



PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY

December 11, 2017

**Citizen Advisory Board
Meeting**

*Final
Minutes*

A meeting of the Public Utility District No. 1 of Jefferson County (PUD) Citizen Advisory (CAB) was held at 310 Four Corners Road, Port Townsend, Washington, on December 11, 2017. The meeting was convened by Vice Chair Doug Huber at 2:30 p.m. Attending:

CABMembers:

Roger Risley (appeared at 2:45p.m.)
L. Dennison
Peter Lauritzen
Norman Norton
Tom Engel
Doug Huber
Tim Tibbals
Russ Michel (new CAB member - Dist 3)

PUDRepresentatives:

Commissioner Jeff Randall
Don McDaniel, Consultant
Will O'Donnell, Communications Manager
Bill Graham, Resource & Conservation Manager

Vice Chair Doug Huber opened the meeting and established there was a quorum. Chair Roger Risley came into the meeting at 2:45 p.m. and suggested that Vice Chair Doug Huber continue to conduct the meeting. Vice Chair Doug Huber agreed to chair the meeting.

Review of Agenda

- Pete Lauritzen would like to discuss the Roster - add on after Noxious Weed.
- Pete Lauritzen would like to give a brief report on the OPALCO seminar – add on

Reduced Rates for Low Income Sub-Committee Report.

- After Roster add on Election for new President 2018.

MOTION:

MOTION: Larry Dennison made a motion and it was seconded by Tim Tibbals that the Agenda be approved as amended. Motion unanimously carried.

Approval of Minutes from Last Meeting:

Larry Dennison has corrections: On the second under the **Broadband Delivery Strategies** there is a typo in Derek Kilmer's name - take the "c" out.

Page 7 - second paragraph, third sentence up from the bottom of the paragraph - \$300,000 should be 300,000.

Page 7 - second paragraph, sixth sentence up from the bottom of the paragraph - "no affect" should be "an effect".

Page 7 - second paragraph, fifth sentence up from the bottom of the paragraph "journalism except top flight journalism like Science and Nature and Self' should be journals except top flight journals like Science and Nature and Cells, etc."

MOTION: Tom Engel made a motion to approve the minutes of November 13, 2017, meeting of the Jefferson County PUD Citizen's Advisory Board, as amended and it was seconded by Tim Tibbals. Motion carried unanimously.

Introductions:

Introductions were voluntarily made.

Public Comment:

Roger Risley commented for the record that Karen Bennet has an excused absence to today's meeting.

Comment from Doug Milholland regarding impact of the smart meters on the body. He offered some books for the members of the committee to read.

Comment: Comment made on how the CAB treats the public with respect.

Comment: Tom Therisch reminded the members of the committee that the meetings are held

under the State Open Public Meetings Act. He read the Open Public Meetings Act RCW and informed the committee members that that was why he declined to state his name and that it was improper to say to the members of the audience to announce and identify themselves. Additionally say that it is optional and that it is not mandatory. He put the committee members on notice as follows: "**... if you don't, all of you have been put on notice and if you attend a meeting in which that takes place, you are each liable to a personal fine of \$500.00. Thanks.**"

Noxious Weed: Eric Kingfisher, Stewardship Director of the Jefferson Land Trust gave a presentation and passed out:

- Handout No. 1: PUD Draft Corridor Management Plan for the PUD CAB 12-11-17, a Status Update After the Transmission Line Walk-Through from gth Street (PT) to Anderson Lake Rd.
- Handout No. 2: Jefferson County PUD No. 1 Utility Corridor Vegetation Management Plan dated August 24, 2017.

Commissioner Randall asked Mr. Kingfisher was he available to meet with the CAB subcommittee to continue to craft a plan. He was willing to keep working with members of the CAB. Next step is was for management to get started out there. Commissioner Jeff Randall encouraged the CAB to take action. Doug Huber informed the CAB members that the inventory is sufficient enough that the PUD could make a very good statement for removing the noxious weed. What would be an effective budget to make headway on this? What are the resources to do it? We need something different than a generic approach. Commissioner Randall stated he was interested in getting more information from the Noxious Weed Subcommittee. Roger Risley offered to be of assistance to Doug Huber if he needs it.

Roster: Peter Lauritzen requested that everyone look at the roster for any additions or corrections. Corrections will be made and emailed out to all. Public roster will not have home email addresses. Don McDaniel stated he will check out if Bill Kaune has a PUD email.

It was mentioned that the members that the Public Records Act states that the names and addresses of volunteers are exempt from disclosure.

Roger Risley stated that the Rates Subcommittee (Roger Risley, Tom Engel and Bill Kaune) met recently but there is no report at this time.

Elections:

MOTION: Larry Dennison made a motion to nominate Doug Huber as President of the CAB Committee for 2018. Roger Risley seconded the motion. Motion carried unanimously.

MOTION: Russ Michel made a motion to nominate Larry Dennison as Vice Chair. Seconded

by Tim Tibbals. Motion carried unanimously.

Roger Risley offered to be of assistance to Doug Huber if he needs it.

Broadband Delivery Strategies Subcommittee Report: There is a meeting on December 18, 2017, at 10:30 a.m. at Jefferson County Library. Norm Norton will have a report at the next meeting. Representative Mike Chapman was been invited.

PUD Credit Card Use Policy Subcommittee Report: Tom Engle gave a report. There was some discussion but no action taken. No proposal will be presented to the Board at this time and additional information will be forthcoming.

Tom Engel informed the members that there was a survey done by the Clallam PUD (Handout No. 3), Clallam PUD Inquiry - May 2017, Customer Late Fees. Almost all the PUDs interviewed charged a late fee and our PUD was the only PUD that did not charge late fees. CAB member Tom Engel informed the committee that Interim Financial Officer Tammy Lehman recommended that the PUD put together a late fee policy. Further research is to be done by the Credit Card Subcommittee.

Reduced Rates for Low Income Subcommittee Report: Larry Dennison gave a report. The subcommittee has met four times. Larry wanted to recognize Commissioner Jeff Randall for his leadership on this subcommittee. Larry distributed copies of (draft recommendation) Report of Citizen Advisory Subcommittee (Handout No. 4): Expanding participation in PUD Low Income Energy Assistance Program. Larry distributed CAB Subcommittee - Low Income Energy Assistance 11/28/17 (Handout No. 5). The subcommittee has been meeting with OLYCAP and St. Vincent de Paul. The point of the committee was to figure out why there wasn't more participation in the low income program. Larry and Commissioner Jeff Randall outlined the subcommittee's recommendations. The final draft will be presented at the January meeting.

Commissioner Jeff Randall informed the members that he will contact Craft 3 financial institution to come to the January meeting and make a presentation.

Members of the committee will be voting on the recommendations that will be presented to the PUD Board of Commissioners at the next meeting.

Report from Pete Lauritzen on Orcas Power and Light Company: Pete Lauritzen gave a report on the presentation that OPALCO (Orcas Power and Light Cooperative) which is a co-op electric utility for San Juan County. It covers twenty islands of electricity through submarine cables. There were several members that attended the meeting - Larry Dennison, Norm Norton, Karen Bennett and Pete Lauritzen.

Their philosophy is that they have built a grid and use it the most they can to make the most money. Commissioner Jeff Randall informed the members that he will follow up on OPALCO rules.

They are offering electric vehicle rebates on EV charges. They have partnered with their conservation district - San Juan County Conservation District and they have added to their mission energy conservation. The conservation district is providing education to help promote the electric vehicle rebate.

They have very poor broadband service on the islands. They essentially bought a small company and provided broadband to all the San Juan Islands and they are putting in a wireless system right now building an extensive fiber network. Most of their cable is under ground. There will be updated reports at future meetings.

Don McDaniel expressed his appreciation to the members of the Citizen Advisory Board for their contribution to the committee.

Meter Update: Commissioner Jeff Randall gave a report on the AMI (Smart Meters). It is on the Board of Commissioners agenda for every meeting. The Board does not have any sort of action identified with any particular meeting. The Board's priority right now is hiring a General Manager.

Public Comment: A suggestion was made regarding Issue No. 5 of the draft report dated 12/2/17 of the CAB Low Income Energy Assistance Program (handout No. 5). Should the PUD increase low income energy assistance levels above current \$35.00 a month? Whatever the appropriate level is to be increased, it should be increased dollar for dollar so the low income people don't get hurt. They are not using any more energy but they are paying and not getting that money back. That is a pretty simple policy change.

Disappointing is that it is going to be brought back at the next meeting and then not acted upon until the meeting after that. so now we are halfway through the winter before a policy change is made and people are already freezing to death and paying extremely high bills. If there is something that can be done to accelerate this project to get it through the board for a policy that would be good. The sooner the better because people are getting hurt.

Next Meeting: January 11, 2018.

MOTION: Tom Engel made a motion and it was seconded by Russ Michel to adjourn the meeting. Motion unanimously carried.

ADJOURNMENT: Vice Chair Doug Huber adjourned the meeting at 4:48 p.m.

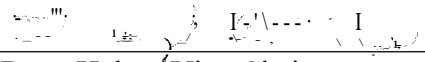
Minutes prepared by: Cammy Brown, PUD Recorder

CAB meeting audio file available on website www.jeffpud.org

Approved:


Rogerisley, Chai;

12 FEB 18
Date


Doug Huber, Vice Chair

12 Feb 2018
Date

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