

FINAL MEETING MNUTES  
Jefferson County PUD  
Citizen Advisory Board (CAB)  
April 8, 2019

**Attending CAB Members:**

**Attending PUD Representatives:**

<input checked="" type="checkbox"/>	Larry Dennison, District 1	<input checked="" type="checkbox"/>	Jeff Randall, District 1 Commissioner
<input checked="" type="checkbox"/>	Tom Engel, District 1	<input type="checkbox"/>	Ken Collins, District 2 Commissioner
<input checked="" type="checkbox"/>	Sebastian Eggert, District 1 (on phone)	<input type="checkbox"/>	Dan Toepper, District 3 Commissioner
<input checked="" type="checkbox"/>	Karen Bennett, District 2	<input checked="" type="checkbox"/>	Kevin Streett, Acting General Manager
<input checked="" type="checkbox"/>	Gary Rowe, District 2	<input checked="" type="checkbox"/>	Will O'Donnell, Communications Mgr.
<input checked="" type="checkbox"/>	Tim Tibbals, District 2	<input type="checkbox"/>	Bill Graham, Water Operations Sup.
<input checked="" type="checkbox"/>	Russ Michel, District 3	<input checked="" type="checkbox"/>	Don McDaniel, Consultant for PUD
<input checked="" type="checkbox"/>	Dan Taylor, District 3		
<input checked="" type="checkbox"/>	Craig Durgan, District 3		

**1. CALL TO ORDER**

The Chair, Larry Dennison, called the meeting to order at 2:02 p.m. and stated that a quorum was present.

Chair Larry Dennison made the announcement that Craig Durgan, District 3, is replacing Doug Huber.

**2. CAB/STAFF INTRODUCTIONS:** CAB and staff introduced themselves.

**3. VOLUNTARY PUBLIC INTRODUCTIONS:** None given.

**4. REVIEW OF AGENDA/APPROVAL:**

Addition under Low Income Sub-Committee Agenda Item 9.4.

**MOTION:** Russ Michel made a motion to approve the Agenda as modified. Tim Tibbals seconded the motion. Motion carried unanimously.

**5. PUBLIC COMMENTS (for items not on the agenda)**

Speaker 1: There was a flyer handed out for an invitation to attend a film called Generation Zapped.

Speaker 2: Comment regarding smart meters – economic impact.

**6. SIGN AND APPROVE CAB MINUTES:**

Corrections to CAB Minutes of March 11, 2019:

Page 3 of 6 – under 9.1 Governance Sub-Committee – Russ Michel – first bullet – add Tom’s last name (Thiersch) and change Dan McDaniel to Don McDaniel.

Page 4 of 8 – under Public Comment – second bullet – change “not vote” to “no vote”.

Page 4 of 8 – under MOTION – third sentence – insert word “to” after “module”.

Page 5 of 8 – under Public Comments – seventh bullet – “Landis Gear” should be “Landis-Gyr”.

**MOTION:** Tim Tibbals made a motion to approve the CAB minutes of March 11, 2019, as amended. Russ Michel seconded that motion. Karen Bennett abstained. Motion carried.

Commissioner Jeff Randall and Acting Manager Kevin Streett arrived at 2:17 p.m.

CAB member Craig Durgan arrived at 2:19 p.m.

**7. BOC UPDATE – JEFF RANDALL:**

- Symposium on broadband.
- Goals on broadband.
- More workshops in the future on broadband.
- Strategic Planning workshop – update.
- Budget Quarterly update.
- Staffing challenges.
- BPA cost adjustment coming in October. Less than 2% cost adjustment.
- Office project is proceeding. Goes out to bid in May. Done by 2020. Working with local contractors. Budget estimate for project is 4.3 million and will be spread out over more than one budget year.

**PUBLIC COMMENT:**

Speaker No. 1: Question on Strategic Process.  
Speaker No. 2: Rate changes from BPA.  
Speaker No. 3: Negotiate increases for energy.

**8. PUD STAFF REPORTS – KEVIN STREETT**

- Budget workshop.
- New construction costs.
- Long range forecast for staffing.
- Fire danger – build underground.
- Trimming of trees.
- Assignment of liability to utilities.

- Lawsuits against utilities.
- Cost differential on mile of overhead versus mile of underground.

## 9. **SUB-COMMITTEE REPORTS:**

**9.1 Broadband Sub-Committee – Karen Bennett:** CAB member Karen Bennett gave a report.

- Internet survey.
- Broadband Symposium.
- Appreciation to Communications Manager Will O'Donnell for his organization and involvement with the symposium.
- Local group Jefferson County oriented Jefferson Broadband Action Team (JBAT). This is a group that Jefferson Economic Development Council has put on.

## **PUBLIC COMMENT:**

Speaker No. 1: Is the survey finished and has pilot test been done on the survey yet?

## 9.2 **Governance Sub-Committee –Russ Michell:**

- Joint workshop on March 12, 2019. Appreciation to staff.
- When the Board has a request that the CAB study something, how do they do that?
- When the CAB makes a request, Don McDaniel will carry the request to BOC on behalf of CAB.
- April 2, 2019, approved the recommendations for two procedural changes on the audio recording index and summary meeting minutes.
- When commissioners make a report those are spelled out in detail.
- Commission wanted to keep the minutes the way they have been done, but they were fine with CAB going to more abbreviated minutes
- Sub-committee meeting scheduling sometime in May.

## **PUBLIC COMMENTS:**

Speaker 1: Governance program. Operating guidelines. Time spent on Governance program.

## 9.3 **Opt Out Sub-Committee:** Russ Michel gave a report.

- Tim Tibbals indicated an interest in being chair of sub-committee.
- Sebastian Eggert indicated an interest in being chair of the sub-committee.
- Tom Engel will be replacing Russ Michel on the sub-committee.
- Suggestion of a different name for sub-committee – Metered Choice Committee.

- Commissioner Jeff Randall reads motion that was approved at the March 5, 2019, meeting of the Jefferson PUD Commission regarding the Opt Out Sub-Committee.

### **PUBLIC COMMENTS:**

- Speaker No. 1: Dan Taylor asked to be on committee.  
 Question: When the sub-committee does meet, is that open for the public?  
 Some public members are interested in tracking and participating in the opt out process.  
 Response: Sub-committee meetings are not public meetings.
- Speaker No. 2: Number of CAB members on a sub-committee.
- Speaker No. 3: Concerns about lack of transparency.
- Speaker No. 4: Appointment of sub-committee chair needs to be in Governance Policy.  
 Scope of directive from the BOC to the CAB was discussed.
- Speaker No. 5: Metering system in Clallam County.

Lengthy discussion on Opt Out Program.

Opt Out Sub-Committee meeting set for April 17, 2019. Time TBD.

There was a consensus to include Dan Taylor on the Opt Out Sub-Committee.

**9.4 Low Income Sub-Committee:** There was a request from Larry Dennison for interested members to serve on sub-committee.

## **10. NEW BUSINESS:**

**10.1 Communications:** New agenda item. Russ Michel gave a report and responses to communications received since the last CAB meeting.

### **PUBLIC COMMENT:**

- Speaker No. 1: Would like to see more transparency in terms of communications requesting there be a simple way that the public can access communications.
- Speaker No. 2: Federal government may provide 5G.
- Speaker No. 3: Local governments cannot do anything that effectively blocks the deployment of 5G.
- Speaker No. 4: Chair of CAB responding to emails.

## **11. FUTURE AGENDA ITEMS/PUD CALENDAR:**

- Next CAB meeting is scheduled for May 13, 2019, and Commissioner Kenneth Collins will be attendance.

- Workshop on strategic planning process.
- Meter comparison.
- Communication between CAB and BOC.
- Don McDaniel will keep calendar with workshops or events that are coming up and communicate with CAB.

**12. ADJOURN:**

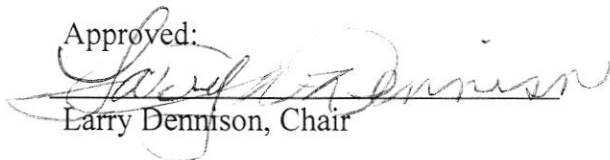
**MOTION:** Russ Michel made a motion to adjourn the April 8, 2019, of the Citizen Advisory Board. Gary Rowe seconded the motion. Motion carried unanimously.

Meeting adjourned at 3:39 p.m.

Minutes prepared by: Cammy Brown, PUD  
Recorder

CAB meeting audio file available on website  
[www.jeffpud.org](http://www.jeffpud.org)

Approved:

  
Larry Dennison, Chair

5/10/19  
Date

\_\_\_\_\_  
Russ Michel, Vice Chair

\_\_\_\_\_  
Date

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