

FINAL MEETING MNUTES  
 Jefferson County PUD  
 Citizen Advisory Board (CAB)  
 April 8, 2019

**Attending CAB Members:**

**Attending PUD Representatives:**

<input checked="" type="checkbox"/>	Larry Dennison, District 1	<input checked="" type="checkbox"/>	Jeff Randall, District 1 Commissioner
<input checked="" type="checkbox"/>	Tom Engel, District 1	<input type="checkbox"/>	Ken Collins, District 2 Commissioner
<input checked="" type="checkbox"/>	Sebastian Eggert, District 1 (on phone)	<input type="checkbox"/>	Dan Toepper, District 3 Commissioner
<input checked="" type="checkbox"/>	Karen Bennett, District 2	<input checked="" type="checkbox"/>	Kevin Streett, Acting General Manager
<input checked="" type="checkbox"/>	Gary Rowe, District 2	<input checked="" type="checkbox"/>	Will O'Donnell, Communications Mgr.
<input checked="" type="checkbox"/>	Tim Tibbals, District 2	<input type="checkbox"/>	Bill Graham, Water Operations Sup.
<input checked="" type="checkbox"/>	Russ Michel, District 3	<input checked="" type="checkbox"/>	Don McDaniel, Consultant for PUD
<input checked="" type="checkbox"/>	Dan Taylor, District 3		
<input checked="" type="checkbox"/>	Craig Durgan, District 3		

**1. CALL TO ORDER**

The Chair, Larry Dennison, called the meeting to order at 2:02 p.m. and stated that a quorum was present.

Chair Larry Dennison made the announcement that Craig Durgan, District 3, is replacing Doug Huber.

**2. CAB/STAFF INTRODUCTIONS:** CAB and staff introduced themselves.

**3. VOLUNTARY PUBLIC INTRODUCTIONS:** None given.

**4. REVIEW OF AGENDA/APPROVAL:**

Addition under Low Income Sub-Committee Agenda Item 9.4.

**MOTION:** Russ Michel made a motion to approve the Agenda as modified. Tim Tibbals seconded the motion. Motion carried unanimously.

**5. PUBLIC COMMENTS (for items not on the agenda)**

Speaker 1: There was a flyer handed out for an invitation to attend a film called Generation Zapped.

Speaker 2: Comment regarding smart meters – economic impact.

**6. SIGN AND APPROVE CAB MINUTES:**

Corrections to CAB Minutes of March 11, 2019:

Page 3 of 6 – under 9.1 Governance Sub-Committee – Russ Michel – first bullet – add Tom’s last name (Thiersch) and change Dan McDaniel to Don McDaniel.

Page 4 of 8 – under Public Comment – second bullet – change “not vote” to “no vote”.

Page 4 of 8 – under MOTION – third sentence – insert word “to” after “module”.

Page 5 of 8 – under Public Comments – seventh bullet – “Landis Gear” should be “Landis-Gyr”.

**MOTION:** Tim Tibbals made a motion to approve the CAB minutes of March 11, 2019, as amended. Russ Michel seconded that motion. Karen Bennett abstained. Motion carried.

Commissioner Jeff Randall and Acting Manager Kevin Streett arrived at 2:17 p.m.

CAB member Craig Durgan arrived at 2:19 p.m.

**7. BOC UPDATE – JEFF RANDALL:**

- Symposium on broadband.
- Goals on broadband.
- More workshops in the future on broadband.
- Strategic Planning workshop – update.
- Budget Quarterly update.
- Staffing challenges.
- BPA cost adjustment coming in October. Less than 2% cost adjustment.
- Office project is proceeding. Goes out to bid in May. Done by 2020. Working with local contractors. Budget estimate for project is 4.3 million and will be spread out over more than one budget year.

**PUBLIC COMMENT:**

Speaker No. 1: Question on Strategic Process.  
Speaker No. 2: Rate changes from BPA.  
Speaker No. 3: Negotiate increases for energy.

**8. PUD STAFF REPORTS – KEVIN STREETT**

- Budget workshop.
- New construction costs.
- Long range forecast for staffing.
- Fire danger – build underground.
- Trimming of trees.
- Assignment of liability to utilities.

- Lawsuits against utilities.
- Cost differential on mile of overhead versus mile of underground.

## 9. **SUB-COMMITTEE REPORTS:**

**9.1 Broadband Sub-Committee – Karen Bennett:** CAB member Karen Bennett gave a report.

- Internet survey.
- Broadband Symposium.
- Appreciation to Communications Manager Will O’Donnell for his organization and involvement with the symposium.
- Local group Jefferson County oriented Jefferson Broadband Action Team (JBAT). This is a group that Jefferson Economic Development Council has put on.

## **PUBLIC COMMENT:**

Speaker No. 1: Is the survey finished and has pilot test been done on the survey yet?

### **9.2 Governance Sub-Committee –Russ Michell:**

- Joint workshop on March 12, 2019. Appreciation to staff.
- When the Board has a request that the CAB study something, how do they do that?
- When the CAB makes a request, Don McDaniel will carry the request to BOC on behalf of CAB.
- April 2, 2019, approved the recommendations for two procedural changes on the audio recording index and summary meeting minutes.
- When commissioners make a report those are spelled out in detail.
- Commission wanted to keep the minutes the way they have been done, but they were fine with CAB going to more abbreviated minutes
- Sub-committee meeting scheduling sometime in May.

## **PUBLIC COMMENTS:**

Speaker 1: Governance program. Operating guidelines. Time spent on Governance program.

### **9.3 Opt Out Sub-Committee:** Russ Michel gave a report.

- Tim Tibbals indicated an interest in being chair of sub-committee.
- Sebastian Eggert indicated an interest in being chair of the sub-committee.
- Tom Engel will be replacing Russ Michel on the sub-committee.
- Suggestion of a different name for sub-committee – Metered Choice Committee.