



PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

July 31, 2017

Final Minutes

**Special Board Meeting
Process for a Communications Specialist**

The Special Meeting of Public Utility District No.1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners at 2:00 p.m. at the PUD Administration office at 230 Chimacum Road, Port Hadlock, WA 98339. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Wayne King, Secretary

Jim Parker, Manager
Kevin Streett, Assistant Manager
Susan Carter, Chief Financial Officer
Debbie Lund, Human Resources and Communications Manager
Richard Hughes, General Counsel
Annette Johnson, Records Administrator
Don McDaniel, Consultant
Liz Anderson, WPUA Communications Specialist

Cammy Brown, PUD Recorder

AGENDA

Commissioner Ken Collins stated that the purpose of the meeting was to review and prioritize applications for the PUD Communications Specialist position.

EXECUTIVE SESSION: Commissioner Kenneth Collins called an executive session pursuant to RCW 42.30.110(1)(d) at 2:06 p.m. to discuss the qualifications of an applicant for public employment. Commissioner Collins stated the meeting will take approximately 86 minutes and that the meeting will reconvene at 3:30 p.m.

MOTION: Commissioner Jeff Randall made a motion that the Board President participate with the Selection Committee to select and interview candidates from the pool presented to the Board. Following the interview process the PUD manager, after review with the Board of Commissioners, will hire the new Communications Specialist. Commissioner Wayne King seconded the motion. Motion carried unanimously.

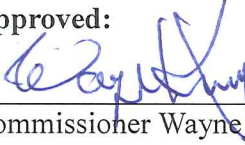
ADJOURNMENT

Commissioner Wayne King made a motion to adjourn the meeting and Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

Meeting adjourned at 3:36 p.m.

Minutes prepared by Cammy Brown, Recorder
and Manager Jim Parker

Approved:



Commissioner Wayne King, Secretary

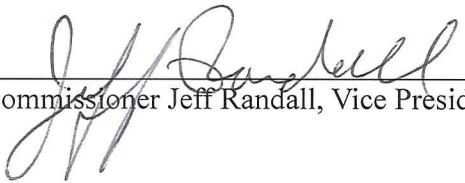
Date

Attest:



Commissioner Kenneth Collins, President

Date



Commissioner Jeff Randall, Vice President

9-5-17
Date

Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at www.jeffpud.org, usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.