

**PUBLIC UTILITY DISTRICT # 1**  
of Jefferson County  
May 21, 2008  
REGULAR MEETING  
MINUTES

**DRAFT**

**CALL TO ORDER**

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:00 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Wayne G. King, President  
M. Kelly Hays, Vice-President  
Dana Roberts Secretary  
James Parker, District Manager  
Kate Pike, Brisa Services

**AGENDA**

The Agenda was approved as submitted.

**APPROVAL OF MINUTES**

MOTION: By Commissioner Roberts, Second by Commissioner King, carried unanimously, to approve the Regular Meeting Minutes of May 7, 2008.

**APPROVAL OF VOUCHERS**

MOTION: By Commissioner Roberts, Second by Commissioner Hays, carried unanimously to approve payment of:

Warrants No.13752 through 13766 in the amount of \$21,692.38; and  
Warrants 13767 through 13794 in the amount of \$68,520.32

For a Total of \$90,212.70.

**ITEMS FROM THE FLOOR** (not listed on the Agenda)

1. Norm MacLeod took issue with the recent answers by the Department of Ecology of questions the PUD presented regarding the imminent setting of an Instream Flow Rule for WRIA 17. Mr. MacLeod expressed concern that Ecology has addressed the increase of flows in other WRIAs through new

storage projects, alternative reservoir operations, and trust water programs but appears to be unwilling to discuss these in our WRIA; he believes this discussion should be strongly encouraged. Also, he is concerned by an apparent lack of attention by DOE to clean up sewage discharge waters in urban areas.

2. David Galley, Mason County, encouraged the Board to become involved in providing electrical power, based on his satisfaction with Mason #1, his serving utility.

## **COMMISSIONERS' REPORTS**

### **Commissioner Hays:**

May 14: Attended a panel presentation at the Chimacum Grange, in which Commissioner Roberts participated, on a local utility providing public power.

May 22: Expect to attend an informal open house on water management hosted by WSU Jefferson County Extension, Jefferson County Conservation District, the LandWorks and Washington State Department of Ecology.

### **Commissioner Roberts:**

May 8: Attended a meeting in Port Hadlock of the Water Utility Coordinating Committee (WUCC).

May 13: Attended a meeting of the WRIA 17 Planning Unit.

May 14: Participated in a panel presentation at the Chimacum Grange on a local utility providing public power.

May 22: Expect to attend an informal open house on water management hosted by WSU Jefferson County Extension, Jefferson County Conservation District, the LandWorks and Washington State Department of Ecology.

May 23: Expect to attend a meeting of the Jefferson County Public Infrastructure Funding Board to meet the new Jefferson County Administrator.

May 28: Expect to attend a meeting in Olympic regarding electrical power.

June 3: Expect to attend a meeting of the WRIA 17 Steering & Technical Committees.

June 3: Expect to attend a meeting in Port Townsend regarding public power.

### **Commissioner King:**

May 14: Attended a panel presentation at the Chimacum Grange, in which Commissioner Roberts participated, on local utility providing public power.

May 22: Expect to attend a meeting of the Peninsula Development Committee in Blyn.

May 22: Expect to attend an informal open house on water management hosted by WSU Jefferson County Extension, Jefferson County Conservation District, the LandWorks and Washington State Department of Ecology.

May 27: Expect to attend the start-up of the variable speed pump at the Sparling well.

## **ACTION ITEMS**

*none*

## **DISCUSSION ITEMS**

### *a) Resolution for Interim Financing for Marrowstone LUD*

The Manager presented a draft resolution for future action establishing a line of credit and providing for the issuance and sale of a Marrowstone Island LUD 14 Bond Anticipation Note (BAN) of the District to evidence the line of credit, and accepting the offer of First Federal Savings and Loan of Port Angeles to purchase the note. Action is expected at the next regular meeting.

### *b) Selection of consultant for power feasibility study*

The Manager reported that two responses to the PUD Request for Proposals to perform a preliminary feasibility study for PUD No. 1 of Jefferson County to add electric services were received by the deadline. Considering a need for a speedy selection process, Commissioner Roberts delivered copies to those who are to review and rank the responses. The Manager will connect with representatives from the City of Port Townsend, the Port of Port Townsend and Jefferson County for review and suggestions for selection, with anticipated Action at the next regular meeting.

### *c) Quilcene WFI (Water Facility Inventory)*

The Manager presented approval by the State Department of Health Office of Drinking Water for additional connections, increasing the number of approved connections from 33 to 46. Additionally, Mr. Parker presented a list of parties requesting connections.

## **MANAGER'S REPORT/OLD BUSINESS**

**LUD 14 (Marrowstone Island):** Note Discussion Item a). Much of the

construction is complete. Concerning the southeast corner of Marrowstone Island, staff is preparing bid documents for mailing and a bid opening is anticipated for June 30. Cost for this portion is estimated at \$1 million. Department of Transportation permitting is necessary for access to the fire station and staff is addressing.

**Becket Point:** Staff and contractor are to install the last pump under supervision of an archeologist. Some reimbursement is needed for septic backwash damage to a property.

**Quilcene:** Note Discussion Item c). Staff is investigating re-painting of the water tank.

**Olympic Mobile Village:** Department of Health grant is available. Contract award documents have been returned by C&J Excavating of Carlsborg; pre-construction meeting is pending.

#### **STAFF REPORTS:**

none

#### **PUBLIC COMMENT**

David Galley commented that there is to be a UTC hearing regarding the Puget Sound Energy merger on June 4 in Olympia.

#### **CORRESPONDENCE**

1. Notice regarding a May 22, 2008 informal open house on water management hosted by WSU Jefferson County Extension, Jefferson County Conservation District, the LandWorks and Washington State Department of Ecology.
2. Copy of a letter from David Sullivan, Chair of Water Utility Coordinating Council (WUCC) and Jefferson County Commissioner to Washington Department of Health requesting expansion of the Quimper Water Service Area.

#### **ADJOURNMENT**

**MOTION:** By Commissioner Hays, Second by Commissioner Roberts, carried unanimously, to adjourn the Regular Meeting at 6:25 p.m.