



PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County  
May 16, 2017

**Board of Commissioners  
Regular Meeting**

Final Minutes

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board) at 5:00 p.m. at the PUD Administration office at 230 Chimacum Road, Port Hadlock, Washington, 98339. Present:

Commissioner Kenneth Collins, President  
Commissioner Jeff Randall, Vice President (via teleconference)  
Commissioner Wayne King, Secretary

Jim Parker, Manager  
Kevin Streett, Assistant Manager  
Debbie Lund, Human Resources and Communications Manager  
Susan Carter, Chief Financial Officer  
Bill Graham, Resource and Conservation Manager  
Kim Younger, Controller  
Richard Hughes, General Counsel  
Don McDaniel, Consultant  
Barney Burke (special guest)

Cammy Brown, Recorder

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**1. CALL TO ORDER:**

The meeting was called to order by Commissioner Kenneth Collins at 5:00 p.m.

**2. AGENDA APPROVAL:**

Manager Jim Parker requested the following items be removed from the Consent Agenda:

- Agenda Item 4.1 Approval of Minutes of May 2, 2017 – need to be revised.
- Agenda Item 4.5.1 PUD Net-Metering Policies – Resolution 2017-013
- Remove Agenda Item 4.5.2 – Potential Approval of Purchase Sells Agreements

And that

- Move Resolution 2017-001 Recognition of Barney Burke to front of Agenda
- Move Agenda Item 4.5.3 to ACTION ITEMS REQUIRING BOARD DISCUSSION

**MOTION:** Commissioner Randall moved to approve the Agenda as modified and Commissioner King seconded the motion. Motion carried unanimously.

**SPECIAL PRESENTATION:** Commissioner Collins and Manager Parker made a presentation to Barney Burke Resolution 2017-001 honoring his years of service with the Jefferson County



PUD as a Commissioner.

**MOTION:** Commissioner King moved to approve Resolution 2017-001 to recognize Barney Burke for his service as a PUD Commissioner during the historic period of acquisition and operation of the electric utilities in Eastern Jefferson County. Commissioner Collins seconded the motion. Motion carried unanimously.

**3. ITEMS FROM THE FLOOR:** None.

**APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

**MOTION:** Motion was made by Commissioner King to approve the consent agenda as modified and Commissioner Randall seconded that motion. Motion unanimously carried.

4.2.3 Approval of the Voucher Approval Form for:

**Warrant Numbers:**

- 113957 to 113995 for \$137,286.23
- 113996 to 114047 for \$261,727.50
- 114048 to 114050 for \$ 1,176.27

**Payroll Checks:**

- 70295 to 70299 for \$ 9,131.08
- 70300 to 70300 for \$ 534.23

**Payroll Direct Deposit** for \$ 82,190.29

Total Invoices Paid **\$492,045.60**

**5. FUTURE AGENDA ITEMS:**

- Transition of staff.
- Commissioners' reports.
- Consent agenda – Commissioner Collins will meet with Jim Parker.

**6. ACTION ITEMS REQUIRING BOARD DISCUSSION:**

6.2 Bilateral Transfer with Whatcom PUD for JPUD EEI Program

**MOTION:** Commissioner Randall made a motion to authorize Manager Parker to communicate by letter about the transfer of PUD Dollars with Whatcom PUD for JPUD EEI Program. Motion was seconded by Commissioner King. Motion unanimously carried.

4.5.3 PUD Approval of continued use of IBEE. Debbie Lund gave a brief report to the Commissioners. There was a deadline date of June 1, 2017 to send in notice of participation.

**MOTION:** Commissioner Randall made a motion that we direct the manager of the Jefferson County PUD to sign the document and the attached agreement and that we consider reviewing our membership options in the future. Motion seconded by Commissioner King. Motion unanimously carried.

**CAB REPORT:** Not provided in commissioner's packets so Don McDaniel gave a report.

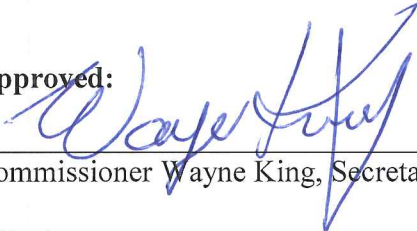
8. ADJOURNMENT:

**MOTION:** Commissioner Wayne King made a motion to adjourn the May 16, 2017, Regular Meeting of the Jefferson County PUD and Commissioner Jeff Randall seconded the motion. Motion unanimously carried.

Meeting was adjourned at 5.52 p.m.

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Minutes prepared by  
Cammy Brown, PUD Recorder

Approved:

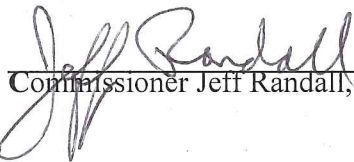
  
\_\_\_\_\_  
Commissioner Wayne King, Secretary

6/20/17  
Date

Attest:

  
\_\_\_\_\_  
Commissioner Kenneth Collins, President

6/20/17  
Date

  
\_\_\_\_\_  
Commissioner Jeff Randall, Vice President

6/20/17  
Date

*Please note PUD Citizen Advisory Board meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*