



PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County

May 2, 2017

**Board of Commissioners  
Regular Meeting**

Final Minutes

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board) at 5:00 p.m. at the PUD Administration office at 230 Chimacum Road, Port Hadlock, Washington, 98339. Present:

Commissioner Kenneth Collins, President  
Commissioner Jeff Randall, Vice President  
Commissioner Wayne King, Secretary

Jim Parker, Manager  
Kevin Streett, Assistant Manager  
Debbie Lund, Human Resources and Communications Manager  
Susan Carter, Chief Financial Officer  
Bill Graham, Resource and Conservation Manager  
Kim Younger, Controller  
Richard Hughes, General Counsel  
Don McDaniel, Consultant

Cammy Brown, Recorder

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**1. CALL TO ORDER:**

The meeting was called to order by Commissioner Kenneth Collins at 5:00 p.m.

Introductions were made by those present. Voluntary introductions were given.

There was a suggestion made that the recordings have a date stamp on them in the future.

**2. AGENDA APPROVAL:**

Commissioner Jeff Randall would like to take off of the Consent Agenda Item 8.1 PUD Conservation Rebates and put it on the agenda for the next BOCC Meeting.

Commissioner Jeff Randall wanted Consent Agenda Item 8.3 Potential Approval of Purchase Sells Agreement removed from the Consent Agenda. He would like to see a draft of that document first.

Commissioner Jeff Randall wanted Item 4.1, Minutes of April 18 taken off the Consent Agenda for corrections to be made.

Commissioner Jeff Randall wanted Item No. 10, Staff Reports taken off the Consent Agenda as there needed to be discussion of items on the Manager's Report.

**MOTION:** Commissioner Jeff Randall made a motion to approve the Consent Agenda as follows:

- Approval of the Voucher for warrants in the total amount of \$492,045.60;
- Approval of Resolution No. 2017-013 Interconnection of Distributed; Resources Policy;  
**with the exception of:**
- Items 4.1 Approval of Minutes of the Regular Meeting of the Jefferson County PUD of April 18, 2017;  
8.1 PUD Conservation Rebates;
- 8.3 Potential Approval of Purchase Sales Agreement, and
- 10 Staff Reports.

Commissioner Wayne King seconded the motion. Motion unanimously carried.

**MOTION:** Commissioner Wayne King made a motion to approve the Agenda as amended and Commissioner Jeff Randall seconded the motion. Motion unanimously carried.

### **3. ITEMS FROM THE FLOOR:**

Commissioner Kenneth Collins asked for any items from the floor that were not on the agenda. This was the time if you want to make a public comment about any particular issue. There were none.

### **10. STAFF REPORTS:**

Manager Jim Parker gave his report. There was some discussion on the survey process. Commissioner Kenneth Collins and Commissioner Wayne King stated they had received public feedback. There was the comment made that something this large should pass by the Commissioners before it becomes public. Website sent live without publicity around it. Manager Jim Parker explained the process. Bill Graham stated that the information has been on website, Facebook, Twitter, inserts in bills, PDN, Leader. There were 86 people who filled out the survey. Bill Graham stated that they followed the Kitsap County PUD example. Bill Graham discussed items on survey.

### **13. FUTURE AGENDA ITEMS:**

- Resolution on rebates
- Resolution on metering
- Barney's Resolution
- Renewal of L & I Agreement
- Set up date with Liz Anderson for budget talk.
- Bill Graham – Survey Results
- June 2 Finances presentation recommendation
- June 6 Regular PUD Meeting
- June 5 – 10:00 a.m. have Liz come – Debbie Lund will contact Liz Anderson
- Purchase Agreement – Richard Hughes

### **14. ACTION ITEMS OUTSIDE CONSENT AGENDA**

14.1 EV DOT Grant – Commissioner Jeff Randall discusses grant with other commissioners.

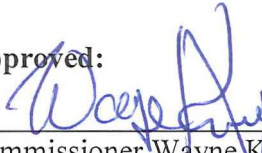
**MOTION:** Commissioner Jeff Randall made a motion that the commissioners direct the manager to draft a letter in support of this grant similar, (it doesn't have to be exactly the same), as the letter that I provided for the packet. Commissioner Kenneth Collins seconded the motion. Motion unanimously carried.

16. **ADJOURNMENT:**

**MOTION:** Commissioner Wayne King made a motion to adjourn the May 2, 2017, Regular Meeting of the Jefferson County PUD and Commissioner Jeff Randall seconded the motion. Motion unanimously carried.

Meeting was adjourned at 5.57 p.m.


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Minutes prepared by  
Cammy Brown, PUD Recorder

**Approved:**  
  
\_\_\_\_\_  
Commissioner Wayne King, Secretary

6-6-17  
Date

**Attest:**  
  
\_\_\_\_\_  
Commissioner Kenneth Collins, President

6-6-17  
Date

  
\_\_\_\_\_  
Commissioner Jeff Randall, Vice President

6-6-17  
Date

*Please note PUD Citizen Advisory Board meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*