



PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

December 19, 2017

Final Minutes

**Special Board Meeting
General Manager Selection Process**

The Special Meeting of Public Utility District No.1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board) at 5:00 p.m. at the Jefferson County Transit Administration office at 63 Four Corners Road, Port Townsend, Washington, 98368. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Wayne King, Secretary

Kevin Streett, Assistant General Manager
Debbie Lund, Human Resources Manager
Will O'Donnell, Communications Manager
Richard Hughes, General Counsel
Don McDaniel, Consultant

Special Guests:
Consultant Scott Fry of Mycoff, Fry & Prouse, LLC
Executive Recruiters for Utility Districts (via telephone conference)

Cammy Brown, Recorder

CALL TO ORDER

The meeting was called to order by Commissioner Kenneth Collins at 5:00 p.m.
Purpose of meeting is to talk about the selection process for the new General Manager of the Jefferson County Public Utility District.

DISCUSSION

Commissioner Kenneth Collins spoke on the selection criteria for the new General Manager and the general rules of procedure.

The participants in the audience were each given an opportunity to provide input.

Consultant Scott Fry from Mycoff, Fry and Prouse, LLC, executive recruiters for public utility districts, spoke on the timeline for selection and what the additional steps will be.

MOTION: Commissioner Jeff Randall moved and Commissioner Wayne King seconded the motion to direct Consultant Scott Fry of Mycoff, Fry and Prouse, LLC, to evaluate the applicant

pool and narrow it down to 4 to 6 candidates that he, in his professional judgment, feels that the PUD should interview live. Motion carried unanimously.

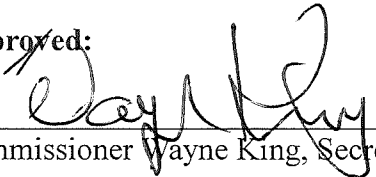
MOTION: Commissioner Jeff Randall moved and Commissioner Wayne King seconded the motion to approve the timeline and process as recommended by Consultant Scott Fry of Mycoff, Fry and Prouse, LLC. Motion carried unanimously.

ADJOURNMENT

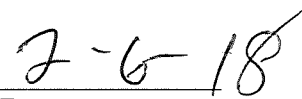
Commissioner Jeff Randall moved and Commissioner Wayne King seconded the motion to adjourn the meeting at 7:40 p.m. Motion carried unanimously.

Minutes prepared by Cammy Brown, Recorder

Approved:




Commissioner Wayne King, Secretary

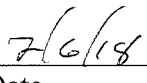


Date

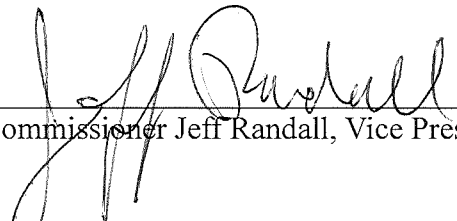
Attest:



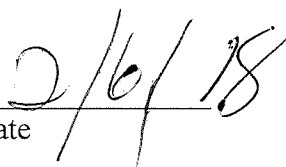
Commissioner Kenneth Collins, President



Date



Commissioner Jeff Randall, Vice President



Date

Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at www.jeffpud.org, usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.