



PUBLIC UTILITY DISTRICT NO. 1  
OF  
JEFFERSON COUNTY

August 14, 2017

**Citizen Advisory Board Meeting**

*Final*  
Minutes

A meeting of the Public Utility District No. 1 of Jefferson County (PUD) Citizen Advisory (CAB) was held at 310 Four Corners Road, Port Townsend, Washington, on August 14, 2017. The meeting was convened by Chair Roger Risley at 2:30 p.m. Attending:

**Citizen Advisory Board Members**

**Karen Bennett**  
**Larry Dennison**  
**Tom Engel**  
**Doug Huber**  
**Pete Lauritzen**  
**Norman Norton**  
**Roger Risley (Chair)**

**PUD Representatives**

**Commissioner Wayne King**  
**Don McDaniel, Consultant**  
**Bill Graham, Resource and Conservation Manager**  
**Jerry Wilson, Broadband Manager**

It was established there was a quorum present.

## **Review of the Agenda**

Changes in Agenda: Remove Community Solar report.  
Add discussion of Roster. Put in place of Community Solar.

**MOTION:** Larry Dennison moved that the Agenda be approved as amended. Karen Bennett seconded that motion. Motion unanimously carried.

## **Approval of Minutes from Last Meeting**

Corrections:

- First page – add Bill Kaune, as a non-member
- First page – Peter Lauritzen was not present
- Second page – third paragraph – Senate Bill 59399 should be Senate Bill 5939

**MOTION:** Norm Norton moved that the Minutes of the meeting of July 10, 2017, be approved as amended. Tom Engel seconded that motion. Motion unanimously carried.

## **Public Comments:**

Suggestion was made that the members of the CAB introduce themselves. This was done.

**Broadband Delivery Strategies:** Jerry Wilson, PUD Telecom Manager was introduced by Bill Graham. Bill Graham and Jerry Wilson both gave a brief presentation. There is still a survey being conducted. It was mentioned that the Commissioners want the champions of each district to schedule a meeting together.

Question: What is the Broadband Subcommittee's role in the broadband research project? How do we move forward?

Karen Bennett requested that the Broadband Subcommittee be able to have a regular dialogue with the PUD to keep in the loop.

**Broadband Subcommittee Report:** Norm Norton gave a brief report regarding his research. Topics included the following:

- HIS – High Speed Internet
- GSI – ATT – is not available on Marrowstone Island
- Sending signals over powerlines
- Look at different counties and how they deliver broadband
- Dealing with technical issues

Karen Bennett, CAB member and Jerry Wilson, Telecom Manager, will meet and report back to

the CAB at the next board meeting.

**Community Solar Discussion:** Removed from Agenda.

**CAB Roster:** Pete Lauritzen handed out the CAB Roster. There were some corrections to the roster and discussion on the terms. Pete will bring a corrected version of the CAB Roster at the next CAB meeting.

**Financing for Conservation Projects:** Pete Lauritzen presented a fact sheet which posed the question “Should Jefferson PUD offer Financing for Conservation Improvements?”

There was some discussion on this topic and Commissioner Wayne King stated that he would check with WPUDA (Washington Public Utilities District Association) for some information and research on this topic. Some suggestions of research included:

- Look at the budget. How and would this reduce the revenue?
- Need more legal clarification
- Research Initiative 937 more thoroughly
- Form a low income research subcommittee (high priority)

**MOTION:** Pete Lauritzen made a motion that the members of the Citizen Advisory Board form a subcommittee to look into the low income program of the Jefferson County PUD. Doug Huber seconded that motion. Motion unanimously carried.

Low Income Research Committee: Peter Lauritzen  
Larry Dennison  
Doug Huber

The subcommittee will present a progress report at the next CAB meeting.

**PUD Credit Cards:** Tom Engel went over the PUD’s current credit card policy and options to pay bills. Credit cards cost the PUD money. 10% of rate payers pay with a credit card. Should the PUD charge the customers for using credit cards? What about debit cards? There was some discussion. CAB members Larry Dennison and Tom Engel will work together and gather up some more information on this topic and present to the board at next meeting.

**Next Steps or Additional Board Actions:**

Agenda items to be discussed at the next CAB Meeting:

- Broadband Update
- Community Solar (get together with Clallam County on their Business Plan)
- Term Limits Board Members

- Low Income Update
- Budget Update
- Fuel Switching – to be addressed at October CAB Meeting
- Rate Design – Don McDaniel will have a report at next CAB Meeting

**Public Comment:** Some comments on Broadband – contacting the Planning Commission and credit card charges – they could be significant that the PUD pays. Suggestion that additional research should be done.

**MOTION:** CAB Member Larry Dennison made a motion to adjourn the August 14, 2017, meeting of the Jefferson County PUD No. 1 Citizens’ Advisory Board. Norm Norton seconded the motion. Motion unanimously carried.

**ADJOURNMENT:** Chair Roger Risley adjourned the meeting at 4:15 pm.

Minutes prepared by: Cammy Brown, PUD Recorder

CAB meeting audio file available on website [www.jeffpud.org](http://www.jeffpud.org)

Approved:

Roger O. Risley  
 Roger Risley, Chair

13 NOV 17  
 Date

\_\_\_\_\_  
 Doug Huber, Vice Chair

\_\_\_\_\_  
 Date

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handout CAB  
8-14-17 #1

Terms of CAB Appointees		
Name	Appointed	End of Term in December
<b>District 1</b>		
Larry Dennison (not confirmed)	2017	2017
Peter Lauritzen	2016	2018
Tom Engel	2017	2019
<b>District 2</b>		
Roger Risley	2016	2018
Karen Bennet	2017	TBD
Tim Tibbals	2017	TBD
<b>District 3</b>		
Dan Toepper	2015	2017
Doug Huber	2016	2018
Norm Norton	2017	2019
		POL 7/25/2017

Handout CAB  
8-14-17 H2

## Should Jefferson PUD offer Financing for Conservation Improvements?

To: Jefferson PUD CAB

From: Pete Lauritzen

August 14, 2017

1. Two of the public utilities that offer financing were contacted, Clark Public Utilities and Okanogan PUD. Both utilities self-finance their loans and no outside financial institutions are involved. Their loan criteria are very similar. Everyone who applies that meets a certain criteria can get up to a 5 year loan and payments are included on the monthly utility bill. If a person defaults, their power is disconnected.
2. Loans are available for:
  - solar systems
  - heat pumps & air conditioners
  - weatherization
  - heat pump water heaters
  - Any improvement for which a rebate is available.
  - Up to \$25k is available for commercial loans.
3. Clark Public Utilities issues \$2M/year in loans and carries \$4M in outstanding loans.
4. Bill Graham, Jefferson PUD's Resource Manager, pointed out that both these utilities are subject to I-937 which requires them to ramp up to a 15% fraction of renewable power by year 2020. Renewable power is here defined as solar, wind and conservation but excludes hydroelectric power. Jefferson PUD is not subject to I-937 as it has fewer than 25,000 customers. He feels that utilities with loan programs are using the loans as a way to boost their "renewable power" fraction to satisfy their I-937 requirement.
5. Issues for Jefferson PUD
  - Should additional conservation be promoted through a PUD loan program?
  - Would a loan program be a way to better serve the PUD's customers?
  - Should the PUD attempt to follow I-937 even though it is not required?
  - How important is the county's Climate Action Plan for the PUD to follow?
  - Does Jefferson PUD now have too much to do without starting a loan program?