



PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County

August 20, 2018

Final Minutes

**Special Board Meeting**  
**BUDGET WORKSHOP**

The Special Meeting of Public Utility District No.1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners at 1:00 p.m. at the Jefferson County Transit Board Room, 63 Four Corners Road, Port Townsend, WA 98368. Present:

Commissioner Jeff Randall, President  
Commissioner Wayne King, Vice President  
Commissioner Kenneth Collins, Secretary

Larry Dunbar, General Manager  
Kevin Streett, Assistant General Manager  
Debbie Lund, Human Resources Manager  
Will O'Donnell, Communications Manager  
Mike Bailey, Financial Services Manager  
Will O'Donnell, Communications Manager  
Jean Hall, Customer Services Manager  
Bill Graham, Resource Manager  
Annette Johnson, Executive Assistant/Records Administrator  
Don McDaniel, Consultant

Cammy Brown, Recorder

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**CALL TO ORDER**

The meeting was called to order by Commissioner Jeff Randall at 1:00 p.m.

The purpose of the meeting was to review and discuss the Jefferson County Public Utility District No. 1 budget for 2019.

**APPROVAL OF AGENDA:**

**MOTION:** Commissioner Kenneth Collins moved to approve the agenda, seconded by Commissioner Wayne King. Motion carried unanimously.

General Manager Larry Dunbar gave an overview of the 2019 Budget for the Jefferson County Public Utility District No. 1.

There were two handouts:

- Jefferson PUD 2019 Draft Budget
- Resolution No. 2018-022 Budget Calendar for 2019

There was no action taken at today's meeting.

**Dates to remember:**

- October 1, 2018 Budget Hearing with Board of Commissioners
- October 16, 2018 Adopt Budget
- November 30, 2018 Budget to the Jefferson County Auditor

**Public Comment. Topics:**

- Unrestricted funds in budget.
- Staff Development.

Commissioner Kenneth Collins requested that all budget documents be made available to the commissioners. General Manager Larry Dunbar will make the documents available to the public upon request.

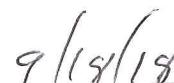
**ADJOURNMENT:**

Commissioner Jeff Randall adjourned the August 20, 2018, Special Meeting of the Jefferson County PUD at 2:05 p.m.

Minutes prepared by Cammy Brown, Recorder

**Approved:**

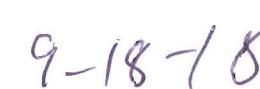
  
 \_\_\_\_\_  
 Commissioner Kenneth Collins, Secretary

  
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 Date

**Attest:**   
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 Commissioner Jeff Randall, President

  
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 Date

  
 \_\_\_\_\_  
 Commissioner Wayne King, Vice President

  
 \_\_\_\_\_  
 Date

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