Board of Commissioners Meeting
November 5, 2019 - 5:00 PM
63 Four Corners Rd. Jefferson County Transit

PUD REGULAR BOARD MEETING

1. CALL TO ORDER

00:00:56 2. AGENDA APPROVAL

00:01:05 3. GENERAL PUBLIC COMMENT: This public comment period is for any items not specifically listed on the current Agenda or for items listed on the Consent Agenda. The Chair will also permit public comments on the other agenda items as they come up during the meeting. The Chair may place time limits on public comments to allow the meeting to be conducted in an efficient and orderly manner. (**15 min**)

00:16:32 4. APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.

4.1 APPROVAL OF MINUTES

Draft minutes: 9/12/19; BOC Special Meeting Goals and Objectives
9/17/19; BOC Regular Meeting
9/30/19; BOC Special Meeting Strategic Planning (Magellan)
10/07/19; BOC Regular Meeting

4.2 APPROVAL OF VOUCHERS

4.2.1 Voucher certification form with supporting warrant register and payroll form
4.2.2 BOC approval of voucher approval form

4.3 ACTION ITEMS

4.2.3 Financials for Sept 2019
4.2.4 Bid award for transformers

4.4 PUD CALENDAR

END OF CONSENT AGENDA

00:17:45 5.0 COMMISSIONER REPORTS

00:44:00 6.0 GENERAL MANAGER REPORT

7.0 ACTION ITEMS REQUIRING BOARD DISCUSSION

01:10:22 1. Minutes pulled from Consent Agenda
01:11:54 2. Monthly Financial Report, pulled from consent
01:16:20 3. 2020 Calendar of BOC meetings
01:21:08 4. January, February, March 2020 Special Meeting Calendar
01:25:20 5. Rotation of Board Motion
01:27:20 6. Memberships for 2020
01:51:30 5. NoaNet Contract Update

02:05:50 8. SIGNING OF DOCUMENTS
02:10:09 9. ADJOURN

PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

September 12, 2019

Board of Commissioners
Special Meeting
Review of GM Goals and Objectives

Draft Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on September 12, 2019, at the Chimacum Fire Hall, 9193 Rhody Drive, Chimacum, Washington, 98325. Present:

Commissioner Jeff Randall. President
Commissioner Kenneth Collins, Secretary
Commissioner Dan Toepper, Vice President
Kevin Streett, General Manager
Annette Johnson, Executive Assistant/Records Officer
Will O'Donnell, Communications Manager
Jean Hall, Customer Service Manager
Mike Bailey, Financial Services Manager
Don McDaniel, PUD Consultant
Bill Kolden, Interim Human Resources Director
Jimmy Scarborough, Interim Electrical Engineer Supervisor
Bill Graham, Interim Water OP Supervisor
Samantha Harper, Water Superintendent
Lori Rae, Operations Administrator

Recording Secretary Cammy Brown

CALL TO ORDER:

Commissioner Jeff Randall called the special meeting of the PUD Board of Commissioners for

September 12, 2019, to order at 10:00 a.m. Introductions were given.

AGENDA APPROVAL:

MOTION: Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Daniel Toepper seconded the motion. Motion carried unanimously.

REVIEW FOR GM GOALS AND OBJECTIVES:

General Manager Kevin Streett gave a presentation.

For more details on discussions that took place at this special meeting please refer to the audio recording of the meeting at www.jeffpud.org.

ADJOURNMENT:

Commissioner Jeff Randall declared the September 12, 2019, Special Meeting of the Jefferson County Public Utility District No. 1 adjourned at 11:51 a.m.

Minutes prepared by
Recording Secretary Cammy Brown

Approved:

_____ _____
Commissioner Kenneth Collins, Secretary Date

Attest:

_____ _____
Commissioner Jeff Randall, President Date

_____ _____
Commissioner Dan Toepper, Vice President Date

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the meeting to discuss any special accommodations.

PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

September 17, 2019

Board of Commissioners
Regular Meeting

Draft Minutes

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 5:00 p.m. on September 17, 2019, at the Jefferson Transit Conference Room, 63 Four Corners Road, Port Townsend, Washington, 98368. Present:

Commissioner Jeff Randall. President
Commissioner Kenneth Collins, Secretary
Commissioner Dan Toepper, Vice President
Kevin Streett, General Manager
Joel Paisner, General Counsel
Mike Bailey, Financial Services Manager
Jean Hall, Customer Service Manager
Bill Graham, Interim Water OP Supervisor
Jimmy Scarborough, Interim Elec. Engineer Supervisor
Lori Rae, Operations Administrator
Bill Kolden, Interim Human Resources Manager
Samantha Harper, Water Superintendent
Don McDaniel, Consultant

Recording Secretary Cammy Brown

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1. CALL TO ORDER:

Commissioner Jeff Randall called the regular meeting of the PUD Board of Commissioners for September 17, 2019, to order at 5:00 p.m.

INTRODUCTIONS: Commissioner Jeff Randall started the meeting asking for voluntary introductions from the commissioners and staff.

2. AGENDA APPROVAL:

A member of the public requested Approval of Vouchers be pulled off the agenda but later agreed to do further research and bring up the matter at the next BOC meeting.

MOTION: Commissioner Kenneth Collins made a motion to approve the agenda as amended. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. GENERAL PUBLIC COMMENT: Commissioner Jeff Randall presented the guidelines for members of the public to submit their comments. Topics abbreviated.

- Appreciation expressed with new audio format. Discussion of opt out had wrong subject. It said water segregation. Correlation of tags needs improvement.
- Question: How many outages has the PUD had with the wind? Response: Crews out all weekend. At one time close to 1,000 outages.
- Tried to find "peak hours of use" on website. Couldn't find anywhere on line. Request to have this information available online.
- Request to define heavy load hours. General Manager will provide.
- Employee Manual's nepotism policy - clarification. Document looked like it was cut and pasted. Changes in the policy were not highlighted. There was not a second hearing. Lack of process. Question on hiring policy – is the PUD looking at it in the right way? There are other questions on Human Resources Policy that didn't come up.

4. APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

Commissioner Jeff Randall requested that the minutes of August 20, 2019, meeting be removed and placed under 7.0 Action Items Requiring Board Action.

Commissioner Dan Toepper requested the CAB report be removed and placed under 7.0 Action Items Requiring Board Action.

MOTION: Commissioner Dan Toepper made a motion to approve and adopt the Consent Agenda as amended. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

4.1 APPROVAL OF MINUTES:

Draft minutes of 8/20/2019 were removed and placed under 7.0 Action Items Requiring Board Discussion.

4.2 APPROVAL OF VOUCHERS

4.2.1 Voucher certification form with supporting warrant register and payroll form.
4.2.2 BOC approval of voucher approval form.

VOUCHER CLAIM FORMS FOR INVOICES PAID:

WARRANTS	AMOUNT	DATE
Accounts Payable: #120986 to #121000	$ 227,690.32	8/29/2019
Accounts Payable: #121001 to #121054	$ 338,836.47	9/05/2019
Accounts Payable: #121055 to #121093	$ 37,592.87	9/09/2019
Payroll Checks: # 70639 to # 70644	$ 10,264.48	9/06/2019
Payroll Checks: # 70645 to # 70646	$ 1,678.63	9/09/2019
Payroll Direct Deposit	$ 97,370.84	9/06/2019
TOTAL INVOICES PAID	**$ 713,433.61**	
WIRE TRANSFERS PAID	**AMOUNT**	**DATE**
Peterson Lake	$ 14,328.62	9/02/2019
GRAND TOTAL	**$ 727,762.23**	
VOIDED WARRANTS		
120944	**$** 76,849.00	
121053	$ 28,351.34	
121061	$ 210.60	

4.3 ACTION ITEMS

4.3.1 CAB report. This agenda item was removed and placed under Agenda Item 7.0 Action Items Requiring Board Discussion.

4.4 PUD CALENDAR.

END OF CONSENT AGENDA.

5. COMMISSIONER REPORTS:

Commissioner Kenneth Collins:

9/6 Attended BOC Special Meeting – Budget.
9/9 Met with CAB member Seb Eggert.
9/9 Attended CAB meeting.
9/10 Attended Special BOC meeting – Strategic Planning.
9/10 Attended NoaNet Board meeting. Their financials are improving. Excellent fourth quarter.
9/12 Attended Special BOC meeting – General Manager Goals and Objectives.
9/16 Met with General Manager Kevin Streett.
9/17 to
9/20 Will attend WPUDA meeting.
9/27 Will attend WPUDA Water workshop.
9/30 Will attend Special BOC meeting – Broadband Strategic Plan.
10/02 and
10/03 Will attend PPC (Public Power Council) meeting.
10/07 Will meet with General Manager Kevin Streett.
10/07 Will attend PUD Budget Hearing.
10/16 Will attend Special BOC meeting – Opt Out.

Commissioner Dan Toepper:

9/04 Attended PPC meeting in Portland.
9/06 Attended BOC Special Meeting – Budget.
9/09 Attended East Jefferson Fire and Rescue Chiefs' meeting.
9/10 Attended Special BOC meeting – Strategic Planning.
0/11 Met with General Manager Kevin Streett
9/12 Attended Special BOC meeting – General Manager Goals and Objectives.
9/12 Attended Jefferson County BOC meeting in Brinnon.
9/14 Attended Quilcene Fair and worked in booth.
9/17 to
9/20 Will attend WPUDA meeting in Kitsap County.
9/24 to
9/27 Will attend WPUDA Water Workshop in Leavenworth.
9/30 Will attend Special BOC meeting – Broadband Strategic Plan.
10/02 and
10/03 Will attend PPC (Public Power Council) meeting.
10/07 Will attend PUD Budget Hearing.
10/16 Will attend Special BOC meeting – Opt Out.
12/13 to
12/22 Out of town.

Commissioner Jeff Randall:

9/06 Attended BOC Special Meeting – Budget.
9/10 Attended Special BOC meeting – Strategic Planning.
9/12 Attended Special BOC meeting – General Manager Goals and Objectives.
9/13 Met with Kevin Streett.
9/16 Met with CAB member Seb Eggert.
9/17 to
9/20 Will attend WPUDA Conference in Suquamish.
9/25 to
9/27 Will attend WPUDA annual Water Workshop in Leavenworth.
9/30 Will attend Special BOC meeting – Broadband Strategic Plan.
10/07 Will attend PUD Budget Hearing.
10/14 Will attend the CAB meeting.
10/16 Will attend Special BOC meeting – Opt Out.
10/17 Will attend North Olympic Development Council (NODC) Executive Board meeting.
10/18 Will attend Olympic Workforce Development Council meeting

6. GENERAL MANAGER REPORT. General Manager Kevin Streett gave a report. Topics abbreviated.

- Following up on the Glysolate usage. In the future it will not be used at the PUD's substations.
- Employees are having a safety and wellness meeting. Staff would like President of BOC to participate.
- GM is gone 9/23 to 9/27 – RUS training and one day vacation.
- Pushing forward on HR manager position. There are several applicants.
- Met with Magellan. Have seen part of report.
- Staff met with Magellan a week ago. Staff has seen part of the report. Magellan still putting information together. Magellan will submit information for the BOC one week before next board meeting. Commissioner Toepper would like results of actual on-line survey.
- Commissioners are asking for raw data on the Magellan report. Commissioners also asking the report to be organized by topic area.
- Staff is interviewing for metering job.
- Staff putting review for fleet and warehouseman position.
- HR primarily hiring people that have to be in place that are doing the work today.
- GIS position is filled.

PUBLIC COMMENTS:

- If report is going to three commissioners, will report be made available to the public at some time? It would be helpful to get in a little advanced time before the BOC meeting so people can come with putting some thought into their questions. Response: Staff wanted to get materials all before they get distributed.

7. ACTION ITEMS REQUIRING BOARD DISCUSSION:

Draft Minutes 8/20/19 BOC Regular Meeting: Corrections:

Under No. 3 – General Public Comment: Third bullet should be "EFS". Not "EES".

Acting General Manager on Kevin Streett in terms of people at the meeting. Take out "Acting".

Since EFS is the name of the consultant group. In the next sentence it should say "EFS consultant" not "the EFS consultant".

Under Commissioner Reports - Dan Toepper – on "8/18 Commissioner Toepper attended the All County Picnic" and then on 8/25 it says "will attend the All County Picnic". 8/25 doesn't belong or was misquoted. Take out 8/25.

Under General Manager's Report – second bullet – Attorney Irene "Scrubbs" should be Irene "Scruggs".

Under General Manager's Report – Public Comment: last paragraph – "Kilsuit" Bridge should be "Kilisut" Bridge.

7.1.1 – "EE1" should be 'EEI" and spell out Energy Efficiency Incentive.

7.1.4 Kevin "Street" should be Kevin "Streett".

Page 8 of 9 – under Olympic Work Force Development Council. Instead of "this organization" put "North Olympic Workforce Development Council".

MOTION: Commissioner Kenneth Collins made a motion to approve the minutes of the Jefferson County Board of Commissioners dated August 20, 2019, as amended. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

4.3.1 CAB Report: Commissioner Dan Toepper requested clarification on the Work Plan. The CAB report is within the Consent Agenda and it is almost like the BOC is approving the plan that the CAB is putting forward. Did the BOC want to talk about the list that was brought forward? CAB member Gary Rowe gave some clarification. Commissioners would like to consider the CAB report at another meeting. Intent was to give the BOC a change to look over the

Work Plan. No action was requested on the work plan.

PUBLIC COMMENTS:

- There was a comment that the review of the Work Plan should be done sooner rather than later so the CAB may form sub-committees and do the work that needs to be done.
- Only new items on the Work Plan are meter replacement, electric vehicle and carbon footprint.
- Direction to the CAB from the BOC is to keep going.

7.1.1 2020 Budget Review: General Manager Kevin Streett and Financial Services Manager Mike Bailey gave a report. The staff is seeking direction from the BOC today on the tax budget.

Budget submitted for approval of the BOC basically states $500,000 will be collected by the PUD and brought into the PUD's budget. Budget is Draft 2. We will come back with a request for a line of credit. 2020 Budget Presentation Talking Points were included in the packet for this meeting. **For a more detailed accounting on what was discussed concerning the 2020 Budget Review please refer to audio recording.**

PUBLIC COMMENTS:

- Question: What is the property tax actually paying for? There is nothing in the budget that actually tells where the money is coming from.
  Response: It is flowing into various different things.
- Comment: Would like to know what the typical water usage is.
  Response: Five to ten thousand gallons a month. $30 to $60 a month on the high end.
- Comment: Revenue based on July 2018 to June 2019 (electrical residents) below normal two years in a row. No reason to expect that to happen again.
  Our revenues for 2020 based on that may be is a little optimistic.
  Response: If the county gets a bad weather year, our revenue might be significantly lower than what is showing here.

7.1.2 Low-Income Policy Change:

Jean Hall, Customer Service Manager, went over amendments to the Low-Income Policy.

PUBLIC COMMENTS: (topics abbreviated).

- Definition of what Liheap stands for.

MOTION: Commissioner Jeff Randall made a motion to approve the added language to the

Customer Service Policy regarding eligibility changes pursuant to the language provided in the Draft Policy 10.6. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

The staff will bring a Resolution to the next BOC meeting.

7.1.3 Water Leak Proposal: Jean Hall, Customer Service Manager, went over the new language in the Water Leak Adjustment Policy. There was one change requested under 10.3.3 Water Leak Adjustment. Third sentence. Three lines down: "Customer service may offer alternative payment arrangements until **which** time as the leak adjustment is either processed or denied." It should say Customer service may offer alternative payment arrangements until **"such"** time as the leak adjustment is either processed or denied.". There were no changes as to what was previously presented. A consensus was reached among the commissioners and they were comfortable with the policy. A resolution brought back at the next BOC meeting.

8. SIGNING OF DOCUMENTS: The signing of documents was done in open public meeting format.

9. ADJOURNMENT:

Commissioner Jeff Randall declared the September 17, 2019, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 7:16 p.m.

Minutes prepared by
Recording Secretary Cammy Brown

Approved:

_____ _____
Commissioner Kenneth Collins, Secretary Date

Attest:

_____ _____
Commissioner Jeff Randall, President Date

_____ _____
Commissioner Daniel Toepper, Vice President Date

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PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

September 30, 2019

Board of Commissioners
Special Meeting
Review of Broadband Strategic Plan

Draft Minutes

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on September 30, 2019, at the Chimacum Fire Hall, 9193 Rhody Drive, Chimacum, Washington, 98325. Present:

Commissioner Jeff Randall. President
Commissioner Kenneth Collins, Secretary
Commissioner Dan Toepper, Vice President
Kevin Streett, General Manager
Joel Paisner, General Counsel
Annette Johnson, Executive Assistant/Records Officer
Will O'Donnell, Communications Manager
Don McDaniel, PUD Consultant
Bill Graham, Interim Water OP Supervisor
Samantha Harper, Water Superintendent
Lori Rae, Operations Administrator

Randy Trost, Magellan

Recording Secretary Cammy Brown

CALL TO ORDER:

Commissioner Jeff Randall called the special meeting of the PUD Board of Commissioners for September 30, 2019, to order at 10:00 a.m. Introductions were given.

Commissioner Dan Toepper requested an addition to the Agenda – Commissioners' Schedules.

AGENDA APPROVAL:

MOTION: Commissioner Kenneth Collins made a motion to approve the agenda as modified. Commissioner Daniel Toepper seconded the motion. Motion carried unanimously.

REVIEW OF BROADBAND STRATEGIC PLAN FROM MAGELLAN:

General Manager Kevin Streett gave an introduction. Randy Trost from Magellan gave a presentation.

For more details on discussions that took place at this special meeting please refer to the audio recording of the meeting at www.jeffpud.org.

There was a review of the commissioners' schedules.

ADJOURNMENT:

Commissioner Jeff Randall declared the September 30, 2019, Special Meeting of the Jefferson County Public Utility District No. 1 adjourned at 11:51 a.m.

Minutes prepared by
Recording Secretary Cammy Brown

Approved:

_____ _____
Commissioner Kenneth Collins, Secretary Date

Attest:

_____ _____
Commissioner Jeff Randall, President Date

_____ _____
Commissioner Dan Toepper, Vice President Date

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PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

October 7, 2019

Board of Commissioners
Public Budget Hearing and
Regular BOC Meeting

Draft Minutes

The Public Budget Hearing of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 5:00 p.m. on October 7, 2019, at the Jefferson Transit Conference Room, 63 Four Corners Road, Port Townsend, Washington, 98368. Present:

Commissioner Jeff Randall. President
Commissioner Kenneth Collins, Secretary
Commissioner Dan Toepper, Vice President

Kevin Streett, General Manager
Joel Paisner, General Counsel
Mike Bailey, Financial Services Manager
Jean Hall, Customer Service Manager
Bill Graham, Interim Water OP Supervisor
Jimmy Scarborough, Interim Elec. Engineer Supervisor
Will O'Donnell, Communications Manager
Annette Johnson, Executive Assist/Records Admin.
Don McDaniel, Consultant

Recording Secretary Cammy Brown Absent

PUBLIC BUDGET HEARING

1. CALL TO ORDER:

Commissioner Jeff Randall called the Public Budget Hearing of the PUD Board of Commissioners for October 7, 2019, to order at 5:00 p.m.

INTRODUCTIONS: Commissioner Jeff Randall started the meeting by asking for voluntary introductions from the commissioners and staff.

2. AGENDA APPROVAL:

MOTION: Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

3. STAFF PRESENTATION OF RESOLUTION 2019-22 TAX LEVY UPDATED:

Commissioner Jeff Randall presented the guidelines for comments on the presentation:

General Manager Kevin Streett and Financial Services Manager Mike Bailey gave a presentation. The 2020 Budget Presentation Talking Points outline was included in the packet.

PUBLIC COMMENTS:

- Question asked on Resolution 2019-022 Page 3 – second WHEREAS. Third line up from the bottom of that paragraph it says "…any increase in value of states assessed properties …". What does that mean?
- There is no mention in budget discussion setting or addressing level of reserve.
- On the operating revenue side from this year to next year it looks like there is a slight decrease in revenue. Why is the PUD taking in less revenue?
- Comment: In reviewing the 2016 Strategic Policy the following was suggested. First, there is a strategy to adopt a five year financial plan. Second, delivery of services to be done in a sustainable manner. Third is to provide affordable stable rates that cover the cost of services. Keeping all three of these in mind, prior to the adoption of the budget a suggestion was made that the BOC ask staff to verify the plan so the BOC knows the ultimate impact of any decision made on the budget would be in the future. Second, the water rates need to be updated because the current budget doesn't look like it is sustainable. Third a recommendation was made that the budget include resources to support the implementation of broadband strategic planning.

  For more detail refer to audio recording of this meeting.

Commissioner Jeff Randall reads the proposed modification to the resolution into the record.

WHEREAS, the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, after hearing, and after duly considering all relevant evidence and testimony presented, has determined; that the district does not require an increase in property tax revenue from the previous year in excess of the increase resulting from the addition of new construction and improvements to property, any increase in the value of the state's assessed properties, and refunds in order to discharge the expected expenses and obligations of the district and in its best interest.

No public comment.

MOTION: Commissioner Kenneth Collins made a motion to approve Resolution 2019-22 as modified. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

4. 2020 DRAFT BUDGET: Commissioners and PUD staff review the 2020 Draft Budget. For more detail refer to audio recording of this meeting.

5. ADOPTION OF 2020 BUDGET RESOLUTION 2019-23: No adoption. Revised resolution 2019-23 will be presented at the next BOC meeting on October 15, 2019.

6. GENERAL PUBLIC COMMENT:

- The hearing on the budget was public September 3rd. In the presentation by the General Manager, there as an offer to reduce the expenditures in some areas of the budget and those have not been discussed. You can only have a hearing at what was published through September 3rd. You cannot hold a hearing on something that was amended later. BOC's direction to the staff needs to include those changes that were suggested by the General Manager.
- Question: On past revenue in the budget, there were two lines in the summary of cash on Page 19 – one says cash revenues were 2.8 million. Next one says tax revenue fund investments 1.9 million. It is not clear as to what those are. Is this an accumulation of tax revenues over the years and is sitting in the bank? What does that mean?
  Response: That is an accumulation of tax revenues that have been collected and an investment account that is associated with it.
- Tax money is being collected and it looks like it is not being spent. Showing what the money is being collected for and what it is being used for would be useful.

7. ADJOURN MEETING: Meeting was adjourned at 5:45pm.

REGULAR BOARD OF COMMISSIONER MEETING

1. CALL TO ORDER: Commissioner Jeff Randall called the Regular Meeting of the PUD Board of Commissioners for October 7, 2019, to order at 5:52 p.m.

2. AGENDA APPROVAL:

MOTION: Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

3. GENERAL PUBLIC COMMENT:

- **Comment:** In the special meeting that was held on September 3rd during which there was an executive session, the stated reason for conducting the executive session was as listed and as said in the audio which was to review the performance of a public employee. However, the discussion that followed the executive session was clearly about evaluating the qualifications of somebody for possible employment. It didn't seem like the discussion had anything to do with the performance of a current employee but rather that of the experience and qualifications of an applicant which is one of the two possible reasons for that justification for going into executive session.
  Response: The minutes are accurate.
- **Request:** CAB would like to see a conversation on Work Plan scheduled at the next BOC meeting.
  Response: Topic is scheduled for the October 15, 2019 BOC meeting.
- **Announcement:** October 14, 2019, presentation of "Damned to Extinction".at the Quimper Unitarian Universal Fellowship, at 2333 San Juan Avenue, Port Townsend.
- **Suggestion:** Suggestion made regarding the Wellness Program and encouraging the BOC to urge the General Manager and his management staff to lead by example.

4.0 APPROVAL AND ADOPTION OF CONSENT AGENDA:

4.1 APPROVAL OF MINUTES:

4.1.1 Special Meeting Employee Manual 8/22/19.
4.1.2 Special Meeting Executive Session 9/3/19.

4.1.3 Regular BOC Meeting 9/3/19.
4.1.4 Special Meeting Budget Review 9/6/19.
4.1.5 Special Meeting Strategic Planning 9/10/19.

MOTION: Commissioner Kenneth Collins made a motion to approve the Consent Agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

4.2 APPROVAL OF VOUCHERS

4.2.1 Voucher certification form with supporting warrant register and payroll form.
4.2.2 BOC approval of voucher approval form.

VOUCHER CLAIM FORMS FOR INVOICES PAID:

WARRANTS	AMOUNT	DATE
Accounts Payable: #121094 to #121144	$ 533,950.97	9/13/2019
Accounts Payable: #121145 to #121191	$ 550,349.23	9/19/2019
Accounts Payable: #121192 to #121216	$ 35,246.81	9/25/2019
Accounts Payable: #121217 to #121219	$ 2,905.54	9/26/2019
Payroll Checks: # 70647 to # 70651	$ 9,398.67	9/20/2019
Payroll Checks: # 70652 to # 70653	$ 513.96	9/26/2019
Payroll Direct Deposit	$ 105,926.94	9/20/2019
TOTAL INVOICES PAID	**$1,238.292.12**	
WIRE TRANSFERS PAID	**AMOUNT**	**DATE**
BPA	$1,175,369.00	9/13/2019
GRAND TOTAL	**$2,413,661.12**	

4.3 ACTION ITEMS

4.3.1 August 2019 Financials.
4.3.2 Resolution 2019-25 Leak Adjustment Policy.
4.3.3 Resolution 2019-26 Low Income Policy.

4.4 PUD CALENDAR.

END OF CONSENT AGENDA.

5. COMMISSIONER REPORTS:

Commissioner Dan Toepper:

9/18 to
9/20 Attended WPUDA Conference in Suquamish.
9/25 to
9/27 Attended WPUDA Water Workshop in Leavenworth.
Several workshops on water rights. Bill Graham sat on a panel.
9/30 Attended Special BOC meeting – Broadband Strategic Plan (Magellan).
10/02 and
10/03 Attended Public Power Council (PPC) meeting in Portland.
10/07 Attended PUD Budget Hearing.
10/10 Will meet with General Manager Kevin Streett.
10/14 Will attend Communications Workshop.
10/15 Will attend BOC meeting.
10/16 Will attend Special BOC meeting – Opt Out.
10/17 Reminder - Big Shakeout for Emergency Preparedness.

Commissioner Kenneth Collins:

9/18 to
9/20 Attended WPUDA Conference in Suquamish.
As of the first of the year NoaNet will be handling all the 911 calls throughout the state of Washington.
9/25 to
9/27 Attended WPUDA Water Workshop in Leavenworth.
9/30 Attended Special BOC meeting – Broadband Strategic Plan (Magellan).
10/02 and
10/03 Attended Public Power Council (PPC) meeting in Portland.
10/07 Attended BOC Budget Hearing.
10/07 Met with General Manager Kevin Streett.
10/09 Will participate by phone in NoaNet Board meeting.
10/14 Will attend Communications Workshop.
10/15 Will attend BOC meeting.
10/16 Will attend Special BOC meeting – Opt Out.

Commissioner Jeff Randall:

9/18 to
9/20 Attended WPUDA Conference in Suquamish.

9/25 to
9/27 Attended WPUDA Water Workshop in Leavenworth.
9/30 Attended Special BOC meeting – Broadband Strategic Plan (Magellan).
10/07 Attended PUD Budget Hearing.
10/14 Will attend Communications Workshop.
10/14 Will attend CAB meeting.
10/15 Will attend BOC meeting.
10/16 Will attend Special BOC meeting – Opt Out.

6. GENERAL MANAGER (GM) REPORT. General Manager Kevin Streett gave a report. Topics abbreviated.

- Suggestion made by GM to print limited number of packets for meeting. Print out packets only for the BOC. Copy agenda only. There was a suggestion made to provide Kindles for public use. Commissioners requested Will O'Donnell, Communications Manager to research information to purchase of Kindles.
- Staff championing fiber projects. Moving forward on Beaver Valley and other projects.
- General Manager Kevin Streett will be gone October 29 through November 1st. Will attend WPUDA General Manager Conference in Kennewick. Back on 11/04.

PUBLIC COMMENT:

- **Comment:** Regarding the comment that was made on the Commissioner reports. Everything Magellan did is public record.
- **Suggestion:** Elimination of meeting packets for the public – suggestion was made to have a printer available so copies could be printed for those few people who want them.
- **Announcement:** There is a hearing October 11th at 3:00 p.m.at the Port Townsend Development Services, Port Townsend City Hall, regarding the community solar project..
- **Comment:** Comment on the Magellan report. Randy said he would get the written comments by the participants of the survey to the BOC the night of the meeting on 9/30.
- **Comment:** Appreciation to BOC for detailed reports on their activities.
- **Comment:** Appreciation for report on metering systems in other counties.

7. ACTION ITEMS REQUIRING BOARD DISCUSSION:

7.1.1 Bid award for 310 Four Corners Road. Don McDaniel, Consultant, made a **r**eport and requested permission from BOC to submit bid and proceed.

PUBLIC COMMENT:

- In the 2016 Strategic Plan, the BOC said they would support the Jefferson County Port Townsend Climate Action Plan. Was this supported?

MOTION: Commissioner Dan Toepper made a motion that the PUD Board of Commissioners approve the General Manager's recommendation to accept and award the PUD Operations Center facility improvement project bid to Hoch Construction in the amount of $3,275,300 and further approves the General Manager's assigned personnel to enter into a construction contract with Hoch Construction. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

7.1.2. Financial Policy Review: General Manager Kevin Streett gave a report. PUD's Financial Policy needs to be updated. There is a future meeting with Moss Adams to review policy in its entirety. BOC was asked to review the policy. The special meeting is set for November 20th at the Jefferson County Library 1:30 p.m. to 3:30 p.m.

General Counsel Joel Paisner recommended the PUD have an investment policy.

PUBLIC COMMENT:

- Request to have information on the policy that makes it easier for the public to understand what it means.
- Request to have a dashboard displayed on PUD's web page.

There was an announcement that the special meeting of the BOC scheduled for November 15, 2019, had been cancelled and the staff will follow up with rescheduling this meeting.

8. SIGNING OF DOCUMENTS: The signing of documents was done in the public meeting format.

9. ADJOURNMENT:

Commissioner Jeff Randall declared the October 7, 2019, Regular Meeting of the Board of Commissioners of the Jefferson County Public Utility District No. 1 adjourned at 7:30 p.m.

Minutes prepared by
Recording Secretary Cammy Brown

Approved:

_____ _____
Commissioner Kenneth Collins, Secretary Date

Attest:

_____ _____
Commissioner Jeff Randall, President Date

_____ _____
Commissioner Daniel Toepper, Vice President Date

Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at www.jeffpud.org, usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed: Mike Bailey _____ 10/29/19

Mike Bailey, Financial Services Manager / District Auditor — Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS				AMOUNT	DATE
Accounts Payable:	# 121275	to	# 121319	$	305,035.43	10/11/2019
Accounts Payable:	# 121320	to	# 121377	$	599,181.53	10/17/2019
Accounts Payable:	# 121378	to	# 121428	$	212,897.88	10/24/2019
Payroll Checks:	# 70659	to	# 70663	$	9,264.13	10/18/2019
Payroll Direct Deposit:				$	110,271.31	10/18/2019
TOTAL INVOICES PAID					**$1,236,650.28**	

WIRE TRANSFERS PAID		**AMOUNT**	**DATE**
BPA	$	1,053,314.00	10/11/2019

GRAND TOTAL		**$2,289,964.28**

VOIDED WARRANTS

121229	$	15,577.65
121261	$	22,124.45
121282	$	3,987.85
121372	$	300.00

Accounts Payable
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10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
121229	10/03/2019	CHK	10501	D & L POLES	BORE/POTHOLE# 31814	15,577.65	VOID
121261	10/03/2019	CHK	10219	SHOLD EXCAVATING INC	TRNCH&CONDT - CHIMACUM CRK 7/03-4/30/19	12,987.35	VOID
					COFFIN VAULT MOVED - DSHS 3RD ST 5/09/19	7,526.45	VOID
					CHIMACUM CREEK EST REBUILD 7/13/18	945.75	VOID
					BRUSH PICKUP - COYLE 8/22/19	664.90	VOID
					Total for Check/Tran - 121261:	22,124.45	VOID
121275	10/11/2019	CHK	10006	AFLAC	AFLAC BILL SEP 2019	273.84	
121276	10/11/2019	CHK	10451	ASCENT LAW PARTNERS LLP	BOC MEETINGS FLAT FEE (225-104) SEP-19BB	945.95	
					BOC MEETINGS FLAT FEE (225-104) SEP-19	4,904.52	
					BOC MEETINGS FLAT FEE (225-104) SEP-19	1,226.13	
					GENERAL UTILITY (225-102)SEP-19 REMODEL	3,300.00	
					GENERAL UTILITY (225-102)SEP-19 BRBAND	2,325.80	
					GENERAL UTILITY (225-102) SEP-19	3,442.67	
					GENERAL UTILITY (225-102) SEP-19	860.67	
					Total for Check/Tran - 121276:	17,005.74	
121277	10/11/2019	CHK	10016	ASPLUNDH TREE EXPERT CO	TREE TRIMMING CROCKER LAKE W/E 8/10/19	2,975.00	
121278	10/11/2019	CHK	10688	MIKE BAILEY	WPUDA FALL FIN MTG 10/02-10/03 TRVL EXP	253.57	
					WPUDA FALL FIN MTG 10/02-10/03 TRVL EXP	28.18	
					PHONE ALLOWANCE - SEP 2019	40.50	
					PHONE ALLOWANCE - SEP 2019	4.50	
					Total for Check/Tran - 121278:	326.75	
121279	10/11/2019	CHK	10483	CARDIAC SCIENCE CORPORATION	AED UNIT-OPS MODULAR/WH	1,610.02	
121280	10/11/2019	CHK	10332	KENNETH COLLINS	BOC,NOANET&WPUDA CONFS SEP-19 TRVL EXP	564.60	
					BOC,NOANET&WPUDA CONFS SEP-19 TRVL EXP	141.15	
					Total for Check/Tran - 121280:	705.75	
121281	10/11/2019	CHK	10621	CRAIG LABENZ	WEB DEVELOPMENT FOR COMMUN DEPT AUG-19	120.00	
					WEB DEVELOPMENT FOR COMMUN DEPT AUG-19	30.00	
					Total for Check/Tran - 121281:	150.00	

Accounts Payable
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10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
121282	10/11/2019	CHK	10501	D & L POLES	EXCAVATING - 54 SILENT LAKE CT 9/12/19	2,414.35VOID
					BORE/POTHOLE# 31814	1,573.50VOID
					Total for Check/Tran - 121282:	3,987.85VOID
121283	10/11/2019	CHK	10292	DAVID ELIAS	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	107.92
121284	10/11/2019	CHK	10404	FARWEST LINE SPECIALTIES LLC	GARLOCK CLIMBING GEAR-PPE	-35.39
					CLIMBING GEAR-PPE	428.59
					NEW EMPLOYEE PPE-HARNESS	-52.42
					NEW EMPLOYEE PPE-HARNESS	634.84
					Total for Check/Tran - 121284:	975.62
121285	10/11/2019	CHK	10090	FREDERICKSON ELECTRIC, INC	HOOK UP 210 FOUR CORNERS MODULAR	1,435.84
121286	10/11/2019	CHK	10454	GLOBAL RENTAL COMPANY INC	RNTL AM55 2 MAN BUCKET #403 8/22-9/18	4,918.50
					RNTL AT37G FORDF550 #407 DELIVERY FEE	611.77
					RNTL AT37G FORDF550 #407 9/17-10/14/19	2,731.13
					RNTL AM55 2 MAN BUCKET #403 9/19-10/16	4,918.50
					Total for Check/Tran - 121286:	13,179.90
121287	10/11/2019	CHK	10098	GRAINGER	SPRAY FOAM	123.86
					PARKING LOT STENCIL	72.77
					Total for Check/Tran - 121287:	196.63
121288	10/11/2019	CHK	10103	H D FOWLER	WATER MAIN W/PARTS & INSTL- 4 CRNRS 7/25	2,915.76
121289	10/11/2019	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	210 MODULAR - VISQUEEN 20X100 6 MIL BLK	112.70
					WAREHOUSE - MARK PAINT FOR BLOCK YARD	62.06
					BECKETT POINT TOOLS - DRILL BIT & PLUG	33.95
					BYWATER - ELBOW, ACCESSFITTING & ETC.	31.61
					TOOLS - BIT#2 PILLIPS/DRILL BIT	20.68
					BYWATER - HDWR, UNISTRUT, ACCESSFIT, ETC	87.10
					210 MODULAR - CORNER BRACE	17.11
					210 MODULAR - BLK CORN BRACE 3.1"/MATERI	69.05
					210 MODULAR - DOUG FIR 2X4X8	4.26

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10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					210 MODULAR - DOUG FIR 2X4X8 & HDWR	6.35
					TREATMENT PLANT - BRASS PLUG & HEX BUSHI	8.59
					210 MODULAR - SEED MIX	106.80
					BYWATER - CONDUIT CLAMP,LKNT,BUSH&ETC.	51.09
					BYWATER - CONDUIT FLEX PVC & STL STRAP	9.15
					TREATMENT PLANT - HANDI SPRAYER	4.13
					TREATMENT PLANT - GENERAL SALES HARDWARE	1.42
					SUBSTATION - TARP	43.57
					PARTITION TOOL - HEXKEY	13.08
					BYWATER - CLEANER, CONNUT, HDWR & ETC.	43.34
					HASTING SUB- FIBR-27g TEMP STORAGE/PLIER	53.39
					Total for Check/Tran - 121289:	779.43
121290	10/11/2019	CHK	10110	HENERY HARDWARE	TANK SECUREMENT/TRAILERS	35.48
					SHOVEL	54.47
					COMPLETE CSR DESKS	15.55
					SHOP - MATERIALS-FILTER/ADAPTER	26.14
					FIBER - FLEX GLUE/COAX CABLE STAPLE/1 HO	27.17
					BYWATER - ACCESS FITTINGS, ADAPTER, LKNT	19.18
					Total for Check/Tran - 121290:	177.99
121291	10/11/2019	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA DEDUCTION AUG 2019	1,062.50
					VEBA BENEFIT AUG 2019	1,200.00
					Total for Check/Tran - 121291:	2,262.50
121292	10/11/2019	CHK	10114	IBEW LOCAL UNION NO 77	UNION DUES IBEW - SEP 2019	1,798.67
121293	10/11/2019	CHK	10518	J HARLEN COMPANY	PPE CLIMBING GEAR	975.63
121294	10/11/2019	CHK	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - SEP 2019	36.00
					PHONE ALLOWANCE - SEP 2019	9.00
					Total for Check/Tran - 121294:	45.00
121295	10/11/2019	CHK	10348	KEMP WEST, INC	TREE TRIMMING LELAND VALLEY/LORDS LAKE	54,853.00

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
121296	10/11/2019	CHK	10725	MAGELLAN ADVISORS, LLC	BROADBAND INFRSTRCTR STR JUL 2019	11,375.00
					BROADBAND INFRSTRCTR STR AUG 2019	6,300.00
					BROADBAND INFRSTRCTR TRVL EXPS 6/24-8/31	1,017.80
					Total for Check/Tran - 121296:	18,692.80
121297	10/11/2019	CHK	10313	MICHELS POWER	IRONDALE SUB PROJECT THRU DEC 2018	2,337.68
					IRONDALE SUB PROJECT THRU DEC 2018	12,592.04
					IRONDALE SUB PROJECT THRU SEP 2018	7,472.07
					IRONDALE SUB PROJECT THRU OCT 2018	6,025.97
					IRONDALE SUB PROJECT THRU NOV 2018	17,201.69
					IRONDALE SUB PROJECT THRU NOV 2018	16.67
					IRONDALE SUB PROJECT THRU JAN 2019	3,432.01
					IRONDALE SUB PROJECT THRU 3/08/19 FINAL	5,625.88
					Total for Check/Tran - 121297:	54,704.01
121298	10/11/2019	CHK	10309	NISC	RECURRING INVOICE AUG 2019	1,085.84
					RECURRING INVOICE AUG 2019	206.01
					RECURRING INVOICE AUG 2019	1,711.66
					RECURRING INVOICE AUG 2019	490.43
					RECURRING INVOICE AUG 2019	490.43
					RECURRING INVOICE AUG 2019	8,867.03
					RECURRING INVOICE AUG 2019	1,627.47
					RECURRING INVOICE AUG 2019	1,001.74
					RECURRING INVOICE AUG 2019	282.39
					RECURRING INVOICE AUG 2019	53.34
					RECURRING INVOICE AUG 2019	10.16
					AMS INVOICE AUG 2019	774.68
					AMS INVOICE AUG 2019	5,318.78
					AMS INVOICE AUG 2019	2,397.84
					AMS INVOICE AUG 2019	193.67
					AMS INVOICE AUG 2019	1,329.70
					AMS INVOICE AUG 2019	599.46

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					AMS INVOICE AUG 2019		734.58
					AMS INVOICE AUG 2019		183.64
					MISC AUG 2019		143.49
					MISC AUG 2019		230.00
					MISC AUG 2019		35.87
					MISC AUG 2019		57.50
					MISC AUG 2019		30.41
					MISC AUG 2019		3.38
						Total for Check/Tran - 121298:	27,859.50
121299	10/11/2019	CHK	10164	NW LABORERS 252 (DUES)	UNION DUES LABORERS - SEP 2019		663.00
121300	10/11/2019	CHK	10631	WILL O'DONNELL	PHONE ALLOWANCE - SEP 2019		36.00
					PHONE ALLOWANCE - SEP 2019		9.00
						Total for Check/Tran - 121300:	45.00
121301	10/11/2019	CHK	10169	OLYCAP	PWRBST/OLYCAP SEP 2019		1,177.78
121302	10/11/2019	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTIION SVC 9/06-9/30/19		918.20
					TRANSCRIPTIION SVC 9/06-9/30/19		229.55
						Total for Check/Tran - 121302:	1,147.75
121303	10/11/2019	CHK	10185	PITNEY BOWES GLOBAL	DM100I RED INK CART QTY3 & DBLETAPE QTY2		326.09
					DM100I RED INK CART QTY3 & DBLETAPE QTY2		81.52
						Total for Check/Tran - 121303:	407.61
121304	10/11/2019	CHK	10188	PLATT ELECTRIC SUPPLY	CONDUIT-FIBER STOCK		134.81
					HASTING SUB BUILDING# 19190		1,885.71
					CONDUIT-FIBER STOCK		51.91
					BACKUP BATTERY WO# 19183		98.67
					GUTTER-HASTINGS SUB# 19190		102.13
					UNISTRUT CLAMPS		84.89
						Total for Check/Tran - 121304:	2,358.12
121305	10/11/2019	CHK	10432	PROXY NETWORKS INC	PROXY PRO RNWL 1YR 9/30/19-9/29/20		-64.26

Accounts Payable
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10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					PROXY PRO RNWL 1YR 9/30/19-9/29/20	622.61
					PROXY PRO RNWL 1YR 9/30/19-9/29/20	155.65
					Total for Check/Tran - 121305:	714.00
121306	10/11/2019	CHK	10540	JEFF RANDALL	WPUDA CONFS SEP 2019 TRVL EXP	223.49
					WPUDA CONFS SEP 2019 TRVL EXP	55.87
					Total for Check/Tran - 121306:	279.36
121307	10/11/2019	CHK	10757	RODEGHIER MASONRY INC.	LIGHT FIXTURE INSTALL AT PALACE HOTEL	272.50
121308	10/11/2019	CHK	10336	JERRY RUBERT	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	200.00
121309	10/11/2019	CHK	10216	SECURITY SERVICES NW, INC.	NIGHT PAYMENT PICKUP - SEP 2019	1,756.03
					NIGHT PAYMENT PICKUP - SEP 2019	195.11
					Total for Check/Tran - 121309:	1,951.14
121310	10/11/2019	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - EGG & I 9/03/19 WO#19324	689.00
					FLAGGING - THORNDYKE & DEA HOME 9/06/19	755.50
					Total for Check/Tran - 121310:	1,444.50
121311	10/11/2019	CHK	10331	ST VINCENT DE PAUL	PWRBST/ST VINCENT DE PAUL SEP 2019	1,177.79
121312	10/11/2019	CHK	10400	DONALD K STREETT	WPUDA CONF SEP 2019 TRVL EXP	904.19
					WPUDA CONF SEP 2019 TRVL EXP	226.05
					PHONE ALLOWANCE - SEP 2019	36.00
					PHONE ALLOWANCE - SEP 2019	9.00
					Total for Check/Tran - 121312:	1,175.24
121313	10/11/2019	CHK	10733	DAN TOEPPER	QUIL,BOC,WPUDA&PPC 9/14-10/06 TRVL EXP	553.92
					QUIL,BOC,WPUDA&PPC 9/14-10/06 TRVL EXP	138.48
					Total for Check/Tran - 121313:	692.40
121314	10/11/2019	CHK	10615	US BANK	FIBER WIRE STOCK	591.24
					FIBEROPTIC TRN CLS 8/21-8/22 TRVL EXP	491.74
					RANGERFINDER VORTEX 1300 TOOL	152.59
					NYLON RUNNER, CARIBINER, QUICKDRAW,RUNNE	364.49
					SOCKET ADAPTER TRUCK # 403	60.87

Accounts Payable
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10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					RANGERFINDER VORTEX 1300 TOOL	152.58
					PUD HATS	489.65
					PPE: FR SHIRTS & PANTS	711.78
					BACKGROUND CHECK FOR GIS	65.35
					COFFEE ITEMS	10.14
					COFFEE ITEMS	2.54
					BYWATER WELL #1 - HANDHELD CONTROLER	279.38
					SHELVING FOR SNAGSTEAD LOCATION	326.38
					PPC MTG 9/04-9/05 TRVL EXP	106.33
					PPC MTG 9/04-9/05 TRVL EXP	26.58
					WPUDA CSR ROUNDTABLE 10/03-10/04 R FEE	67.50
					WPUDA CSR ROUNDTABLE 10/03-10/04 R FEE	67.50
					NISC NW USERGRP 8/20-8/23 TRVL EXP	637.39
					NISC NW USERGRP 8/20-8/23 TRVL EXP	637.39
					WPUDA CSR ROUNDTABLE 10/03-10/04 R FEE	7.50
					WPUDA CSR ROUNDTABLE 10/03-10/04 R FEE	7.50
					NISC NW USERGRP 8/20-8/23 TRVL EXP	70.82
					NISC NW USERGRP 8/20-8/23 TRVL EXP	70.82
					PRINTERY - REFUND	-482.04
					PRINTERY - REFUND	-120.51
					NOANET MTG 9/10-9/11 TRVL EXP	4.80
					NOANET MTG 9/10-9/11 TRVL EXP	42.72
					NOANET MTG 9/10-9/11 TRVL EXP	117.62
					NOANET MTG 9/10-9/11 TRVL EXP	22.50
					NOANET MTG 9/10-9/11 TRVL EXP	181.27
					NOANET MTG 9/10-9/11 TRVL EXP	1.20
					NOANET MTG 9/10-9/11 TRVL EXP	10.68
					NOANET MTG 9/10-9/11 TRVL EXP	29.40
					NOANET MTG 9/10-9/11 TRVL EXP	5.62
					NOANET MTG 9/10-9/11 TRVL EXP	45.32
					PART FOR NETWORK SWITCH FOR 210 MODULAR	251.00

Accounts Payable
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10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					NETWORK SWITCH FOR 210 MODULAR	752.38
					TRUE LAUCH BAR - DESKTOP ORGANIZER SOFTW	17.35
					PINGPLOTTER PRO 1Y-NTWK MONITOR TOOL	39.99
					SCREW DRIVERS FOR SERVER ROOM	16.54
					SHAREPOINT FEST 8/19-8/23/19 TRVL EXP	314.46
					SHAREPOINT FEST 8/19-8/23/19 TRVL EXP	1,029.48
					TRUE LAUCH BAR - DESKTOP ORGANIZER SOFTW	4.34
					PINGPLOTTER PRO 1Y-NTWK MONITOR TOOL	10.00
					SCREW DRIVERS FOR SERVER ROOM	4.14
					SHAREPOINT FEST 8/19-8/23/19 TRVL EXP	78.62
					SHAREPOINT FEST 8/19-8/23/19 TRVL EXP	257.37
					AMAZONWEBSVC - HOSTS FILES FOR WEBSITE	0.42
					AMAZONWEBSVC - HOSTS FILES FOR WEBSITE	0.10
					SUMMER INTERN LUNCH RECOGNITION	17.05
					SUMMER INTERN LUNCH RECOGNITION	14.38
					SUMMER INTERN LUNCH RECOGNITION	134.90
					CANCELED-NRECA RGNL MTG 9/24-9/26 REG FE	-436.50
					SUMMER INTERN LUNCH RECOGNITION	4.26
					SUMMER INTERN LUNCH RECOGNITION	3.59
					SUMMER INTERN LUNCH RECOGNITION	33.72
					CANCELED-NRECA RGNL MTG 9/24-9/26 REG FE	-48.50
					POSTAGE FOR AP CKS 9.13 & 9.19.19	26.40
					POSTAGE FOR AP CKS 9.13 & 9.19.19	6.60
					l&I PERMIT: INSPECTIION FEE WO#19183	210.00
					U-HAUL RNTL TO MOVE TO 210 MODULAR	56.39
					ACCT#4638 GRAHAM.W SEP-19	38.45
					KPTZ AUG-2019 REFUNDED ON CC	-150.00
					Total for Check/Tran - 121314:	7,943.57
121315	10/11/2019	CHK	10258	VERIZON WIRELESS, BELLEVUE	ACCT# 664208192-00001 QB8/16-9/15/19	304.09
					ACCT# 664208192-00001 QB8/16-9/15/19	40.04

Accounts Payable
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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					ACCT# 664208192-00001 QB8/16-9/15/19	113.82
					ACCT# 664208192-00001 QB8/16-9/15/19	61.80
					ACCT# 664208192-00001 QB8/16-9/15/19	138.07
					ACCT# 664208192-00001 QB8/16-9/15/19	14.81
					ACCT# 664208192-00001 QB8/16-9/15/19	17.07
					ACCT# 664208192-00001 QB8/16-9/15/19	104.84
					ACCT# 664208192-00001 QB8/16-9/15/19	110.54
					ACCT# 664208192-00001 QB8/16-9/15/19	17.16
					ACCT# 664208192-00001 QB8/16-9/15/19	34.49
					ACCT# 664208192-00001 QB8/16-9/15/19	161.79
					ACCT# 664208192-00001 QB8/16-9/15/19	40.04
					ACCT# 664208192-00001 QB8/16-9/15/19	69.34
					ACCT# 664208192-00001 QB8/16-9/15/19	17.16
					ACCT# 664208192-00001 QB8/16-9/15/19	385.71
					ACCT# 664208192-00001 QB8/16-9/15/19	32.69
					ACCT# 664208192-00001 QB8/16-9/15/19	56.92
					ACCT# 664208192-00001 QB8/16-9/15/19	51.22
					ACCT# 664208192-00001 QB8/16-9/15/19	5.69
					ACCT# 664208192-00001 QB8/16-9/15/19	79.39
					ACCT# 664208192-00001 QB8/16-9/15/19	179.26
					ACCT# 664208192-00001 QB8/16-9/15/19	174.38
					ACCT# 664208192-00001 QB8/16-9/15/19	19.85
					ACCT# 664208192-00001 QB8/16-9/15/19	39.81
					ACCT# 664208192-00001 QB8/16-9/15/19	43.60
					ACCT# 664208192-00001 QB8/16-9/15/19	152.59
					ACCT# 664208192-00001 QB8/16-9/15/19	38.14
					ACCT# 664208192-00001 QB8/16-9/15/19	56.91
					SCADA CRADLEPOINT DEVICE QB8/20-9/19	895.23
					WIFI IN TRUCKS QB8/20-9/19/19	200.03
					WIFI IN TRUCKS QB8/20-9/19/19	200.05
					WIFI IN SRVR ROOM QB8/20-9/19/19	80.01

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					WIFI IN SRVR ROOM QB8/20-9/19/19	20.00
					Total for Check/Tran - 121315:	3,956.54
121316	10/11/2019	CHK	10265	WA STATE DEPT OF RETIREMENT SYST	RETIREMENT/REPORT #8828 SEP 2019	74,820.95
121317	10/11/2019	CHK	10271	WESCO RECEIVABLES CORP	FUSE	143.88
121318	10/11/2019	CHK	10653	WILDFLOWER	LANDSCAPE PUD MONUMENT SIGN	382.00
121319	10/11/2019	CHK	10278	WPUDA	WPUDA FALL FIN MTG 10/02-10/03 REG FEE	67.50
					WPUDA FALL FIN MTG 10/02-10/03 REG FEE	7.50
					Total for Check/Tran - 121319:	75.00
121320	10/17/2019	CHK	10481	AMAZON	PLANTRONICS CS540	131.95
					PLANTRONICS CS540	32.99
					STARTECH USB 3.0/LOGITECH MX ANYWHERE	58.86
					STARTECH USB 3.0/LOGITECH MX ANYWHERE	25.02
					STARTECH USB 3.0/LOGITECH MX ANYWHERE	75.06
					STARTECH USB 3.0/LOGITECH MX ANYWHERE	20.01
					STARTECH USB 3.0/LOGITECH MX ANYWHERE	5.00
					OFFICE FURNITURE	342.60
					EXTERNAL USB HARD DRIVE	98.09
					OFFICE FURNITURE	399.39
					OFFICE FURNITURE	99.84
					10 GIGABIT SFP+LC SINGLE-MODE	44.49
					10 GIGABIT SFP+LC SINGLE-MODE	11.13
					Total for Check/Tran - 121320:	1,344.43
121321	10/17/2019	CHK	10447	ANIXTER INC.	GROUNDING CLAMP	354.25
					TWINEYE NUT	230.26
					SHOOT ON SHELLS	163.50
					OXHIDE INHIBITOR	146.50
					MULE TAPE	1,308.02
					BOLT	92.64
					FUSE	82.30

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					Total for Check/Tran - 121321:	2,377.47
121322	10/17/2019	CHK	10016	ASPLUNDH TREE EXPERT CO	TREE TRIMMING	1,444.23
121323	10/17/2019	CHK	10027	BERNT ERICSEN EXCAVATING, INC	DIG OFF EMRG - CENTER RD 9/17/19	4,142.00
121324	10/17/2019	CHK	10041	CDW GOVERNMENT	ADSK ACAD LT 1YR SUBSCRIPTION	834.24
					BLUEBEAM REVU EXTREME 1Y THRU 8/28/2020	4,234.36
					ADOBE GOV ACROBAT PRO FOR 2 MONTHS	53.93
					ADOBE GOV ACROBAT PRO FOR 2 MONTHS	13.48
					Total for Check/Tran - 121324:	5,136.01
121325	10/17/2019	CHK	10052	CITY OF PORT TOWNSEND	3RD QTR 2019 - 6% CITY TAX FROM CUSTOMRS	119,438.22
121326	10/17/2019	CHK	10052	CITY OF PORT TOWNSEND	PERMIT TYPE: MIP-PMT WATER ST WO#18332	240.50
					PERMIT TYPE: MIP-PMT WATER ST WO#19326	240.50
					Total for Check/Tran - 121326:	481.00
121327	10/17/2019	CHK	10501	D & L POLES	VACHOLE:POWER ANCHOR - HOMERSMITH 8/06	1,877.53
					EXCAVATING - 54 SILENT LAKE CT 9/12/19	2,414.35
					BORE/POTHOLE# 31814	17,151.15
					Total for Check/Tran - 121327:	21,443.03
121328	10/17/2019	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - 2019 OCT	985.15
121329	10/17/2019	CHK	10365	ALYSON DEAN	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	165.00
121330	10/17/2019	CHK	10069	DM DISPOSAL CO INC	2YD OCC- 4CRNRS SEP-19	76.84
					2YD OCC- 4CRNRS SEP-19	76.83
					Total for Check/Tran - 121330:	153.67
121331	10/17/2019	CHK	10070	DOUBLE D ELECTRICAL, INC	ER DIG - 42-44 NIPLEE DR 9/20/19	934.68
121332	10/17/2019	CHK	10372	EVERGREEN COLLISION CENTER-SEQU	REPAIR BIN DOOR-TRUCK# 103	2,060.40
121333	10/17/2019	CHK	10085	FASTENAL	BATTERIES	72.96
					WRISTRESISTANTS & GLOVES	224.63
					MARKING CHALK RED	127.96
					HEXCAP SCREWS, HEXNUTS, & FLAT WASHERS	88.36

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					BRS HEXCAP SCREWS, CBL LOCKING DEVICE&ET	876.47
					Total for Check/Tran - 121333:	1,390.38
121334	10/17/2019	CHK	9998	COLBY A FOX	Credit Balance Refund	625.12
121335	10/17/2019	CHK	10094	GENERAL PACIFIC, INC	STREETLIGHT-LED PROG 40W 3K	1,478.04
					BADGER M25-X-1C61-G-60-ITR-5-8 QTY24	3,453.12
					LUGS	272.85
					INSULATORS, PINS, LUGS, ARRESTORS	8,459.93
					LUG	96.74
					INSULATOR	734.57
					FLEX CONDUIT	953.75
					Total for Check/Tran - 121335:	15,449.00
121336	10/17/2019	CHK	10774	ALEX GERRISH	MOVING EXPS REIMBURSEMENT FOR GIS	5,000.00
121337	10/17/2019	CHK	10368	WILLIAM A GRAHAM	WPUDA 2019WATER WKSHP 9/25-9/27 TRVL EXP	288.17
121338	10/17/2019	CHK	10098	GRAINGER	8 PIN RELAY AND SOCKET	54.06
121339	10/17/2019	CHK	10779	SAMANTHA HARPER	WPUDA 2019WATER WKSHP 9/25-9/27 TRVL EXP	266.14
121340	10/17/2019	CHK	10281	JEFFCO EFTPS	EMPLOYER'S MEDICARE TAX	2,691.22
					EMPLOYEES' MEDICARE TAX	2,691.22
					EMPLOYER'S FICA TAX	10,332.69
					EMPLOYEES' FICA TAX	10,332.69
					EMPLOYEES' FEDERAL WITHHOLDING TAX	7,992.42
					EMPLOYEES' FEDERAL WITHHOLDING	10,983.77
					Total for Check/Tran - 121340:	45,024.01
121341	10/17/2019	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	SWEEP YARD-310 FOUR CORNERS RD	377.57
					SWEEP YARD-310 FOUR CORNERS RD	94.39
					Total for Check/Tran - 121341:	471.96
121342	10/17/2019	CHK	10532	JEFFERSON COUNTY PUD PAYROLL AC	PAYROLL DEPOSIT FOR 10/18/2019 DIR DEP	9,264.13
					PAYROLL DEPOSIT FOR 10/18/2019 CHECK	110,271.31
					Total for Check/Tran - 121342:	119,535.44

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121343	10/17/2019	CHK	10519	JEFFERSON COUNTY-NOXIOUS WEED B	CONTROLLING NOXIOUS WEEDS AGREEMENT	25,000.00
121344	10/17/2019	CHK	10286	L & J ENTERPRISES	EXCAVATING - HASTING SUBSTATION 10/03/19	1,945.65
					INSTALL SIGN - 310 FOUR CRNRS 10/04/19	245.25
					EXACAVATING - 195 SKID HILL SNOWCRK 8/30	126.00
					EXCAVATING - 310 4CRNRS RMV DEBRIS 9/17-	17,963.20
					EXACAVATING - MYRTLE RD 8/30/19	111.50
					TREE CLEARING - 210 FOUR CRNRS 9/17-9/30	15,243.65
					EXACAVATING&BRUSHHOG - SHINE WELL 9/06	9,061.53
					Total for Check/Tran - 121344:	44,696.78
121345	10/17/2019	CHK	10134	LE MAY MOBILE SHREDDING	SHRED 4CRNR SEP-19	48.01
					SHRED 4CRNR SEP-19	76.46
					SHRED 4CRNR SEP-19	27.20
					SHRED 4CRNR SEP-19	3.02
					SHRED 4CRNR SEP-19	20.80
					SHRED 4CRNR SEP-19	2.31
					SHRED 211 CHIMACUM SEP-19	16.95
					SHRED 211 CHIMACUM SEP-19	15.93
					SHRED 211 CHIMACUM SEP-19	1.02
					Total for Check/Tran - 121345:	211.70
121346	10/17/2019	CHK	10300	BO LEE	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	119.99
121347	10/17/2019	CHK	10728	LUCIE R. BERNHEIM ATTORNEY AT LA	PL GARNISHMENT 10/18/2019	340.31
					PL GARNISHMENT 10/04/2019	746.29
					PL GARNISHMENT	907.32
					PL GARNISHMENT 9/06/2019	320.61
					Total for Check/Tran - 121347:	2,314.53
121348	10/17/2019	CHK	10611	MALLORY SAFETY AND SUPPLY LLC	FR VEST	104.64
					FR VEST	209.28
					Total for Check/Tran - 121348:	313.92

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121349	10/17/2019	CHK	10777	DREW MCKNIGHT	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	112.50
					WELLNESS PROGRAM REIMBURSEMENT FOR 2019	12.50
					Total for Check/Tran - 121349:	125.00
121350	10/17/2019	CHK	10771	MOUNTAIN STATES PIPE & SUPPLY CO	WATER ERTS - 100W+ENDODR W/INTEGRL QTY24	-153.32
					WATER ERTS - 100W+ENDODR W/INTEGRL QTY24	1,856.83
					Total for Check/Tran - 121350:	1,703.51
121351	10/17/2019	CHK	10153	MURREY'S DISPOSAL CO., INC.	DISPOSAL 4CRNR 2YD CONT 1XWK SEP-19	101.18
					DISPOSAL 4CRNR 2YD CONT 1XWK SEP-19	50.59
					DISPOSAL 4CRNR 2YD CONT 1XWK SEP-19	42.50
					DISPOSAL 4CRNR 2YD CONT 1XWK SEP-19	8.09
					DISPOSAL 4CRNR 30YD ROLL OFF RNTL SEP-19	228.68
					DISPOSAL 4CRNR 30YD ROLL OFF RNTL SEP-19	114.34
					DISPOSAL 4CRNR 30YD ROLL OFF RNTL SEP-19	96.04
					DISPOSAL 4CRNR 30YD ROLL OFF RNTL SEP-19	18.29
					DISPOSAL 211 CHIMACUM SEP-19	25.88
					DISPOSAL 211 CHIMACUM SEP-19	24.32
					DISPOSAL 211 CHIMACUM SEP-19	1.55
					DISPOSAL 21 KENNEDY SEP-19	36.27
					DISPOSAL 21 KENNEDY SEP-19	36.28
					SHRED 211 CHIMACUM SEP-19	31.87
					SHRED 211 CHIMACUM SEP-19	3.54
					SHRED 211 CHIMACUM SEP-19	12.14
					SHRED 211 CHIMACUM SEP-19	3.04
					Total for Check/Tran - 121351:	834.60
121352	10/17/2019	CHK	10163	NOR'WEST CUSTODIAL SERVICES, INC.	CUSTODIAL SVC - SEP 2019	1,106.00
					CUSTODIAL SVC - SEP 2019	276.50
					Total for Check/Tran - 121352:	1,382.50
121353	10/17/2019	CHK	10165	NW LABORERS-EMPLOYERS TRUST FU	MEDICAL PREMIUM EXEMPT OCT 2019	918.00
121354	10/17/2019	CHK	10385	OLYMPIC BOAT TRANSPORT LLC	CRANE TO MOVE SMLBUILDING HASTINGTO4CRNR	408.75

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					CRANE TO MOVE SMLBUILDING HASTINGTO4CRNR	-33.75
					Total for Check/Tran - 121354:	375.00
121355	10/17/2019	CHK	10523	PENINSULA TRUCK LINES INC	FREIGHT BILL FOR VON THUMPER REPAIR	-62.52
					FREIGHT SHIPMENT-THUMPER REPAIR	757.24
					Total for Check/Tran - 121355:	694.72
121356	10/17/2019	CHK	10188	PLATT ELECTRIC SUPPLY	SWEDGE REDUCER COUPLING	29.67
					GUTTER-HASTINGS SUB# 19190	314.63
					HAND TOOLS	271.72
					HAND TOOLS	75.20
					STOCK	611.82
					PVC CONDUIT AND SWEEPS	18,024.27
					CONDUIT SWEEP	110.67
					CONDUIT SWEEP	777.30
					GUTTER-HASTINGS SUB# 19190	654.75
					GUTTER-HASTINGS SUB# 19190	56.07
					Total for Check/Tran - 121356:	20,926.10
121357	10/17/2019	CHK	10480	PROTHMAN	INTERIM HR DIRECTOR SVC 9/21-10/04/19	5,450.76
					INTERIM HR DIRECTOR SVC 9/21-10/04/19	605.64
					Total for Check/Tran - 121357:	6,056.40
121358	10/17/2019	CHK	10210	RICOH USA, INC	RELOCATION OF COPIER FROM 310 TO 210 4CR	405.15
121359	10/17/2019	CHK	10212	ROHLINGER ENTERPRISES INC	JUMPERS	1,685.63
121360	10/17/2019	CHK	10216	SECURITY SERVICES NW, INC.	ANSWERING SVC - OCT2019	1,999.36
					ANSWERING SVC - OCT2019	1,999.36
					ANSWERING SVC - OCT2019	999.68
					Total for Check/Tran - 121360:	4,998.40
121361	10/17/2019	CHK	10217	SETON CONSTRUCTION INC	FLAGGING - 804 WATER ST 8/26-8/29/19	3,644.50
					FLAGGING - 850 FOUR CRNRS 8/20/19	408.74
					FLAGGING - MT WALKER QUIL 8/20/19	678.51

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					FLAGGING - FLAGLER RD MP5.4 9/26/19	1,311.88
					FLAGGING - HWY19 BY LEAVITT'S 9/25/19	1,181.25
					FLAGGING - 1101 HARRISON ST 9/25/19	1,199.00
					FLAGGING - 975 OAK BAY RD 9/28/19	1,989.50
					Total for Check/Tran - 121361:	10,413.38
121362	10/17/2019	CHK	10219	SHOLD EXCAVATING INC	PICK UP&SETHAND HOLES-1407 QUINCY 8/02	293.65
					EXCAVATOR; L&M EMRG- COYLE 8/03-8/04/19	5,366.99
					Total for Check/Tran - 121362:	5,660.64
121363	10/17/2019	CHK	10227	SOUND PUBLISHING INC	EMPL AD: FLEET&WAREHOUSE HELPER	92.04
					EMPL AD: ELECTRICAL PRE-APPRENTICE	92.04
					EMPL AD: METER READER AUG-19	180.60
					EMPL AD: HUMAN RESOURCES MANGER/COORDINA	82.84
					EMPL AD: HUMAN RESOURCES MANGER/COORDINA	9.21
					Total for Check/Tran - 121363:	456.73
121364	10/17/2019	CHK	10662	THE DRAWING BOARD, INC.	SIGN INSTALLED AT 210 FOUR CRNRS MODULAR	981.00
121365	10/17/2019	CHK	10553	TRANSFORMER TECHNOLOGIES, LLC.	TESTING & DISPOSAL SURPLUS TRANSFORMER	1,178.10
121366	10/17/2019	CHK	10251	UGN - JEFFERSON COUNTY	UNITED GOOD NEIGHBORS EE	10.00
121367	10/17/2019	CHK	10316	GERRIT VAN OTTEN	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	200.00
121368	10/17/2019	CHK	10328	VERIZON CONNECT NWF INC.	VEH GPS ELEC - SEP 2019	272.86
					VEH GPS WATER - SEP 2019	128.40
					Total for Check/Tran - 121368:	401.26
121369	10/17/2019	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP ER 10/18/19	4,336.83
					PL DEFERRED COMP EE 10/18/19	12,700.87
					Total for Check/Tran - 121369:	17,037.70
121370	10/17/2019	CHK	10337	WA STATE DEPT OF TRANSPORTATION	PERMIT-WO#19221 FRN#361R AMEND#9 SR 101	314.00
121371	10/17/2019	CHK	10337	WA STATE DEPT OF TRANSPORTATION	FRANCHISE AGRMT FIBER CROSS MP9.28ONSR20	150.00
121372	10/17/2019	CHK	10337	WA STATE DEPT OF TRANSPORTATION	PERMIT-WO#9012-TELECOM SR116 M1.93-1.97	300.00 VOID

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121373	10/17/2019	CHK	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE 10/18/2019	899.14
121374	10/17/2019	CHK	10680	WELLSPRING FAMILY SERVICES	EAP SVC - JUL 2019	42.34
					EAP SVC - JUL 2019	10.58
					Total for Check/Tran - 121374:	52.92
121375	10/17/2019	CHK	10761	WELSH COMMISSIONING GROUP INC	COMMISSIONING DOCUMENTS# 18258	266.00
121376	10/17/2019	CHK	10271	WESCO RECEIVABLES CORP	CM FOR JBOX DAMAGED ON INV#978190 8-2-19	-1,323.26
					WIRE 1/0 AL URD CN PRI 15KV	26,770.40
					WIRE 750 AL URD CN PRI 15KV	63,656.00
					TRAFFIC PROOF JBOX REPLACEMENT	1,323.26
					WASHER	305.75
					10KV ARRESTORS	1,491.12
					SIDEBY	139.30
					TAPE	1,439.89
					SIDEBY	40.88
					METER SEAL YELLOW	324.82
					Total for Check/Tran - 121376:	94,168.16
121377	10/17/2019	CHK	10278	WPUDA	MONTHLY DUES - SEP 2019	4,656.80
					MONTHLY DUES - SEP 2019	1,164.20
					2019 WATER WORKSHOP	200.00
					Total for Check/Tran - 121377:	6,021.00
121378	10/24/2019	CHK	10005	ACLS BUSHHOG LANDSCAPING	MOWING RESERVOIR SITES -VARIOUS SEP 2019	359.70
					WEEDWHACKING - VARIOUS LOCATNS SEP 2019	882.90
					WEEDWHACKING - VARIOUS LOCATNS SEP 2019	98.10
					WEEDWHACKING - VARIOUS LOCATNS SEP 2019	98.10
					WEEDWHACKING - VARIOUS LOCATNS SEP 2019	98.10
					WEEDWHACKING - VARIOUS LOCATNS SEP 2019	98.10
					WEEDWHACKING - VARIOUS LOCATNS SEP 2019	98.10
					WEEDWHACKING - VARIOUS LOCATNS SEP 2019	196.20
					MOWING DRAINFIELDS - VARIOUS SEP 2019	355.40

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					MOWING DRAINFIELDS - VARIOUS SEP 2019	355.42
					MOWING DRAINFIELDS - VARIOUS SEP 2019	355.42
					MOWING DRAINFIELDS - VARIOUS SEP 2019	355.42
					MOWING DRAINFIELDS - VARIOUS SEP 2019	355.42
					MOWING DRAINFIELDS - VARIOUS SEP 2019	355.42
					MOWING DRAINFIELDS - VARIOUS SEP 2019	355.42
					Total for Check/Tran - 121378:	4,417.22
121379	10/24/2019	CHK	9998	CURT ALBAN	Credit Balance Refund	493.11
121380	10/24/2019	CHK	10481	AMAZON	BOOK	19.18
					ORGANIZATION BINS	29.41
					ORGANIZATION BINS	17.43
					FITBIT PROMO	1,111.19
					BOOK	2.13
					FITBIT PROMO	277.80
					Total for Check/Tran - 121380:	1,457.14
121381	10/24/2019	CHK	9998	KYLE BASTRUP	Credit Balance Refund	22.18
121382	10/24/2019	CHK	10026	BAYVIEW PUMPS, INC	BYWATER WELL#1 - NEW V.F.D. WIRE	274.68
121383	10/24/2019	CHK	10030	BLUE TARP FINANCIAL, INC	MEMBERSHIP FOR FREE SHIPPING 1YR	39.99
121384	10/24/2019	CHK	10763	BUILDERS EXCHANGE OF WASHINGTO	PUBLISHING INVITE TO BID WO#18258	837.75
					PUBLISHING INVITE TO BID WO#18258	93.25
					Total for Check/Tran - 121384:	931.00
121385	10/24/2019	CHK	10036	CARL'S BUILDING SUPPLY, INC	HASTINGS SUB - DOUG FIR, BOTS & WASHER	19.37
					FIBER - OSCILLATING SAW ROUND SEG FOR WO	30.51
					Total for Check/Tran - 121385:	49.88
121386	10/24/2019	CHK	9998	CHARLES CHESLEDON	Credit Balance Refund	21.56
121387	10/24/2019	CHK	10784	CHIMACUM GRANGE	RENTAL HALL FEE AT GRANGE 11/07/19	160.00
					RENTAL HALL FEE AT GRANGE 11/07/19	40.00
					Total for Check/Tran - 121387:	200.00

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121388	10/24/2019	CHK	10050	CHS	5361 FLAGLER - STRAW BALE	13.07
121389	10/24/2019	CHK	9998	ALISHA CIGALOTTI	Credit Balance Refund	92.12
121390	10/24/2019	CHK	10051	CITY OF PORT TOWNSEND-UTILITY	KEARNEY SUBST - SEP 2019	170.25
121391	10/24/2019	CHK	9998	MATTHEW CONYERS	Credit Balance Refund	125.71
121392	10/24/2019	CHK	10059	DAILY JOURNAL OF COMMERCE	INVITE TO BID 310 FOUR CRNRS WO#18258	453.60
121393	10/24/2019	CHK	10065	DEPT OF LABOR & INDUSTRIES	WORKERS COMP - 3RD QTR 2019	12,175.60
121394	10/24/2019	CHK	10292	DAVID ELIAS	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	92.08
121395	10/24/2019	CHK	10074	EMPLOYMENT SECURITY	SUTA - 3RD QUARTER 2019	1,840.67
121396	10/24/2019	CHK	10078	ESCI	ESCI SAFTEY TRAINING - SEP 2019	1,905.00
121397	10/24/2019	CHK	9998	ADAM FLEWELLING	Credit Balance Refund	23.47
121398	10/24/2019	CHK	9998	DOTTY L FLOWERS	Credit Balance Refund	44.78
121399	10/24/2019	CHK	9998	BARBARA E FOSTER	Credit Balance Refund	477.70
121400	10/24/2019	CHK	10773	JOSH GARLOCK	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	191.12
121401	10/24/2019	CHK	9998	BRANDON J HENSLEY	Credit Balance Refund	41.72
121402	10/24/2019	CHK	10782	AMANDA ISAAK	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	180.00
					WELLNESS PROGRAM REIMBURSEMENT FOR 2019	20.00
					Total for Check/Tran - 121402:	200.00
121403	10/24/2019	CHK	10128	JEFFERSON COUNTY TREASURER	B&O TAX SEP 2019	106,449.70
121404	10/24/2019	CHK	10348	KEMP WEST, INC	TREE TRIMMING CAPE GEORGE WKED 4/20/19	1,325.92
					TREE TRIMMING CAPE GEORGE WKED 4/27/19	1,325.92
					TREE TRIMMING PROSPECT RD WKED 4/27/19	1,325.92
					TTRIMMING CCCRW-CAPE GEORGE WKED 5/04/19	1,325.92
					TTRIMMING EGCRW-CAPE GEORGE WKED 5/04/19	1,325.92
					TTRIMMING CCCRW-CAPE GEORGE WKED 5/11/19	1,325.92
					TTRIMMING CCCRW-CAPE GEORGE WKED 5/18/19	1,504.77

Accounts Payable
Check Register

10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					TREE TRIMMING	994.44
					TTRIMMING CCCRW-CAPE GEORGE WKED 5/25/19	1,325.92
					Total for Check/Tran - 121404:	11,780.65
121405	10/24/2019	CHK	10286	L & J ENTERPRISES	EXCAVATING - SPARLING WELL 9/23-10/11	15,794.10
121406	10/24/2019	CHK	9998	JOSHUA M MADILL	Credit Balance Refund	200.00
121407	10/24/2019	CHK	10142	MASON COUNTY PUD #1	ELECTRIC ELEC - SEP-19	210.57
					BPA RD-PUMP ELEC - SEP-19	104.81
					WILLIAMS CT ELEC - SEP-19	37.26
					Total for Check/Tran - 121407:	352.64
121408	10/24/2019	CHK	9998	MIRANDA MAXWELL	Credit Balance Refund	679.58
121409	10/24/2019	CHK	10166	NWPPA	ACCT&FIN FUND&FRAUD 11/13-11/14 REG FEE	1,080.00
121410	10/24/2019	CHK	10385	OLYMPIC BOAT TRANSPORT LLC	CRANE TO MOVE SHELTER SHERIDAN ST 9/24	450.00
121411	10/24/2019	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTIION SVC 10/01-10/17/19	654.00
					TRANSCRIPTIION SVC 10/01-10/17/19	163.50
					Total for Check/Tran - 121411:	817.50
121412	10/24/2019	CHK	10181	PENINSULA PEST CONTROL	RODENT SVC MHTLY FOUR CRNRS OCT 2019	81.75
					PEST SVC QRTLY-20 SUNSHINE RD Q3 2019	54.50
					PEST SVC QRTLY-GARDINER PUMP H Q3 2019	49.05
					Total for Check/Tran - 121412:	185.30
121413	10/24/2019	CHK	10183	PETRICK LOCK & SAFE	REKEYED LOCKS&KEYS	1,579.54
					REKEYED LOCKS&KEYS	394.89
					REKEYED 210 FOUR CRNRS	272.55
					REKEYED NETWORK BUILDING	125.35
					Total for Check/Tran - 121413:	2,372.33
121414	10/24/2019	CHK	10185	PITNEY BOWES GLOBAL	EVERYDAY CLEANING PACK	43.59
					EVERYDAY CLEANING PACK	10.90
					Total for Check/Tran - 121414:	54.49

Accounts Payable
Check Register

10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
121415	10/24/2019	CHK	10187	PITNEY BOWES-RESERVE ACCT	PRE-PAID POSTAGE 8/30/19		320.00
					PRE-PAID POSTAGE 8/30/19		80.00
						Total for Check/Tran - 121415:	400.00
121416	10/24/2019	CHK	10203	PURMS JOINT SELF INSURANCE FUND	PROPERTY GENERAL ASSESSMENT 10/02/19		10,479.86
					PROPERTY GENERAL ASSESSMENT 10/02/19		2,619.96
						Total for Check/Tran - 121416:	13,099.82
121417	10/24/2019	CHK	9998	JUSTIN A REEG	Credit Balance Refund		23.65
121418	10/24/2019	CHK	10212	ROHLINGER ENTERPRISES INC	ANNUAL GROUNDS TESTING 9/20/19		947.92
					ANNUAL GROUNDS TESTING 9/20/19		1,418.79
					ANNUAL GROUNDS TESTING 9/20/19		88.56
					ANNUAL GROUNDS TESTING 9/20/19		694.06
					ANNUAL GROUNDS TESTING 9/20/19		614.11
						Total for Check/Tran - 121418:	3,763.44
121419	10/24/2019	CHK	9999	AUDREY SAMELSON	PARTIAL REFUND TO AID OF CONSTRUCTION		500.00
121420	10/24/2019	CHK	10706	SBA STRUCTURES, LLC	TOWER SITE RNTL MAYNARD HILL - OCT 2019		1,518.38
					TOWER SITE RNTL MAYNARD HILL - SEP 2019		1,518.38
						Total for Check/Tran - 121420:	3,036.76
121421	10/24/2019	CHK	9998	RACHEL SEKERAK	Credit Balance Refund		50.35
121422	10/24/2019	CHK	10219	SHOLD EXCAVATING INC	TRNCH&CONDT - CHIMACUM CRK 7/03-4/30/19		12,987.35
					COFFIN VAULT MOVED - DSHS 3RD ST 5/09/19		7,526.45
					CHIMACUM CREEK EST REBUILD 7/13/18		945.75
					BRUSH PICKUP - COYLE 8/22/19		664.90
						Total for Check/Tran - 121422:	22,124.45
121423	10/24/2019	CHK	9999	NORTON SMITH	REFUND APPLICATION FEE FOR WO#18455		20.00
121424	10/24/2019	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: COLI/ECOLI MONTHLYS OCT-19		23.00
					TESTING: COLI/ECOLI MONTHLYS OCT-19		23.00
					TESTING: COLI/ECOLI MONTHLYS OCT-19		23.00
					TESTING: COLI/ECOLI MONTHLYS OCT-19		23.00

Accounts Payable
Check Register

10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					TESTING: COLI/ECOLI MONTHLYS OCT-19	23.00
					TESTING: COLI/ECOLI MONTHLYS OCT-19	23.00
					TESTING: COLI/ECOLI MONTHLYS OCT-19	23.00
					TESTING: COLI/ECOLI MONTHLYS OCT-19	23.00
					TESTING: COLI/ECOLI MONTHLYS OCT-19	23.00
					TESTING: COLI/ECOLI QUIMPER MO 10/02/19	23.00
					TESTING: COLI/ECOLI QUIMPER MO 10/02/19	23.00
					TESTING: COLI/ECOLI QUIMPER MO 10/02/19	23.00
					TESTING: COLI/ECOLI QUIMPER MO 10/02/19	23.00
					TESTING: COLI/ECOLI QUIMPER MO 10/02/19	23.00
					TESTING: COLI/ECOLI QUIMPER 10/02	23.00
					TESTING: COLI/ECOLI QUIMPER 10/02	23.00
					TESTING: COLI/ECOLI QUIMPER 10/02	23.00
					TESTING: COLI/ECOLI QUIMPER 10/02	23.00
					TESTING: COLI/ECOLI QUIMPER 10/02	23.00
					TESTING: COLI/ECOLI QUIMPER 10/02	23.00
					TESTING: ARSENIC, DW GARDINER LUD1 9/26	23.00
					TESTING: NITRATES VARIOUS LOCATIONS 10/0	28.00
					TESTING: NITRATES VARIOUS LOCATIONS 10/0	28.00
					TESTING: NITRATES VARIOUS LOCATIONS 10/0	28.00
					TESTING: NITRATES VARIOUS LOCATIONS 10/0	28.00
					TESTING: LEAD&COPPER MATS VIEW 8/28/19	36.00
					TESTING: LEAD&COPPER MATS VIEW 8/28/19	36.00
					TESTING: LEAD&COPPER MATS VIEW 8/28/19	36.00
					TESTING: LEAD&COPPER MATS VIEW 8/28/19	36.00
					TESTING: LEAD&COPPER MATS VIEW 8/28/19	36.00
					TESTING: LEAD&COPPER PORT OF PT 8/28/19	36.00
					TESTING: LEAD&COPPER PORT OF PT 8/28/19	36.00
					TESTING: LEAD&COPPER PORT OF PT 8/28/19	36.00
					TESTING: LEAD&COPPER PORT OF PT 8/28/19	36.00
					TESTING: LEAD&COPPER PORT OF PT 8/28/19	36.00

Accounts Payable
Check Register

10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					TESTING: COLI/ECOLI MONTHLYS QUIMPER 9/1	23.00
					TESTING: COLI/ECOLI MONTHLYS QUIMPER 9/1	23.00
					TESTING: COLI/ECOLI MONTHLYS QUIMPER 9/1	23.00
					TESTING: COLI/ECOLI MONTHLYS QUIMPER 9/1	23.00
					TESTING: COLI/ECOLI MONTHLYS QUIMPER 9/1	23.00
					TESTING: COLI/ECOLI MONTHLYS QUIMPER 9/1	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI MONTHLYS SEP-19	23.00
					TESTING: COLI/ECOLI QUIMP	23.00
					TESTING: COLI/ECOLI QUIMP	23.00
					TESTING: COLI/ECOLI QUIMP	23.00
					TESTING: COLI/ECOLI DETECTCOLILERT QUIMP	23.00
					TESTING: TTHM&HALOACETIC QUIMPER 8/27	115.00
					TESTING: TTHM&HALOACETIC QUIMPER 8/27	175.00
					TESTING: TTHM&HALOACETIC COYLE&SNOWCREEK	115.00
					TESTING: TTHM&HALOACETIC COYLE&SNOWCREEK	175.00
					TESTING: TTHM&HALOACETIC COYLE&SNOWCREEK	115.00
					TESTING: TTHM&HALOACETIC COYLE&SNOWCREEK	175.00
					TESTING: LEAD&COPPER QUILICENE 9/10/19	36.00
					TESTING: LEAD&COPPER QUILICENE 9/10/19	36.00
					TESTING: LEAD&COPPER QUILICENE 9/10/19	36.00
					TESTING: LEAD&COPPER QUILICENE 9/10/19	36.00
					TESTING: LEAD&COPPER QUILICENE 9/10/19	36.00

10/09/2019 To 10/28/2019

Bank Account: 1 - 1ST SECURITY - AP

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					TESTING: IRN,MAG,NITRT SNOWCREEK&COYLE	28.00
					TESTING: IRN,MAG,NITRT SNOWCREEK&COYLE	28.00
					TESTING: IRN,MAG,NITRT SNOWCREEK&COYLE	23.00
					TESTING: IRN,MAG,NITRT SNOWCREEK&COYLE	23.00
					Total for Check/Tran - 121424:	2,567.00
121425	10/24/2019	CHK	10778	JAKE SWAN	WELLNESS PROGRAM REIMBURSEMENT FOR 2019	134.94
121426	10/24/2019	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	NEW HIRE CLOTHING QTY3 FOR 2EMPLS	154.78
					NEW HIRE CLOTHING QTY3 FOR 2EMPLS	154.78
					COVER FOR MONUMENT SIGN DURING CONSTRCT	364.06
					Total for Check/Tran - 121426:	673.62
121427	10/24/2019	CHK	10620	UPS	SHIPPING MULTIRANGE VOLT DETECTOR:REPAIR	12.83
					SHIPPING MULTIRANGE VOLT DETECTOR:REPAIR	12.84
					SHIPPING INK RETURN	18.24
					Total for Check/Tran - 121427:	43.91
121428	10/24/2019	CHK	10737	VAN ALLER SURVEYING	SURVEY - ADAMS ST DTN LINE STAKING 9/13-	490.00

Total Payments for Bank Account - 1 :	(152)	1,117,114.84
Total Voids for Bank Account - 1 :	(4)	41,989.95
Total for Bank Account - 1 :	(156)	1,159,104.79
Grand Total for Payments :	(152)	1,117,114.84
Grand Total for Voids :	(4)	41,989.95
Grand Total :	(156)	1,159,104.79

ISSUED PAYROLL CHECKS
PAY DATE: 10/18/2019

Empl	Position	Check #	Date #	Amount
2000	WATER DISTRIBUTION MANAGER II	70659	10/18/2019	1,942.82
2001	WATER DISTRIBUTION MANAGER II	70660	10/18/2019	1,636.84
3032	CUSTOMER SERVICE REP	70661	10/18/2019	1,348.09
2003	WATER TREATMENT PLANT OPERATOR III	70662	10/18/2019	1,947.08
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	70663	10/18/2019	2,389.30
				9,264.13

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL
PAY DATE: 10/18/2019

Empl	Position	Pay Date	Net Pay
3029	ACCOUNTING TECH II	10/18/2019	1,701.20
4006	COMMISSIONER DIST 1	10/18/2019	2,620.26
4004	COMMISSIONER DIST 2	10/18/2019	2,147.30
4008	COMMISSIONER DIST 3	10/18/2019	1,506.75
3034	COMMUNICATIONS MANAGER	10/18/2019	1,965.26
3002	CUSTOMER SERVICE COORDINATOR	10/18/2019	1,240.93
3020	CUSTOMER SERVICE MANAGER	10/18/2019	1,664.58
3014	CUSTOMER SERVICE REP	10/18/2019	2,016.78
3022	CUSTOMER SERVICE REP	10/18/2019	1,388.38
3038	CUSTOMER SERVICE REP	10/18/2019	972.94
3039	CUSTOMER SERVICE REP	10/18/2019	973.32
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	10/18/2019	1,949.78
3033	FINANCIAL SERVICES MANAGER	10/18/2019	2,470.16
1008	FOREMAN LINEMAN	10/18/2019	4,844.60
1012	FOREMAN LINEMAN	10/18/2019	2,730.30
1011	GENERAL MANAGER	10/18/2019	4,729.75
1042	GIS SPECIALIST	10/18/2019	2,180.11
1017	HEAD STOREKEEPER	10/18/2019	2,233.34
3008	INFORMATION TECHNOLOGY MANAGER	10/18/2019	3,112.95
3028	IT SUPPORT TECHNICIAN	10/18/2019	1,725.21
1000	LINEMAN	10/18/2019	3,268.62
1016	LINEMAN	10/18/2019	5,634.34
1020	LINEMAN	10/18/2019	5,768.71
1028	LINEMAN	10/18/2019	2,246.45
1034	LINEMAN	10/18/2019	3,686.99
1041	LINEMAN	10/18/2019	4,982.17
1018	METER READER	10/18/2019	1,326.09
1035	METER READER	10/18/2019	1,612.48
2005	METER READER/OIT1	10/18/2019	1,341.06
1026	OPERATIONS ASSISTANT	10/18/2019	1,619.61
3004	RESOURCE MANAGER	10/18/2019	2,354.48
1003	SCADA TECH/APPRENTICE	10/18/2019	3,477.33
1015	SCADA TECH/APPRENTICE	10/18/2019	3,295.99
1027	SENIOR ENGINEER	10/18/2019	2,812.39
1037	SPECIAL PROJECTS COORDINATOR	10/18/2019	1,994.86
1031	STAKING ENGINEER	10/18/2019	1,972.88
1039	STAKING ENGINEER	10/18/2019	1,991.59
1014	STOREKEEPER	10/18/2019	2,751.31
1033	SUBSTATION TECH	10/18/2019	3,210.22
3013	UTILITY ACCOUNTANT II	10/18/2019	1,495.71
3003	UTILITY BILLING CLERK	10/18/2019	1,372.83
3027	UTILITY BILLING CLERK	10/18/2019	1,391.86
3000	UTILITY BILLING COORDINATOR	10/18/2019	1,516.95
2002	WATER DISTRIBUTION MANAGER II	10/18/2019	1,870.40
2007	WATER SUPERINTENDENT	10/18/2019	3,102.09
		TOTAL	**110,271.31**

VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1
of Jefferson County hereby approve pending payments for transactions greater than $100,000,
if any. The following transactions are approved from the General Fund in the amount of
$2,289,964.28 on this **5TH** day of **NOVEMBER** **2019** ;

Jeff Randall	Dan Toepper	Kenneth Collins
President	Vice President	Secretary

PENDING INVOICES OVER $100,000 TO BE APPROVED:

Landmark Excavating & Dozer Svc	**Inv#**	1439	**dated**	10/10/2019	$	118,683.56
Global Rental Co., Inc.	**Inv#**	6010484	**dated**	10/17/2019	$	137,421.75

PAYMENTS TO BE APPROVED:

	WARRANTS				AMOUNT	DATE
Accounts Payable:	# 121275	to	# 121319	$	305,035.43	10/11/2019
Accounts Payable:	# 121320	to	# 121377	$	599,181.53	10/17/2019
Accounts Payable:	# 121378	to	# 121428	$	212,897.88	10/24/2019
Payroll Checks:	# 70659	to	# 70663	$	9,264.13	10/18/2019
Payroll Direct Deposit:				$	110,271.31	10/18/2019

TOTAL INVOICES PAID **$1,236,650.28**

WIRE TRANSFERS PAID		**AMOUNT**	**DATE**
BPA	$	1,053,314.00	10/11/2019

PAYMENT TOTAL **$2,289,964.28**

VOIDED WARRANTS

121229	$	15,577.65
121261	$	22,124.45
121282	$	3,987.85
121372	$	300.00

Jefferson County PUD No. 1
Electric Division
Statement of Operations
As of September 30, 2019

PART A. STATEMENT OF OPERATIONS

ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR (a)	THIS YEAR (b)	BUDGET (c)	(d)
1. Operating Revenue and Patronage Capital	27,414,733	28,122,385	27,889,427	2,349,386
2. Power Production Expense	0	0	0	0
3. Cost of Purchased Power	11,018,487	11,248,157	11,752,275	1,167,819
4. Transmission Expense	1,340,044	1,323,960	1,150,540	99,473
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	795,209	1,077,027	510,255	113,341
7. Distribution Expense - Maintenance	1,577,394	1,674,806	1,275,219	231,941
8. Consumer Accounts Expense	1,028,632	989,554	864,645	88,594
9. Customer Service and Informational Expense	66,915	31,163	101,901	4,103
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	1,823,650	1,879,268	2,260,329	200,147
12. Total Operation & Maintenance Expense (2 thru 11)	**17,650,331**	**18,223,935**	**17,915,164**	**1,905,418**
13. Depreciation & Amortization Expense	3,896,115	3,971,066	3,920,682	447,766
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	1,567,313	1,616,859	1,639,684	134,146
16. Interest on Long-Term Debt	2,148,481	2,089,754	2,089,562	230,260
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	1,352	5	0	0
19. Other Deductions	256	547	0	0
20. Total Cost of Electric Service (12 thru 19)	**25,263,848**	**25,902,166**	**25,565,092**	**2,717,590**
21. Patronage Capital & Operating Margins (1 minus 20)	**2,150,885**	**2,220,219**	**2,324,337**	**(368,204)**
22. Non Operating Margins - Interest	92,332	130,567	42,588	12,631
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	967,976	1,071,705	386,171	100,258
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	17,112	14,601	0	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	**3,228,305**	**3,437,092**	**2,753,096**	**(255,315)**

Times Interest Earned Ratio (TIER) (Year to Date)	**2.50**	**2.64**	**2.32**
Operating Times Interest Earned Ratio (OTIER) (Year to Date)	**2.00**	**2.06**	**2.11**
Debt Service Coverage Ratio (DSC) (Year to Date)	**3.04**	**3.12**	**3.23**
Operating Debt Service Coverage Ratio (ODSC) (Year to Date)	**2.69**	**2.72**	**3.08**
Rolling 12 Month TIER	**2.21**	**2.93**	

Jefferson County PUD No. 1
Electric Division
Balance Sheet
September 30, 2019

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		**LIABILITIES AND OTHER CREDITS**	
1. Total Utility Plant in Service	169,247,274	29. Memberships	0
2. Construction Work in Progress	7,971,773	30. Patronage Capital	0
3. Total Utility Plant (1+2)	**177,219,047**	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	61,495,627	32. Operating Margins - Current Year	2,220,219
5. Net Utility Plant (3-4)	**115,723,420**	33. Non-Operating Margins	1,216,873
6. Nonutility Property - Net	2,220	34. Other Margins & Equities	21,605,844
7. Investment in Subsidiary Companies	0	**35. Total Margins & Equities (29 thru 34)**	**25,042,936**
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	100,581,883
9. Invest. in Assoc. Org. - Other - General Funds	50,113	37. Long-Term Debt - Other (Net)	0
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	**38. Total Long-Term Debt (36 + 37)**	**100,581,883**
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	1,995,984
13. Special Funds	1,180,656	**41. Total Other Noncurrent Liabilities (39+40)**	**1,995,984**
14. Total Other Property & Investments (6 thru 13)	**1,232,989**	42. Notes Payable	0
15. Cash-General Funds	2,881,382	43. Accounts Payable	3,215,784
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	124,700
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	5,866,876	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	1,556,292	48. Other Current & Accrued Liabilities	1,453,572
21. Accounts Receivable - Net Other	1,218,535	**49. Total Current & Accrued Liabilities (42 thru 48)**	**4,794,056**
22. Renewable Energy Credits	0	50. Deferred Credits	421,121
23. Materials & Supplies - Electric and Other	1,861,037	**51. Total Liabilities & Other Credits (35+38+41+49+50)**	**132,835,980**
24. Prepayments	132,212		
25. Other Current & Accrued Assets	2,006,115	**ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION**	
26. Total Current & Accrued Assets (15 thru 25)	**15,522,449**	Balance Beginning of Year	0
27. Deferred Debits	357,122	Amounts Received This Year (Net)	507,483
28. Total Assets & Other Debits (5+14+26+27)	**132,835,980**	**TOTAL Contributions-In-Aid-Of-Construction**	**507,483**

Equity Ratio **18.85%**

(Total Margins & Equities/Total Assets & Other Debits) x 100

Jefferson County PUD #1
Power Requirements
As of September 30, 2019

PART C. POWER REQUIREMENTS DATABASE				
CLASSIFICATION	**CONSUMER, SALES, AND REVENUE DATA**	**SEPTEMBER CONSUMERS (b)**	**AVERAGE CONSUMERS (c)**	**Monthly KWH SALES AND REVENUE (d)**
1. Residential Sales	a. No. Consumers Served	17,489	17,433	
(excluding seasonal)	b. KWH Sold			10,448,071
	c. Revenue			1,270,928
2. Residential Sales -	a. No. Consumers Served	6	6	
Seasonal	b. KWH Sold			0
	c. Revenue			0
3. Irrigation Sales	a. No. Consumers Served	2	1	
	b. KWH Sold			690
	c. Revenue			107
4. Comm. and Ind.	a. No. Consumers Served	2,266	2,257	
1000 KVA or Less	b. KWH Sold			4,612,677
	c. Revenue			518,193
5. Comm. and Ind.	a. No. Consumers Served	21	21	
Over 1000 KVA	b. KWH Sold			8,015,455
	c. Revenue			502,785
6. Public Street & Highway	a. No. Consumers Served	207	206	
Lighting	b. KWH Sold			41,128
	c. Revenue			17,192
7. Non Metered Device	a. No. Consumers Served	3	3	
Authority	b. KWH Sold			0
	c. Revenue			45
8. Sales for Resales-RUS	a. No. Consumers Served	0		
Borrowers	b. KWH Sold			0
	c. Revenue			0
9. Sales for Resales-Other	a. No. Consumers Served	0		
	b. KWH Sold			0
	c. Revenue			0
10. TOTAL No. of Consumers (lines 1a thru 9a)		**19,994**	**19,927**	
11. TOTAL KWH Sold (lines 1b thru 9b)				**23,118,021**
12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)				**2,309,249**
13. Transmission Revenue				0
14. Other Electric Revenue				40,137
15. KWH - Own Use				124,485
16. TOTAL KWH Purchased				24,045,032
17. TOTAL KWH Generated				0
18. Cost of Purchases and Generation				1,167,819
19. Interchange - KWH - Net				0
20. Peak - Sum All KW Input (Metered)				59,108

Jefferson County PUD No. 1
Water Division
Statement of Operations
As of September 30, 2019

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR	THIS YEAR	BUDGET	
	(a)	(b)	(c)	(d)
1. Operating Revenue and Patronage Capital	1,877,272	2,026,285	2,205,347	278,763
2. Power Production Expense	221	209	0	0
3. Cost of Purchased Power	96,356	2,626	94,542	0
4. Transmission Expense	0	0	0	0
5. Regional Market Operations Expense	0	0	0	0
6. Distribution Expense - Operation	466,924	501,559	569,677	48,913
7. Distribution Expense - Maintenance	253,796	278,562	249,934	30,892
8. Consumer Accounts Expense	114,705	97,111	156,802	9,935
9. Customer Service and Informational Expense	2,684	220	22,110	37
10. Sales Expense	0	0	0	0
11. Administrative and General Expense	363,211	489,953	452,348	56,589
12. Total Operation & Maintenance Expense (2 thru 11)	**1,297,897**	**1,370,240**	**1,545,413**	**146,366**
13. Depreciation & Amortization Expense	539,951	526,252	559,226	58,420
14. Tax Expense - Property & Gross Receipts	0	0	0	0
15. Tax Expense - Other	91,517	97,629	94,539	13,435
16. Interest on Long-Term Debt	223,274	199,702	161,508	21,001
17. Interest Charged to Construction (Credit)	0	0	0	0
18. Interest Expense - Other	0	0	0	0
19. Other Deductions	0	0	0	0
20. Total Cost of Water Service (12 thru 19)	**2,152,639**	**2,193,823**	**2,360,686**	**239,222**
21. Patronage Capital & Operating Margins (1 minus 20)	**(275,367)**	**(167,538)**	**(155,339)**	**39,541**
22. Non Operating Margins - Interest	121,544	137,053	78,246	10,490
23. Allowance for Funds Used During Construction	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0
25. Non Operating Margins - Other	99,078	473,913	316,109	14,880
26. Generation & Transmission Capital Credits	0	0	0	0
27. Other Capital Credits & Patronage Dividends	3,505	3,650	0	0
28. Extraordinary Items	0	0	0	0
29. Patronage Capital or Margins (21 thru 28)	**(51,240)**	**447,078**	**239,016**	**64,911**

Jefferson County PUD No. 1
Water Division
Balance Sheet
September 30, 2019

PART B. BALANCE SHEET			
ASSETS AND OTHER DEBITS		**LIABILITIES AND OTHER CREDITS**	
1. Total Utility Plant in Service	30,752,125	29. Memberships	0
2. Construction Work in Progress	640,219	30. Patronage Capital	0
3. Total Utility Plant (1+2)	**31,392,344**	31. Operating Margins - Prior Years	0
4. Accum. Provision for Depreciation and Amort	11,647,931	32. Operating Margins - Current Year	(196,529)
5. Net Utility Plant (3-4)	**19,744,413**	33. Non-Operating Margins	643,608
6. Nonutility Property - Net	2,190,901	34. Other Margins & Equities	22,599,601
7. Investment in Subsidiary Companies	0	**35. Total Margins & Equities (29 thru 34)**	**23,046,680**
8. Invest. in Assoc. Org. - Patronage Capital	0	36. Long-Term Debt RUS (Net)	0
9. Invest. in Assoc. Org. - Other - General Funds	0	37. Long-Term Debt - Other (Net)	6,178,064
10. Invest in Assoc. Org. - Other - Nongeneral Funds	0	**38. Total Long-Term Debt (36 + 37)**	**6,178,064**
11. Investments in Economic Development Projects	0	39. Obligations Under Capital Leases - Non current	0
12. Other Investments	0	40. Accumulated Operating Provisions	0
13. Special Funds	412,050	**41. Total Other Noncurrent Liabilities (39+40)**	**0**
14. Total Other Property & Investments (6 thru 13)	**2,602,951**	42. Notes Payable	1,123,580
15. Cash-General Funds	92,986	43. Accounts Payable	1,054,848
16. Cash-Construction Funds-Trustee	0	44. Consumers Deposits	300
17. Special Deposits	0	45. Current Maturities Long-Term Debt	0
18. Temporary Investments	7,802,154	46. Current Maturities Long-Term Debt-Economic Dev.	0
19. Notes Receivable - Net	0	47. Current Maturities Capital Leases	0
20. Accounts Receivable - Net Sales of Energy	192,551	48. Other Current & Accrued Liabilities	78,263
21. Accounts Receivable - Net Other	981,527	**49. Total Current & Accrued Liabilities (42 thru 48)**	**2,256,991**
22. Renewable Energy Credits	0	50. Deferred Credits	0
23. Materials & Supplies - Electric and Other	18,287	**51. Total Liabilities & Other Credits (35+38+41+49+50)**	**31,481,735**
24. Prepayments	0		
25. Other Current & Accrued Assets	46,843	**ESTIMATED CONTRIBUTION-IN-AID-OF-CONSTRUCTION**	
26. Total Current & Accrued Assets (15 thru 25)	**9,134,348**	Balance Beginning of Year	0
27. Deferred Debits	23	Amounts Received This Year (Net)	121,996
28. Total Assets & Other Debits (5+14+26+27)	**31,481,735**	**TOTAL Contributions-In-Aid-Of-Construction**	**121,996**

Jefferson County PUD #1
Water Requirements
As of September 30, 2019

PART C. WATER REQUIREMENTS DATABASE				
CLASSIFICATION	**CONSUMER, SALES, AND REVENUE DATA**	**SEPTEMBER CONSUMERS (b)**	**AVERAGE CONSUMERS (c)**	**Monthly Gallons SALES AND REVENUE (d)**
1. Unmetered Water Sales	a. No. Consumers Served	14	14	
	b. Gallons Sold			0
	c. Revenue			1,035
2. Metered Residential Sales -	a. No. Consumers Served	4,466	4,437	
	b. Gallons Sold			27,348,301
	c. Revenue			208,995
3. Metered Commercial Sales	a. No. Consumers Served	318	316	
	b. Gallons Sold			9,329,442
	c. Revenue			54,393
4. Residential Multi-Family	a. No. Consumers Served	46	46	
	b. Gallons Sold			329,160
	c. Revenue			2,917
5. Metered Bulk Loadings	a. No. Consumers Served	1	1	
	b. Gallons Sold			0
	c. Revenue			29
6. Public Authority	a. No. Consumers Served	5	5	
	b. Gallons Sold			0
	c. Revenue			0
7. Sewer/Drain Field--Residential	a. No. Consumers Served	368	368	
	b. Gallons Sold			0
	c. Revenue			9,929
8. Master Meters	a. No. Consumers Served	24	24	
	b. Gallons Sold			9,468,800
	c. Revenue			0
9. Sales for Resales-Other	a. No. Consumers Served	0		
	b. Gallons Sold			0
	c. Revenue			0
10. TOTAL No. of Consumers (lines 1a thru 9a)		**5,242**	**5,211**	
11. TOTAL Gallons Sold (lines 1b thru 9b)				**46,475,703**
12. TOTAL Revenue Received From Sales of Electric Energy (line 1c thru 9c)				**277,298**
13. Transmission Revenue				0
14. Other Water Revenue				1,465
15. Gallons - Own Use				7,073
16. TOTAL Gallons Purchased				0
17. TOTAL Gallons Produced				26,639,751
18. Cost of Purchases and Generation				0

Electric Division
Comparison 2018 Actuals to 2019 Actuals Year to Date Through SEPTEMBER

	2018 Actuals SEPTEMBER	2019 Actuals SEPTEMBER	Variance
1. Operating Revenue and Patronage Capital	27,414,733	28,122,385	707,652
2. Power Production Expense	0	0	0
3. Cost of Purchased Power	11,018,487	11,248,157	229,670
4. Transmission Expense	1,340,044	1,323,960	(16,084)
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	795,209	1,077,027	281,818
7. Distribution Expense - Maintenance	1,577,394	1,674,806	97,412
8. Consumer Accounts Expense	1,028,632	989,554	(39,078)
9. Customer Service and Informational Expense	66,915	31,163	(35,752)
10. Sales Expense	0	0	0
11. Administrative and General Expense	1,823,650	1,879,268	55,618
12. Total Operation & Maintenance Expense (2 thru 11)	**17,650,331**	**18,223,935**	573,604
13. Depreciation & Amortization Expense	3,896,115	3,971,066	74,951
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	1,567,313	1,616,859	49,546
16. Interest on Long-Term Debt	2,148,481	2,089,754	(58,727)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	1,352	5	(1,347)
19. Other Deductions	256	547	291
20. Total Cost of Electric Service (12 thru 19)	**25,263,848**	**25,902,166**	638,318
21. Patronage Capital & Operating Margins (1 minus 20)	**2,150,885**	**2,220,219**	69,334
22. Non Operating Margins - Interest	92,332	130,567	38,235
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	967,976	1,071,705	103,729
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	17,112	14,601	(2,511)
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	**3,228,305**	**3,437,092**	208,787

Water Division
Comparison 2018 Actuals to 2019 Actuals Year to Date Through SEPTEMBER

	2018 Actuals SEPTEMBER	2019 Actuals SEPTEMBER	Variance
1. Operating Revenue and Patronage Capital	1,877,272	2,026,285	149,013
2. Power Production Expense	221	209	(12)
3. Cost of Purchased Power	96,356	2,626	(93,730)
4. Transmission Expense	0	0	0
5. Regional Market Operations Expense	0	0	0
6. Distribution Expense - Operation	466,924	501,559	34,635
7. Distribution Expense - Maintenance	253,796	278,562	24,766
8. Consumer Accounts Expense	114,705	97,111	(17,594)
9. Customer Service and Informational Expense	2,684	220	(2,464)
10. Sales Expense	0	0	0
11. Administrative and General Expense	363,211	489,953	126,742
12. Total Operation & Maintenance Expense (2 thru 11)	**1,297,897**	**1,370,240**	72,343
13. Depreciation & Amortization Expense	539,951	526,252	(13,699)
14. Tax Expense - Property & Gross Receipts	0	0	0
15. Tax Expense - Other	91,517	97,629	6,112
16. Interest on Long-Term Debt	223,274	199,702	(23,572)
17. Interest Charged to Construction (Credit)	0	0	0
18. Interest Expense - Other	0	0	0
19. Other Deductions	0	0	0
20. Total Cost of Electric Service (12 thru 19)	**2,152,639**	**2,193,823**	41,184
21. Patronage Capital & Operating Margins (1 minus 20)	**(275,367)**	**(167,538)**	107,829
22. Non Operating Margins - Interest	121,544	137,053	15,509
23. Allowance for Funds Used During Construction	0	0	0
24. Income (Loss) from Equity Investments	0	0	0
25. Non Operating Margins - Other	99,078	473,913	374,835
26. Generation & Transmission Capital Credits	0	0	0
27. Other Capital Credits & Patronage Dividends	3,505	3,650	145
28. Extraordinary Items	0	0	0
29. Patronage Capital or Margins (21 thru 28)	**(51,240)**	**447,078**	498,318

Jefferson County PUD No. 1
Cash and Cash Equivalents
As of September 30, 2019

	G/L #	Account Description	Balance
1	131.12	Operating Account - Jefferson Co. Treasurer	$2,002,363
1	131.11	Operating Depository Account - Bank of America	877,161
2	131.11	1996 Bond LUD #8 - Jefferson Co. Treasurer	68,644
2	131.10	1996 Bond LUD #6 - Jefferson Co. Treasurer	18,205
2	131.14	2009 Bond LUD #14 - Jefferson Co. Treasurer	5,074
1	135.21	Working Funds - Petty Cash and CSR Drawers	1,850
2	131.15	2008 Bond LUD #15 - Jefferson Co. Treasurer	819
2	135.21	Cash Held in Trust by Property Manager	150
2	131.12	1999 Bond LUD #11 - Jefferson Co. Treasurer	56
2	131.13	1997 Bond LUD #13 - Jefferson Co. Treasurer	37
1	131.16	Payroll Clearing Account - 1st Security Bank	9
		TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS	**$2,974,368**
1	136.10	Operating Account Related Investment - Jefferson Co. Treasurer	$5,866,876
2	136.16	Tax Revenue Fund - Jefferson Co. Treasurer	2,868,143
2	136.14	LUD #14 Bond Investment - Jefferson Co. Treasurer	2,477,009
2	136.17	Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,925,000
2	136.15	LUD #15 Bond Investment - Jefferson Co. Treasurer	477,824
2	136.12	LUD #11 Bond Investment - Jefferson Co. Treasurer	32,689
2	136.13	LUD #13 Bond Investment - Jefferson Co. Treasurer	21,489
		TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS	**$13,669,030**
1	125.11	RUS Bond Reserve Investment Fund - Jefferson Co. Treasurer	$1,131,190
2	126.51	LUD #11 Water Reserve Investment Fund - Jefferson Co. Treasurer	232,124
2	126.31	Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	179,208
1	128.00	Other Special Funds	47,475
1	125.10	RUS Bond Reserve Fund - Jefferson Co. Treasurer	1,992
2	126.41	LUD #11 Water Reserve Fund - Jefferson Co. Treasurer	398
2	126.21	Tri Area Bond Reserve Fund - Jefferson Co. Treasurer	307
2	126.13	LUD #13 Reserve Fund - Jefferson Co. Treasurer	13
		TOTAL LINE 13. BALANCE SHEET-RESTRICTED FUNDS	**$1,592,707**
		TOTAL CASH AND CASH EQUIVALENTS IN BANK--September 2019	**$18,236,105**
		TOTAL CASH AND CASH EQUIVALENTS IN BANK--August 2019	**$20,010,718**
		Change in Bank Balance	**($1,774,613)**

Board of Commissioners:

Jeff Randall, District 1
Kenneth Collins, District 2
Dan Toepper, District 3

Kevin Streett, General Manager

October 29th, 2019

RE: Second Distribution Transformer Order-2019

Jefferson County PUD sent out a bid for the second order of distribution transformers for 2019. The bid was sent out to 5 vendors/representatives, 2 responded on time with a total of 3 manufacturers bids. The bid may be awarded separately for the single phase polemount, single phase padmount and 3 phase padmount transformers.

Based on evaluation, this is being awarded to lowest bidder- General Pacific with Ermco Transformers, for single phase polemount and 3 phase padmount transformers and Howard Transformers for single phase padmount transformers. The total amount awarded is $92,444.00, excluding tax. With the current lead times, the transformers are expected to be delivered in February 2020. Attached are the bid results.

Alyson Dean
Head Storekeeper/Purchasing Agent
Jefferson County PUD# 1
310 Four Corners Rd | Port Townsend, WA 98368
Phone: 360-385-8349 | Fax: 360-385-5945
Email: adean@jeffpud.org

Description	Quantity	Estimated Unit Cost	Estimated Cost	Leadtime	Estimated Unit Cost	Estimated Cost	Leadtime	Estimated Unit Cost	Estimated Cost	Leadtime	Estimated Unit Cost	Estimated Cost	Leadtime	Estimated Unit Cost	Estimated Cost	Leadtime	Unit Cost	Estimated Cost	Leadtime
		General Pacific-Ermco			General Pacific-Howard			McKaig Evergreen-Central Maloney			Anixter-No Bid			Sheffield Utility Sales-No Bid			WESCO-Late Bid		
TRAN 1P PAD 25KVA 120/240	20	$ 1,481.00	$ 29,620.00	*11-13 weeks*	$ 1,352.00	$ 27,040.00	*14-16 weeks*	$ 1,468.00	$ 29,360.00	*8-10 weeks*		$ -			$ -			$ -	
TRAN 1P PAD 50KVA 120/240	4	$ 1,754.00	$ 7,016.00	*11-13 weeks*	$ 1,872.00	$ 7,488.00	*14-16 weeks*	$ 1,677.00	$ 6,708.00	*8-10 weeks*		$ -			$ -			$ -	
TRAN 1P PAD 167KVA 120/240	1	$ 3,531.00	$ 3,531.00	*11-13 weeks*	$ 4,166.00	$ 4,166.00	*14-16 weeks*	$ 2,896.00	$ 2,896.00	*8-10 weeks*		$ -			$ -			$ -	
Total			**$ 40,167.00**			**$ 38,694.00**			**$ 38,964.00**			**$ -**			**$ -**			**$ -**	
TRAN 1P POLE 15KVA 120/240	5	$ 656.00	$ 3,280.00	*11-13 weeks*	$ 692.00	$ 3,460.00	*14-16 weeks*	$ 827.00	$ 4,135.00	*10-12 weeks*		$ -			$ -			$ -	
Total			**$ 3,280.00**			**$ 3,460.00**			**$ 4,135.00**			**$ -**			**$ -**			**$ -**	
TRAN 3P PAD 75KVA 120/208	1	$ 6,382.00	$ 6,382.00	*11-13 weeks*	$ 5,850.00	$ 5,850.00	*20-22 weeks*	$ 7,487.00	$ 7,487.00	*10-12 weeks*		$ -			$ -			$ -	
TRAN 3P PAD 300KVA 120/208	3	$ 9,253.00	$ 27,759.00	*11-13 weeks*	$ 9,097.00	$ 27,291.00	*20-22 weeks*	$ 10,298.00	$ 30,894.00	*10-12 weeks*		$ -			$ -			$ -	
*Adder-600A Switch	3	$ 9,955.00	$ 29,865.00	*11-13 weeks*	$ 9,560.00	$ 28,680.00	*24-26 weeks*												
TRAN 3P PAD 750KVA 120/208	1	$ 16,329.00	$ 16,329.00	*11-13 weeks*	$ 19,096.00	$ 19,096.00	*20-22 weeks*	$ 25,778.00	$ 25,778.00	*10-12 weeks*		$ -			$ -			$ -	
*Adder-600A Switch	1	$ 17,078.00	$ 17,078.00	*11-13 weeks*	*$ 19,553.00*	$ 19,553.00	*24-26 weeks*												
Total	39		**$ 50,470.00**	***$ 53,325.00*** *(with adder)*		**$ 52,237.00**	***$ 54,083.00*** *(with adder)*		**$ 64,159.00**			**$ -**			$ -			**$ -**	
Total Bid Amount			**$ 93,917.00**	***$ 96,772.00***		**$ 94,391.00**	***$ 96,237.00***		**$ 107,258.00**			**$ -**			**$ -**			**$ -**	

Apparent Low Bid

November 5, 2019

PUD CALENDAR

November 5, 2019- Special Meeting-Executive Session 4:00 pm, 210 Four Corners; Contract Negotiation update

November 5, 2019- Regular BOC meeting (Transit) 5:00 pm

November 11, 2019 – Veterans' Day – CLOSED

November 13, 14, 15 – WPUDA Association meetings

November 18, 2019 – CAB meeting, Chimacum Fire Hall 2:00 pm

November 19, 2019- Regular BOC meeting (Transit) 5:00 pm

November 20, 2019 – Special Meeting with Moss Adams (Olga Darlington) Financial Policy discussion; Jefferson County Library; 1:30pm-3:30pm Humphrey Room

December 4-6- WPUDA Annual Conference

December 9, 2019- CAB meeting, Chimacum Fire Hall 2:00 pm

December 10, 2019 – Special Meeting- Executive Session 3:30 210 Four Corners; Review of a public employee

December 10, 2019- Regular BOC meeting (Transit) 5:00 pm

December 12, 2019 – Special Meeting 4th Quarter Review; Chimacum Fire Hall

Board of Commissioners:

Jeff Randall, District 1
Kenneth Collins, District 2
Dan Toepper, District 3

Kevin Streett, General Manager

November 5, 2019

SUBJECT: PUD#1 Board of Commissioners Regular Meetings Schedule.

1. The purpose of this memo is to provide PUD#1 of Jefferson County's Board of Commissioners (BOC) regular meetings schedule for Calendar Year 2020.

2. The PUD BOC regular board meetings are on the 1st and 3rd Tuesday of each month, with the exceptions of October and December and those months with holidays that fall on a Tues. In October the regular meeting is moved to the first Monday of the month to coincide with the Budget Hearing. In December there is only a single Board meeting.

3. Unless otherwise advertised all regular meetings will be held at Jefferson Transit Authority office at 63 Four Corners Road, Port Townsend, Washington. In 2020 the PUD main office at Four Corners will be under construction. As a result, meeting locations may be subject to change. The PUD will provide advance notice for any location changes. The meetings will begin at 5:00 pm and will run until adjourned by the President of the Board.

4. 2020 Schedule:

January	7th	and	21st	
February	4th	and	18th	
March	3rd	and	17th	
April	7th	and	21st	
May	5 th	and	19th	
June	2nd	and	16th	
July	7th	and	21st	
August	4th	and	18th	
September	1st	and	15th	
October	5th	and	13th	5th is first Monday, Budget Hearing
November	3rd	and	17th	
December	8th			2nd Tuesday

5. PUD observes the following holidays: New Year's Day, Martin Luther King Day, President Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving and Day after Thanksgiving, and Christmas Day.

AGENDA REPORT

DATE: November 5, 2019

TO: **Board of Commissioners**

FROM: Kevin Streett

RE: Special meeting calendars (first 3 months of 2020)

Attached are calendars for January, February and March, 2020 that outlines the known meetings and puts Special meetings on a tentative schedule. We will try this method on a trial basis and see if this works. Location and time for the Special meetings will be determined later. Setting the dates up ahead of time allows staff to spread out meetings and to have enough time for preparation. It will help the commissioners with their calendar too in order to be more time efficient.

January

2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Happy New Year Office Closed	2	3	4
5	6	7 BOC Regular Meeting 5:00 pm Transit	8 PPC	9 PPC	10	11
12	13 CAB meeting 2:00	14 Possible Special Meeting 10-12	15 WPUDA	16 WPUDA	17 WPUDA	18
19	20 Martin Luther King Day Office Closed	21 BOC Regular Meeting 5:00 pm Transit	22	23	24	25
26	27	28 Possible Special Meeting 10-12	29	30	31	

February

2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 BOC Regular Meeting 5:00 PM Transit	5 PPC	6 PPC	7	8
9	10 CAB meeting 2:00	11 Possible Special Meeting 10-12	12 WPUDA	13 WPUDA	14 WPUDA	15
16	17 President's Day Office closed	18 BOC Regular Meeting 5:00 PM Transit	19	20	21	22
23	24	25 Possible Special Meeting 10-12	26	27	28	29

March

2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Regular BOC meeting 5:00 Transit	4 PPC	5 PPC	6	7
8	9 CAB Meeting 2:00	10	11	12 Possible Special Meeting 10-12	13	14
15	16	17 Regular BOC meeting 5:00 Transit	18 WPUDA	19 WPUDA	20 WPUDA	21
22	23	24 Possible Special Meeting 10-12	25	26	27	28
29	30	31				

Jefferson County
Public Utility District

Board of Commissioners

Jeff Randall, District 1
Ken Collins, District 2
Dan Toepper, District 3

Kevin Streett, General Manager

November 5, 2019

MEMO FOR RECORD

SUBJECT: Rotation of PUD Board Positions

1. The purpose of this memo is to provide a record of the PUD Board Position. Staff recommends that the BOC make a motion to approve. The rotation will be effective January 1st 2020 and run through December 31, 2021.

2. Rotation of Board Positions: 2020 - 2022

President:	Dan Toepper
Vice President:	Kenneth Collins
Secretary	Jeff Randall

Kevin Streett
General Manager

AGENDA REPORT

DATE: November 5, 2019

TO: **Board of Commissioners**

FROM: Kevin Streett, Assistant Manager

RE: Membership Associations

SUMMARY: Staff listed names to memberships

BACKGROUND: Listed below are the memberships BOC belong to.

Membership Association	BOC Participation	Annual Dues Amount
1. Washington PUD Association WPUDA	Jeff Randall Ken Collins (Board) Dan Toepper	$ 63,984.00
2. Northwest Public Power Association NWPPA	Jeff Randall Ken Collins Dan Toepper	$17,193.00
3. Northwest Open Access Network NOANET	Ken Collins	$0
4. Public Power Council PPC	(Rotate) Jeff Randall Dan Toepper Ken Collins	$18,818.00
5. Energy Northwest	Ken Collins	$0
6. NRECA	Dan Toepper Jeff Randall Ken Collins	$30,473.00
7. Jefferson County Infrastructure Advisory Committee	Dan Toepper	$0
8. Public Utility Risk Management Services PURMS	Ken Collins	$0
9. North Olympic Development Council NODC	Jeff Randall	$800.00

10. American Public Power Association	Dan Toepper Ken Collins Jeff Randall	$8361.77

ANALYSIS/FINDINGS: To receive the greatest membership benefits, a combination of staff and Board of Commissioner representatives should participate in each association.

FISCAL IMPACT: The cost of membership in the above associations is included in the 2020 budget.

RECOMMENDATION: Staff is seeking guidance on which BOC member will be a part of which membership for 2020.

AGENDA REPORT

DATE: **November 5, 2019**

TO: **Kevin Streett, General Manager, Jefferson County PUD**

FROM: **Joel Paisner, Counsel to JPUD**

RE: **NoaNet Interlocal Agreement**

SUMMARY: The NoaNet Interlocal Agreement (ILA) between NoaNet and JPUD expired on January 7, 2019. Since that time, the parties have continued to operate JPUD's telecommunications network pursuant to the ILA. The Parties have reached agreement on the terms and conditions necessary to extend the agreement. The ILA is significantly different that the previous agreement.

BACKGROUND: JPUD was able to negotiate af 5 year extension to the original ILA with NoaNet that provides for a revenue share between the parties – 50-50. This includes all revenues either party generates in Jefferson County. A small portion of revenue is exempted for certain low margin services that NoaNet provides (i.e. voice over IP, etc.) that it incurs separate costs to provide. The term of the ILA is for 5 years, however each party has the right terminate for any reason upon 90 days notification. NoaNet will continue to provide network operation services, network monitoring and all other services it has provided in the past. JPUD will be providing the physical network, similar to what it has previously provided. With the addition of the revenue share, this will be the first time JPUD will directly collect customer revenue for services in the JPUD service territory.

ANALYSIS/FINDINGS: Staff will provide more detail regarding the proposed ILA at the November 5, 2019 regular meeting of the Board of Commissioners. The draft agreement is currently being reviewed by NoaNet for the changes recently negotiated.

RECOMMENDATION: Provide information to the Board of Commissioners in order to facilitate consideration of an extension of the ILA with NoaNet consistent with the terms and conditions contained in the draft ILA that will be provided to the Board in advance of the regular board meeting.