



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**July 30, 2019**

**Board of Commissioners  
Special Meeting**

**Final Minutes**

The Special Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board or BOC) at 10:00 a.m. on July 30, 2019, at 310 Four Corners Road, Port Townsend, Washington, 98368. Present:

Commissioner Jeff Randall, President  
Commissioner Kenneth Collins, Secretary  
Commissioner Dan Toepper, Vice President

Kevin Streett, General Manager  
Will O'Donnell, Communications Manager  
Lori Rae, Operations Administrator  
Joel Paisner, General Counsel

Randy Trost, Magellan  
Melanie Downing, Magellan

Cammy Brown, Recorder

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**CALL TO ORDER:**

Commissioner Jeff Randall called the Special Meeting of the PUD Board of Commissioners for July 30, 2019 to order at 10:00 a.m.

**INTRODUCTIONS:** Commissioner Jeff Randall started out the meeting with asking for voluntary introductions from the commissioners and staff.

Commissioner Kenneth Collins commented on the agenda. The expectation was that Magellan would be present to do an overview and update of the project. There has not been an update in months. Commissioners Dan Toepper and Commissioner Jeff Randall were in agreement with this expectation.

Communications Manager Will O'Donnell commented that after considering the unscheduled and unexpected events that had occurred in the past few days, the in-person meeting with representatives from Magellan was cancelled and that at today's meeting there would be a question and answer conference call with Randy Trost and Melanie Downing from Magellan.

After some discussion, there was consensus among the commissioners that there needed to be scheduled in person presentation and update from Magellan and that today's meeting would continue to take place.

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**AGENDA APPROVAL:**

**MOTION:** Commissioner Dan Toepper made a motion to approve the agenda as presented. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

**UPDATE AND REVIEW 2019 PUD BUDGET:**

At 10:06 a.m. Randy Trost and Melanie Downing of Magellan presented by phone conferencing a project overview and question and answer presentation. Melanie Downing left the meeting early.

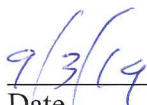
**ADJOURNMENT:**

Commissioner Jeff Randall declared the July 30, 2019, Special Meeting of the Jefferson County Public Utility District No. 1 adjourned at 11:25 a.m.

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Minutes prepared by  
Cammy Brown, PUD Recorder

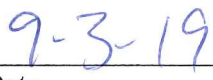
**Approved:**

  
\_\_\_\_\_  
Commissioner Kenneth Collins, Secretary


  
\_\_\_\_\_  
Date

**Attest:**

  
\_\_\_\_\_  
Commissioner Jeff Randall, President

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Commissioner Dan Toepper, Vice President

  
\_\_\_\_\_  
Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*