

**PUBLIC UTILITY DISTRICT # 1**  
of Jefferson County  
November 22, 2007  
REGULAR MEETING  
MINUTES

**CALL TO ORDER**

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:01 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Dana Roberts, President  
Wayne G. King, Vice-President  
M. Kelly Hays, Secretary  
James Parker, District Manager  
Bill Graham, District Resource Manager  
Thomas C. Neal, District Auditor  
Kate Pike, Brisa Services

**AGENDA**

The Agenda was approved as submitted.

**APPROVAL OF MINUTES**

MOTION: By Commissioner Hays, Second by Commissioner Roberts, carried unanimously, to approve the Budget and Rate Hearing Meeting Minutes and the Regular Meeting Minutes of November 7, 2007.

**APPROVAL OF VOUCHERS**

MOTION: By Commissioner Hays, Second by Commissioner Roberts, carried unanimously to approve payment of:  
Warrants No.13103 through 13117 in the amount of \$20,295.36; and  
Warrants No.13118 through 13148 in the amount of \$254,333.98;  
and  
Warrant No.13149 through 13149 in the amount of \$5,000.00  
For a Total of \$279,629.34

## **ITEMS FROM THE FLOOR** (not listed on the Agenda)

Paul Heinzinger addressed the Board pressing for a more aggressive position regarding cooperation in the sharing of water in the broader community.

Bill Walker raised the subject of a fire hydrant in Gardiner which had been removed by a neighbor leaving a large hole. Mr. Walker was informed that the issue has been reported to the Jefferson County Sheriff.

## **COMMISSIONER'S REPORTS**

### **Commissioner King**

November 8: Attended Jefferson and Clallam Counties PUDA meeting in Blynn.

November 13: Attended Department of Ecology presentation regarding the setting of an Instream Flow Rule

November 14: Attended, with Commissioner Roberts, the taping of a television interview regarding water and power

November 15: Attended a reverse osmosis workshop in Anacortes with Commissioner Roberts and Bill Graham

November 16: With the Manager, met with Al Scalf (Jefferson County), Bob Wilson (fire chief) regarding a Gardiner fire hydrant

November 29: May attend a Department of Ecology forum in Sequim relative to WRIA 18

December 4: Expect to attend the annual meeting of the Jefferson County Conservation District

### **Commissioner Hays**

November 15: Attended a WPUDA meeting in Olympia

November 26: Expect to attend meeting at Beckett Point

December 4: Expect to attend the annual meeting of the Jefferson County Conservation District

### **Commissioner Roberts:**

November 13: Attended meeting of WRIA 17 Planning Unit and Department of Ecology presentation

November 14: Attended, with Commissioner King, the taping of a television interview regarding water and power

November 15: Attended a reverse osmosis workshop in Anacortes with Commissioner King and Bill Graham

November 27: Expect to attend WRIA 17 Steering and Technical

Committees meeting

November 28: Expect to attend WPUA meeting in Olympia with the Manager

December 4: Expect to attend the annual meeting of the Jefferson County Conservation District

December 10: Expect to attend meeting of the Port Townsend Chamber of Commerce presentation by CEO of Puget Sound Energy.

## **ACTION ITEMS**

### *a) Resolution 2007-014, Rates*

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously, to adopt Resolution No. 2007-014, adopting a rate change for District water and sewer systems and modifying prior resolutions and preceding motions that have set specific rate structures for other fees for individual water and/or sewer systems.

### *b) Resolution 2007-015, Tax Levy*

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously, to adopt Resolution No. 2007-015 to increase their regular levy by an amount which exceeds the District's prior year's levy amount, not including increases that would occur from new construction and increases in states valued assessed properties.

### *c) Resolution 2007-012, Budget*

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously, to adopt Resolution 2007-012, adopting the Budget for the calendar year 2008.

### *d) Resolution 2007-013, Transfer of Assessment*

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously, to adopt Resolution 2007-013, ordering the transfer of an assessment on the Assessment roll of Local Utility District No. 5.

## **DISCUSSION ITEMS**

### *a) Sparling Well Bid*

The Manager discussed communication from Tom Loranger, DOE, regarding processing a water right application for the wells at the airport. After some discussion, Bill Graham reminded that it is critical to protect the rights at the Sparling Well site; then, if DOE offers better options in using water in the Basin, process the Four Corner's water rights and at that time be able to move the point of withdrawals down stream. It is better to develop capacity broadly than to under-

develop it and limit rights at Sparling. It was agreed not to discourage Ecology from processing any additional rights but proceed with current Sparling course.

*b) 2008 Meeting Dates and Officers*

The Manager presented the proposed 2008 schedule of Board of Commissioners' Regular Meeting and the recommendation that the rotation of officers be: Wayne G. King, President; M. Kelly Hays, Vice-President; and Dana Roberts, Secretary, with the change effective January 1, 2008.

*c) Fire Hydrants: Marrowstone*

In discussion of proposed placement of fire hydrants on Marrowstone Island, it was agreed to follow the original design plan, meeting hydraulic requirements without negative affect to the system. Additional hydrants might be available for purchase.

## **MANAGER'S REPORT/OLD BUSINESS**

**LUD 14 (Marrowstone Island):** South SR 116 bid documents are near completion, with Griffith Point as a separate package. Staff expects to go out to bid on December 3 with bid opening on January 15. Request has been submitted to the U.S. Navy for permission to run second supply pipe along the south side of Indian Island. Project costs to date are approximately \$1,570,000

**Becket Point:** Pape & Sons has completed grinder pump installation. Three-phase power has been installed by Puget Sound Energy. Matt Baker has completed unrelated erosion repairs.

**Quilcene:** Staff is investigating repair of water tank. Got-Water has requested a fill station in Quilcene. The Manager is considering requesting more connections from the Department of Health, based on first-year usage history.

**Olympic Mobile Village:** Department of Health grant request was submitted. Puget Sound Energy has approved easement on its property. Intention-to-Transfer has been signed by current owner.

## **STAFF REPORTS:** Auditor's Report

The Auditor reported that vouchers and warrants are in order.

## **PUBLIC COMMENT**

None

## **CORRESPONDENCE**

None

**ADJOURNMENT**

**MOTION:** By Commissioner King, Second by Commissioner Hays, carried unanimously, to adjourn the Regular Meeting at 8:01 p.m.