

PUBLIC UTILITY DISTRICT # 1
of Jefferson County

September 7, 2005

MINUTES

CALL TO ORDER

The regular meeting of the Public Utility District #1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:03 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington.

Commissioners and staff present were:

Wayne G. King, President
M.Kelly Hays, Vice President
Dana Roberts, Secretary
James G. Parker, District Manager
Thomas C. Neal, District Auditor
Kate Pike, Brisa Services, Transcription

AGENDA

The Agenda was approved as submitted.

MINUTES

MOTION: By Commissioner Roberts, Second by Commissioner Hays, carried unanimously, to approve the Regular Meeting Minutes of August 17, 2005 and the Minutes of the Public Hearing of August 17, 2005.

APPROVAL OF VOUCHERS

MOTION: By Commissioner Roberts, Second by Commissioner Hays, carried unanimously to approve payment of Warrants No. 9680 through 9751 in the amount of \$223,908.60.

ITEMS FROM THE FLOOR

Mr. Bob Henderson of Quilcene thanked the board for all efforts in bringing about the Quilcene water delivery.

COMMISSIONER'S REPORTS

Commissioner Hays

On August 30, attended the meeting at Clallam County PUD regarding NoaNet.

On August 30, attended a workshop regarding drought at the Clallam County PUD.

On August 31, attended the meeting of the Jefferson County Planning Committee regarding WRIA 17.

On September 8, expect to tour the reverse osmosis facility on Guemes Island.

On September 13, expect to attend the Jefferson County Intergovernmental meeting at the PUD office.

On September 15 and 16, expect to attend a meeting of the Washington PUD Association in Skamania County.

Commissioner Roberts

On August 30, attended the meeting at Clallam County PUD regarding NoaNet.

On August 31, attended the meeting of the Jefferson County Planning Committee regarding WRIA 17.

On September 6, attended a meeting regarding a role by the PUD in electrical service.

On September 8, expect to tour the reverse osmosis facility on Guemes Island.

On September 13, expect to attend the Jefferson County Intergovernmental meeting at the PUD office.

Commissioner King

On August 30, attended the meeting at Clallam County PUD regarding NoaNet.

On August 31, attended the meeting of the Jefferson County Planning Committee regarding WRIA 17.

On September 1, attended a telecom meeting with HDR.

On September 7, met with the U.S. Navy regarding negotiations for the Indian Island water system.

On September 8, expect to tour the reverse osmosis facility on Guemes Island.

On September 13, expect to attend the Jefferson County Intergovernmental meeting at the PUD office.

ACTION ITEMS

a. Resolution for Beckett Point.

MOTION: Moved by Commissioner Hays, Second by Commissioner Roberts and carried unanimously to approve Resolution 2005-008, creating a Local Utility District #15 for a Sewer System at Beckett Point.

b. Authorization of Sparling Treatment.

Mr. Parker submitted the engineering report for DOH.

MOTION: By Commissioner Roberts, Second by Commissioner King and carried unanimously to approve expansion of treatment of the Sparling Well in accordance with the description provided by C2HMHill, dated September 2005

for Sparling Well No. 2.

c. Resolution for NoaNet Amendments to Bylaws.

The Board discussed the inability of NoaNet to function without by-law changes.

MOTION: By Commissioner Hays, Second by Commissioner Roberts and carried unanimously to approve NoaNet Resolution M-00008, a Resolution of the Members of Northwest Open Access Network (NoaNet) approving amendments to the Articles of Incorporation and the ByLays as recommended by the Board of Directors.

d. Intergovernmental Meeting topic.

After discussion of the purpose and effectiveness of the quarterly Intergovernmental meeting, the Board selected "Future of Intergovernmental Meetings" as its topic for the September 13, 2005 Intergovernmental Meeting.

DISCUSSION

a. Peterson Lake Negotiation.

On the advice of legal counsel, discussion of Peterson Lake negotiations will occur at this meeting's Executive Session.

b. Quilcene Water System.

The system has been purchased and recorded. The Manager is in contact with the Quilcene School superintendent regarding inclusion in the system. The next Regular Meeting of this Board will be at the Quilcene School. Additionally, the PUD will show a film on the history of the USFS, "The Greatest Good", at this meeting.

c. 2006 Budget.

The draft Budget is on file at the District office. A workshop meeting for review has been set for September 20, 2005, 9:00 a.m. in the District office.

d. Water Quality - Purvis.

The Manager presented the Board with a memorandum regarding a connection in Shine with a water odor and taste problem. After discussion, it was determined that staff will check water and pipes on either side of the meter.

Water Line Connection - Harger.

The Manager presented the Board with a letter to Mr. Kenneth Harger concerning a water line on his Hidden Trails property that has been unconnected to any meter. After discussion, the Board directed Mr. Parker to send the letter.

e. U.S. Navy Water System Purchase.

The Manager updated the Board on the process of evaluating the worth of the Indian Island water system. Currently, HDR Engineering continues with this procedure.

f. Indian Island Power.

The Board discussed interest, or lack thereof, of Clallam PUD and Jefferson County PUD No.1 undertaking operation of power at the Indian Island facility.

g. Fort Flagler Water Tank.

Mr. Parker presented the invoice voucher for purchase of the water tank at Fort

Flagler. Legal counsel and staff is working through the easement process.

MANAGER'S REPORT

At the Airport Well, the vault has been installed and the power line pulled; the water right issue is pending; a structural engineer for pump design has been hired; and the District's water rights attorney is preparing for a meeting in Olympia regarding instream flow ruling, September 22.

With regard to the Marrowstone Island project, counsel is reviewing easement documents; the permit process continues; and Parametrix is proceeding with wetland delineation.

In Quilcene, as the system is now the responsibility of the PUD, staff will construct new fencing, install meters for the USFS, submit an engineering report to the Department of Health, and has begun the permitting and construction process. The next Regular Meeting of the PUD Commission will be in Quilcene. Concerning operations, a variable speed pump has been installed at Hadlock 37; a block pump house is completed at VandeCar; Kala Point water system has signaled interest in an emergency intertie; the Mats Mats well has been located and the pump has been tested; Bruce Brown has expressed interest in selling that water system; and an additional District employee will be hired.

STAFF REPORTS

Auditor's Report. Everything is in order.

CORRESPONDENCE

There was none.

EXECUTIVE SESSION

At 6:49 p.m. the Commission retired to Executive Session, for approximately ten minutes, for the purpose of discussion of Peterson Lake negotiations.

At 7:00 p.m. the Commission resumed the Regular Meeting. No **ACTION** was taken.

ADJOURNMENT

MOTION: By Commissioner Hays, Second by Commissioner Roberts, and carried unanimously, the regular meeting was adjourned at 7:01 p.m.

Wayne G. King, President

M. Kelly Hays, Vice

President

Dana Roberts, Secretary