

**PUBLIC UTILITY DISTRICT # 1
of Jefferson County**

June 1, 2005

MINUTES

CALL TO ORDER

The regular meeting of the Public Utility District #1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:01 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Wayne G. King, President
M.Kelly Hays, Vice President
Dana Roberts, Secretary
James G. Parker, District Manager
William Graham, District Resource Manager
Thomas C. Neal, District Auditor
Kate Pike, Brisa Services, Transcription

AGENDA

After including, under DISCUSSION ITEMS, g. Beckett Point Update; and f. Meeting and Movie "The Hundred Years" in Quilcene, the Agenda was approved as submitted.

MINUTES

MOTION: By Commissioner Roberts, Second by Commissioner Hays, carried unanimously to approve the Regular Meeting Minutes of May 18, 2005.

APPROVAL OF VOUCHERS

MOTION: By Commissioner Hays, Second by Commissioner Roberts, carried unanimously to approve payment of Warrants No. 9330 through 9416 in the amount of \$191,928.95.

ITEMS FROM THE FLOOR

Mr. Paul Heinzinger, Nordland, acknowledge the positive editorial in The Jefferson County Leader regarding board members of the PUD No. 1.

Mr. Bob Henderson, Quilcene, expressed interest in the time-line for installation of the Quilcene water system.

COMMISSIONER'S REPORTS

Commissioner Hays

On May 19, attended a forum on public meetings in Port Angeles.

On June 3, expect to attend the meeting of the Economic Development Council.

On June 7, expect to attend the Jefferson County Intergovernmental meeting.

Commissioner Roberts

On May 19, attended a forum on public meetings in Port Angeles.

From June 4 to June 19, will be out of state.

Commissioner King

On May 19, attended a forum on public meetings in Port Angeles.

On May 23, met with Jamestown Tribe tribal chair and Bill Graham to tour Peterson Lake.

On June 4, expect to attend the Discovery Bay Day.

ACTION ITEMS

There were none.

DISCUSSION ITEMS

a. Water Availability Letters

The Manager presented for discussion the issue of the PUD providing letters indicating water availability, necessary for the building permit process, for areas (such as Marrowstone Island) where public water service is a possibility but not currently in place. It was agreed that the PUD could only issue information on the status of a LUD formation.

b. Conservation Items for Jefferson County Fair

Bill Graham presented information on PUD marketing materials to be available at the Jefferson County Fair.

c. Request for Funding WDFW/WSU Discovery Bay Days

Mr. Graham presented the Board with a request for donation for food at Discovery Bay Days. It was noted that, under statute, the PUD is unable to make a grant for food. The Board did take the following

ACTION

MOTION: By Commissioner Roberts, Second by Commissioner Hays, carried unanimously to direct the Resource Manager to determine an appropriate water or conservation area for donation, not to exceed \$200, toward WDFW for Discovery Bay Day.

d. SEPA Review

It was determined that no SEPA review is required for formation of LUD 14.

e. WPUDA New Building

As the Washington PUD Association is in need of a presence in Olympia, it will be erecting a building to do so. WPUDA has requested a pre-funding commitment from all members. The Board addressed the issue of a lump-sum payment or over-time payment for the Jefferson County PUD No. 1 share. It took the following

ACTION

MOTION: By Commissioner Roberts, Second by Commissioner Hays, carried unanimously to endorse the building project with total payout when the bill is received.

f. Beckett Point Update

Commissioner Hays raised the question of billing Beckett Point leaseholders for septic system. Legal counsel will advise.

g. Meeting and Movie, "The Hundred Years" in Quilcene.

Commissioner King expressed an interest in holding a Regular Meeting in Quilcene and viewing the movie "The Hundred Years". The Manager will arrange dates.

MANAGER'S REPORT/OLD BUSINESS/ UPCOMING EVENTS

At the airport well, the water line is complete and power to be completed soon. Staff is working on the Department of Health engineering report on the new well which includes pilot and pump test results. The Manager met with Department of Ecology regarding supplemental water rights.

On Marrowstone Island, the water tank at Fort Flagler is completed, and staff is working on easement and permit processes.

Concerning Indian Island, an updated proposal has been submitted to the U.S. Navy.

At Beckett Point, work continues.

In Quilcene, transfer of water rights process continues.

STAFF REPORTS

Auditor's Report. All is in order.

CORRESPONDENCE

1. Letter and agenda from David Timmons, City of Port Townsend, regarding Intergovernmental Meeting to be held on June 7, 2005.
2. Letter from Jeremy E. Brown, Washington State Department of Natural Resources, concerning designated road system for timber haul.
3. Letter from David Wayne Johnson, Jefferson County Department of Community Development, regarding permitting for extension of water lines in Quilcene.
4. Letter from Donna M. Eldridge, Jefferson County Auditor regarding Vote-By-Mail elections.

ADJOURNMENT

MOTION: By Commissioner Hays, Second by Commissioner Roberts, and carried unanimously, the regular meeting was adjourned at 6:54 p.m.

Wayne G. King, President
President

M. Kelly Hays, Vice-

Dana Roberts, Secretary