

PUBLIC UTILITY DISTRICT # 1
of Jefferson County
March 21, 2007

REGULAR MEETING
MINUTES

CALL TO ORDER

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:00 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Dana Roberts, President
Wayne G. King, Vice-President
M. Kelly Hays, Secretary
James Parker, District Manager
Thomas C. Neal, District Auditor
Kate Pike, Brisa Services

AGENDA

The Agenda was approved with the addition, under Discussion, of b. Public Infrastructure Fund and c. Marrowstone Island letter, and deletion of Executive Session.

APPROVAL OF MINUTES

MOTION: By Commissioner King, Second by Commissioner Roberts, carried unanimously, to approve the Regular Meeting Minutes of March 7, 2007.

MOTION: By Commissioner Hays, Second by Commissioner Roberts, carried unanimously, to approve the Special Meeting Minutes of March 19, 2007.

APPROVAL OF VOUCHERS

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously to approve payment of:

Warrants No.11674 through 11688 in the amount of \$17,611.47, and

Warrants No.11689 through 11735 in the amount of \$32,601.30

For a TOTAL of: \$50,212.77

DISCUSSION

c. Marrowstone Letter (draft)

Commissioner Hays commented on suggestions from the public regarding the DRAFT letter from the District to Marrowstone Island property owners addressing LUD No. 14. There was discussion concerning placement of PUD water lines (i.e. property lines, private roads, easements, state and county requirements).

Public Comment

Paul Heinzinger expressed concern about inequity between individual placements.

Ralph Rush encouraged the Board to be as fair as possible to all concerned.

Moe Rogers commented on fairness and equality.

Scott Cassill commented on the importance of knowing just who wants the water when.

After Board and public discussion, it was determined that legal advice is warranted.

a. Kala Point - Purchase

The Manager presented correspondence from the owner's agent and the manager of the Kala Point water system regarding a potential timeline and costs for a purchase, existing debt, and financing. Mike Langley, current manager/operator for that system was present, answered questions about the condition of the system, and indicated an interest in employment with Jefferson County PUD No. 1 in the event of any transfer.

ITEMS FROM THE FLOOR (not listed on the Agenda)

None

COMMISSIONER'S REPORTS

Commissioner King

March 19: Attended Special Meeting regarding award of Beckett Point bid via tele-conference

March 20: Attended Union negotiations at the District office.

March 27: Expect to attend the Jefferson Planning Commission meeting at the Brinnon Community Center regarding Statesman Corporation's projected Black Point Resort/Residential Development.

Commissioner Hays

March 8: Attended a meeting of the WPUA Legislation Committee.

March 9: Attended the WPUA Commissioners roundtable with an impromptu visit to the offices of Legislators Kessler and VanDewege.

March 9: Met with Denise Lahmann and Frank Meriwether, DOH, to discuss requirements for final approval of the Quilcene Water System which included a formal letter from the PUD requesting final approval.

March 17: Attended the Beckett Point Fishermen's Club meeting where members supported a bid for construction of that sewer system.

March 17: Attended speech by Legislators Kessler and VanDeWege in Port Townsend.

March 19: Attended Special Meeting regarding award of Beckett Point bid.

March 22: Expect to attend meeting of WPUA Water Committee in Olympia.

March 23: Expect to attend meeting of WPUA Board.

March 27: May attend the Jefferson Planning Commission meeting at the Brinnon Community Center regarding Statesman Corporation's projected Black Point Resort/Residential Development.

Commissioner Roberts

March 12: Phone call from Judy Surber, City of Port Townsend planning staff, regarding possible PUD role in provision of City electric service franchise renewal in 2010.

March 13: Attended the WRIA 17 Planning Unit meeting.

March 16: Participated in telephone meeting of the WPUA's Annual Water Workshop Planning Committee.

March 19: Attended Special Meeting regarding award of Beckett Point bid.

March 27: Expect to attend WRIA 17 Steering/Technical Committees meeting and day-long workshop.

March 27: Expect to attend the Jefferson Planning Commission meeting at the Brinnon Community Center regarding Statesman Corporation's projected Black Point Resort/Residential Development.

ACTION ITEMS

a. Resolution 2007-002 Accepting Fort Gate Extension

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously, to adopt Resolution 2007-002, accepting the Fort Gate Road Water System Improvements to the Quimper Water System as constructed for the District by C & J Construction, Inc. of Carlsborg, Washington.

b. Resolution 2007-004 Award Schwartz Road Contract

MOTION: By Commissioner Hays, second by Commissioner King, carried unanimously to adopt Resolution 2007-004, Awarding the Contract for the Construction of the Quimper-Schwartz Road Water Main for LUD No. 14 to C & J Construction, Inc.

c. Resolution 2006-009 Line Extension - Quimper

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously, to adopt Resolution 2006-009, accepting a constructed watermain extension to the Quimper Water System as a gift and contribution in aid of construction from the Developer and an agreement for the District to commence operation and management of the facilities.

DISCUSSION

b. Jefferson County Public Infrastructure Fund

Commissioner King initiated discussion concerning the purpose of this fund.

MANAGER'S REPORT/OLD BUSINESS

Airport Well: Staff is now looking into the drilling of a new 8-inch diameter well. Pacific Groundwater Group has been contacted for assistance.

LUD 14 (Marrowstone Island): Regarding the North SR 116 extension, construction is completed and a walk-through with Department of Transportation is pending. Bids for the Schwartz/Mumby Road/Madrona section were opened on March 20, 2007, with bid awarded this meeting by Resolution 2007-004.

Becket Point: Bid for construction was awarded March 19, 2007 to Pape & Sons Construction, Inc. Interim financing is being addressed. Notice-to-Proceed will be issued after receipt of construction documents.

Quilcene: Staff is awaiting a County response concerning compliance with Jefferson County Comprehensive Plan and will forward to the Department of Health for forward to the Department of Ecology. The Jefferson Health Department is arranging a sanitary survey.

Olympic Mobile Village: NEPA request has been re-submitted.

SCADA project: The consultant continues to work with Clallam County and Jefferson County permit center regarding a building at Ocean Grove. A draft agreement between the PUD and Clallam County was presented for review.

PUBLIC COMMENT

None

CORRESPONDENCE

None

STAFF REPORT

Auditor's Report

All is in order.

ADJOURNMENT

There being no further business, the President adjourned the Regular Meeting at 8:01 p.m.

Dana Roberts, President
Wayne G. King, Vice-President

M. Kelly Hays, Secretary

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