

**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**DRAFT  
June 21, 2011  
REGULAR MEETING  
MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:00`p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Ken McMillen, President  
Barney Burke, Vice-President  
Wayne King, Secretary  
James Parker, District Manager  
Bill Graham, District Resource Manager  
Kate Pike, Brisa Services

**AGENDA**

The Agenda was approved as submitted.

**APPROVAL OF MINUTES**

MOTION: By Commissioner King, Second by Commissioner Burke, carried unanimously, to approve the Regular Meeting Minutes of June 7, 2011.

**APPROVAL OF VOUCHERS**

MOTION: By Commissioner Burke, Second by Commissioner King, carried unanimously to approve payment of:

Warrants No.17507 through 17521 in the amount of \$ 23,528.17; and  
Warrants No.17522 through 17549 in the amount of \$112,472.05;  
For a Total Amount of \$136,000.22

**COMMISSIONER'S REPORTS**

**Commissioner King**

June 8: Attended meeting of Habitat for Humanity with directors visiting from Washington, D.C.

June 9: Met with Linda Herzog and citizens regarding Quilcene fire flow.  
June 16: Attended presentation by NoaNet at Clallam PUD. Not well attended and presenter not prepared.  
June 23: Expect to attend via telecom, with Jim Parker and Don McDaniels, Transition Advisory Committee.

### **Commissioner McMillen**

June 30: Expect to attend WPUDA meeting of the Water Committee.

### **Commissioner Burke**

June 9: Attended meeting of PURMS (Public Utility Risk Management Services).  
June 15: Attended meeting of Climate Action Committee.  
June 22: Expected to attend workshop on the use of ammonia as a fuel to store energy during peak generation of wind and hydro.  
June 23: Expect to attend meeting of Peninsula Development District.  
June 24: Expect to attend meeting of NoaNet, City of Port Townsend, Jefferson County and Team Jefferson.  
July 1: Expect to attend meeting of Citizens for Local Power.

### **MANAGER REPORT - electrical power transition update**

The Manager presented a summary of 2011 costs related to power transition (\$172,205.51) with total to-date costs of \$1,181,340.60. With regard to the possible inclusion of the Port Townsend Paper kraft pulp and paper mill load in the Jefferson PUD contract high water mark (CHWM), Bonneville Power Administration is seeking comment through July 1, 2011. Concerning financing process, the engineering write-up should be completed by Browne & Kayser the week of June 27. The Manager is communicating with Co-Bank and CFC (Cooperative Financial Corporation) regarding supplemental and bridge financing, and the RUS application process continues.

### **ITEMS FROM THE FLOOR (not listed on the Agenda)**

None

### **ACTION ITEMS**

a) Interagency Agreement with Mason PUD 1 for groundwater monitoring  
MOTION: By Commissioner Burke, Second by Commissioner King, carried unanimously, to execute a Memorandum of Agreement with Mason County as lead agency for the WRIA 16/14b Watershed Planning Unit to gather

groundwater monitoring data from selected wells throughout the watershed.

b) Price Adjustment - Power Acquisition

The Manager presented a purchase price adjustment for purchase of Puget Sound Energy facilities with an addition of \$129,155.57. After discussion the Board took the following ACTION:

MOTION: By Commissioner Burke, Second by Commissioner King, carried unanimously, to accept Purchase Price Adjustment No. 4, in the amount of \$129,155.57.

## **DISCUSSION ITEMS**

a) Clallam PUD request for presence on Ocean Grove water tank

The Manager presented correspondence from Clallam County PUD requesting access and attachment of an antenna on a radio tower in Ocean Grove. The Board discussed the fact that there is no current agreement with OPSCAN group and that needs to be addressed prior to additional use of tower.

b) Assessment Transfer - Marrowstone Island

The Manager presented correspondence from Jacob Johnson concerning his two parcels on Marrowstone Island, one of which is connected to PUD water and one of which is connected to a well. It seems that full assessment and partial assessment were assigned incorrectly and the request is that the PUD assist in correcting. The Manager will handle.

## **MANAGER'S REPORT/OLD BUSINESS**

### **Indian Island:**

No updates are available on any proposed water system transfer.

Easement legal writeup by David Evans Associates is complete.

**Sahara Water System Extension:** Project is near finish. Paper process has begun.

**Sparling Well:** CH2M Hill has begun work. An invoice is to be submitted to Jefferson County for reimbursement of some County Infrastructure funding. A class on the State Revolving Fund loan is expected to be held at the District Office on Thursday, June 23.

## **PUBLIC COMMENT**

None

## **CORRESPONDENCE**

1. Letter from John Malinowski, Client Services Manager of Clearing Up (CU) an energy policy tracking publication

2. Article from The Daily World regarding WPUDA membership
3. Letter from J.P. Rios, Department of the Navy, regarding electrical service to Zelatched Point Naval Facility
4. Letter from S.E. Iwanowicz, Department of the Navy, regarding electrical service to Zelatched Point Naval Facility

**ADJOURNMENT**

MOTION: By Commissioner Burke, Second by Commissioner King, carried unanimously, to adjourn the Regular Meeting at 6:38 p.m.