. Over 1000 KVA	a. No. Consumers Served	21	21	
	b. KWH Sold			6,270,039
	c. Revenue			525,003
6. Public Street & Highway Lighting	a. No. Consumers Served	206	206	
	b. KWH Sold			52,597
	c. Revenue			17,204
7. Non Metered Device Authority	a. No. Consumers Served	3	3	
	b. KWH Sold			0
	c. Revenue			45
8. Sales for Resales-RUS Borrowers	a. No. Consumers Served	0	0	
	b. KWH Sold			0
	c. Revenue			0
9. Sales for Resales-Other	a. No. Consumers Served	0	0	
	b. KWH Sold			0
	c. Revenue			0
<b>10. TOTAL No. of Consumers (lines 1a thru 9a)</b>		<b>20,023</b>	<b>19,944</b>	
<b>11. TOTAL KWH Sold (lines 1b thru 9b)</b>				<b>30,206,483</b>
<b>12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)</b>				<b>3,248,078</b>
13. Transmission Revenue				0
14. Other Electric Revenue				15,138
15. KWH - Own Use				104,298
16. TOTAL KWH Purchased				35,505,068
17. TOTAL KWH Generated				0
18. Cost of Purchases and Generation				1,311,194
19. Interchange - KWH - Net				0
20. Peak - Sum All KW Input (Metered)				91,411

**Electric Division**  
**Comparison 2018 Actuals to 2019 Actuals Year to Date Through NOVEMBER**

	2018 Actuals NOVEMBER	2019 Actuals NOVEMBER	Variance
1. Operating Revenue and Patronage Capital	33,134,930	34,111,119	976,189
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	13,472,227	13,911,836	439,609
4. Transmission Expense	1,594,550	1,695,340	100,790
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	1,006,566	1,299,475	292,909
7. Distribution Expense - Maintenance	1,993,301	2,071,398	78,097
8. Consumer Accounts Expense	1,250,892	1,247,521	(3,371)
9. Customer Service and Informational Expense	83,594	33,777	(49,817)
10. Sales Expense	0	0	0
11. Administrative and General Expense	2,307,082	2,272,449	(34,633)
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>21,708,212</b>	<b>22,531,796</b>	<b>823,584</b>
13. Depreciation & Amortization Expense	4,766,545	4,868,321	101,776
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	1,895,236	1,979,772	84,536
16. Interest on Long-Term Debt	2,620,390	2,551,451	(68,939)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	1,352	5	(1,347)
19. Other Deductions	256	668	412
<b>20. Total Cost of Electric Service (12 thru 19)</b>	<b>30,991,991</b>	<b>31,932,013</b>	<b>940,022</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>2,142,939</b>	<b>2,179,106</b>	<b>36,167</b>
22. Non Operating Margins - Interest	118,549	153,564	35,015
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	1,951,677	1,399,639	(552,038)
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	17,112	14,601	(2,511)
28. Extraordinary Items	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>4,230,277</b>	<b>3,746,910</b>	<b>(483,367)</b>

**Jefferson County PUD No. 1**  
**Water Division**  
**Statement of Operations**  
**As of November 30, 2019**

<b>PART A. STATEMENT OF OPERATIONS</b>				
<b>ITEM</b>	<b>YEAR-TO-DATE</b>			<b>THIS MONTH</b>
	<b>LAST YEAR</b>	<b>THIS YEAR</b>	<b>BUDGET</b>	
	(a)	(b)	(c)	
1. Operating Revenue and Patronage Capital	2,274,676	2,423,868	2,695,424	189,963
2. Power Production Expense	757	209	0	0
3. Cost of Purchased Power	117,008	3,559	117,044	288
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	568,414	604,828	696,272	55,214
7. Distribution Expense - Maintenance	317,597	332,120	305,475	16,342
8. Consumer Accounts Expense	143,044	118,182	191,647	9,916
9. Customer Service and Informational Expense	2,684	293	27,000	37
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	468,505	609,239	554,252	58,283
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>1,618,009</b>	<b>1,668,430</b>	<b>1,891,690</b>	<b>140,080</b>
13. Depreciation & Amortization Expense	651,561	643,184	683,499	58,476
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	110,739	116,930	113,314	9,163
16. Interest on Long-Term Debt	265,617	241,212	195,054	20,669
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	2,500	0	0	0
19. Other Deductions	0	0	0	0
<b>20. Total Cost of Water Service (12 thru 19)</b>	<b>2,648,426</b>	<b>2,669,756</b>	<b>2,883,557</b>	<b>228,388</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>(373,750)</b>	<b>(245,888)</b>	<b>(188,133)</b>	<b>(38,425)</b>
22. Non Operating Margins - Interest	143,835	155,831	95,634	8,829
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	161,996	726,773	386,355	51,536
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	3,505	3,650	0	0
28. Extraordinary Items	0	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>(64,414)</b>	<b>640,366</b>	<b>293,856</b>	<b>21,940</b>



**Jefferson County PUD No. 1  
Water Division  
Balance Sheet  
November 30, 2019**

<b>PART B. BALANCE SHEET</b>			
<b>ASSETS AND OTHER DEBITS</b>		<b>LIABILITIES AND OTHER CREDITS</b>	
1. Total Utility Plant in Service	30,804,471	29. Memberships	0
2. Construction Work in Progress	661,187	30. Patronage Capital	0
<b>3. Total Utility Plant (1+2)</b>	<b>31,465,658</b>	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	11,769,141	32. Operating Margins - Current Year	(274,882)
<b>5. Net Utility Plant (3-4)</b>	<b>19,696,517</b>	33. Non-Operating Margins	915,246
6. Nonutility Property - Net	2,188,834	34. Other Margins & Equities	22,599,601
7. Investment in Subsidiary Companies	0	<b>35. Total Margins &amp; Equities (29 thru 34)</b>	<b>23,239,965</b>
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	6,149,628
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	<b>38. Total Long-Term Debt (36 + 37)</b>	<b>6,149,628</b>
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	413,325	<b>41. Total Other Noncurrent Liabilities (39+40)</b>	<b>0</b>
<b>14. Total Other Property &amp; Investments (6 thru 13)</b>	<b>2,602,159</b>	42. Notes Payable	1,104,110
15. Cash-General Funds	98,272	43. Accounts Payable	1,063,496
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	300
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	8,043,527	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	137,873	48. Other Current & Accrued Liabilities	56,642
21. Accounts Receivable - Net Other	970,650	<b>49. Total Current &amp; Accrued Liabilities (42 thru 48)</b>	<b>2,224,548</b>
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	18,300	<b>51. Total Liabilities &amp; Other Credits (35+38+41+49+50)</b>	<b>31,614,141</b>
24. Prepayments	0		
25. Other Current & Accrued Assets	46,843	<b>ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION</b>	
<b>26. Total Current &amp; Accrued Assets (15 thru 25)</b>	<b>9,315,465</b>	Balance Beginning of Year	0
27. Deferred Debits	0	Amounts Received This Year (Net)	225,381
<b>28. Total Assets &amp; Other Debits (5+14+26+27)</b>	<b>31,614,141</b>	<b>TOTAL Contributions-In-Aid-Of-Construction</b>	<b>225,381</b>

**Jefferson County PUD #1  
Water Requirements  
As of November 30, 2019**

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	CONSUMER, SALES, AND REVENUE DATA	NOVEMBER CONSUMERS (b)	AVERAGE CONSUMERS (c)	Monthly Gallons SALES AND REVENUE (d)
1. Unmetered Water Sales	a. No. Consumers Served	17	14	
	b. Gallons Sold			100
	c. Revenue			1,535
2. Metered Residential Sales -	a. No. Consumers Served	4,449	4,440	
	b. Gallons Sold			11,988,724
	c. Revenue			142,424
3. Metered Commercial Sales	a. No. Consumers Served	316	317	
	b. Gallons Sold			3,782,230
	c. Revenue			32,267
4. Residential Multi-Family	a. No. Consumers Served	46	46	
	b. Gallons Sold			178,840
	c. Revenue			2,413
5. Metered Bulk Loadings	a. No. Consumers Served	1	1	
	b. Gallons Sold			0
	c. Revenue			29
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Sewer/Drain Field--Residential	a. No. Consumers Served	370	370	
	b. Gallons Sold			0
	c. Revenue			10,100
8. Master Meters	a. No. Consumers Served	23	23	
	b. Gallons Sold			5,060,750
	c. Revenue			0
9. Sales for Resales-Other	a. No. Consumers Served	0	0	
	b. Gallons Sold			0
	c. Revenue			0
<b>10. TOTAL No. of Consumers (lines 1a thru 9a)</b>		<b>5,227</b>	<b>5,216</b>	
<b>11. TOTAL Gallons Sold (lines 1b thru 9b)</b>				<b>21,010,644</b>
<b>12. TOTAL Revenue Received From Sales of Water Gallons (line 1c thru 9c)</b>				<b>188,768</b>
13. Bulk Water Gallons Sold Revenue				0
14. Other Water Revenue				1,195
15. Gallons - Own Use				4,540
16. TOTAL Gallons Purchased				0
17. TOTAL Gallons Produced				26,639,751
18. Cost of Purchases and Generation				288

**Water Division**  
**Comparison 2018 Actuals to 2019 Actuals Year to Date Through NOVEMBER**

	2018 Actuals NOVEMBER	2019 Actuals NOVEMBER	Variance
1. Operating Revenue and Patronage Capital	2,274,676	2,423,868	149,192
2. Power Production Expense	757	209	(548)
3. Cost of Purchased Power	117,008	3,559	(113,449)
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	568,414	604,828	36,414
7. Distribution Expense - Maintenance	317,597	332,120	14,523
8. Consumer Accounts Expense	143,044	118,182	(24,862)
9. Customer Service and Informational Expense	2,684	293	(2,391)
10. Sales Expense	0	0	0
11. Administrative and General Expense	468,505	609,239	140,734
<b>12. Total Operation &amp; Maintenance Expense (2 thru 11)</b>	<b>1,618,009</b>	<b>1,668,430</b>	<b>50,421</b>
13. Depreciation & Amortization Expense	651,561	643,184	(8,377)
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	110,739	116,930	6,191
16. Interest on Long-Term Debt	265,617	241,212	(24,405)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	2,500	0	(2,500)
19. Other Deductions	0	0	0
<b>20. Total Cost of Electric Service (12 thru 19)</b>	<b>2,648,426</b>	<b>2,669,756</b>	<b>21,330</b>
<b>21. Patronage Capital &amp; Operating Margins (1 minus 20)</b>	<b>(373,750)</b>	<b>(245,888)</b>	<b>127,862</b>
22. Non Operating Margins - Interest	143,835	155,831	11,996
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	161,996	726,773	564,777
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	3,505	3,650	145
28. Extraordinary Items	0	0	0
<b>29. Patronage Capital or Margins (21 thru 28)</b>	<b>(64,414)</b>	<b>640,366</b>	<b>704,780</b>

**Jefferson County PUD No. 1  
Cash and Cash Equivalents  
As of October 31, 2019**

<u>G/L #</u>	<u>Account Description</u>	<u>Balance</u>
1 131.12	Operating Account - Jefferson Co. Treasurer	\$2,152,828
1 131.11	Operating Depository Account - Bank of America	677,912
2 131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	70,494
2 131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	18,486
2 131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	8,377
1 135.21	Working Funds - Petty Cash and CSR Drawers	1,850
2 131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	687
2 135.21	Cash Held in Trust by Property Manager	150
2 131.12	1999 Bond LUD #11 - Jefferson Co. Treasurer	47
2 131.13	1997 Bond LUD #13 - Jefferson Co. Treasurer	31
1 131.16	Payroll Clearing Account - 1st Security Bank	3
<b>TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS</b>		<b>\$2,930,865</b>
1 136.10	Operating Account Related Investment - Jefferson Co. Treasurer	\$5,866,876
2 136.16	Tax Revenue Fund - Jefferson Co. Treasurer	3,094,105
2 136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	2,490,624
2 136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,925,000
2 136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	479,437
2 136.12	LUD #11 Bond Investment - Jefferson Co. Treasurer	32,800
2 136.13	LUD #13 Bond Investment - Jefferson Co. Treasurer	21,561
<b>TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS</b>		<b>\$13,910,403</b>
1 125.11	RUS Bond Reserve Investment Fund - Jefferson Co. Treasurer	\$1,135,109
2 126.51	LUD #11 Water Reserve Investment Fund - Jefferson Co. Treasurer	232,907
2 126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	179,813
1 128.00	Other Special Funds	47,575
1 125.10	RUS Bond Reserve Fund - Jefferson Co. Treasurer	1,662
2 126.41	LUD #11 Water Reserve Fund - Jefferson Co. Treasurer	334
2 126.21	Tri Area Bond Reserve Fund - Jefferson Co. Treasurer	258
2 126.13	LUD #13 Reserve Fund - Jefferson Co. Treasurer	13
<b>TOTAL LINE 13. BALANCE SHEET-RESTRICTED FUNDS</b>		<b>\$1,597,671</b>
<b>TOTAL CASH AND CASH EQUIVALENTS IN BANK--November 2019</b>		<b>\$18,438,939</b>
<b>TOTAL CASH AND CASH EQUIVALENTS IN BANK--October 2019</b>		<b>\$18,280,255</b>
<b>Change in Bank Balance</b>		<b>\$158,684</b>



**Kathryn L. Feldman**  
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December 9, 2019

**VIA ELECTRONIC MAIL**

Jefferson County Public Utility District No. 1  
Attn: Kevin Streett, General Manager  
310 Four Corners Road  
Port Townsend, WA 98368  
Email: [kstreett@jeffpud.org](mailto:kstreett@jeffpud.org)

RE: *Engagement of Legal Services Re: Employment Matters*

Dear Kevin:

Thank you for selecting Karr Tuttle Campbell, a Washington professional services corporation, to assist Jefferson County Public Utility District No. 1 with its employment matters. In this letter and the accompanying Terms of Engagement, we have set forth the basis upon which you will be charged for legal services rendered by Karr Tuttle Campbell in regard to the legal tasks as assigned by you.

I will serve as your primary contact with this law firm on this matter. My hourly rate is \$400.00 per hour. If necessary, other attorneys and paralegals may participate in our representation of your legal interests. Particularly, attorneys Richard J. Omata, Stephanie R. Lakinski, and Joshua M. Howard will be assisting with the legal work. In addition to the hourly charges, you will be billed for disbursements as described in the Terms of Engagement.

Our billing statements are payable pursuant to the provisions of the Terms of Engagement. If there is ever a problem with making timely payments, please call me so that we can assist you in arranging for payment of your account.

Jefferson County Public Utility District No. 1  
December 9, 2019  
Page 2

Your signature below will confirm that our engagement is subject to the above terms and that you consent to such terms. We hope this information has been helpful and we look forward to working with you. Please contact me if you have any questions or comments regarding this information or if you ever have questions or comments about the performance of our services. We appreciate having the opportunity to provide legal services for you.

Sincerely,



Kathryn L. Feldman

*I agree to the Terms and Conditions of this engagement with respect to the matter as stated above.*

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
for Jefferson County Public Utility District No. 1

\_\_\_\_\_  
Printed Name



## TERMS OF ENGAGEMENT

We are pleased you have chosen Karr Tuttle Campbell, a Washington professional services corporation, as your legal counsel and look forward to a long and mutually satisfying association. Outlined in this document are our terms of engagement, policies and procedures which may be modified only if agreed upon in writing by both parties. We encourage you to review this information completely so that there are no misunderstandings of the terms of engagement. Please keep this document for future reference.

Should questions arise with respect to the terms of engagement, services rendered, or the administration of your account, please call us. As one of the oldest and most respected law firms in the Pacific Northwest, we are committed to providing quality legal services in a cost-effective manner.

## CLIENT SERVICE

We intend to work diligently on your behalf and will delegate assignments based on a number of factors, including our relationship with you, our client, the nature of the expertise required, and cost-effectiveness. Customarily, one attorney will have primary responsibility for your work and will be your principal attorney contact. Should you ever wish to change your principal attorney, please let us know by contacting the firm's President, Bruce E. Larson, at (206) 224-8027.

The primary attorney assigned to your file may designate that all or a portion of the services rendered be performed by other attorneys, by legal assistants, or by qualified staff members depending upon the complexity of the matter and your individual client need. Assigning one or more of these people to assist in your legal work, when appropriate, is an important means of providing you with quality legal services in a cost effective manner.

Karr Tuttle Campbell is a full-service law firm. Our attorneys have experience in a broad range of legal areas. Where circumstances require, your primary attorney will consult with other attorneys in the appropriate department or practice group with the necessary experience to address your legal problems.

## COMPENSATION

Our fees are generally based upon the number of hours worked and the billing rate of the attorney or other professional performing the service. Hourly rates vary according to the level of expertise, experience and practice area of the professionals assigned to serve you. Rates may increase periodically without prior notice. They are available upon request and may be discussed with your primary attorney. In some circumstances, fees may be based on criteria other

than hourly rates. Your primary attorney will advise you if an alternative fee structure applies to all or a portion of your work.

Contingent fee representation must be arranged on a case-by-case basis and requires approval of the firm's Board of Directors. Although it is not always possible to estimate the fees and costs or the outcome of a case, upon request we will offer an opinion to the best of our professional ability. Such opinions and estimates cannot be guaranteed. In commercial and litigation matters, where the professional time required is determined in large part by the course of negotiations and the actions of non-client parties and is therefore unpredictable, clients are advised to monitor their periodic billings and discuss the progress of the work with their primary attorney.

## ADVANCED FEE DEPOSITS

We may at any time request an advance fee deposit for work to be undertaken on your behalf. Generally, such funds that belong to you will be held without bearing interest in the firm's trust account until disbursed. Such funds may be held and used in payment of the final bill, applied in payment on your account should it become past due, or applied to the current invoice once a satisfactory payment record has been established. We will notify you in writing prior to any disbursement of the funds and will give you a reasonable opportunity to respond. In some circumstances, where the scope of the services provided has expanded beyond our initial understanding, or the trust account balance has been used to pay past due invoices, it may be necessary for you to increase or replenish the trust funds. Unexpended funds will be returned to you upon conclusion of the work.

## OTHER TRUST DEPOSITS

We may receive other funds from you for a variety of reasons. They will be placed in a trust account on your behalf. When the amount is small, or is held for only a short period of time, we will place it in an unsegregated trust account which does not bear interest on your behalf. Larger deposits held for longer periods of time may be deposited in a separate, interest-bearing trust account for your benefit. This interest must be reported by you as interest income for income tax purposes.

Deposits to cover specific items will be disbursed as agreed upon and you will be notified of the amounts applied or withdrawn. Any amount remaining after disbursement will be returned to you upon conclusion of the matter.

## COSTS AND EXPENSES

By engaging our services you authorize us to incur costs on your behalf which arise in connection with your representation. Unless arrangements for direct billing have been agreed upon in advance, you will be charged for these costs. Costs typically include charges for international long distance telephone calls; messengers; courier and express services; service of process; letters and pleadings; telecopy and telex; word processing and photocopying; filing fees;

depositions and transcripts; witness fees; travel expenses and mileage; outside experts and consultants, including accountants, appraisers, and other legal counsel; and all other expenses incurred on your behalf. When costs are advanced by the firm, they will be itemized on your billing statement and may be recorded and billed at a time following the services rendered, depending upon the circumstances.

## BILLING

You will receive statements of fees and costs on a periodic basis (usually monthly) unless alternate arrangements have been agreed upon in writing.

We encourage regular communication between client and attorney to ensure that the legal services we provide proceed as smoothly as possible and that our billings are accurate and understandable. If you have questions about an invoice, you are expected to bring such questions to the attention of our Accounting Department or your principal attorney within sixty (60) days from the date of the bill. If you have not raised a question within the 60-day time frame, we will assume you have no questions regarding the invoice and that you acknowledge the amount is correct and owing. It is our policy not to charge for time spent responding to reasonable, timely inquiries from clients regarding their bills.

As a matter of policy, the firm may require a credit report on the individual or entity responsible for paying your bill. These reports are treated as confidential.

## PAYMENT SCHEDULE

Your account balance is due and payable upon receipt of your statement. Payments are applied to amounts owing as we determine appropriate, including doing so in the following order: First, to accrued late charges; Second, to unpaid costs; and Third, to unpaid fees. If the account is not paid within thirty (30) days from the date of the statement, a late charge will be assessed at the rate of one percent (1%) per month. You will receive a monthly reminder statement showing unpaid balances and late charges. If your account becomes more than ninety (90) days past due and other arrangements have not been made in writing, we may cease any further legal work until your account is brought current. Any type of collection action pursued by the firm, including telephone calls and letters, will be at your expense. Unresolved past due accounts may require us to withdraw as your attorneys. In addition, the firm may place a lien on your file until your account is brought current. Any arrangement for deferred payment must be made with our Accounts Receivable Manager and confirmed in writing.

Once a matter has been concluded or our representation has been terminated, a final bill will be sent to you. Any questions or disagreements must be brought to our attention in writing within sixty (60) days of the billing date as described above; otherwise, we will assume that you acknowledge that the amount is correct and owing.

In the event Karr Tuttle Campbell engages an attorney or collection agency to collect an unpaid account balance, the prevailing party will be entitled to an award of reasonable attorneys' fees and costs. Lawsuits may be filed in Seattle District Court, the King County Superior Court or elsewhere at the discretion of Karr Tuttle Campbell.

## DISPUTES

Typically, any disagreement or misunderstanding about a fee can be resolved through informal discussions with your principal attorney contact or the firm's President. In the event of a fee dispute which is not resolved, you have the right to request arbitration through the Washington State Bar Association. We agree to participate fully in any such arbitration.

## TERMINATION OF SERVICES

Both you and the firm have the option to terminate this engagement at any time. If you decide to terminate the relationship, you must notify us immediately of your decision verbally and in writing. Upon termination, all fees and costs incurred prior to termination must be paid promptly. When your bill is paid in full, original documents in our custody will be delivered to you if requested by you. Other written materials in your file may be photocopied for you at your expense. Upon completion of our services, your files may be stored in a remote storage facility or destroyed at our discretion.

## COMMITMENT

Karr Tuttle Campbell is ready to assist you with your legal requirements. We appreciate the trust and confidence you place in the professional staff at the firm and will do our best to ensure your satisfaction.

## LOCATION

Karr Tuttle Campbell  
701 Fifth Avenue, Suite 3300  
Seattle, WA 98104  
Phone: (206) 223-1313  
Fax: (206) 682-7100  
[www.karrtuttle.com](http://www.karrtuttle.com)





Board of Commissioners:

Jeff Randall, District 1  
Kenneth Collins, District 2  
Dan Toepper, District 3

Kevin Streett, General Manager

To Jefferson County PUD Board of Commissioners.

RE: END OF COYLE TREE TRIMMING BID

The Jefferson County PUD has bid tree trimming at the end of Coyle. The Coyle area is in need of trimming and PUD will send out more bids for this area in the future. The lowest responsible bidder for this portion of Coyle is Kemp West for the amount of \$67,090.00.

I am respectfully requesting this bid project be accepted by the board on the consent agenda.

Sincerely,

Scott A. Bancroft  
Special Projects Coordinator  
PUD #1 of Jefferson County  
[sbancroft@jeffpud.org](mailto:sbancroft@jeffpud.org)  
360-385-8363  
360-385-580



Board of Commissioners:

Jeff Randall, District 1  
Kenneth Collins, District 2  
Dan Toepper, District 3

Kevin Streett, General Manager

To Jefferson County PUD Board of Commissioners.

RE: ADAMS STREET CONDUIT AND VAULT INSTALLATION.

The Jefferson County PUD has bid out dirt work for the undergrounding at Adams Street. This project is part of the undergrounding of utilities in the City of Port Townsend. Shold Excavating Inc. is the lowest responsible bidder at \$89,380.00.

I am respectfully requesting this bid project be accepted by the board on the consent agenda.

Sincerely,

Scott A. Bancroft  
Special Projects Coordinator  
PUD #1 of Jefferson County  
[sbancroft@jeffpud.org](mailto:sbancroft@jeffpud.org)  
360-385-8363  
360-385-580

January 7, 2020

PUD CALENDAR

January 7, 2020- Special Board Meeting, Executive Session 4:00 pm (210 Four Corners conf room)

Real Estate purchase

January 7, 2020- Regular BOC meeting (Transit) 5:00 pm

January 14, 2020- Special Meeting, Financial Policy review, Harborside Inn, Port Townsend, 10:00am-12:00pm

January 15-16-17,- 2020 WPU DA - Olympia, WA

January 21, 2020- Regular BOC meeting (Transit) 5:00pm

January 28, 2020- Special Meeting - Broadband Review Presentation 10:00am-12:00pm, Chimacum Fire Hall



## **AGENDA REPORT**

**DATE:** January 7, 2020  
**TO:** Board of Commissioners  
**FROM:** Kevin Streett  
**RE:** Re-formatting of BOC agenda

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Commissioner Toepper will be taking over the position of President of the Board of Commissioners. In preparation, he has provided a sample revised Agenda for the Board to consider and discuss. Staff will be prepared to discuss any recommended changes as well.



Board of Commissioners:

Jeff Randall, District 1  
Kenneth Collins, District 2  
Dan Toepper, District 3

Kevin Streett, General Manager

EXAMPLE OF PROPOSED NEW AGENDA

1. CALL TO ORDER
  - a. Introductions- PUD
  - b. Guest presenter intro
2. AGENDA APPROVAL
3. APPROVAL OF MINUTES
4. MANAGER AND STAFF REPORTS: (5 min each)
  - a. Finance report
  - b. Staff reports
  - c. CAB report (Second BOC meeting of the month)
  - d. Legal Counsel
5. PUBLIC COMMENT (15 minutes)
6. CONSENT AGENDA (Current business)
7. OLD BUSINESS (Second touch or customer follow-up, consent items removed)
8. NEW BUSINESS/ACTION ITEMS (First touch or immediate action or direction)
9. COMMISSIONER REPORTS
  - a. Calendar updates
  - b. Discussion on Commissioner reports: for travel, vacation, trainings, etc.
10. SIGNING OF DOCUMENTS
11. ADJOURN

An Executive Session may be called at any time for purposes authorized by the Open Public Meeting Act.



## AGENDA REPORT

DATE: January 7, 2020  
TO: **Board of Commissioners**  
FROM: Kevin Streett  
RE: Motion to approve revision of Resolution 2019-15

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### SUMMARY:

On July 2, 2019, the BOC approved Resolution 2019-19, that established Titles and Bi-weekly salary ranges for staff employees. The General Manager would like to propose a change to Exhibit A as authorized to do so in the Resolution. (#5. *That the General Manager shall be authorized to amend the current exempt employee salary range as outlined in the Titles and Bi-weekly salary ranges for staff employees, Exhibit "A" this Resolution.*)

### RECOMMENDATION:

Staff recommends that the BOC approve a motion to allow the General Manager to amend the current exempt employee salary range, "Exhibit A".

**RESOLUTION NO. 2019-19**

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington (“the PUD”), establishing Titles and Bi-weekly Salary Ranges for Staff Employees plus establishing a set month for each calendar year for non-exempt salaries are given a COLA, provided each employee has a performance review on an annual basis.

WHEREAS, RCW 54.16.100 requires that the General Manager recommend to the Commission compensation for employees; and

WHEREAS, RCW 54.12.090 authorizes the Commission to create positions and fix salaries; and

WHEREAS RESOLUTION NO. 2016-003 was approved the 15<sup>th</sup> day of March, 2016 to establish Titles and Bi-weekly Salary Ranges for Staff Employees plus incorporating benefits for Non-represented Employees;

WHEREAS, the PUD will be increasing staff levels and compensation to better support the PUD with growing needs of the PUD; and

WHEREAS, the General Manager will set a specific month, the 1<sup>st</sup> of February (to be paid the first payroll period of February) of each calendar year for the COLA increase for Non-represented employees;

WHEREAS, the General manager has reviewed the organization of the District, the positions and salary ranges required to efficiently manage and achieve the goals of the District; and

WHEREAS, the Commission approves the annual budget, which includes staff allocation and funding to meet the operational requirements of the District, and

WHEREAS, the Commission authorizes the General Manager to administer merit pay increases, employee promotions, demotions, transfers, equity and market adjustments, and other administrative actions that conform to the limitations set within the Titles and Biweekly Salary Ranges for Staff Employees limitations, now, therefore, be it

RESOLVED, RESOLUTION 2016-003, be rescinded and that this Resolution becomes entirely effective July 15, 2019.

1. That the General Manager is hereby authorized, on behalf of the District to administer merit pay increases, based on performance for employees of the District, not represented under the Collective Bargaining Agreements and excluding the General Manager.

2. the Commission authorizes the General Manager to administer merit pay increases, employee promotions, demotions, transfers, equity and market adjustments, and other administrative actions that conform to the limitations set within the Titles and Biweekly Salary Ranges for Staff Employees limitations set within and in accordance with the Titles and Biweekly Salary Ranges for Staff Employees (attached) as hereby approved by the Commission.
3. That the General Manager shall include within the annual budget sufficient funds to support merit pay requirements for the year.
4. That the General Manager shall receive Commission approval for all modifications to the Titles and Bi-weekly Salary Ranges for Staff Employees.
5. That the General Manager shall be authorized to amend the current exempt employee salary range as outlined in the Titles and Bi-weekly Salary Ranges for Staff Employees, Exhibit "A" this Resolution.
6. That the following titles be included in the Titles and Bi-weekly Salary Ranges for Staff Employees: Executive Assistant/Records Admin, Human Resource Manager, Communications Manager, Controller/Accountant, Accounting Specialist, Customer Service Manager, Information Technology Manager, Information Technology Support Tech, Water Resource Manager, Energy Efficiency Specialist, Staking Engineer, Senior Electrical Engineer, Finance Director, Electrical Operations Superintendent, Water Operations Director (PE), GIS Dispatching, Operations Assistant, Special Projects and Director.

ADOPTED by the Commission of Public Utility District No. 1 of Jefferson County, Washington, at a Regular open meeting held this 2<sup>nd</sup> day of July, 2019.

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Jeff Randall, President

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Wayne King, Vice President

ATTEST:

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Kenneth Collins, Secretary



Exhibit "A"  
Updated as of 8/2/2019  
Titles and Bi-weekly Salary Ranges for Non-Represented Employees as of June, 2019

Title	% from Mid-pt.	Low	Mid	High
Executive Assistant/Records	40%			
Bi-weekly		\$2,357	\$3,300	\$4,620
Hourly		\$29.46	\$41.25	\$57.75
Annual		\$61,286	\$85,800	\$120,120
Human Resources Manager	30%			
Bi-weekly		\$2,300	\$4,000	\$4,300
Hourly		\$28.75	\$49.61	\$53.75
Annual		\$80,000	\$104,000	\$135,200
Human Resources Coordinator	40%			
Bi-weekly		\$2,357	\$3,300	\$4,620
Hourly		\$29.46	\$41.25	\$57.75
Annual		\$61,286	\$85,800	\$120,120
Communications Coordinator	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Records Management Coordinator	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Financial Services Coordinator	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Financial Services Manager I	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Financial Services Manager II	40%			
Bi-weekly		\$2,887	\$4,042	\$5,658
Hourly		\$36.09	\$50.52	\$70.73
Annual		\$75,060	\$105,084	\$147,117
Financial Services Manager III	40%			
Bi-weekly		\$3,631	\$5,083	\$7,117
Hourly		\$45.39	\$63.54	\$88.96
Annual		\$94,405	\$132,167	\$185,033
Finance Director	20%			
Bi-weekly		\$5,083	\$6,100	\$7,320
Hourly		\$63.54	\$76.25	\$91.50
Annual		\$132,167	\$158,600	\$190,320
Controller/Accountant	40%			
Bi-weekly		\$2,500	\$3,500	\$4,900
Hourly		\$31.25	\$43.75	\$61.25
Annual		\$65,000	\$91,000	\$127,400

Exhibit "A"  
Updated as of 8/2/2019  
Titles and Bi-weekly Salary Ranges for Non-Represented Employees as of June, 2019

Title	% from Mid-pt.	Low	Mid	High
Accounting Specialist	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Customer Service Manager	30%			
Bi-weekly		\$2,300	\$3,500	\$4,300
Hourly		\$28.75	\$43.75	\$53.75
Annual		\$70,000	\$91,000	\$118,300
Information Technology Manager	30%			
Bi-weekly		\$2,300	\$3,500	\$4,300
Hourly		\$28.75	\$43.75	\$53.75
Annual		\$70,000	\$91,000	\$118,300
Info Technology Support Technician	40%			
Bi-weekly		\$1,714	\$2,400	\$3,360
Hourly		\$21.43	\$30.00	\$42.00
Annual		\$44,571	\$62,400	\$87,360
Water Resource Manager	30%			
Bi-weekly		\$2,769	\$3,600	\$4,680
Hourly		\$34.62	\$45.00	\$58.50
Annual		\$72,000	\$93,600	\$121,680
Energy Efficiency Specialist	40%			
Bi-weekly		\$1,786	\$2,500	\$3,500
Hourly		\$22.32	\$31.25	\$43.75
Annual		\$46,429	\$65,000	\$91,000
Staking Engineer	40%			
Bi-weekly		\$2,286	\$3,200	\$4,480
Hourly		\$28.57	\$40.00	\$56.00
Annual		\$59,429	\$83,200	\$116,480
Senior Electrical Engineer	30%			
Bi-weekly		\$3,846	\$5,000	\$6,500
Hourly		\$48.08	\$62.50	\$81.25
Annual		\$100,000	\$130,000	\$169,000
Electrical <del>Operations</del> Superintendent	30%			
Bi-weekly		\$3,846	\$5,000	\$6,500
Hourly		\$48.08	\$62.50	\$81.25
Annual		\$100,000	\$130,000	\$169,000
Operations Manager	30%			
Bi-weekly		\$3,846	\$5,000	\$6,500
Hourly		\$48.08	\$62.50	\$81.25
Annual		\$100,000	\$130,000	\$169,000
Water <del>Operations</del> Director	20%			
Bi-weekly		\$4,583	\$5,500	\$6,600
Hourly		\$57.29	\$68.75	\$82.50
Annual		\$119,167	\$143,000	\$171,600

Exhibit "A"  
Updated as of 8/2/2019  
Titles and Bi-weekly Salary Ranges for Non-Represented Employees as of June, 2019

Title	% from Mid-pt.	Low	Mid	High
GIS <u>Dispatching</u>	40%			
Bi-weekly		\$2,143	\$3,000	\$4,200
Hourly		\$26.79	\$37.50	\$52.50
Annual		\$55,714	\$78,000	\$109,200
Operations Assistant	40%			
Bi-weekly		\$2,357	\$3,300	\$4,620
Hourly		\$29.46	\$41.25	\$57.75
Annual		\$61,286	\$85,800	\$120,120
Special Projects	40%			
Bi-weekly		\$2,214	\$3,100	\$4,340
Hourly		\$27.68	\$38.75	\$54.25
Annual		\$57,571	\$80,600	\$112,840
Service Director	20%			
Bi-weekly		\$5,000	\$6,000	\$7,200
Hourly		\$62.50	\$75.00	\$90.00
Annual		\$130,000	\$156,000	\$187,200
Power Director	20%			
Bi-weekly		\$5,000	\$6,000	\$7,200
Hourly		\$62.50	\$75.00	\$90.00
Annual		\$130,000	\$156,000	\$187,200
Broadband Manager	30%			
Bi-weekly		\$2,300	\$3,500	\$4,300
Hourly		\$28.75	\$43.75	\$53.75
Annual		\$70,000	\$91,000	\$118,300
Projects Manager	20%			
Bi-weekly		\$5,000	\$6,000	\$7,200
Hourly		\$62.50	\$75.00	\$90.00
Annual		\$130,000	\$156,000	\$187,200
Contracts Specialist	40%			
Bi-weekly		\$2,357	\$3,300	\$4,620
Hourly		\$29.46	\$41.25	\$57.75
Annual		\$61,286	\$85,800	\$120,120
Administrative Assistant	40%			
Bi-weekly		\$2,357	\$3,300	\$4,620
Hourly		\$29.46	\$41.25	\$57.75
Annual		\$61,286	\$85,800	\$120,120



## AGENDA REPORT

DATE: January 7, 2020  
TO: **Board of Commissioners**  
FROM: Kevin Streett  
RE: Disclosure of Conflict of Interest

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### SUMMARY:

Annually, the PUD's Governance Policy No. 6 requires the Board of Commissioners to publicly disclose any conflicts of interest as defined in **RCW.42.23.010**.

RCW 42.23 prohibits Commissioners from using their positions to secure special privileges or special exemptions for themselves or others, and from entering into certain defined contracts or having other personal financial interests with the District. It provides as follows:

“It is the purpose and intent of this chapter to revise and make uniform the laws of this state concerning the transaction of business by municipal officers, as defined in chapter 268, Laws of 1961, in conflict with the proper performance of their duties in the public interest; and to promote the efficiency of local government by prohibiting certain instances and areas of conflict while at the same time sanctioning, under sufficient controls, certain other instances and areas of conflict wherein the private interest of the municipal officer is deemed to be only remote,..”

The following outlines the four main areas for prohibited conflicts of interest for Commissioners:

1. A Commissioner may not use their position to secure special privileges or exemptions for themselves or others;
2. A Commissioner may not give, receive, or agree to receive, directly or indirectly, any compensation, gift, reward, or gratuity from a source except the employing municipality, for a matter connected with or related to the officer's services as such an officer;
3. A Commissioner may not accept employment or engage in business or professional activity that they might reasonably expect would require or induce

- them by reason of their official position to disclose confidential information acquired by reason of their official position; or
4. A Commissioner may not disclose confidential information gained by reason of their position, nor may they otherwise use such information for their personal gain or benefit.

For any further questions please consult with Joel Paisner, who will be at the regular meeting.

- a) Commission members shall conduct themselves in accordance with all laws. The State of Washington has adopted a "Code of Ethics" that applies to all municipal officers, codified under RCW 42.23. The declared purpose of the Code of Ethics is to make uniform the laws of the State concerning the transaction of business by municipal officers in conflict with the proper performance of their duties in the public interest, and to promote the efficiency of local government by prohibiting certain instances and areas of conflict while at the same time sanctioning, under sufficient controls, certain other instances and areas of conflict.
- b) Commission members are strictly prohibited by law from entering into or engaging in any activity defined by RCW 42.23 as a conflict of interest with their official duties as a Jefferson County PUD NO.1 Commissioner.
- c) On an annual basis and in a public forum, each Commissioner shall acknowledge their obligation to disclose any conflicts of interest as defined in RCW 42.23.
- d) On a case by case basis, each Commission member will disclose to the other Commission members, in a public forum, any remote conflicts of interest as defined under RCW 42.23. Disclosure will be noted in the District's official minutes which are public record. A Commissioner with such remote interest will not participate in any discussion and/or debate concerning such interest, will not vote on the matter, and will do nothing to influence any other Commissioner concerning their decision on the matter.
- e) Commission members will adhere to the Jefferson County PUD NO.1 Code of Ethics adopted by the Commission, and shall conduct themselves with civility and respect at all times with one another, with staff, and with members of the public.
- f) Commission members will adhere to the Jefferson County PUD NO.1 policy on appropriate use of District Resources.
- g) Commission members will become familiar with their individual and joint obligations pertaining to the District's directive on reporting alleged improper governmental action, including actions required of the Commission regarding employee complaints of alleged improper governmental actions and/or employee claims of retaliation for reporting alleged improper governmental actions.
- h) Commission members understand that all letters, memoranda and/or interactive computer or electronic information (including e-mail), the subject of which relates to the conduct of the District or the performance of any District function, are public records and may also be subject to disclosure under the Washington Public

Records Act. Any such public records shall be provided to the Public Records Officer for inclusion in the District's records management program.